

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—December 10, 2020
7:00 PM

https://us02web.zoom.us/join/zt3qfu2vpzwvHt3Uj7WJYwpnkntJwYrD7w_-

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- This public session of the Salisbury Township Board of Commissioners will be held in a hybrid-virtual manner using the Zoom online meeting platform due to the COVID-19 pandemic and social distancing guidelines.
- Public Comment Period Policy—Three (3) Minutes Rule

4. Bills Payable – Period 11/21/2020-12/4/2020

5. Approval of the Minutes –November 24, 2020

6. New Business

A. ORDINANCES

1. Public Comment regarding Proposed 2021 Budget Approval and Ordinance to Set/Reaffirm Tax Rates for the Year 2021 and Approve 2021 Budget Appropriations

B. RESOLUTIONS

1. Resolution to Set the Police Pension Plan Employee Contribution Rate for Year 2021
2. Resolution to Approve \$150,000 loan from Township's General Fund for the purchase of Eastern Salisbury Fire Department's new Rescue Truck

C. MOTIONS

1. Motion to Approve Non-Uniformed Defined Contribution Pension Plan Funding for Year 2020
2. Motion to Award Municipal Solid Waste (MSW) & Recycling Contract to Republic Services
3. Motion to Authorize Execution of the Stormwater BMP Agreement for 2210 S. Melrose Lane

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

Report Criteria:

Detail report.
Invoice detail records above \$0 included.
Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
4 Guys Inc							
4 Guys Inc	12022020	01-130030	Loan to ESFD for 2020 Rescue Fire Truck	12/02/20	150,000.00	.00	
Total 4 Guys Inc:					150,000.00	.00	
Amazon Business							
Amazon Business	1MHH-GH6G-XGC	01-409.240	Tablecloths/Clips	10/23/20	215.46	.00	
Total Amazon Business:					215.46	.00	
American United Life Insurance Co							
American United Life Insur	12012020	01-401.158	2020-Dec- life/disability ins coverage	12/02/20	154.30	.00	
American United Life Insur	12012020	01-402.158	2020-Dec- life/disability ins coverage	12/02/20	99.70	.00	
American United Life Insur	12012020	01-409.158	2020-Dec- life/disability ins coverage	12/02/20	42.24	.00	
American United Life Insur	12012020	01-410.158	2020-Dec- life/disability ins coverage	12/02/20	861.16	.00	
American United Life Insur	12012020	01-414.158	2020-Dec- life/disability ins coverage	12/02/20	426.59-	.00	
American United Life Insur	12012020	01-430.158	2020-Dec- life/disability ins coverage	12/02/20	913.96	.00	
American United Life Insur	12012020	06-401.158	2020-Dec- life/disability ins coverage	12/02/20	9.97	.00	
American United Life Insur	12012020	06-430.158	2020-Dec- life/disability ins coverage	12/02/20	9.97	.00	
American United Life Insur	12012020	06-448.158	2020-Dec- life/disability ins coverage	12/02/20	122.10	.00	
American United Life Insur	12012020	08-401.158	2020-Dec- life/disability ins coverage	12/02/20	9.97	.00	
American United Life Insur	12012020	08-429.158	2020-Dec- life/disability ins coverage	12/02/20	122.10	.00	
American United Life Insur	12012020	08-430.158	2020-Dec- life/disability ins coverage	12/02/20	9.97	.00	
American United Life Insur	12012020	10-426.158	2020-Dec- life/disability ins coverage	12/02/20	29.19	.00	
Total American United Life Insurance Co:					1,958.04	.00	
Bethlehem, City of							
Bethlehem, City of	112720	06-448.363	Fountain-8/17/2020-11/16/2020	11/27/20	24.75	.00	
Total Bethlehem, City of:					24.75	.00	
Bonaskiewich, David							
Bonaskiewich, David	11302020	01-430.192	2020 Boot/Clothing Allowance	12/02/20	300.00	.00	
Total Bonaskiewich, David:					300.00	.00	
Coopersburg Materials							
Coopersburg Materials	19483	01-438.245	9.5MM	09/30/20	17,918.16	.00	
Coopersburg Materials	19591	01-438.245	9.5MM	10/23/20	10,451.48	.00	
Coopersburg Materials	19613	01-438.245	9.5MM	10/31/20	11,645.92	.00	
Coopersburg Materials	19641	01-438.245	9.5MM	11/06/20	884.52	.00	
Coopersburg Materials	19672	01-438.245	9.5MM	11/13/20	260.52	.00	
Total Coopersburg Materials:					41,160.60	.00	
Curb Appeal Detail LLC							
Curb Appeal Detail LLC	183	03-412.374	Clean & Sanitize 1 Police Vehicles	12/02/20	75.00	.00	
Total Curb Appeal Detail LLC:					75.00	.00	
D S Correll Company Inc							
D S Correll Company Inc	11232020	01-362.410	Refund-Overpayment-Fire Sprinkler				

