

**SALISBURY TOWNSHIP**  
**Lehigh County, Pennsylvania**  
**Board of Commissioners Meeting**  
**Regular Meeting Agenda—January 28, 2021**  
**7:00 PM**

[https://us02web.zoom.us/meeting/register/tZUkd-GrrTMsGdIa\\_f5I4ryUrQvN\\_-NXXIC8](https://us02web.zoom.us/meeting/register/tZUkd-GrrTMsGdIa_f5I4ryUrQvN_-NXXIC8)

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Notifications:**

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- This public session of the Salisbury Township Board of Commissioners will be held in a hybrid-virtual manner using the Zoom online meeting platform due to the COVID-19 pandemic and social distancing guidelines.
- Public Comment Period Policy—Three (3) Minutes Rule

**4. Bills Payable – Period 1/9/2021-1/22/2021**

**5. Approval of the Minutes –January 14, 2021**

**6. New Business**

**A. ORDINANCES**

1. Ordinance to Approve the Vacation of a portion of Eisenhower Avenue
2. Ordinance to Amend Chapter 18 of the Township’s Codified Ordinance Regarding School EDU calculations for Sewer Billings

**B. RESOLUTIONS**

1. Resolution to Recognize the Years of Service and to Accept the Retirement of John Andreas
2. Resolution to Recognize the Years of Service and to Accept the Retirement of Donald Zimmerman
3. Resolution to Appoint Highway Dept. Supervisor James Levernier as Acting Public Works Director
4. Resolution to Designate Depository for Township Funds

**C. MOTIONS**

1. Motion to Accept the Audited Financials for the Fiscal Year-Ending 12/31/19
2. Motion to Accept Glen Miller’s Resignation from the Planning Commission
3. Motions for Various 2021 Appointments to Boards and Commissions of the Township
  - Environmental Advisory Council – 4<sup>th</sup> and 5<sup>th</sup> Wards
  - Zoning Hearing Board (Alternate)

**7. Courtesy of the Floor:** (opportunity for public comment on non-agenda items)

**8. Adjournment**

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>A&amp;B Lock &amp; Safe Co Inc</b>							
A&B Lock & Safe Co Inc	44084	01-401.315	Safe combination change	01/18/21	150.00	.00	
Total A&B Lock & Safe Co Inc:					150.00	.00	
<b>Amazon Business</b>							
Amazon Business	13R3-FXM1-G1G4	01-402.240	Stamp	01/10/21	14.48	.00	
Amazon Business	1NCD-3GMH-447	01-411.240	Keyboard & Case for iPad	01/14/21	143.96	.00	
Total Amazon Business:					158.44	.00	
<b>American Planning Assoc</b>							
American Planning Assoc	2021-150	01-414.420	2021-Annual Membership-Rabold	01/01/21	112.00	.00	
Total American Planning Assoc:					112.00	.00	
<b>AT&amp;T Mobility</b>							
AT&T Mobility	12312020	01-401.320	2021-Jan-Mgr Air Cards/Tablets	12/31/20	37.73	.00	
AT&T Mobility	12312020	01-410.320	2021-Jan-Police Air Cards/Tablets	12/31/20	2,457.40	.00	
AT&T Mobility	12312020	01-411.320	2021-Jan-Fire Ins. Tablets	12/31/20	35.52	.00	
AT&T Mobility	12312020	01-413.320	2021-Jan-Asst Mgr-Tablet	12/31/20	11.84	.00	
AT&T Mobility	12312020	01-452.320	2021-Jan-Rec Dir Tablet	12/31/20	11.84	.00	
AT&T Mobility	12312020	03-411.320	2021-Jan-ESFD Tablets	12/31/20	47.36	.00	
AT&T Mobility	12312020	03-412.320	2021-Jan-WSFD Tablets	12/31/20	82.88	.00	
AT&T Mobility	287252716350X01	01-415.320	2021-Jan wireless charges for 5 tablets	01/04/21	118.76	.00	
AT&T Mobility	287303312229X01	01-401.320	2020-Dec-Mgr	12/31/20	183.51	.00	
AT&T Mobility	287303312229X01	01-402.320	2020-Dec-Fin. Dir.	12/31/20	14.82	.00	
AT&T Mobility	287303312229X01	01-410.320	2020-Dec-Police	12/31/20	420.79	.00	
AT&T Mobility	287303312229X01	01-411.320	2020-Dec-Fire Inspectors	12/31/20	821.37	.00	
AT&T Mobility	287303312229X01	01-413.320	2020-Dec-Asst Mgr	12/31/20	408.96	.00	
AT&T Mobility	287303312229X01	01-414.320	2020-Dec-P/Z Officer	12/31/20	137.24	.00	
AT&T Mobility	287303312229X01	01-430.320	2020-Dec-DPW	12/31/20	354.43	.00	
AT&T Mobility	287303312229X01	01-452.320	2020-Dec-Rec Dir	12/31/20	143.96	.00	
AT&T Mobility	287303312229X01	06-448.320	2020-Dec-Water	12/31/20	116.67	.00	
AT&T Mobility	287303312229X01	03-411.320	2020-Dec-ESFD	12/31/20	411.31	.00	
Total AT&T Mobility:					5,816.39	.00	
<b>ATIS Elevator Inspections Inc</b>							
ATIS Elevator Inspections I	154208	01-409.373	2020-Dec-Semi-Annual-Elevator Inspection-Police Bldg	12/31/20	60.00	.00	
Total ATIS Elevator Inspections Inc:					60.00	.00	
<b>Bank of America</b>							
Bank of America	10921	01-414.318	PA DCED Fees-4Q20	01/09/21	175.50	.00	
Bank of America	10921	01-407.319	Zoom monthly subscription	01/09/21	15.89	.00	
Bank of America	10921	01-410.420	IACP-Soberick	01/09/21	190.00	.00	
Bank of America	10921	01-410.261	TV Monitors for computer & video system	01/09/21	410.14	.00	
Total Bank of America:					791.53	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>Benchmark FR</b>							
Benchmark FR	55438664	01-411.240	Flame resistant face shields	01/19/21	2,281.62	.00	
Total Benchmark FR:					2,281.62	.00	
<b>Berkheimer Associates</b>							
Berkheimer Associates	12312020	01-403.453	2020-Dec-LST Comm	12/31/20	51.42	.00	
Total Berkheimer Associates:					51.42	.00	
<b>Bethlehem, City of</b>							
Bethlehem, City of	10821	06-448.368	2020-Dec-4 resale customers	01/08/21	380.05	.00	
Bethlehem, City of	10821	06-448.363	2020-Dec-Hydrant rental	01/08/21	880.00	.00	
Total Bethlehem, City of:					1,260.05	.00	
<b>Bonaskiewich, David</b>							
Bonaskiewich, David	010721	01-430.192	2021 Boot/Clothing Allowance	01/07/21	325.00	.00	
Total Bonaskiewich, David:					325.00	.00	
<b>Boyko's Petroleum Service Inc.</b>							
Boyko's Petroleum Service	39073	01-409.373	fuel nozzle for pump	01/11/21	54.00	.00	
Total Boyko's Petroleum Service Inc.:					54.00	.00	
<b>Burkholders Heating &amp; AC Inc</b>							
Burkholders Heating & AC I	39789	01-409.373	HVAC repair-Police bldg	11/13/20	840.00	.00	
Total Burkholders Heating & AC Inc:					840.00	.00	
<b>Commonwealth of PA</b>							
Commonwealth of PA	10521	43-411.215	ESFD-Loan pay-off-Loan # P31000486-201	01/05/21	40,716.21	40,716.21	01/07/21
Total Commonwealth of PA:					40,716.21	40,716.21	
<b>Curb Appeal Detail LLC</b>							
Curb Appeal Detail LLC	97	03-412.374	Clean & Sanitize 3 Police Vehicles	12/30/20	225.00	.00	
Total Curb Appeal Detail LLC:					225.00	.00	
<b>Davison &amp; McCarthy</b>							
Davison & McCarthy	26881	01-404.310	2020-Dec-General Matters	01/04/21	2,236.00	.00	
Davison & McCarthy	26882	01-404.310	2020-Dec-Amendment to SALDO	01/04/21	39.00	.00	
Davison & McCarthy	26883	01-404.310	2020-Dec-Bankruptcy of Residents	01/04/21	1,196.00	.00	
Davison & McCarthy	26884	01-414.310	2020-Dec-Planning Commission	01/04/21	26.00	.00	
Davison & McCarthy	26885	01-404.310	2020-Dec-Board of Commissioners	01/04/21	481.00	.00	
Davison & McCarthy	26886	01-404.318	2020-Dec-Southbury Park Lot line Adj-(2017)-(Lots 4A-16)	01/20/21	390.00	.00	
Davison & McCarthy	26887	01-404.310	2020-Dec-Code Master Agreement-2018	01/04/21	39.00	.00	
Davison & McCarthy	26888	08-429.310	2020-Dec-Sewer Agreement with Fountain Hill	01/04/21	260.00	.00	
Davison & McCarthy	26889	01-404.310	2020-Dec-County of Lehigh vs Atlantic Richfield Co et al	01/04/21	39.00	.00	
Davison & McCarthy	26890	01-404.310	2020-Dec-Western Salisbury Fire Co-Investment in Land & Bldg	01/04/21	559.00	.00	
Davison & McCarthy	26891	01-404.318	2020-Dec-Plot 886 LLC-Land Development	01/04/21	299.00	.00	
Davison & McCarthy	26892	01-404.318	2020-Dec-Southbury Park Lot A	01/04/21	117.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Davison & McCarthy	26893	01-404.318	2020-Dec-2638 W Rock Rd-Girl Scouts of Eastern PA Land Development	01/04/21	130.00	.00	
Davison & McCarthy	26894	01-404.310	2020-Dec-Liens-2020	01/04/21	231.65	.00	
Davison & McCarthy	26895	01-408.318	2020-Dec-Street Vacation-Eisenhower Ave	01/04/21	955.47	.00	
Davison & McCarthy	26897	01-404.318	2020-Dec-820 Public Rd Minor Subdivision	01/04/21	1,339.00	.00	
Davison & McCarthy	26898	01-404.318	2020-Dec-Gentile Lot Consolidation	01/04/21	332.00	.00	
Davison & McCarthy	26899	01-404.318	2020-Dec-Parkwood Dr-Land Development	01/04/21	390.00	.00	
Davison & McCarthy	26900	01-404.318	2020-Dec-3401 Lehigh St-Land Development	01/04/21	949.00	.00	
Davison & McCarthy	26901	01-404.310	2020-Dec-Rosewood Subdivision Boundary Dispute	01/04/21	1,625.21	.00	
Davison & McCarthy	26902	01-404.318	2020-Dec-1239 Voortman Ave-Fee Dispute	01/04/21	4,618.80	.00	
Davison & McCarthy	26903	01-404.318	2020-Dec-839 E Lynnwood St-Minor Subdivision	01/04/21	39.00	.00	
Davison & McCarthy	26904	01-404.318	2020-Dec-Public Utility Connection 407-412 Mountain Blvd	01/04/21	195.00	.00	
Davison & McCarthy	26905	01-404.310	2020-Dec-Waste Hauling Contract 2021	01/04/21	871.00	.00	
Davison & McCarthy	27011	01-404.310	2020-Dec-Satisfactions-2020	01/04/21	156.00	.00	
Total Davison & McCarthy:					17,513.13	.00	
<b>Diana's Cafe</b>							
Diana's Cafe	11221	01-400.200	Tax collector retirement luncheon	01/12/21	365.00	365.00	01/12/21
Total Diana's Cafe:					365.00	365.00	
<b>Dickert, Ralph</b>							
Dickert, Ralph	11321	01-406.171	2020-Health Reimbursement	01/13/21	250.00	.00	
Total Dickert, Ralph:					250.00	.00	
<b>Dispatch Answering Service</b>							
Dispatch Answering Servic	204B158	01-430.320	610-782-5572-Dec 2020	12/30/20	15.00	.00	
Dispatch Answering Servic	204B158	06-448.320	610-782-5025-Dec 2020	12/30/20	19.95	.00	
Dispatch Answering Servic	204B158	01-401.320	Answr Service/Pump Stn Alrm-Dec 2020	12/30/20	224.00	.00	
Total Dispatch Answering Service:					258.95	.00	
<b>Eastern Auto Parts Warehouse</b>							
Eastern Auto Parts Wareho	3IV613105	01-437.375	#16-Battery	09/17/20	154.95	.00	
Eastern Auto Parts Wareho	3IV614169	01-430.240	#6-oil	09/21/20	34.68	.00	
Eastern Auto Parts Wareho	3IV648931	01-410.251	wiper blades	01/06/21	67.10	.00	
Total Eastern Auto Parts Warehouse:					256.73	.00	
<b>Ecco Communications LLC</b>							
Ecco Communications LLC	77469	01-437.251	#12-Radio repair	12/21/20	80.00	.00	
Total Ecco Communications LLC:					80.00	.00	
<b>Eds Mechanical</b>							
Eds Mechanical	I210107779	01-409.373	Heater in bay #1	01/07/21	563.53	.00	
Total Eds Mechanical:					563.53	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>Fountain Hill, Borough of</b>							
Fountain Hill, Borough of	010621	08-429.536	4Q2020 capital payment	01/06/21	600.00	.00	
Fountain Hill, Borough of	010621	08-429.531	4Q2020 sewer	01/06/21	260.69	.00	
Total Fountain Hill, Borough of:					860.69	.00	
<b>Fromm Electric Supply Corp</b>							
Fromm Electric Supply Cor	51144193-02	41-410.700	Lights for Pole Bldg	12/28/20	1,591.28	.00	
Total Fromm Electric Supply Corp:					1,591.28	.00	
<b>Frontline Graphix Inc</b>							
Frontline Graphix Inc	2016-1024	41-410.700	#202-Striping	12/09/20	1,750.00	.00	
Total Frontline Graphix Inc:					1,750.00	.00	
<b>G C Electric Company Inc.</b>							
G C Electric Company Inc.	66501	01-409.373	Relamped 2 poles at Police parking lot	01/04/21	247.95	.00	
Total G C Electric Company Inc.:					247.95	.00	
<b>Gebhardts</b>							
Gebhardts	6169	01-406.240	Keyring/Nameplate/clock-Zimmerman & Andreas	01/15/21	322.96	.00	
Total Gebhardts:					322.96	.00	
<b>Globalstar USA</b>							
Globalstar USA	3685165-2	01-415.260	Annual fee for airtime-surcharges-2020	07/16/20	104.30	.00	
Total Globalstar USA:					104.30	.00	
<b>Gross McGinley LLP</b>							
Gross McGinley LLP	135	01-414.314	2020-Sept-Hearings/decisions/misc	10/01/20	1,825.00	.00	
Total Gross McGinley LLP:					1,825.00	.00	
<b>Hale Trailer Brake &amp; Wheel Inc</b>							
Hale Trailer Brake & Wheel	1077516	06-448.375	#33-Front cover	01/15/21	55.50	.00	
Hale Trailer Brake & Wheel	1077516	08-429.375	#33-Front cover	01/15/21	55.50	.00	
Total Hale Trailer Brake & Wheel Inc:					111.00	.00	
<b>Hanover Engineering Assoc Inc.</b>							
Hanover Engineering Asso	169865	01-408.318	Plotting plans for Mercendes-Benz & Porsche Land Development	12/15/20	831.87	.00	
Hanover Engineering Asso	170101	01-408.318	Plotting plans for Mercendes-Benz & Porsche Land Development	12/25/20	138.44	.00	
Total Hanover Engineering Assoc Inc.:					970.31	.00	
<b>Harrison, Jason</b>							
Harrison, Jason	010921	01-410.238	Reimb-Hammer cutter tool/flashlight/boots/belt/mag pouch/baton holder/flashlight holder/radio carrier/handcuff strap/pants	01/09/21	539.00	.00	
Harrison, Jason	11421	01-410.132	Heart & Lung-80hrs-12/27/20 thru 1/9/21	01/14/21	3,076.80	3,076.80	01/12/21

