SALISBURY TOWNSHIP

Lehigh County, Pennsylvania Board of Commissioners Meeting Regular Meeting Agenda—August 27, 2020 7:00 PM

https://us02web.zoom.us/meeting/register/tZEld-mtqj4qG9HDAfZ9arwHc7v2i9JwFlJ2

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Notifications:
 - All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
 - This public session of the Salisbury Township Board of Commissioners will be held online using the Zoom virtual meeting platform due to the COVID-19 pandemic and social distancing guidelines
 - Public Comment Period Policy—Three (3) Minutes Rule
- **4.** Financial Report (July 2020) and Bills Payables Pd. 8/8/2020-8/21/2020
- 5. Approval of the Minutes August 13, 2020
- 6. New Business
 - A. ORDINANCES
 - **B. RESOLUTIONS**
 - 1. Resolution in Recognition of Years of Service and to Accept the Retirement of Ms. Janet Freyling

C. MOTIONS

- 1. Motion to Approve Payment #3 (Final) to Insituform Technologies for 2019 Sanitary Sewer Rehab CIPPL Contract "B" in the amount of \$43,379.74
- 2. Motion to Authorize the Execution of the Release of the Improvements & Maintenance Agreement for the Lands of Samuel M. Gentile, Et Al, Minor Subdivision Plan
- 3. Motion to Authorize the Execution of the Release of the Stormwater Best Management Practices (BMP) Agreement for the Lands of Samuel M. Gentile, Et Al, Minor Subdivision Plan
- 4. Motion to Authorize the Return of the Street Dedication for the Lands of Samuel M. Gentile, Et Al, Minor Subdivision Plan
- 7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)
- 8. Adjournment

^{*} Workshop to follow

^{*} Executive Session

Income Statement- Summary by Fund 1/1 - 7/31/2020

	General Fund	Capital Fund- General	Fire Fund	Capital Fund- Fire	Library Fund	Water Fund	Capital Fund- Water	Sewer Fund	Capital Fund- Sewer	Refuse & Recycling Fund	Highway Aide Fund	Payroll Fund	Combined- All Funds
2020 YTD Revenues	5,039,774	196,037	394,258	392,153	72,879	964,561	31,160	1,034,597	284,071	1,048,234	477,976	151	9,935,850
2020 YTD Expenditures	4,163,881	261,237	526,613	392,153	4	735,083	31,160	<u>677,967</u>	64,255	679,508	117,188		7,649,048
2020 YTD Surplus (Deficit)	875,893	(65,200)	(132,355)	-	72,875	229,478	-	356,630	219,816	368,726	360,788	151	2,286,802
2019 YTD Surplus (Deficit)	874,910	(304,707)	121,256	50,752	75,056	178,204	-	526,753	(28,685)	290,960	373,963	314	2,158,776
Variance over prior year to date	983	239,507	(253,611)	(50,752)	(2,181)	51,274	-	(170,123)	248,501	77,766	(13,175)	(163)	128,026

GENERAL FUND SUMMARY	2020 BOARD APPROVED BUDGET	1/1 - 7/31/2020 ACTUAL	BUDGET RECEIVED OR EXPENDED
REVENUES:			
OPERATING:			
TAXES	6,713,100	4,318,075	64.3%
PERMITS, FEES & INTEREST	921,806	492,224	53.4%
OTHER OPERATING REVENUE	160,180	107,882	67.4%
TRANSFERS FROM OTHER FUNDS	525,600	707	0.1%
FROM PRIOR-YEAR RESERVES	585		0.0%
TOTAL OPERATING REVENUE	8,321,271	4,918,888	59.1%
NON-OPERATING:	***************************************		
DEVELOPMENT GRANTS & CONTRIBUTIONS	65,000	65,000	100.0%
PRIOR YEAR EXPENSE REFUNDS	75,000	55,885	74.5%
TOTAL NON-OPERATING REVENUE	140,000	120,885	86.3%
TOTAL REVENUES	8,461,271	5,039,774	59.6%
EXPENDITURES:			
OPERATING:			
(A) GENERAL GOVERNMENT	1,294,256	711,014	54.9%
(B) PUBLIC SAFETY	3,880,729	1,842,487	47.5%
(D) PUBLIC WORKS	2,631,426	1,148,450	43.6%
(E) RECREATION	81,860	31,848	38.9%
(F) COMMUNITY DEVELOPMENT	1,600	-	0.0%
(G) CONTRIBUTIONS & MISCELLANEOUS	25,000	20,983	83.9%
(H) INSURANCE & BENEFITS	188,000	200,407	106.6%
(I) TRANSFERS TO OTHER FUNDS	358,400	208,693	58.2%
TOTAL OPERATING EXPENDITURES	8,461,271	4,163,881	49.2%
TOTAL EXPENDITURES	8,461,271	4,163,881	49.2%
SURPLUS (DEFICIT)	_	875,893	

