

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—May 28, 2020
7:00 PM

https://us02web.zoom.us/join/zoom-join?secret=7joJBeD_rTy

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically recorded for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- This public session of the Salisbury Township Board of Commissioners will be held online using the Zoom virtual meeting platform due to the COVID-19 pandemic and social distancing guidelines
- Public Comment Period Policy—Three (3) Minutes Rule

4. Financial Report – Apr 2020 *and* Bills Payables – Pd. 5/9/2020-5/22/2020

5. Approval of the Minutes –May 14, 2020

6. New Business

A. ORDINANCES *(none)*

B. RESOLUTIONS *(none)*

C. MOTIONS

1. CONDITIONAL USE HEARING – Request of Keystone Novelties Distributors, LLC for a Fireworks Tent and Storage Container at the South Mall, 3300 Lehigh St.
2. CONDITIONAL USE HEARING – Request of the South Mall for recurring “Food Truck Thursdays” event at 3300 Lehigh St.
3. Motion to Request the Civil Service Commission Provide Top Three Names from the Eligibility List in order to Proceed with Hiring a Police Officer

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

** No Workshop*

** Executive Session*

Account Number	Account Title	2020-20 Current year Budget	2020-20 Current year Actual	% of Budget	2019-19 Prior year Budget	2019-19 Prior year Actual	% of Budget
General Fund							
Property Taxes							
01-301.100	Real Estate Tax - Current	2,662,000	223,202	8.4%	2,477,00	425,262	17.2%
01-301.400	Real Estate Tax - Claims	39,000	28,246	72.4%	35,000	15,981	45.7%
01-301.600	Real Estate Tax - Exceptions	3,000	312	10.4%	3,000	739	24.6%
Total Property Taxes:		2,704,000	251,760	9.3%	2,515,00	441,982	17.6%
Local Enabling Taxes							
01-310.100	Realty Transfer Tax	600,000	156,055	26.0%	600,000	124,128	20.7%
01-310.200	Earned Income Tax	2,400,000	689,332	28.7%	2,350,00	727,140	30.9%
01-310.400	Local Services Tax	520,000	121,501	23.4%	520,000	123,765	23.8%
Total Local Enabling Taxes:		3,520,000	966,888	27.5%	3,470,00	975,033	28.1%
Business Licenses & Permits							
01-321.600	Sign Permits	3,810	.00	.00	3,000	1,266	42.2%
01-321.800	Cable Franchise Fees	250,000	91,377	36.6%	255,000	59,820	23.5%
Total Business Licenses & Permits:		253,810	91,377	36.0%	258,000	61,086	23.7%
Non-Business Licenses & Permit							
01-322.820	Street-Opening Permits	4,000	1,128	28.2%	4,000	1,250	31.3%
01-322.830	Curbing Permits	.00	.00	.00	100	.00	.00
01-322.840	Moving Permits	2,400	620	25.8%	2,000	540	27.0%
01-322.850	Solicitation Permit	250	100	40.0%	200	.00	.00
Total Non-Business Licenses & Permit:		6,650	1,848	27.8%	6,300	1,790	28.4%
Fines							
01-331.110	Vehicle Code Violations	46,000	9,926	21.6%	70,000	12,617	18.0%
01-331.120	Violation of Ordinances	20,000	4,752	23.8%	20,000	3,943	19.7%
01-331.130	State Police Fines	8,200	.00	.00	8,600	.00	.00
Total Fines:		74,200	14,678	19.8%	98,600	16,561	16.8%
Interest							
01-341.000	Interest Income	27,000	2,110	7.8%	29,000	14,462	49.9%
01-341.100	Lien Interest Income	15,000	39,848	265.7	12,000	5,434	45.3%
Total Interest:		42,000	41,958	99.9%	41,000	19,896	48.5%
Rents & Royalties							
01-342.100	Verizon Lease Payments	29,900	11,920	39.9%	29,686	11,847	39.9%
01-342.200	Magistrate Office Rent	32,396	10,691	33.0%	31,762	13,104	41.3%
01-342.300	Franko Lease Payments	.00	3,500	.00	.00	3,500	.00
Total Rents & Royalties:		62,296	26,111	41.9%	61,448	28,451	46.3%
Federal Grants							
01-351.025	Bulletproof Vest Grant	1,800	.00	.00	1,800	.00	.00
Total Federal Grants:		1,800	.00	.00	1,800	.00	.00

Account Number	Account Title	2020-20 Current year Budget	2020-20 Current year Actual	% of Budget	2019-19 Prior year Budget	2019-19 Prior year Actual	% of Budget
State Grants							
01-354.010	Police Dept Grants	.00	.00	.00	10,000	.00	.00
01-354.025	Seatbelt Program Grant	2,000	.00	.00	2,000	.00	.00
01-354.026	Child Passenger Safety Grant	1,200	.00	.00	1,200	.00	.00
01-354.030	SO/Aggressive Driver Grant	4,000	.00	.00	4,000	375	9.4%
01-354.040	Recycling Grant	35,000	.00	.00	35,000	33,093	94.6%
01-354.120	Gaming Grant: Casino Corr Traf	.00	.00	.00	6,800	.00	.00
Total State Grants:		42,200	.00	.00	59,000	33,468	56.7%
State-Shared Revenue							
01-355.010	Public Utility Tax	6,100	.00	.00	6,100	.00	.00
01-355.040	Beverage License & Tavern Tax	3,000	600	20.0%	4,600	1,520	33.0%
01-355.050	Foreign Casualty Insurance Tax	390,000	.00	.00	346,645	.00	.00
01-355.070	Foreign Fire Insurance Tax	90,000	.00	.00	83,000	.00	.00
Total State-Shared Revenue:		489,100	600	0.1%	440,345	1,520	0.3%
In Lieu Of Taxes							
01-359.100	Payments in Lieu of Taxes	67,000	75,000	111.9	77,000	.00	.00
Total In Lieu Of Taxes:		67,000	75,000	111.9	77,000	.00	.00
Service Fees							
01-360.200	Fees for Svcs--Police Security	15,000	1,615	10.8%	15,000	1,259	8.4%
01-360.250	Fees for Svcs--Police SRO	120,000	40,000	33.3%	64,000	21,800	34.1%
01-360.300	Fees for Svcs--Finance	4,000	642	16.0%	2,000	1,124	56.2%
Total Service Fees:		139,000	42,257	30.4%	81,000	24,182	29.9%
Review Fees							
01-361.310	Planning & SALDO Fees	3,000	750	25.0%	8,000	250	3.1%
01-361.330	Zoning Appeals & Fees	3,600	5,270	146.4	10,000	7,520	75.2%
01-361.340	Building Code Appeal	750	.00	.00	1,500	.00	.00
01-361.350	Legal Review Fees	15,000	11,420	76.1%	10,000	7,941	79.4%
01-361.360	Engineering Review Fees	60,000	4,050	6.8%	30,000	20,051	66.8%
01-361.500	Sale - Maps/Copies/Publication	500	67	13.3%	500	140	28.0%
Total Review Fees:		82,850	21,556	26.0%	60,000	35,902	59.8%
Public Safety Fees							
01-362.130	Security Alarm Monitoring	300	375	125.0	500	150	30.0%
01-362.410	Building Permits	78,000	5,626	7.2%	60,000	19,795	33.0%
01-362.415	Mechanical Permits	16,500	.00	.00	15,000	2,695	18.0%
01-362.420	Electrical Permits	32,000	563	1.8%	30,000	10,389	34.6%
01-362.430	Plumbing Permits	25,000	1,800	7.2%	20,000	4,713	23.6%
01-362.440	On-Site Sewage Permits	10,000	600	6.0%	10,000	2,110	21.1%
01-362.445	Zoning Permits	15,000	35	-0.2%	.00	.00	.00
01-362.450	Re-Inspection Fee	3,000	.00	.00	4,000	1,780	44.5%
01-362.460	PA State Fee - Permits	.00	41	.00	.00	.00	.00
01-362.470	Fire Inspection Fee	54,000	12,830	23.8%	45,000	15,330	34.1%
01-362.480	Rental/Resale Inspection Fee	6,900	1,880	27.2%	35,000	210	0.6%
01-362.490	Rental/Resale Registration Fee	8,700	3,650	42.0%	.00	.00	.00
Total Public Safety Fees:		249,400	27,329	11.0%	219,500	57,172	26.0%

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Snow Removal							
01-363.510	PennDOT/Snow Removal	2,100	.00	.00	2,050	.00	.00
	Total Snow Removal:	2,100	.00	.00	2,050	.00	.00
Sanitation Fees							
01-364.900	Scrap Metal Recycling	1,000	890	89.0%	3,000	213	7.1%
	Total Sanitation Fees:	1,000	890	89.0%	3,000	213	7.1%
Membership Fees							
01-365.600	Ambulance Subscriptions	24,000	.00	.00	24,000	10,521	43.8%
	Total Membership Fees:	24,000	.00	.00	24,000	10,521	43.8%
Recreational User Fees							
01-367.200	Fundraising Proceeds	1,000	.00	.00	.00	.00	.00
01-367.500	Park/Pavilion Usage Fee	2,200	400	18.2%	2,400	325	13.5%
	Total Recreational User Fees:	3,200	400	12.5%	2,400	325	13.5%
Miscellaneous							
01-380.000	Miscellaneous Revenue	600	81	13.5%	600	195	32.6%
01-380.001	Misc Utility Revenue	360	675	187.5	12,000	160	1.3%
01-380.002	Utility Lien Fees	10,000	1,407	14.1%	5,000	1,401	-28.0%
01-380.003	Utility Legal Fees	5,000	.00	.00	2,000	2,210	110.5
01-380.004	Utility Certification Fees	6,000	1,365	22.8%	5,000	1,660	33.2%
01-380.100	Forfeited/Returned Deposits	120	50	41.7%	100	50	50.0%
	Total Miscellaneous:	22,080	3,578	16.2%	24,700	2,874	11.6%
Contributions							
01-387.000	Contributions	65,000	65,000	100.0	65,000	.00	.00
01-387.215	Contributions--Police/K-9 Prog	.00	.00	.00	1,000	.00	.00
	Total Contributions:	65,000	65,000	100.0	66,000	.00	.00
Asset Disposal							
01-391.100	Sale of Fixed Assets	.00	.00	.00	.00	307	.00
	Total Asset Disposal:	.00	.00	.00	.00	307	.00
Interfund Transfers							
01-392.060	Transfer From Water Fund	175,000	.00	.00	107,000	.00	.00
01-392.080	Transfer From Sewer Fund	175,000	.00	.00	107,000	.00	.00
01-392.100	Tr fr Refuse & Recycling Fund	175,000	.00	.00	119,000	.00	.00
01-392.410	Transfer From General Fund Cap	.00	52,958	.00	.00	.00	.00
01-392.910	Transfer From Developers Fund	600	707	117.8	300	513	171.2
	Total Interfund Transfers:	525,600	53,665	10.2%	333,300	513	0.2%
Prior Year Exp							
01-395.000	Refund of Prior Year Expenses	.00	2,299	.00	.00	325	.00
01-395.100	Refund of Unused Premiums	75,000	.00	.00	25,000	47,917	191.7

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Total Prior Year Exp:		75,000	2,299	.00	25,000	48,242	193.0
Prior Year Reserves							
01-396.000	Prior Year Reserves	585	.00	.00	151,995	.00	.00
Total Prior Year Reserves:		585	.00	.00	151,995	.00	.00
Legislative							
01-400.113	Commissioners	13,000	4,500	34.6%	13,000	4,500	34.6%
01-400.161	Social Security Tax	995	344	34.6%	.00	.00	.00
01-400.200	Volunteer & Public Events	1,500	.00	.00	1,500	1,026	68.4%
01-400.240	Supplies	360	40	11.1%	600	20	3.3%
01-400.420	Dues/Subscriptions/Memberships	3,300	3,275	99.2%	3,300	3,270	99.1%
01-400.460	Conferences & Training	100	.00	.00	100	.00	.00
Total Legislative:		19,255	8,159	42.4%	18,500	8,816	47.7%
Executive							
01-401.121	Manager	48,028	14,409	30.0%	45,960	13,829	30.1%
01-401.122	Assistant Manager	90,506	27,152	30.0%	.00	.00	.00
01-401.141	Clerical--Full Time	118,604	35,394	29.8%	112,800	34,147	30.3%
01-401.149	Clerical--Part Time	24,170	7,579	31.4%	21,200	6,910	32.6%
01-401.156	Insurance - Health	73,852	32,714	44.3%	.00	.00	.00
01-401.158	Insurance - Life & Disability	2,597	1,026	39.5%	.00	.00	.00
01-401.160	Pension	66,857	.00	.00	.00	.00	.00
01-401.161	Social Security Tax	21,520	5,318	24.7%	.00	.00	.00
01-401.162	Insur - Workers Comp	451	259	57.3%	.00	.00	.00
01-401.171	HRA Employee Reimbs	625	280	44.8%	.00	.00	.00
01-401.212	Newsletter	5,700	5,682	99.7%	5,600	5,650	100.9
01-401.231	Vehicle Fuel	600	188	31.4%	1,800	212	11.8%
01-401.240	Office Supplies	4,000	1,038	26.0%	4,500	917	20.4%
01-401.251	Vehicle Maintenance	1,000	.00	.00	500	.00	.00
01-401.260	Minor Equipment & Small Tools	500	.00	.00	1,000	.00	.00
01-401.312	Consulting Services	2,920	560	19.2%	2,880	1,800	62.5%
01-401.315	General Services	10,000	1,971	19.7%	10,700	1,694	15.8%
01-401.320	Telephone	16,080	5,336	33.2%	16,140	4,953	30.7%
01-401.325	Postage	9,000	2,292	25.5%	8,000	2,892	36.2%
01-401.341	Advertising	4,000	1,290	32.2%	4,000	1,856	46.4%
01-401.342	Printing	500	.00	.00	1,000	.00	.00
01-401.343	Right-to-Know Request Fees	.00	.00	.00	.00	57	.00
01-401.375	Equip Maint & Lease Agreements	10,000	2,130	21.3%	11,000	1,801	16.4%
01-401.420	Dues/Subscriptions/Memberships	3,500	1,622	46.3%	2,900	540	18.6%
01-401.421	Training	1,000	70	7.0%	1,000	319	31.9%
01-401.460	Conferences	3,600	.00	.00	1,800	.00	.00
Total Executive:		519,610	146,310	28.2%	252,780	77,577	30.7%
Finance							
01-402.122	Finance Director	89,664	29,032	32.4%	89,200	26,990	30.3%
01-402.123	Accounting Supervisor	75,983	23,823	31.4%	74,250	21,880	29.5%
01-402.156	Insurance - Health	35,541	14,651	41.2%	.00	.00	.00
01-402.158	Insurance - Life & Disability	1,249	499	39.9%	.00	.00	.00
01-402.160	Pension	46,344	.00	.00	.00	.00	.00
01-402.161	Social Security Tax	13,590	4,277	31.5%	.00	.00	.00
01-402.162	Insur - Workers Comp	275	199	72.4%	.00	.00	.00