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Harrison, Jason:					3,615.80	3,076.80	
<b>Healthworks</b>							
Healthworks	186924	01-406.315	DPW- pre-employment screening-Bringenberg	01/04/21	183.00	.00	
Total Healthworks:					183.00	.00	
<b>Home Depot Credit Services</b>							
Home Depot Credit Service	41641	01-430.240	Mailbox repair	01/07/21	64.96	.00	
Home Depot Credit Service	75321	01-430.240	Mailbox repair	12/22/20	212.24	.00	
Total Home Depot Credit Services:					277.20	.00	
<b>Humphrey's Hydraulic Service</b>							
Humphrey's Hydraulic Serv	32499	01-437.251	#9-Filler breather assembly	12/03/20	22.00	.00	
Total Humphrey's Hydraulic Service:					22.00	.00	
<b>Hunter Keystone Peterbilt LP</b>							
Hunter Keystone Peterbilt	X202163471:01	01-437.375	#9-Mirror arm/washer fluid	01/08/21	22.77	.00	
Total Hunter Keystone Peterbilt LP:					22.77	.00	
<b>Input Ace</b>							
Input Ace	6046	01-410.319	Dongle License Support-1 yr Renewal	01/13/21	1,995.00	.00	
Total Input Ace:					1,995.00	.00	
<b>Isett &amp; Associates, Barry</b>							
Isett & Associates, Barry	149926	01-413.307	2020-Dec-Residential Inspections	12/07/20	625.00	.00	
Isett & Associates, Barry	149926	01-413.308	2020-Dec-Residential Plan Reviews	12/07/20	4,006.00	.00	
Isett & Associates, Barry	149926	01-413.306	2020-Dec-Commercial Plan Reviews	12/07/20	4,509.88	.00	
Total Isett & Associates, Barry:					9,140.88	.00	
<b>Johnson Controls Fire Protection LP</b>							
Johnson Controls Fire Prot	890409	01-437.375	Maint contract:2021-Time Clock	01/01/21	409.28	.00	
Total Johnson Controls Fire Protection LP:					409.28	.00	
<b>Keycodes Inspection Agency</b>							
Keycodes Inspection Agen	15329	01-413.306	Inspection-12/31/2020-1250 SCCB-LVHN Ph 2 & 3 fitout	01/07/21	500.00	.00	
Total Keycodes Inspection Agency:					500.00	.00	
<b>Keystone Consulting Engineers</b>							
Keystone Consulting Engin	173535	01-408.318	2020-Nov-3111 Lehigh St Land Development	12/10/20	223.00	.00	
Keystone Consulting Engin	173536	01-408.318	2020-Nov-Girl Scout Properties	12/10/20	2,117.13	.00	
Keystone Consulting Engin	173539	01-408.318	2020-Nov-2210 S Melrose Lane-Grading permit	12/10/20	223.00	.00	
Keystone Consulting Engin	173540	01-408.313	2020-Nov-Planning Commission	12/10/20	780.50	.00	
Keystone Consulting Engin	173545	01-408.318	2020-Nov-820 Public Rd Minor Subdivision	12/10/20	167.25	.00	
Keystone Consulting Engin	173546	01-408.318	2020-Nov-Parkwood Office Bldg Land Development	12/10/20	669.00	.00	
Keystone Consulting Engin	173549	01-408.318	2020-Nov-1756 Ritter St Grading plan	12/10/20	1,561.00	.00	