GENERAL FUND SUMMARY	1/1 - 7/31/2020 ACTUAL	1/1 - 7/31/2019 ACTUAL	Increase (Decrease) Over Prior YTD	% Increase (Decrease) over prior YTD
REVENUES:				
OPERATING:				
TAXES	4,318,075	4,308,112	9,963	0.2%
PERMITS, FEES & INTEREST	492,224	543,344	(51,119)	-9.4%
OTHER OPERATING REVENUE	107,882	126,303	(18,421)	-14.6%
TRANSFERS FROM OTHER FUNDS	707	513	193	37.6%
FROM PRIOR-YEAR RESERVES		-		<u>0.0%</u>
TOTAL OPERATING REVENUE	4,918,888	4,978,272	(59,384)	-1.2%
NON-OPERATING:				
DEVELOPMENT GRANTS & CONTRIBUTIONS	65,000	65,652	(652)	0.0%
PRIOR YEAR EXPENSE REFUNDS	55,885	49,373	6,512	13.2%
TOTAL NON-OPERATING REVENUE	120,885	115,025	5,860	5.1%
TOTAL REVENUES	5,039,774	5,093,297	(53,524)	-1.1%
EXPENDITURES:				
OPERATING:				
(A) GENERAL GOVERNMENT	711,014	588,224	122,790	20.9%
(B) PUBLIC SAFETY	1,842,487	1,561,006	281,481	18.0%
(D) PUBLIC WORKS	1,148,450	771,853	376,597	48.8%
(E) RECREATION	31,848	52,290	(20,442)	-39.1%
(F) COMMUNITY DEVELOPMENT	_	-	_	0.0%
(G) CONTRIBUTIONS & MISCELLANEOUS	20,983	39,184	(18,201)	-46.5%
(H) INSURANCE & BENEFITS	200,407	1,155,079	(954,673)	-82.6%
(I) TRANSFERS TO OTHER FUNDS	208,693	50,752	157,941	<u>0.0%</u>
TOTAL OPERATING EXPENDITURES	4,163,881	4,218,387	(54,507)	-1.3%
TOTAL EXPENDITURES	4,163,881	4,218,387	(54,507)	-1.3%
SURPLUS (DEFICIT)	875,893	874,910	983	0.1%

GENERAL FUND- REVENUES

REVENUE DESCRIPTION	2020 BOARD APPROVED BUDGET	1/1 - 7/31/2020 ACTUAL	% OF BUDGET REC'D
PROPERTY TAXES	2,704,000	2,500,009	92.5%
LOCAL ENABLING TAXES	3,520,000	1,817,466	51.6%
STATE-SHARED REVENUE	489,100	600	0.1%
Total Tax Revenue	6,713,100	4,318,075	
BUS LICENSES & PERMITS	253,810	150,086	59.1%
NON-BUS LICENSES & PERMITS	6,650	3,423	51.5%
FINES	74,200	29,317	39.5%
INTEREST	42,000	48,866	116.3%
RENTS & ROYALTIES	70,696	43,813	62.0%
SERVICE FEES	139,000	57,077	41.1%
REVIEW FEES	82,850	49,691	60.0%
PUBLIC SAFETY FEES	249,400	108,852	43.6%
RECREATIONAL USER FEES	3,200	1,100	34.4%
Total Permits, Fees & Interest Revenue	921,806	492,224	
FEDERAL GRANTS	1,800		0.0%
STATE GRANTS	42,200	50	0.1%
IN LIEU OF TAXES	67,000	75,000	111.9%
SNOW REMOVAL	2,100	Į	0.0%
SANITATION FEES	1,000	970	97.0%
MEMBERSHIP FEES	24,000	22,761	94.8%
MISCELLANEOUS REVENUE	22,080	9,102	41.2%
ASSET DISPOSAL	-	-	0.0%
Total Other Operating Income	160,180	107,882	
INTERFUND TRANSFERS	525,600	707	0.1%
Total Interfund Transfer Revenue	525,600	707	
PRIOR YEAR RESERVES	585	_	0.0%
Total Prior Year Reserves	585		
CONTRIBUTIONS	65,000	65,000	100.0%
Total Grants & Contribution Revenue	65,000	65,000	
PRIOR YEAR EXPENSE REFUND	75,000	55,885	74.5%
Total Prior Year Expense Refund	75,000	55,885	
Total General Fund Revenues	8,461,271	5,039,774	

GENERAL FUND- REVENUES

REVENUE DESCRIPTION	1/1 - 7/31/2020 ACTUAL	1/1 - 7/31/2019 ACTUAL	Increase (Decrease) Over Prior YTD	% Increase (Decrease)
PROPERTY TAXES	2,500,009	2,334,800	165,210	7.1%
LOCAL ENABLING TAXES	1,817,466	1,971,793	(154,327)	-7.8%
STATE-SHARED REVENUE	600	1,520	(920)	-60.5%
Total Tax Revenue	4,318,075	4,308,112		
BUS LICENSES & PERMITS	150,086	150,233	(147)	-0.1%
NON-BUS LICENSES & PERMITS	3,423	3,565	(143)	-4.0%
FINES	29,317	29,963	(646)	-2.2%
INTEREST	48,866	34,322	14,545	42.4%
RENTS & ROYALTIES	43,813	45,992	(2,179)	-4.7%
SERVICE FEES	57,077	41,795	15,282	36.6%
REVIEW FEES	49,691	70,227	(20,536)	-29.2%
PUBLIC SAFETY FEES	108,852	165,497	(56,645)	-34.2%
RECREATIONAL USER FEES	1,100	1,750	(650)	-37.1%
Total Permits, Fees & Interest Revenue	492,224	543,344		
FEDERAL GRANTS	_	***	-	0.0%
STATE GRANTS	50	33,952	(33,902)	-99.9%
IN LIEU OF TAXES	75,000	67,000	8,000	11.9%
SNOW REMOVAL	_	<u> </u>		0.0%
SANITATION FEES	970	332	639	192.6%
MEMBERSHIP FEES	22,761	12,781	9,980	78.1%
MISCELLANEOUS REVENUE	9,102	11,931	(2,830)	-23.7%
ASSET DISPOSAL	_	307	(307)	-100.0%
Total Other Operating Income	107,882	126,303		
INTERFUND TRANSFERS	707	513	193	37.6%
Total Interfund Transfer Revenue	707	513		
PRIOR YEAR RESERVES	-			0.0%
Total Prior Year Reserves	-	-		
CONTRIBUTIONS	65,000	65,652	(652)	-1.0%
Total Grants & Contribution Revenue	65,000	65,652		
PRIOR YEAR EXPENSE REFUND	55,885	49,373	6,512	13.2%
Total Prior Year Expense Refund	55,885	49,373	W	
Total General Fund Revenues	5,039,774	5,093,297		

GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	2020 BOARD APPROVED BUDGET	1/1 - 7/31/2020 ACTUAL	% OF BUDGET SPENT
LEGISLATIVE	19,255	11,801	61.3%
EXECUTIVE	519,610	262,973	50.6%
FINANCIAL ADMINISTRATION	283,856	140,871	49.6%
TAX COLLECTION	60,735	29,487	48.6%
LEGAL SERVICES	75,500	52,677	69.8%
PERSONNEL ADMIN	31,330	25,299	80.8%
INFORMATION TECHNOLOGY	42,800	39,002	91.1%
ENGINEERING SERVICES	72,000	47,104	65.4%
BUILDINGS & PLANT	189,170	101,800	53.8%
POLICE	3,338,486	1,607,398	48.1%
FIRE	195,746	66,978	34.2%
CODE ENFORCEMENT	112,407	70,460	62.7%
PLANNING & ZONING	222,190	93,729	42.2%
EMERGENCY MANAGEMENT	11,900	3,922	33.0%
PUBLIC WORKS: Highway, Roads & Streets	2,236,126	1,079,684	48.3%
TRAFFIC CONTROL	19,700	6,682	33.9%
STORM SEWERS	110,600	20,534	18.6%
REPAIRS/MAIINT OF TOOLS & MACHINERY	55,000	29,561	53.7%
REPAIRS/MAINT OF ROADS	210,000	11,989	5.7%
RECREATION ADMINISTRATION	35,700	19,408	54.4%
PARTICIPANT RECREATION	46,160	12,440	26.9%
CONSERVATION OF NATURAL RESOURCES	1,600	-	0.0%
CONTRIBUTIONS/MISCELLANEOUS	25,000	20,983	83.9%
INSURANCE	188,000	200,407	106.6%
EMPLOYEE BENEFITS		-	0.0%
INTERFUND OPERATING TRANSFERS	358,400	208,693	<u>58.2%</u>
TOTAL EXPENDITURES	8,461,271	4,163,881	49.2%

GENERAL FUND EXPENDITURES

EXPENDITURE CATEGORY	1/1 - 7/31/2020 ACTUAL	1/1 - 7/31/2019 ACTUAL	Increase (Decrease) Over Prior YTD	% Increase (Decrease)
LEGISLATIVE	11,801	12,770	(969)	-7.6%
EXECUTIVE	262,973	148,424	114,549	77.2%
FINANCIAL ADMINISTRATION	140,871	105,303	35,568	33.8%
TAX COLLECTION	29,487	35,827	(6,340)	-17.7%
LEGAL SERVICES	52,677	53,096	(420)	-0.8%
PERSONNEL ADMIN	25,299	36,319	(11,019)	-30.3%
INFORMATION TECHNOLOGY	39,002	45,649	(6,647)	-14.6%
ENGINEERING SERVICES	47,104	63,811	(16,707)	-26.2%
BUILDINGS & PLANT	101,800	87,025	14,775	17.0%
POLICE	1,607,398	1,287,227	320,171	24.9%
FIRE	66,978	34,618	32,361	93.5%
CODE ENFORCEMENT	70,460	143,283	(72,823)	-50.8%
PLANNING & ZONING	93,729	91,560	2,169	2.4%
EMERGENCY MANAGEMENT	3,922	4,319	(397)	-9.2%
PUBLIC WORKS: Highway, Roads & Streets	1,079,684	665,795	413,889	62.2%
TRAFFIC CONTROL	6,682	7,492	(810)	-10.8%
STORM SEWERS	20,534	21,515	(981)	-4.6%
REPAIRS/MAIINT OF TOOLS & MACHINERY	29,561	45,741	(16,180)	-35.4%
REPAIRS/MAINT OF ROADS	11,989	31,310	(19,322)	-61.7%
RECREATION ADMINISTRATION	19,408	18,474	934	5.1%
PARTICIPANT RECREATION	12,440	33,816	(21,376)	-63.2%
CONSERVATION OF NATURAL RESOURCES	-		_	0.0%
CONTRIBUTIONS/MISCELLANEOUS	20,983	39,184	(18,201)	-46.5%
INSURANCE	200,407	370,375	(169,968)	-45.9%
EMPLOYEE BENEFITS	_	784,705	(784,705)	-100.0%
INTERFUND OPERATING TRANSFERS	208,693	50,752	157,941	<u>311.2%</u>
TOTAL EXPENDITURES	4,163,881	4,218,387	(54,507)	-1.3%

Report Criteria:

Detail report.

