

**SALISBURY TOWNSHIP**  
**Lehigh County, Pennsylvania**  
**Board of Commissioners Meeting**  
**Regular Meeting Agenda—February 27, 2020**  
**7:00 PM**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Notifications:**
  - All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
  - Public sessions of the Salisbury Township Board of Commissioners are held in the Board Room at the Township Building, 2900 South Pike Ave., Allentown, PA 18103
  - Public Comment Period Policy—Three (3) Minutes Rule
- 4. Bills Payables – Period 2/8/20 - 2/21/20**
- 5. Approval of the Minutes –February 13, 2020**
- 6. New Business**
  - A. ORDINANCES** (*none*)
  - B. RESOLUTIONS**
    1. Resolution to Appoint Barry Isett & Associates as the Township’s Building Code Official effective 04/01/20
  - C. MOTIONS**
    1. Conditional Use Hearing – 3300 Lehigh St. (flower tent)
    2. Motion to Authorize the Engagement of Kirk Summa LLC to Conduct Fire Department Audits
- 7. Courtesy of the Floor:** (opportunity for public comment on non-agenda items)
- 8. Adjournment**

*\*Executive Session to follow*

## Report Criteria:

Detail report.  
Invoice detail records above \$0 included.  
Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>Allegra</b>							
Allegra	70867	01-414.342	Signs for property postings	02/07/20	145.43	.00	
Total Allegra:					145.43	.00	
<b>Allied Control Services</b>							
Allied Control Services	313978	08-429.317	Installation of new Sanitary Sewer Meter & chart recorder at MS#1 & MS#8	01/31/20	3,965.00	.00	
Total Allied Control Services:					3,965.00	.00	
<b>Amazon Business</b>							
Amazon Business	1NKL-NMX3-HPX	01-410.240	Wall switch	02/10/20	74.32	.00	
Total Amazon Business:					74.32	.00	
<b>AT&amp;T Mobility</b>							
AT&T Mobility	020420	01-415.320	2020-Feb wireless charges for 5 tablets	02/04/20	118.76	.00	
Total AT&T Mobility:					118.76	.00	
<b>Atlantic Tactical</b>							
Atlantic Tactical	80691728	01-410.242	M-16's & Ammo	02/06/20	2,021.67	.00	
Total Atlantic Tactical:					2,021.67	.00	
<b>Bank of America</b>							
Bank of America	2920	01-414.318	3Q19 & 4Q2019-Permit Fees-DCED/UCC	02/09/20	594.00	.00	
Bank of America	2920	01-406.315	PA background check-Sell	02/09/20	22.00	.00	
Bank of America	2920	01-409.240	Spring for security door	02/09/20	42.43	.00	
Bank of America	2920	01-401.421	Webinar-"Public Service: This Road is Paved with Good Intentions"-Mgr	02/09/20	30.00	.00	
Bank of America	2920	01-413.421	Webinar-"Performing MS4 Outfall Inspections"-Asst. Mgr	02/09/20	45.00	.00	
Total Bank of America:					733.43	.00	
<b>Barco Products</b>							
Barco Products	SORCO56293	01-451.240	Pet waste bags	12/17/19	394.24	.00	
Total Barco Products:					394.24	.00	
<b>Beck, Charles</b>							
Beck, Charles	2192020	01-414.220	Planning Commission Mtg-2/11/2020	02/19/20	30.00	.00	
Total Beck, Charles:					30.00	.00	
<b>Berks County Intermediate Unit</b>							
Berks County Intermediate	104802	01-403.325	2020 Reminder notices- Postage	01/16/20	130.00	.00	
Berks County Intermediate	104802	01-403.454	2020-Reminder for township R/E tax	01/16/20	42.38	.00	
Berks County Intermediate	104802	03-480.454	2020-Reminder for township R/E tax	01/16/20	3.51	.00	
Berks County Intermediate	104802	04-480.454	2020-Reminder for township R/E tax	01/16/20	3.51	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Berks County Intermediate Unit:					179.40	.00	
<b>Bethlehem, City of</b>							
Bethlehem, City of	123120192	08-429.368	3Q2019 & 4Q2019 Sewer	12/31/19	90,416.98	.00	
Bethlehem, City of	21020	06-448.363	2020-Jan-Hydrant rental	02/10/20	880.00	.00	
Bethlehem, City of	21020	06-448.368	2020-Jan-4 resale customers	02/10/20	336.47	.00	