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01-402.171	HRA Employee Reimbs	.00	280	.00	.00	.00	.00
01-402.240	Supplies	2,000	815	40.7%	2,000	293	14.6%
01-402.260	Minor Equipment & Small Tools	1,000	366	36.6%	1,000	.00	.00
01-402.311	Auditing & Accounting Services	12,600	4,200	33.3%	12,000	4,000	33.3%
01-402.320	Telephone	660	166	25.1%	660	165	25.0%
01-402.420	Dues/Subscriptions/Memberships	750	687	91.6%	900	627	69.7%
01-402.421	Training	600	200	33.3%	1,000	200	20.0%
01-402.460	Conferences	3,600	.00	.00	1,800	425	23.6%
Total Finance:		283,856	79,194	27.9%	182,810	54,578	29.9%
Tax Collection							
01-403.114	Tax Collector	10,000	3,462	34.6%	10,000	3,462	34.6%
01-403.161	Social Security Tax	765	235	30.8%	.00	.00	.00
01-403.240	Supplies	300	85	28.5%	500	198	39.6%
01-403.260	Minor Equipment & Small Tools	200	.00	.00	.00	.00	.00
01-403.325	Postage	3,000	709	23.6%	4,200	756	18.0%
01-403.353	Tax Collector's Bond	570	428	75.1%	580	428	73.8%
01-403.420	Dues/Subscriptions/Memberships	100	.00	.00	100	.00	.00
01-403.452	EIT Collection Fee	31,400	8,755	27.9%	30,550	7,987	26.1%
01-403.453	LST Collection Fee	11,200	2,690	24.0%	11,700	2,631	22.5%
01-403.454	Real Estate Tax Collections	3,200	42	1.3%	3,100	42	1.4%
Total Tax Collection:		60,735	16,407	27.0%	60,730	15,504	25.5%
Legal							
01-404.310	Township Solicitor	60,000	12,971	21.6%	50,000	21,079	42.2%
01-404.314	Special Legal & Consulting Svc	500	.00	.00	3,500	217	6.2%
01-404.318	Reimbursable Legal Services	15,000	12,181	81.2%	10,000	2,647	26.5%
Total Legal:		75,500	25,152	33.3%	63,500	23,943	37.7%
Personnel Admin							
01-406.171	HRA Employee Reimbs	.00	.00	.00	9,000	959	10.7%
01-406.172	Retirement Incentive Pmts	13,080	5,880	45.0%	30,720	12,800	41.7%
01-406.240	Supplies & Minor Equipment	450	324	71.9%	500	153	30.7%
01-406.314	Special Legal & Consult'g Svcs	13,000	8,762	67.4%	1,500	2,767	184.4
01-406.315	General Services	2,400	922	38.4%	7,000	.00	.00
01-406.341	Advertising	2,400	268	11.2%	3,000	508	16.9%
Total Personnel Admin:		31,330	16,156	51.6%	51,720	17,187	33.2%
Information Technology (IT)							
01-407.261	Computer Equip & Software	6,800	11,876	174.7	9,500	14,256	150.1
01-407.319	Computer Maint & Support	36,000	18,972	52.7%	33,000	16,483	49.9%
Total Information Technology (IT):		42,800	30,848	72.1%	42,500	30,739	72.3%
Engineering							
01-408.313	Township Engineer	12,000	6,857	57.1%	10,000	5,427	54.3%
01-408.318	Reimbursable Engineering Svcs	60,000	13,358	22.3%	30,000	4,287	14.3%
Total Engineering:		72,000	20,215	28.1%	40,000	9,714	24.3%
Buildings & Plant							
01-409.144	Maintenance Custodian	57,101	17,778	31.1%	53,000	16,984	32.0%

Period: 04/20

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01-409.156	Insurance - Health	29,541	1,750	5.9%	.00	.00	.00
01-409.158	Insurance - Life & Disability	494	211	42.8%	.00	.00	.00
01-409.160	Pension	14,846	.00	.00	.00	.00	.00
01-409.161	Social Security Tax	4,387	1,770	40.4%	.00	.00	.00
01-409.162	Insur - Workers Comp	91	1,551	1704.6	.00	.00	.00
01-409.192	Work Boot & Clothing Allowance	250	.00	.00	250	.00	.00
01-409.230	Heating Fuel	25,000	13,961	55.8%	34,000	18,934	55.7%
01-409.232	Generator Fuel	600	.00	.00	600	1,217	202.8
01-409.240	Supplies	4,500	3,676	81.7%	4,200	786	18.7%
01-409.260	Minor Equipment & Small Tools	500	.00	.00	1,000	.00	.00
01-409.320	TELEPHONE	660	166	25.1%	660	165	25.0%
01-409.361	Electric	29,000	7,830	27.0%	30,000	8,259	27.5%
01-409.366	Water	2,200	570	25.9%	2,220	538	24.2%
01-409.373	Facilities Maintenance	20,000	12,030	60.2%	25,000	12,329	49.3%
01-409.600	Capital Construction	.00	7,343	.00	.00	.00	.00
Total Buildings & Plant:		189,170	68,636	36.3%	150,930	59,212	39.2%
Police							
01-410.122	Police Chief	113,088	34,757	30.7%	106,780	32,129	30.1%
01-410.130	Sergeants	284,880	54,415	19.1%	275,250	81,571	29.6%
01-410.131	Detective & Corporals	268,668	79,563	29.6%	259,590	103,995	40.1%
01-410.132	Police Officers	968,344	304,595	31.5%	986,300	267,585	27.1%
01-410.139	Police Officers - Part Time	5,600	587	10.5%	45,000	3,618	8.0%
01-410.140	Animal Control Officer	10,000	3,192	31.9%	10,000	3,042	30.4%
01-410.141	Clerical--Full Time	105,592	32,325	30.6%	101,060	30,410	30.1%
01-410.148	Crossing Guards	23,863	6,338	26.6%	23,000	8,620	37.5%
01-410.156	Insurance - Health	487,996	206,351	42.3%	.00	.00	.00
01-410.158	Insurance - Life & Disability	14,071	3,963	28.2%	.00	.00	.00
01-410.160	Pension	413,617	.00	.00	.00	.00	.00
01-410.161	Social Security Tax	45,568	10,933	24.0%	.00	.00	.00
01-410.162	Insur - Workers Comp	82,391	33,682	40.9%	.00	.00	.00
01-410.171	HRA Employee Reimbs	5,500	1,676	30.5%	.00	.00	.00
01-410.181	Double Time	6,300	355	5.6%	6,000	1,849	30.8%
01-410.182	Longevity	14,400	.00	.00	17,900	.00	.00
01-410.183	Overtime	124,198	26,232	21.1%	100,000	32,568	32.6%
01-410.184	Reimbursable Overtime	.00	.00	.00	.00	.00	.00
01-410.185	Holiday Pay	40,000	14,538	36.3%	40,000	9,087	22.7%
01-410.186	Shift Differential	12,200	517	4.2%	13,500	478	3.5%
01-410.187	College Credit Compensation	.00	.00	.00	3,000	218	7.3%
01-410.188	Court Time	11,500	1,666	14.5%	15,000	3,169	21.1%
01-410.189	K-9 Care Compensation	3,000	1,500	50.0%	3,000	.00	.00
01-410.191	Uniform Maintenance Allowance	4,560	4,320	94.7%	4,800	5,325	110.9
01-410.200	Community Programs & Events	3,500	892	25.5%	3,500	.00	.00
01-410.205	Bike Patrol	500	.00	.00	.00	.00	.00
01-410.210	QRS Supplies	15,700	1,116	7.1%	15,700	3,634	23.1%
01-410.215	K-9 Program	7,600	2,713	35.7%	7,600	1,837	24.2%
01-410.220	County Agencies (MERT)	2,000	4,820	241.0	.00	.00	.00
01-410.231	Vehicle Fuel	43,000	8,821	20.5%	45,000	15,491	34.4%
01-410.238	Uniforms	21,550	1,997	9.3%	11,550	2,378	20.6%
01-410.240	Office Supplies	3,500	1,086	31.0%	3,500	1,733	49.5%
01-410.241	Patrol Supplies	3,100	220	7.1%	3,100	97	3.1%
01-410.242	Firearms Supplies	10,850	6,219	57.3%	10,850	2,057	19.0%
01-410.243	Animal Control Supplies	1,000	.00	.00	1,000	.00	.00
01-410.251	Vehicle Maintenance	27,000	13,350	49.4%	27,000	10,533	39.0%
01-410.260	Minor Equipment & Small Tools	25,000	5,857	23.4%	25,000	793-	-3.2%

Account Number	Account Title	2020-20 Current year Budget	2020-20 Current year Actual	% of Budget	2019-19 Prior year Budget	2019-19 Prior year Actual	% of Budget
01-410.261	Comp Equip & SW--PD	12,000	5,583	46.5%	10,000	4,294	42.9%
01-410.315	General Services	6,000	1,897	31.6%	5,600	1,596	28.5%
01-410.317	Contracted Svcs--Animal Contrl	10,000	5,000	50.0%	10,000	2,500	25.0%
01-410.319	Comp Maint & Support--PD	51,000	21,630	42.4%	45,000	18,434	41.0%
01-410.320	Telephone	10,800	2,585	23.9%	10,800	2,626	24.3%
01-410.342	Printing	2,250	732	32.6%	2,250	1,038	46.1%
01-410.375	Equipment Maintenance	5,500	2,988	54.3%	5,000	2,999	60.0%
01-410.420	Dues/Subscriptions/Memberships	4,500	2,806	62.3%	2,500	730	29.2%
01-410.421	Training	25,000	9,205	36.8%	15,000	7,010	46.7%
01-410.460	Conferences	1,800	.00	.00	1,800	.00	.00
Total Police:		3,338,486	921,022	27.6%	2,271,93	661,855	29.1%
Fire							
01-411.129	Fire Services Director	45,000	16,101	35.8%	13,500	.00	.00
01-411.139	Fire Inspector--Part Time	31,800	8,087	25.4%	39,100	19,315	49.4%
01-411.161	Social Security Tax	5,873	2,237	38.1%	.00	.00	.00
01-411.162	Insur - Workers Comp	261	62	23.9%	.00	.00	.00
01-411.238	Fire Inspector Uniforms	4,200	190	4.5%	6,000	114	1.9%
01-411.239	Fire Brigade Uniforms	10,000	.00	.00	.00	.00	.00
01-411.240	Supplies & Minor Equipment	7,000	3,684	52.6%	7,000	.00	.00
01-411.320	Telephone	412	1,146	278.2	750	103	13.7%
01-411.421	Fire Inspector Training	1,200	600	50.0%	1,250	600	48.0%
01-411.540	Firemen's Relief Contribution	90,000	.00	.00	83,000	.00	.00
Total Fire:		195,746	32,107	16.4%	150,600	20,132	13.4%
Code Enforcement							
01-413.131	Code Enforcement Officer/BCO	.00	.00	.00	68,250	21,099	30.9%
01-413.139	Code Enf Insp--Part Time	22,680	10,733	47.3%	31,200	546	1.8%
01-413.158	Insurance - Life & Disability	185	.00	.00	.00	.00	.00
01-413.161	Social Security Tax	1,735	435	25.0%	.00	.00	.00
01-413.162	Insur - Workers Comp	77	20	25.6%	.00	.00	.00
01-413.306	Commercial Inspection Service	5,000	2,840	56.8%	5,000	1,908	38.2%
01-413.307	Residential Inspection Service	10,000	365	3.7%	10,000	2,610	26.1%
01-413.308	Plan & Drawing Review	70,000	15,203	21.7%	50,000	9,919	19.8%
01-413.317	C/S--Weed & Code Violations	.00	420-	.00	.00	.00	.00
01-413.320	Telephone	780	196	25.1%	660	195	29.6%
01-413.420	Dues/Subscriptions/Memberships	450	.00	.00	210	375	178.6
01-413.421	Training	1,500	45	3.0%	1,000	.00	.00
Total Code Enforcement:		112,407	29,417	26.2%	166,320	36,651	22.0%
Planning & Zoning							
01-414.113	Zoning Hearing Board	1,280	890	69.5%	1,000	130	13.0%
01-414.122	Planning & Zoning Officer	99,549	18,382	18.5%	89,500	26,938	30.1%
01-414.141	Clerical--Full Time	50,518	15,838	31.4%	52,100	15,676	30.1%
01-414.156	Insurance - Health	6,000	2,750	45.8%	.00	.00	.00
01-414.158	Insurance - Life & Disability	1,154	249	21.6%	.00	.00	.00
01-414.160	Pension	28,364	.00	.00	.00	.00	.00
01-414.161	Social Security Tax	12,035	2,979	24.8%	.00	.00	.00
01-414.162	Insur - Workers Comp	.00	123	.00	.00	.00	.00
01-414.220	Planning Commission	1,080	515	47.7%	1,080	310	28.7%
01-414.240	Supplies	3,000	1,029	34.3%	3,000	2,959	98.6%
01-414.260	Minor Equipment & Small Tools	3,000	.00	.00	500	.00	.00
01-414.310	Planning Solicitor	3,000	3,198	106.6	5,000	481	9.6%