Invoice detail records above \$0 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-8 Emergency Vehicle Se	ervice						
10-8 Emergency Vehicle S		41-410.250	Upfit for 2020 Dodge Durango	08/12/20	3,129.00	.00	
Total 10-8 Emergency	Vehicle Service:				3,129.00	.00	
A-B-E Laboratory							
A-B-E Laboratory	5945	06-448.316	2020-Aug water analysis	07/24/20	340.00	.00	
Total A-B-E Laborator	y:				340.00	.00	
AT&T Mobility							
AT&T Mobility	287252716350X08	01-415.320	2020-Aug wireless charges for 5 tablets	08/04/20	113.50	113.50	08/19/2
Total AT&T Mobility:					113.50	113.50	
BadgeAndWallet.com	000540			00/00/00	700.05		
BadgeAndWallet.com	298510	01-410.238	Badges/badge holder wallet/badge holder	06/23/20	726.95	.00	
BadgeAndWallet.com	298510	01-410.215	Badge	06/23/20	96.00	.00	
Total BadgeAndWalle	t.com:				822.95	.00	
Bank of America							
Bank of America	8092020	01-414.421	PSAB Course-Nicolo	08/18/20	25.00	.00	
Bank of America	892020	01-401.420	NIGP Annual membership-Wilson	08/09/20	370.00	.00	
Bank of America	892020	03-412.421	Quickbooks training-WSFD-Patnaik	08/09/20	200.00	.00	
Bank of America	892020	01-407.319	Zoom monthly subscription	08/09/20	15.89	.00	
Total Bank of America	1:				610.89	.00	
Beck, Charles							
Beck, Charles	8112020	01-414.220	Planning Commission Mtg-8/11/2020	08/11/20	30.00	.00	
Total Beck, Charles:					30.00	.00	
Berkheimer Associates Berkheimer Associates	7312020	01-403.453	2020-July-LST Comm	07/31/20	177.64	.00	
		01 100.100	2020 04., 20. 00	0.70.720			
Total Berkheimer Ass	ociates:				177.64	.00	
Berks County Intermediate							
Berks County Intermediate	106744	01-403.454	2020 Real estate invoices	06/30/20	3,031.02	.00	
Berks County Intermediate	106744	03-480.454	2020 Real estate invoices	06/30/20	424.50	.00	
Berks County Intermediate	106744	04-480.454	2020 Real estate invoices	06/30/20	87.87	.00	
Berks County Intermediate	106744	01-403.325	2020 Real estate invoices- Postage	06/30/20	2,373.02	.00	
Total Berks County In	termediate Unit:				5,916.41	.00	
Bethlehem, City of							
Bethlehem, City of	8082020	06-448.368	2020-July-4 resale customers	08/08/20	333.97	.00	
Bethlehem, City of	8082020	06-448.363	2020-July-Hydrant rental	08/08/20	880.00	.00	
	8142020	08-429.368	2Q2020 Sewer	08/14/20	45,159.57	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Pai
Total Bethlehem, City o	of:				46,373.54	.00	
Budget Instant Print							
Budget Instant Print	16073	01-410.342	Voluntary Statement Pads	08/13/20	120.00	.00	
Budget Instant Print	16074	01-401.342	Purchase orders	08/13/20	512.00	.00	
Total Budget Instant Pr	int:				632.00	.00	
Casey, Christopher							
Casey, Christopher	7292020	01-410.238	Reimb-Shirts	07/29/20	136.00	.00	
Total Casey, Christoph	er:				136.00	.00	
CODY Computer Services II	nc						
CODY Computer Services I	8132020	01-410.319	Data Extraction Services	08/13/20	3,500.00	.00	
Total CODY Computer	Services Inc:				3,500.00	.00	
Commonwealth of Pennsylv							
,	1157611	08-429.315	2020-Opr Cert Swr- FACID:274582/NPDES:48766	08/19/20	65.00	65.00	08/19/2
Commonwealth of Pennsyl	1157611	06-448.315	2020-Opr Cert Wtr- Inv1153831/PWSID:3390062	08/19/20	65.00	65.00	08/19/2
Total Commonwealth o	of Pennsylvania:				130.00	130.00	
Communication Systems In	С						
Communication Systems In	11165	01-409.373	Replacement handle for fire alam in police bldg	06/30/20	120.00	.00	
Total Communication S	Systems Inc:				120.00	.00	
Coopersburg Materials							
Coopersburg Materials	19192	01-438.245	25MM	07/24/20	88.44	.00	
Coopersburg Materials	19218	01-438.245	9.5MM	07/31/20	6,595.68	.00	
Total Coopersburg Mat	erials:				6,684.12	.00	
Core & Main							
Core & Main	M691603	06-448.240	Repair Clamps/Couplings	07/27/20	1,055.73	.00	
Total Core & Main:					1,055.73	.00	
Davison & McCarthy	00040000	04.444.040	0000 1 1 10 1 10 1 1	00/04/55	10	2-	
Davison & McCarthy	08042020	01-414.310	2020-July-Planning Commission	08/04/20	13.00	.00	
Davison & McCarthy	26074	01-404.310	2020-July-General Matters	08/04/20	2,396.35	.00	
Davison & McCarthy	26076	01-404.310	2020-July-Building Code Appeal	08/04/20	417.60	.00	
Davison & McCarthy Davison & McCarthy	26077 26078	01-404.310 01-404.310	2020-July-Traffic Enforcement Agreement-LVHN 2020-July-Board of Commissioners	08/04/20 08/04/20	143.00 728.00	.00	
Davison & McCarthy	26079	08-429.310	2020-July-Sewer Agreement with	08/03/20	1,535.40	.00	
Davison & McCarthy	26080	01-404.310	Fountain Hill 2020-July-Western Salisbury Volunteer Fire Co-Investment in Land	08/04/20	39.00	.00	
Devises 9 M-O	26004	04 404 040	& Building	00/04/02	100.00	00	
Davison & McCarthy	26081 26082	01-404.318 01-404.318	2020-July-1239 Voortman Ave 2020-July-Resubdivision of 2242 &	08/04/20 08/04/20	130.00 39.00	.00	
Davison & McCarthy Davison & McCarthy	26082	01-404.318	2310 Church Rd 2020-July-Plot 886 LLC-Land	08/04/20	6,180.50	.00	
•			Development	23,0 .,20	3, .33.00	.50	
Davison & McCarthy	26084	01-404.318	2020-July-2950 Keystone Ave				