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
			Permit #20-0346	11/23/20	54.50	.00	
Total D S Correll Company Inc:					54.50	.00	
Davison & McCarthy							
Davison & McCarthy	26386	01-414.310	2020-Sept-Planning Commission	10/01/20	325.00	.00	
Davison & McCarthy	26391	01-404.318	2020-Sept-Plot 886 LLC-Land Development	10/01/20	1,211.40	.00	
Davison & McCarthy	26392	01-404.318	2020-Sept-2638 W Rock Rd-Girl Scouts of Eastern PA Land Development	10/01/20	676.00	.00	
Davison & McCarthy	26394	01-408.318	2020-Sept-Street Vacation-Eisenhower Ave	10/01/20	1,205.34	.00	
Davison & McCarthy	26396	01-404.318	2020-Sept-820 Public Rd Minor Subdivision	10/01/20	1,395.80	.00	
Davison & McCarthy	26397	01-408.318	2020-Sept-1453 Lehigh Ave Minor Subdivision	10/01/20	91.00	.00	
Davison & McCarthy	26398	01-404.318	2020-Sept-Vinart-3401 Lehigh St	10/01/20	78.00	.00	
Davison & McCarthy	26399	01-404.318	2020-Sept-Gentile Lot Consolidation	10/01/20	718.57	.00	
Davison & McCarthy	26401	01-404.318	2020-Sept-Parkwood Dr-Land Development	11/01/20	182.00	.00	
Davison & McCarthy	26403	01-404.318	2020-Sept-3401 Lehigh St-Land Development	10/01/20	1,014.00	.00	
Davison & McCarthy	26406	01-408.318	2020-Sept-839 E Lynnwood St Minor Subdivision	10/01/20	195.00	.00	
Total Davison & McCarthy:					7,092.11	.00	
Dispatch Answering Service							
Dispatch Answering Servic	204B157	01-430.320	610-782-5572-Nov 2020	11/29/20	15.00	.00	
Dispatch Answering Servic	204B157	06-448.320	610-782-5025-Nov 2020	11/29/20	19.95	.00	
Dispatch Answering Servic	204B157	01-401.320	Answr Service/Pump Stn Alrm-Nov 2020	11/29/20	250.25	.00	
Dispatch Answering Servic	204B157	01-401.320	Credit-Answr Service/Pump Stn Alrm	11/29/20	252.20-	.00	
Total Dispatch Answering Service:					33.00	.00	
District Court 31-1-08							
District Court 31-1-08	11302020	01-404.314	Civil Complaint-Mead-855 East Rock Rd	11/30/20	122.25	122.25	12/01/20
Total District Court 31-1-08:					122.25	122.25	
Durner, Valentine							
Durner, Valentine	120320	01-451.361	Reimb-Electric usage at Franko Farm-July 2020 thru Dec 2020	12/03/20	180.00	.00	
Total Durner, Valentine:					180.00	.00	
Ecco Communications LLC							
Ecco Communications LLC	77386	01-410.260	Speaker	11/30/20	96.50	.00	
Total Ecco Communications LLC:					96.50	.00	
Emmaus, Borough of							
Emmaus, Borough of	4890	08-429.532	3Q2020 sewer	11/18/20	3,658.25	.00	
Total Emmaus, Borough of:					3,658.25	.00	
First Regional Compost Authority							
First Regional Compost Au	2020-455	10-427.303	Grass collection-60 yds-9/30/20-10/13/20	10/28/20	297.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total First Regional Compost Authority:					297.00	.00	
Fromm Electric Supply Corp							
Fromm Electric Supply Cor	51143850-02	41-410.700	Breakers for Pole Bldg	11/11/20	37.79	.00	
Fromm Electric Supply Cor	51144193	41-410.700	Lights for Pole Bldg	11/13/20	769.48	.00	
Total Fromm Electric Supply Corp:					807.27	.00	
Frontline Graphix Inc							
Frontline Graphix Inc	2016-1015	41-410.250	#214-Graphics	11/30/20	1,750.00	.00	
Total Frontline Graphix Inc:					1,750.00	.00	
Game Time							
Game Time	PJJ-0147736	01-451.373	Swings for Green Acres, Devonshire & Laubach parks	10/21/20	5,844.96	.00	
Total Game Time:					5,844.96	.00	
GFOA-PA							
GFOA-PA	406	01-402.420	Ziegenfus-2021 dues	12/02/20	75.00	.00	
GFOA-PA	80	01-401.420	Bonaskiewich-2021 dues	12/02/20	75.00	.00	
Total GFOA-PA:					150.00	.00	
Haldeman Lincoln Mercury Inc							
Haldeman Lincoln Mercury	65557	01-410.251	#216-Tune-up	11/19/20	130.00	.00	
Total Haldeman Lincoln Mercury Inc:					130.00	.00	
Hanover Engineering Assoc Inc.							
Hanover Engineering Asso	169362	01-408.318	Plotting plans for Mercendes-Benz & Porshe Land Development	11/18/20	2,324.91	.00	
Total Hanover Engineering Assoc Inc.:					2,324.91	.00	
Keystone Consulting Engineers							