Total Bethlehem, City of:					91,633.45	.00	
<b>BLR</b>							
BLR	18852181	01-402.420	Fair Labor Standard Handbk-2020-Acct # 1296498	01/06/20	536.99	.00	
Total BLR:					536.99	.00	
<b>Broadway Service Center</b>							
Broadway Service Center	48789	01-430.315	Disposed of 11 tires	02/07/20	33.00	.00	
Total Broadway Service Center:					33.00	.00	
<b>Brown, James P.</b>							
Brown, James P.	2192020	01-414.220	Planning Commission Mtg-2/11/2020	02/19/20	25.00	.00	
Total Brown, James P.:					25.00	.00	
<b>Casey, Christopher</b>							
Casey, Christopher	2192020	01-406.171	2020-health reimbursement	02/19/20	150.00	.00	
Total Casey, Christopher:					150.00	.00	
<b>Casey, Lisa</b>							
Casey, Lisa	2182020	01-401.315	Mileage-Oct-Dec-various meeting refreshments	02/18/20	31.67	.00	
Total Casey, Lisa:					31.67	.00	
<b>Cedarbrook Sportsmen</b>							
Cedarbrook Sportsmen	2132020	01-465.540	2020 donation	02/13/20	250.00	.00	
Total Cedarbrook Sportsmen:					250.00	.00	
<b>CEEL</b>							
CEEL	07282961	01-410.420	2020-School Safety & Security Alert newsletter subscription	02/21/20	292.05	.00	
Total CEEL:					292.05	.00	
<b>Central Clay Products Inc</b>							
Central Clay Products Inc	1227	08-429.240	Manhole frames & lids	02/12/20	1,904.00	.00	
Total Central Clay Products Inc:					1,904.00	.00	
<b>CodeMaster</b>							
CodeMaster	CDM-014-175	01-413.307	2020-Jan-Residential inspections	02/11/20	315.00	.00	
CodeMaster	CDM-014-175	01-413.308	2020-Jan-Plan Review	02/11/20	4,884.00	.00	
CodeMaster	CDM-014-175	01-413.306	2020-Jan-Commercial inspections	02/11/20	75.00	.00	
CodeMaster	CDM-014-175	01-413.308	2020-Jan-Commercial Plan Review	02/11/20	5,016.68	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total CodeMaster:					10,290.68	.00	
<b>Commonwealth of Pennsylvania</b>							
Commonwealth of Pennsylv	1135828	06-448.318	2020-DEP Annual Fee-Inv 1083645/PWSID:3390062	01/23/20	10,000.00	.00	
Total Commonwealth of Pennsylvania:					10,000.00	.00	
<b>D S Correll Company Inc</b>							
D S Correll Company Inc	2202020	01-362.410	Refund-Duplicate permit	02/20/20	354.50	.00	
Total D S Correll Company Inc:					354.50	.00	
<b>Davison &amp; McCarthy</b>							
Davison & McCarthy	25232	01-404.310	2020-Jan-General Matters	02/04/20	670.68	.00	
Davison & McCarthy	25233	01-404.310	2020-Jan-Amendment to SALDO	02/04/20	143.00	.00	
Davison & McCarthy	25234	01-414.310	2020-Jan-Planning Commission	02/04/20	286.00	.00	
Davison & McCarthy	25235	01-404.310	2020-Jan-Sheriff's Sales	02/04/20	52.00	.00	
Davison & McCarthy	25236	01-404.310	2020-Jan-Cornerstone Consultant Co- Conditional Use Application	02/04/20	221.00	.00	
Davison & McCarthy	25237	01-404.310	2020-Jan-Septic Permits-Well Isolations-Waivers	02/04/20	382.60	.00	
Davison & McCarthy	25238	01-404.310	2020-Jan-Board of Commissioners	02/04/20	455.00	.00	
Davison & McCarthy	25239	01-404.310	2020-Jan-Keystone Novelties Distribution-Conditional Use Hearing	02/04/20	39.00	.00	
Davison & McCarthy	25240	01-404.318	2020-Jan-Samuel M Gentile Minor Subdivision	02/04/20	1,617.10	.00	
Davison & McCarthy	25241	08-429.310	2020-Jan-Sewer Agreement with Fountain Hill	02/04/20	1,594.42	.00	
Davison & McCarthy	25242	01-404.318	2020-Jan-1239 Voortman Ave	02/04/20	663.00	.00	
Davison & McCarthy	25243	01-404.318	2020-Jan-Plot 886 LLC-Land Development	02/04/20	1,079.00	.00	
Davison & McCarthy	25244	01-404.310	2020-Jan-Ordinances	02/04/20	78.00	.00	
Davison & McCarthy	25245	01-404.318	2020-Jan-2950 Keystone Ave Re- Subdivision	02/04/20	657.81	.00	
Davison & McCarthy	25246	01-404.318	2020-Jan-3240 Eisenhower Ave	02/04/20	455.00	.00	