Vendor Name	Invoice Number	GL Account Number	Description -	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
			Re-Subdivision	08/04/20	25.75	.00	
Davison & McCarthy	26085	01-404.318	2020-July-2638 W Rock Rd-Girl Scouts of Eastern PA Land Development	08/04/20	169.00	.00	
Davison & McCarthy	26086	01-404.310	2020-July-Liens-2020	08/04/20	910.15	.00	
Davison & McCarthy	26087	01-404.310	2020-July-Daniel Nigro-Summary Appeal	08/04/20	923.00	.00	
Davison & McCarthy	26088	01-404.318	2020-July-820 Public Rd Minor Subdivision	08/04/20	832.00	.00	
Davison & McCarthy	26089	01-404.318	2020-July-1453 Lehigh Ave Minor Subdivision	08/04/20	130.00	.00	
Davison & McCarthy	26090	01-404.310	2020-July-Zoning Appeal-1031 Miller St	08/04/20	65.30	.00	
Davison & McCarthy	26091	01-404.318	2020-July-Vinart-3401 Lehigh St	08/04/20	416.00	.00	
Davison & McCarthy	26092	01-404.318	2020-July-Romano/Walter-	08/04/20	273.00	.00	
,			Buckingham Dr Lot Consolidation				
Davison & McCarthy	26093	01-404.310	2020-July-Traffic Light Request by LVHN	08/04/20	507.00	.00	
Davison & McCarthy	26094	01-404.318	2020-July-Gentile Lot Consolidation	08/04/20	975.00	.00	
Davison & McCarthy	26095	01-404.310	2020-July-Civil Service Appeals	08/04/20	4,914.00	.00	
Davison & McCarthy	26096	01-404.318	2020-July-Parkwood Dr-Land	07/28/20	455.00	.00	
Davison & McCarthy	26097	01-404.310	Development 2020-July-Wetzel-Knox Box	08/04/20	156.00	.00	
			=				
Davison & McCarthy	26098	01-404.318	2020-July-3401 Lehigh St-Land Development	08/04/20	1,105.00	.00	
Total Davison & Mc	Carthy:				23,478.05	.00	
Diefenderfer, Orlando							
Diefenderfer, Orlando	62986	01-401.375	Program changes	08/04/20	162.84	.00	
Total Diefenderfer, 0	Orlando:				162.84	.00	
Dimmich Dinkelacker & A	Anewalt PC						
Dimmich Dinkelacker & A	n 34592	01-406.314	Civil Service-General File-7/8/20 thru 8/12/20	08/12/20	4,485.00	.00	
Total Dimmich Dink	elacker & Anewalt PC:				4,485.00	.00	
Eastern Propane							
Eastern Propane	293899	08-429.232	Propane for Sewer PS Generator	08/07/20	256.14	.00	-
Total Eastern Propa	ne:				256.14	.00	
Ecco Communications L	LC						
Ecco Communications LLC		01-410.260	Hole plug/hardware kit/remove radio & camera system	08/11/20	243.25	.00	
Total Ecco Commur	nications LLC:				243.25	.00	
First Regional Compost	Authority						
First Regional Compost A	-	10-427.303	Grass collection-30 yds-7/23/20	08/02/20	99.00	.00	
Total First Regional	Compost Authority:				99.00	.00	
Fitzgerald & Assoc, T. M.							
Fitzgerald & Assoc, T. M.	18554	10-427.302	200 Recycle containers w/lids	08/04/20	2,570.00	.00	
Total Fitzgerald & A	ssoc, T. M.:				2,570.00	.00	
Gebhardts Gebhardts	4134	01-406.240	Keyring/Nameplate/clock-Freyling	08/03/20	181.56	.00	

		Nepoli dates. 0/0/2020=0/2 1/2020				y 19, 2020 03.c	
Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Gebhardts:					181.56	.00	
Hannaberry HVAC Hannaberry HVAC	SW04305	01-409.373	Service-HVAC-Police Bldg	08/10/20	243.80	.00	
Total Hannaberry HVA	AC:				243.80	.00	
Hassick, Richard Hassick, Richard	8112020	01-414.220	Planning Commission Mtg-8/11/20	08/11/20	25.00	.00	
Total Hassick, Richard	i:				25.00	.00	
Hollander, Jackie Hollander, Jackie	08132020	10-364.400	Refund-Returned freon sticker	08/13/20	20.00	.00	
Total Hollander, Jacki	e:				20.00	.00	
Home Depot Credit Service		01-451.373	Tubing/splicer/adapters/clamps	08/17/20	24.33	.00	
Total Home Depot Cre	edit Services:				24.33	.00	
Johnson, Kevin Johnson, Kevin	8072020	01-410.421	Reimb-Sig Sauer Acadamy	08/07/20	260.00	.00	
Total Johnson, Kevin:					260.00	.00	
Keycodes Inspection Agen Keycodes Inspection Agen	-	01-413.306	Inspection-7/31/2020-1250 SCCB-LVHN Ph 2 & 3 fitout	08/07/20	210.40	.00	
Total Keycodes Inspec	ction Agency:				210.40	.00	
Kijak, Mark Kijak, Mark	8112020	01-414.220	Planning Commission Mtg-8/11/2020	08/11/20	25.00	.00	
Total Kijak, Mark:					25.00	.00	
Klocek, Jessica Klocek, Jessica	8112020	01-414.220	Planning Commission Mtg-8/11/2020	08/11/20	25.00	.00	
Total Klocek, Jessica:					25.00	.00	
Laky, Jason Laky, Jason	7162020	01-410.421	Reimb-PASRO conference registration/lodging/meals	07/16/20	591.79	.00	
Total Laky, Jason:					591.79	.00	
Losagio, Bryan Losagio, Bryan	7282020	01-410.238	Reimb-socks	08/17/20	43.96	.00	
Total Losagio, Bryan:					43.96	.00	
Madle's Hardware Madle's Hardware	200165	01-409.240	Paint brushes/rollers/roller tray	08/19/20	24.95	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date P
Total Madle's Hardware	ə:				24.95	.00	-
Martin Stone Quarries Inc.							
fartin Stone Quarries Inc.	212641	01-451.371	Infield mix	07/20/20	341.85	.00	_
Total Martin Stone Qua	arries Inc.:				341.85	.00	_
Miller, Glenn							
liller, Glenn	8112020	01-414.220	Planning Commission Mtg-8/11/2020	08/11/20	25.00	.00	_
Total Miller, Glenn:					25.00	.00	_
lorning Call, The							
lorning Call, The	023169704000	01-406.341	Ad: Classified listing for Police Administrative Asst	07/31/20	599.40	.00	
Total Morning Call, The	3 :				599.40	.00	-
lotors Plus Inc.							
Notors Plus Inc.	37748	01-410.251	#216-replaced front driver's seat	08/17/20	643.45	.00	
lotors Plus Inc.	37796	01-410.251	#209-oil change/top off fluids	08/11/20	102.24	.00	
otors Plus Inc.	37806	01-410.251	#223-Oil change/top off fluids	08/12/20	105.45	.00	-
Total Motors Plus Inc.:					851.14	.00	
P Outfitters	10.100 5	04 440 000		00/00/00	74.00		
IP Outfitters	40426-5	01-410.238	pants-Whitehead	08/06/20	74.99	.00	-
Total MP Outfitters:					74.99	.00	-
ew Holland Auto Group	700000 AL O	44 440 050	2000 Dadwa Dawarana waliar	07/00/00	07.404.00	00	
ew Holland Auto Group	70920SALS	41-410.250	2020-Dodge Durango-police	07/09/20	27,481.00	.00	-
Total New Holland Auto	o Group:				27,481.00	.00	-
othstein, Richard B.							
othstein, Richard B.	08042020	01-410.421	reimb-fuel/food/lodging for PASRO conference	08/04/20	378.33	.00	
othstein, Richard B.	08042020	01-410.420	Reimb-IPMBA membership	08/04/20	65.00	.00	
othstein, Richard B.	8032020	01-410.238	reimb-gun belt	08/03/20	75.21	.00	-
Total Nothstein, Richar	d B.:				518.54	.00	<u>.</u>
A Municipal Health Ins Co	ор						
A Municipal Health Ins Co	32068	01-401.156	2020 July coverage	06/05/20	8,927.56	.00	
A Municipal Health Ins Co	32068	01-402.156	2020 July coverage	06/05/20	2,692.28	.00	
A Municipal Health Ins Co	32068	01-410.156	2020 July coverage	06/05/20	41,094.80	.00	
A Municipal Health Ins Co	32068	01-430.156	2020 July coverage	06/05/20	45,653.63	.00	
A Municipal Health Ins Co	32068	06-430.156	2020 July coverage	06/05/20	538.46	.00	
A Municipal Health Ins Co	32068	06-448.156	2020 July coverage	06/05/20	5,833.27	.00	
A Municipal Health Ins Co	32068	08-429.156	2020 July coverage	06/05/20	5,833.27	.00	
A Municipal Health Ins Co	32068	08-430.156 10-426.156	2020 July coverage	06/05/20	538.46	.00	
A Municipal Health Ins Co	32068 36610	10-426.156 01-401 156	2020 July coverage	06/05/20	1,166.65	.00	
A Municipal Health Ins Co A Municipal Health Ins Co	36610	01-401.156 01-402.156	2020 Sept coverage 2020 Sept coverage	08/10/20 08/10/20	7,829.13 2,692.28	.00	
	00010	01-402.100	·				
•	36610	01-410 156	2020 Sent coverage	08/10/20	<u>/</u> 11 NQ// RN	nn	
PA Municipal Health Ins Co PA Municipal Health Ins Co	36610 36610	01-410.156 01-430.156	2020 Sept coverage 2020 Sept coverage	08/10/20 08/10/20	41,094.80 34,884.51	.00.	

