

**SALISBURY TOWNSHIP**  
**Lehigh County, Pennsylvania**  
**Board of Commissioners Meeting**  
**Regular Meeting Agenda—December 22, 2020**  
**7:00 PM**

[https://us02web.zoom.us/join/zoom-qr/tZcvc-qurz8oGdROW00uPtLuVCXo9iE\\_HDg5](https://us02web.zoom.us/join/zoom-qr/tZcvc-qurz8oGdROW00uPtLuVCXo9iE_HDg5)

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Notifications:**

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- This public session of the Salisbury Township Board of Commissioners will be held in a hybrid-virtual manner using the Zoom online meeting platform due to the COVID-19 pandemic and social distancing guidelines.
- Public Comment Period Policy—Three (3) Minutes Rule

**4. Bills Payable – Period 12/5/2020-12/18/2020**

**5. Approval of the Minutes –December 10, 2020**

**6. New Business**

**A. ORDINANCES**

1. Ordinance to Amend Non-Uniformed Defined Benefit (PMRS) Pension Plan to Set Employee Contribution Rate for Year 2021

**B. RESOLUTIONS**

1. Resolution to Increase Refuse and Recycling Rates effective 01/01/21
2. Resolution In Recognition of Years of Service and to Accept the Retirement of Letitia Forthman