Keystone Consulting Engin	173006	01-408.318	2020-Oct-Parkwood Office Bldg Land Development	11/11/20	3,131.88	.00	
Keystone Consulting Engin	173007	08-429.313	2020-Oct-Sanitary Smoke Testing Project	11/11/20	11,690.26	.00	
Keystone Consulting Engin	173008	01-408.318	2020-Oct-1756 Ritter St Grading plan	11/11/20	223.00	.00	
Keystone Consulting Engin	173009	01-408.318	2020-Oct-820 Public Rd Minor Subdivision	11/11/20	947.75	.00	
Keystone Consulting Engin	173010	01-408.318	2020-Oct-Eisenhower Ave Street Vacation	11/11/20	111.50	.00	
Keystone Consulting Engin	173011	48-429.607	2020-Oct-2020 Sanitary Sewer CIPP Lining Project	11/11/20	3,881.38	.00	
Keystone Consulting Engin	173012	08-429.313	2020-Oct-Sewer matters	11/11/20	926.50	.00	
Keystone Consulting Engin	173013	01-408.318	2020-Oct-Girl Scout Properties	11/11/20	1,784.00	.00	
Keystone Consulting Engin	173014	01-408.318	2020-Oct-Weil St Subdivision	11/11/20	55.75	.00	
Keystone Consulting Engin	173015	48-429.372	2020-Oct-I&I Removal Program	11/12/20	3,648.76	.00	
Keystone Consulting Engin	173016	01-436.313	2020-Oct-MS4 Construction Projects	11/11/20	2,954.75	.00	
Keystone Consulting Engin	173017	01-408.313	2020-Oct-Planning Commission	11/11/20	780.50	.00	
Keystone Consulting Engin	173018	01-408.318	2020-Oct-2660 W. Rock Rd Minor Subdivision	11/11/20	669.00	.00	
Total Keystone Consulting Engineers:					30,805.03	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
King, Gail							
King, Gail	12012020	01-406.172	57 of 60 retirement incentive program	12/01/20	450.00	.00	
Total King, Gail:					450.00	.00	
Law Enforcement Seminars LLC							
Law Enforcement Seminar	201243	01-410.421	Background information for police applicants	11/24/20	1,155.00	.00	
Total Law Enforcement Seminars LLC:					1,155.00	.00	
Lawson Products							
Lawson Products	9307983011	01-430.240	Safety glasses, gloves & ear protection	10/30/20	144.24	.00	
Lawson Products	9307983011	06-448.240	Safety glasses, gloves & ear protection	10/30/20	144.24	.00	
Lawson Products	9307983011	08-429.240	Safety glasses, gloves & ear protection	10/30/20	144.24	.00	
Total Lawson Products:					432.72	.00	
Moyer, Roger J.							
Moyer, Roger J.	12012020	01-406.172	57 of 60 retirement incentive program	12/01/20	450.00	.00	
Total Moyer, Roger J.:					450.00	.00	
MP Outfitters							
MP Outfitters	42079-5	01-410.238	pants/sneakers-Kress	11/20/20	199.97	.00	
MP Outfitters	42212-5	01-410.238	Boots-Laky	12/02/20	139.99	.00	
Total MP Outfitters:					339.96	.00	
MRM Trust Worker's Comp Fund							
MRM Trust Worker's Comp	2021PRJ4797	01-401.162	December 2020-Worker's Compensation Insurance	12/01/20	56.50	.00	
MRM Trust Worker's Comp	2021PRJ4797	01-402.162	December 2020-Worker's Compensation Insurance	12/01/20	41.32	.00	
MRM Trust Worker's Comp	2021PRJ4797	01-409.162	December 2020-Worker's Compensation Insurance	12/01/20	338.42	.00	
MRM Trust Worker's Comp	2021PRJ4797	01-410.162	December 2020-Worker's Compensation Insurance	12/01/20	6,938.63	.00	
MRM Trust Worker's Comp	2021PRJ4797	01-411.162	December 2020-Worker's Compensation Insurance	12/01/20	11.13	.00	
MRM Trust Worker's Comp	2021PRJ4797	01-413.162	December 2020-Worker's Compensation Insurance	12/01/20	2.87	.00	
MRM Trust Worker's Comp	2021PRJ4797	01-414.162	December 2020-Worker's Compensation Insurance	12/01/20	23.16	.00	
MRM Trust Worker's Comp	2021PRJ4797	01-430.162	December 2020-Worker's Compensation Insurance	12/01/20	5,210.36	.00	
MRM Trust Worker's Comp	2021PRJ4797	01-452.162	December 2020-Worker's Compensation Insurance	12/01/20	173.27	.00	
MRM Trust Worker's Comp	2021PRJ4797	06-401.162	December 2020-Worker's Compensation Insurance	12/01/20	5.60	.00	
MRM Trust Worker's Comp	2021PRJ4797	06-430.162	December 2020-Worker's Compensation Insurance	12/01/20	6.93	.00	
MRM Trust Worker's Comp	2021PRJ4797	06-448.162	December 2020-Worker's Compensation Insurance	12/01/20	1,008.63	.00	