Davison & McCarthy	25247	01-404.318	2020-Jan-Vacate portion of Walnut Street	02/04/20	141.93	.00	
Davison & McCarthy	25248	01-404.310	2020-Jan-J.S., a minor etal. v Harry S Truman Elementary School, et al.	02/04/20	171.69	.00	
Davison & McCarthy	25249	01-404.318	2020-Jan-1539 Butz Lane Minor Subdivision	02/04/20	520.00	.00	
Davison & McCarthy	25250	01-404.318	2020-Jan-2838 W Rock Rd	02/04/20	598.00	.00	
Davison & McCarthy	25251	01-404.310	2020-Jan-P/Z director Retirement	02/04/20	351.00	.00	
Davison & McCarthy	25252	01-404.310	2020-Jan-Liens-2020	02/04/20	1,716.00	.00	
Davison & McCarthy	25253	01-404.310	2020-Jan-Complaints-Rose	02/04/20	429.00	.00	
Davison & McCarthy	25254	01-404.318	2020-Jan-Street Vacation-Eisenhower Ave	02/04/20	2,223.00	.00	
Davison & McCarthy	25255	01-404.310	2020-Jan-2020 Satisfactions	02/04/20	390.00	.00	
Total Davison & McCarthy:					14,934.23	.00	
<b>Diefenderfer, Orlando</b>							
Diefenderfer, Orlando	62291	01-401.375	Relocate phones	02/10/20	422.76	.00	
Total Diefenderfer, Orlando:					422.76	.00	
<b>Eastern Auto Parts Warehouse</b>							
Eastern Auto Parts Wareho	3CN086502	01-437.251	Returned core	01/03/20	66.00-	.00	
Eastern Auto Parts Wareho	3CN087497	06-448.251	Returned core	01/21/20	27.00-	.00	
Eastern Auto Parts Wareho	3CN087497	08-429.251	Returned core	01/21/20	27.00-	.00	
Eastern Auto Parts Wareho	3CN088243	01-437.251	Returned core	01/31/20	72.00-	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Eastern Auto Parts Wareho	3IV534015	01-437.251	#12-Dome Light	01/17/20	2.30	.00	
Eastern Auto Parts Wareho	3IV534987	01-437.375	#14 battery	01/21/20	309.90	.00	
Eastern Auto Parts Wareho	3IV534987	06-448.375	#35-Battery	01/21/20	154.95	.00	
Eastern Auto Parts Wareho	3IV534987	08-429.375	#35-Battery	01/21/20	154.95	.00	
Eastern Auto Parts Wareho	3IV537079	06-448.251	#33-Taper bearing cup/set & oil seal	01/27/20	31.73	.00	
Eastern Auto Parts Wareho	3IV537079	08-429.251	#33-Taper bearing cup/set & oil seal	01/27/20	31.74	.00	
Eastern Auto Parts Wareho	3IV537350	01-437.251	Air filter for skid loader	01/28/20	38.25	.00	
Eastern Auto Parts Wareho	3IV537963	01-437.251	Fuses	01/29/20	9.65	.00	
Eastern Auto Parts Wareho	3IV537976	01-437.251	Blade fuse	01/29/20	2.15	.00	
Eastern Auto Parts Wareho	3IV538820	01-410.251	Battery for Police/Fire Inspector vehicle	01/31/20	154.95	.00	
Eastern Auto Parts Wareho	3IV539378	01-437.251	Bulbs	02/03/20	6.00	.00	
Total Eastern Auto Parts Warehouse:					704.57	.00	
<b>Ecco Communications LLC</b>							
Ecco Communications LLC	76018	06-448.251	#33-Antenna mount/specialty bracket/connector/16 gauge zip	01/29/20	58.98	.00	
Ecco Communications LLC	76018	08-429.251	#33-Antenna mount/specialty bracket/connector/16 gauge zip	01/29/20	58.97	.00	
Ecco Communications LLC	76126	01-410.260	Radio	02/18/20	730.00	.00	
Total Ecco Communications LLC:					847.95	.00	
<b>Facchiano Iron Works Inc.</b>							
Facchiano Iron Works Inc.	25680	01-430.240	Spinner bars for salter #27	01/20/20	238.00	.00	
Total Facchiano Iron Works Inc.:					238.00	.00	
<b>FBI/LEEDA</b>							
FBI/LEEDA	200040073	01-410.421	Command Leadership Institute-Whitehead	01/30/20	695.00	.00	
Total FBI/LEEDA:					695.00	.00	
<b>Ferguson Waterworks</b>							
Ferguson Waterworks	0504842	01-436.240	Pipe for storm sewer on East Rock rd	02/12/20	507.00	.00	
Total Ferguson Waterworks:					507.00	.00	
<b>Forthman, Letitia</b>							
Forthman, Letitia	2192020	01-406.171	2020 Health Reimbursement	02/19/20	160.00	.00	
Total Forthman, Letitia:					160.00	.00	
<b>Gebhardts</b>							
Gebhardts	2830	01-406.240	Name plates for Planning Commissioners	02/10/20	161.40	.00	
Total Gebhardts:					161.40	.00	