**C. MOTIONS**

1. Motion to Ratify Declaration of Snow Emergency for recent Winter Storm Gail

**7. Courtesy of the Floor:** (opportunity for public comment on non-agenda items)

**8. Adjournment**

## Report Criteria:

Detail report.  
Invoice detail records above \$0 included.  
Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>A &amp; A Auto Parts Stores Inc.</b>							
A & A Auto Parts Stores Inc	342275	01-437.375	#11-water temp & oil pressure gauge	10/14/20	99.31	.00	
Total A & A Auto Parts Stores Inc.:					99.31	.00	
<b>A-B-E Laboratory</b>							
A-B-E Laboratory	8757	06-448.316	2020-Nov water analysis	11/23/20	340.00	.00	
Total A-B-E Laboratory:					340.00	.00	
<b>Amici Jr, Louis</b>							
Amici Jr, Louis	12182020	01-364.900	2020 Distribution of Scrap Metal Proceeds	12/18/20	125.00	.00	
Total Amici Jr, Louis:					125.00	.00	
<b>Atlantic Tactical</b>							
Atlantic Tactical	SI-80707065	01-410.242	Ammo	07/24/20	164.84	.00	
Total Atlantic Tactical:					164.84	.00	
<b>Ballek, Clinton</b>							
Ballek, Clinton	121820	01-364.900	2020 Distribution of Scrap Metal Proceeds	12/18/20	125.00	.00	
Total Ballek, Clinton:					125.00	.00	
<b>Bank of America</b>							
Bank of America	120920	01-410.315	Refreshments for training	12/09/20	72.51	.00	
Bank of America	120920	01-410.260	Chains	12/09/20	49.79	.00	
Bank of America	120920	01-414.342	Highland park blueprint/Salisbury Twshp blueprint	12/09/20	447.20	.00	
Bank of America	120920	01-414.318	UCC permits	12/09/20	45.00	.00	
Bank of America	120920	01-414.420	PA BCCO Fees	12/09/20	15.00	.00	
Bank of America	120920	01-410.421	National Tactical Officers Assoc-Training	12/09/20	194.00	.00	
Bank of America	120920	01-410.261	Microsoft 365 subscription	12/09/20	105.99	.00	
Total Bank of America:					929.49	.00	
<b>Berkheimer Associates</b>							
Berkheimer Associates	11302020	01-403.453	2020-Nov-LST Comm	11/30/20	2,498.99	.00	
Total Berkheimer Associates:					2,498.99	.00	
<b>Billitier Electric Inc</b>							
Billitier Electric Inc	M8796-02	41-410.700	Finish new main panel installation at pole bldg	11/05/20	973.26	.00	
Total Billitier Electric Inc:					973.26	.00	
<b>Bonaskiewich, David</b>							
Bonaskiewich, David	12182020	01-364.900	2020 Distribution of Scrap Metal Proceeds	12/18/20	125.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Bonaskiewich, David:					125.00	.00	
<b>Commonwealth of PA</b>							
Commonwealth of PA	121820	01-451.315	2021 Pesticide Business License	12/18/20	35.00	.00	
Total Commonwealth of PA:					35.00	.00	
<b>Csaszar, Brian</b>							
Csaszar, Brian	12182020	01-364.900	2020 Distribution of Scrap Metal Proceeds	12/18/20	125.00	.00	
Total Csaszar, Brian:					125.00	.00	
<b>D &amp; A Emergency Equipment Inc</b>							
D & A Emergency Equipme	25752	06-448.240	Flashlight batteries	11/25/20	39.50	.00	
Total D & A Emergency Equipment Inc:					39.50	.00	
<b>Daigle Law Group LLC</b>							
Daigle Law Group LLC	3893	01-410.220	Policy Development for PLEAC	09/14/20	1,050.00	.00	
Total Daigle Law Group LLC:					1,050.00	.00	
<b>Dalmation Fire Equipment Inc</b>							
Dalmation Fire Equipment I	405297	01-410.210	Cobham carbon fiber cylinders for SCBA/Valves	11/25/20	5,365.34	.00	
Total Dalmation Fire Equipment Inc:					5,365.34	.00	
<b>Davison &amp; McCarthy</b>							
Davison & McCarthy	26778	01-404.310	2020-Nov-General Matters	12/03/20	929.32	.00	
Davison & McCarthy	26779	01-404.310	2020-Nov-Bankruptcy of Residents	12/03/20	312.00	.00	
Davison & McCarthy	26780	01-414.310	2020-Nov-Planning Commission	12/03/20	117.00	.00	
Davison & McCarthy	26781	01-404.310	2020-Nov-Sherriff's Sales	12/03/20	130.00	.00	
Davison & McCarthy	26782	01-404.310	2020-Nov-Board of Commissioners	12/03/20	520.00	.00	
Davison & McCarthy	26783	01-404.318	2020-Nov-Minor Subdivision-2110 & 2120 W Moser St	12/03/20	91.00	.00	
Davison & McCarthy	26784	01-404.318	2020-Nov-Southbury Park Lot line Adj-(2017)-(Lots 4A-16)	12/03/20	325.00	.00	
Davison & McCarthy	26785	01-404.318	2020-Nov-Samuel Gentile Minor Subdivision	12/03/20	13.00	.00	
Davison & McCarthy	26786	08-429.310	2020-Nov-Sewer Agreement with Fountain Hill	12/03/20	2,821.00	.00	
Davison & McCarthy	26787	01-404.318	2020-Nov-Plot 886 LLC	12/03/20	39.00	.00	
Davison & McCarthy	26788	01-404.310	2020-Nov-1239 Voortman Ave	12/03/20	91.00	.00	
Davison & McCarthy	26789	01-404.318	2020-Nov-Plot 886 LLC-Land Development	12/03/20	416.00	.00	
Davison & McCarthy	26790	01-404.318	2020-Nov-2638 W Rock Rd-Girl Scouts of Eastern PA Land Development	12/03/20	137.47	.00	
Davison & McCarthy	26791	01-404.310	2020-Nov-Liens-2020	12/03/20	151.30	.00	
Davison & McCarthy	26792	01-408.318	2020-Nov-Street Vacation-Eisenhower Ave	12/03/20	338.00	.00	
Davison & McCarthy	26793	01-404.310	2020-Nov-Satisfactions-2020	12/03/20	936.00	.00	
Davison & McCarthy	26794	01-404.310	2020-Nov-1221 South Fairview Rd	12/03/20	546.00	.00	
Davison & McCarthy	26795	01-404.318	2020-Nov-820 Public Rd Minor Subdivision	12/03/20	1,001.00	.00	
Davison & McCarthy	26796	01-404.318	2020-Nov-Vinart-3401 Lehigh St	12/03/20	234.00	.00	
Davison & McCarthy	26797	01-404.318	2020-Nov-Gentile Lot Consolidation	12/03/20	618.80	.00	
Davison & McCarthy	26798	01-404.318	2020-Nov-Parkwood Dr-Land Development	12/03/20	884.04	.00	
Davison & McCarthy	26799	01-404.310	2020-Nov-Wetzel-Knox Box	12/03/20	16.86	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Davison & McCarthy	26800	01-404.318	2020-Nov-3401 Lehigh St-Land Development	12/03/20	1,833.00	.00	
Davison & McCarthy	26801	01-404.310	2020-Nov-Rosewood Subdivision Boundary Dispute	12/03/20	5,135.22	.00	
Davison & McCarthy	26802	01-404.310	2020-Nov-Fee dispute-1239 Voortman Ave	12/03/20	689.00	.00	
Davison & McCarthy	26803	01-404.318	2020-Nov-Public Utility Connection 407-412 Mountain Blvd	12/03/20	156.00	.00	
Davison & McCarthy	26804	01-404.318	2020-Nov-1436 & 1550 Black River Rd Resubdivision	12/03/20	26.00	.00	
Davison & McCarthy	26805	01-404.310	2020-Nov-Waste Hauling Contract 2021	12/03/20	1,157.00	.00	
Total Davison & McCarthy:					19,664.01	.00	
<b>DeFiore Jr, Richard</b>							
DeFiore Jr, Richard	11252020	01-406.171	2020 Health Reimbursement	11/25/20	250.00	.00	
DeFiore Jr, Richard	12182020	01-364.900	2020 Distribution of Scrap Metal Proceeds	12/18/20	125.00	.00	
Total DeFiore Jr, Richard:					375.00	.00	
<b>Dickert, Ralph</b>							
Dickert, Ralph	12162020	01-430.192	2020-Clothing Allowance	12/16/20	65.59	.00	
Dickert, Ralph	12182020	01-364.900	2020 Distribution of Scrap Metal Proceeds	12/18/20	125.00	.00	
Total Dickert, Ralph:					190.59	.00	
<b>DiMatteo, Francesco</b>							
DiMatteo, Francesco	12182020	01-364.900	2020 Distribution of Scrap Metal Proceeds	12/18/20	125.00	.00	
Total DiMatteo, Francesco:					125.00	.00	
<b>Dimmich Dinkelacker &amp; Anewalt PC</b>							
Dimmich Dinkelacker & An	34907	01-406.314	Civil Service-General File-Aug-Sept 2020	12/02/20	222.50	.00	
Total Dimmich Dinkelacker & Anewalt PC:					222.50	.00	
<b>Dynamic Solutions</b>							
Dynamic Solutions	10787	01-409.373	Keypad reader replacements-ESFD Bldg	12/07/20	1,158.06	.00	
Total Dynamic Solutions:					1,158.06	.00	
<b>Eastern Auto Parts Warehouse</b>							
Eastern Auto Parts Wareho	3IV631091	06-448.251	#31-brake caliper/battery	11/06/20	70.80	.00	
Eastern Auto Parts Wareho	3IV631091	08-429.251	#31-brake caliper/battery	11/06/20	70.81	.00	
Eastern Auto Parts Wareho	3IV640824	01-437.251	#6-Anti-freeze	12/07/20	111.92	.00	
Eastern Auto Parts Wareho	3IV643086	01-430.240	wiper blades	12/17/20	68.50	.00	
Eastern Auto Parts Wareho	3IV643097	01-437.251	#4 & 14-Air filters	12/14/20	49.60	.00	
Eastern Auto Parts Wareho	3IV643240	01-437.251	#1-Standard pigtail/A/C Heater relay	12/15/20	25.66	.00	
Total Eastern Auto Parts Warehouse:					397.29	.00	
<b>Eastern Salisbury Fire Co.</b>							
Eastern Salisbury Fire Co.	121620	03-411.500	2020 Incentive Program-2nd pymt	12/16/20	10,000.00	.00	
Total Eastern Salisbury Fire Co.:					10,000.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>Ecco Communications LLC</b>							
Ecco Communications LLC	77379	01-410.251	#205-Push bumper light	11/25/20	61.80	.00	
Total Ecco Communications LLC:					61.80	.00	
<b>Emergency Reporting</b>							
Emergency Reporting	202020678	03-412.240	Fire Package subscription Jan 2021 thru Dec 2021	12/02/20	1,291.50	.00	
Total Emergency Reporting:					1,291.50	.00	
<b>Evident Inc</b>							
Evident Inc	163210B	01-410.241	Gunpowder particle test/Marijuana Tests	11/30/20	146.00	.00	
Total Evident Inc:					146.00	.00	
<b>Five Star International</b>							
Five Star International	05S553009	01-437.251	#1-Transmission Electronic Diagnosis/Cable ties/sleeve/fuse/terminal	12/03/20	609.82	.00	
Five Star International	05S55302	01-437.251	#4-Replace fuel injector, glow plug harness & cat converter	12/08/20	6,656.52	.00	
Total Five Star International:					7,266.34	.00	
<b>Fromm Electric Supply Corp</b>							
Fromm Electric Supply Cor	51144193-01	41-410.700	Lights for Pole Building	11/18/20	2,354.29	.00	
Total Fromm Electric Supply Corp:					2,354.29	.00	
<b>Gebhardts</b>							
Gebhardts	5369	01-400.240	Name plate-Patniak	11/16/20	19.00	.00	
Gebhardts	5698	01-406.240	Clock/Plaque/keyring-Forthman	12/10/20	163.16	.00	
Total Gebhardts:					182.16	.00	
<b>Gross McGinley LLP</b>							
Gross McGinley LLP	12012020	01-414.314	2020-Nov-Hearings/decisions/misc	12/01/20	6,225.00	.00	
Total Gross McGinley LLP:					6,225.00	.00	
<b>Hercik Jr, Robert F.</b>							
Hercik Jr, Robert F.	12012020	01-406.171	2020 Health Reimbursement	12/01/20	250.00	.00	
Hercik Jr, Robert F.	12182020	01-364.900	2020 Distribution of Scrap Metal Proceeds	12/18/20	125.00	.00	
Total Hercik Jr, Robert F.:					375.00	.00	
<b>Home Depot Credit Services</b>							
Home Depot Credit Service	29856	01-430.240	Screws/washers/gate gaster wheel/deck scrub wash	11/06/20	80.50	.00	
Home Depot Credit Service	49046	01-437.251	#6-belt	12/15/20	1.97	.00	
Home Depot Credit Service	49046	01-430.240	Mailbox for Tupelo	12/15/20	11.48	.00	
Total Home Depot Credit Services:					93.95	.00	
<b>Humphrey's Hydraulic Service</b>							
Humphrey's Hydraulic Serv	32444	01-437.375	#9-strobe light	11/23/20	164.50	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Humphrey's Hydraulic Service:					164.50	.00	
<b>Hutchinson, Colin</b>							
Hutchinson, Colin	12182020	01-491.000	2020 Distribution of Scrap Metal Proceeds	12/18/20	125.00	.00	
Total Hutchinson, Colin:					125.00	.00	
<b>Isett &amp; Associates, Barry</b>							
Isett & Associates, Barry	148800	01-413.308	2020-Nov-Residential Plan Reviews	12/03/20	943.00	.00	
Isett & Associates, Barry	148800	01-413.306	2020-Nov-Commercial Inspections	12/03/20	2,524.56	.00	
Total Isett & Associates, Barry:					3,467.56	.00	
<b>J R Metal</b>							
J R Metal	18904	08-429.240	Manhole Risers	12/01/20	3,969.72	.00	
Total J R Metal:					3,969.72	.00	
<b>Johnson, Kevin</b>							
Johnson, Kevin	12142020	01-410.238	Reimb-Safety strap/socks	12/14/20	65.39	.00	
Total Johnson, Kevin:					65.39	.00	
<b>Kessler Freedman Inc.</b>							
Kessler Freedman Inc.	11012020	01-401.312	Nov 2020-Website updates	11/30/20	150.00	.00	
Total Kessler Freedman Inc.:					150.00	.00	
<b>Kirk Summa &amp; Co LLP</b>							
Kirk Summa & Co LLP	11302020	01-200202	2019 Audit	11/30/20	12,000.00	.00	
Kirk Summa & Co LLP	11302020	06-200202	2019 Audit	11/30/20	1,500.00	.00	
Kirk Summa & Co LLP	11302020	08-200202	2019 Audit	11/30/20	1,500.00	.00	
Total Kirk Summa & Co LLP:					15,000.00	.00	
<b>Kubat, Gary</b>							
Kubat, Gary	12182020	01-364.900	2020 Distribution of Scrap Metal Proceeds	12/18/20	125.00	.00	
Total Kubat, Gary:					125.00	.00	
<b>Kubat, Seth</b>							
Kubat, Seth	12182020	01-364.900	2020 Distribution of Scrap Metal Proceeds	12/18/20	125.00	.00	
Total Kubat, Seth:					125.00	.00	
<b>Laible, Raymond</b>							
Laible, Raymond	12182020	01-364.900	2020 Distribution of Scrap Metal Proceeds	12/18/20	105.00	.00	
Laible, Raymond	12182020	01-491.000	2020 Distribution of Scrap Metal Proceeds	12/18/20	20.00	.00	
Total Laible, Raymond:					125.00	.00	
<b>Lehigh County Authority</b>							
Lehigh County Authority	6576	08-429.531	3Q20 Sewer	11/11/20	19,306.20	.00	
Lehigh County Authority	6576	08-429.367	3Q20 Sewer	11/11/20	152,681.83	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Lehigh County Authority	6576	08-429.530	3Q20 Sewer	11/11/20	1,325.41	.00	
Lehigh County Authority	6607	06-448.367	2020-3rd quarter reconciliation-water	12/01/20	127,271.12	.00	
Lehigh County Authority	6610	06-448.367	2020-Oct water	12/01/20	72,043.46	.00	
Total Lehigh County Authority:					372,628.02	.00	
<b>Lehigh County Law Department</b>							
Lehigh County Law Depart	12032020	01-400.240	File Ord: #12-2020-631 Tax Rate/Budget & #2-2020-632 Defined Benefit Amendment	12/03/20	40.00	40.00	12/07/20
Total Lehigh County Law Department:					40.00	40.00	
<b>Levernier, James</b>							
Levernier, James	12182020	01-491.000	2020 Distribution of Scrap Metal Proceeds	12/18/20	125.00	.00	
Total Levernier, James:					125.00	.00	
<b>Lowe and Moyer Garage Inc.</b>							
Lowe and Moyer Garage In	329536	01-437.251	#3-switch housing	11/18/20	285.16	.00	
Lowe and Moyer Garage In	329536	01-430.240	Hand cleaner	11/18/20	22.42	.00	
Lowe and Moyer Garage In	329986	01-437.251	#1-starter	12/02/20	293.27	.00	
Total Lowe and Moyer Garage Inc.:					600.85	.00	
<b>LYNX Computer Technologies</b>							
LYNX Computer Technolog	129558	01-407.261	Battery back-up-Wilson	12/07/20	70.00	.00	
LYNX Computer Technolog	619440	01-407.319	Office 365 subscription	12/10/20	7.98	.00	
LYNX Computer Technolog	619440	06-448.319	Office 365 subscription	12/10/20	4.00	.00	
LYNX Computer Technolog	619440	08-429.319	Office 365 subscription	12/10/20	4.00	.00	
LYNX Computer Technolog	619440	10-407.319	Office 365 subscription	12/10/20	4.00	.00	
Total LYNX Computer Technologies:					89.98	.00	
<b>Madle's Hardware</b>							
Madle's Hardware	201530	01-430.260	machete/powerwinder tape	11/09/20	58.38	.00	
Madle's Hardware	201530	01-430.240	Flagging tape	11/09/20	5.98	.00	
Madle's Hardware	3866654	01-430.240	Batteries	12/16/20	16.99	.00	
Total Madle's Hardware:					81.35	.00	
<b>McKelley, Zachary</b>							
McKelley, Zachary	12182020	01-491.000	2020 Distribution of Scrap Metal Proceeds	12/18/20	125.00	.00	
Total McKelley, Zachary:					125.00	.00	
<b>MIB Inc</b>							
MIB Inc	12082020	01-401.312	Insurance Valuation	12/08/20	202.00	202.00	12/09/20
Total MIB Inc:					202.00	202.00	
<b>Monroe Systms for Business Inc</b>							
Monroe Systms for Busine	185450	01-402.240	Adding machine ribbon	11/24/20	26.38	.00	
Total Monroe Systms for Business Inc:					26.38	.00	
<b>Morning Call, The</b>							
Morning Call, The	028644706000	01-401.341	Ad: 11/26/20-RFP-Auditor	11/30/20	184.56	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Morning Call, The:					184.56	.00	
<b>Morris, Jay</b>							
Morris, Jay	12182020	01-491.000	2020 Distribution of Scrap Metal Proceeds	12/18/20	125.00	.00	
Total Morris, Jay:					125.00	.00	
<b>Motors Plus Inc.</b>							
Motors Plus Inc.	37840	01-411.251	#220-Oil change/top off fluids/inspection/tie rod/brakes	12/01/20	1,302.42	.00	
Motors Plus Inc.	38120	01-410.251	#207-Oil change/top off fluids	11/04/20	106.83	.00	
Motors Plus Inc.	38172	01-410.251	#217-Oil Change/top off fluids/Inspection	11/17/20	178.13	.00	
Motors Plus Inc.	38180	01-410.251	#216-Spark plugs	01/23/20	328.59	.00	
Total Motors Plus Inc.:					1,915.97	.00	
<b>MP Outfitters</b>							
MP Outfitters	42173-5	01-411.238	Flashlight-Griffin	11/30/20	34.99	.00	
MP Outfitters	42266-5	01-410.238	socks/gloves/t-shirts-Frankenfield	12/07/20	115.46	.00	
MP Outfitters	42346-5	01-410.238	Turtleneck/rubber clutches-Kress	12/09/20	62.98	.00	
Total MP Outfitters:					213.43	.00	
<b>Myles Jr, Robert L.</b>							
Myles Jr, Robert L.	121620	01-430.192	2020 Clothing allowance	12/16/20	300.00	.00	
Myles Jr, Robert L.	12182020	01-491.000	2020 Distribution of Scrap Metal Proceeds	12/18/20	125.00	.00	
Total Myles Jr, Robert L.:					425.00	.00	
<b>New Enterprise Stone &amp; Lime Co Inc</b>							
New Enterprise Stone & Li	7443298	01-438.245	9.5MM	11/06/20	405.99	.00	
Total New Enterprise Stone & Lime Co Inc:					405.99	.00	
<b>ODB Company</b>							
ODB Company	7308859	01-437.375	bushing for leaf machine	11/20/20	100.05	.00	
Total ODB Company:					100.05	.00	
<b>PA One Call System Inc.</b>							
PA One Call System Inc.	886760	01-401.320	2020-Dec-Voice/Fax messages	11/30/20	236.65	.00	
Total PA One Call System Inc.:					236.65	.00	
<b>PA State Assoc of Boroughs</b>							
PA State Assoc of Borough	27356	01-414.421	Webinar-The Limits to Zoning-Rabold	12/02/20	25.00	.00	
Total PA State Assoc of Boroughs:					25.00	.00	
<b>PA Turnpike</b>							
PA Turnpike	105433644-2	01-410.251	tolls-restriping	11/23/20	5.00	5.00	12/08/20
PA Turnpike	105433645-2	01-410.251	tolls-restriping	11/23/20	5.00	5.00	12/08/20
PA Turnpike	106086906-1	01-410.251	Tolls-restriping	11/23/20	5.30	5.30	12/08/20
PA Turnpike	106149899-1	01-410.251	tolls-restriping	11/23/20	5.30	5.30	12/08/20



Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total PA Turnpike:					20.60	20.60	
<b>PAPCO</b>							
PAPCO	3130862	01-401.231	Unleaded Gasoline	11/12/20	15.14	.00	
PAPCO	3130862	01-410.231	Unleaded Gasoline	11/12/20	689.71	.00	
PAPCO	3130862	01-430.231	Unleaded Gasoline	11/12/20	142.36	.00	
PAPCO	3130862	06-448.231	Unleaded Gasoline	11/12/20	93.68	.00	
PAPCO	3130862	08-429.231	Unleaded Gasoline	11/12/20	93.68	.00	
PAPCO	3130862	03-413.231	Unleaded Gasoline	11/12/20	47.56	.00	
PAPCO	3130863	01-410.231	Diesel	11/12/20	1.73	.00	
PAPCO	3130863	01-430.231	Diesel	11/12/20	969.88	.00	
PAPCO	3130863	06-448.231	Diesel	11/12/20	25.96	.00	
PAPCO	3130863	08-429.231	Diesel	11/12/20	25.96	.00	
PAPCO	3130863	03-413.231	Diesel	11/12/20	172.32	.00	
PAPCO	3134810	01-401.231	Unleaded Gasoline	12/01/20	9.83	.00	
PAPCO	3134810	01-410.231	Unleaded Gasoline	12/01/20	447.75	.00	
PAPCO	3134810	01-430.231	Unleaded Gasoline	12/01/20	92.40	.00	
PAPCO	3134810	06-448.231	Unleaded Gasoline	12/01/20	60.82	.00	
PAPCO	3134810	08-429.231	Unleaded Gasoline	12/01/20	60.82	.00	
PAPCO	3134810	03-413.231	Unleaded Gasoline	12/01/20	30.88	.00	
PAPCO	3134822	01-410.231	Diesel	12/01/20	.76	.00	
PAPCO	3134822	06-448.231	Diesel	12/01/20	11.41	.00	
PAPCO	3134822	08-429.231	Diesel	12/01/20	11.41	.00	
PAPCO	3134822	03-413.231	Diesel	12/01/20	75.72	.00	
PAPCO	3134822	01-430.231	Diesel	12/01/20	426.16	.00	
PAPCO	3135897	01-401.231	Unleaded Gasoline	12/01/20	12.87	.00	
PAPCO	3135897	01-410.231	Unleaded Gasoline	12/01/20	586.27	.00	
PAPCO	3135897	01-430.231	Unleaded Gasoline	12/01/20	121.00	.00	
PAPCO	3135897	06-448.231	Unleaded Gasoline	12/01/20	79.64	.00	
PAPCO	3135897	08-429.231	Unleaded Gasoline	12/01/20	79.64	.00	
PAPCO	3135897	03-413.231	Unleaded Gasoline	12/01/20	40.43	.00	
PAPCO	3135898	01-410.231	Diesel	12/01/20	1.15	.00	
PAPCO	3135898	06-448.231	Diesel	12/01/20	17.20	.00	
PAPCO	3135898	08-429.231	Diesel	12/01/20	17.20	.00	
PAPCO	3135898	01-430.231	Diesel	12/01/20	642.45	.00	
PAPCO	3135898	03-413.231	Diesel	12/01/20	114.15	.00	
PAPCO	3137841	01-401.231	Unleaded Gasoline	12/02/20	8.94	.00	
PAPCO	3137841	01-410.231	Unleaded Gasoline	12/02/20	407.05	.00	
PAPCO	3137841	01-430.231	Unleaded Gasoline	12/02/20	84.01	.00	
PAPCO	3137841	06-448.231	Unleaded Gasoline	12/02/20	55.29	.00	
PAPCO	3137841	08-429.231	Unleaded Gasoline	12/02/20	55.29	.00	
PAPCO	3137841	03-413.231	Unleaded Gasoline	12/02/20	28.07	.00	
PAPCO	3137842	01-410.231	Diesel	12/02/20	1.48	.00	
PAPCO	3137842	01-430.231	Diesel	12/02/20	830.87	.00	
PAPCO	3137842	06-448.231	Diesel	12/02/20	22.24	.00	
PAPCO	3137842	08-429.231	Diesel	12/02/20	22.24	.00	
PAPCO	3137842	03-413.231	Diesel	12/02/20	147.62	.00	
Total PAPCO:					6,881.04	.00	
<b>Peterson, Matthew</b>							
Peterson, Matthew	12182020	01-491.000	2020 Distribution of Scrap Metal Proceeds	12/18/20	125.00	.00	
Total Peterson, Matthew:					125.00	.00	
<b>Power Pro Equipment</b>							
Power Pro Equipment	8C101077	06-448.260	Honda water pump	11/05/20	249.50	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Power Pro Equipment	8C101077	08-429.260	Honda water pump	11/05/20	249.50	.00	
Power Pro Equipment	SW100322	06-448.375	Pump repair	11/06/20	29.29	.00	
Power Pro Equipment	SW100322	08-429.375	Pump repair	11/06/20	29.28	.00	
Total Power Pro Equipment:					557.57	.00	
<b>PPL Electric Utilities</b>							
PPL Electric Utilities	12012020	35-433.362	95790-09009	12/01/20	27.15	.00	
PPL Electric Utilities	12012020	35-433.362	72390-08002	12/01/20	27.09	.00	
PPL Electric Utilities	12012020	08-429.361	39790-24008	12/01/20	267.53	.00	
PPL Electric Utilities	12012020	08-429.361	31590-08002	12/01/20	30.64	.00	
PPL Electric Utilities	12012020	08-429.361	95425-66011	12/01/20	32.45	.00	
PPL Electric Utilities	12012020	08-429.361	98810-20005	12/01/20	159.19	.00	
PPL Electric Utilities	12012020	35-433.362	59610-04003	12/01/20	40.87	.00	
PPL Electric Utilities	12012020	06-448.361	59410-04007	12/01/20	31.93	.00	
PPL Electric Utilities	12012020	35-433.362	58010-04003	12/01/20	37.17	.00	
PPL Electric Utilities	12012020	08-429.361	49200-35001	12/01/20	36.17	.00	
PPL Electric Utilities	12012020	35-433.362	32810-04003	12/01/20	36.82	.00	
PPL Electric Utilities	12012020	35-434.361	79000-43000	12/01/20	498.66	.00	
PPL Electric Utilities	12012020	08-429.361	47020-14000	12/01/20	31.49	.00	
PPL Electric Utilities	12012020	35-434.361	79200-43006	12/01/20	10,270.02	.00	
PPL Electric Utilities	12012020	35-433.362	97159-57000	12/01/20	41.25	.00	
PPL Electric Utilities	12012020	35-433.362	96549-22003	12/01/20	36.05	.00	
PPL Electric Utilities	12012020	01-451.361	62400-52006	12/01/20	12.34	.00	
PPL Electric Utilities	120920	08-429.361	56060-06003	12/09/20	35.01	.00	
PPL Electric Utilities	120920	01-451.361	54060-05002	12/09/20	26.95	.00	
PPL Electric Utilities	120920	08-429.361	42850-08008	12/09/20	30.60	.00	
PPL Electric Utilities	120920	08-429.361	32650-08001	12/09/20	31.80	.00	
PPL Electric Utilities	120920	06-448.361	30460-06001	12/09/20	562.60	.00	
PPL Electric Utilities	120920	08-429.361	15450-07002	12/09/20	29.83	.00	
PPL Electric Utilities	120920	08-429.361	08450-07007	12/09/20	30.60	.00	
Total PPL Electric Utilities:					12,364.21	.00	
<b>Print-O-Stat Inc.</b>							
Print-O-Stat Inc.	A0113201	06-448.240	Blue, white & orange marking paint	11/18/20	233.10	.00	
Print-O-Stat Inc.	A0113201	08-429.240	Blue, white & orange marking paint	11/18/20	233.10	.00	
Total Print-O-Stat Inc.:					466.20	.00	
<b>Quadient Leasing USA Inc</b>							
Quadient Leasing USA Inc	N8609311	01-401.375	10/04/2020 thru 1/03/2021 lease	12/03/20	420.00	.00	
Total Quadient Leasing USA Inc:					420.00	.00	
<b>Rehm Sr., Timothy J.</b>							
Rehm Sr., Timothy J.	12152020	01-430.192	2020 Boot/clothing allowance	12/15/20	300.00	.00	
Rehm Sr., Timothy J.	12182020	01-491.000	2020 Distribtution of Scrap Metal Proceeds	12/18/20	125.00	.00	
Total Rehm Sr., Timothy J.:					425.00	.00	
<b>Riverside Construction Materials Inc</b>							
Riverside Construction Mat	5198745	35-432.245	Bulk Salt-Min. Guarantee	07/31/20	1,193.10	.00	
Total Riverside Construction Materials Inc:					1,193.10	.00	
<b>Robbins, Matthew</b>							
Robbins, Matthew	12182020	01-491.000	2020 Distribution of Scrap Metal				

