

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Allegra							
Allegra	72634	06-448.342	2020 drinking water report	06/15/20	753.25	.00	
Total Allegra:					753.25	.00	
Allied Control Services							
Allied Control Services	314358	08-429.373	Ultrasonic transducer services	05/13/20	626.24	.00	
Total Allied Control Services:					626.24	.00	
American Public Works Assoc							
American Public Works As	4062020	01-430.420	Membership ID#150620-7/1/20-6/30/21-Andreas	04/06/20	208.00	.00	
Total American Public Works Assoc:					208.00	.00	
American United Life Insurance Co							
American United Life Insur	6292020	01-401.158	2020-July-life/disability ins coverage	06/29/20	205.12	.00	
American United Life Insur	6292020	01-402.158	2020-July-life/disability ins coverage	06/29/20	99.70	.00	
American United Life Insur	6292020	01-409.158	2020-July-life/disability ins coverage	06/29/20	42.24	.00	
American United Life Insur	6292020	01-410.158	2020-July-life/disability ins coverage	06/29/20	792.58	.00	
American United Life Insur	6292020	01-414.158	2020-July-life/disability ins coverage	06/29/20	49.85	.00	
American United Life Insur	6292020	01-430.158	2020-July-life/disability ins coverage	06/29/20	989.19	.00	
American United Life Insur	6292020	06-430.158	2020-July-life/disability ins coverage	06/29/20	9.97	.00	
American United Life Insur	6292020	06-448.158	2020-July-life/disability ins coverage	06/29/20	74.03	.00	
American United Life Insur	6292020	08-429.158	2020-July-life/disability ins coverage	06/29/20	74.03	.00	
American United Life Insur	6292020	08-430.158	2020-July-life/disability ins coverage	06/29/20	9.97	.00	
American United Life Insur	6292020	10-426.158	2020-July-life/disability ins coverage	06/29/20	19.22	.00	
Total American United Life Insurance Co:					2,365.90	.00	
American Water Works Assoc							
American Water Works Ass	7001797615	01-430.420	2020 Membership #00347975-Andreas	04/28/20	235.00	.00	
Total American Water Works Assoc:					235.00	.00	
Blue Shield Tactical Systems							
Blue Shield Tactical Syste	2910	01-410.421	De-escalation Instructors Course-Soberick/Patten/Casey/Kress/Whitehe ad	06/13/20	1,625.00	.00	
Total Blue Shield Tactical Systems:					1,625.00	.00	
Burkholders Heating & AC Inc							
Burkholders Heating & AC I	30481	01-409.373	Repair condensate pump-Police bldg	06/17/20	159.00	.00	
Total Burkholders Heating & AC Inc:					159.00	.00	
Eastern Auto Parts Warehouse							
Eastern Auto Parts Wareho	3IV574288	01-437.375	Air filter for Bandit chipper	06/03/20	45.61	.00	
Eastern Auto Parts Wareho	3IV577344	01-437.251	#10-Brake pads	07/01/20	116.24	.00	
Eastern Auto Parts Wareho	3IV579136	01-437.251	#8-Air filter	06/17/20	64.49	.00	
Eastern Auto Parts Wareho	3IV582204	01-437.375	Battery	06/25/20	154.95	.00	
Eastern Auto Parts Wareho	3IV582204	01-437.251	Returned core	06/25/20	27.00-	.00	

