

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
July 28, 2020
SPECIAL MEETING – 7:00 PM**

**SPECIAL NOTIFICATION - This public meeting of the Salisbury Township Board of Commissioners was held online using the Zoom virtual meeting platform due to the COVID-19 pandemic and social distancing guidelines.*

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President
James Seagreaves, President Pro-Tempore
Heather Lipkin
Alok Patnaik

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator
Kerry Raybold, Planning and Zoning Officer
Paul Ziegenfus, Finance Director – EXCUSED
John Andreas, Director of Public Works – EXCUSED
Kevin Soberick, Chief of Police – EXCUSED
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich welcomed the attendees to the special meeting of the Board of Commissioners for July 28, 2020. She noted that the meeting is being held online using the Zoom virtual meeting platform due to the current COVID-19 conditions and with respect to social distancing and public gathering guidelines. Ms. Bonaskiewich commented that the meeting is being recorded electronically for the purpose of taking the Minutes and asked that attendees keep themselves muted to keep background noise to a minimum. She stated that if anyone would like to comment on a particular agenda item or during courtesy of the floor, he/she should unmute his/herself and use the hand raise button. All public comments on agenda items will be taken prior to the vote and all public comments related to non-agenda items will be taken after the agenda has been

satisfied. Ms. Bonaskiewich requested speakers to please announce his/her name and address for the purpose of taking down the Minutes.

NEW BUSINESS

Ms. Bonaskiewich commented that because it is a Special Meeting, there will be no formal action on a Bills' List, Financial Report or Minutes.

ORDINANCES

None.

RESOLUTIONS

Ms. Bonaskiewich stated that at their meeting on June 9, 2020, the Planning Commission voted to recommend approval of the Plot 886 LLC preliminary major subdivision plan, final major subdivision plan, and several waivers from SALDO requirements (as requested by the developer). She noted that the Board of Commissioners granted conditional approval of the preliminary plan at their July 9, 2020 public meeting, including those waivers. Ms. Bonaskiewich commented that Township staff has reviewed and discussed this project internally over the past few weeks and are now ready to bring the matter before the Board for action on final plan approval.

The following Resolutions all pertain to that conditional final approval:

Grant Waiver from Final Plan application requirement for Plot 886 LLC and consider Final Plan approval based on the application already submitted.

Ms. Bonaskiewich stated that the Board must act to grant the requested waiver from SALDO Section 22-302.1.C, which requires separate applications for preliminary and final plans. She noted that since the Planning Commission has already reviewed and recommended approval for the final plan submission, the Township is willing to allow their initial application serve as both preliminary and final plan application.

Mr. Tettermer noted that sewer planning module has been finalized and submitted and will also be submitted to LCA for approval, so he believes it is ready for final plan approval.

Motion by Commissioner Seagreaves, seconded by Commissioner Lipkin, to adopt Resolution No. 07-2020-1682, granting a waiver to SALDO Section 22-302.1.C for the Plot 886 LLC Final Major Subdivision Plan.

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

Grant conditional final approval of the Plot 886 LLC Major Subdivision Plan.

Ms. Bonaskiewich stated that the Resolution details the waivers and deferrals and also outlines that it is a conditional approval of the plan.

Commissioner Patnaik inquired about issuing final approval on a preliminary plan. Attorney Ashley commented that that the Board already approved the preliminary plan and we are not making them redo that plan because it would be the same plan.

Motion by Commissioner Patnaik, seconded by Commissioner Conn, to adopt Resolution No. 07-2020-1683, granting conditional final approval of the Plot 886 LLC Major Subdivision Plan.

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

Amend Salisbury Township’s Act 537 Sewer Plan to include Plot 886 LLC Major Subdivision.

Ms. Bonaskiewich stated that because this subdivision necessitates five additional connections to the Township’s sanitary sewer system, the Township is required to revise the its “Official Sewage Facilities Plan” (i.e. Act 537 Plan) to make provision for the Development.

Motion by Commissioner Conn, seconded by Commissioner Lipkin, to adopt Resolution No. 07-2020-1684, to amend Salisbury Township’s Act 537 Sewer Plan to include Plot 886 LLC Major Subdivision.

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

MOTIONS

None.

PRIVILEGE OF THE FLOOR

No comments were heard.

ADJOURNMENT

Commissioner Conn made a motion to adjourn the meeting. Seconded by Commissioner Lipkin.
The time was 7:12 pm.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official minutes of the Special Meeting of the Board of Commissioners held on July 28, 2020.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL