

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—October 8, 2020
7:00 PM

<https://us02web.zoom.us/meeting/register/tZEqdOutpjliEtD5c6082IWn5aurYojsIEr0>

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- This public session of the Salisbury Township Board of Commissioners will be held online using the Zoom virtual meeting platform due to the COVID-19 pandemic and social distancing guidelines
- Public Comment Period Policy—Three (3) Minutes Rule

4. Bills Payables – Pd. 9/19/2020-10/2/2020

5. Approval of the Minutes –Sep. 24, 2020

6. New Business

A. ORDINANCES *(none)*

B. RESOLUTIONS

1. Resolution to Approve Disposition of Two Vehicles and Speed Monitor Radar Trailer

C. MOTIONS

1. Motion to Authorize Resolution of Budd Frankenfield Litigation for \$5,000

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

** Workshop to follow*

**Executive Session*

Report Criteria:

Detail report.
Invoice detail records above \$0 included.
Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
American Arbitration Assoc							
American Arbitration Assoc	11390557	01-406.314	STPOA-2020 Arb'n Initial Admin Fee	10/01/20	300.00	.00	
Total American Arbitration Assoc:					300.00	.00	
American United Life Insurance Co							
American United Life Insur	9172020	01-401.158	2020-Oct- life/disability ins coverage	09/17/20	154.30	.00	
American United Life Insur	9172020	01-402.158	2020-Oct- life/disability ins coverage	09/17/20	99.70	.00	
American United Life Insur	9172020	01-409.158	2020-Oct- life/disability ins coverage	09/17/20	42.24	.00	
American United Life Insur	9172020	01-410.158	2020-Oct- life/disability ins coverage	09/17/20	792.57	.00	
American United Life Insur	9172020	01-414.158	2020-Oct- life/disability ins coverage	09/17/20	49.85	.00	
American United Life Insur	9172020	01-430.158	2020-Oct- life/disability ins coverage	09/17/20	913.97	.00	
American United Life Insur	9172020	06-430.158	2020-Oct- life/disability ins coverage	09/17/20	9.97	.00	
American United Life Insur	9172020	06-448.156	2020-Oct- life/disability ins coverage	09/17/20	122.10	.00	
American United Life Insur	9172020	08-401.158	2020-Oct- life/disability ins coverage	09/17/20	9.97	.00	
American United Life Insur	9172020	08-429.158	2020-Oct- life/disability ins coverage	09/17/20	122.10	.00	
American United Life Insur	9172020	08-430.158	2020-Oct- life/disability ins coverage	09/17/20	9.97	.00	
American United Life Insur	9172020	10-426.158	2020-Oct- life/disability ins coverage	09/17/20	29.19	.00	
American United Life Insur	9172020	06-401.158	2020-Oct- life/disability ins coverage	09/17/20	9.97	.00	
Total American United Life Insurance Co:					2,365.90	.00	
Bank of America							
Bank of America	09092020	01-452.240	PA Rec & Park Society Membership-Baillie	09/09/20	25.00	25.00	09/25/20
Total Bank of America:					25.00	25.00	
Bonaskiewich, Cathy							
Bonaskiewich, Cathy	9272020	01-406.171	2020 Health Reimb	09/27/20	250.00	.00	
Total Bonaskiewich, Cathy:					250.00	.00	
Bonaskiewich, David							
Bonaskiewich, David	9272020	01-406.171	2020 Health Reimbursement	09/27/20	250.00	.00	
Total Bonaskiewich, David:					250.00	.00	
Dallas Data Systems Inc.							
Dallas Data Systems Inc.	25169	06-448.325	Postage & Mailing Services for Delinquent Utility Bills-July 2020	09/15/20	88.80	.00	
Dallas Data Systems Inc.	25169	08-429.325	Postage & Mailing Services for Delinquent Utility Bills-July 2020	09/15/20	77.70	.00	
Dallas Data Systems Inc.	25169	10-401.325	Postage & Mailing Services for Delinquent Utility Bills-July 2020	09/15/20	55.50	.00	
Dallas Data Systems Inc.	25169	06-448.342	Postage & Mailing Services for Delinquent Utility Bills-July 2020	09/15/20	42.62	.00	
Dallas Data Systems Inc.	25169	08-429.342	Postage & Mailing Services for Delinquent Utility Bills-July 2020	09/15/20	37.30	.00	
Dallas Data Systems Inc.	25169	10-401.342	Postage & Mailing Services for Delinquent Utility Bills-July 2020	09/15/20	26.64	.00	
Total Dallas Data Systems Inc.:					328.56	.00	
Davison & McCarthy							
Davison & McCarthy	26333	01-414.310	2020-Aug-Planning Commission	09/03/20	117.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Davison & McCarthy	26335	01-404.318	2020-Aug-Gentile Minor Subdivision	09/03/20	130.00	.00	
Davison & McCarthy	26337	01-404.318	2020-Aug-1239 Voortman Ave	09/03/20	130.00	.00	
Davison & McCarthy	26338	01-404.318	2020-Aug-Plot 886 LLC-Land Development	09/03/20	777.07	.00	
Davison & McCarthy	26339	01-404.318	2020-Aug-2638 W Rock Rd-Girl Scouts of Eastern PA Land Development	09/03/20	494.00	.00	
Davison & McCarthy	26341	01-408.318	2020-Aug-Street Vacation-Eisenhower Ave	09/03/20	1,612.00	.00	
Davison & McCarthy	26344	01-404.318	2020-Aug-820 Public Rd Minor Subdivision	09/03/20	832.00	.00	
Davison & McCarthy	26345	01-404.318	2020-Aug-Vinart-3401 Lehigh St	09/03/20	312.00	.00	
Davison & McCarthy	26346	01-404.318	2020-Aug-Romano/Walter-Buckingham Dr Lot Consolidation	09/03/20	65.00	.00	
Davison & McCarthy	26348	01-404.318	2020-Aug-Gentile Lot Consolidation	09/03/20	2,236.00	.00	
Davison & McCarthy	26350	01-404.318	2020-Aug-Parkwood Dr-Land Development	09/03/20	119.66	.00	
Davison & McCarthy	26353	01-404.318	2020-Aug-3401 Lehigh St-Land Development	09/03/20	403.00	.00	
Total Davison & McCarthy:					7,227.73	.00	
DEP							
DEP	9212020	06-448.315	DiMatteo-Certificate to Operate Wastewater System-Acct-Certificate#327700-Permit# 274582	09/21/20	135.00	135.00	09/21/20
Total DEP:					135.00	135.00	
DiMatteo, Francesco							
DiMatteo, Francesco	9242020	01-430.192	2020-Clothing Allowance	09/24/20	240.00	.00	
Total DiMatteo, Francesco:					240.00	.00	
Eastern Salisbury Fire Co.							
Eastern Salisbury Fire Co.	10012020	01-465.540	2020 contribution	10/01/20	1,000.00	.00	
Total Eastern Salisbury Fire Co.:					1,000.00	.00	
Ecco Communications LLC							
Ecco Communications LLC	76901	03-411.374	#20-41-Radio	09/18/20	3,160.00	.00	
Total Ecco Communications LLC:					3,160.00	.00	
Entertainment Services Group							
Entertainment Services Gr	76282	41-409.700	AV Equipment for Board Room	09/28/20	7,340.40	.00	
Total Entertainment Services Group:					7,340.40	.00	
Erwin Forrest Builders LLC							
Erwin Forrest Builders LLC	10012020	01-362.410	Refund-Overpayment of permit #20-0295	10/01/20	54.50	.00	
Total Erwin Forrest Builders LLC:					54.50	.00	
Frontline Graphix Inc							
Frontline Graphix Inc	2016-0975	41-410.700	#210-Re-striping	09/18/20	1,500.00	.00	
Total Frontline Graphix Inc:					1,500.00	.00	
General Code							
General Code	GC00110891	01-401.315	Annual Maintenance-eCode360	08/31/20	1,195.00	.00	

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Total General Code:					1,195.00	.00	
Gross McGinley LLP							
Gross McGinley LLP	9012020	01-414.314	2020-Aug-Hearings/decisions/misc	09/01/20	1,818.75	.00	
Total Gross McGinley LLP:					1,818.75	.00	
Hanover Engineering Assoc Inc.							
Hanover Engineering Asso	167751	01-408.318	Plotting plans for Mercendes-Benz & Porshe Lot Consolidation	08/20/20	276.89	.00	
Hanover Engineering Asso	167752	01-408.318	Plotting plans for Mercendes-Benz & Porshe Land Development	08/20/20	3,030.17	.00	
Total Hanover Engineering Assoc Inc.:					3,307.06	.00	
Home Depot Credit Services							
Home Depot Credit Service	84413	01-409.240	Supplies for portable PA system/cleaning supplies	09/23/20	108.29	.00	
Home Depot Credit Service	9282020	01-409.240	Grab bar-Police Shower	09/28/20	12.98	.00	
Total Home Depot Credit Services:					121.27	.00	
Keystone Consulting Engineers							
Keystone Consulting Engin	171512	01-408.318	2020-July-Plot 886 LLC	08/18/20	1,839.75	.00	
Keystone Consulting Engin	171515	01-408.313	2020-July-Planning Commission	08/18/20	1,059.25	.00	
Keystone Consulting Engin	171519	01-408.318	2020-July-820 Public Rd Minor Subdivision	08/18/20	947.75	.00	
Keystone Consulting Engin	171520	01-408.318	2020-July-Parkwood Office Bldg Land Development	08/18/20	1,556.50	.00	
Keystone Consulting Engin	171521	01-408.318	2020-July-Buckingham Drive Lot Line Adjustment	08/18/20	167.25	.00	
Keystone Consulting Engin	171523	01-408.318	2020-July-216 E. Mountain Rd-Grading Plan	09/25/20	334.50	.00	
Keystone Consulting Engin	171525	01-408.318	2020-July-Weil St Subdivision	08/18/20	669.00	.00	
Keystone Consulting Engin	171970	01-408.318	2020-Aug-Girl Scout Properties	09/11/20	1,205.50	.00	
Keystone Consulting Engin	171971	01-408.318	2020-Aug-Weil St Subdivision	09/11/20	613.25	.00	
Keystone Consulting Engin	171973	01-408.318	2020-Aug-Plot 886 LLC	09/11/20	167.25	.00	
Keystone Consulting Engin	171976	01-408.313	2020-Aug-Planning Commission	09/11/20	780.50	.00	
Keystone Consulting Engin	171980	01-408.318	2020-Aug-216 E. Mountain Rd-Grading Plan	09/11/20	362.38	.00	
Keystone Consulting Engin	171981	01-408.318	2020-Aug-E Lynnwood St Minor Subdivision	09/11/20	669.00	.00	
Keystone Consulting Engin	171983	01-408.318	2020-Aug-820 Public Rd Minor Subdivision	09/11/20	1,338.00	.00	
Total Keystone Consulting Engineers:					11,709.88	.00	
King, Gail							
King, Gail	10012020	01-406.172	55 of 60 retirement incentive program	10/01/20	450.00	.00	
Total King, Gail:					450.00	.00	
Krotzer, Brenda							
Krotzer, Brenda	10022020	01-406.315	Reimb-Clearances	10/02/20	58.85	.00	
Total Krotzer, Brenda:					58.85	.00	
Lehigh County Authority							
Lehigh County Authority	6464	08-429.531	2019 Final Sewer Reconciliation	09/09/20	.01	.00	
Lehigh County Authority	6464	08-429.367	2019 Final Sewer Reconciliation	09/09/20	44,214.32-	.00	
Lehigh County Authority	6464	08-429.530	2019 Final Sewer Reconciliation	09/09/20	172.34	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Lehigh County Authority	6464	08-429.531	2Q20 Sewer	09/09/20	19,306.20	.00	
Lehigh County Authority	6464	08-429.367	2Q20 Sewer	09/09/20	123,696.88	.00	
Lehigh County Authority	6464	08-429.530	2Q20 Sewer	09/09/20	1,336.52	.00	
Lehigh County Authority	6527	06-448.367	2020-Aug water	09/17/20	77,760.28	.00	
Total Lehigh County Authority:					178,057.91	.00	
Lehigh County Clerk of Courts							
Lehigh County Clerk of Co	100220	01-401.420	Register Signature-Notary Commission-Wilson	10/02/20	4.00	.00	
Total Lehigh County Clerk of Courts:					4.00	.00	
Lehigh County Recorder of Deed							
Lehigh County Recorder of	10022020	01-401.420	Record Notary Commission & Bond- Wilson	10/02/20	33.50	.00	
Total Lehigh County Recorder of Deed:					33.50	.00	
Lehigh Pointe Senior Living LLC							
Lehigh Pointe Senior Living	9222020	01-301.100	Refund-Reassessment of Township R.E. Tax	09/22/20	1,535.90	.00	
Lehigh Pointe Senior Living	9222020	03-301.100	Refund-Reassessment of Township R.E. Tax	09/22/20	215.11	.00	
Lehigh Pointe Senior Living	9222020	04-301.100	Refund-Reassessment of Township R.E. Tax	09/22/20	44.53	.00	
Total Lehigh Pointe Senior Living LLC:					1,795.54	.00	
Luby, Joseph							
Luby, Joseph	9232020	01-301.100	Refund-Reassessment of Township R.E. Tax	09/23/20	12.44	.00	
Luby, Joseph	9232020	03-301.100	Refund-Reassessment of Township R.E. Tax	09/23/20	1.74	.00	
Luby, Joseph	9232020	04-301.100	Refund-Reassessment of Township R.E. Tax	09/23/20	.36	.00	
Total Luby, Joseph:					14.54	.00	
LYNX Computer Technologies							
LYNX Computer Technolog	615639	01-407.319	Office 365 subscription	09/23/20	7.98	.00	
LYNX Computer Technolog	615639	06-448.319	Office 365 subscription	09/23/20	4.00	.00	
LYNX Computer Technolog	615639	08-429.319	Office 365 subscription	09/23/20	4.00	.00	
LYNX Computer Technolog	615639	10-407.319	Office 365 subscription	09/23/20	4.00	.00	
Total LYNX Computer Technologies:					19.98	.00	
Meals on Wheels							
Meals on Wheels	9252020	01-465.540	2020 Donation	09/25/20	500.00	.00	
Total Meals on Wheels:					500.00	.00	
Motors Plus Inc.							
Motors Plus Inc.	37825	01-410.251	#202-Headlight	08/19/20	108.03	.00	
Motors Plus Inc.	37870	01-410.251	#205-oil change/top off fluids/brakes & rotors	08/31/20	644.60	.00	
Motors Plus Inc.	37892	01-410.251	#216-oil change/top off fluids/inspection	09/03/20	168.15	.00	
Motors Plus Inc.	37936	01-410.251	#210-oil change/top off fluids	09/16/20	105.45	.00	
Motors Plus Inc.	37962	01-410.251	#204-Inspection/Tie rod end	09/23/20	243.85	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Motors Plus Inc.:					1,270.08	.00	
Moyer, Roger J.							
Moyer, Roger J.	10012020	01-406.172	55 of 60 retirement incentive program	10/01/20	450.00	.00	
Total Moyer, Roger J.:					450.00	.00	
MRM Trust Worker's Comp Fund							
MRM Trust Worker's Comp	2021PRJ4795	01-401.162	October 2020-Worker's Compensation Insurance	10/01/20	56.50	.00	
MRM Trust Worker's Comp	2021PRJ4795	01-402.162	October 2020-Worker's Compensation Insurance	10/01/20	41.32	.00	
MRM Trust Worker's Comp	2021PRJ4795	01-409.162	October 2020-Worker's Compensation Insurance	10/01/20	338.42	.00	
MRM Trust Worker's Comp	2021PRJ4795	01-410.162	October 2020-Worker's Compensation Insurance	10/01/20	6,938.63	.00	
MRM Trust Worker's Comp	2021PRJ4795	01-411.162	October 2020-Worker's Compensation Insurance	10/01/20	11.13	.00	
MRM Trust Worker's Comp	2021PRJ4795	01-413.162	October 2020-Worker's Compensation Insurance	10/01/20	2.87	.00	
MRM Trust Worker's Comp	2021PRJ4795	01-414.162	October 2020-Worker's Compensation Insurance	10/01/20	23.16	.00	
MRM Trust Worker's Comp	2021PRJ4795	01-430.162	October 2020-Worker's Compensation Insurance	10/01/20	5,210.36	.00	
MRM Trust Worker's Comp	2021PRJ4795	01-452.162	October 2020-Worker's Compensation Insurance	10/01/20	173.27	.00	
MRM Trust Worker's Comp	2021PRJ4795	06-401.162	October 2020-Worker's Compensation Insurance	10/01/20	5.60	.00	
MRM Trust Worker's Comp	2021PRJ4795	06-430.162	October 2020-Worker's Compensation Insurance	10/01/20	6.93	.00	
MRM Trust Worker's Comp	2021PRJ4795	06-448.162	October 2020-Worker's Compensation Insurance	10/01/20	1,008.63	.00	
MRM Trust Worker's Comp	2021PRJ4795	08-401.162	October 2020-Worker's Compensation Insurance	10/01/20	5.60	.00	
MRM Trust Worker's Comp	2021PRJ4795	08-429.162	October 2020-Worker's Compensation Insurance	10/01/20	1,008.63	.00	
MRM Trust Worker's Comp	2021PRJ4795	08-430.162	October 2020-Worker's Compensation Insurance	10/01/20	6.93	.00	
MRM Trust Worker's Comp	2021PRJ4795	10-426.162	October 2020-Worker's Compensation Insurance	10/01/20	62.13	.00	
Total MRM Trust Worker's Comp Fund:					14,900.11	.00	
PA Turnpike							
PA Turnpike	104741573-1	01-410.315	Tolls-Return vehicle from repair	09/22/20	14.20	.00	
Total PA Turnpike:					14.20	.00	
PAPCO							
PAPCO	3069503	01-401.231	Unleaded Gasoline	09/10/20	13.33	.00	
PAPCO	3069503	01-410.231	Unleaded Gasoline	09/10/20	607.01	.00	
PAPCO	3069503	01-430.231	Unleaded Gasoline	09/10/20	125.28	.00	
PAPCO	3069503	06-448.231	Unleaded Gasoline	09/10/20	82.45	.00	
PAPCO	3069503	08-429.231	Unleaded Gasoline	09/10/20	82.45	.00	
PAPCO	3069503	03-413.231	Unleaded Gasoline	09/10/20	41.86	.00	
PAPCO	3069514	01-410.231	Diesel	09/10/20	.47	.00	
PAPCO	3069514	01-430.231	Diesel	09/10/20	263.62	.00	
PAPCO	3069514	06-448.231	Diesel	09/10/20	7.06	.00	
PAPCO	3069514	08-429.231	Diesel	09/10/20	7.06	.00	
PAPCO	3069514	03-413.231	Diesel	09/10/20	46.84	.00	
PAPCO	3071355	01-410.231	Diesel	09/14/20	.42	.00	
PAPCO	3071355	01-430.231	Diesel	09/14/20	235.42	.00	
PAPCO	3071355	06-448.231	Diesel	09/14/20	6.30	.00	
PAPCO	3071355	08-429.231	Diesel	09/14/20	6.30	.00	

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PAPCO	3071355	03-413.231	Diesel	09/14/20	41.83	.00	
PAPCO	3073430	01-401.231	Unleaded Gasoline	09/15/20	7.77	.00	
PAPCO	3073430	01-410.231	Unleaded Gasoline	09/15/20	353.80	.00	
PAPCO	3073430	01-430.231	Unleaded Gasoline	09/15/20	73.01	.00	
PAPCO	3073430	06-448.231	Unleaded Gasoline	09/15/20	48.06	.00	
PAPCO	3073430	08-429.231	Unleaded Gasoline	09/15/20	48.06	.00	
PAPCO	3073430	03-413.231	Unleaded Gasoline	09/15/20	24.40	.00	
Total PAPCO:					2,122.80	.00	
Petty Cash							
Petty Cash	9292020	01-401.240	3-pack flash drives/journals/notebooks	09/29/20	40.00	.00	
Petty Cash	9292020	01-401.325	Postage	09/29/20	46.50	.00	
Petty Cash	9292020	01-401.315	Sympathy card-Ackerman	09/29/20	4.87	.00	
Petty Cash	9292020	10-364.400	Freon sticker reimbursement	09/29/20	20.00	.00	
Petty Cash	9292020	01-403.325	Postage due on tax bill	09/29/20	25.42	.00	
Petty Cash	9292020	01-410.315	Reimb parking for court-Losagio/refreshments for police interviews	09/29/20	35.18	.00	
Petty Cash	9292020	01-410.421	Reimb-meals-training-Kress	09/29/20	12.68	.00	
Total Petty Cash:					184.65	.00	
PPL Electric Utilities							
PPL Electric Utilities	09182020	01-409.361	61089-84001	09/18/20	539.41	.00	
PPL Electric Utilities	09182020	01-409.361	92051-48008	09/18/20	1,195.99	.00	
PPL Electric Utilities	09182020	01-409.361	70730-17005	09/18/20	1,002.93	.00	
PPL Electric Utilities	09182020	35-433.362	49130-02001	09/18/20	42.39	.00	
PPL Electric Utilities	09182020	08-429.361	35530-02004	09/18/20	27.90	.00	
PPL Electric Utilities	09182020	35-433.362	05340-01002	09/18/20	35.60	.00	
PPL Electric Utilities	09182020	35-433.362	99940-01007	09/18/20	35.72	.00	
PPL Electric Utilities	9212020	35-433.362	53875-61001	09/21/20	38.59	.00	
PPL Electric Utilities	9212020	01-451.361	10550-10002	09/21/20	33.65	.00	
PPL Electric Utilities	9232020	01-451.361	93760-01007	09/23/20	27.25	.00	
PPL Electric Utilities	9232020	08-429.361	82960-01000	09/23/20	27.91	.00	
PPL Electric Utilities	9232020	35-433.362	89989-11003	09/23/20	34.91	.00	
PPL Electric Utilities	9232020	01-451.361	92035-05005	09/23/20	31.54	.00	
PPL Electric Utilities	9232020	08-429.361	64170-11008	09/23/20	28.97	.00	
PPL Electric Utilities	9232020	08-429.361	21780-10003	09/23/20	28.77	.00	
PPL Electric Utilities	9232020	08-429.361	20380-10009	09/23/20	28.02	.00	
PPL Electric Utilities	9232020	08-429.361	33760-14008	09/23/20	27.51	.00	
PPL Electric Utilities	9282020	35-433.362	95790-09009	09/28/20	27.45	.00	
PPL Electric Utilities	9282020	35-433.362	72390-08002	09/28/20	27.45	.00	
PPL Electric Utilities	9282020	08-429.361	39790-24008	09/28/20	138.74	.00	
PPL Electric Utilities	9282020	08-429.361	31590-08002	09/28/20	28.72	.00	
Total PPL Electric Utilities:					3,409.42	.00	
Rabold, Kerry							
Rabold, Kerry	9222020	01-409.240	Reimb-box/extension cord for portable PA system	09/22/20	50.34	.00	
Total Rabold, Kerry:					50.34	.00	
RCN							
RCN	072673601-00124	01-410.315	2020-Oct-High Speed Internet	09/17/20	203.00	203.00	09/25/20
Total RCN:					203.00	203.00	

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ReadyRefresh by Nestle							
ReadyRefresh by Nestle	0010441704392	01-409.366	2020-Aug-Acct#0441704392-Franko	09/08/20	29.57	.00	
ReadyRefresh by Nestle	1010436481527	01-409.366	2020-Aug-Acct#0436481527-Admin	09/08/20	16.96	.00	
ReadyRefresh by Nestle	1010436481543	01-409.366	2020-Aug-Acct#0436481543-Police	09/08/20	79.23	.00	
ReadyRefresh by Nestle	1010436481576	01-409.366	2020-Aug-Acct#0436481576-DPW	09/08/20	40.51	.00	
Total ReadyRefresh by Nestle:					166.27	.00	
Republic Services #282							
Republic Services #282	0282-000493791	10-427.300	2020-Sept-service	09/15/20	95,108.51	.00	
Republic Services #282	0282-000493791	10-427.303	4-recycle rolloff @ drop off centers	09/15/20	1,125.00	.00	
Total Republic Services #282:					96,233.51	.00	
Salisbury Twp Firemens Relief Assoc							
Salisbury Twp Firemens Re	9222020	01-411.540	2020 Allocation	09/22/20	89,008.29	.00	
Total Salisbury Twp Firemens Relief Assoc:					89,008.29	.00	
Shore, Jennifer							
Shore, Jennifer	10012020	01-406.315	Reimb-Clearances	10/01/20	58.85	.00	
Total Shore, Jennifer:					58.85	.00	
Spinner, Nicoll							
Spinner, Nicoll	10012020	01-406.315	Reimb-Clearances	10/01/20	58.85	.00	
Total Spinner, Nicoll:					58.85	.00	
Stauffer Insurance, C. M.							
Stauffer Insurance, C. M.	117642	01-486.351	2020-Cyber Liability Policy-9/23/20 thru 9/23/2021	09/15/20	4,937.40	.00	
Stauffer Insurance, C. M.	117642	06-486.351	2020-Cyber Liability Policy-9/23/20 thru 9/23/2021	09/15/20	274.30	.00	
Stauffer Insurance, C. M.	117642	08-486.351	2020-Cyber Liability Policy-9/23/20 thru 9/23/2021	09/15/20	274.30	.00	
Total Stauffer Insurance, C. M.:					5,486.00	.00	
Stotz/Fatzinger Office Supply							
Stotz/Fatzinger Office Supp	256830	01-409.240	Disinfectant wipes/Hardwood towels/toilet paper	09/17/20	210.23	.00	
Stotz/Fatzinger Office Supp	256830.1	01-409.240	Disinfectant wipes	09/30/20	65.67	.00	
Stotz/Fatzinger Office Supp	257106	01-402.240	2021 Monthly planner	09/23/20	21.03	.00	
Total Stotz/Fatzinger Office Supply:					296.93	.00	
Stratix Systems Inc							
Stratix Systems Inc	492014	01-402.240	Toner for finance printer	09/23/20	188.28	.00	
Total Stratix Systems Inc:					188.28	.00	
SWANA							
SWANA	D20919P	01-413.420	Membership-Nicolo	09/25/20	200.00	.00	
Total SWANA:					200.00	.00	
Takacs Jr., Dennis V.							
Takacs Jr., Dennis V.	10012020	01-415.149	EMC Deputy - Oct 2020	10/01/20	83.33	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Takacs Jr., Dennis V.:					83.33	.00	
Talalaj, Raymond							
Talalaj, Raymond	10012020	01-406.315	Reimb-Clearances	10/01/20	58.85	.00	
Total Talalaj, Raymond:					58.85	.00	
Tapler, Jeffrey							
Tapler, Jeffrey	10012020	01-415.139	EMC stipend-Oct 2020	10/01/20	250.00	.00	
Total Tapler, Jeffrey:					250.00	.00	
Times News							
Times News	100488829-091620	01-401.341	Ad:ZHB mtg 10/6/20	09/16/20	381.60	.00	
Times News	100488833-091620	01-401.341	Ad: 09/16-09/17-Tax Collector Vacancy	09/16/20	75.60	.00	
Total Times News:					457.20	.00	
U.S. Postal Service							
U.S. Postal Service	9252020	01-401.325	Refill Postage Meter	09/25/20	1,000.00	.00	
Total U.S. Postal Service:					1,000.00	.00	
UGI Utilities Inc.							
UGI Utilities Inc.	9222020	01-409.230	411001979581	09/22/20	318.40	318.40	09/25/20
UGI Utilities Inc.	9222020	01-409.230	411001980316	09/22/20	42.00	42.00	09/25/20
UGI Utilities Inc.	9222020	03-411.320	411000866649-ESFC	09/22/20	27.26	27.26	09/25/20
UGI Utilities Inc.	9222020	01-409.230	411001980555	09/22/20	90.09	90.09	09/25/20
Total UGI Utilities Inc.:					477.75	477.75	
Veritext Mid-Atlantic							
Veritext Mid-Atlantic	PA4538166	01-414.316	ZHB-9/1/2020	09/20/20	918.25	.00	
Total Veritext Mid-Atlantic:					918.25	.00	
Waste Management Inc							
Waste Management Inc	M195215	10-427.302	Aug 2020 Recycling Costs	09/17/20	13,109.14	.00	
Total Waste Management Inc:					13,109.14	.00	
Western Salisbury Fire Company							
Western Salisbury Fire Co	10012020	01-465.540	2020 contribution	10/01/20	1,000.00	.00	
Total Western Salisbury Fire Company:					1,000.00	.00	
Wilson, Shemaine							
Wilson, Shemaine	10022020	01-406.171	2020-Health Reimbursement	10/02/20	108.72	.00	
Total Wilson, Shemaine:					108.72	.00	
YCG Inc							
YCG Inc	225341	01-410.375	Callibration	07/03/20	160.00	.00	
YCG Inc	225646	01-410.375	Calibration	08/28/20	160.00	.00	
Total YCG Inc:					320.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Grand Totals:					<u>455,348.19</u>	<u>840.75</u>	

Report Criteria:

- Detail report.
 - Invoice detail records above \$0 included.
 - Paid and unpaid invoices included.
-

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Total General Fund:					151,175.03	678.49	
Fire Fund							
Total Fire Fund:					3,559.04	27.26	
Library Fund							
Total Library Fund:					44.89	.00	
Water Fund							
Total Water Fund:					79,612.07	135.00	
Sewer Fund							
Total Sewer Fund:					102,334.54	.00	
Refuse & Recycling Fund							
Total Refuse & Recycling Fund:					109,540.11	.00	
Highway Aid Fund							
Total Highway Aid Fund:					242.11	.00	
Capital General Fund							
Total Capital General Fund:					8,840.40	.00	
Grand Totals:					455,348.19	840.75	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
September 24, 2020
REGULAR MEETING – 7:00 PM**

**SPECIAL NOTIFICATION - This public meeting of the Salisbury Township Board of Commissioners was held online using the Zoom virtual meeting platform due to the COVID-19 pandemic and social distancing guidelines.*

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton announced that an Executive Session will be held after the Workshop to discuss real estate and litigation matters, as well as contract negotiations.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President
James Seagreaves, President Pro-Tempore
Heather Lipkin
Alok Patnaik

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator
Dustin Grow, Fire Services Director
Paul Ziegenfus, Finance Director
John Andreas, Director of Public Works – EXCUSED
Kevin Soberick, Chief of Police
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer
Genny Baillie, Recreation Director

NOTIFICATION

Ms. Bonaskiewich welcomed the attendees to the regular meeting of the Board of Commissioners for September 24, 2020. She noted that the meeting is being held online using the Zoom virtual meeting platform due to the current COVID-19 conditions and with respect to social distancing and public gathering guidelines. Ms. Bonaskiewich commented that the meeting is being recorded electronically for the purpose of taking the Minutes and asked that attendees keep themselves

muted to keep background noise to a minimum. She stated that if anyone would like to comment on a particular agenda item or during courtesy of the floor, he/she should unmute his/herself and use the hand raise button. All public comments on agenda items will be taken prior to the vote and all public comments related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich requested speakers to please announce his/her name and address for the purpose of taking down the Minutes.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Motion by Commissioner Lipkin, seconded by Commissioner Seagreaves, to approve the unaudited Financial Report for the period ending August 31, 2020 and the list of Bills Payable for the period 9/5/2020-9/18/2020, broken down as follows:

\$138,027.96 = GENERAL
\$1,710.52 = FIRE
\$0 = LIBRARY
\$223,789.55 = WATER
\$12,926.02 = SEWER
\$12,219.09 = REFUSE & RECYCLING
\$195.56 = HIGHWAY AID
\$6,658.40 = CAPITAL GENERAL
\$397,527.10 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

MINUTES

September 10, 2020.

Ms. Brinton declared the Minutes from September 10, 2020 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

None.

MOTIONS

Motion to Certify the 20201 Minimum Municipal Obligation (MMO) for both Police and Non-Uniformed Defined-Benefit Pension Plans.

Ms. Bonaskiewich explained that the Motion is to simply acknowledge that the Board has received and reviewed the MMO information for 2021. She commented that there is one last-minute addition of the new Non-Uniformed Defined Contribution Pension Plan. Ms. Bonaskiewich noted the amounts as follows: MMO for the Non-Uniformed Defined Benefit Plan is \$823,217; MMO for the Non-Uniformed Defined Contribution Plan is \$17,200; and the MMO for the Police Pension plan is \$405,648.

Commissioner Brinton commented that the total amount is over a million dollars.

Motion by Commissioner Conn, seconded by Commissioner Patnaik, to certify the 2021 Minimum Municipal Obligation (MMO) for the Police and Non-Uniformed Defined Benefit Pension Plan and the Non-Uniformed Defined Contribution Plan.

Roll Call:

COMMISSIONER PATNAIK – YES
COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Commissioner Lipkin inquired about speed limit signs on Weil Street. Chief Soberick noted that Weil Street is not listed in the Township Ordinances as 25mph, so the street would have to be posted at 35mph. He commented that if a change to the speed limit on that road would be needed, it would have to be done so by an Ordinance.

Commissioner Patnaik noted that he attended an informal meeting at the Municipal Building to discuss residents' concerns regarding Green Acres Park.

Commissioner Brinton stated that she received a concern from a resident regarding the CDC's recommendation to not hold a Trick-or-Treat Night. It was the consensus of the Board to continue to hold Trick-or-Treat night on October 30, 2020 from 6:00 pm – 8:00 pm.

Mr. Grow provided an update on Eastern Salisbury Fire Department's new fire truck. He also passed along a message from Fire Chief Ian Dodson acknowledging the team work between the Township's two fire departments as well as with other departments in the County.

Mr. Grow provided an update on the volume of calls from Western Salisbury Fire Department and noted that they will be participating in Trick-or-Treat Night at the Swain Station as usual.

Mr. Grow commented that the Fire Inspectors are working on a joint fire-prevention program for Salisbury Elementary School, probably via the Zoom platform.

Ms. Genny Baillie stated that the Recreation Advisory Committee held a meeting on Monday, September 21, 2020 and noted that all planned activities have been put on hold due to the Covid-19 pandemic. Ms. Baillie commented that the Committee had issues with park maintenance but those have been addressed by the Department of Public Works.

Mr. Ziegenfuss noted that he will have the first copy of the 2021 Budget sent to the Commissioners prior to the meeting on October 8, 2020.

Ms. Bonaskiewich stated that both the Municipal Building and Eastern Salisbury Fire Department will be open as voting locations.

Ms. Bonaskiewich announced that the Township has modified the Board room to add cameras in order to facilitate holding Zoom meetings from the Board room to the general public. She noted that the plan is to have the members of the different Boards and Commissions, staff and applicants *only* attend meetings in person while the public will view the meeting remotely. Ms. Bonaskiewich stated that she is hoping to “test” the new system at the next Board of Commissioners meeting on October 8, 2020, mostly to make sure everything is connected correctly for the Planning Commission Meeting on October 13, 2020.

Mr. Jeffrey Seybolt of 2756 Andrea Drive expressed concerns with the Township’s plan to install pickleball courts at the upper basketball court at Green Acres Park. He commented that parking and the potential increase of noise were of concern to him, as well as the proximity of the courts to the homes on Andrea Drive. Mr. Seybolt also noted that there is a large crack in the court where the pickle ball court is to be installed. He suggested the Township install pickleball courts at the older tennis courts at Devonshire Park instead.

Mr. Seybolt stated that he believes the plan for an 8-foot high fence on the Andrea Drive side of the court is excessive and will detract from the beauty of the park. Mr. Seybolt commented that the neighbors agree that in order to serve the community, the upper basketball courts should be converted to a bicycling riding area for the children.

Commissioner Brinton stated that Green Acres Park is a Salisbury Township public park and the Recreation Advisory Committee is trying to do what is best for all the parks.

Ms. Baillie stated that while this matter has already been discussed, in regards to the issue with the proximity to Andrea Drive, the pickleball courts are actually a smaller footprint than what is currently there for basketball. She explained that the pickleball courts will extend from the separation in the existing court to the interior of the park, which is a huge setback from Andrea Drive. Ms. Baillie stated that the Township is going to address parking concerns by allowing parking that will extend from the opposite direction of the separation in the court to the street.

Ms. Ballie stated that in order to prevent pickleballs from going into the street, an 8-foot high fence is the choice for the safety of the area. She noted that regarding the installation of additional pickleball courts throughout the Township, there are no plans to covert, through construction, any tennis courts at Devonshire or Laubach Park. Ms. Baillie explained that the discussion has been to stripe and paint the existing tennis courts at Laubach Park, which is a common procedure in order to allow for pickleball to be played in addition to tennis. She is hopeful that the work can be completed by the end of the year.

Ms. Baillie stated that as far as the suggestion about using the court as an area for bikes, bikes are not allowed in the Township parks. She commented that the Township parks are public parks for the community and the Township seeks to understand the leisure interests of the community at large. Ms. Baillie noted that by installing pickleball courts at Green Acres, the Township is addressing the parking issues at Green Acres as well as providing activities and fitness to the middle-aged, tax-paying residents.

Commissioner Patnaik noted he had a meeting with Mr. Seybolt and other residents around the park and commented that the Recreation Advisory Committee has representatives from each Ward. Commissioner Brinton reiterated that this particular issue has already been discussed and decided upon by the Recreation Advisory Committee.

Mr. Seybolt requested that once the plan is completed, it be made available for public viewing. Ms. Bonaskiewich stated that the Township can do that, but it would just be for the sake of sharing. She noted that the work is not going to be a contracted project as it is something the Township will do in-house.

ADJOURNMENT

Commissioner Lipkin made a motion to adjourn the meeting. Seconded by Commissioner Conn. The time was 7:37 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on September 24, 2020.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

RESOLUTION NO. 10-2020-1687

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, AUTHORIZING THE TOWNSHIP'S SALE/TRADE OF VEHICLES AND OTHER EQUIPMENT IDENTIFIED HEREIN BY MEANS OF MUNICIBID OR TRADE-IN PURSUANT TO COSTARS PURCHASES FOR NEW VEHICLES, OR BY PUBLIC BID OR AUCTION CONSISTENT WITH THE REQUIREMENTS OF THE FIRST CLASS TOWNSHIP CODE AND THE TOWNSHIP CODE OF ORDINANCES

BE IT RESOLVED, by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, and it is hereby resolved by the same, and it is hereby ordained by the authority of the same as follows:

WHEREAS, the Township of Salisbury, a first-class Township located in Lehigh County, Pennsylvania (hereinafter the "Township"), is authorized to sell personal property by public bid or auction where the value of such personal property is estimated by the Township to be worth in excess of \$1,000.00 and the Township passes a resolution to sell same in this manner; and

WHEREAS, the Township possesses equipment which it cannot use, valued in excess of \$1,000.00, which property (identified hereinafter by Type of Property, Make/Model, year of construction, and hours or miles used) it desires to sell (or trade as permitted by Costars):

PROPERTY TO BE SOLD/TRADED

<u>Year Make/Model</u>	<u>Mileage</u>
2008 Dodge 3500 Utility Truck	107,927 miles
2008 Ford Crown Victoria	*105,649 miles (per last inspection – odometer malfunction)
2000 MPH Trailer	n/a

and

WHEREAS, the Township desires to sell same and receive value by means of: 1) "Municibid — Online Government Auctions"; 2) a trade-in for some new vehicle or vehicles as is permitted by the State's "Co-Star Program"; or, 3) sale by public bid or auction in accordance with the PA First Class Township Code and the Township's Code of Ordinances; and

WHEREAS, the Township wishes to memorialize its actions so as to permit the Township Administration (Township Manager and Director of Finance) to use those methods best suited to the Township's needs for the sale/trade of these items of Township personal property at such time as the circumstances dictate.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Township of Salisbury by Resolution confirms its authorization to permit the Township Administration (Township Manager and Director of Finance) to sell/trade the personal property as identified above in part or in whole in such manner and at such time as the Township Administration determines appropriate by means of: 1) "Municibid — Online Government Auctions"; 2) a trade-in for some new vehicle or vehicles as is permitted by the State's "Co-Star Program"; or, 3) sale by public bid or auction in accordance with the PA First Class Township Code and the Township's Ordinances.

IN WITNESS WHEREOF, the Board of Commissioners has adopted and enacted this Resolution this 8th day of October, 2020.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

President, Board of Commissioners

ATTESTED:

Township Secretary

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
October 8, 2020
7:30 p.m.
(approximate time)

<https://us02web.zoom.us/meeting/register/tZEqdOutpjIiEtD5c6082IWn5aurYojsIEr0>

Topics of discussion:

- **Discussion regarding maximum speed limits in Township**
- **Distribution of and introductory discussion on the 2021 Proposed Budget**