MRM Trust Worker's Comp	2021PRJ4797	08-401.162	December 2020-Worker's Compensation Insurance	12/01/20	5.60	.00	
MRM Trust Worker's Comp	2021PRJ4797	08-429.162	December 2020-Worker's Compensation Insurance	12/01/20	1,008.63	.00	
MRM Trust Worker's Comp	2021PRJ4797	08-430.162	December 2020-Worker's Compensation Insurance	12/01/20	6.93	.00	
MRM Trust Worker's Comp	2021PRJ4797	10-426.162	December 2020-Worker's Compensation Insurance	12/01/20	62.13	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total MRM Trust Worker's Comp Fund:					14,900.11	.00	
Nothstein, Richard B.							
Nothstein, Richard B.	111820	01-410.420	Pa Crime Prevention Officers Associations	11/18/20	25.00	.00	
Total Nothstein, Richard B.:					25.00	.00	
PA One Call System Inc.							
PA One Call System Inc.	883052	01-401.320	2020-Nov-Voice/Fax messages	10/31/20	333.08	.00	
Total PA One Call System Inc.:					333.08	.00	
PA Turnpike							
PA Turnpike	105428306-2	01-410.251	Tolls-Restriping	12/02/20	5.00	.00	
Total PA Turnpike:					5.00	.00	
PA Unemploymnt Compenstn Fund							
PA Unemploymnt Compens	11302020	01-487.162	PA UC benefits-Carvalho-Oct 2020	11/30/20	1,674.00	.00	
Total PA Unemploymnt Compenstn Fund:					1,674.00	.00	
PAPCO							
PAPCO	3117090	01-401.231	Unleaded Gasoline	11/03/20	7.81	.00	
PAPCO	3117090	01-410.231	Unleaded Gasoline	11/03/20	355.85	.00	
PAPCO	3117090	01-430.231	Unleaded Gasoline	11/03/20	73.44	.00	
PAPCO	3117090	06-448.231	Unleaded Gasoline	11/03/20	48.34	.00	
PAPCO	3117090	08-429.231	Unleaded Gasoline	11/03/20	48.34	.00	
PAPCO	3117090	03-413.231	Unleaded Gasoline	11/03/20	24.54	.00	
PAPCO	3117091	01-410.231	Diesel	11/03/20	.42	.00	
PAPCO	3117091	01-430.231	Diesel	11/03/20	235.60	.00	
PAPCO	3117091	06-448.231	Diesel	11/03/20	6.31	.00	
PAPCO	3117091	08-429.231	Diesel	11/03/20	6.31	.00	
PAPCO	3117091	03-413.231	Diesel	11/03/20	41.86	.00	
Total PAPCO:					848.82	.00	
PenTeleData							
PenTeleData	B3785246	01-401.320	Acct#3042745-Cable modem rental - Nov 2020	11/24/20	124.95	.00	
PenTeleData	B3787498	03-411.320	Cable-Nov 2020	11/24/20	59.95	.00	
Total PenTeleData:					184.90	.00	
PPL Electric Utilities							
PPL Electric Utilities	11192020	35-433.362	53875-61001	11/19/20	37.31	.00	
PPL Electric Utilities	11192020	03-411.320	82900-03000	11/19/20	439.77	.00	
PPL Electric Utilities	11192020	01-409.361	61089-84010	11/19/20	504.24	.00	
PPL Electric Utilities	11192020	35-433.362	99940-01007	11/19/20	35.08	.00	
PPL Electric Utilities	11192020	35-433.362	05340-01002	11/19/20	34.90	.00	
PPL Electric Utilities	11192020	01-451.361	10550-10002	11/19/20	32.62	.00	
PPL Electric Utilities	11192020	01-409.361	92051-48008	11/19/20	800.53	.00	
PPL Electric Utilities	11192020	01-409.361	70730-17005	11/19/20	728.42	.00	
PPL Electric Utilities	11192020	35-433.362	49130-02001	11/19/20	41.62	.00	
PPL Electric Utilities	11192020	08-429.361	35530-02004	11/19/20	29.05	.00	
PPL Electric Utilities	11192020	08-429.361	64170-11008	11/19/20	34.66	.00	
PPL Electric Utilities	11192020	01-451.361	93760-01007	11/19/20	26.95	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PPL Electric Utilities	11192020	08-429.361	82960-01000	11/19/20	30.83	.00	
PPL Electric Utilities	11192020	35-433.362	89989-11003	11/19/20	34.38	.00	
PPL Electric Utilities	11232020	08-429.361	33760-14008	11/23/20	30.24	.00	
PPL Electric Utilities	11252020	08-429.361	20380-10009	11/25/20	29.29	.00	
PPL Electric Utilities	11252020	08-429.361	21780-10003	11/25/20	32.22	.00	
PPL Electric Utilities	11252020	01-451.361	92035-05005	11/25/20	26.95	.00	
Total PPL Electric Utilities:					2,929.06	.00	
PSATS							
PSATS	77056-X6F3	01-414.420	2020 PAAZO Fall Seminar-11/4/20-Rabold	11/20/20	99.00	.00	
Total PSATS:					99.00	.00	
RCN							
RCN	072673601-00125	01-410.315	2020-Dec-High Speed Internet	11/18/20	158.00	.00	
Total RCN:					158.00	.00	
Reichard, James & Dixie Lee							
Reichard, James & Dixie L	12032020	01-301.100	R.E. Tax Reassessment-1104 Webster Ave	12/03/20	54.18	.00	
Reichard, James & Dixie L	12032020	03-301.100	R.E. Tax Reassessment-1104 Webster Ave	12/03/20	7.59	.00	
Reichard, James & Dixie L	12032020	04-301.100	R.E. Tax Reassessment-1104 Webster Ave	12/03/20	1.57	.00	
Total Reichard, James & Dixie Lee:					63.34	.00	
Republic Services #282							
Republic Services #282	0282-000800643	10-427.300	2020-Nov-service	11/30/20	95,108.51	.00	
Total Republic Services #282:					95,108.51	.00	
Romano, Justin & Elena							
Romano, Justin & Elena	12032020	91-248000	Escrow Release-Romano-1072 & 1078 Buckingham Dr-Lot consolidation	12/03/20	1,000.00	.00	
Total Romano, Justin & Elena:					1,000.00	.00	
Seitz Bros Exterminating Co							
Seitz Bros Exterminating C	2324878	01-451.315	Pest control-Franko Park property-Aug 2020	08/05/20	50.00	.00	
Seitz Bros Exterminating C	2327901	01-451.315	Pest control-Franko Park property-Sept 2020	09/09/20	50.00	.00	
Total Seitz Bros Exterminating Co:					100.00	.00	
Starr Uniform Center							
Starr Uniform Center	140383	01-410.238	pants-Patten	11/16/20	98.49	.00	
Starr Uniform Center	140509	01-410.238	Armor Ballistic Vest-Kress & Casey	11/20/20	193.50	.00	
Total Starr Uniform Center:					291.99	.00	
Stout Jr, Dale							
Stout Jr, Dale	12022020	01-430.192	2020 Clothing allowance	12/02/20	300.00	.00	
Total Stout Jr, Dale:					300.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Takacs Jr., Dennis V.							
Takacs Jr., Dennis V.	12012020	01-415.149	EMC Deputy - Dec 2020	12/01/20	83.33	.00	
Total Takacs Jr., Dennis V.:					83.33	.00	
Tapler, Jeffrey							
Tapler, Jeffrey	12012020	01-415.139	EMC stipend-Dec 2020	12/01/20	250.00	.00	
Total Tapler, Jeffrey:					250.00	.00	
Times News							
Times News	I00491576-111120	01-401.341	Ad: EAC Mtg 11/18/20	11/12/20	80.40	.00	
Times News	I00491779-111120	01-401.341	Ad:ZHB mtg 12/1/20	11/19/20	440.40	.00	
Times News	I00492045-111820	01-401.341	Ad: Public Notice-2021 Proposed Budget Posted	11/19/20	93.20	.00	
Total Times News:					614.00	.00	
U.S. Postal Service							
U.S. Postal Service	11252020	01-401.325	Refill Postage Meter	11/25/20	1,000.00	.00	
Total U.S. Postal Service:					1,000.00	.00	
UGI Utilities Inc.							
UGI Utilities Inc.	11182020	01-409.230	411001979581	11/18/20	455.78	455.78	11/23/20
UGI Utilities Inc.	11182020	01-409.230	411001980555	11/18/20	394.14	394.14	11/23/20
UGI Utilities Inc.	11182020	01-409.230	411001980316	11/18/20	254.06	254.06	11/23/20
UGI Utilities Inc.	11182020	03-411.320	411000866649-ESFC	11/18/20	139.49	139.49	11/23/20
Total UGI Utilities Inc.:					1,243.47	1,243.47	
United Site Services							
United Site Services	6051907	01-451.315	Franko Park-11/04/20-12/01/2020	11/04/20	171.45	.00	
United Site Services	6051908	01-451.315	Laubach Park-11/04/20-12/01/2020	11/04/20	171.45	.00	
United Site Services	6051909	01-451.315	Lindberg Park-11/0420-12/01/2020	11/04/20	219.03	.00	
Total United Site Services:					561.93	.00	
Veritext Mid-Atlantic							
Veritext Mid-Atlantic	4671014	01-414.316	ZHB-11/4/2020	11/21/20	761.50	.00	
Total Veritext Mid-Atlantic:					761.50	.00	
Waste Management Inc							
Waste Management Inc	M197585	10-427.302	Oct 2020 Recycling Costs	11/17/20	10,752.08	.00	
Total Waste Management Inc:					10,752.08	.00	
Western Salisbury Fire Company							
Western Salisbury Fire Co	12032020	03-412.540	4Q20-Stipend	12/03/20	8,832.90	.00	
Western Salisbury Fire Co	12032020	03-412.240	Covid-19 Masks	12/03/20	1,908.00	.00	
Western Salisbury Fire Co	12032020	03-412.260	Less: Rescue Tool Prior year Refund	12/03/20	1,710.00-	.00	
Total Western Salisbury Fire Company:					9,030.90	.00	
Whitehead Jr, Charles							
Whitehead Jr, Charles	11202020	01-410.238	reimb-Shirts	11/20/20	106.82	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Whitehead Jr, Charles:					106.82	.00	
Grand Totals:					392,332.15	1,365.72	