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Eastern Auto Parts Wareho	3IV583331	01-430.240	antifreeze	07/01/20	55.96	.00	
Total Eastern Auto Parts Warehouse:					410.25	.00	
Ecco Communications LLC							
Ecco Communications LLC	76639	01-437.251	#9 & #15-Radios	06/18/20	208.75	.00	
Total Ecco Communications LLC:					208.75	.00	
Fromm Electric Supply Corp							
Fromm Electric Supply Cor	11528800	01-451.373	Timer for Lindberg vent fan	06/16/20	141.42	.00	
Fromm Electric Supply Cor	11528800	01-451.373	Return-3-way timer	06/16/20	55.02-	.00	
Total Fromm Electric Supply Corp:					86.40	.00	
Herbein's Garden Center Inc.							
Herbein's Garden Center In	6012020	01-451.240	50 lb Tri-rye grass	06/01/20	110.00	.00	
Total Herbein's Garden Center Inc.:					110.00	.00	
Hess-Bolesky, Teresa							
Hess-Bolesky, Teresa	7012020	01-362.410	Refund-Permit overpayment	07/01/20	97.50	.00	
Total Hess-Bolesky, Teresa:					97.50	.00	
Home Depot Credit Services							
Home Depot Credit Service	12332	01-430.260	Step ladder	06/22/20	32.98	.00	
Home Depot Credit Service	21080	01-430.240	Post Anchors	06/30/20	19.96	.00	
Home Depot Credit Service	21080	06-448.240	Wire/Marker paint	06/30/20	14.42	.00	
Home Depot Credit Service	21080	08-429.240	Wire/Marker paint	06/30/20	14.43	.00	
Home Depot Credit Service	21080	01-451.373	Anchor/straps/connector/bits	06/30/20	54.31	.00	
Home Depot Credit Service	6112020	01-451.240	Paint samples-park pavillion	06/26/20	15.92	15.92	06/26/20
Home Depot Credit Service	78491	01-409.240	Shelves for Fire inspectors office/doorbell for police bldg	06/29/20	126.78	.00	
Home Depot Credit Service	78491	01-403.240	Mailbox for Tax Collector's office	06/29/20	41.78	.00	
Total Home Depot Credit Services:					320.58	15.92	
Hosten, Kevin							
Hosten, Kevin	7012020	01-362.410	Reimb-Withdrawal of permits for land dev.-801 Weil & 806 Summit Sts	07/01/20	1,500.00	.00	
Total Hosten, Kevin:					1,500.00	.00	
ICMA Membership Renewal							
ICMA Membership Renewa	062320	01-401.420	2020 Membership-#386449	06/23/20	960.56	.00	
Total ICMA Membership Renewal:					960.56	.00	
Kessler Freedman Inc.							
Kessler Freedman Inc.	72020	01-401.312	June 2020-Website updates	07/01/20	150.00	.00	
Total Kessler Freedman Inc.:					150.00	.00	
Keystone Consulting Engineers							
Keystone Consulting Engin	170462	01-408.318	2020-May-LVHN Ed Expansion	06/17/20	836.25	.00	
Keystone Consulting Engin	170463	01-408.318	2020-May-1651 Bobalew Trail Grading Plan	06/17/20	223.00	.00	
Keystone Consulting Engin	170464	01-408.318	2020-May-1239 Voortman Ave Grading Plan	07/02/20	250.88	.00	

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Keystone Consulting Engin	170465	01-408.318	2020-May-Plot 886 LLC	07/02/20	2,613.13	.00	
Keystone Consulting Engin	170466	08-429.313	2020-Apr-Byfield Street storm sewer	06/30/20	223.00	.00	
Keystone Consulting Engin	170469	01-408.313	2020-May-Planning Commission	06/17/20	195.13	.00	
Keystone Consulting Engin	170470	08-429.313	2020-May-General Engineering-Sewer Matters	06/17/20	810.51	.00	
Keystone Consulting Engin	170471	08-429.372	2020-May-I&I Removal Program	06/17/20	2,230.00	.00	
Keystone Consulting Engin	170472	48-429.607	2020-May-2020 Sanitary Sewer CIPP Lining Project	06/30/20	183.00	.00	
Keystone Consulting Engin	170473	08-429.313	2020-May-Fountain Hill Sewer Agreement	06/17/20	55.75	.00	
Keystone Consulting Engin	170474	01-408.318	2020-May-820 Public Rd Minor Subdivision	07/02/20	2,034.88	.00	
Keystone Consulting Engin	170475	01-408.318	2020-May-Buckingham Drive Lot Line Adjustment	06/17/20	446.00	.00	
Total Keystone Consulting Engineers:					10,101.53	.00	
King, Gail							
King, Gail	7012020	01-406.172	52 of 60 retirement incentive program	07/01/20	450.00	.00	
Total King, Gail:					450.00	.00	
Lehigh County Authority							
Lehigh County Authority	6314	06-448.367	2020-May water	06/16/20	74,308.03	.00	
Total Lehigh County Authority:					74,308.03	.00	
Losagio, Bryan							
Losagio, Bryan	6202020	01-410.238	Reimb-Boots/shirts	06/23/20	182.94	.00	
Total Losagio, Bryan:					182.94	.00	
LYNX Computer Technologies							
LYNX Computer Technolog	609966	01-407.319	LYNXcare Platinum-July 2020	06/18/20	1,753.76	.00	
LYNX Computer Technolog	609966	01-410.319	LYNXcare Platinum-July 2020	06/18/20	2,415.00	.00	
LYNX Computer Technolog	609966	06-448.319	LYNXcare Platinum-July 2020	06/18/20	377.58	.00	
LYNX Computer Technolog	609966	08-429.319	LYNXcare Platinum-July 2020	06/18/20	377.58	.00	
LYNX Computer Technolog	609966	10-407.319	LYNXcare Platinum-July 2020	06/18/20	136.08	.00	
LYNX Computer Technolog	610422	01-407.319	Office 365 subscription	06/24/20	7.98	.00	
LYNX Computer Technolog	610422	06-448.319	Office 365 subscription	06/24/20	4.00	.00	
LYNX Computer Technolog	610422	08-429.319	Office 365 subscription	06/24/20	4.00	.00	
LYNX Computer Technolog	610422	10-407.319	Office 365 subscription	06/24/20	4.00	.00	
Total LYNX Computer Technologies:					5,079.98	.00	
Matejcek, Perri							
Matejcek, Perri	6292020	01-362.410	Refund-Overpayment on building permit	06/29/20	50.00	.00	
Total Matejcek, Perri:					50.00	.00	
Motors Plus Inc.							
Motors Plus Inc.	27552	01-410.251	#218-Oil Change/Top off Fluids/inspection	06/23/20	180.27	.00	
Motors Plus Inc.	37495	01-410.251	#207-Inspection/brakes	06/23/20	259.03	.00	
Motors Plus Inc.	37499	01-410.251	#206-Oil change/top off fluids/Inspection/front brakes	06/23/20	369.53	.00	
Motors Plus Inc.	37501	01-410.251	#223-inspection	06/05/20	68.20	.00	
Motors Plus Inc.	37527	01-410.251	#211-Battery	06/23/20	387.16	.00	
Total Motors Plus Inc.:					1,264.19	.00	

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Moyer, Roger J.							
Moyer, Roger J.	7012020	01-406.172	52 of 60 retirement incentive program	07/01/20	450.00	.00	
Total Moyer, Roger J.:					450.00	.00	
MRM Trust Worker's Comp Fund							
MRM Trust Worker's Comp	1920PRJ3974	01-401.162	July 2020-Worker's Compensation Policy	06/15/20	64.66	.00	
MRM Trust Worker's Comp	1920PRJ3974	01-402.162	July 2020-Worker's Compensation Policy	06/15/20	39.82	.00	
MRM Trust Worker's Comp	1920PRJ3974	01-409.162	July 2020-Worker's Compensation Policy	06/15/20	310.23	.00	
MRM Trust Worker's Comp	1920PRJ3974	01-410.162	July 2020-Worker's Compensation Policy	06/15/20	6,736.35	.00	
MRM Trust Worker's Comp	1920PRJ3974	01-411.162	July 2020-Worker's Compensation Policy	06/15/20	12.49	.00	
MRM Trust Worker's Comp	1920PRJ3974	01-413.162	July 2020-Worker's Compensation Policy	06/15/20	3.95	.00	
MRM Trust Worker's Comp	1920PRJ3974	01-414.162	July 2020-Worker's Compensation Policy	06/15/20	24.53	.00	
MRM Trust Worker's Comp	1920PRJ3974	01-452.162	July 2020-Worker's Compensation Policy	06/15/20	159.07	.00	
MRM Trust Worker's Comp	1920PRJ3974	06-401.162	July 2020-Worker's Compensation Policy	06/15/20	5.36	.00	
MRM Trust Worker's Comp	1920PRJ3974	06-430.162	July 2020-Worker's Compensation Policy	06/15/20	4.77	.00	
MRM Trust Worker's Comp	1920PRJ3974	06-448.162	July 2020-Worker's Compensation Policy	06/15/20	456.21	.00	
MRM Trust Worker's Comp	1920PRJ3974	08-401.162	July 2020-Worker's Compensation Policy	06/15/20	5.36	.00	
MRM Trust Worker's Comp	1920PRJ3974	08-401.162	July 2020-Worker's Compensation Policy	06/15/20	456.21	.00	
MRM Trust Worker's Comp	1920PRJ3974	08-430.162	July 2020-Worker's Compensation Policy	06/15/20	4.77	.00	
MRM Trust Worker's Comp	1920PRJ3974	01-430.162	July 2020-Worker's Compensation Policy	06/15/20	6,218.01	.00	
Total MRM Trust Worker's Comp Fund:					14,501.79	.00	
Olsson, Tiffany							
Olsson, Tiffany	6292020	01-406.171	2020-Health Reimbursement	06/29/20	250.00	.00	
Total Olsson, Tiffany:					250.00	.00	
PAPCO							
PAPCO	2998322	01-410.231	Diesel	06/12/20	.22	.00	
PAPCO	2998322	01-430.231	Diesel	06/12/20	123.25	.00	
PAPCO	2998322	06-448.231	Diesel	06/12/20	3.30	.00	
PAPCO	2998322	08-429.231	Diesel	06/12/20	3.30	.00	
PAPCO	2998322	03-413.231	Diesel	06/12/20	21.90	.00	
PAPCO	2998472	01-401.231	Unleaded Gasoline	06/15/20	9.55	.00	
PAPCO	2998472	01-410.231	Unleaded Gasoline	06/15/20	434.81	.00	
PAPCO	2998472	01-430.231	Unleaded Gasoline	06/15/20	89.74	.00	
PAPCO	2998472	06-448.231	Unleaded Gasoline	06/15/20	59.06	.00	
PAPCO	2998472	08-429.231	Unleaded Gasoline	06/15/20	59.06	.00	
PAPCO	2998472	03-413.231	Unleaded Gasoline	06/15/20	29.98	.00	
PAPCO	3002567	01-401.231	Unleaded Gasoline	06/23/20	13.75	.00	
PAPCO	3002567	01-410.231	Unleaded Gasoline	06/23/20	626.04	.00	
PAPCO	3002567	01-430.231	Unleaded Gasoline	06/23/20	129.20	.00	
PAPCO	3002567	06-448.231	Unleaded Gasoline	06/23/20	85.04	.00	
PAPCO	3002567	08-429.231	Unleaded Gasoline	06/23/20	85.04	.00	
PAPCO	3002567	03-413.231	Unleaded Gasoline	06/23/20	43.17	.00	
Total PAPCO:					1,816.41	.00	

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PenTeleData							
PenTeleData	B3707783	01-401.320	Acct#3042745-Cable modem rental - June 2020	06/24/20	124.95	.00	
PenTeleData	B3709739	03-411.320	Cable-June 2020	06/24/20	59.95	.00	
Total PenTeleData:					184.90	.00	
PPL Electric Utilities							
PPL Electric Utilities	6192020	35-433.362	99940-01007	06/19/20	36.07	.00	
PPL Electric Utilities	6192020	35-433.362	05340-01002	06/19/20	35.87	.00	
PPL Electric Utilities	6192020	01-409.361	92051-48008	06/19/20	1,125.62	.00	
PPL Electric Utilities	6192020	01-409.361	70730-17005	06/19/20	905.68	.00	
PPL Electric Utilities	6192020	35-433.362	49130-02001	06/19/20	41.99	.00	
PPL Electric Utilities	6192020	08-429.361	35530-02004	06/19/20	28.41	.00	
PPL Electric Utilities	6192020	01-409.361	61089-84001	06/19/20	482.15	.00	
PPL Electric Utilities	6192020	35-433.362	53875-61001	06/19/20	38.77	.00	
PPL Electric Utilities	6192020	03-411.320	82900-03000	06/19/20	479.31	.00	
PPL Electric Utilities	6222020	01-451.361	10550-10002	06/22/20	31.99	.00	
PPL Electric Utilities	6222020	08-429.361	33760-14008	06/22/20	27.95	.00	
PPL Electric Utilities	6222020	01-451.361	93760-01007	06/22/20	27.64	.00	
PPL Electric Utilities	6222020	08-429.361	82960-01000	06/22/20	28.92	.00	
PPL Electric Utilities	6242020	08-429.361	64170-11008	06/24/20	28.85	.00	
PPL Electric Utilities	6242020	01-451.361	92035-05005	06/24/20	27.70	.00	
PPL Electric Utilities	6242020	08-429.361	20380-10009	06/24/20	28.20	.00	
PPL Electric Utilities	6242020	08-429.361	21780-10003	06/24/20	28.57	.00	
PPL Electric Utilities	6242020	08-429.361	31590-08002	06/24/20	28.71	.00	
PPL Electric Utilities	6242020	08-429.361	39790-24008	06/24/20	126.61	.00	
PPL Electric Utilities	6242020	35-433.362	72390-08002	06/24/20	27.78	.00	
PPL Electric Utilities	6242020	35-433.362	95790-09009	06/24/20	27.78	.00	
PPL Electric Utilities	6242020	35-433.362	89989-11003	06/24/20	35.72	.00	
Total PPL Electric Utilities:					3,650.29	.00	
Protect Alarms							
Protect Alarms	22642	01-401.375	Fire inspection @ Munic bldg-7/21/20-7/20/2021	06/23/20	372.00	.00	
Protect Alarms	22643	01-401.375	Fire inspection @ Annex bldg-7/21/20-7/20/2021	07/01/20	435.00	.00	
Total Protect Alarms:					807.00	.00	
RCN							
RCN	6172020	01-410.315	2020-July-High Speed Internet	06/17/20	158.00	158.00	06/26/20
Total RCN:					158.00	158.00	
Republic Services #282							
Republic Services #282	0282-000782857	10-427.300	2020-June-service	06/15/20	95,108.51	.00	
Republic Services #282	0282-000782857	10-427.303	3-recycle rolloff @ drop off centers	06/15/20	843.75	.00	
Total Republic Services #282:					95,952.26	.00	
Ringo Hill Farms Eqpmnt Co Inc							
Ringo Hill Farms Eqpmnt C	35185	01-410.375	Police Sign Trailerbreak a-way	06/08/20	53.00	.00	
Ringo Hill Farms Eqpmnt C	35435	01-437.375	Straps/oil caps	07/01/20	6.00	.00	
Total Ringo Hill Farms Eqpmnt Co Inc:					59.00	.00	