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
			Proceeds	12/18/20	125.00	.00	
Total Robbins, Matthew:					125.00	.00	
<b>Service Electric Cable TV</b>							
Service Electric Cable TV	120120	01-410.315	Prolog Express -Dec 2020	12/01/20	81.09	.00	
Total Service Electric Cable TV:					81.09	.00	
<b>ServiceMaster by Satisfaction</b>							
ServiceMaster by Satisfacti	18619	01-409.373	clean & wax tile/clean & extract carpets @ police bldg	12/01/20	1,252.92	.00	
Total ServiceMaster by Satisfaction:					1,252.92	.00	
<b>Singles, Darrell</b>							
Singles, Darrell	12182020	01-430.421	Reimb-Pesticide applicator certification study materials and exam fee	12/18/20	180.01	.00	
Singles, Darrell	12182020	01-491.000	2020 Distribution of Scrap Metal Proceeds	12/18/20	125.00	.00	
Total Singles, Darrell:					305.01	.00	
<b>Staples Advantage</b>							
Staples Advantage	3463039779	01-409.240	Dish soap/C-fold towels/multi-fold towels/disinfectant wipes/hand sanitizer/toilet bowl cleaner/hand soap	11/28/20	437.93	.00	
Total Staples Advantage:					437.93	.00	
<b>Staples Credit Plan</b>							
Staples Credit Plan	112720	01-410.240	Mouse/letter file/paper plates/plasticware/tissues/correction fluid/fingertip moistener/post-it notes/sharpies/stamps/packing tape/pens	11/27/20	315.93	315.93	12/08/20
Staples Credit Plan	112720	01-414.240	USB/headphones	11/27/20	43.45	43.45	12/08/20
Total Staples Credit Plan:					359.38	359.38	
<b>Staver Hydraulics Co Inc</b>							
Staver Hydraulics Co Inc	67653	01-437.251	#11-fitting	10/19/20	11.91	.00	
Staver Hydraulics Co Inc	P-68942-0	01-437.251	#9-fittings	11/06/20	101.91	.00	
Total Staver Hydraulics Co Inc:					113.82	.00	
<b>Stotz/Fatzinger Office Supply</b>							
Stotz/Fatzinger Office Supp	259364	01-430.240	Clipboards	11/17/20	5.55	.00	
Stotz/Fatzinger Office Supp	260233	01-411.240	Business Cards-Grow	12/09/20	66.00	.00	
Stotz/Fatzinger Office Supp	260373	01-414.240	binder clips/file folders/glue sticks/pens/markers/monthly planner/stamp	12/11/20	155.48	.00	
Stotz/Fatzinger Office Supp	260429	01-401.240	Copy paper/desk calendars/envelopes	12/14/20	153.05	.00	
Total Stotz/Fatzinger Office Supply:					380.08	.00	
<b>Stout Jr, Dale</b>							
Stout Jr, Dale	12182020	01-491.000	2020 Distribution of Scrap Metal Proceeds	12/18/20	125.00	.00	
Total Stout Jr, Dale:					125.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>Sulzer, Alan</b>							
Sulzer, Alan	12182020	01-491.000	2020 Distribution of Scrap Metal Proceeds	12/18/20	125.00	.00	
Total Sulzer, Alan:					125.00	.00	
<b>SWIF</b>							
SWIF	12012020	03-486.354	Worker's Comp Insurance for Volunteer fire companies	12/01/20	3,202.00	.00	
Total SWIF:					3,202.00	.00	
<b>Times News</b>							
Times News	100492539-120220	01-401.341	Ad: Ordinance Budget & Tax Rates-2021	12/03/20	133.20	.00	
Total Times News:					133.20	.00	
<b>Tractor Supply Credit Plan</b>							
Tractor Supply Credit Plan	69290	01-430.240	Lynch pins/cotter pins/lockpins	12/11/20	75.22	.00	
Total Tractor Supply Credit Plan:					75.22	.00	
<b>U.S. Postal Service</b>							
U.S. Postal Service	121520	01-401.325	Postage for twp 2021 calendars	12/15/20	1,799.20	1,799.20	12/15/20
Total U.S. Postal Service:					1,799.20	1,799.20	
<b>USI Insurance Services</b>							
USI Insurance Services	3522485	01-403.353	Tax collector's bond-2021	12/11/20	428.00	.00	
Total USI Insurance Services:					428.00	.00	
<b>Valley Industrial Rubber</b>							
Valley Industrial Rubber	5116642	01-437.375	#9 & #11-clear hose	10/27/20	1,126.00	.00	
Valley Industrial Rubber	5116977	06-448.260	Pump hose quick connectors	11/21/20	20.92	.00	
Total Valley Industrial Rubber:					1,146.92	.00	
<b>Verizon</b>							
Verizon	112520	01-401.320	2020-Nov-Mgr	11/25/20	51.74	.00	
Verizon	112520	01-402.320	2020-Nov-Finance Director	11/25/20	51.74	.00	
Verizon	112520	01-409.320	2020-Nov-Facility Maintenance	11/25/20	51.74	.00	
Verizon	112520	01-410.320	2020-Nov-Police	11/25/20	461.85	.00	
Verizon	112520	01-413.320	2020-Nov-Code Enf Ofcr	11/25/20	51.74	.00	
Verizon	112520	01-414.320	2020-Nov-P/Z Officer	11/25/20	89.59	.00	
Verizon	112520	01-415.320	2020-Nov-Tapler	11/25/20	77.88	.00	
Verizon	112520	01-430.320	2020-Nov-DPW	11/25/20	138.70	.00	
Verizon	112520	01-452.320	2020-Nov-Rec Dir	11/25/20	51.74	.00	
Verizon	112520	06-448.320	2020-Nov-Water Dept	11/25/20	66.80	.00	
Verizon	112520	01-401.320	2020-Nov-Mgr/Tablet	11/25/20	10.02	.00	
Verizon	112520	01-452.320	2020-Nov-Rec Dir Tablet	11/25/20	10.02	.00	
Verizon	112520	01-410.320	2020-Nov-Police tablet/air card charges	11/25/20	556.89	.00	
Verizon	112520	01-411.320	2020-Nov-Fire Inspectors/Tablet	11/25/20	64.37	.00	
Verizon	112520	01-413.320	2020-Nov-Code Enf Ofcr Tablet	11/25/20	10.02	.00	
Verizon	112520	03-411.320	2020-Nov-ESFC/Tablet	11/25/20	108.69	.00	
Verizon	112520	03-412.320	2020-Nov-WSFC/Tablet	11/25/20	191.57	.00	
Verizon	120220	01-410.320	610-433-0563-monitor traffic signals CCB-12/2020	12/02/20	38.17	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Verizon	12142020	06-448.320	610-435-4231-Flxr Ave wtr pump stn-12/2020	12/14/20	45.01	.00	
Total Verizon:					2,128.28	.00	
<b>Weinstein Supply Corporation</b>							
Weinstein Supply Corporati	S026202842.001	01-409.240	Sloan flushmate Kit	11/03/20	86.60	.00	
Total Weinstein Supply Corporation:					86.60	.00	
<b>Western Salisbury Fire Company</b>							
Western Salisbury Fire Co	06292020	41-412.600	Contribution to mold remediation cost	06/29/20	50,000.00	.00	
Total Western Salisbury Fire Company:					50,000.00	.00	
<b>Whitehead Jr, Charles</b>							
Whitehead Jr, Charles	12152020	01-410.421	Reimb-3M Reclosable fasteners	12/15/20	27.45	.00	
Total Whitehead Jr, Charles:					27.45	.00	
<b>Zimmerman, Donald C.</b>							
Zimmerman, Donald C.	12182020	01-491.000	2020 Distribution of Scrap Metal Proceeds	12/18/20	125.00	.00	
Total Zimmerman, Donald C.:					125.00	.00	
Grand Totals:					547,901.44	2,421.18	