Report Criteria:

Detail report.

Invoice detail records above \$0 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Total General Fund:					245,761.69	1,226.23	
Fire Fund							
Total Fire Fund:					9,819.10	139.49	
Library Fund							
Total Library Fund:					1.57	.00	
Water Fund							
Total Water Fund:					1,406.79	.00	
Sewer Fund							
Total Sewer Fund:					17,823.39	.00	
Refuse & Recycling Fund							
Total Refuse & Recycling Fund:					106,248.91	.00	
Highway Aid Fund							
Total Highway Aid Fund:					183.29	.00	
Capital General Fund							
Total Capital General Fund:					2,557.27	.00	
Capital Sewer Fund							
Total Capital Sewer Fund:					7,530.14	.00	
Subdivision Escrow Fund							
Total Subdivision Escrow Fund:					1,000.00	.00	
Grand Totals:					392,332.15	1,365.72	

Date: _____

President: _____

Board of Commissioners

DRAFT
ORDINANCE NO. 12-2020-631

AN ORDINANCE OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, SETTING AND REAFFIRMING THE RATES OF TAXATION, FIXING THE TAX RATE FOR THE YEAR 2021 AND APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR THE SPECIFIC PURPOSES OF THE TOWNSHIP GOVERNMENT DURING THE CURRENT FISCAL YEAR.

WHEREAS, Article XVII, Section 1701 et seq. of the First Class Township Code, P.L. 1955, No. 569, as amended, requires that the Board of Commissioners shall, inter alia, prepare and adopt a budget which shall reflect, as nearly as possible, the estimated revenues and expenditures of the Township for the year for which the budget is prepared; and

WHEREAS, the tax levied by the Board of Commissioners shall be fixed at such figure within the limit allowed by law, as with all other sources of revenue that will meet and cover said appropriations; and

NOW, THEREFORE, BE IT ORDAINED and enacted, and it is hereby ordained and enacted by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania.