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Keystone Consulting Engin	173550	01-408.318	2020-Nov-1204 Voortman Ave-Minor Subdivision	12/10/20	1,393.75	.00	
Total Keystone Consulting Engineers:					7,134.63	.00	
<b>Kutz Inc., E. M.</b>							
Kutz Inc., E. M.	315978	01-437.375	#1-cylinder/curb shoes	12/28/20	1,312.40	.00	
Total Kutz Inc., E. M.:					1,312.40	.00	
<b>Lehigh County Humane Society</b>							
Lehigh County Humane So	01012021S	01-410.317	1Q2021 animal control services	01/01/21	2,500.00	.00	
Total Lehigh County Humane Society:					2,500.00	.00	
<b>Lehigh County Pol Chiefs Assoc</b>							
Lehigh County Pol Chiefs	01012021	01-410.420	2021 Dues-Soberick	01/01/21	25.00	.00	
Total Lehigh County Pol Chiefs Assoc:					25.00	.00	
<b>Levernier, James</b>							
Levernier, James	011821	01-430.192	2021 Clothing Allowance	01/18/21	299.96	.00	
Total Levernier, James:					299.96	.00	
<b>Lowe and Moyer Garage Inc.</b>							
Lowe and Moyer Garage In	331690	01-437.251	#7-Oil filter/Air filter	01/18/21	87.88	.00	
Lowe and Moyer Garage In	331690	01-430.240	Hand cleaner	01/18/21	22.42	.00	
Total Lowe and Moyer Garage Inc.:					110.30	.00	
<b>LYNX Computer Technologies</b>							
LYNX Computer Technolog	620744	01-407.319	Office 365 subscription	01/12/21	7.98	.00	
LYNX Computer Technolog	620744	06-448.319	Office 365 subscription	01/12/21	4.00	.00	
LYNX Computer Technolog	620744	08-429.319	Office 365 subscription	01/12/21	4.00	.00	
LYNX Computer Technolog	620744	10-407.319	Office 365 subscription	01/12/21	4.00	.00	
Total LYNX Computer Technologies:					19.98	.00	
<b>Morning Call, The</b>							
Morning Call, The	029892707000	01-401.341	Ad: 12/06/20-Bids for Building Inspection Firms	12/31/20	200.09	.00	
Total Morning Call, The:					200.09	.00	
<b>NAPA Auto Parts-Emmaus</b>							
NAPA Auto Parts-Emmaus	2100-521994	01-437.375	#9-Back-up light	01/19/21	16.49	.00	
Total NAPA Auto Parts-Emmaus:					16.49	.00	
<b>New Enterprise Stone &amp; Lime Co Inc</b>							
New Enterprise Stone & Li	7414788	01-438.245	9.5MM	09/30/20	864.78	.00	
New Enterprise Stone & Li	7415868	01-438.245	9.5MM	10/01/20	814.42	.00	
New Enterprise Stone & Li	7417980	01-438.245	9.5MM	10/05/20	1,731.71	.00	
New Enterprise Stone & Li	7441867	01-438.245	9.5MM	11/05/20	2,488.19	.00	
New Enterprise Stone & Li	7443297	01-438.245	9.5MM	11/06/20	161.91	.00	
New Enterprise Stone & Li	7461778	01-438.245	2A Stone	12/10/20	1,226.06	.00	
New Enterprise Stone & Li	7461779	01-438.245	coldpatch	12/10/20	1,066.64	.00	
New Enterprise Stone & Li	7462535	01-438.245	2A Stone	12/11/20	1,640.10	.00	

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New Enterprise Stone & Li	7465664	01-438.245	2A Stone	12/22/20	2,371.49	.00	
New Enterprise Stone & Li	7467334	01-438.245	coldpatch	12/29/20	2,054.22	.00	
Total New Enterprise Stone & Lime Co Inc:					14,419.52	.00	
<b>PA Municipal Health Ins Coop</b>							
PA Municipal Health Ins Co	48227	01-401.156	2021 Feb coverage	01/08/21	7,454.49	.00	
PA Municipal Health Ins Co	48227	01-402.156	2021 Feb coverage	01/08/21	2,654.31	.00	
PA Municipal Health Ins Co	48227	01-410.156	2021 Feb coverage	01/08/21	37,272.47	.00	
PA Municipal Health Ins Co	48227	01-414.156	2021 Feb coverage	01/08/21	1,084.15	.00	
PA Municipal Health Ins Co	48227	01-430.156	2021 Feb coverage	01/08/21	33,954.68	.00	
PA Municipal Health Ins Co	48227	06-401.156	2021 Feb coverage	01/08/21	530.86	.00	
PA Municipal Health Ins Co	48227	06-430.156	2021 Feb coverage	01/08/21	530.86	.00	
PA Municipal Health Ins Co	48227	06-448.156	2021 Feb coverage	01/08/21	3,096.70	.00	
PA Municipal Health Ins Co	48227	08-401.156	2021 Feb coverage	01/08/21	530.86	.00	
PA Municipal Health Ins Co	48227	08-429.156	2021 Feb coverage	01/08/21	3,096.70	.00	
PA Municipal Health Ins Co	48227	08-430.156	2021 Feb coverage	01/08/21	530.86	.00	
PA Municipal Health Ins Co	48227	10-426.156	2021 Feb coverage	01/08/21	796.29	.00	
Total PA Municipal Health Ins Coop:					91,533.23	.00	
<b>PA One Call System Inc.</b>							
PA One Call System Inc.	890409	01-401.320	2020-Dec-Voice/Fax messages	12/31/20	297.82	.00	
Total PA One Call System Inc.:					297.82	.00	
<b>PA Turnpike</b>							
PA Turnpike	106896201-1	01-410.315	Tolls-Restriping	01/04/21	3.90	.00	
PA Turnpike	106896202-1	01-410.315	Tolls-Restriping	01/04/21	9.20	.00	
Total PA Turnpike:					13.10	.00	
<b>PA Unemploymnt Compenstn Fund</b>							
PA Unemploymnt Compens	123120	01-487.162	PA UC benefits-Carvalho-Nov 2020	12/31/20	1,674.00	.00	
Total PA Unemploymnt Compenstn Fund:					1,674.00	.00	
<b>PAPCO</b>							
PAPCO	3163773	01-401.231	Unleaded Gasoline	12/22/20	28.97	.00	
PAPCO	3163773	01-410.231	Unleaded Gasoline	12/22/20	1,319.64	.00	
PAPCO	3163773	01-430.231	Unleaded Gasoline	12/22/20	272.35	.00	
PAPCO	3163773	06-448.231	Unleaded Gasoline	12/22/20	179.25	.00	
PAPCO	3163773	08-429.231	Unleaded Gasoline	12/22/20	179.25	.00	
PAPCO	3163773	03-413.231	Unleaded Gasoline	12/22/20	91.00	.00	
PAPCO	3163774	01-410.231	Diesel	12/29/20	1.32	.00	
PAPCO	3163774	01-430.231	Diesel	12/29/20	738.80	.00	
PAPCO	3163774	06-448.231	Diesel	12/29/20	19.78	.00	
PAPCO	3163774	08-429.231	Diesel	12/29/20	19.78	.00	
PAPCO	3163774	03-413.231	Diesel	12/29/20	131.27	.00	
PAPCO	3165575	01-401.231	Unleaded Gasoline	01/06/21	15.14	.00	
PAPCO	3165575	01-410.231	Unleaded Gasoline	01/06/21	689.33	.00	
PAPCO	3165575	01-430.231	Unleaded Gasoline	01/06/21	142.26	.00	
PAPCO	3165575	06-448.231	Unleaded Gasoline	01/06/21	93.63	.00	
PAPCO	3165575	08-429.231	Unleaded Gasoline	01/06/21	93.63	.00	
PAPCO	3165575	03-413.231	Unleaded Gasoline	01/06/21	47.53	.00	
PAPCO	3165576	01-410.231	Diesel	01/06/21	.73	.00	
PAPCO	3165576	01-430.231	Diesel	01/06/21	407.31	.00	
PAPCO	3165576	06-448.231	Diesel	01/06/21	10.90	.00	



Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PAPCO	3165576	08-429.231	Diesel	01/06/21	10.90	.00	
PAPCO	3165576	03-413.231	Diesel	01/06/21	72.37	.00	
PAPCO	3168172	01-410.231	Diesel	12/29/20	1.49	.00	
PAPCO	3168172	01-430.231	Diesel	12/29/20	832.37	.00	
PAPCO	3168172	06-448.231	Diesel	12/29/20	22.28	.00	
PAPCO	3168172	08-429.231	Diesel	12/29/20	22.28	.00	
PAPCO	3168172	03-413.231	Diesel	12/29/20	147.89	.00	
PAPCO	3168173	01-401.231	Unleaded Gasoline	12/22/20	9.79	.00	
PAPCO	3168173	01-410.231	Unleaded Gasoline	12/22/20	445.73	.00	
PAPCO	3168173	01-430.231	Unleaded Gasoline	12/22/20	91.99	.00	
PAPCO	3168173	06-448.231	Unleaded Gasoline	12/22/20	60.54	.00	
PAPCO	3168173	08-429.231	Unleaded Gasoline	12/22/20	60.54	.00	
PAPCO	3168173	03-413.231	Unleaded Gasoline	12/22/20	30.74	.00	
<b>Total PAPCO:</b>					<b>6,290.78</b>	<b>.00</b>	
<b>Pensylvania Steel Company Inc</b>							
Pensylvania Steel Compa	1961320	01-430.240	tubing/stainless steel round	12/04/20	263.50	.00	
<b>Total Pennsylvania Steel Company Inc:</b>					<b>263.50</b>	<b>.00</b>	
<b>PPL Electric Utilities</b>							
PPL Electric Utilities	010121	01-409.361	61089-84010	01/01/21	638.22	.00	
PPL Electric Utilities	010821	08-429.361	15450-07002	01/08/21	32.75	.00	
PPL Electric Utilities	010821	35-434.361	79000-43000	01/08/21	497.54	.00	
PPL Electric Utilities	010821	35-433.362	32810-04003	01/08/21	36.22	.00	
PPL Electric Utilities	010821	35-433.362	58010-04003	01/08/21	36.33	.00	
PPL Electric Utilities	010821	06-448.361	59410-04007	01/08/21	28.25	.00	
PPL Electric Utilities	010821	35-433.362	59610-04003	01/08/21	40.01	.00	
PPL Electric Utilities	010821	08-429.361	98810-20005	01/08/21	191.36	.00	
PPL Electric Utilities	010821	35-434.361	79200-43006	01/08/21	10,241.81	.00	
PPL Electric Utilities	010821	01-451.361	62400-52006	01/08/21	12.34	.00	
PPL Electric Utilities	010821	08-429.361	47020-14000	01/08/21	34.52	.00	
PPL Electric Utilities	010821	35-433.362	96549-22003	01/08/21	35.46	.00	
PPL Electric Utilities	010821	35-433.362	97159-57000	01/08/21	40.34	.00	
PPL Electric Utilities	011121	06-448.361	30460-06001	01/11/21	653.93	.00	
PPL Electric Utilities	011121	01-451.361	54060-05002	01/11/21	28.25	.00	
PPL Electric Utilities	011121	08-429.361	56060-06003	01/11/21	38.70	.00	
PPL Electric Utilities	011121	08-429.361	08450-07007	01/11/21	33.58	.00	
PPL Electric Utilities	011121	08-429.361	32650-08001	01/11/21	34.93	.00	
PPL Electric Utilities	011121	08-429.361	42850-08008	01/11/21	33.64	.00	
<b>Total PPL Electric Utilities:</b>					<b>12,688.18</b>	<b>.00</b>	
<b>PSATS</b>							
PSATS	86084-M3B7	01-414.421	Training Course-"How Effective Communication can Help Implement Community Planning"-Rabold	01/20/21	35.00	.00	
<b>Total PSATS:</b>					<b>35.00</b>	<b>.00</b>	
<b>ReadyRefresh by Nestle</b>							
ReadyRefresh by Nestle	01A0441704392	01-409.366	2020-Dec-Acct#0441704392-Franko	12/05/20	23.17	.00	
ReadyRefresh by Nestle	11A0436481543	01-409.366	2020-Dec-Acct#0436481543-Police	12/05/20	85.21	.00	
ReadyRefresh by Nestle	11A0436481576	01-409.366	2020-Dec-Acct#0436481576-DPW	12/05/20	31.33	.00	
ReadyRefresh by Nestle	11A0543648152	01-409.366	2020-Dec-Acct#0436481527-Admin	12/05/20	56.88	.00	
<b>Total ReadyRefresh by Nestle:</b>					<b>196.59</b>	<b>.00</b>	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>Rockit Canine Inc</b>							
Rockit Canine Inc	2021-01	01-410.215	Annual Training Maintenance-Miklo	01/01/21	1,800.00	.00	
Total Rockit Canine Inc:					1,800.00	.00	
<b>Salisbury Township</b>							
Salisbury Township	11021	03-411.320	1Q2021 ESFCo Utility Invoice	01/10/21	656.50	.00	
Total Salisbury Township:					656.50	.00	
<b>Service Electric Cable TV</b>							
Service Electric Cable TV	10131	01-410.315	Prolog Express -Jan 2021	01/01/21	82.66	.00	
Total Service Electric Cable TV:					82.66	.00	
<b>Service Electric Telephone Co</b>							
Service Electric Telephone	11521	03-411.320	Acct#-0000050426-ESFC-1/2021	01/15/21	87.92	.00	
Service Electric Telephone	11521	01-403.240	Acct#-0000044158-Minger phone line-1/2021	01/15/21	21.98	.00	
Service Electric Telephone	11521	01-401.320	Acct#-0000044158-Township phone line-1/2021	01/15/21	557.38	.00	
Total Service Electric Telephone Co:					667.28	.00	
<b>Shammy Shine Car Washes</b>							
Shammy Shine Car Washes	123120	01-410.315	Police Car Washes-12/1-12/31/20	12/31/20	150.00	.00	
Total Shammy Shine Car Washes:					150.00	.00	
<b>South Whitehall Township</b>							
South Whitehall Township	19084	06-448.369	3Q2020 water/Acct#289	12/30/20	3,000.00	.00	
South Whitehall Township	19085	06-448.369	4Q2020 water/Acct#289	12/30/20	1,950.00	.00	
Total South Whitehall Township:					4,950.00	.00	
<b>Staples Advantage</b>							
Staples Advantage	364622683	01-401.240	Daily planner	12/16/20	74.16	.00	
Total Staples Advantage:					74.16	.00	
<b>Starr Uniform Center</b>							
Starr Uniform Center	139347	01-410.238	Armorskin-Patten	09/11/20	104.97	.00	
Total Starr Uniform Center:					104.97	.00	
<b>Stauffer Insurance, C. M.</b>							
Stauffer Insurance, C. M.	118598	01-486.353	2021-Commercial Liability Policy (public officials,law enforcement/employment practices)	01/08/21	50,787.00	.00	
Stauffer Insurance, C. M.	118602	01-486.351	2021-Emergency Care/First Responder General Liability Policy	01/11/21	1,976.00	.00	
Total Stauffer Insurance, C. M.:					52,763.00	.00	
<b>Stotz/Fatzinger Office Supply</b>							
Stotz/Fatzinger Office Supp	260947	01-410.240	Legal pads	01/04/21	44.32	.00	
Stotz/Fatzinger Office Supp	260956	01-402.240	Payroll tax forms-W-2's/1099's/1095's	01/04/21	192.00	.00	
Stotz/Fatzinger Office Supp	261175	01-401.240	Ear buds/Refill calendar	01/07/21	60.22	.00	
Stotz/Fatzinger Office Supp	261608	01-401.240	Binder clips/copy paper	01/15/21	104.28	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Stotz/Fatzinger Office Supply:					400.82	.00	
<b>SWIF</b>							
SWIF	010121	03-486.354	Worker's Comp Insurance for Volunteer fire companies	01/01/21	1,634.00	.00	
Total SWIF:					1,634.00	.00	
<b>Times News</b>							
Times News	100493820-123020	01-401.341	Ad: 1/12/21-Planning Commission Meeting	01/07/21	523.32	.00	
Times News	100493822-123020	01-401.341	Ad: 1/14/21-BOC Mtg	01/07/21	293.28	.00	
Times News	100493824-123020	01-401.341	Ad: 1/14/21-Public Hearing-Eisenhower Street Vacation	01/07/21	293.28	.00	
Times News	100494088-010620	01-401.341	Ad: 2021 Meeting dates	01/07/21	170.98	.00	
Times News	100494515-011320	01-401.341	Ad: 1/28/21-Amend Sewers & Sewage disposal ordinance	01/14/21	97.18	.00	
Times News	100494519-011320	01-401.341	Ad: EAC Mtg 1/20/21	01/14/21	87.34	.00	
Total Times News:					1,465.38	.00	
<b>Tractor Supply Credit Plan</b>							
Tractor Supply Credit Plan	842131	01-437.375	Muffler for sweeper	01/08/21	29.99	.00	
Total Tractor Supply Credit Plan:					29.99	.00	
<b>Trius Inc</b>							
Trius Inc	SI070188	01-430.240	Tire chains	01/04/21	2,208.38	.00	
Total Trius Inc:					2,208.38	.00	
<b>U.S. Department of Agriculture</b>							
U.S. Department of Agricult	300368432	01-451.371	2021-Goose Mgmnt-thru 3/31/21	01/04/21	2,166.26	.00	
Total U.S. Department of Agriculture:					2,166.26	.00	
<b>Veritext Mid-Atlantic</b>							
Veritext Mid-Atlantic	4763023	01-414.316	ZHB-1/05/2021	01/12/21	913.00	.00	
Total Veritext Mid-Atlantic:					913.00	.00	
<b>Verizon</b>							
Verizon	10221	01-410.320	610-433-0563-monitor traffic signals CCB-1/2021	01/02/21	38.57	.00	
Verizon	10221	08-429.320	2021-Jan-868-8310-Cardinal Dr Pump Stn	01/02/21	43.17	.00	
Verizon	1052021	06-448.320	610-435-4231-Flxr Ave wtr pump stn-1/2021	01/05/21	45.91	.00	
Total Verizon:					127.65	.00	
<b>Warehouse Battery Outlet Inc</b>							
Warehouse Battery Outlet I	476049	01-410.238	Flashlight-Johnson	01/08/21	134.29	.00	
Total Warehouse Battery Outlet Inc:					134.29	.00	
<b>Wegman's Food Market Inc.</b>							
Wegman's Food Market Inc	121720	01-400.200	2020-Christmas Luncheon	12/17/20	33.96	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Wegman's Food Market Inc.:					33.96	.00	
<b>Western Salisbury Fire Company</b>							
Western Salisbury Fire Co	12312020	03-412.500	2020-2nd half-WSFD-volunteer incentive	12/31/20	10,000.00	.00	
Total Western Salisbury Fire Company:					10,000.00	.00	
<b>Whitehead Jr, Charles</b>							
Whitehead Jr, Charles	10421	01-410.261	Reimb-Crash investigation-RC Monte Carlo License	01/04/21	99.00	.00	
Total Whitehead Jr, Charles:					99.00	.00	
<b>Yocum Towing &amp; Recovery Inc</b>							
Yocum Towing & Recovery	65960	01-430.315	#4-Tow to Five Star	01/05/21	330.00	.00	
Total Yocum Towing & Recovery Inc:					330.00	.00	
Grand Totals:					315,900.29	44,158.01	

## Report Criteria:

Detail report.

