

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
November 10, 2021
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton turned the proceedings over to Mr. Sandy Nicolo, Assistant Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President
James Seagreaves, President Pro-Tempore
Heather Lipkin
Alok Patnaik

Staff Present:

Cathy Bonaskiewich, Township Manager – EXCUSED
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
James Levernier, Director of Public Works
Kevin Soberick, Chief of Police
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor
David Tetterer, representative of Keystone Consulting Engineers, Township Engineer
Dustin Grow, Fire Services Director

NOTIFICATION

Mr. Nicolo informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied. Mr. Nicolo reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

Swearing-In of New Police Officers.

Chief Soberick introduced new Officers Kyle Watson and Kyle Sabulsky who were sworn in by Magisterial District Judge Michael Pochron.

APPROVAL OF THE LIST OF BILLS PAYABLE

Commissioner Patnaik inquired about charges from United Site Services with a date of January 2021. Mr. Ziegenfus noted that the date is correct as two bills were missed earlier in the year.

Motion by Commissioner Patnaik, seconded by Commissioner Conn, to approve the list of Bills Payable for the period 10/23/21 – 11/5/21, broken down as follows:

\$222,919.58 = GENERAL
\$1,232.98 = FIRE
\$0 = LIBRARY
\$23,443.08 = WATER
\$36,598.75 = SEWER
\$1,693.47 = REFUSE & RECYCLING
\$205.59 = HIGHWAY AID
\$173,141.48 = CAPITAL GENERAL
\$3,528.38 = CAPITAL SEWER
\$462,763.31 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

MINUTES

October 28, 2021

Commissioner Brinton declared the Minutes from October 28, 2021 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

Resolution to Recognize the Years of Service and to Accept the Retirement of Robert Myles, Jr.

The Board thanked Mr. Myles for his eighteen years of service.

Motion by Commissioner Lipkin, seconded by Commissioner Seagreaves, to adopt Resolution No. 11-2021-1719, recognizing the years of service and accepting the retirement of Robert Myles, Jr.

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

Resolution to Approve the Disposition of Public Works Dump Truck.

Commissioner Brinton reminded the Board that a Resolution is necessary to sell equipment when the value is over \$1,000. Mr. Levernier noted that the truck is from 2008 and will be replaced by the end of the year.

Motion by Commissioner Conn, seconded by Commissioner Patnaik, to adopt Resolution No. 11-2021-1718, approving the disposition of Public Works dump truck.

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

MOTIONS

Motion to Advertise the Public Inspection Period for the Proposed 2022 Budget.

Mr. Ziegenfus stated that a copy of the Budget will be available on the Township's website as well as at the Municipal Building for public viewing.

Motion by Commissioner Conn, seconded by Commissioner Patnaik, to advertise the public inspection period for the proposed 2022 Budget.

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

Motion to authorize Payment No. 1 to Asphalt Maintenance Solutions LLC in the amount of \$388,683.48 for the 2021 FB Modified Pavement Overlay.

Mr. Levernier stated that this payment is for work done on Lehigh Parkway North, Black River Road and Sycamore Road. Mr. Tettmer stated that the project ended up costing approximately \$8,000 over the original contract amount.

Motion by Commissioner Lipkin, seconded by Commissioner Seagreaves, to authorize Payment No. 1 to Asphalt Maintenance Solutions LLC in the amount of \$388,683.48 for the 2021 FB Modified Pavement Overlay.

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

Motion to authorize Payment No. 1 to Asphalt Maintenance Solutions LLC in the amount of \$169,141.02 for the 2021 Roadway Crack Seal, Chip Seal, Mastic and Fog Seal Project.

Mr. Levernier detailed the streets that were involved in the project.

Motion by Commissioner Patnaik, seconded by Commissioner Conn, to authorize Payment No. 1 to Asphalt Maintenance Solutions LLC in the amount of \$169,141.02 for the 2021 Roadway Crack Seal, Chip Seal, Mastic and Fog Seal Project.

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Chief Soberick noted that as the Board requested, the Police Department’s Community Outreach Specialist contacted the property owner whose house on Seidersville Road is scheduled to be demolished by the Township.

Chief Soberick commented that the new officers will go through a 16-week Field Training program and will hopefully be on the road on their own by February. He also noted that he and Ms. Bonaskiewich are working on the wording and the posting for the sergeant promotional exam.

Mr. Nicolo stated that he is in the process of assessing all the trash and recycling complaints in order to levy a fine against Republic Services.

ADJOURNMENT

Commissioner Lipkin made a motion to adjourn the meeting. Seconded by Commissioner Patnaik. The time was 7:28 pm.

Respectfully submitted,

Sandy Nicolo
Assistant Township Secretary

These constitute the official Minutes of the Regular Meeting of the Board of Commissioners held on November 10, 2021.

Approved and certified on this date:

Sandy Nicolo

Date: _____

SEAL