## Report Criteria:

Detail report.

Invoice detail records above \$0 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>General Fund</b>							
Total General Fund:					80,764.53	2,421.18	
<b>Fire Fund</b>							
Total Fire Fund:					15,450.51	.00	
<b>Water Fund</b>							
Total Water Fund:					202,874.27	.00	
<b>Sewer Fund</b>							
Total Sewer Fund:					183,272.40	.00	
<b>Refuse &amp; Recycling Fund</b>							
Total Refuse & Recycling Fund:					4.00	.00	
<b>Highway Aid Fund</b>							
Total Highway Aid Fund:					12,208.18	.00	
<b>Capital General Fund</b>							
Total Capital General Fund:					53,327.55	.00	
Grand Totals:					547,901.44	2,421.18	

Date: \_\_\_\_\_

President: \_\_\_\_\_

Board of Commissioners

**Income Statement- Summary by Fund**  
**1/1 - 11/30/2020**

	General Fund	Capital Fund-General	Fire Fund	Capital Fund- Fire	Library Fund	Water Fund	Capital Fund-Water	Sewer Fund	Capital Fund-Sewer	Refuse & Recycling Fund	Debt Service Fund	Highway Aide Fund	Payroll Fund	Combined-All Funds
2020 YTD Revenues	7,745,605	469,200	370,592	705,875	77,243	1,595,921	62,319	1,591,789	519,831	1,409,025	20,238	478,712	206	15,046,557
2020 YTD Expenditures	<u>7,895,779</u>	<u>534,400</u>	<u>882,217</u>	<u>705,875</u>	<u>43,091</u>	<u>1,318,777</u>	<u>62,319</u>	<u>1,578,145</u>	<u>300,016</u>	<u>1,272,319</u>	<u>20,238</u>	<u>161,082</u>	<u>-</u>	<u>14,774,258</u>
2020 YTD Surplus (Deficit)	<u>(150,173)</u>	<u>(65,200)</u>	<u>(511,625)</u>	<u>-</u>	<u>34,152</u>	<u>277,144</u>	<u>-</u>	<u>13,643</u>	<u>219,816</u>	<u>136,706</u>	<u>-</u>	<u>317,630</u>	<u>206</u>	<u>272,299</u>
2019 YTD Surplus (Deficit)	<u>(144,621)</u>	<u>(687,053)</u>	<u>85,269</u>	<u>50,752</u>	<u>(2,313)</u>	<u>138,743</u>	<u>(33,970)</u>	<u>319,503</u>	<u>(82,030)</u>	<u>287,305</u>	<u>-</u>	<u>246,086</u>	<u>458</u>	<u>178,129</u>
Variance over prior year to date	(5,552)	621,853	(596,894)	(50,752)	36,465	138,400	33,970	(305,859)	301,846	(150,599)	-	71,543	(252)	94,169

<b>GENERAL FUND SUMMARY</b>	<b>2020 BOARD APPROVED BUDGET</b>	<b>1/1 - 11/30/2020 ACTUAL</b>	<b>% OF ANNUAL BUDGET</b>
<b>REVENUES:</b>			
<b>OPERATING:</b>			
TAXES	\$ 6,713,100	\$ 6,410,347	95.5%
PERMITS, FEES & INTEREST	921,806	790,270	85.7%
OTHER OPERATING REVENUE	160,180	370,500	231.3%
TRANSFERS FROM OTHER FUNDS	525,600	707	0.1%
FROM PRIOR-YEAR RESERVES	585	-	0.0%
<b>TOTAL OPERATING REVENUE</b>	<b>\$ 8,321,271</b>	<b>\$ 7,571,824</b>	<b>91.0%</b>
<b>NON-OPERATING:</b>			
DEVELOPMENT GRANTS & CONTRIBUTIONS	65,000	65,000	100.0%
PRIOR YEAR EXPENSE REFUNDS	75,000	108,781	145.0%
<b>TOTAL NON-OPERATING REVENUE</b>	<b>\$ 140,000</b>	<b>\$ 173,781</b>	<b>124.1%</b>
<b>TOTAL REVENUES</b>	<b>\$ 8,461,271</b>	<b>\$ 7,745,605</b>	<b>91.5%</b>
<b>EXPENDITURES:</b>			
<b>OPERATING:</b>			
(A) GENERAL GOVERNMENT	\$ 1,294,256	\$ 1,309,027	101.1%
(B) PUBLIC SAFETY	3,880,729	3,543,024	91.3%
(D) PUBLIC WORKS	2,631,426	2,283,844	86.8%
(E) RECREATION	81,860	50,084	61.2%
(F) COMMUNITY DEVELOPMENT	1,600	-	0.0%
(G) CONTRIBUTIONS & MISCELLANEOUS	25,000	21,942	87.8%
(H) INSURANCE & BENEFITS	188,000	218,012	116.0%
(I) TRANSFERS TO OTHER FUNDS	358,400	469,847	131.1%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 8,461,271</b>	<b>\$ 7,895,779</b>	<b>93.3%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 8,461,271</b>	<b>\$ 7,895,779</b>	<b>93.3%</b>
<b>SURPLUS (DEFICIT)</b>	<b>\$ -</b>	<b>\$ (150,173)</b>	



GENERAL FUND SUMMARY	1/1 - 11/30/2020 ACTUAL	1/1 - 11/30/2019 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
<b>REVENUES:</b>				
<b>OPERATING:</b>				
TAXES	\$ 6,410,347	\$ 6,290,380	\$ 119,968	1.9%
PERMITS, FEES & INTEREST	790,270	884,538	(94,268)	-10.7%
OTHER OPERATING REVENUE	370,500	152,259	218,241	143.3%
TRANSFERS FROM OTHER FUNDS	707	513	193	37.6%
FROM PRIOR-YEAR RESERVES	-	-	-	0.0%
<b>TOTAL OPERATING REVENUE</b>	<b>\$ 7,571,824</b>	<b>\$ 7,327,690</b>	<b>\$ 244,134</b>	<b>3.3%</b>
<b>NON-OPERATING:</b>				
DEVELOPMENT GRANTS & CONTRIBUTIONS	65,000	65,652	(652)	0.0%
PRIOR YEAR EXPENSE REFUNDS	108,781	65,348	43,433	66.5%
<b>TOTAL NON-OPERATING REVENUE</b>	<b>\$ 173,781</b>	<b>\$ 131,000</b>	<b>\$ 42,781</b>	<b>32.7%</b>
<b>TOTAL REVENUES</b>	<b>\$ 7,745,605</b>	<b>\$ 7,458,690</b>	<b>\$ 286,915</b>	<b>3.8%</b>
<b>EXPENDITURES:</b>				
<b>OPERATING:</b>				
(A) GENERAL GOVERNMENT	\$ 1,309,027	\$ 927,632	\$ 381,395	41.1%
(B) PUBLIC SAFETY	3,543,024	2,612,793	930,232	35.6%
(D) PUBLIC WORKS	2,283,844	1,471,916	811,927	55.2%
(E) RECREATION	50,084	72,804	(22,721)	-31.2%
(F) COMMUNITY DEVELOPMENT	-	-	-	0.0%
(G) CONTRIBUTIONS & MISCELLANEOUS	21,942	46,016	(24,074)	-52.3%
(H) INSURANCE & BENEFITS	218,012	2,421,399	(2,203,387)	-91.0%
(I) TRANSFERS TO OTHER FUNDS	469,847	50,752	419,095	0.0%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 7,895,779</b>	<b>\$ 7,603,311</b>	<b>\$ 292,468</b>	<b>3.8%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 7,895,779</b>	<b>\$ 7,603,311</b>	<b>\$ 292,468</b>	<b>3.8%</b>
<b>SURPLUS (DEFICIT)</b>	<b>\$ (150,173)</b>	<b>\$ (144,621)</b>	<b>\$ (5,552)</b>	<b>3.8%</b>