Invoice detail records above \$0 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>General Fund</b>							
Total General Fund:					228,602.33	3,441.80	
<b>Fire Fund</b>							
Total Fire Fund:					13,665.77	.00	
<b>Water Fund</b>							
Total Water Fund:					11,679.06	.00	
<b>Sewer Fund</b>							
Total Sewer Fund:					6,167.64	.00	
<b>Refuse &amp; Recycling Fund</b>							
Total Refuse & Recycling Fund:					800.29	.00	
<b>Highway Aid Fund</b>							
Total Highway Aid Fund:					10,927.71	.00	
<b>Capital General Fund</b>							
Total Capital General Fund:					3,341.28	.00	
<b>Capital Fire Fund</b>							
Total Capital Fire Fund:					40,716.21	40,716.21	
Grand Totals:					315,900.29	44,158.01	

Date: \_\_\_\_\_

President: \_\_\_\_\_

Board of Commissioners

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
January 14, 2021  
REGULAR MEETING – 7:00 PM**

*\*SPECIAL NOTIFICATION - This public meeting of the Salisbury Township Board of Commissioners was held in a hybrid setting using the Zoom virtual meeting platform due to the COVID-19 pandemic and social distancing guidelines.*

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER**

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

**ROLL CALL**

**Board Members Present:**

Debra Brinton, President  
Rodney Conn, Vice-President  
James Seagreaves, President Pro-Tempore  
Heather Lipkin  
Alok Patnaik

**Staff Present:**

Cathy Bonaskiewich, Township Manager  
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator  
Paul Ziegenfus, Finance Director  
John Andreas, Director of Public Works  
Kevin Soberick, Chief of Police  
Dustin Grow, Fire Services Director  
Kerry Rabold, Planning and Zoning Officer  
Genny Baillie, Recreation Director  
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor  
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

**NOTIFICATION**

Ms. Bonaskiewich welcomed the attendees to the regular meeting of the Board of Commissioners for January 14, 2021. She noted that the meeting is being held in a hybrid setting using the Zoom virtual meeting platform due to the current COVID-19 conditions and with respect to social distancing and public gathering guidelines. Ms. Bonaskiewich commented that the meeting is being recorded electronically for the purpose of taking the Minutes and asked that attendees keep themselves muted to keep background noise to a minimum. She stated that if anyone would like to comment on a particular agenda item or during courtesy of the floor, he/she should unmute

his/herself and use the hand raise button. All public comments on agenda items will be taken prior to the vote and all public comments related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich requested speakers to please announce his/her name and address for the purpose of taking down the Minutes.

### **APPROVAL OF THE LIST OF BILLS PAYABLE**

**Motion by Commissioner Patnaik, seconded by Commissioner Conn, to approve the list of Bills Payable for the period 12/19/20-1/8/21, broken down as follows:**

\$366,312.72 = GENERAL  
\$53,790.90 = FIRE  
\$0 = LIBRARY  
\$99,251.94 = WATER  
\$29,628.91 = SEWER  
\$114,425.30 = REFUSE & RECYCLING  
\$10,165.30 = HIGHWAY AID  
\$1,500.00 = CAPITAL GENERAL  
\$44,890.48 = CAPITAL FIRE FUND  
\$8,207.40 = CAPITAL SEWER FUND  
**\$728,172.95 = GRAND TOTAL ALL FUNDS**

#### **Roll Call:**

COMMISSIONER PATNAIK – YES  
COMMISSIONER LIPKIN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER CONN – YES  
COMMISSIONER BRINTON – YES

**The Motion passed by 5-0.**

### **MINUTES**

#### **December 22, 2020**

Commissioner Brinton declared the Minutes from December 22, 2020 accepted as presented.

### **NEW BUSINESS**

#### **Public Hearing to Approve Vacation of a portion of Eisenhower Avenue.**

Ms. Bonaskiewich turned the proceedings over to Attorney Ashley. Attorney Ashley noted that the vacation request comes from Ralph and Kristen Slider who are represented by Attorney David Backenstoe. He stated that this portion of Eisenhower Avenue does not appear on any Township records to ever have been accepted as a public street by the Township or opened as a public street. It is, however, still show on the subdivision map, which is recorded.

Attorney Ashley commented that by the Township vacating this area of Eisenhower Avenue, it is simply confirming that no public rights exist in this area of Eisenhower and the Township is not

asserting any such rights. He stated that the vacation by the Township also will not impact any private rights to the roadway.

Attorney Ashley noted that the Board will have to make determination from the evidence if there is no public interest to be served by not vacating the road or, in the alternative, that its vacation will be beneficial to the public interest; and has the evidence established the public nature of this street as opposed to a mere paver street. He stated the evidence the Board will have to consider is the use, if any, by the public, how frequently the street was maintained by the municipality and what the use is, if any, of the street today.

Attorney Ashley turned the proceedings over to Attorney Backenstoe to present any evidence.

Attorney Backenstoe stated that the Sliders are asking the Board to vacate a 6,800 sq. ft. dead-end portion of Eisenhower Avenue. He noted that it has never been ordained, never been opened, never been maintained, never been plowed and does not look anything like a street as it is grass and woods. Attorney Backenstoe also commented that this portion has never been used by the public.

The witnesses were sworn in by the court reporter.

Mr. Ralph Slider of 3240 Eisenhower Avenue testified as to the portion of the road they are requesting to vacate. He stated that the Township has never maintained it any fashion since he took ownership of the property in 2003. Mr. Slider also noted that no one has ever used the area as a thru-way street; vehicles only come down there to turn around if they have gone too far.

Attorney Zachary Cohen, counsel for Dr. Yasin Khan, a neighboring property owner, inquired if the public uses the area to turn around if they have gone too far. Mr. Slider replied that they do. Attorney Cohen inquired as to what Mr. Slider intends to do with the area if the Board votes to vacate the area. Mr. Slider responded that their intention is to just keep people from driving back to his property for safety reasons.

*\*The following text is verbatim:*

**Attorney Cohen:** How do you intend to stop people from going back there.

**Mr. Slider:** Our intention is to just put a private drive there.

**Attorney Cohen:** Is there anything else.

**Mr. Slider:** Well yes, I'm going to put my driveway where it should be and that way I wouldn't have to move my mailbox.

**Attorney Cohen:** Your driveway isn't even on your property right now, is that correct?

**Mr. Slider:** Correct.

**Attorney Cohen:** And the area you're proposing to put it as shown on the drawings submitted, the shaded area, part of that will become Dr. Khan's property, correct?

**Mr. Slider:** I don't know.

**Attorney Cohen:** Did you have it surveyed to see who gets what?

**Mr. Slider:** I would imagine. I haven't gotten that far yet. This has been going on for over a year and half now so I'm not even sure what's going on.

**Attorney Cohen:** Do you know what the use was prior to 2003?

**Mr. Slider:** No.



Mr. Mark Bradbury testified that he was secured by the Sliders to survey the property and prepare a plan for the petition to vacate. He provided the Board with an explanation of the drawings. Attorney Cohen inquired if Mr. Bradbury was a certified surveyor in the state of PA to which Mr. Bradbury stated that he was not, but the survey was performed by a separate licensed surveyor.

Attorney Ashley asked if there were any objection to the exhibits. Attorney Cohen noted his objection to the two prepared drawings because he did not believe Mr. Bradbury to be a qualified expert. Attorney Ashley stated that the exhibits will be entered into the record.

Attorney Cohen called Dr. Yasin Khan as a witness and he was sworn-in as such. Dr. Khan stated that he owns the company which owns the property at 1148-1146 S. Cedar Crest Boulevard and those properties about the dead-end of Eisenhower Avenue. Attorney Cohen inquired what Dr. Khan would like to eventually do with the property. Dr. Khan responded that he would like people to be able to use the Eisenhower side as a possible entry/exit to his property.

Attorney Cohen inquired if Dr. Khan has ever accessed the area they are requesting to be vacated with his vehicle. Dr. Khan responded no. Attorney Cohn clarified that there is currently no access to Dr. Khan's property from that location, but he does have direct access from Lincoln Avenue and S. Cedar Crest Boulevard.

Attorney Ashley closed the testimony portion of the hearing.

In closing, Attorney Cohen commented that there is no evidence that shows what happened in this area prior to 2003, and the state requires a 20-year review of the property. He noted that he believes the drawings are deficient and do not show what happens to his client's property if vacated, and the drawings were not testified to by a licensed surveyor. Attorney Cohen stated that Dr. Khan's testimony shows it is his desire to open this area to have access to his facilities and property and by vacating the area, it would be an unfair taking from him as he anticipated being able to develop the area.

Attorney Ashley inquired as to how it is unfair as the Township never accepted or opened the street since it has not been municipal property. He commented that this vacation has no impact on Dr. Khan's private rights in the area. Attorney Ashley inquired how the area, which is private, suddenly becomes public because people accidentally drive into it and turn around. Attorney Cohen responded that there is no evidence as to what happened on the property prior to 2003.

In closing, Attorney Backenstoe stated that the Township never ordained, opened or maintained the area. It has never been used by the public as thru-way. He noted his belief is that it is in the Township's best interest to vacate because as of now, it is shown as a road depicted on the street plan; therefore, there could be a liability issue to the Township if someone was hurt on the property.

Attorney Backenstoe also commented that the First-Class Township Code states that if the Township does not open a road after five years from when it was laid out on a plan, the Township's ability to do so is void and vacated. He stated that if the Township ever wanted to open a road here, it would have to do so by eminent domain and compensate the adjoining property owners.

Commissioner Brinton inquired about Exhibit S-8 because it was not explained in the hearing. She questioned if Eisenhower Avenue would run into Dr. Khan's property if it kept going. Commissioner Brinton inquired how long Dr. Khan owned the property and Attorney Cohen responded that he has owned it since 2018.

Mr. Tetterer was sworn in as a witness and explained that there was action taken in the mid-80's for a circle to be installed where Eisenhower Avenue currently stops. He stated that it would have gone all the way across S. Cedar Crest Boulevard on the other side of the road and it was like a very large roundabout. Mr. Tetterer commented that it was eventually determined most people would not want to see that there, so the idea was abandoned. He noted that part of the right-of-way of that circle became Dr. Khan's property and that is why Eisenhower turns because it would be perpendicular to the circle.

Commissioner Brinton inquired about the age of Dr. Khan's building. Mr. Tetterer responded that it would have to have been built after the vacation of the circle.

Commissioner Brinton questioned exactly on what items the Board will act. Mr. Tetterer stated that the Board is just acting on the public rights to the area; not determining who owns anything.

Attorney Ashley commented that the Board is removing any possibility that the Township could ever go in there and open the road. He noted that the Township lost its rights anyway because the time period has past, but because it still shows as a road on the map, this is a way of "clearing titles". Attorney Ashley stated that the Township is not doing anything with the private rights of the property owners; the Township is saying that it has no rights to it and we are not going to observe any rights on it.

Attorney Ashley closed the hearing. He noted that the Ordinance will be before the Board for their consideration at the meeting on January 28<sup>th</sup>.

## RESOLUTIONS

### **Resolution to Grant Conditional Preliminary/Final Approval of the 2460 Parkwood Drive Preliminary/Final Land Development Plan.**

Mr. Tetterer stated that the resolution would approve the construction of a one-story, 16,000 sq. ft. office building on a property located on Parkwood Drive. He noted that there is an abandoned building that will be demolished and a new building will be constructed, along with additional parking.

Mr. Tetterer commented that the Plan has been reviewed by the Planning Commission and recommended for approval. He noted that if the Board were to approve the Resolution, they would also be approving nine conditions and Mr. Tetterer read them into the record.

### **Motion by Commissioner Patnaik, seconded by Commissioner Conn, to adopt Resolution No. 01- 2021-1696, granting conditional Preliminary/Final approval of the 2460 Parkwood Drive Preliminary/Final Land Development Plan.**

#### **Roll Call:**

COMMISSIONER PATNAIK – YES  
COMMISSIONER LIPKIN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER CONN – YES  
COMMISSIONER BRINTON – YES

**The Motion passed by 5-0.**

**Resolution to appoint Ms. Tamara Kulik Smarch as Township Treasurer.**

Ms. Bonaskiewich reminded the Board that they appointed Ms. Kulik Smarch as Tax Collector to fill Linda Minger's unexpired term, and as such, the Board should appoint her the Township Treasurer for 2021 as well. She noted that as the Treasurer, Ms. Kulik Smarch would act as the main signatory on all Township accounts and sign all checks.

**Motion by Commissioner Seagreaves, seconded by Commissioner Lipkin, to adopt Resolution No. 01-2021-1695, appointing Ms. Tamara Kulik Smarch as Township Treasurer for the year 2021.**

**Roll Call:**

COMMISSIONER PATNAIK – YES  
COMMISSIONER LIPKIN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER CONN – YES  
COMMISSIONER BRINTON – YES

**The Motion passed by 5-0.**

**MOTIONS**

**Motion to Ratify the Non-Uniformed Defined Contribution Pension Plan Funding Amount for Year-End 2020.**

Ms. Bonaskiewich explained that the Board approved the funding late last year, but the actual amount was unknown until payroll was closed out for the year. She stated that the calculated amount was \$18,189.39 and it was deposited by December 31, as required. Ms. Bonaskiewich noted that the Board is ratifying the actual amount deposited into the plan.

**Motion by Commissioner Conn, seconded by Commissioner Patnaik, to ratify the Non-Uniformed Defined Contribution Pension Plan Funding Amount for Year-End 2020, in the amount of \$18,189.39.**

**Roll Call:**

COMMISSIONER PATNAIK – YES  
COMMISSIONER LIPKIN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER CONN – YES  
COMMISSIONER BRINTON – YES

**The Motion passed by 5-0.**

**Motion – Appointments to various Boards and Commissions.**

## APPOINTMENTS – BY MOTION

### 1. **Planning Commission** (4-year term)

#### a. **Fourth Ward**

Commissioner Conn nominated Mr. Richard Shreiter. On a motion by Commissioner Lipkin, seconded by Commissioner Brinton, a roll-call vote was taken:

Commissioner Lipkin – YES  
Commissioner Conn – YES  
Commissioner Patnaik – YES  
Commissioner Seagreaves – YES  
Commissioner Brinton – YES

The Board voted 5-0 to approve the appointment of Richard Shreiter to the Planning Commission for a term of four years.

### 2. **Zoning Hearing Board** (5-year term)

#### a. **First Ward**

Commissioner Lipkin nominated Mr. Ronald Evans. On a motion by Commissioner Seagreaves, seconded by Commissioner Conn, a roll-call vote was taken:

Commissioner Lipkin – YES  
Commissioner Conn – YES  
Commissioner Patnaik – YES  
Commissioner Seagreaves – YES  
Commissioner Brinton – YES

The Board voted 5-0 to approve the appointment of Mr. Ronald Evans to the Zoning Hearing Board for a term of five years.

### 3. **Recreation Advisory Committee** (5-year term)

#### a. **Second Ward**

Commissioner Seagreaves nominated Ms. Tricia Dickert. On a motion by Commissioner Conn, seconded by Commissioner Lipkin, a roll-call vote was taken:

Commissioner Lipkin – YES  
Commissioner Conn – YES  
Commissioner Patnaik – YES  
Commissioner Seagreaves – YES  
Commissioner Brinton – YES

The Board voted 5-0 to approve the appointment of Ms. Tricia Dickert to the Recreation Advisory Committee for a term of five years.

#### b. **Fourth Ward**

Commissioner Conn nominated Mr. Mark Wilson. On a motion by Commissioner Patnaik, seconded by Commissioner Brinton, a roll-call vote was taken:

Commissioner Lipkin – YES  
Commissioner Conn – YES  
Commissioner Patnaik – YES  
Commissioner Seagreaves – YES  
Commissioner Brinton – YES

The Board voted 5-0 to approve the appointment of Mr. Mark Wilson to the Recreation Advisory Committee for a term of five years.

**4. Vacancy Board (1-year term)**

**a. One member**

Commissioner Brinton nominated Mr. Dan Moyer (4<sup>th</sup> Ward). On a motion by Commissioner Patnaik, seconded by Commissioner Seagreaves, a roll-call vote was taken:

Commissioner Lipkin – YES  
Commissioner Conn – YES  
Commissioner Patnaik – YES  
Commissioner Seagreaves – YES  
Commissioner Brinton – YES

The Board voted 5-0 to approve the appointment of Mr. Dan Moyer to the Vacancy Board for a term of one year.

**5. Environmental Advisory Council**

**a. Fourth Ward**

This motion was tabled for a future meeting.

**b. Fifth Ward**

This motion was tabled for a future meeting.

**6. Building Code Board of Appeals (5-year term)**

**a. Fifth Ward**

Commissioner Lipkin nominated Mr. John Hoffman. On a motion by Commissioner Conn, seconded by Commissioner Brinton, a roll-call vote was taken:

Commissioner Lipkin – YES  
Commissioner Conn – YES  
Commissioner Patnaik – YES  
Commissioner Seagreaves – YES  
Commissioner Brinton – YES

The Board voted 5-0 to approve the appointment of Mr. John Hoffman to the Building Code Board of Appeals for a term of five years.

**Presentation of 2019 Audit by Kirk, Summa & Co., LLC.**

Mr. Rogen Resides was in attendance to present and review the Township 2019 Audit. He explained that the founding partner, Mr. Dale Kirk, passed away in August, and even though Mr. Resides no longer works for the firm, he is here on their behalf.

Mr. Resides provided a brief overview of the audit report and noted that the Township received a clean opinion from the auditor.

### **PRIVILEGE OF THE FLOOR**

Commissioner Seagreaves announced that he will not be seeking re-election for his second-ward seat after his term ends on 12/31/21. He thanked the residents who have voted, the Township managers, personnel, and fellow Commissioners.

Mr. Ziegenfus commented that he has received four RFP's from various audit firms and he will bring forth an appointment recommendation at the next meeting.

Mr. Nicolo stated that the Environmental Advisory Council is sponsoring a recycling workshop on Wednesday, January 20<sup>th</sup> and a representative from Republic Services will be present to speak about recyclables as well as the new electronic recycling and household hazardous waste disposal.

Ms. Bonaskiewich announced that the service date change for residents on the Wednesday-Saturday trash and recycling route will go into effect on February 1<sup>st</sup>, and the front-door electronic waste and household hazardous waste program will go into effect starting March 1<sup>st</sup>. She commented that the reason for the delay is the need for appropriate time to notify residents. Ms. Bonaskiewich stated that Republic Services is developing a mailer for all residents, stressing the recycling parameters, and information on the E-waste and HHW.

### **ADJOURNMENT**

Commissioner Conn made a motion to adjourn the meeting. Seconded by Commissioner Lipkin. The time was 8:57 p.m.

Respectfully submitted,

Cathy Bonaskiewich  
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on January 14, 2021.

Approved and certified on this date:

\_\_\_\_\_  
Cathy Bonaskiewich

Date: \_\_\_\_\_  
SEAL

**ORDINANCE NO. 01-2021-\_\_\_\_\_**

**AN ORDINANCE OF SALISBURY TOWNSHIP, LEHIGH COUNTY, PENNSYLVANIA, VACATING A PORTION OF EISENHOWER AVENUE EXTENDING BETWEEN A DEAD END AND WEBSTER AVENUE**

BE IT ENACTED AND ORDAINED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, in lawful session, duly assembled as follows:

WHEREAS, applicant has presented a petition and description of a portion of Eisenhower Avenue between a Dead End and Webster Avenue; and

WHEREAS, said street was never opened or improved; and

WHEREAS, the Township Board of Commissioners is desirous of removing said unimproved street from the township maps and/or records; and

WHEREAS, it is in the interest of the public convenience to affirmatively vacate said street; and

WHEREAS, it is not the intention of this Ordinance to vacate or eliminate any and all public utility easements which may now exist on, along, or across this portion of Eisenhower Street in the aforementioned section.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Commissioners of the Township of Salisbury, and it is hereby ordained and enacted by the authority of the same as follows:

Section 1. All “Whereas” clauses are incorporated herein by reference.

Section 2. The aforementioned section of Eisenhower Avenue which is described in the attached property description, marked as “Exhibit A” and Vacation Plan, which is marked as “Exhibit B”, is hereby vacated by the Township:

Section 3. A certified copy of this Ordinance shall be filed in the Office of the Clerk of Courts – Criminal Division, of Lehigh County, Pennsylvania.

Section 4. This Ordinance is passed in accordance with the Act of 1907, May 23 P.L. 223, No. 171 Section 1 53 P.S. 1941.

Section 5. This Ordinance shall take effect immediately upon enactment

DULY ENACTED AND ORDAINED this 28th day of January, 2021 , by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania in lawful session duly assembled.