			ort dates: 8/8/2020-8/21/2020		Aug 19, 2020 03:54		
Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Pa
PA Municipal Health Ins Co	36610	06-448.156	2020 Sept coverage	08/10/20	5,833.27	.00	
PA Municipal Health Ins Co	36610	08-429.156	2020 Sept coverage	08/10/20	5,833.27	.00	
PA Municipal Health Ins Co	36610	08-430.156	2020 Sept coverage	08/10/20	538.46	.00	
PA Municipal Health Ins Co	36610	10-426.156	2020 Sept coverage	08/10/20	1,166.65	.00	
Total PA Municipal Hea	alth Ins Coop:				212,689.21	.00	
A Municipal Retirement Sy	ystem						
A Municipal Retirement S	8182020	01-401.160	Non-Uniformed 2020 MMO	08/18/20	67,585.73	.00	
A Municipal Retirement S	8182020	01-402.160	Non-Uniformed 2020 MMO	08/18/20	47,863.54	.00	
A Municipal Retirement S	8182020	01-409.160	Non-Uniformed 2020 MMO	08/18/20	16,617.71	.00	
A Municipal Retirement S	8182020	01-410.160	Non-Uniformed 2020 MMO	08/18/20	28,090.94	.00	
A Municipal Retirement S	8182020	01-414.160	Non-Uniformed 2020 MMO	08/18/20	19,952.04	.00	
A Municipal Retirement S	8182020	01-430.160	Non-Uniformed 2020 MMO	08/18/20	339,957.09	.00	
A Municipal Retirement S	8182020	01-452.160	Non-Uniformed 2020 MMO	08/18/20	4,478.70	.00	
A Municipal Retirement S	8182020	06-401.160	Non-Uniformed 2020 MMO	08/18/20	6,087.13	.00	
A Municipal Retirement S	8182020	06-430.160	Non-Uniformed 2020 MMO	08/18/20	5,742.16	.00	
A Municipal Retirement S	8182020	06-448.160	Non-Uniformed 2020 MMO	08/18/20	53,726.24	.00	
A Municipal Retirement S	8182020	08-401.160	Non-Uniformed 2020 MMO	08/18/20	6,087.13	.00	
A Municipal Retirement S	8182020	08-429.160	Non-Uniformed 2020 MMO	08/18/20	53,726.24	.00	
A Municipal Retirement S	8182020	08-430.160	Non-Uniformed 2020 MMO	08/18/20	5,742.16	.00	
A Municipal Retirement S	8182020	10-426.160	Non-Uniformed 2020 MMO	08/18/20	14,178.19	.00	
Total PA Municipal Ret	tirement System:				669,835.00	.00	
A One Call System Inc.							
A One Call System Inc.	868512	01-401.320	2020-Aug-Voice/Fax messages	07/31/20	327.15	.00	
Total PA One Call Syst	tem Inc.:				327.15	.00	
APCO							
APCO	3040880	01-401.231	Unleaded Gasoline	08/06/20	12.30	.00	
APCO	3040880	01-410.231	Unleaded Gasoline	08/06/20	560.33	.00	
APCO	3040880	01-430.231	Unleaded Gasoline	08/06/20	115.64	.00	
APCO	3040880	06-448.231	Unleaded Gasoline	08/06/20	76.11	.00	
APCO	3040880	08-429.231	Unleaded Gasoline	08/06/20	76.11	.00	
APCO	3040880	03-413.231	Unleaded Gasoline	08/06/20	38.64	.00	
APCO	3042533	01-410.231	Diesel	08/10/20	1.35	.00	
APCO	3042533	01-430.231	Diesel	08/10/20	756.88	.00	
APCO	3042533	06-448.231	Diesel	08/10/20	20.26	.00	
APCO	3042533	08-429.231	Diesel	08/10/20	20.26	.00	
APCO	3042533	03-413.231	Diesel	08/10/20	134.48	.00	
Total PAPCO:					1,812.36	.00	
atten, Ronald C.							
atten, Ronald C.	7212020	01-410.242	Reimb-Magazine adapters	07/21/20	76.70	.00	
Total Patten, Ronald C	i.:				76.70	.00	
PL Electric Utilities							
PL Electric Utilities	8102020	06-448.361	30460-06001	08/10/20	474.90	.00	
PL Electric Utilities	8102020	01-451.361	54060-05002	08/10/20	27.25	.00	
PL Electric Utilities	8102020	08-429.361	56060-06003	08/10/20	27.98	.00	
PL Electric Utilities	8102020	08-429.361	08450-07007	08/10/20	27.83	.00	
PL Electric Utilities	8102020	08-429.361	47020-14000	08/10/20	28.26	.00	
PL Electric Utilities	8102020	08-429.361	42850-08008	08/10/20	27.90	.00	
PL Electric Utilities	8102020	08-429.361	32650-08001	08/10/20	27.94	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PPL Electric Utilities	8102020	08-429.361	15450-07002	08/10/20	27.83	.00	
PPL Electric Utilities	8102020	01-451.361	62400-52006	08/10/20	12.10	.00	
PPL Electric Utilities	8102020	35-434.361	79200-43006	08/10/20	9,892.04	.00	
PPL Electric Utilities	8102020	08-429.361	98810-20005	08/10/20	72.85	.00	
PPL Electric Utilities	8102020	35-433.362	59610-04003	08/10/20	41.66	.00	
PPL Electric Utilities	8102020	06-448.361	59410-04007	08/10/20	28.11	.00	
PPL Electric Utilities	8102020	35-433.362	58010-04003	08/10/20	38.29	.00	
PPL Electric Utilities	8102020	35-433.362	32810-04003	08/10/20	37.56	.00	
PPL Electric Utilities	8102020	35-433.362	96549-22003	08/10/20	36.78	.00	
PPL Electric Utilities	8102020	35-433.362	97159-57000	08/10/20	41.66	.00	
PPL Electric Utilities	8102020	35-434.361	79000-43000	08/10/20	477.44	.00	
Total PPL Electric Uti	lities:				11,348.38	.00	
Pryor Learning Seminars							
Pryor Learning Seminars	034527044-2022	01-402.421	Training rewards 1 year membership- Olsson	08/11/20	299.00	.00	
Total Pryor Learning S	Seminars:				299.00	.00	
Rabold, Kerry							
Rabold, Kerry	81202020	01-401.325	Reimb-shipping	08/12/20	26.49	.00	
Rabold, Kerry	81202020	01-414.315	Reimb-Mileage to UPS store	08/12/20	4.03	.00	
Total Rabold, Kerry:					30.52	.00	
ReadyRefresh by Nestle							
ReadyRefresh by Nestle	00H0441704392	01-409.366	2020-July-Acct#0441704392-Franko	08/06/20	3.17	.00	
ReadyRefresh by Nestle	10H0436481527	01-409.366	2020-July-Acct#0436481527-Admin	08/06/20	72.04	.00	
ReadyRefresh by Nestle	10H0436481543	01-409.366	2020-July-Acct#0436481543-Police	08/06/20	85.21	.00	
ReadyRefresh by Nestle	10H0436481576	01-409.366	2020-July-Acct#0436481576-DPW	08/06/20	39.12	.00	
Total ReadyRefresh b	y Nestle:				199.54	.00	
Service Electric Cable TV							
Service Electric Cable TV	8012020	01-410.315	Prolog Express -Aug 2020	08/01/20	81.09	.00	
Total Service Electric	Cable TV:				81.09	.00	
Service Electric Telephone	: Co						
Service Electric Telephone	8152020	03-411.320	Acct#-0000050426-ESFC-8/2020	08/15/20	85.36	.00	
Service Electric Telephone	8152020	01-403.240	Acct#-0000044158-Minger phone line-8/2020	08/15/20	21.34	.00	
Service Electric Telephone	8152020	01-401.320	Acct#-0000044158-Township phone line-8/2020	08/15/20	557.99	.00	
Total Service Electric	Telephone Co:				664.69	.00	
Shammy Shine Car Washe	s						
Shammy Shine Car Washe	7312020	01-410.315	Police Car Washes-7/1-7/31/20	07/31/20	155.00	.00	
Total Shammy Shine	Car Washes:				155.00	.00	
Stotz/Fatzinger Office Sup	- ' -						
Stotz/Fatzinger Office Supp		01-401.240	Copy paper/pens/orange paper	08/06/20	198.42	.00	
Stotz/Fatzinger Office Supp	255482	01-410.240	Expansion folder/correction tape/tape	08/13/20	44.88	.00	
Total Stotz/Fatzinger	Office Supply:				243.30	.00	