SECTION 1: That for the expenses of the Township for the fiscal year 2021 the following amounts are hereby appropriated from the revenues available for the current year for the specific purposes set forth below, which amounts are more fully itemized in the budget form on file in the Township Secretary's Office.

2021 Adopted Budgets

GENERAL FUND

Revenue	\$ 8,564,204
Current Year.....	\$ 8,564,204
Expenditures:.....	\$ 8,564,204
Operating Expenditures:	
General Government	\$ 1,341,316
Police	3,357,523
Public Safety (Non-Police).....	565,827
Highways & Public Works	2,671,165
Recreation	89,058
Environmental Advisory.....	900
Insurances & Benefits	190,600
Contributions & Miscellaneous	24,000
Total Operating Expenditures.....	\$ 8,240,389
Non-Operating Expenditures:	
Debt Service.....	183,150
Capital.....	109,000
Total Non-Operating Expenditures.....	\$ 292,150
Transfer to Reserves.....	\$ 31,665

FIRE PROTECTION FUND

Revenue	\$ 373,800
Current Year.....	\$ 373,800
Expenditures:.....	\$ 373,800
Operating Expenditures	\$ 241,850
Non-Operating Expenditures.....	39,726
Transfer to Reserves.....	92,224

LIBRARY FUND

Revenue	\$ 86,100
Current Year.....	\$ 78,350
Use of Prior Year Reserves.....	7,750
Operating Expenditures.....	\$ 86,100

WATER FUND

Revenue		\$ 2,037,455
Current Year.....	\$ 2,035,200	
Use of Prior Year Reserves.....	2,255	
Expenditures:.....		\$ 2,037,455
Operating Expenditures	\$ 1,981,040	
Non-Operating Expenditures.....	56,415	

SEWER FUND

Revenue		\$ 2,132,942
Current Year.....	\$ 2,132,942	
Expenditures:.....		\$ 2,132,942
Operating Expenditures	\$ 1,791,713	
Non-Operating Expenditures.....	299,637	
Transfer to Reserves.....	41,592	

REFUSE & RECYCLING FUND

Revenue		\$ 1,956,563
Current Year.....	\$ 1,947,010	
Use of Prior Year Reserves.....	9,553	
Operating Expenditures.....		\$ 1,956,563

HIGHWAY AID FUND

Revenue		\$ 601,000
Current Year.....	\$ 431,565	
Use of Prior Year Reserves.....	169,435	
Expenditures:.....		\$ 601,000
Operating Expenditures.....	\$ 213,000	
Capital Expenditures.....	388,000	

Further, in instances where expenditures exceed current year revenues, such expenditures shall be funded from the Fund Balance to cover such expenditures. **In instances where current year revenues exceed expenditures, such surplus shall be transferred to Reserve account(s).**

An estimate of the specific items making up the amount appropriated to the respective Departments shall be on file in the Office of the Township Manager, 2900 South Pike Avenue, Allentown, Pennsylvania.

SECTION 2: That a tax shall be and the same is hereby levied on all real property within the said Township subject to taxation for Township purposes for the fiscal year 2021, as follows:

The rate for general Township purposes, the sum of two and seven hundredths (2.07) mills on each dollar of assessed valuation, or the sum of twenty and seventy hundredths cents on each one hundred dollars of assessed valuation.

For fire protection purposes, the sum of twenty-nine hundredths (0.29) mills on each dollar of assessed valuation, or the sum of two and ninety hundredths cents on each one hundred dollars of assessed valuation.

For library services purposes, the sum of six hundredths (0.06) mills on each dollar of assessed valuation, or the sum of six thousandths cents on each one hundred dollars of assessed valuation.

The same being summarized in tabular form, as follows:

	<u>Mills on Each Dollar of Assessed Valuation</u>	<u>Cents on Each \$100 of Assessed Valuation</u>
Tax Rate for General Township Purposes	2.07000 Mills	20.7000 cents
Tax Rate for Fire Protection Purposes	0.29000 Mills	02.9000 cents
Tax Rate for Library Services Purposes	<u>0.06000 Mills</u>	<u>00.6000 cents</u>
	2.42000 Mills	24.2000 cents

A discount of two percent (2%) of the amount of any tax levied on real property under this Ordinance shall be allowed if payment in full is tendered or officially postmarked on or before May 31, 2021 and a penalty equal to ten percent (10%) of the amount of any such tax levied on real property under this Ordinance shall be added to the amount of said tax and shall be payable if payment in full of said tax is not tendered or officially postmarked on or before July 31, 2021.