Account Number	Account Title	2020-20 Current year Budget	2020-20 Current year Actual	% of Budget	2019-19 Prior year Budget	2019-19 Prior year Actual	% of Budget
01-414.314	Zoning Solicitor	5,000	6,414	128.3	5,000	488	9.8%
01-414.315	General Services	500	6,703	1340.5	400	5,506	1376.5
01-414.316	Stenographer	2,500	1,917	76.7%	2,500	150	6.0%
01-414.318	DCED/UCC Fees	1,500	594	39.6%	1,500	.00	.00
01-414.320	Telephone	660	166	25.1%	660	165	25.0%
01-414.341	Advertising	1,500	649	43.3%	1,500	700	46.7%
01-414.342	Printing	300	145	48.5%	500	.00	.00
01-414.420	Dues/Subscriptions/Memberships	250	289	115.6	102	102	100.0
01-414.421	Training	1,000	.00	.00	300	.00	.00
Total Planning & Zoning:		222,190	62,830	28.3%	164,642	53,604	32.6%
Emergency Management							
01-415.139	Emergency Mgmt Coordinator	3,000	1,000	33.3%	3,000	1,250	41.7%
01-415.149	Emergency Mgmt Deputy	1,000	333	33.3%	1,000	417	41.7%
01-415.240	Supplies	.00	28	.00	.00	.00	.00
01-415.260	Minor Equipment & Small Tools	5,000	287	5.7%	5,000	.00	.00
01-415.320	Telephone	2,400	699	29.1%	5,100	652	12.8%
01-415.421	Training	500	.00	.00	1,000	.00	.00
Total Emergency Management:		11,900	2,347	19.7%	15,100	2,319	15.4%
DPW							
01-430.122	Public Works Director	42,703	12,811	30.0%	40,870	12,296	30.1%
01-430.130	DPW--Highway Supervisor	82,975	26,016	31.4%	76,000	23,893	31.4%
01-430.141	Clerical--Full Time	58,352	15,822	27.1%	55,840	16,801	30.1%
01-430.143	DPW - Full Time	986,251	281,117	28.5%	924,670	252,518	27.3%
01-430.156	Insurance - Health	473,710	221,946	46.9%	.00	.00	.00
01-430.158	Insurance - Life & Disability	10,389	4,946	47.6%	.00	.00	.00
01-430.160	Pension	281,524	.00	.00	.00	.00	.00
01-430.161	Social Security Tax	96,840	28,261	29.2%	.00	.00	.00
01-430.162	Insur - Workers Comp	72,057	31,090	43.1%	.00	.00	.00
01-430.171	HRA Employee Reimbs	4,060	.00	.00	.00	.00	.00
01-430.181	Double Time	5,700	251	4.4%	6,000	4,953	82.6%
01-430.183	Overtime	35,395	6,391	18.1%	32,000	27,698	86.6%
01-430.189	On-Call	12,000	8,830	73.6%	11,000	8,094	73.6%
01-430.192	Work Boot & Clothing Allowance	5,500	685	12.5%	5,500	359	6.5%
01-430.231	Vehicle Fuel	46,000	8,015	17.4%	47,000	16,114	34.3%
01-430.240	Supplies	12,000	2,229	18.6%	10,000	4,885	48.8%
01-430.260	Minor Equipment & Small Tools	5,000	57	1.1%	4,000	4,087	102.2
01-430.315	General Services	1,000	193	19.3%	2,500	.00	.00
01-430.320	Telephone	1,920	484	25.2%	1,920	482	25.1%
01-430.420	Dues/Subscriptions/Memberships	450	.00	.00	500	202	40.4%
01-430.421	Training	500	440	88.0%	500	195	39.0%
01-430.460	Conferences	1,800	.00	.00	.00	.00	.00
Total DPW:		2,236,126	649,584	29.0%	1,218,30	372,578	30.6%
Traffic Control							
01-433.246	Signs & Street Markings	5,000	1,368	27.4%	5,000	1,160	23.2%
01-433.362	Traffic Signals	7,200	4,079	56.7%	7,090	6,284	88.6%
01-433.450	Street Line Painting	7,500	.00	.00	7,500	.00	.00
Total Traffic Control:		19,700	5,447	27.6%	19,590	7,445	38.0%

Account Number	Account Title	2020-20 Current year Budget	2020-20 Current year Actual	% of Budget	2019-19 Prior year Budget	2019-19 Prior year Actual	% of Budget
Storm Sewers							
01-436.131	MS4 Coordinator	.00	.00	.00	15,000	4,263	28.4%
01-436.240	MS4 Supplies	600	.00	.00	3,000	.00	.00
01-436.313	Engineering Svcs	100,000	9,681	9.7%	50,000	2,205	4.4%
01-436.315	MS4 General Services	.00	.00	.00	5,000	.00	.00
01-436.370	Repairs & Maint - Storm Sewers	10,000	2,872	28.7%	14,000	7,739	55.3%
Total Storm Sewers:		110,600	12,553	11.4%	87,000	14,207	16.3%
Tools & Machinery							
01-437.251	Vehicle Maintenance	25,000	10,532	42.1%	25,000	6,471	25.9%
01-437.375	Equipment Maintenance	30,000	4,646	15.5%	22,500	23,573	104.8
Total Tools & Machinery:		55,000	15,178	27.6%	47,500	30,044	63.3%
Streets & Bridges							
01-438.245	Road Materials	210,000	1,928	0.9%	210,000	3,777	1.8%
01-438.317	Contracted Services	.00	.00	.00	40,000	.00	.00
Total Streets & Bridges:		210,000	1,928	0.9%	250,000	3,777	1.5%
Recreation Admin							
01-451.240	Supplies	3,000	1,785	59.5%	3,000	620	20.7%
01-451.260	Minor Equipment & Small Tools	4,000	2,860	71.5%	4,000	.00	.00
01-451.315	General Services	3,600	2,252	62.6%	3,000	857	28.6%
01-451.361	Electric	2,100	517	24.6%	2,800	423	15.1%
01-451.371	Property Maint (Grounds)	9,000	3,866	43.0%	7,000	2,141	30.6%
01-451.373	Facilities Maint (Structures)	8,000	1,939	24.2%	2,000	.00	.00
01-451.375	Equipment Maintenance	6,000	683	11.4%	3,000	3,569	119.0
Total Recreation Admin:		35,700	13,903	38.9%	24,800	7,610	30.7%
Participant Recreation							
01-452.129	Recreation Director	15,600	5,400	34.6%	15,600	5,400	34.6%
01-452.149	Seasonal Employees	20,000	.00	.00	20,000	.00	.00
01-452.161	Social Security Tax	2,723	367	13.5%	.00	.00	.00
01-452.162	Insur - Workers Comp	57	795	1395.4	.00	.00	.00
01-452.200	Community Events	3,000	350	11.7%	1,200	.00	.00
01-452.240	Supplies & Minor Equipment	4,000	4	0.1%	5,000	.00	.00
01-452.320	Telephone	780	196	25.1%	660	165	25.0%
Total Participant Recreation:		46,160	7,113	15.4%	42,460	5,565	13.1%
Environmental Advisory							
01-461.240	Supplies	.00	.00	.00	500	.00	.00
01-461.341	Advertising	600	.00	.00	400	.00	.00
01-461.342	Printing	500	.00	.00	200	.00	.00
01-461.420	Dues/Subscriptions/Memberships	500	.00	.00	450	.00	.00
Total Environmental Advisory:		1,600	.00	.00	1,550	.00	.00
Contributions							
01-465.309	Custodial Services	12,000	9,086	75.7%	10,000	1,704	17.0%
01-465.500	Volunteer Fire Co Incentives	.00	.00	.00	40,000	.00	.00
01-465.540	Contributions	13,000	250	1.9%	11,350	250	2.2%

Account Number	Account Title	2020-20 Current year Budget	2020-20 Current year Actual	% of Budget	2019-19 Prior year Budget	2019-19 Prior year Actual	% of Budget
Total Contributions:		25,000	9,336	37.3%	61,350	1,954	3.2%
Other Expenditures							
01-474.430	Real Estate Taxes	.00	431	.00	.00	406	.00
Total Other Expenditures:		.00	431	.00	.00	406	.00
Fees & Miscellaneous							
01-480.000	Miscellaneous Expense	.00	104	.00	300	10	3.3%
01-480.001	Disability Pay Expense	.00	.00	.00	.00	114	.00
01-480.005	Financial Service Fees	.00	68	.00	.00	40	.00
Total Fees & Miscellaneous:		.00	172	.00	300	164	54.5%
Insurance							
01-486.351	Insurance - Commercial	54,000	49,785	92.2%	48,000	.00	.00
01-486.352	Insur - Business Auto	72,000	71,964	100.0	65,000	67,444	103.8
01-486.353	Insur - Professional	58,000	55,567	95.8%	55,000	56,233	102.2
01-486.354	Insur - Workers Comp	.00	17,200	.00	110,000	.00	.00
01-486.355	Insur - Twp Official's Bond	4,000	5,891	147.3	4,000	3,525	88.1%
Total Insurance:		188,000	200,407	106.6	282,000	127,202	45.1%
Employee Benefits							
01-487.156	Insurance - Health	.00	.00	.00	1,012,00	426,219	42.1%
01-487.158	Insurance - Life & Disability	.00	.00	.00	22,680	8,674	38.2%
01-487.160	Pension	.00	.00	.00	869,342	.00	.00
01-487.161	Social Security Tax	.00	.00	.00	186,754	55,973	30.0%
Total Employee Benefits:		.00	.00	.00	2,090,77	490,865	23.5%
Reserves							
01-490.740	Transfer to Capital Reserves	.00	.00	.00	.00	.00	.00
Total Reserves:		.00	.00	.00	.00	.00	.00
Interfund Transfers							
01-492.010	Transfer to Capital Fund	.00	.00	.00	.00	.00	.00
01-492.030	Transfer to Fire Fund	.00	.00	.00	13,000	.00	.00
01-492.043	Transfer to Fire Capital Fund	.00	.00	.00	50,750	50,752	100.0
01-492.200	Transfer to Debt Service Fund	.00	647	.00	.00	.00	.00
01-492.410	Transfer to Capital Fund	350,000	.00	.00	200,000	.00	.00
Total Interfund Transfers:		350,000	647	0.2%	263,750	50,752	19.2%
General Fund Revenue Total:		8,452,871	1,687,193	20.0%	8,021,43	1,760,038	21.9%
General Fund Expenditure Total:		8,452,871	2,375,501	28.1%	8,021,43	2,184,402	27.2%
Net Total General Fund:		.00	688,307-	.00	.00	424,364-	.00

Account Number	Account Title	2020-20 Current year Budget	2020-20 Current year Actual	% of Budget	2019-19 Prior year Budget	2019-19 Prior year Actual	% of Budget
Fire Fund							
Property Taxes							
03-301.100	Real Estate Tax - Current	372,000	31,264	8.4%	268,000	46,052	17.2%
03-301.400	Real Estate Tax - Claims	5,000	3,063	61.3%	5,000	1,760	35.2%
03-301.600	Real Estate Tax - Exceptions	600	44	7.3%	300	80	26.7%
Total Property Taxes:		377,600	34,371	9.1%	273,300	47,891	17.5%
Interest							
03-341.000	Interest Income	3,600	421	11.7%	3,000	2,125	70.8%
Total Interest:		3,600	421	11.7%	3,000	2,125	70.8%
Interfund Transfers							
03-392.010	Transfer from General Fund	.00	.00	.00	13,000	.00	.00
Total Interfund Transfers:		.00	.00	.00	13,000	.00	.00
Eastern Salisbury Fire							
03-411.240	Operating Supplies	.00	.00	.00	21,000	8,530	40.6%
03-411.260	Minor Equip & Small Tools	.00	.00	.00	8,900	834	9.4%
03-411.320	Utilities	15,000	7,394	49.3%	13,000	8,007	61.6%
03-411.350	Insurances	.00	.00	.00	13,500	12,571	93.1%
03-411.374	Repairs--Machinery/Equip	.00	.00	.00	24,315	2,502	10.3%
03-411.421	Training	.00	1,400	.00	3,900	1,565	40.1%
03-411.500	Volunteer Fire Co Incentives	20,000	.00	.00	.00	.00	.00
03-411.540	ESFD Stipend	70,000	28,000	40.0%	.00	.00	.00
Total Eastern Salisbury Fire:		105,000	36,794	35.0%	84,615	34,008	40.2%
Western Salisbury Fire							
03-412.240	Operating Supplies	.00	1,751	.00	7,050	1,583	22.5%
03-412.260	Minor Equip & Small Tools	.00	.00	.00	12,635	1,695	13.4%
03-412.320	Telephone/Tablet Chgs	3,240	930	28.7%	4,139	831	20.1%
03-412.350	Insurances	.00	.00	.00	22,500	17,337	77.1%
03-412.374	Repairs--Machinery/Equip	.00	718	.00	31,837	9,950	31.3%
03-412.421	Training	.00	1,400	.00	5,250	7,458	142.1
03-412.500	Volunteer Fire Co Incentives	20,000	.00	.00	.00	.00	.00
03-412.540	WSFD Stipend	80,000	32,000	40.0%	.00	.00	.00
Total Western Salisbury Fire:		103,240	36,799	35.6%	83,411	38,854	46.6%
Fuel							
03-413.231	Vehicle Fuel	8,000	1,783	22.3%	10,000	2,534	25.3%
Total Fuel:		8,000	1,783	22.3%	10,000	2,534	25.3%
Debt Service - Principal							
03-471.213	Principal - 2005 Fire Truck	.00	.00	.00	.00	11,288	.00
03-471.214	Principal - 2007 Fire Truck	.00	.00	.00	.00	7,123	.00
03-471.215	Principal - 2009 Fire Truck	.00	.00	.00	.00	10,421	.00
03-471.216	Principal - 2013 Fire Truck	.00	.00	.00	.00	6,457	.00
03-471.217	Principal - 2017 Fire Truck	.00	.00	.00	.00	8,410	.00