		Kel	0011 dates. 6/6/2020-6/21/2020		Auį	y 19, 2020 03.5	94F IVI
Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SwiftReach Networks Inc SwiftReach Networks Inc	24691	06-448.317	2020-Annual Subscription-Public notification	08/02/20	2,040.00	.00	
Total SwiftReach Netw	orks Inc:				2,040.00	.00	
T							
Technology Reflections Inc Technology Reflections Inc	5645	01-410.315	Firehouse Solutions Package- 9/22/2020-9/21/2021	07/01/20	1,384.40	.00	
Total Technology Refle	ections Inc:				1,384.40	.00	
Times News							
Times News	100486276-072920	01-401.341	Ad: 8/11/20-Planning Commission Meeting	08/17/20	322.80	.00	
Times News	100486277-072920	01-401.341	Ad: 7/29-8/5/20-Ammend ordinance in respect to tents, structures & uses	08/06/20	238.80	.00	
Times News	100486918-081220	01-401.341	Ad:EAC Mtg 8/19/20	08/13/20	94.80	.00	
Total Times News:					656.40	.00	
Treskot, Kristen							
Treskot, Kristen	8172020	01-406.171	2020 Health Reimbursement	08/17/20	250.00	.00	
Total Treskot, Kristen:					250.00	.00	
U.S. Postal Service							
U.S. Postal Service	8072020	01-401.325	Refill Postage Meter	08/07/20	1,000.00	.00	
Total U.S. Postal Servi	ce:				1,000.00	.00	
UGI Utilities Inc.							
UGI Utilities Inc.	8242020	01-409.230	411001980316	08/24/20	31.02	31.02	08/19/20
Total UGI Utilities Inc.:					31.02	31.02	
Upper Saucon Animal Hosp	oital						
Upper Saucon Animal Hos	45849	01-410.215	Miklo-Exam/vaccinations	08/03/20	73.00	.00	
Total Upper Saucon Ar	nimal Hospital:				73.00	.00	
Veritext Mid-Atlantic			DOO N. 5/00/00				
Veritext Mid-Atlantic	PA4338150	01-401.315	BOC Mtg 5/28/20-conditional use hearing	05/29/20	180.33	.00	
Veritext Mid-Atlantic	PA4472958	01-401.315	Civil Service Appeal-Giorgi, Stair & Takacs-7/28/2020	08/12/20	1,541.30	.00	
Veritext Mid-Atlantic	PA4473478	01-414.316	ZHB-8/04/2020	08/12/20	799.30	.00	
Total Veritext Mid-Atlar	ntic:				2,520.93	.00	
Verizon Verizon	8052020	06-448.320	610-435-4231-Flxr Ave wtr pump stn-	08/05/20	44.17	.00	
Verizon	822020	01-410.320	8/2020 610-433-0563-monitor traffic signals	08/02/20	37.62	.00	
. 3112011	CLLOLO	J. 110.020	CCB-08/2020	00/02/20			
Total Verizon:					81.79	.00	
Warehouse Battery Outlet II							
Warehouse Battery Outlet I		06-448.240	Batteries Batteries	08/11/20	49.98	.00	
Warehouse Battery Outlet I	402400	08-429.240	Batteries	08/11/20	49.98	.00	