Whenever the last day of a period during which payment may be made at a discount or with penalty shall fall on Saturday or Sunday or on any day made a legal holiday by the laws of the Commonwealth of Pennsylvania or of the United States, payment shall be considered timely if it is tendered or officially postmarked by the United States Postal Service on the succeeding secular or business day. The Tax Collector shall not refuse to accept payment tendered or official postmarked by the United States Postal Service in a timely manner pursuant to these guidelines. An official postmark shall include an actual date-stamp applied by the United States Postal Service. This does not include metered mail, “no-postage necessary” mailings, or prepaid, cancelled postage.

SECTION 3: That the tax levy of one percent (1%) presently imposed upon salaries, wages, commissions and other compensation earned by residents of the Township of Salisbury and earned in the Township by non-residents thereof, and the one percent (1%) tax presently levied upon the privilege of transferring or conveying, by deed or other document, any interest in any lands, tenements, or hereditaments in or partly in the Township of Salisbury, be, and they are, hereby enacted and levied, without change, for the year 2021.

SECTION 4: Any Ordinance or part of an Ordinance inconsistent or conflicting with this Ordinance or any part thereof is hereby repealed to the extent of such inconsistency or conflict.

ENACTED into an Ordinance this **10th** day of December, 2020.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

By: _____
President, Board of Commissioners

Attest:

Secretary

RESOLUTION NO. 12-2020-1691

BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, PROVIDING FOR A REDUCTION IN THE YEAR 2021 OF THE AMOUNT WHICH MEMBERS OF THE SALISBURY TOWNSHIP POLICE DEPARTMENT ARE REQUIRED TO CONTRIBUTE TO THE SALISBURY TOWNSHIP POLICE PENSION FUND

WHEREAS, the applicable law of the Commonwealth of Pennsylvania permits reductions in the amount which members of police departments in First Class Townships contribute to their police pension funds to amount to less than five percent (5%) of a member's compensation when such contributions are not needed to have the police pension fund remain actuarially sound; and

WHEREAS, the Police Pension Consultant employed by the Township of Salisbury prepared the January 1, 2019 Actuarial Report Valuation and the Township has certified its annual Minimum Municipal Obligation for 2021, which includes a total financial requirement to the Police Pension Plan in the amount of \$405,648; and

WHEREAS, the Township has determined that the amount of State Aid will be insufficient to pay for the total financial requirement, therefore necessitating the Police to contribute to the Plan an amount equal to three and four one hundredth (3.04%) percent of their annual compensation during the year 2021; and

WHEREAS, the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania is desirous of setting the contribution rate for and during the year 2021 to three and four one hundredths percent (3.04%) of a member's compensation.

NOW, THEREFORE, BE IT RESOLVED that contributions to the Salisbury Township Police Pension Fund by members of the Salisbury Township Police Department shall be at the rate of three and four one hundredths percent (3.04%) of compensation for and during the year 2021.

APPROVED AND ADOPTED this 10th day of December, 2020 by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania at a regular public meeting.

Attest:

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

Cathy Bonaskiewich
Township Secretary

Debra Brinton, President
Board of Commissioners

RESOLUTION NO. 12-2020-1692

**BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF
SALISBURY, LEHIGH COUNTY, PENNSYLVANIA,
AUTHORIZING A LOAN TO THE EASTERN SALISBURY FIRE
DEPARTMENT FROM THE TOWNSHIP GENERAL FUND FOR
THE PURCHASE OF A NEW RESCUE TRUCK**

WHEREAS, the Eastern Salisbury Fire Department, hereinafter the “ESFD”, is in the process of purchasing a new rescue truck which is scheduled for delivery on December 11, 2020; and

WHEREAS, the Township had paid \$348,158 for the chassis in July 2020 and will be paying \$313,722 at the time of delivery of the rescue truck; and

WHEREAS, a remaining balance of \$150,000 was to be covered by ESFD from the Volunteer Companies Loan Fund; however, ESFD failed to timely secure such a loan; and

WHEREAS, the Township is prepared to offer ESFD a short-term loan in the amount of \$150,000 from the General Fund to cover the shortfall at a rate of two (2%) percent.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, and it is hereby resolved by the same that:

1. All Whereas clauses are incorporated by reference.
2. The Board authorizes the offer of a short-term loan in the amount of \$150,000 from the Township General Fund to Eastern Salisbury Fire Department solely for the purchase of a new fire rescue truck at two (2%) interest, with repayment to not exceed five (5) years.

3. The Board authorizes the Township Manager as the official to execute all documents and agreements between the Township of Salisbury and Eastern Salisbury Fire Department to facilitate the aforesaid loan transaction.

APPROVED AND ADOPTED this 10th day of December, 2020 at a regular public meeting.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

President, Board of Commissioners

ATTESTED:

Township Secretary