Account Number	Account Title	2020-20 Current year Budget	2020-20 Current year Actual	% of Budget	2019-19 Prior year Budget	2019-19 Prior year Actual	% of Budget
Total Debt Service - Principal:		.00	.00	.00	.00	43,699	.00
Debt Service - Interest							
03-472.213	Interest - 2005 Fire Truck	.00	.00	.00	.00	295	.00
03-472.214	Interest - 2007 Fire Truck	.00	.00	.00	.00	599	.00
03-472.215	Interest - 2009 Fire Truck	.00	.00	.00	.00	1,162	.00
03-472.216	Interest - 2013 Fire Truck	.00	.00	.00	.00	1,266	.00
03-472.217	Interest - 2017 Fire Truck	.00	.00	.00	.00	3,731	.00
Total Debt Service - Interest:		.00	.00	.00	.00	7,053	.00
Fees & Miscellaneous							
03-480.454	Real Estate Tax Collections	360	4	1.0%	360	5	1.3%
Total Fees & Miscellaneous:		360	4	1.0%	360	5	1.3%
Department: 486							
03-486.354	Insur - Workers Comp	.00	24,831	.00	.00	.00	.00
Total Department: 486:		.00	24,831	.00	.00	.00	.00
Reserves							
03-490.740	Transfer to Capital Reserves	606	.00	.00	.00	.00	.00
Total Reserves:		606	.00	.00	.00	.00	.00
Interfund Transfers							
03-492.430	Transfer to Fire Capital Fund	163,994	43,995	26.8%	110,914	.00	.00
Total Interfund Transfers:		163,994	43,995	26.8%	110,914	.00	.00
Fire Fund Revenue Total:		381,200	34,791	9.1%	289,300	50,017	17.3%
Fire Fund Expenditure Total:		381,200	144,206	37.8%	289,300	126,153	43.6%
Net Total Fire Fund:		.00	109,414-	.00	.00	76,136-	.00

Account Number	Account Title	2020-20 Current year Budget	2020-20 Current year Actual	% of Budget	2019-19 Prior year Budget	2019-19 Prior year Actual	% of Budget
Library Fund							
Property Taxes							
04-301.100	Real Estate Tax - Current	78,000	6,470	8.3%	78,000	13,441	17.2%
04-301.400	Real Estate Tax - Claims	1,400	894	63.8%	1,400	514	36.7%
04-301.600	Real Estate Tax - Exceptions	200	9	4.5%	50	23	46.7%
Total Property Taxes:		79,600	7,373	9.3%	79,450	13,978	17.6%
Interest							
04-341.000	Interest Income	2,400	224	9.3%	2,100	645	30.7%
Total Interest:		2,400	224	9.3%	2,100	645	30.7%
Prior Year Resv							
04-396.000	Prior Year Reserves	4,100	.00	.00	110	.00	.00
Total Prior Year Resv:		4,100	.00	.00	110	.00	.00
Library Services							
04-456.305	Allentown Library Services	86,000	.00	.00	81,560	.00	.00
Total Library Services:		86,000	.00	.00	81,560	.00	.00
Fees & Miscellaneous							
04-480.454	Real Estate Tax Collections	100	4	3.5%	100	1	1.5%
Total Fees & Miscellaneous:		100	4	3.5%	100	1	1.5%
Library Fund Revenue Total:		86,100	7,598	8.8%	81,660	14,622	17.9%
Library Fund Expenditure Total:		86,100	4	.00	81,660	1	.00
Net Total Library Fund:		.00	7,594	.00	.00	14,621	.00

Account Number	Account Title	2020-20 Current year Budget	2020-20 Current year Actual	% of Budget	2019-19 Prior year Budget	2019-19 Prior year Actual	% of Budget
Water Fund							
Interest							
06-341.000	Interest Income	3,000	381	12.7%	15,600	3,900	25.0%
	Total Interest:	3,000	381	12.7%	15,600	3,900	25.0%
System Revenue							
06-378.100	Metered Sales	2,030,000	483,607	23.8%	1,789,00	504,493	28.2%
06-378.910	Tapping Fees	2,800	890	-31.8%	1,500	.00	.00
	Total System Revenue:	2,032,800	482,718	23.7%	1,790,50	504,493	28.2%
Miscellaneous							
06-380.000	Miscellaneous Revenue	600	160	26.7%	360	40	11.1%
	Total Miscellaneous:	600	160	26.7%	360	40	11.1%
Prior Year Resv							
06-396.000	Prior Year Reserves	22,284	.00	.00	.00	.00	.00
	Total Prior Year Resv:	22,284	.00	.00	.00	.00	.00
Admin Salaries - Executive							
06-401.121	Manager	24,014	7,204	30.0%	22,980	6,914	30.1%
06-401.122	Assistant Manager	.00	.00	.00	.00	.00	.00
06-401.158	Insurance - Life & Disability	315	.00	.00	.00	.00	.00
06-401.160	Pension	6,244	.00	.00	.00	.00	.00
06-401.161	Social Security Tax	1,837	990	53.9%	.00	.00	.00
06-401.162	Insur - Workers Comp	38	27	70.6%	.00	.00	.00
	Total Admin Salaries - Executive:	32,448	8,222	25.3%	22,980	6,914	30.1%
Admin Salaries - DPW							
06-430.122	Public Works Director	32,027	9,608	30.0%	30,650	9,222	30.1%
06-430.156	Insurance - Health	8,660	2,580	29.8%	.00	.00	.00
06-430.158	Insurance - Life & Disability	358	50	13.9%	.00	.00	.00
06-430.160	Pension	8,327	.00	.00	.00	.00	.00
06-430.161	Social Security Tax	2,450	753	30.7%	.00	.00	.00
06-430.162	Insur - Workers Comp	2,027	24	1.2%	.00	.00	.00
	Total Admin Salaries - DPW:	53,849	13,015	24.2%	30,650	9,222	30.1%
Water System Operations							
06-448.130	DPW--Utility Supervisor	45,307	13,592	30.0%	43,360	13,046	30.1%
06-448.141	Clerical--Full Time	19,883	5,965	30.0%	19,570	5,753	29.4%
06-448.142	Aide to Public Works Director	34,129	10,239	30.0%	32,650	9,826	30.1%
06-448.143	DPW - Full Time	153,963	48,255	31.3%	148,770	44,765	30.1%
06-448.156	Insurance - Health	96,348	28,828	29.9%	.00	.00	.00
06-448.158	Insurance - Life & Disability	2,868	370	12.9%	.00	.00	.00
06-448.160	Pension	65,076	.00	.00	.00	.00	.00
06-448.161	Social Security Tax	21,399	6,670	31.2%	.00	.00	.00
06-448.162	Insur - Workers Comp	12,512	2,281	18.2%	.00	.00	.00
06-448.171	HRA Employee Reimbs	789	.00	.00	.00	.00	.00
06-448.181	Double Time	1,200	501	41.8%	1,500	773	51.5%
06-448.183	Overtime	6,039	1,033	17.1%	6,000	4,769	79.5%

Period: 04/20

Account Number	Account Title	2020-20 Current year Budget	2020-20 Current year Actual	% of Budget	2019-19 Prior year Budget	2019-19 Prior year Actual	% of Budget
06-448.189	On - Call	15,500	5,000	32.3%	15,500	4,670	30.1%
06-448.231	Vehicle Fuel	8,000	1,362	17.0%	8,000	2,740	34.2%
06-448.240	Supplies	10,000	422	4.2%	10,000	1,858	18.6%
06-448.251	Vehicle Maintenance	5,000	159	3.2%	5,000	443	8.9%
06-448.260	Minor Equipment & Small Tools	7,200	271	3.8%	7,200	319	4.4%
06-448.261	Computer Equip & Software	3,600	286	7.9%	4,200	4,185	99.6%
06-448.311	Auditing & Accounting Services	1,575	525	33.3%	1,500	625	41.7%
06-448.313	Engineering Services	10,000	.00	.00	10,000	597	6.0%
06-448.315	General Services	600	160	26.7%	1,000	60	6.0%
06-448.316	Testing & Calibration Services	5,350	980	18.3%	5,000	880	17.6%
06-448.317	Contracted Services	3,000	2,040	68.0%	3,000	.00	.00
06-448.318	DEP Annual Fee	10,000	10,000	100.0	.00	10,000	.00
06-448.319	Computer Maint & Support	14,000	7,611	54.4%	11,000	6,483	58.9%
06-448.320	Telephone	1,560	453	29.0%	1,560	449	28.8%
06-448.325	Postage	2,600	1,974	75.9%	3,760	654	17.4%
06-448.342	Printing	2,040	947	46.4%	2,080	314	15.1%
06-448.361	Electric	7,000	2,385	34.1%	7,000	2,556	36.5%
06-448.363	Hydrant Rental	14,300	2,665	18.6%	14,500	4,498	31.0%
06-448.367	Water Purchases - LCA/Altn	1,075,000	136,580	12.7%	877,000	163,062	18.6%
06-448.368	Water Purchases - Bethlehem	4,080	1,002	24.6%	4,200	958	22.8%
06-448.369	Water Purchase-South Whitehall	6,000	1,875	31.3%	7,000	.00	.00
06-448.373	Facilities Maintenance	3,000	.00	.00	3,000	.00	.00
06-448.375	Equipment Maintenance	1,500	155	10.3%	2,500	106	4.2%
06-448.421	Training	750	.00	.00	1,000	530	53.0%
Total Water System Operations:		1,671,168	294,586	17.6%	1,256,85	284,917	22.7%
Fees & Miscellaneous							
06-480.010	Credit Card Service Fees	7,200	3,604	50.1%	5,800	3,233	55.7%
Total Fees & Miscellaneous:		7,200	3,604	50.1%	5,800	3,233	55.7%
Insurance							
06-486.351	Insurance - Commercial	2,700	2,616	96.9%	2,700	.00	.00
06-486.352	Insurance - Business Auto	4,000	3,998	100.0	4,400	3,747	85.2%
06-486.354	Insurance - Workers Comp	.00	.00	.00	12,000	.00	.00
Total Insurance:		6,700	6,614	98.7%	19,100	3,747	19.6%
Employee Benefits							
06-487.156	Insurance - Health	.00	.00	.00	110,975	41,617	37.5%
06-487.158	Insurance - Life & Disability	.00	.00	.00	3,100	1,097	35.4%
06-487.160	Pension	.00	.00	.00	95,087	.00	.00
06-487.161	Social Security Tax	.00	.00	.00	24,555	7,767	31.6%
Total Employee Benefits:		.00	.00	.00	233,717	50,480	21.6%
Reserves							
06-490.740	Transfer to Capital Fund	.00	.00	.00	.00	.00	.00
Total Reserves:		.00	.00	.00	.00	.00	.00
Interfund Transfers							
06-492.010	Transfer to General Fund	175,000	.00	.00	107,000	.00	.00
06-492.046	Transfer to Water Fund-Cap	.00	.00	.00	.00	.00	.00
06-492.460	Transfer to Water Fund-Cap	112,319	.00	.00	130,363	.00	.00

Account Number	Account Title	2020-20 Current year Budget	2020-20 Current year Actual	% of Budget	2019-19 Prior year Budget	2019-19 Prior year Actual	% of Budget
	Total Interfund Transfers:	287,319	.00	.00	237,363	.00	.00
	Water Fund Revenue Total:	2,058,684	483,259	23.5%	1,806,46	508,433	28.1%
	Water Fund Expenditure Total:	2,058,684	326,041	15.8%	1,806,46	358,513	19.8%
	Net Total Water Fund:	.00	157,218	.00	.00	149,920	.00

Period: 04/20

Account Number	Account Title	2020-20 Current year Budget	2020-20 Current year Actual	% of Budget	2019-19 Prior year Budget	2019-19 Prior year Actual	% of Budget
Sewer Fund							
Interest							
08-341.000	Interest Income	18,000	2,644	14.7%	12,000	10,369	86.4%
Total Interest:		18,000	2,644	14.7%	12,000	10,369	86.4%
Sanitation Fees							
08-364.110	Tapping Fees	3,100	.00	.00	3,000	1,600	53.3%
08-364.120	Sewer Rent	2,135,000	509,431	23.9%	1,953,00	550,292	28.2%
Total Sanitation Fees:		2,138,100	509,431	23.8%	1,956,00	551,892	28.2%
Prior Year Resv							
08-396.000	Prior Year Reserves	73,817	.00	.00	.00	.00	.00
Total Prior Year Resv:		73,817	.00	.00	.00	.00	.00
Admin Salaries - Executive							
08-401.121	Manager	24,014	7,204	30.0%	22,980	6,914	30.1%
08-401.122	Assistant Manager	.00	.00	.00	.00	.00	.00
08-401.158	Insurance - Life & Disability	315	.00	.00	.00	.00	.00
08-401.160	Pension	6,244	.00	.00	.00	.00	.00
08-401.161	Social Security Tax	1,837	990	53.9%	.00	.00	.00
08-401.162	Insur - Workers Comp	38	27	70.6%	.00	.00	.00
Total Admin Salaries - Executive:		32,448	8,222	25.3%	22,980	6,914	30.1%
Sewer System Operations							
08-429.130	DPW--Utility Supervisor	45,307	13,592	30.0%	43,360	13,046	30.1%
08-429.141	Clerical--Full Time	19,883	5,965	30.0%	19,570	5,753	29.4%
08-429.142	Aide to Public Works Director	34,129	10,239	30.0%	32,650	9,825	30.1%
08-429.143	DPW - Full Time	150,963	48,255	32.0%	148,770	44,765	30.1%
08-429.156	Insurance - Health	111,118	28,828	25.9%	.00	.00	.00
08-429.158	Insurance - Life & Disability	2,852	370	13.0%	.00	.00	.00
08-429.160	Pension	65,856	.00	.00	.00	.00	.00
08-429.161	Social Security Tax	21,230	6,670	31.4%	.00	.00	.00
08-429.162	Insur - Workers Comp	14,807	2,281	15.4%	.00	.00	.00
08-429.171	HRA Employee Reimbs	914	.00	.00	.00	.00	.00
08-429.181	Double Time	1,700	501	29.5%	1,800	773	42.9%
08-429.183	Overtime	6,159	1,033	16.8%	6,000	4,769	79.5%
08-429.189	On - Call	16,000	5,000	31.2%	15,000	4,670	31.1%
08-429.231	Vehicle Fuel	9,000	1,362	15.1%	9,000	2,740	30.4%
08-429.240	Supplies	10,000	2,326	23.3%	10,000	4,852	48.5%
08-429.251	Vehicle Maintenance	5,000	159	3.2%	5,000	443	8.9%
08-429.260	Minor Equipment & Small Tools	5,000	271	5.4%	5,000	547	10.9%
08-429.261	Computer Equip & Software	3,600	286	7.9%	4,200	4,396	104.7
08-429.310	Legal Services	10,000	4,443	44.4%	10,000	13,468	134.7
08-429.311	Auditing & Accounting Services	1,575	525	33.3%	1,500	625	41.7%
08-429.313	Engineering Services	20,000	9,928	49.6%	20,000	17,606	88.0%
08-429.315	General Services	600	160	26.7%	1,000	.00	.00
08-429.317	Contracted Services	25,000	6,090	24.4%	20,000	2,067	10.3%
08-429.319	Computer Maint & Support	12,000	7,611	63.4%	11,000	6,483	58.9%
08-429.320	Telephone	450	111	24.6%	438	111	25.3%
08-429.325	Postage	3,600	1,727	48.0%	3,760	915	24.3%
08-429.342	Printing	1,800	829	46.1%	2,080	439	21.1%