## GENERAL FUND- REVENUES

REVENUE DESCRIPTION	2020 BOARD APPROVED BUDGET	1/1 - 11/30/2020 ACTUAL	% OF BUDGET REC'D
PROPERTY TAXES	\$ 2,704,000	\$ 2,646,090	97.9%
LOCAL ENABLING TAXES	3,520,000	3,293,274	93.6%
STATE-SHARED REVENUE	489,100	470,983	96.3%
<b>Total Tax Revenue</b>	<b>\$ 6,713,100</b>	<b>\$ 6,410,347</b>	<b>95.5%</b>
BUS LICENSES & PERMITS	253,810	232,629	91.7%
NON-BUS LICENSES & PERMITS	6,650	4,773	71.8%
FINES	74,200	43,661	58.8%
INTEREST	42,000	66,469	158.3%
RENTS & ROYALTIES	70,696	67,558	95.6%
SERVICE FEES	139,000	92,360	66.4%
REVIEW FEES	82,850	120,417	145.3%
PUBLIC SAFETY FEES	249,400	160,553	64.4%
RECREATIONAL USER FEES	3,200	1,850	57.8%
<b>Total Permits, Fees &amp; Interest Revenue</b>	<b>\$ 921,806</b>	<b>\$ 790,270</b>	<b>85.7%</b>
FEDERAL GRANTS	1,800	-	0.0%
STATE GRANTS	42,200	236,025	559.3%
IN LIEU OF TAXES	67,000	75,000	111.9%
SNOW REMOVAL	2,100	2,034	96.8%
SANITATION FEES	1,000	970	97.0%
MEMBERSHIP FEES	24,000	23,476	97.8%
MISCELLANEOUS REVENUE	22,080	16,945	76.7%
ASSET DISPOSAL	-	16,050	0.0%
<b>Total Other Operating Income</b>	<b>\$ 160,180</b>	<b>\$ 370,500</b>	<b>231.3%</b>
INTERFUND TRANSFERS	525,600	707	0.1%
<b>Total Interfund Transfer Revenue</b>	<b>\$ 525,600</b>	<b>\$ 707</b>	<b>0.1%</b>
PRIOR YEAR RESERVES	585	-	0.0%
<b>Total Prior Year Reserves</b>	<b>\$ 585</b>	<b>\$ -</b>	<b>0.0%</b>
CONTRIBUTIONS	65,000	65,000	100.0%
<b>Total Grants &amp; Contribution Revenue</b>	<b>\$ 65,000</b>	<b>\$ 65,000</b>	<b>100.0%</b>
PRIOR YEAR EXPENSE REFUND	75,000	108,781	145.0%
<b>Total Prior Year Expense Refund</b>	<b>\$ 75,000</b>	<b>\$ 108,781</b>	<b>145.0%</b>
<b>Total General Fund Revenues</b>	<b>\$ 8,461,271</b>	<b>\$ 7,745,605</b>	<b>91.5%</b>

## GENERAL FUND- REVENUES

REVENUE DESCRIPTION	1/1 - 11/30/2020 ACTUAL	1/1 - 11/30/2019 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
PROPERTY TAXES	\$ 2,646,090	\$ 2,446,867	\$ 199,224	8.1%
LOCAL ENABLING TAXES	3,293,274	3,377,820	(84,546)	-2.5%
STATE-SHARED REVENUE	470,983	465,693	5,290	1.1%
<b>Total Tax Revenue</b>	<b>\$ 6,410,347</b>	<b>\$ 6,290,380</b>	<b>\$ 119,968</b>	<b>1.9%</b>
BUS LICENSES & PERMITS	232,629	243,734	(11,105)	-4.6%
NON-BUS LICENSES & PERMITS	4,773	5,525	(753)	-13.6%
FINES	43,661	54,787	(11,125)	-20.3%
INTEREST	66,469	49,110	17,358	35.3%
RENTS & ROYALTIES	67,558	64,895	2,664	4.1%
SERVICE FEES	92,360	72,248	20,112	27.8%
REVIEW FEES	120,417	139,008	(18,590)	-13.4%
PUBLIC SAFETY FEES	160,553	253,106	(92,553)	-36.6%
RECREATIONAL USER FEES	1,850	2,125	(275)	-12.9%
<b>Total Permits, Fees &amp; Interest Revenue</b>	<b>\$ 790,270</b>	<b>\$ 884,538</b>	<b>\$ (94,268)</b>	<b>-10.7%</b>
FEDERAL GRANTS	-	-	-	0.0%
STATE GRANTS	236,025	45,420	190,606	419.7%
IN LIEU OF TAXES	75,000	67,000	8,000	11.9%
SNOW REMOVAL	2,034	1,797	236	0.0%
SANITATION FEES	970	501	469	93.6%
MEMBERSHIP FEES	23,476	12,871	10,605	82.4%
MISCELLANEOUS REVENUE	16,945	24,363	17,106	70.2%
ASSET DISPOSAL	16,050	307	15,743	5128.0%
<b>Total Other Operating Income</b>	<b>\$ 370,500</b>	<b>\$ 152,259</b>	<b>\$ 218,241</b>	<b>143.3%</b>
INTERFUND TRANSFERS	707	513	193	37.6%
<b>Total Interfund Transfer Revenue</b>	<b>\$ 707</b>	<b>\$ 513</b>	<b>\$ 193</b>	<b>37.6%</b>
PRIOR YEAR RESERVES	-	-	-	0.0%
<b>Total Prior Year Reserves</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>
CONTRIBUTIONS	65,000	65,652	(652)	-1.0%
<b>Total Grants &amp; Contribution Revenue</b>	<b>\$ 65,000</b>	<b>\$ 65,652</b>	<b>\$ (652)</b>	<b>-1.0%</b>
PRIOR YEAR EXPENSE REFUND	108,781	65,348	43,433	66.5%
<b>Total Prior Year Expense Refund</b>	<b>\$ 108,781</b>	<b>\$ 65,348</b>	<b>\$ 43,433</b>	<b>66.5%</b>
<b>Total General Fund Revenues</b>	<b>\$ 7,745,605</b>	<b>\$ 7,458,690</b>	<b>\$ 286,915</b>	<b>3.8%</b>

## GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	2020 BOARD APPROVED BUDGET	1/1 - 11/30/2020 ACTUAL	% OF ANNUAL BUDGET SPENT
LEGISLATIVE	\$ 19,255	\$ 16,645	86.4%
EXECUTIVE	519,610	504,127	97.0%
FINANCIAL ADMINISTRATION	283,856	276,118	97.3%
TAX COLLECTION	60,735	54,124	89.1%
LEGAL SERVICES	75,500	105,043	139.1%
PERSONNEL ADMIN	31,330	44,136	140.9%
INFORMATION TECHNOLOGY	42,800	46,079	107.7%
ENGINEERING SERVICES	72,000	89,700	124.6%
BUILDINGS & PLANT	189,170	173,054	91.5%
POLICE	3,338,486	3,052,753	91.4%
FIRE	195,746	197,052	100.7%
CODE ENFORCEMENT	112,407	116,204	103.4%
PLANNING & ZONING	222,190	157,778	71.0%
EMERGENCY MANAGEMENT	11,900	19,237	161.7%
PUBLIC WORKS: Highway, Roads & Streets	2,236,126	2,066,823	92.4%
TRAFFIC CONTROL	19,700	7,530	38.2%
STORM SEWERS	110,600	31,171	28.2%
REPAIRS/MAINT OF TOOLS & MACHINERY	55,000	39,501	71.8%
REPAIRS/MAINT OF ROADS	210,000	138,819	66.1%
RECREATION ADMINISTRATION	35,700	26,397	73.9%
PARTICIPANT RECREATION	46,160	23,687	51.3%
CONSERVATION OF NATURAL RESOURCES	1,600	-	0.0%
CONTRIBUTIONS/MISCELLANEOUS	25,000	21,942	87.8%
INSURANCE	188,000	206,852	110.0%
EMPLOYEE BENEFITS	-	11,160	0.0%
INTERFUND OPERATING TRANSFERS	358,400	469,847	131.1%
<b>TOTAL EXPENDITURES</b>	<b>\$ 8,461,271</b>	<b>\$ 7,895,779</b>	<b>93.3%</b>

## GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	1/1 - 11/30/2020 ACTUAL	1/1 - 11/30/2019 ACTUAL	Increase (Decrease) Over Prior YTD	% Change over Prior YTD
LEGISLATIVE	\$ 16,645	\$ 17,383	\$ (737)	-4.2%
EXECUTIVE	504,127	227,680	276,447	121.4%
FINANCIAL ADMINISTRATION	276,118	169,588	106,530	62.8%
TAX COLLECTION	54,124	54,335	(211)	-0.4%
LEGAL SERVICES	105,043	85,813	19,231	22.4%
PERSONNEL ADMIN	44,136	59,644	(15,508)	-26.0%
INFORMATION TECHNOLOGY	46,079	52,613	(6,534)	-12.4%
ENGINEERING SERVICES	89,700	123,918	(34,218)	-27.6%
BUILDINGS & PLANT	173,054	136,658	36,396	26.6%
POLICE	3,052,753	2,059,789	992,963	48.2%
FIRE	197,052	172,902	24,150	14.0%
CODE ENFORCEMENT	116,204	208,170	(91,966)	-44.2%
PLANNING & ZONING	157,778	165,531	(7,752)	-4.7%
EMERGENCY MANAGEMENT	19,237	6,400	12,837	200.6%
PUBLIC WORKS: Highway, Roads & Streets	2,066,823	1,027,324	1,039,499	101.2%
TRAFFIC CONTROL	7,530	8,574	(1,045)	-12.2%
STORM SEWERS	31,171	67,764	(36,593)	-54.0%
REPAIRS/MAINT OF TOOLS & MACHINERY	39,501	55,561	(16,061)	-28.9%
REPAIRS/MAINT OF ROADS	138,819	312,693	(173,873)	-55.6%
RECREATION ADMINISTRATION	26,397	33,309	(6,912)	-20.8%
PARTICIPANT RECREATION	23,687	39,495	(15,808)	-40.0%
CONSERVATION OF NATURAL RESOURCES	-	-	-	0.0%
CONTRIBUTIONS/MISCELLANEOUS	21,942	46,016	(24,074)	-52.3%
INSURANCE	206,852	376,221	(169,370)	-45.0%
EMPLOYEE BENEFITS	11,160	2,045,178	(2,034,018)	-99.5%
INTERFUND OPERATING TRANSFERS	469,847	50,752	419,095	825.8%
<b>TOTAL EXPENDITURES</b>	<b>\$ 7,895,779</b>	<b>\$ 7,603,311</b>	<b>\$ 292,468</b>	<b>3.8%</b>

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
December 10, 2020  
REGULAR MEETING – 7:00 PM**

*\*SPECIAL NOTIFICATION - This public meeting of the Salisbury Township Board of Commissioners was held in a hybrid setting using the Zoom virtual meeting platform due to the COVID-19 pandemic and social distancing guidelines.*

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER**

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton announced that an Executive Session will be held after the Workshop to discuss real estate matters.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

**ROLL CALL**

**Board Members Present:**

Debra Brinton, President  
Rodney Conn, Vice-President  
James Seagreaves, President Pro-Tempore  
Heather Lipkin  
Alok Patnaik

**Staff Present:**

Cathy Bonaskiewich, Township Manager  
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator  
Paul Ziegenfus, Finance Director  
John Andreas, Director of Public Works – EXCUSED  
Kevin Soberick, Chief of Police  
Dustin Grow, Fire Services Director  
Genny Baillie, Recreation Director  
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor  
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

**NOTIFICATION**

Ms. Bonaskiewich welcomed the attendees to the regular meeting of the Board of Commissioners for December 10, 2020. She noted that the meeting is being held in a hybrid setting using the Zoom virtual meeting platform due to the current COVID-19 conditions and with respect to social distancing and public gathering guidelines. Ms. Bonaskiewich commented that the meeting is

being recorded electronically for the purpose of taking the Minutes and asked that attendees keep themselves muted to keep background noise to a minimum. She stated that if anyone would like to comment on a particular agenda item or during courtesy of the floor, he/she should unmute his/herself and use the hand raise button. All public comments on agenda items will be taken prior to the vote and all public comments related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich requested speakers to please announce his/her name and address for the purpose of taking down the Minutes.

### **APPROVAL OF THE LIST OF BILLS PAYABLE**

**Motion by Commissioner Lipkin, seconded by Commissioner Conn, to approve the list of Bills Payable for the period 11/21/20-12/4/20, broken down as follows:**

\$245,761.69 = GENERAL  
\$9,819.10 = FIRE  
\$1.57 = LIBRARY  
\$1,406.79 = WATER  
\$17,823.39 = SEWER  
\$106,248.91 = REFUSE & RECYCLING  
\$183.29 = HIGHWAY AID  
\$2,557.27 = CAPITAL GENERAL  
\$7,530.14 = CAPITAL SEWER  
\$1,000 = SUBDIVISION & ESCROW  
**\$392,332.15 = GRAND TOTAL ALL FUNDS**

### **Roll Call:**

COMMISSIONER PATNAIK – YES  
COMMISSIONER LIPKIN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER CONN – YES  
COMMISSIONER BRINTON – YES

**The Motion passed by 5-0.**

### **MINUTES**

### **November 24, 2020**

Commissioner Brinton declared the Minutes from November 24, 2020 accepted as presented.

### **NEW BUSINESS**

### **ORDINANCES**

### **Public Comment Regarding Proposed 2021 Budget Approval and Ordinance to set/reaffirm Tax Rates for the Year 2021 and Approve 2021 Budget Appropriations.**

Ms. Bonaskiewich opened the floor for public comments.

No comments were heard.

Ms. Bonaskiewich noted that the administrative staff scaled back their budgets so as to not overburden the taxpayers and, as a result, there will be no tax rate increase for 2021. The millage will remain at 2.42 Mills for the 2021 Budget.

**Motion by Commissioner Patnaik, seconded by Commissioner Seagreaves, to approve Ordinance No. 12-2020-631, setting and reaffirming the rates of taxation for the year 2021, and approving the 2021 budget appropriations.**

**Roll Call:**

COMMISSIONER PATNAIK – YES  
COMMISSIONER LIPKIN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER CONN – YES  
COMMISSIONER BRINTON – YES

**The Motion passed by 5-0.**

### **RESOLUTIONS**

#### **Resolution to Set the Police Pension Plan Employee Contribution Rate for Year 2021.**

Ms. Bonaskiewich stated that the rate will remain at 3.04%, but she noted that the contract officially expires 12/31/20 and it is going into arbitration. She commented that if there are any changes as a result of the arbitration proceedings, the Township will address them at that time.

**Motion by Commissioner Lipkin, seconded by Commissioner Conn, to adopt Resolution No. 12-2020-1691, setting the Police Pension Plan Employee Contribution Rate for Year 2021, contingent upon the arbitration proceedings.**

**Roll Call:**

COMMISSIONER PATNAIK – YES  
COMMISSIONER LIPKIN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER CONN – YES  
COMMISSIONER BRINTON – YES

**The Motion passed by 5-0.**

#### **Resolution to Approve \$150,000 loan from the Township's General Fund for the purchase of Eastern Salisbury Fire Department's new Rescue Truck.**

Ms. Bonaskiewich stated that the Township tried a couple different loan options, but determined that it made more sense to do an in-house loan. She explained that it is basically loaning money from the General Fund to the Fire Fund. Ms. Bonaskiewich noted that the term will not exceed five years and the interest rate will be 2%, but she hopes to get it paid with 2021 tax revenue.



**Motion by Commissioner Patnaik, seconded by Commissioner Seagreaves, to adopt Resolution No. 12-2020-1692, approving a \$150,000 loan from the Township's General Fund for the purchase of Eastern Salisbury Fire Department's new Rescue Truck.**

**Roll Call:**

COMMISSIONER PATNAIK – YES  
COMMISSIONER LIPKIN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER CONN – YES  
COMMISSIONER BRINTON – YES

**The Motion passed by 5-0.**

Commissioner Brinton commented that the truck will be delivered on Saturday, December 12<sup>th</sup>. Fire Chief Ian Dodson thanked the Board for their support.

**MOTIONS**

**Motion to Approve Non-Uniformed Defined Contribution Pension Plan Funding for Year 2020.**

Ms. Bonaskiewich stated that the new pension plan works a little differently in that the 2020 employee compensation amount is needed in order to determine how much the Township has to contribute. She noted that it is a straight 8% of employee contribution amount and the amount is unknown until payroll is finalized for the year. Ms. Bonaskiewich commented that a Motion is needed to approve the funding, and then early next year, the Board will see a Motion or Resolution to ratify the exact amount.

**Motion by Commissioner Conn, seconded by Commissioner Lipkin, to approve the Non-Uniformed Defined Contribution Pension Plan Funding for Year 2020.**

**Roll Call:**

COMMISSIONER LIPKIN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER CONN – YES  
COMMISSIONER BRINTON – YES

**The Motion passed by 5-0.**

**Motion to Award Municipal Solid Waste (MSW) & Recycling Contract to Republic Services.**

Commissioner Brinton announced that Republic Services will be switching to a Monday through Friday collection, and the current Saturday route will be altered. She noted that the change will allow for a cost savings because the company has to pay their employees overtime on Saturdays. Commissioner Brinton stated residents will still have trash collection twice a week and recycling collection once a week. She also commented that the Township is adding electronic waste and

household hazardous waste collection, which will be a “front-door” pickup from Republic Services, separate from the regular trash collection.

Ms. Bonaskiewich stated that the changes will not take effect 1/1/21 as they will be rolled out in stages to allow for proper communication to residents.

**Motion by Commissioner Lipkin, seconded by Commissioner Conn, to award the Municipal Solid Waste (MSW) & Recycling Contract to Republic Services for three years (2021-2023), with an option for two additional years in one-year increment.**

**Roll Call:**

COMMISSIONER LIPKIN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER CONN – YES  
COMMISSIONER BRINTON – YES

**The Motion passed by 5-0.**

**Motion to Authorize Execution of the Stormwater BMP Agreement for 2210 S. Melrose Lane.**

Ms. Bonaskiewich noted that it is a standard agreement drafted by Attorney Ashley.

**Motion by Commissioner Seagreaves, seconded by Commissioner Lipkin, to authorize the execution of the Stormwater BMP Agreement for 2210 S. Melrose Lane.**

**Roll Call:**

COMMISSIONER LIPKIN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER CONN – YES  
COMMISSIONER BRINTON – YES

**The Motion passed by 5-0.**

### **PRIVILEGE OF THE FLOOR**

Mr. Dustin Grow provided monthly reports from each fire department.

Ms. Genny Baillie noted that the Recreation Advisory Committee submitted a letter to the Board to address hunting at Franko Park for a discussion in the future.