ATTEST:

TOWNSHIP OF SALISBURY

\_\_\_\_\_  
Township Secretary

\_\_\_\_\_  
President, Board of Commissioners



# Martin, Bradbury & Griffith, Inc.

LAND DEVELOPMENT CONSULTANTS – PLANNERS – LAND SURVEYORS  
1201 WASHINGTON STREET – ALLENTOWN, PENNSYLVANIA 18102  
PHONE (610) 437-6300  
FAX (610) 437-1320  
Email: mbg.mab@gmail.com

January 13, 2021

Ref: 3316-000

**DESCRIPTION FOR THE**  
**VACATION OF A PORTION OF EISENHOWER AVENUE**  
**SALISBURY TOWNSHIP, LEHIGH COUNTY**  
**PENNSYLVANIA**

ALL THAT CERTAIN 50' wide strip of land being known and designated as Eisenhower Avenue located between the north side of land now or late of Ralph H. Jr. & Kristin J. Slider and the south side of land now or late of Katherine L. Hutchinson and the southwesterly side of land now or late of Yasin N. Khan No. 2 LLC being the unopened portion of Eisenhower Avenue located in the Salisbury Township, Lehigh County and Commonwealth of Pennsylvania, being bounded and described as follows to wit:

BEGINNING at a iron pin, said iron pin being the intersection of the southerly property line of Eisenhower Avenue (50' wide), with the easterly property line of Webster Avenue unopened (50' wide);

THENCE, along the westerly property line of Eisenhower Avenue unopened (50' wide), North 05° 45' 00" East, 50.00 feet to a corner being located on the northerly property line of Eisenhower Avenue (50' wide);

THENCE, along the southerly property line of land now or late of Katherine L. Hutchinson, South 84° 15' 00" East, 15.26 feet to a corner;

THENCE, along the same on a curve to the left having a radius of 79.03 feet, an arc distance of 69.93 feet and a chord bearing and distance of North 70° 23' 57" East 67.67 feet to a corner;

THENCE, along the southwesterly property line of land now or late of Yasin N. Khan No. 2 LLC, North 45° 03' 00" East, 29.37 feet to a corner;

THENCE, along the same and the terminus of Eisenhower Avenue, S 44° 57' 00" East, 50.00 feet to a mag nail;

THENCE, along the northerly side of land now or late of Ralph H. Jr. & Kristin J. Slider, South 45° 03' 00" West, 29.37 feet to an iron pin;

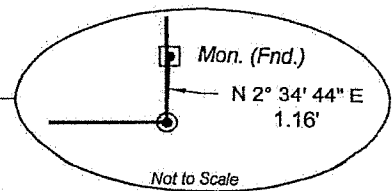
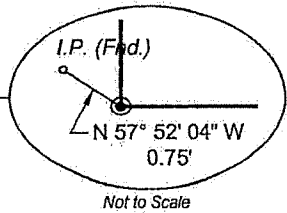
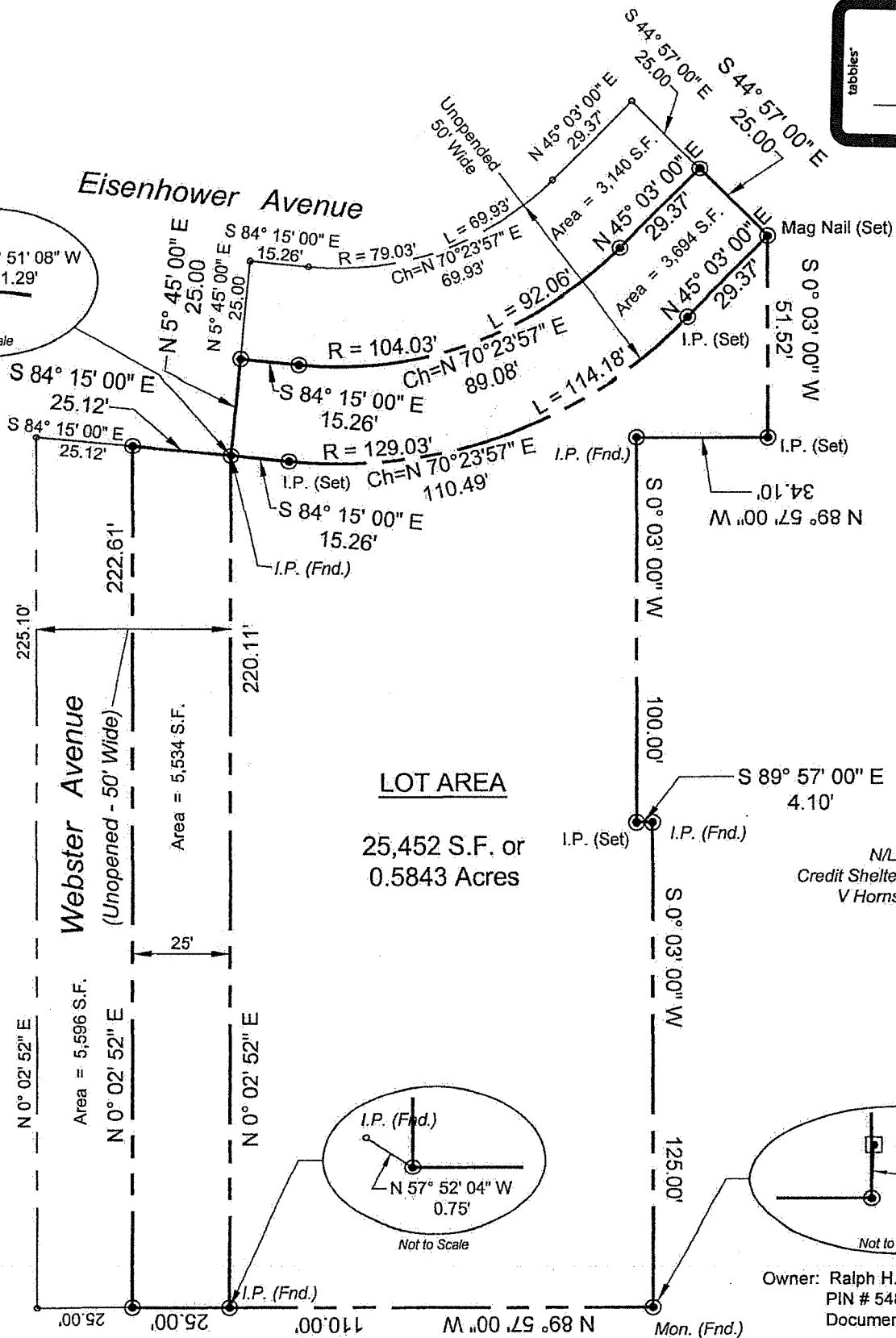
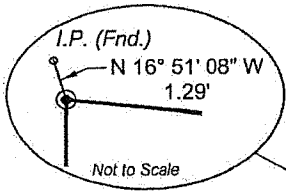
**EXHIBIT A**

**Martin, Bradbury & Griffith, Inc.**

THENCE, along the same on a curve to the right having a radius of 129.03 feet, an arc distance of 114.18 feet and a chord bearing and distance of South  $70^{\circ} 23' 57''$  West 110.49 feet to an iron pin;

THENCE along the same North  $84^{\circ} 15' 00''$  West, 15.26 feet to the place of BEGINNING.

**Containing: 6,834 Square Feet (0.1569 Acres)**



Owner: Ralph H. Jr. & Kristin J. Slider  
PIN # 548578915826 1  
Document ID 2018017798

**EXHIBIT B**

Rev. 2/11/20 Removed Conveyance  
Rev. 10/04/19 Added Conveyance

**Street Vacation Plan**

**3240 Eisenhower Avenue**

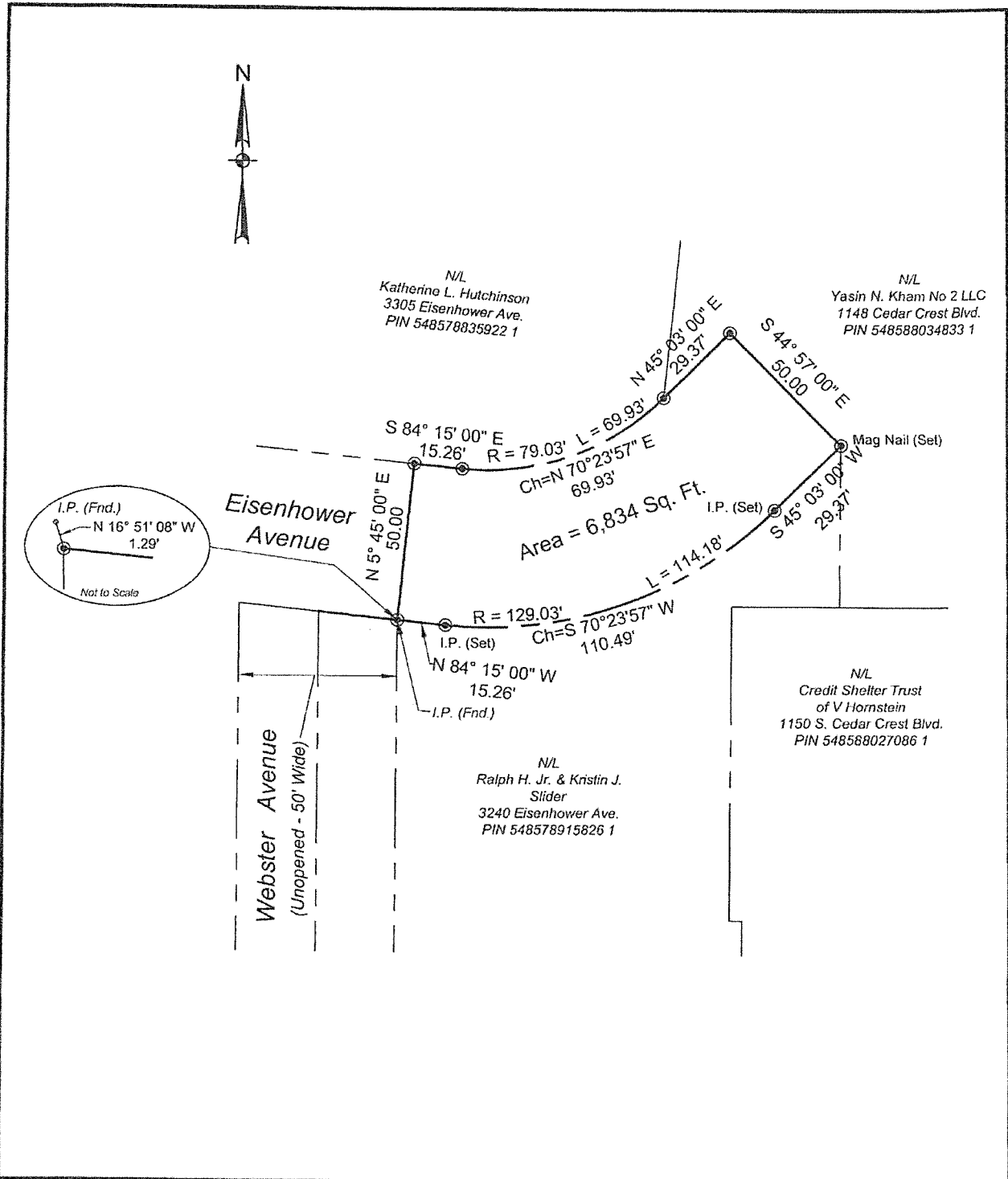
West Allentown Park  
Salisbury Township, Lehigh County, Pennsylvania

**MARTIN BRADBURY & GRIFFITH, INC.**

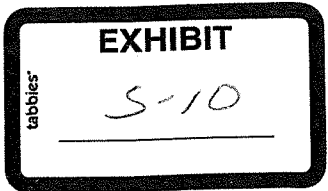
**CONSULTING ENGINEERS LAND SURVEYORS PLANNERS** (610) 437-6300  
Fax (610) 437-1320  
Email: mbg.mab@gmail.com

1201 Washington Street Allentown, PA 18102

Date	Scale	Drawn by	Plan Number	Sheet Number
9/18/18	1" = 40'	NWK	3316	1 of 1



Area to be Vacated		<b>MARTIN BRADBURY &amp; GRIFFITH, INC.</b> CONSULTING ENGINEERS LAND SURVEYORS (610) 437-6300 PLANNERS Fax (610) 437-1320 Email: mab@mab@gmail.com		
Eisenhower Avenue				
West Allentown Park Salisbury Township, Lehigh County, Pennsylvania		1201 Washington Street — Allentown, PA 18102		
Date	Scale	Drawn by	Plan Number	Sheet Number
12/03/2020	1" = 40'	NWK	3316	1 of 1



ORDINANCE NO. 01-2021-\_\_\_\_\_

BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, AMENDING CHAPTER 18, ENTITLED "SEWERS AND SEWAGE DISPOSAL", PART 3, §302.1.B(2)(b) OF THE CODE OF ORDINANCES, AS AMENDED, ESTABLISHING SEWER RENTALS OR CHARGES TO SCHOOLS IN THE TOWNSHIP FOR THE USE OF THE SEWER SYSTEM OPERATED BY TOWNSHIP AND FOR TREATMENT OF WASTES DISCHARGED THERETO

BE IT ORDAINED AND ENACTED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, and it is hereby ordained and enacted by the same that Chapter 18, entitled "Sewers and Sewage Disposal", Part 3, §302.1.B(2)(b) of the Code of Ordinances, as amended, shall be and the same hereby is amended as follows:

ARTICLE I. §302.1.B(2)(b) shall be amended to read as follows:

*"(b) Each school (public or private) shall constitute one equivalent dwelling unit for each unit of ~~twelve-twenty-four (12) (24)~~ pupils computed on the basis of the average number of pupils enrolled on days when the school was in session during the last full school fiscal year preceding the calendar year in which the sewer rental or charge is payable. Teachers and employees of the school shall be classified as pupils for sewer rental purposes. On or before December 31 of each year, the chief school administrator shall file a sworn statement with this Township setting forth complete information required in order to compute the sewer rental or charge to each school.*

ARTICLE II. All Ordinances inconsistent herewith are hereby repealed. In all other respects, Chapter 18, Part 3, of the Code of Ordinances of the Township of Salisbury shall remain as heretofore enacted, ordained and amended, which said Chapter 18, as amended, is hereby re-enacted in its entirety herein.

ARTICLE III. This Ordinance shall be effective immediately.

ENACTED AND ORDAINED this 28<sup>th</sup> day of January, 2021.

Attest:

TOWNSHIP OF SALISBURY  
(Lehigh County, Pennsylvania)

\_\_\_\_\_  
Cathy Bonaskiewich, Secretary

By: \_\_\_\_\_  
Debra J. Brinton  
President, Board of Commissioners

**RESOLUTION NO. 01-2021-\_\_\_\_**

**BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, ACCEPTING THE RETIREMENT NOTICE FROM AND EXPRESSING THE APPRECIATION OF THE MEMBERS OF THE BOARD OF COMMISSIONERS TO JOHN ANDREAS FOR HIS YEARS OF SERVICE TO THE TOWNSHIP AND ITS CITIZENS.**

**WHEREAS,** JOHN ANDREAS has submitted his notice of intent to retire from the position of Public Works Director for the Township of Salisbury effective February 1, 2021; and

**WHEREAS,** JOHN ANDREAS has been a dedicated employee who has rendered valuable and capable service to this Board and the citizens of the Township of Salisbury for over twenty-eight years; and

**WHEREAS,** this Board deems it appropriate to acknowledge the accomplished service of JOHN ANDREAS during his tenure with Salisbury Township.

**NOW, THEREFORE, BE IT RESOLVED** by the Salisbury Township Board of Commissioners on behalf of its members, staff and all of the citizens of the Township of Salisbury that it accepts with grateful appreciation the notice of intent to retire from JOHN ANDREAS for the many years of capable and dedicated service he has rendered to the Township; and

**BE IT FURTHER RESOLVED** that the best wishes of the members of this Board and staff be extended to JOHN ANDREAS for a long and happy retirement.

**APPROVED AND ADOPTED** this 28<sup>th</sup> day of January, 2021 at a regular public meeting.

Attest:

**TOWNSHIP OF SALISBURY**  
(Lehigh County, Pennsylvania)

\_\_\_\_\_  
Secretary

By: \_\_\_\_\_  
President, Board of Commissioners

**RESOLUTION NO. 01-2021-\_\_\_\_**

**BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, ACCEPTING THE RETIREMENT NOTICE FROM AND EXPRESSING THE APPRECIATION OF THE MEMBERS OF THE BOARD OF COMMISSIONERS TO DONALD ZIMMERMAN FOR HIS YEARS OF SERVICE TO THE TOWNSHIP AND ITS CITIZENS.**

**WHEREAS**, DONALD ZIMMERMAN has submitted his notice of intent to retire from the position of Utility Division Supervisor for the Public Works Department of the Township of Salisbury effective February 1, 2021; and

**WHEREAS**, DONALD ZIMMERMAN has been a dedicated employee who has rendered valuable and capable service to this Board and the citizens of the Township of Salisbury for over thirty-one years; and

**WHEREAS**, this Board deems it appropriate to acknowledge the accomplished service of DONALD ZIMMERMAN during his tenure with Salisbury Township.

**NOW, THEREFORE, BE IT RESOLVED** by the Salisbury Township Board of Commissioners on behalf of its members, staff and all of the citizens of the Township of Salisbury that it accepts with grateful appreciation the notice of intent to retire from DONALD ZIMMERMAN for the many years of capable and dedicated service he has rendered to the Township; and

**BE IT FURTHER RESOLVED** that the best wishes of the members of this Board and staff be extended to DONALD ZIMMERMAN for a long and happy retirement.

**APPROVED AND ADOPTED** this 28<sup>th</sup> day of January, 2021 at a regular public meeting.

Attest:

**TOWNSHIP OF SALISBURY**  
(Lehigh County, Pennsylvania)

\_\_\_\_\_  
Secretary

By: \_\_\_\_\_  
President, Board of Commissioners

**RESOLUTION NO. 01-2021-\_\_\_\_\_**

**A RESOLUTION BY THE BOARD OF COMMISSIONERS  
OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY,  
PENNSYLVANIA, APPOINTING JAMES LEVERNIER AS  
THE ACTING PUBLIC WORKS DIRECTOR**

**WHEREAS**, the Board of Commissioners desires to appoint Mr. James Levernier as Acting Public Works Director due to the retirement of the current Public Works Director; and

**WHEREAS**, the Board of Commissioners wishes to fix the salary of Mr. James Levernier for the time in which he serves as Acting Public Works Director.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, and it is hereby resolved by the same that Mr. James Levernier be appointed as Acting Public Works Director for Salisbury Township effective February 1, 2021. Mr. James Levernier shall serve as the Acting Public Works Director until the appointment of the new Public Works Director.

**BE IT FURTHER RESOLVED** that Mr. James Levernier shall receive the 2021 equivalent to Step 3 of the Pay Grade (17) of the Public Works Director salaried compensation.

**APPROVED AND ADOPTED** this 28th day of January, 2021 at a regular public meeting.

TOWNSHIP OF SALISBURY  
(Lehigh County, Pennsylvania)

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President, Board of Commissioners

ATTESTED:

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Cathy Bonaskiewich, Secretary



**RESOLUTION NO. 01-2021-\_\_\_\_\_**

**BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP  
OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA,  
DESIGNATING A DEPOSITORY**

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, and it is hereby resolved by the same that M&T Bank is hereby designated the local depository for Township funds.

BE IT FURTHER RESOLVED that M&T Bank is authorized to honor checks and drafts drawn again all Township accounts maintained with it when said checks or drafts are signed by the Township Treasurer, the Township Manager, or the Township Finance Director.

**APPROVED AND ADOPTED** this 28<sup>th</sup> day of January, 2021 at a public meeting.

TOWNSHIP OF SALISBURY  
(Lehigh County, Pennsylvania)

---

President, Board of Commissioners

ATTESTED:

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Township Secretary