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Schmick Inc., Richard R.							
Schmick Inc., Richard R.	17287	01-409.373	Wash bay cleaning-ESFD	06/22/20	225.00	.00	
Total Schmick Inc., Richard R.:					225.00	.00	
SealMaster							
SealMaster	0183604	01-430.260	Asphalt rake/Lute-30" plain edge	06/08/20	327.00	.00	
Total SealMaster:					327.00	.00	
Seitz Bros Exterminating Co							
Seitz Bros Exterminating C	04032020	01-401.315	2020-Police & Magistrate Bldg	04/03/20	498.98	.00	
Total Seitz Bros Exterminating Co:					498.98	.00	
Sherwin Williams							
Sherwin Williams	1855-4	01-430.240	Line paint	07/01/20	106.03	.00	
Total Sherwin Williams:					106.03	.00	
Signal Service Inc.							
Signal Service Inc.	36546	01-433.362	Lehigh & 33rd sts-Green light bulb	06/24/20	320.00	.00	
Total Signal Service Inc.:					320.00	.00	
Stengel Brothers Inc.							
Stengel Brothers Inc.	439812	01-437.251	#14-spacer blocks/U-bolts/nuts/washers/	06/10/20	475.42	.00	
Stengel Brothers Inc.	439831	01-437.251	#14-spacer block	06/10/20	42.38	.00	
Total Stengel Brothers Inc.:					517.80	.00	
Takacs Jr., Dennis V.							
Takacs Jr., Dennis V.	7012020	01-415.149	EMC Deputy - July 2020	07/01/20	83.33	.00	
Total Takacs Jr., Dennis V.:					83.33	.00	
Tapler, Jeffrey							
Tapler, Jeffrey	7012020	01-415.139	EMC stipend-July 2020	07/01/20	250.00	.00	
Total Tapler, Jeffrey:					250.00	.00	
Tractor Supply Credit Plan							
Tractor Supply Credit Plan	18296	01-430.240	Grinder wheels/powerwasher tip	06/23/20	19.98	.00	
Tractor Supply Credit Plan	21090	01-430.240	Black gloss/WD-40	07/01/20	23.28	.00	
Total Tractor Supply Credit Plan:					43.26	.00	
Trius Inc							
Trius Inc	S1065372	01-437.251	#9-Lights	06/19/20	139.98	.00	
Trius Inc	S1065372	01-437.375	D Ring for paving trailer	06/19/20	40.00	.00	
Total Trius Inc:					179.98	.00	
UGI Utilities Inc.							
UGI Utilities Inc.	6192020	01-409.230	411001980555	06/23/20	68.64	68.64	06/26/20
UGI Utilities Inc.	6192020	01-409.230	411001980316	06/23/20	57.68	57.68	06/26/20
UGI Utilities Inc.	6192020	03-411.320	411000866649-ESFC	06/23/20	30.39	30.39	06/26/20
UGI Utilities Inc.	6192020	01-409.230	411001979581	06/23/20	353.82	353.82	06/26/20

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Total UGI Utilities Inc.:					510.53	510.53	
Upper Saucon Animal Hospital							
Upper Saucon Animal Hos	45129	01-410.215	Miklo-Exam/vaccinations	06/23/20	120.00	.00	
Total Upper Saucon Animal Hospital:					120.00	.00	
Waste Management Inc							
Waste Management Inc	M191426	10-427.302	May 2020 Recycling Costs	06/16/20	11,866.23	.00	
Total Waste Management Inc:					11,866.23	.00	
Witmer Public Safety Group							
Witmer Public Safety Grou	2034364	01-410.242	Lockout tools kit/carrying case/non-marring wedge	06/11/20	361.36	.00	
Total Witmer Public Safety Group:					361.36	.00	
YCG Inc							
YCG Inc	225097	01-410.375	Calibration of 8 cars	06/07/20	380.00	.00	
Total YCG Inc:					380.00	.00	
Grand Totals:					234,872.25	684.45	

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- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

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General Fund							
Total General Fund:					44,282.29	654.06	
Fire Fund							
Total Fire Fund:					664.70	30.39	
Water Fund							
Total Water Fund:					76,155.02	.00	
Sewer Fund							
Total Sewer Fund:					5,365.47	.00	
Refuse & Recycling Fund							
Total Refuse & Recycling Fund:					107,977.79	.00	
Highway Aid Fund							
Total Highway Aid Fund:					243.98	.00	
Capital Sewer Fund							
Total Capital Sewer Fund:					183.00	.00	
Grand Totals:					234,872.25	684.45	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
June 25, 2020
REGULAR MEETING – 7:00 PM**

**SPECIAL NOTIFICATION - This public meeting of the Salisbury Township Board of Commissioners was held online using the Zoom virtual meeting platform due to the COVID-19 pandemic and social distancing guidelines.*

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President
James Seagreaves, President Pro-Tempore
Heather Lipkin

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
John Andreas, Director of Public Works
Kevin Soberick, Chief of Police
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor
David Tetterer, representative of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich welcomed the attendees to the regular meeting of the Board of Commissioners for May 28, 2020. She noted that the meeting is being held online using the Zoom virtual meeting platform due to the current COVID-19 conditions and with respect to social distancing and public gathering guidelines. Ms. Bonaskiewich commented that the meeting is being recorded electronically for the purpose of taking the Minutes and asked that attendees keep background noise to a minimum. She stated that if anyone would like to comment on a particular agenda item or during courtesy of the floor, he/she should unmute his/herself and use the hand raise button. All public comments on agenda items will be taken prior to the vote and all public comments related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich requested speakers to please announce his/her name and address.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Mr. Ziegenfus noted a small adjustment to the Bills List, bringing the new total to \$70,292.19.

Motion by Commissioner Lipkin, seconded by Commissioner Conn, to approve the unaudited Financial Report for the period ending 5/31/2020 and the list of Bills Payable for the period 6/6/2020-6/19/2020, broken down as follows:

\$53,662.42 = GENERAL
\$192.94 = FIRE
\$0 = LIBRARY
\$4,921.31= WATER
\$7,031.72 = SEWER
\$264.00 = REFUSE & RECYCLING
\$197.80 = HIGHWAY AID
\$4,022.00 = CAPITAL GENERAL
\$70,292.19 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 4-0.

MINUTES

June 11, 2020

Commissioner Brinton declared the Minutes of June 11, 2020 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

Resolution to Appoint 5th Ward Commissioner to fill vacancy through 12/31/2021.

Ms. Bonaskiewich noted that five individuals applied to fill the 5th Ward vacancy and thanked everyone for their participation. The five candidates who applied are Mr. Michael Ciamacco, Mr. Andrew Katz, Mr. Kenneth Krasley, Mr. Alok Patnaik and Mr. Joshua Ravier. Ms. Bonaskiewich noted that while the process has been different that in previous years because of the current

restrictions, Board still has been able to review the resumes and interview questionnaires. She introduced Vacancy Board member, Mr. Dan Moyer who is in attendance in the event there would be a tie vote amongst the Commissioners.

Ms. Bonaskiewich explained that because there are five candidates, the Board members should nominate any candidate they would like to see considered. She noted that a motion, along with a second, is needed to make a successful nomination. If there is a motion with no second, the motion fails. Ms. Bonaskiewich stated that once there are no more nominations, that process is concluded and a short list will be created. The individuals on that short list are then going to be given the opportunity to briefly address the Board summarizing their interest. Ms. Bonaskiewich commented that once the candidate has addressed the Board and if there are no further questions, there will be a roll-call vote taken. For someone to be successfully appointed, he requires three affirmative votes.

Commissioner Conn made a motion to open the nominations. Commissioner Lipkin seconded the motion.

Commissioner Lipkin made a motion to nominate Mr. Andrew Katz. Commissioner Conn seconded the motion.

Commissioner Brinton made a motion to nominate Mr. Alok Patnaik. Commissioner Seagreaves seconded the motion.

Commissioner Conn made a motion to close the nominations. Commissioner Lipkin seconded the motion.

Roll Call:

COMMISSIONER LIPKIN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion to close the nominations passed by a vote of 4-0.

Mr. Katz and Mr. Patnaik both thanked the Board for the opportunity and provided the Board with brief introductions of themselves.

Commissioner Brinton inquired if the candidates are aware that the appointment of this vacancy is only through 12/31/21 and asked if the candidates are comfortable with going through the process of getting on the ballot. Mr. Katz stated that he is aware of that process and is fully committed to the Township. Mr. Patnaik stated that he is also aware and willing to go through the process.

Commissioner Conn asked each candidate to highlight any prior board experience. Mr. Katz responded that he has served on the Township's Civil Service Commission for approximately three years, and professionally, he has worked with various boards and committees relating to education. Mr. Patnaik stated that he currently serves as the Treasurer and a member of the Board of Trustees

for Western Salisbury Fire Department. He commented that professionally, he serves on the Lehigh Valley Chapter of the Association of Certified Fraud Examiners (ACFE).

Commissioner Seagreaves thanked the applicants and noted that it is a difficult decision as the Board could not go wrong with either applicant.

Roll Call:

COMMISSIONER LIPKIN – Andrew Katz
COMMISSIONER SEAGREAVES – Alok Patnaik
COMMISSIONER CONN – Alok Patnaik
COMMISSIONER BRINTON – Alok Patnaik

The Board voted 3-1 to appoint Mr. Alok Patnaik to fill the 5th Ward vacancy on the Board of Commissioners through 12/31/2021.

Motion by Commissioner Lipkin, seconded by Commissioner Conn, to appoint Mr. Alok Patnaik to the Board of Commissioners to fill the vacancy in the 5th Ward through 12/31/2021.

Ms. Bonaskiewich commented that Mr. Patnaik will need to be sworn-in prior to the Board meeting on July 9, 2020.

MOTIONS

None.

PRIVILEGE OF THE FLOOR

Commissioner Brinton thanked the Department of Public Works for repairing the potholes on East Wayne Avenue.

Chief Soberick noted that the Police Department is continuing traffic enforcements throughout the Township and will continue to do so through the summer months.

Mr. Andreas stated that the modified hours at the Drop-off Centers will continue through July and noted that they will be closed on July 3rd and 4th.

Mr. Nicolo stated that he has received a response from DEP regarding the Township's MS4 Stormwater Annual Status Report for 2018-2019 and no issues or violations were found.

Ms. Bonaskiewich announced that the Township Municipal Building will be re-opening to the public on Monday, June 29th with restrictions in place. She stated that the tax office is a separate entity, and Ms. Linda Minger will be keeping her office closed for in-person business for the rest of the year. Ms. Bonaskiewich noted that Ms. Minger will have a few sitting dates at the end of the discount and gross periods, as well as at the end of the year. Ms. Bonaskiewich stated that she will post a new coronavirus statement on the Township's website that will include more specific information.

Mr. Nicolo stated that the Environmental Advisory Council will resume holding meetings in July.

Mr. Duane Wetzel of 317 N. 3rd Street, Coopersburg, expressed concerns regarding the Township's Knox-box Ordinance and commented that he had previously sent a letter to the Board outlining his concerns.

Commissioner Seagreaves summarized that Mr. Wetzel is opposed to the Township's Knox-box Ordinance because he believes the Township's Ordinance to be intrusive, whereas other municipalities are not. Commissioner Seagreaves also noted that Mr. Wetzel believes the Ordinance is discriminatory because it requires a Knox-box on multi-family homes and those homes are mostly occupied by low-income, multi-racial individuals.

Commissioner Brinton noted that the Ordinance was accepted in 2012 and commented that Mr. Wetzel has not yet complied. Mr. Wetzel stated that he installed a Knox-box on the exterior of his building, but was allegedly told that he did not have to provide keys because there was not a shared common area in the apartment building.

A discussion ensued regarding various Right-to-Know requests submitted by Mr. Wetzel. Commissioner Brinton commented that a request made in early June asked for a lot of information, and the Township had requested an extension until July 11, 2020 due to the amount of information requested and the Covid-19 pandemic. Ms. Bonaskiewich stated that the second request in late June was completed and mailed yesterday.

Commissioner Brinton inquired if Mr. Wetzel did in fact state that if he did not get the information he requested in previous Right-to-Know requests, he would submit another Right-to-Know request that would seek all salaries of Township personnel. Mr. Wetzel commented that he did say that, and stated that he believes it to be his right to request that information. Attorney Ashley noted that there are certain items that are not public information and therefore not required to be provided in a Right-to-Know request.

Mr. Wetzel stated that he was agreeable with the Knox-box containing keys to common areas, which is what other municipalities require, but not to individual apartments. Commissioner Lipkin asked why Mr. Wetzel has not complied with the Township Ordinance. He responded that because up until now, the Township has provided him with a grace period.

Commissioner Seagreaves noted that if Mr. Wetzel is requesting the Township to amend the Ordinance, he is against it. The other Board members agreed with that statement.

Mr. John Kelly, Trustee of Western Salisbury Fire Department, stated that the Fire Company has written to the Township suggesting the next steps for a new fire station, and while they have received a written response from the Township, he requested an update on the timeline for the next steps in the fire station project. Commissioner Lipkin noted that there is not a specific timeline as the Board has yet to review the whole project. Mr. Kelly asked for clarity and thoughts on the next steps. Commissioner Lipkin stated that the Board is working on it, but there is not timeline as the decision to not build at Green Acres Park only happened two weeks ago. She commented that it is a process and the Township must now start at the beginning.

Mr. Kelly requested that the Township start a dialogue with the Swain School if that is one of the Township's intended next steps. Commissioner Lipkin noted that in her opinion, the issue with the Swain School is between WSFD and Swain directly, as she believes the Township has no standing with Swain. Mr. Kelly requested a consensus of the Board before WSFD would pursue that action.

Commissioner Conn reiterated that he is concerned about the reverter clause, so if WSFD can get to the point where there is no reverter clause, he believes that to be a possible option. He also commented that the Township needs to take a look at what other properties are available on the west-side of the Township. Commissioner Seagreaves noted that east-side residents suggested the issue be placed on a referendum since the matter is a Township-wide financial responsibility.

Commissioner Brinton stated that she wants the fire station project to work out, but she believes the issue with the Swain School is between WSFD and Swain, not the Township. She commented that when ESFD was built, the land was donated by the school district, money was raised by the community, and the issue was put on a referendum, which is when the Fire Tax came about.

Ms. Bonaskiewich noted that her perspective is that the Township had a plan with momentum behind it and an agreement amongst the Board at the time to move ahead, but as of two weeks ago, that plan has been shut down. So now the Township has to step back and review other alternatives, along with bringing two new Board members up-to-speed. Ms. Bonaskiewich stated that the Board needs the opportunity to step back, regroup and discuss the issue. She stated that because it is a real estate matter, it is something the Board is privileged to discuss in an Executive Session.

Mr. Kelly inquired if WSFD pursues the reverter clause issue with the Swain School and can get it amended or removed, would the Township consider taking possession of that land. Commissioner Brinton replied that her opinion is that the Township would consider that option as a place to build as long as it is Township-owned land and as long as all of the surrounding neighbors understand that the building will become taller. Ms. Bonaskiewich added that she would want to see the reverter clause removed, not amended, so that WSFD owns the land free and clear and then the Township can have a dialogue with WSFD and go from there. Mr. Kelly stated that WSFD will take the next steps to pursue that issue with the Swain School they will be in contact. He requested that the Township keep in close contact with WSFD as it pursues other avenues as well.