Salisbury Township	Payment Approval Report - BOC	Page: 9
	Report dates: 8/8/2020-8/21/2020	Aug 19, 2020 03:54PM

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Warehouse Ba	attery Outlet Inc:				99.96	.00	
Whitehall Township Whitehall Township	8132020	01-406.315	2020 LVD&A Consortium	08/13/20	1,396.50	.00	
Total Whitehall Town	nship:				1,396.50	.00	
Zulic, Brian Zulic, Brian	8132020	01-410.215	K-9 food Miklo	08/13/20	450.00	.00	
Total Zulic, Brian:					450.00	.00	
Grand Totals:					1,040,379.71	274.52	:

Report Criteria:

Detail report.

Invoice detail records above \$0 included.

Paid and unpaid invoices included.

Salisbury Township

Payment Approval Report - Summary by Fund Report dates: 8/8/2020-8/21/2020

Page: 1 Aug 19, 2020 03:55PM

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Pai
General Fund							
Total General Fund	l:				769,623.68	144.52	
Fire Fund							
Total Fire Fund:					882.98	.00	
Library Fund							-
Total Library Fund:					87.87	.00	
Water Fund							-
Total Water Fund:					83,707.22	65.00	
Sewer Fund							
Total Sewer Fund:					125,702.04	65.00	-
Refuse & Recycling Fun	d						
Total Refuse & Rec	cycling Fund:				19,200.49	.00	
Highway Aid Fund							
Total Highway Aid I	Fund:				10,565.43	.00	
Capital General Fund							-
Total Capital Gener	ral Fund:				30,610.00	.00	
Grand Totals:					1,040,379.71	274.52	

Date: _	
Deseident	
President:	
Board of Commissioners	

RESOLUTION NO. 08-2020-1686

BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, ACCEPTING THE RETIREMENT NOTICE FROM AND EXPRESSING THE APPRECIATION OF THE MEMBERS OF THE BOARD OF COMMISSIONERS TO JANET FREYLING FOR HER YEARS OF SERVICE TO THE TOWNSHIP AND ITS CITIZENS.

WHEREAS, JANET FREYLING has submitted her notice of intent to retire from the Police Department for the Township of Salisbury effective September 8, 2020; and

WHEREAS, JANET FREYLING has been a dedicated employee who has rendered valuable and capable service to the Township of Salisbury for over fifteen (15) years; and

WHEREAS, the Board deems it appropriate to acknowledge the service of JANET FREYLING during her employment with Salisbury Township.

NOW, THEREFORE, BE IT RESOLVED by the Salisbury Township Board of Commissioners on behalf of its members, staff and all of the citizens of the Township of Salisbury that it accepts the notice of intent to retire from JANET FREYLING and express grateful appreciation for the many years of capable and dedicated service she has rendered to the Township; and

BE IT FURTHER RESOLVED that the best wishes of the members of the Board and staff be extended to JANET FREYLING for a long and happy retirement.

APPROVED AND ADOPTED the 27th day of August, 2020 at a regular public meeting.

TOWNSHIP OF SALISBURY

Attest:	(Lehigh County, Pennsylvania)
	Bv:
Secretary	President, Board of Commissioners

SALISBURY TOWNSHIP

Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
August 27, 2020
7:30 p.m.

(approximate time)

https://us02web.zoom.us/meeting/register/tZEld-mtqj4qG9HDAfZ9arwHc7v2i9JwFlJ2

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• Discussion regarding possible joint stormwater study