Mr. Nicolo stated that the Environmental Advisory Council will be holding an educational seminar with Republic Services regarding recycling. It will be advertised to residents once the date is scheduled.

Ms. Bonaskiewich announced that there will be a regular Board of Commissioners on Tuesday, December 22, 2020.

## **ADJOURNMENT**

Commissioner Conn made a motion to adjourn the meeting. Seconded by Commissioner Lipkin.  
The time was 7:30 p.m.

Respectfully submitted,

Cathy Bonaskiewich  
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held  
on December 10, 2020.

Approved and certified on this date:

\_\_\_\_\_  
Cathy Bonaskiewich

Date: \_\_\_\_\_

SEAL

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA**

**Ordinance No. 12-2020-632**

(Duly Adopted December 22, 2020)

**AN ORDINANCE AMENDING THE NON-UNIFORMED EMPLOYEES  
DEFINED BENEFIT PENSION PLAN ADMINISTERED BY THE  
PENNSYLVANIA MUNICIPAL RETIREMENT SYSTEM SO THAT  
EMPLOYEE CONTRIBUTIONS FOR CALENDAR YEAR 2021 ARE  
REDUCED TO TWO PERCENT (2.0%) OF COMPENSATION**

**WHEREAS**, the Township of Salisbury, Lehigh County (“**Township**”) has established a defined benefit pension plan for its non-uniformed employees administered by the Pennsylvania Municipal Retirement System (“**PMRS**”); and

**WHEREAS**, this defined benefit pension plan is currently governed by ordinance 05-2019-622, codified at Code of Ordinances Chapter 1, Part 6(C), § 1-631 through § 1- 638, and an Adoption Agreement between the Township and the governing board of PMRS and a System Base Plan Document referred to in § 1-632; and

**WHEREAS**, the Township and the Salisbury Township Public Works Employees Association (“**Association**”), the collective bargaining representatives of the Township’s non-managerial public works employees (“**PW Employees**”), have entered into a collective bargaining agreement (“**CBA**”) effective from January 1, 2019 through December 31, 2022; and

**WHEREAS**, the CBA makes changes to the pension program applicable to PW Employees, and the Board of Commissioners (“**Board**”) of the Township desires to comply with the CBA; and

**WHEREAS**, the Board desires to extend the pension program changes applicable to PW Employees to all non-uniformed employees of the Township; and

**WHEREAS**, the changes to the pension program include reducing employee contributions for calendar year 2021 to two percent (2.0%) of compensation; and

**WHEREAS**, prior to the adoption of this Ordinance the Board reviewed the following cost estimate of the effect of the changes made herein:

The amendment to the defined benefit plan reducing the employee contribution rate for calendar year 2021 from three and one-half percent (3.5%) of compensation to two percent (2.0%) of compensation does not change the cost of the plan at all, but only the allocation of payment between the Township and the employees. So, for every dollar that the employee is not required to pay in to the plan, the Township will have to contribute an additional dollar. Accordingly, the reduction for 2021 means that the Township must pay an extra one and one-half percent (1.5%) of all members' compensation for 2021 more than it would have if there had been no reduction. However, for very many years before 2019, the Township eliminated all employee contributions each year, and in 2019 the employee contribution rate was reduced to one percent (1.0%) of compensation, and so in 2021 the Township will actually be taking on a lesser portion of the "regular" employee contributions stated in the plan agreement than in previous years.

**NOW, THEREFORE**, be it **ORDAINED** and **ENACTED** by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, as follows:

**SECTION 1.** Salisbury Township Code of Ordinances Chapter 1, Part 6(C), § 1-638 shall be amended by adding the following new subsection (b), effective as of January 1, 2021:

**§ 1-638 Amendments Regarding Employee Contributions.**

\* \* \*

**(b) 2021.** The Board of Commissioners of the Township hereby authorizes and directs the President or Vice President of the Board and the Township Manager to execute on behalf of the Township an Adoption

Agreement Amendment in the form attached to Ordinance 12-2019-627 as Exhibit 1, in order to reduce employee contributions for calendar year 2021 only, subject to approval by the System. The Township shall file a duly certified copy of Ordinance 12-2020-632 and the executed Adoption Agreement Amendment with the System.

**SECTION 2.** The attached exhibit is hereby incorporated into this Ordinance by reference:

Exhibit 1: Adoption Agreement Amendment to Reduce Employee Contributions to 2.0% for calendar year 2021 only.

**DULY ORDAINED** and **ENACTED** by the Board of Commissioners of the Township of Salisbury, Lehigh County, this 22<sup>nd</sup> day of December, 2020, in lawful session duly assembled.

BOARD OF COMMISSIONERS  
TOWNSHIP OF SALISBURY

\_\_\_\_\_  
Debra Brinton, President

Attest:

\_\_\_\_\_  
Cathy Bonaskiewich, Secretary

## **EXHIBIT 1**



**PENNSYLVANIA MUNICIPAL RETIREMENT SYSTEM  
DEFINED BENEFIT PLAN  
Adoption Agreement Amendment**

The undersigned, **Salisbury Township, Pennsylvania** ("Municipality"), pursuant to Article XVI of the Base Plan Document, is amending its Adoption Agreement having the effective date and the expiration date as shown below. The Municipality makes the following elections granted under the provisions of the Base Plan Document:

**PLAN AMENDMENT**

<b>Amendment Effective Date:</b>	<b>January 1, 2021</b>
<b>Adoption Agreement Effective Date:</b>	<b>January 1, 2019</b>
<b>Application:</b>	<b>General</b>
<b>Amendment Expiration Date:</b>	<b>December 31, 2021</b>
<b>General Description:</b>	<b>Establishes the Required Member Contribution amount for all Active Members for Calendar year 2021 only.</b>
<b>Affected Members:</b>	<b>All Active Members.</b>

**AMENDED ADOPTION AGREEMENT SECTIONS**

The Sections of the Adoption Agreement below are applicable to this Amendment and will be effective for the Affected Members between Amendment Effective Date and the Amendment Expiration Date. All other sections of the applicable Defined Benefit Plan Adoption Agreement 001 remain the same during the period between the Amendment Effective Date and the Amendment Expiration Date.

**4.01 MEMBER PRE-TAX PICK-UP CONTRIBUTIONS.**

Contribution Requirement (Select One)

- ☐ Not Required
- ☒ Required in an amount equal to **two percent (2.00%)** of Compensation

Contribution Remittance (Select One)

- ☒ On a payroll basis
- ☐ Per Weekly Period
- ☒ Per Bi-Weekly Period
- ☐ Per Semi-Monthly Period
- ☐ Per Monthly Period
- ☐ Per Other Period: \_\_\_\_\_
- ☐ On a monthly basis
- ☐ On a quarterly basis





**The Municipality hereby agrees to the provisions of this Adoption Agreement Amendment, and in witness of its agreement, the Municipality by its duly authorized officers has executed this Adoption Agreement Amendment, on the date specified below.**

IN WITNESS WHEREOF, we have hereunto set our hands and seal the day, month and year above written.

ATTEST:

**SALISBURY TOWNSHIP**

BY

BY

Head of Governing Authority

DATE:

ATTEST

**PENNSYLVANIA MUNICIPAL  
RETIREMENT BOARD**

BY: \_\_\_\_\_ BY: \_\_\_\_\_  
Secretary Board Chair

DATE: \_\_\_\_\_

Approved as to form and legality:

BY: \_\_\_\_\_ BY: \_\_\_\_\_  
Chief Counsel, PMRS Office of General Counsel

BY: \_\_\_\_\_  
Office of Attorney General

**This Plan is an important legal document. Failure to properly fill out this Adoption Agreement Amendment may result in disqualification of this Plan. PMRS will inform you of any amendments made to the Base Plan Document. The address of PMRS is 1721 North Front Street, Harrisburg, PA 17102.**

**You may rely on an opinion letter issued by the Internal Revenue Service as evidence that this Plan is qualified under Code Section 401 only to the extent provided in Revenue Procedure 2015-36.**

**You may not rely on the opinion letter in certain other circumstances or with respect to certain qualification requirements, which are specified in the opinion letter issued with respect to the Plan and in Revenue Procedure 2015-36. In order to have reliance in such cases, an individual application for a determination letter must be made to Employee Plans Determinations of the Internal Revenue Service.**

**RESOLUTION NO. 12-2020-1693**

**A RESOLUTION BY THE BOARD OF COMMISSIONERS OF  
THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY,  
PENNSYLVANIA, SETTING THE BILLING RATE FOR  
MUNICIPAL SOLID WASTE AND RECYCLING COLLECTION  
SERVICES**

**WHEREAS**, pursuant to Section 302(3) of Chapter 20, Part 3 of the Salisbury Township Code of Ordinances entitled “Municipal Solid Waste Collection Charges,” the amount to be paid by the owner or occupant of each residential establishment for the quarterly collection period shall be established by a fee schedule; and

**WHEREAS**, the Board of Commissioners may amend, revise and set refuse and recycling rates from time to time by a duly enacted Resolution of the Board; an

**WHEREAS**, the Finance Director and Township Manager have proposed billing rates for both refuse and recycling collection services that reflect the proposed contract with Republic Service.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, that the following billing rates for refuse and recycling collection services shall be effective January 1, 2021:

*The Net 15 amount, at \$372 per annum, shall be payable at the rate of \$93 per quarter effective January 1, 2021.*

**DULY ADOPTED** this 22nd day of December, 2020 by the Board of Commissioners of Salisbury Township, in a lawful session duly assembled.

**TOWNSHIP OF SALISBURY**  
(Lehigh County, Pennsylvania)

By: \_\_\_\_\_  
President, Board of Commissioners

Attest:

\_\_\_\_\_  
Secretary