Account Number	Account Title	2020-20 Current year Budget	2020-20 Current year Actual	% of Budget	2019-19 Prior year Budget	2019-19 Prior year Actual	% of Budget
08-429.361	Electric	11,000	3,491	31.7%	10,500	4,739	45.1%
08-429.367	Disposal Cost - LCA/Altn	500,000	.00	.00	550,000	.00	.00
08-429.368	Disposal Cost - Bethlehem	280,000	.00	.00	200,000	.00	.00
08-429.373	Facilities Maintenance	5,000	6,825	136.5	6,000	1,106	18.4%
08-429.375	Equipment Maintenance	1,500	155	10.3%	2,500	106	4.2%
08-429.421	Training	300	.00	.00	300	.00	.00
08-429.530	Transmission - LCA/Altn	6,800	.00	.00	6,000	.00	.00
08-429.531	Transmission - Fountain Hill	2,600	272	10.5%	1,200	658	54.8%
08-429.532	Transmission - Emmaus	12,000	.00	.00	12,000	.00	.00
08-429.533	Transmission - LCA	25,000	.00	.00	22,000	.00	.00
08-429.534	Debt Service - LCA/Altn	136,000	.00	.00	136,000	.00	.00
08-429.535	Debt Service - Bethlehem	22,800	11,479	50.3%	22,801	11,401	50.0%
08-429.536	Debt Service - Fountain Hill	2,400	600	25.0%	2,400	600	25.0%
Total Sewer System Operations:		1,603,943	181,384	11.3%	1,341,82	156,899	11.7%
Admin Salaries - DPW							
08-430.122	Public Works Director	32,027	9,608	30.0%	30,650	9,222	30.1%
08-430.156	Insurance - Health	8,862	2,580	29.1%	.00	.00	.00
08-430.158	Insurance - Life & Disability	358	50	13.9%	.00	.00	.00
08-430.160	Pension	8,327	.00	.00	.00	.00	.00
08-430.161	Social Security Tax	2,450	753	30.7%	.00	.00	.00
08-430.162	Insur - Workers Comp	2,027	24	1.2%	.00	.00	.00
08-430.171	HRA Employee Reimbs	75	.00	.00	.00	.00	.00
Total Admin Salaries - DPW:		54,126	13,015	24.0%	30,650	9,222	30.1%
Fees & Miscellaneous							
08-480.010	Credit Card Service Fees	7,500	3,594	47.9%	6,000	3,233	53.9%
Total Fees & Miscellaneous:		7,500	3,594	47.9%	6,000	3,233	53.9%
Insurance							
08-486.351	Insurance - Commercial	2,700	2,616	96.9%	2,700	.00	.00
08-486.352	Insurance - Business Auto	4,200	3,998	95.2%	4,400	3,747	85.2%
08-486.354	Insurance - Workers Comp	.00	.00	.00	12,000	.00	.00
Total Insurance:		6,900	6,614	95.9%	19,100	3,747	19.6%
Employee Benefits							
08-487.156	Insurance - Health	.00	.00	.00	104,000	41,617	40.0%
08-487.158	Insurance - Life & Disability	.00	.00	.00	3,100	1,097	35.4%
08-487.160	Pension	.00	.00	.00	95,087	.00	.00
08-487.161	Social Security Tax	.00	.00	.00	24,540	7,766	31.6%
Total Employee Benefits:		.00	.00	.00	226,727	50,480	22.3%
Reserves							
08-490.740	Transfer to Capital Fund	.00	.00	.00	.00	.00	.00
Total Reserves:		.00	.00	.00	.00	.00	.00
Interfund Transfers							
08-492.010	Transfer to General Fund	175,000	.00	.00	107,000	.00	.00
08-492.048	Transfer to Sewer Fund- Cap	.00	.00	.00	.00	.00	.00
08-492.480	Transfer to Sewer Fund- Cap	350,000	253,053	72.3%	213,714	.00	.00

Account Number	Account Title	2020-20 Current year Budget	2020-20 Current year Actual	% of Budget	2019-19 Prior year Budget	2019-19 Prior year Actual	% of Budget
	Total Interfund Transfers:	525,000	253,053	48.2%	320,714	.00	.00
	Sewer Fund Revenue Total:	2,229,917	512,075	23.0%	1,968,00	562,261	28.6%
	Sewer Fund Expenditure Total:	2,229,917	465,882	20.9%	1,968,00	230,495	11.7%
	Net Total Sewer Fund:	.00	46,192	.00	.00	331,765	.00

Account Number	Account Title	2020-20 Current year Budget	2020-20 Current year Actual	% of Budget	2019-19 Prior year Budget	2019-19 Prior year Actual	% of Budget
Refuse & Recycling Fund							
Interest							
10-341.000	Interest Income	9,600	951	9.9%	5,400	3,457	64.0%
Total Interest:		9,600	951	9.9%	5,400	3,457	64.0%
Sanitation Fees							
10-364.300	Solid Waste Collection	1,420,000	696,367	49.0%	1,420,00	690,544	48.6%
10-364.400	Freon Decal Sales	1,440	300	20.8%	1,200	360	30.0%
10-364.500	Recycling Container Sales	1,872	377	20.1%	1,500	617	41.1%
10-364.700	PA Refuse Surcharge	.00	43	.00	.00	64-	.00
Total Sanitation Fees:		1,423,312	697,087	49.0%	1,422,70	691,457	48.6%
Prior Year Resv							
10-396.000	Prior Year Reserves	75,783	.00	.00	.00	.00	.00
Total Prior Year Resv:		75,783	.00	.00	.00	.00	.00
Administration							
10-401.325	Postage	4,200	1,234	29.4%	1,880	1,046	55.6%
10-401.342	Printing	2,000	592	29.6%	1,040	502	48.3%
Total Administration:		6,200	1,826	29.4%	2,920	1,547	53.0%
Data Processing							
10-407.261	Computer Equip & Software	3,200	286	8.9%	3,600	3,739	103.9
10-407.319	Computer Maint & Support	9,500	6,676	70.3%	9,000	5,559	61.8%
Total Data Processing:		12,700	6,962	54.8%	12,600	9,298	73.8%
Wages							
10-426.121	Manager	24,014	7,204	30.0%	22,980	6,914	30.1%
10-426.122	Assistant Manager	.00	.00	.00	.00	.00	.00
10-426.141	Clerical--Full Time	20,486	6,146	30.0%	19,570	5,900	30.1%
10-426.147	Recycling Center - Part Time	11,000	.00	.00	10,600	1,235	11.7%
10-426.156	Insurance - Health	10,044	5,591	55.7%	.00	.00	.00
10-426.158	Insurance - Life & Disability	611	96	15.7%	.00	.00	.00
10-426.160	Pension	11,570	.00	.00	.00	.00	.00
10-426.161	Social Security Tax	4,245	1,472	34.7%	.00	.00	.00
10-426.162	Insur - Workers Comp	108	.00	.00	.00	.00	.00
10-426.171	HRA Employee Reimbs	85	.00	.00	.00	.00	.00
Total Wages:		82,163	20,509	25.0%	53,150	14,049	26.4%
Sanitation							
10-427.300	Refuse Collection Services	1,134,732	373,954	33.0%	1,100,00	364,141	33.1%
10-427.302	Recycling Costs	75,000	32,127	42.8%	60,000	21,082	35.1%
10-427.303	Grass Collection Services	7,500	.00	.00	8,400	.00	.00
Total Sanitation:		1,217,232	406,080	33.4%	1,168,40	385,222	33.0%
Composting							
10-431.303	Composting Costs	8,400	3,720	44.3%	12,000	.00	.00

Period: 04/20

Account Number	Account Title	2020-20 Current year Budget	2020-20 Current year Actual	% of Budget	2019-19 Prior year Budget	2019-19 Prior year Actual	% of Budget
Total Composting:		8,400	3,720	44.3%	12,000	.00	.00
Fees & Miscellaneous							
10-480.010	Credit Card Service Fees	7,000	3,594	51.3%	5,600	3,233	57.7%
Total Fees & Miscellaneous:		7,000	3,594	51.3%	5,600	3,233	57.7%
Employee Benefits							
10-487.156	Insurance - Health	.00	.00	.00	25,893	9,372	36.2%
10-487.158	Insurance - Life & Disability	.00	.00	.00	624	215	34.4%
10-487.160	Pension	.00	.00	.00	19,393	.00	.00
10-487.161	Social Security Tax	.00	.00	.00	4,066	1,087	26.7%
Total Employee Benefits:		.00	.00	.00	49,976	10,674	21.4%
Reserves							
10-490.740	Tr to Reserves	.00	.00	.00	4,454	.00	.00
Total Reserves:		.00	.00	.00	4,454	.00	.00
Interfund Transfers							
10-492.010	Transfer to General Fund	175,000	.00	.00	119,000	.00	.00
Total Interfund Transfers:		175,000	.00	.00	119,000	.00	.00
Refuse & Recycling Fund Revenue Total:		1,508,695	698,038	46.3%	1,428,10	694,914	48.7%
Refuse & Recycling Fund Expenditure Total:		1,508,695	442,691	29.3%	1,428,10	424,023	29.7%
Net Total Refuse & Recycling Fund:		.00	255,347	.00	.00	270,891	.00

Account Number	Account Title	2020-20 Current year Budget	2020-20 Current year Actual	% of Budget	2019-19 Prior year Budget	2019-19 Prior year Actual	% of Budget
Debt Service Fund							
Interfund Transfers							
20-392.010	Transfer from General Fund	183,476	.00	.00	183,032	.00	.00
	Total Interfund Transfers:	183,476	.00	.00	183,032	.00	.00
Debt Service - Principal							
20-471.203	Principal - 2016 Bonds	142,400	.00	.00	137,000	.00	.00
	Total Debt Service - Principal:	142,400	.00	.00	137,000	.00	.00
Debt Service - Interest							
20-472.203	Interest - 2016 Bonds	40,476	.00	.00	46,032	.00	.00
	Total Debt Service - Interest:	40,476	.00	.00	46,032	.00	.00
Fees & Miscellaneous							
20-480.005	Financial Service Fees	600	.00	.00	.00	.00	.00
	Total Fees & Miscellaneous:	600	.00	.00	.00	.00	.00
	Debt Service Fund Revenue Total:	183,476	.00	.00	183,032	.00	.00
	Debt Service Fund Expenditure Total:	183,476	.00	.00	183,032	.00	.00
	Net Total Debt Service Fund:	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2020-20 Current year Budget	2020-20 Current year Actual	% of Budget	2019-19 Prior year Budget	2019-19 Prior year Actual	% of Budget
Highway Aid Fund							
Interest							
35-341.000	Interest Income	9,000	1,095	12.2%	3,000	1,919	64.0%
	Total Interest:	9,000	1,095	12.2%	3,000	1,919	64.0%
State-Shared Revenue							
35-355.020	Motor Vehicle Fuels Tax	465,805	475,281	102.0	475,458	488,362	102.7
35-355.030	Road Turnback	1,080	1,080	100.0	1,080	1,080	100.0
	Total State-Shared Revenue:	466,885	476,361	102.0	476,538	489,442	102.7
Prior Year Resv							
35-396.000	Prior Year Reserves	186,115	.00	.00	.00	.00	.00
	Total Prior Year Resv:	186,115	.00	.00	.00	.00	.00
Snow Removal							
35-432.245	Snow Removal Salt	65,000	10,627	16.3%	65,000	38,892	59.8%
	Total Snow Removal:	65,000	10,627	16.3%	65,000	38,892	59.8%
Traffic Control							
35-433.362	Traffic Signals	12,000	8,418	70.2%	5,000	1,731	34.6%
	Total Traffic Control:	12,000	8,418	70.2%	5,000	1,731	34.6%
Street Lighting							
35-434.361	Electric	140,000	32,880	23.5%	160,000	44,867	28.0%
	Total Street Lighting:	140,000	32,880	23.5%	160,000	44,867	28.0%
Streets & Bridges							
35-438.600	Capital Construction	250,000	.00	.00	.00	.00	.00
35-438.700	Capital Equipment	195,000	32,967	16.9%	80,000	.00	.00
	Total Streets & Bridges:	445,000	32,967	7.4%	80,000	.00	.00
Reserves							
35-490.740	Transfer to Capital Reserves	.00	.00	.00	169,538	.00	.00
	Total Reserves:	.00	.00	.00	169,538	.00	.00
	Highway Aid Fund Revenue Total:	662,000	477,456	72.1%	479,538	491,361	102.5
	Highway Aid Fund Expenditure Total:	662,000	84,892	12.8%	479,538	85,491	17.8%
	Net Total Highway Aid Fund:	.00	392,564	.00	.00	405,870	.00