Mr. Jeffrey Seybolt of 2756 Andrea Drive inquired as to why there was not a formal vote taken by the Board to agree not to build the fire station at Green Acres Park. Commissioner Brinton stated that when the Township spends money, the Board needs to officially vote on it; however, when the Township does not spend money, no vote is needed. Commissioner Brinton reiterated that the fire station will not be built on the empty lot at Green Acres Park (next to the playground and basketball courts), and noted that the only thing the Board voted on was spending money on an architect.

Mr. Seybolt commented that he was under the impression that the Township wanted to be involved with the discussions with the Swain School, and inquired why that has changed. Commissioner Brinton stated that upon closely reading the reverter clause and the deed, the Township is not mentioned at all and therefore has no legal standing in the matter. She commented the issue is

between the Swain School and WSFD, and once WSFD can get it worked out, then the Township can move forward with the project.

Mr. Seybolt inquired if the Township is looking to take over that location. Attorney Ashley stated that he does not believe the Township should get into a conversation about what would happen, but as of now, WSFD owns that land and the Swain School has the reverter clause. He commented that until the two of them work something out, there is no point for the Township to be involved.

Ms. Bonaskiewich noted that she believes the Board is just sharing thoughts at this moment, and they have not really had the opportunity to make any decisions. Commissioner Lipkin stated that the only thing the Board is sure of is that a new fire station will not be built at Green Acres Park.

ADJOURNMENT

Commissioner Lipkin made a motion to adjourn the meeting. Seconded by Commissioner Seagreaves. The time was 8:05 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on June 25, 2020.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

RESOLUTION NO. 07-2020-1680

BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, APPROVING THE PLOT 886 PRELIMINARY MAJOR SUBDIVISION PLAN

WHEREAS, the Developer submitted a Preliminary Major Subdivision Plan dividing property at 886 Flexer Avenue into five residential lots, each to be developed with a single-family detached residence; and

WHEREAS, on June 9, 2020 the Salisbury Township Planning Commission reviewed the aforementioned plan and, by a vote of 7-0, recommended approval; and

WHEREAS, on July 9, 2020 the Salisbury Township Board of Commissioners reviewed the aforementioned plan; and

WHEREAS, on July 9, 2020 the Salisbury Board of Commissioners approved the subject plan subject to the following conditions:

1. The Developer shall comply with the comments and recommendations of the Township Engineer as outlined in his letter dated May 22, 2020.
2. The Developer shall comply with all and any federal, state, and local permits and/or approvals applicable to the site. The Developer hereby agrees that upon transferring title of the individual lots, the Development restrictions on the property will be included in that Deed, that is, the obligations to maintain the on lot BMP facilities and to insure that they continue to work properly.
3. The Developer received the following waivers and/or deferrals from the specific requirements with regard to the following:
 - Waiver from SALDO Section 22-1010.2.B (8) for all basins, in that the applicant requested a waiver from the slope requirement because they

were putting in an infiltration basin which required a level bottom in accordance with the PA DEP design guidelines.

- Waiver from SALDO Section 22-1010.2.B (9) for all basins, obtaining a waiver that the basin have an pervious liner in sink hole prone areas, when this is an infiltration facility and therefore must have a imperable bottom.
 - Waiver from SALDO Section 22-1015.1 to permit a 10 foot wide utility easement along the right of way line of the proposed Moser Drive extension in lieu of 20 feet wide utility easement required.
 - Waiver from SALDO Section 22-1006.3 which requires that lot depths not be less than 1 or more than 2.5 times the width, to permit ratios less than 1 due to their being sufficient lot area to develop each lot.
 - i. Lot 1 to have a depth to width ratio of approximately 0.6;
 - ii. Lot 2 to have a depth to width ratio of approximately 0.6;
 - iii. Lot 4 to have a depth to width ratio of approximately 0.65; and
 - iv. Lot 5 to have a depth to width ratio of approximately 0.7.
 - Waiver from SALDO Section 22-1016.3.A to permit a minimum planting interval of 21 feet for proposed street trees along the right-of-way line of the proposed Moser Drive Road extension, in lieu of the required 30-40 foot interval, due to conflicts with utilities and driveways.
4. The Developer shall pay a recreation fee for each lot in the subdivision.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners to grant approval to their Plan, subject to the conditions set forth above.

In addition, Developer shall be responsible for all reasonable costs incurred by the Township, including all reasonable legal and engineering fees incurred by the Township in conjunction with this plan approval process.

APPROVED AND ADOPTED this 9th day of July, 2020 at a regular public meeting in the Township of Salisbury, Lehigh County, Pennsylvania.

ATTESTED:

**TOWNSHIP OF SALISBURY
(LEHIGH COUNTY, PENNSYLVANIA)**

Cathy Bonaskiewich
Township Secretary

By: _____
Debra Brinton, President Board of Commissioners

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
July 9, 2020
7:30 p.m.
(approximate time)

https://us02web.zoom.us/meeting/register/tZl0f-mprz0iE9Jr1dpD8_mDXye_Xv2CBXFV

Topics of discussion:

- Update & Discussion regarding Township Park Usage