Account Number	Account Title	2020-20 Current year Budget	2020-20 Current year Actual	% of Budget	2019-19 Prior year Budget	2019-19 Prior year Actual	% of Budget
Capital General Fund							
Interest							
41-341.000	Interest Income	16,800	.00	.00	12,500	.00	.00
	Total Interest:	16,800	.00	.00	12,500	.00	.00
Rents & Royalties							
41-342.300	Franko Lease Payments	8,400	.00	.00	8,400	.00	.00
	Total Rents & Royalties:	8,400	.00	.00	8,400	.00	.00
State Grants							
41-354.040	Recycling Grant Revenue	.00	.00	.00	221,499	.00	.00
41-354.120	Gaming Grant: Casino Corr Tra	.00	.00	.00	107,000	.00	.00
	Total State Grants:	.00	.00	.00	328,499	.00	.00
Asset Disposal							
41-391.100	Sale of Fixed Assets	.00	16,050	.00	5,000	.00	.00
	Total Asset Disposal:	.00	16,050	.00	5,000	.00	.00
Interfund Transfers							
41-392.010	Transfer from General Fund	350,000	.00	.00	200,000	.00	.00
	Total Interfund Transfers:	350,000	.00	.00	200,000	.00	.00
Prior Year Reserves							
41-396.000	PY Reserves for Bond Projects	118,276	.00	.00	321,233	.00	.00
	Total Prior Year Reserves:	118,276	.00	.00	321,233	.00	.00
Department: 408							
41-408.313	Architectual and Engineering	120,000	27,959	23.3%	.00	.00	.00
	Total Department: 408:	120,000	27,959	23.3%	.00	.00	.00
Buildings & Plant							
41-409.600	Capital Construction- Facilit	.00	.00	.00	10,000	.00	.00
41-409.700	Capital Equip- Facilities	30,000	.00	.00	21,000	.00	.00
	Total Buildings & Plant:	30,000	.00	.00	31,000	.00	.00
Police							
41-410.250	Police Vehicles	54,000	.00	.00	110,000	.00	.00
41-410.700	Capital Equipment- Police	32,000	5,600	17.5%	27,000	4,929	18.3%
	Total Police:	86,000	5,600	6.5%	137,000	4,929	3.6%
Western Salisbury Fire							
41-412.600	Earmarked for WSFD Request	.00	.00	.00	215,000	.00	.00
	Total Western Salisbury Fire:	.00	.00	.00	215,000	.00	.00

Account Number	Account Title	2020-20 Current year Budget	2020-20 Current year Actual	% of Budget	2019-19 Prior year Budget	2019-19 Prior year Actual	% of Budget
Emergency Management							
41-415.700	Capital Equipment- Emerg Mgmt	.00	.00	.00	9,000	.00	.00
	Total Emergency Management:	.00	.00	.00	9,000	.00	.00
Capital							
41-439.700	Capital Equipment- Highway	.00	.00	.00	255,000	.00	.00
	Total Capital:	.00	.00	.00	255,000	.00	.00
Recreation Admin							
41-451.312	Consulting Svcs--Lindberg MSP	.00	.00	.00	.00	7,532	.00
41-451.600	Capital Construction- Parks	20,000	.00	.00	45,000	.00	.00
	Total Recreation Admin:	20,000	.00	.00	45,000	7,532	16.7%
Interfund Transfers							
41-492.010	Transfer to General Fund	.00	52,958	.00	.00	.00	.00
41-492.200	Transfer to Debt Service Fund	237,476	20,238	8.5%	183,632	23,663	12.9%
	Total Interfund Transfers:	237,476	73,196	30.8%	183,632	23,663	12.9%
	Capital General Fund Revenue Total:	493,476	16,050	3.3%	875,632	.00	.00
	Capital General Fund Expenditure Total:	493,476	106,754	21.6%	875,632	36,124	4.1%
	Net Total Capital General Fund:	.00	90,704-	.00	.00	36,124-	.00

Account Number	Account Title	2020-20 Current year Budget	2020-20 Current year Actual	% of Budget	2019-19 Prior year Budget	2019-19 Prior year Actual	% of Budget
Capital Fire Fund							
Interest							
43-341.000	Interest Income	4,200	.00	.00	1,600	.00	.00
	Total Interest:	4,200	.00	.00	1,600	.00	.00
Asset Disposal							
43-391.100	Sale of Fixed Assets	.00	.00	.00	.00	.00	.00
	Total Asset Disposal:	.00	.00	.00	.00	.00	.00
Interfund Transfers							
43-392.010	Transfer from General Fund	.00	.00	.00	50,750	50,752	100.0
43-392.030	Transfer from Fire Fund	163,994	43,995	26.8%	101,000	.00	.00
	Total Interfund Transfers:	163,994	43,995	26.8%	151,750	50,752	33.4%
Prior Year Reserves							
43-396.000	Prior Year Reserves	200,800	.00	.00	.00	.00	.00
	Total Prior Year Reserves:	200,800	.00	.00	.00	.00	.00
Eastern Salisbury Fire							
43-411.213	P&I- 2005 Fire Truck	4,826	4,826	100.0	11,583	.00	.00
43-411.214	P & I - 2007 Fire Truck	7,722	7,722	100.0	7,722	.00	.00
43-411.215	P & I - 2009 Fire Truck	11,583	11,583	100.0	11,583	.00	.00
43-411.216	P & I - 2013 Fire Truck	7,722	7,722	100.0	7,722	.00	.00
43-411.217	P & I - 2017 Fire Truck	12,141	12,141	100.0	12,141	.00	.00
43-411.600	Capital Construction- ESFD	25,000	.00	.00	15,000	.00	.00
43-411.700	Capital Equipment- ESFD	300,000	.00	.00	.00	.00	.00
	Total Eastern Salisbury Fire:	368,994	43,995	11.9%	65,751	.00	.00
Debt Service - Principal							
43-471.213	Principal- 2005 Fire Truck	.00	.00	.00	.00	.00	.00
43-471.214	Principal- 2008 Fire Truck	.00	.00	.00	.00	.00	.00
43-471.215	Principal- 2009 Fire Truck	.00	.00	.00	.00	.00	.00
43-471.216	Principal- 2013 Fire Truck	.00	.00	.00	.00	.00	.00
43-471.217	Principal- 2017 Fire Truck	.00	.00	.00	.00	.00	.00
	Total Debt Service - Principal:	.00	.00	.00	.00	.00	.00
Debt Service - Interest							
43-472.213	Interest- 2005 Fire Truck	.00	.00	.00	.00	.00	.00
43-472.214	Interest- 2008 Fire Truck	.00	.00	.00	.00	.00	.00
43-472.215	Interest- 2009 Fire Truck	.00	.00	.00	.00	.00	.00
43-472.216	Interest- 2013 Fire Truck	.00	.00	.00	.00	.00	.00
43-472.217	Interest- 2017 Fire Truck	.00	.00	.00	.00	.00	.00
	Total Debt Service - Interest:	.00	.00	.00	.00	.00	.00
Reserves							
43-490.740	Transfer to Fund Balance	.00	.00	.00	87,599	.00	.00

Account Number	Account Title	2020-20 Current year Budget	2020-20 Current year Actual	% of Budget	2019-19 Prior year Budget	2019-19 Prior year Actual	% of Budget
	Total Reserves:	.00	.00	.00	87,599	.00	.00
	Capital Fire Fund Revenue Total:	368,994	43,995	11.9%	153,350	50,752	33.1%
	Capital Fire Fund Expenditure Total:	368,994	43,995	11.9%	153,350	.00	.00
	Net Total Capital Fire Fund:	.00	.00	.00	.00	50,752	.00

Account Number	Account Title	2020-20 Current year Budget	2020-20 Current year Actual	% of Budget	2019-19 Prior year Budget	2019-19 Prior year Actual	% of Budget
Capital Water Fund							
Interest							
46-341.000	Interest Income	7,200	.00	.00	6,300	.00	.00
	Total Interest:	7,200	.00	.00	6,300	.00	.00
Interfund Transfers							
46-392.060	Transfer from Water Fund	112,319	.00	.00	130,000	.00	.00
	Total Interfund Transfers:	112,319	.00	.00	130,000	.00	.00
Prior Year Reserves							
46-396.000	Prior Year Reserves	.00	.00	.00	86,039	.00	.00
	Total Prior Year Reserves:	.00	.00	.00	86,039	.00	.00
Water System Operations							
46-448.600	Capital Construction-Fac Maint	.00	.00	.00	12,000	.00	.00
	Total Water System Operations:	.00	.00	.00	12,000	.00	.00
Debt Service - Principal							
46-471.203	Principal - 2016 Bonds	.00	.00	.00	142,400	.00	.00
	Total Debt Service - Principal:	.00	.00	.00	142,400	.00	.00
Debt Service - Interest							
46-472.203	Interest- 2016 Bonds	62,319	31,160	50.0%	67,939	33,970	50.0%
	Total Debt Service - Interest:	62,319	31,160	50.0%	67,939	33,970	50.0%
Department: 490							
46-490.740	Transfer to Reserves	57,200	.00	.00	.00	.00	.00
	Total Department: 490:	57,200	.00	.00	.00	.00	.00
	Capital Water Fund Revenue Total:	119,519	.00	.00	222,339	.00	.00
	Capital Water Fund Expenditure Total:	119,519	31,160	26.1%	222,339	33,970	15.3%
	Net Total Capital Water Fund:	.00	31,160-	.00	.00	33,970-	.00

Account Number	Account Title	2020-20 Current year Budget	2020-20 Current year Actual	% of Budget	2019-19 Prior year Budget	2019-19 Prior year Actual	% of Budget
Capital Sewer Fund							
Interest							
48-341.000	Interest Income	9,000	.00	.00	7,100	.00	.00
	Total Interest:	9,000	.00	.00	7,100	.00	.00
Interfund Transfers							
48-392.080	Transfer from Sewer Fund	350,000	253,053	72.3%	200,000	.00	.00
	Total Interfund Transfers:	350,000	253,053	72.3%	200,000	.00	.00
Prior Year Reserves							
48-396.000	Prior Year Reserves	.00	.00	.00	61,881	.00	.00
	Total Prior Year Reserves:	.00	.00	.00	61,881	.00	.00
Sewer System Operations							
48-429.372	I&I - Repairs & Maintenance	250,000	16,962	6.8%	200,000	9,703	4.9%
48-429.604	Riverside/Cardinal Pump Str	.00	3,049	.00	.00	1,915	.00
48-429.607	Cured in Place Pipe Lining	25,000	14,640	58.6%	.00	7,812	.00
	Total Sewer System Operations:	275,000	34,651	12.6%	200,000	19,429	9.7%
Debt Service - Principal							
48-471.203	Principal- 2016 Bonds	.00	.00	.00	45,600	.00	.00
	Total Debt Service - Principal:	.00	.00	.00	45,600	.00	.00
Debt Service - Interest							
48-472.203	Interest- 2016 Bonds	21,557	10,778	50.0%	23,381	11,690	50.0%
	Total Debt Service - Interest:	21,557	10,778	50.0%	23,381	11,690	50.0%
Department: 490							
48-490.740	Transfer to Reserves	62,443	.00	.00	.00	.00	.00
	Total Department: 490:	62,443	.00	.00	.00	.00	.00
	Capital Sewer Fund Revenue Total:	359,000	253,053	70.5%	268,981	.00	.00
	Capital Sewer Fund Expenditure Total:	359,000	45,429	12.7%	268,981	31,120	11.6%
	Net Total Capital Sewer Fund:	.00	207,624	.00	.00	31,120-	.00

Account Number	Account Title	2020-20 Current year Budget	2020-20 Current year Actual	% of Budget	2019-19 Prior year Budget	2019-19 Prior year Actual	% of Budget
Payroll Fund							
Interest							
90-341.000	Interest Income	.00	108	.00	.00	155	.00
	Total Interest:	.00	108	.00	.00	155	.00
	Payroll Fund Revenue Total:	.00	108	.00	.00	155	.00
	Payroll Fund Expenditure Total:	.00	.00	.00	.00	.00	.00
	Net Total Payroll Fund:	.00	108	.00	.00	155	.00
	Total Asset:	.00	.00	.00	.00	.00	.00
	Total Liability:	.00	.00	.00	.00	.00	.00
	Total Equity:	.00	.00	.00	.00	.00	.00
	Total Revenue:	16,903,932	4,213,616	24.9%	15,777,8	4,132,552	26.2%
	Total Expenditure:	16,903,932	4,066,553	24.1%	15,777,8	3,510,292	22.2%
	Net Grand Totals:	.00	147,062	.00	.00	622,260	.00

Report Criteria:

Detail report.
Invoice detail records above \$0 included.
Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
A-B-E Laboratory							
A-B-E Laboratory	4118	06-448.316	2020-Apr water analysis	04/20/20	340.00	.00	
Total A-B-E Laboratory:					340.00	.00	
Active 911 Inc							
Active 911 Inc	167625	01-410.420	2020-Yearly Subscription & Dues	05/14/20	143.00	.00	
Total Active 911 Inc:					143.00	.00	
AT&T Mobility							
AT&T Mobility	5182020	01-415.320	2020-May wireless charges for 5 tablets	05/18/20	113.50	113.50	05/21/20
Total AT&T Mobility:					113.50	113.50	
Bank of America							
Bank of America	5092020	01-410.319	Adobe software annual subscription	05/09/20	254.27	.00	
Total Bank of America:					254.27	.00	
Bethlehem, City of							
Bethlehem, City of	5112020	06-448.368	2020-Apr-4 resale customers	05/11/20	340.04	.00	
Bethlehem, City of	5112020	06-448.363	2020-Apr-Hydrant rental	05/11/20	880.00	.00	
Bethlehem, City of	5152020	08-429.368	1Q2020 Sewer	05/15/20	46,850.11	.00	
Total Bethlehem, City of:					48,070.15	.00	
Boyko's Petroleum Service Inc.							
Boyko's Petroleum Service	37796	01-409.373	Repair fuel pump	05/06/20	282.00	.00	
Total Boyko's Petroleum Service Inc.:					282.00	.00	
CodeMaster							
CodeMaster	CDM-014-178	01-413.307	2020-Apr-Plan Review	05/13/20	665.00	.00	
CodeMaster	CDM-014-178	01-413.308	2020-Apr-Comm Plan Review	05/13/20	710.00	.00	
Total CodeMaster:					1,375.00	.00	
Csaszar, Brian							
Csaszar, Brian	5082020	01-430.192	2020 Clothing Allowance	05/08/20	44.98	.00	
Total Csaszar, Brian:					44.98	.00	
Davison & McCarthy							
Davison & McCarthy	25686	01-404.310	2020-Apr-General Matters	05/04/20	1,637.18	.00	
Davison & McCarthy	25687	01-414.310	2020-Apr-Planning Commission	05/04/20	104.00	.00	
Davison & McCarthy	25688	01-404.310	2020-Apr-Cornerstone Consultant Co-Conditional Use Application	05/04/20	67.20	.00	
Davison & McCarthy	25689	01-404.310	2020-Apr-Board of Commissioners	05/04/20	130.00	.00	
Davison & McCarthy	25690	01-404.310	2020-Apr-Code Master Agreement-2018	05/04/20	39.00	.00	
Davison & McCarthy	25691	01-404.318	2020-Apr-Samuel M Gentile Minor Subdivision	05/04/20	143.00	.00	
Davison & McCarthy	25692	08-429.310	2020-Apr-Sewer Agreement with				

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
			Fountain Hill	05/04/20	2,236.00	.00	
Davison & McCarthy	25693	01-404.318	2020-Apr-Plot 886 LLC-Land Development	05/04/20	52.00	.00	
Davison & McCarthy	25694	01-404.318	2020-Apr-1239 Voortman Ave	05/04/20	715.00	.00	
Davison & McCarthy	25695	01-404.318	2020-Apr-Plot 886 LLC-Land Development	05/04/20	143.00	.00	
Davison & McCarthy	25696	01-404.310	2020-Apr-South Mall-Metro Commercial Mgt Conditional Use-Food Truck Event	05/04/20	39.00	.00	
Davison & McCarthy	25697	01-404.318	2020-Apr-2950 Keystone Ave Re-Subdivision	05/04/20	78.00	.00	
Davison & McCarthy	25698	01-404.318	2020-Apr-1539 Butz Lane Minor Subdivision	05/04/20	91.00	.00	
Davison & McCarthy	25700	01-404.310	2020-Apr-Liens-2020	05/04/20	208.00	.00	
Davison & McCarthy	25701	01-404.318	2020-Apr-Street Vacation-Eisenhower Ave	05/04/20	26.00	.00	
Davison & McCarthy	25702	01-404.318	2020-Apr-1221 S Fairview Rd-Zoning Violation	05/04/20	78.00	.00	
Davison & McCarthy	25703	01-404.318	2020-Apr-1507 Lehigh Ave-Zoning Violation	05/04/20	189.54	.00	
Davison & McCarthy	25704	01-404.310	2020-Apr-Daniel Nigro-Summary Appeal	05/04/20	182.00	.00	
Davison & McCarthy	25705	01-404.318	2020-Apr-820 Public Rd Minor Subdivision	05/04/20	195.00	.00	
Davison & McCarthy	25706	01-404.318	2020-Apr-1453 Lehigh Ave Minor Subdivision	05/04/20	221.00	.00	
Davison & McCarthy	25707	01-414.310	2020-Apr-Zoning Appeal-1031 Miller St	05/04/20	82.13	.00	
Davison & McCarthy	25708	01-404.318	2020-Apr-Grading plan waiver-1248 Taft Ave	05/04/20	195.00	.00	
Davison & McCarthy	25714	01-404.310	2020-Apr-Western Salisbury Volunteer Fire Co Inc	05/04/20	78.00	.00	
Davison & McCarthy	5042020	01-404.318	2020-Apr-3240 Eisenhower Ave	05/04/20	52.00	.00	
Davison & McCarthy	5202020	01-404.310	Credit-Inv#'s 23065 & 23292-billed in error	05/20/20	403.00-	.00	
Total Davison & McCarthy:					6,578.05	.00	
Diefenderfer, Orlando							
Diefenderfer, Orlando	62641	01-401.375	Programming changes	05/18/20	158.54	.00	
Total Diefenderfer, Orlando:					158.54	.00	
Dispatch Answering Service							
Dispatch Answering Servic	204B150	01-430.320	610-782-5572-May 2020	04/29/20	15.00	.00	
Dispatch Answering Servic	204B150	06-448.320	610-782-5025-May 2020	04/29/20	19.95	.00	
Dispatch Answering Servic	204B150	01-401.320	Answr Service/Pump Stn Alrm-May 2020	04/29/20	389.00	.00	
Total Dispatch Answering Service:					423.95	.00	
Double M Productions							
Double M Productions	32692	01-430.192	Public works shirt order	02/12/20	861.20	.00	
Total Double M Productions:					861.20	.00	
Emergency Reporting							
Emergency Reporting	23068	01-410.210	NEMSIS Annual Subscription	05/15/20	750.00	.00	
Total Emergency Reporting:					750.00	.00	
Emmaus, Borough of							
Emmaus, Borough of	4550	08-429.532	1Q2020 sewer	05/18/20	982.25	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Emmaus, Borough of:					982.25	.00	
Foreman, Nicole							
Foreman, Nicole	5132020	01-367.500	Refund-Cancelled pavillion reservation	05/13/20	100.00	.00	
Total Foreman, Nicole:					100.00	.00	
Garden State Highway Products Inc							
Garden State Highway Pro	PSIN012989	01-410.260	LED lights for Stop Signs	04/24/20	3,037.60	.00	
Total Garden State Highway Products Inc:					3,037.60	.00	
GM Polygraph Exams LLC							
GM Polygraph Exams LLC	5142020	01-406.315	Polygraph Exams-Surridge/Campanelli/Cox/Seeley/Geist	05/14/20	2,250.00	.00	
Total GM Polygraph Exams LLC:					2,250.00	.00	
Home Depot Credit Services							
Home Depot Credit Service	51341	01-430.240	Concrete mix	04/23/20	141.12	.00	
Home Depot Credit Service	CR1191640&1190	01-430.240	Credit-returns	04/23/20	49.09-	.00	
Total Home Depot Credit Services:					92.03	.00	
Keycodes Inspection Agency							
Keycodes Inspection Agen	15015	01-413.306	Inspection-4/30/2020-1250 SCCB-LVHN Renovations	05/05/20	390.00	.00	
Total Keycodes Inspection Agency:					390.00	.00	
Keystone Automotive Operations							
Keystone Automotive Oper	4302020	01-410.251	Duplicate credit	04/30/20	15.00	.00	
Total Keystone Automotive Operations:					15.00	.00	
Keystone Consulting Engineers							
Keystone Consulting Engin	170035	48-429.607	2020-Apr-2019 Sanitary Sewer CIPP Lining Project	04/08/20	111.50	.00	
Keystone Consulting Engin	170036	01-408.318	2020-Apr-Plot 886 LLC	05/14/20	834.75	.00	
Keystone Consulting Engin	170037	01-436.313	2020-Apr-MS4 Construction Projects	05/14/20	947.75	.00	
Keystone Consulting Engin	170038	41-408.313	2020-Apr-New Fire Station	05/14/20	2,014.25	.00	
Keystone Consulting Engin	170039	01-408.318	2020-Apr-1539 Butz Lane Minor Subdivision	05/14/20	27.88	.00	
Keystone Consulting Engin	170040	01-408.313	2020-Apr-Planning Commission	05/14/20	334.50	.00	
Keystone Consulting Engin	170041	08-429.313	2020-Apr-General Engineering-Sewer Matters	05/14/20	4,068.26	.00	
Keystone Consulting Engin	170042	08-429.372	2020-Apr-I&I Removal Program	05/14/20	2,070.50	.00	
Keystone Consulting Engin	170043	48-429.607	2020-Apr-2020 Sanitary Sewer CIPP Lining Project	05/14/20	477.50	.00	
Keystone Consulting Engin	170044	01-408.318	2020-Apr-820 Public Rd Minor Subdivision	05/14/20	1,477.38	.00	
Keystone Consulting Engin	170045	01-408.318	2020-Apr-1248 Taft Ave Grading Plan	05/14/20	111.50	.00	
Keystone Consulting Engin	170046	01-408.318	2020-Apr-LVHN Ed Expansion	05/14/20	446.00	.00	
Total Keystone Consulting Engineers:					12,921.77	.00	
Kistler O'Brien Fire Protectn							
Kistler O'Brien Fire Protect	130610	01-409.373	2020 Annual inspection	04/27/20	1,816.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Kistler O'Brien Fire Protectn:					1,816.00	.00	
Kovatch Ford							
Kovatch Ford	102228	41-200202	Upfitting for new police vehicle	02/25/20	5,266.41	.00	
Kovatch Ford	102228	41-410.250	Upfitting for new police vehicle	02/25/20	2,160.41	.00	
Total Kovatch Ford:					7,426.82	.00	
Lawson Products							
Lawson Products	9307581020	01-451.240	Caution tape	05/12/20	127.97	.00	
Total Lawson Products:					127.97	.00	
Lehigh County Authority							
Lehigh County Authority	6259	06-448.363	1Q20 hydrant rentals	04/24/20	1,095.26	.00	
Total Lehigh County Authority:					1,095.26	.00	
LYNX Computer Technologies							
LYNX Computer Technolog	604563	01-407.319	LYNXcare Platinum-Feb 2020	03/17/20	1,830.00	.00	
LYNX Computer Technolog	604563	01-410.319	LYNXcare Platinum-Feb 2020	03/17/20	2,520.00	.00	
LYNX Computer Technolog	604563	06-448.319	LYNXcare Platinum-Feb 2020	03/17/20	394.00	.00	
LYNX Computer Technolog	604563	08-429.319	LYNXcare Platinum-Feb 2020	03/17/20	394.00	.00	
LYNX Computer Technolog	604563	10-407.319	LYNXcare Platinum-Feb 2020	03/17/20	142.00	.00	
Total LYNX Computer Technologies:					5,280.00	.00	
Madle's Hardware							
Madle's Hardware	198141	10-409.240	keys/lock/sprayer	04/22/20	83.31	.00	
Madle's Hardware	198202	01-436.240	Drylok fast plug	04/27/20	37.98	.00	
Madle's Hardware	198247	01-436.240	Drylok fast plug	04/29/20	37.98	.00	
Madle's Hardware	198476	01-414.240	Phone Cable	05/12/20	9.99	.00	
Total Madle's Hardware:					169.26	.00	
Martinez, Melitza							
Martinez, Melitza	5122020	01-367.500	Refund-Canelled pavillion reservation	05/12/20	100.00	.00	
Total Martinez, Melitza:					100.00	.00	
Mid-Atlantic Fire & Air Corp.							
Mid-Atlantic Fire & Air Corp	70466	01-410.375	Calibration QRAE3 gas detectors	05/11/20	75.00	.00	
Total Mid-Atlantic Fire & Air Corp.:					75.00	.00	
Morning Call, The							
Morning Call, The	4302020	01-406.341	Ad: 2/16/20-P/Z Officer	04/30/20	578.40	.00	
Total Morning Call, The:					578.40	.00	
Motors Plus Inc.							
Motors Plus Inc.	37362	01-410.251	#211-Oil change/top off fluids/tighten steering shaft/exhaust clamps	04/29/20	378.73	.00	
Motors Plus Inc.	37367	01-410.251	#210-oil change/top off fluids/high beam headlights	05/11/20	102.71	.00	
Motors Plus Inc.	37381	01-410.251	#202-oil change/top off fluids/head light/inspection/rear shocks	05/07/20	653.30	.00	
Motors Plus Inc.	37422	01-410.251	#222-Inspection	05/13/20	23.23	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Motors Plus Inc.:					1,157.97	.00	
MP Outfitters							
MP Outfitters	39304-5	01-410.238	Radio Earpiece-Reavis	05/11/20	39.99	.00	
Total MP Outfitters:					39.99	.00	
Mr. John Inc.							
Mr. John Inc.	5891308	01-451.315	Franko Park-4/22/20-5/19/2020	04/22/20	157.41	.00	
Mr. John Inc.	5891309	01-451.315	Laubach Park-4/22/20-5/19/2020	04/22/20	157.41	.00	
Mr. John Inc.	5891310	01-451.315	Lindberg Park-4/22/20-5/19/2020	04/22/20	157.41	.00	
Total Mr. John Inc.:					472.23	.00	
PA One Call System Inc.							
PA One Call System Inc.	857492	01-401.320	2020-May-Voice/Fax messages	04/30/20	222.10	.00	
Total PA One Call System Inc.:					222.10	.00	
PAPCO							
PAPCO	2969393	01-410.231	Diesel	05/06/20	.18	.00	
PAPCO	2969393	01-430.231	Diesel	05/06/20	99.34	.00	
PAPCO	2969393	06-448.231	Diesel	05/06/20	2.66	.00	
PAPCO	2969393	08-429.231	Diesel	05/06/20	2.66	.00	
PAPCO	2969393	03-413.231	Diesel	05/06/20	17.65	.00	
PAPCO	2969394	01-401.231	Unleaded Gasoline	05/06/20	5.45	.00	
PAPCO	2969394	01-410.231	Unleaded Gasoline	05/06/20	248.02	.00	
PAPCO	2969394	06-448.231	Unleaded Gasoline	05/06/20	33.69	.00	
PAPCO	2969394	08-429.231	Unleaded Gasoline	05/06/20	33.69	.00	
PAPCO	2969394	03-413.231	Unleaded Gasoline	05/06/20	17.10	.00	
PAPCO	2969394	01-430.231	Unleaded Gasoline	05/06/20	51.19	.00	
PAPCO	2972643	01-410.231	Diesel	05/14/20	.28	.00	
PAPCO	2972643	01-430.231	Diesel	05/14/20	156.47	.00	
PAPCO	2972643	06-448.231	Diesel	05/14/20	4.19	.00	
PAPCO	2972643	08-429.231	Diesel	05/14/20	4.19	.00	
PAPCO	2972643	03-413.231	Diesel	05/14/20	27.80	.00	
PAPCO	2972645	01-401.231	Unleaded Gasoline	05/14/20	11.98	.00	
PAPCO	2972645	01-410.231	Unleaded Gasoline	05/14/20	545.49	.00	
PAPCO	2972645	01-430.231	Unleaded Gasoline	05/14/20	112.58	.00	
PAPCO	2972645	06-448.231	Unleaded Gasoline	05/14/20	74.09	.00	
PAPCO	2972645	08-429.231	Unleaded Gasoline	05/14/20	74.09	.00	
PAPCO	2972645	03-413.231	Unleaded Gasoline	05/14/20	37.62	.00	
Total PAPCO:					1,560.41	.00	
PPL Electric Utilities							
PPL Electric Utilities	5052020	01-451.361	62400-52006	05/05/20	12.14	.00	
PPL Electric Utilities	5052020	08-429.361	15450-07002	05/05/20	29.57	.00	
PPL Electric Utilities	5052020	08-429.361	08450-07007	05/05/20	30.10	.00	
PPL Electric Utilities	5052020	08-429.361	32650-08001	05/05/20	30.98	.00	
PPL Electric Utilities	5052020	08-429.361	42850-08008	05/05/20	30.29	.00	
PPL Electric Utilities	5052020	08-429.361	56060-06003	05/05/20	31.43	.00	
PPL Electric Utilities	5052020	01-451.361	54060-05002	05/05/20	27.64	.00	
PPL Electric Utilities	5052020	06-448.361	30460-06001	05/05/20	462.64	.00	
PPL Electric Utilities	5052020	03-411.320	82900-03000	05/05/20	429.48	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total PPL Electric Utilities:					1,084.27	.00	
RCN							
RCN	072673601-00122	01-410.315	2020-June High Speed Internet	05/17/20	158.00	.00	
Total RCN:					158.00	.00	
ReadyRefresh by Nestle							
ReadyRefresh by Nestle	10E0436481527	01-409.366	2020-Apr-Acct#0436481527-Admin	05/06/20	72.04	.00	
ReadyRefresh by Nestle	10E0436481543	01-409.366	2020-Apr-Acct#0436481543-Police	05/06/20	57.67	.00	
ReadyRefresh by Nestle	10E0436481576	01-409.366	2020-Apr-Acct#0436481576-DPW	05/06/20	17.56	.00	
ReadyRefresh by Nestle	E0441704392	01-409.366	2020-Apr-Acct#0441704392-Franko	05/06/20	4.23	.00	
Total ReadyRefresh by Nestle:					151.50	.00	
Ressler, Carol							
Ressler, Carol	5132020	01-367.500	Refund-Canceled pavillion reservation	05/13/20	25.00	.00	
Ressler, Carol	5132020	01-380.000	Refund-Canceled pavillion reservation	05/13/20	50.00	.00	
Total Ressler, Carol:					75.00	.00	
Seitz Bros Exterminating Co							
Seitz Bros Exterminating Co	2316619	01-410.315	Pest control for the pole bldg	04/30/20	50.00	.00	
Total Seitz Bros Exterminating Co:					50.00	.00	
Service Electric Cable TV							
Service Electric Cable TV	050120	01-410.315	Prolog Express -May 2020	05/01/20	81.09	.00	
Total Service Electric Cable TV:					81.09	.00	
Service Electric Telephone Co							
Service Electric Telephone	5152020	03-411.320	Acct#-0000050426-ESFC-5/2020	05/15/20	83.36	.00	
Service Electric Telephone	5152020	01-403.240	Acct#-0000044158-Minger phone line-5/2020	05/15/20	20.84	.00	
Service Electric Telephone	5152020	01-401.320	Acct#-0000044158-Township phone line-5/2020	05/15/20	592.12	.00	
Total Service Electric Telephone Co:					696.32	.00	
Shammy Shine Car Washes							
Shammy Shine Car Washes	43020	01-410.315	Police Car Washes-4/1-4/30/20	04/30/20	75.00	.00	
Total Shammy Shine Car Washes:					75.00	.00	
Staples Advantage							
Staples Advantage	3446472249	01-409.240	Multi-fold towels/C-fold	04/14/20	140.04	.00	
Total Staples Advantage:					140.04	.00	
Stotz/Fatzinger Office Supply							
Stotz/Fatzinger Office Supp	251447	01-401.240	Masks	05/08/20	200.00	.00	
Stotz/Fatzinger Office Supp	251791	01-401.240	Social distancing floor signs	05/19/20	125.00	.00	
Stotz/Fatzinger Office Supp	251906	01-401.240	Business Cards-Lipkin	05/21/20	66.00	.00	
Total Stotz/Fatzinger Office Supply:					391.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Times News							
Times News	100480552-05132	01-401.341	Ad: 5/13-5/14/20-CSC Meeting	05/14/20	61.20	.00	
Total Times News:					61.20	.00	
Upper Saucon Township							
Upper Saucon Township	200424	10-431.303	Compost site expenses	04/24/20	115.89	.00	
Total Upper Saucon Township:					115.89	.00	
Veritext Mid-Atlantic							
Veritext Mid-Atlantic	PA4129531	01-414.316	ZHB-1/07/2020	01/09/20	357.73	.00	
Veritext Mid-Atlantic	PA4200647	01-414.316	ZHB-2/4/2020	02/19/20	746.01	.00	
Veritext Mid-Atlantic	PA4325498	01-414.316	ZHB-3/09/2020	05/20/20	177.15	.00	
Total Veritext Mid-Atlantic:					1,280.89	.00	
Verizon							
Verizon	5142020	06-448.320	610-435-4231-Flxr Ave wtr pump strn-5/2020	05/14/20	42.82	.00	
Verizon	5272020	01-410.320	610-433-0563-monitor traffic signals CCB-05/2020	05/27/20	36.91	.00	
Total Verizon:					79.73	.00	
Zulic, Brian							
Zulic, Brian	51220	01-410.215	Reimb-K-9 food	05/12/20	300.00	.00	
Total Zulic, Brian:					300.00	.00	
Grand Totals:					104,044.63	113.50	

Report Criteria:

Detail report.

Invoice detail records above \$0 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Total General Fund:					32,502.89	113.50	
Fire Fund							
Total Fire Fund:					613.01	.00	
Water Fund							
Total Water Fund:					3,689.34	.00	
Sewer Fund							
Total Sewer Fund:					56,868.12	.00	
Refuse & Recycling Fund							
Total Refuse & Recycling Fund:					341.20	.00	
Capital General Fund							
Total Capital General Fund:					9,441.07	.00	
Capital Sewer Fund							
Total Capital Sewer Fund:					589.00	.00	
Grand Totals:					104,044.63	113.50	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
May 14, 2020
REGULAR MEETING – 7:00 PM**

**SPECIAL NOTIFICATION - This public meeting of the Salisbury Township Board of Commissioners was held online using the Zoom virtual meeting platform due to the COVID-19 pandemic and social distancing guidelines.*

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:05 p.m.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
Rodney Conn, Vice-President
James Seagreaves, President Pro-Tempore
Joanne Ackerman – EXCUSED
Heather Lipkin

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
John Andreas, Director of Public Works
Kevin Soberick, Chief of Police
Kerry Rabold, Community Development
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich welcomed the attendees to the regular meeting of the Board of Commissioners for May 14, 2020. She noted that the meeting is being held online using the Zoom virtual meeting platform due to the current COVID-19 conditions and with respect to social distancing and public gathering guidelines. Ms. Bonaskiewich commented that the meeting is being recorded electronically for the purpose of taking the Minutes and asked that attendees keep background noise to a minimum. She stated that if anyone would like to comment on a particular agenda item or during courtesy of the floor, he/she should unmute his/herself and use the hand raise button. All public comments on agenda items will be taken prior to the vote and all public comments related

to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich requested speakers to please announce his/her name and address.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Seagreaves, seconded by Commissioner Conn, to approve the list of Bills Payable for the periods 4/18/2020-5/8/2020, broken down as follows:

\$185,902.16 = GENERAL
\$1,436.73 = FIRE
\$0 = LIBRARY
\$11,518.76 = WATER
\$22,113.09 = SEWER
\$111,139.45 = REFUSE & RECYCLING
\$10,873.66 = HIGHWAY AID
\$20,238.17 = CAPITAL GENERAL
\$31,159.68 = CAPITAL WATER
\$12,191.53 = CAPITAL SEWER
\$428,565.90 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER LIPKIN – YES
COMMISSIONER ACKERMAN – EXCUSED
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 4-0.

MINUTES

April 9, 2020

Commissioner Brinton declared the Minutes of April 9, 2020 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

Resolution to Appoint the Township Zoning Officer.

Ms. Bonaskiewich commented that in the three months since Ms. Sopka's resignation, the position of Zoning Officer has been vacant, but the duties of the position have been fulfilled by Ms. Kerry

Rabold, the administrative assistant for the Community Development department. She stated that over those three months, Ms. Rabold has demonstrated that she possesses the skills and abilities to carry out the required duties of the Zoning Officer, and she would like to move forward with officially appointing Ms. Rabold to the position of Planning and Zoning Officer. Ms. Bonaskiewich noted that as per the Township Ordinance, the position of Zoning Officer must be approved by the Board of Commissioners.

Motion by Commissioner Conn, seconded by Commissioner Lipkin, to adopt Resolution No. 05-2020-1677, appointing Ms. Kerry Rabold to the position of Township Zoning Official.

Roll Call:

COMMISSIONER LIPKIN – YES
COMMISSIONER ACKERMAN – EXCUSED
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 4-0.

Resolution to Appoint the Township Floodplain Administrator.

Ms. Bonaskiewich commented that this appointment is typically made bi-annually at the re-organization meetings in January. She noted that historically, the Floodplain Administrator has been the Planning and Zoning Officer as it is in the job description.

Motion by Commissioner Seagreaves, seconded by Commissioner Lipkin, to adopt Resolution No. 05-2020-1678, appointing Ms. Kerry Rabold as the Township Floodplain Administrator.

Roll Call:

COMMISSIONER LIPKIN – YES
COMMISSIONER ACKERMAN – EXCUSED
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 4-0.

Resolution to Authorize the Township Manager to Execute CDBG Grant Application and Provide for a Ten Percent (10%) Match Commitment for the 2021 Sanitary Sewer Rehab Project.

Motion by Commissioner Seagreaves, seconded by Commissioner Lipkin, to adopt Resolution No. 05-2020-1676, authorizing the Township Manager to execute a CDBG Grant Application and provide for a ten percent (10%) match commitment for the 2021 Sanitary Sewer Rehab Project.

Roll Call:

COMMISSIONER LIPKIN – YES
COMMISSIONER ACKERMAN – EXCUSED
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 4-0.

MOTIONS

Motion to Authorize Renewal of Franko Lease Agreement.

Ms. Bonaskiewich stated that Mrs. Valentine Durner would like to renew the lease agreement another year for the farmhouse at Franko farm.

Motion by Commissioner Conn, seconded by Commissioner Lipkin, to authorize the renewal of Franko Lease Agreement.

Roll Call:

COMMISSIONER LIPKIN – YES
COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 5-0.

Motion to Accept the Resignation of Township Commissioner, Ms. Joanne Ackerman.

Ms. Bonaskiewich stated that Ms. Ackerman expressed her desire to resign from the Board of Commissioners in order to focus on a personal health issue.

Motion by Commissioner Conn, seconded by Commissioner Seagreaves, to accept with regret the resignation of Township Commissioner, Ms. Joanne Ackerman.

Roll Call:

COMMISSIONER LIPKIN – YES
COMMISSIONER ACKERMAN – EXCUSED
COMMISSIONER SEAGREAVES – YES
COMMISSIONER CONN – YES
COMMISSIONER BRINTON – YES

The Motion passed by 4-0.

Ms. Bonaskiewich noted that the Township must now look for a replacement to fill the vacancy in Ward 5. Attorney Ashley stated that the appointed replacement would serve through December 31, 2021 since the election must take place at the next municipal election in November 2021.

PRIVILEGE OF THE FLOOR

Commissioner Seagraves thanked several police officers and Mr. Nicolo on behalf of Mrs. Dove on **Byfield Street** regarding a parking issue.

Commissioner Seagreaves thanked Mr. Nicolo for resolving an issue regarding home construction on **Bobalew Trail**.

Commissioner Conn thanked the Department of Public Works for facilitating the opening of the **Drop-off Centers**. Ms. Bonaskiewich noted that the process has been going very well.

Commissioner Brinton inquired about the **Zoning Hearing Board** meeting scheduled for June 2, 2020. Ms. Bonaskiewich stated that the meeting will be held using the Zoom platform.

Commissioner Brinton announced that **voting** will still be held at the Township building on June 2, 2020. She stated that there will be precautions in place and encouraged residents to obtain a write-in ballot if he or she does not want to vote in person.

Commissioner Brinton thanked Ms. Rabold for her response to a letter from NEPA Investment.

Chief Soberick stated that the **Police Department** had worked together with the Collective Bargaining Unit and Ms. Bonaskiewich to come up with an alternative schedule to keep officers safe while maintaining the appropriate coverage. He noted that while working, officers used personal protective equipment and had their cars sanitized. Chief Soberick commented that while the call volume decreased, the severity of the calls did not.

Mr. Nicolo stated that he believes the Township will be in good hands with Ms. Kerry Rabold as the **Planning and Zoning Officer** and offered his congratulations.

Attorney Ashley commented that they are making progress in regards to the matter with **Fountain Hill**.

ADJOURNMENT

Commissioner Lipkin made a motion to adjourn the meeting. Seconded by Commissioner Conn. The time was 7:38 pm.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on May 14, 2020.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

DRAFT