<b>General Supply Co.</b>							
General Supply Co.	2002-047429	01-409.240	Key FOB's	02/04/20	140.20	.00	
General Supply Co.	2002-047440	01-409.373	Rekey evidence room-Police Bldg	02/05/20	60.00	.00	
Total General Supply Co.:					200.20	.00	
<b>Gross McGinley LLP</b>							
Gross McGinley LLP	1302020	01-414.314	2020-Jan-Hearings/decisions/misc	01/30/20	1,081.25	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Gross McGinley LLP:					1,081.25	.00	
<b>HACC</b>							
HACC	S1654449	01-410.421	Field Training at HACC-Reavis & Ziegler	02/12/20	420.00	.00	
Total HACC:					420.00	.00	
<b>Hassick, Richard</b>							
Hassick, Richard	2192020	01-414.220	Planning Commission Mtg-2/11/2020	02/19/20	25.00	.00	
Total Hassick, Richard:					25.00	.00	
<b>Home Depot Credit Services</b>							
Home Depot Credit Service	24027	01-451.240	Paint for trash cans at parks	02/07/20	175.33	.00	
Total Home Depot Credit Services:					175.33	.00	
<b>John E. Reid and Associates Inc</b>							
John E. Reid and Associat	195619	01-410.421	4 Day Interview and Interrogation Technique Course-Whitehead	01/30/20	575.00	.00	
Total John E. Reid and Associates Inc:					575.00	.00	
<b>Johnson, Kevin</b>							
Johnson, Kevin	21120	01-410.242	Reimb-Materials for wall construction	02/11/20	299.31	.00	
Johnson, Kevin	21120	01-410.238	Reimb-ID & Badge Case	02/11/20	100.70	.00	
Total Johnson, Kevin:					400.01	.00	
<b>Keycodes Inspection Agency</b>							
Keycodes Inspection Agen	14900	01-413.306	Inspection-1/31/2020-1250 SCCB-LVHN Renovations	02/05/20	680.38	.00	
Total Keycodes Inspection Agency:					680.38	.00	
<b>Keystone Consulting Engineers</b>							
Keystone Consulting Engin	168482	01-408.313	2020-Jan-2017 Salisbury Township SALDO Review	02/13/20	4,683.00	.00	
Keystone Consulting Engin	168483	08-429.604	2020-Jan-Riverside Dr pump station generator replacement	02/13/20	854.50	.00	
Keystone Consulting Engin	168484	01-408.318	2020-Jan-415 Mountain Rd Subdivision	02/13/20	55.75	.00	
Keystone Consulting Engin	168485	01-408.318	2020-Jan-1651 Bobalew Trail Grading Plan	02/13/20	55.75	.00	
Keystone Consulting Engin	168486	01-408.318	2020-Jan-1239 Vortman Ave Grading Plan	02/13/20	111.50	.00	
Keystone Consulting Engin	168487	08-429.607	2020-Jan-2019 Sanitary Sewer CIPP Lining Project	02/13/20	1,234.75	.00	
Keystone Consulting Engin	168488	08-429.313	2020-Jan-Byfield Street storm sewer	02/13/20	1,741.75	.00	
Keystone Consulting Engin	168489	01-408.318	2020-Jan-1561 Seidersville Rd Grading Plan	02/13/20	167.25	.00	
Keystone Consulting Engin	168490	01-436.313	2020-Jan-MS4 Construction Projects	02/13/20	5,611.25	.00	
Keystone Consulting Engin	168491	01-408.313	2020-Jan-New Fire Station	02/13/20	3,129.00	.00	
Keystone Consulting Engin	168492	01-408.318	2020-Jan-2210 South Melrose Lane Grading Permit	02/13/20	55.75	.00	
Keystone Consulting Engin	168493	01-408.313	2020-Jan-Planning Commission	02/13/20	3,791.00	.00	
Keystone Consulting Engin	168494	08-429.313	2020-Jan-General Engineering-Sewer Matters	02/13/20	401.50	.00	
Keystone Consulting Engin	168495	08-429.607	2020-Jan-2020 Sanitary Sewer CIPP Lining Project	02/13/20	5,670.26	.00	
Keystone Consulting Engin	168496	01-408.318	2020-Jan-Eisenhower Ave Street Vacation	02/13/20	780.50	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Keystone Consulting Engin	168497	08-429.372	2020-Jan-I&I Removal Program	02/13/20	6,858.65	.00	
Total Keystone Consulting Engineers:					35,202.16	.00	
<b>Kijak, Mark</b>							
Kijak, Mark	2192020	01-414.220	Planning Commission Mtg-2/11/2020	02/19/20	25.00	.00	
Total Kijak, Mark:					25.00	.00	
<b>Klocek, Jessica</b>							
Klocek, Jessica	2192020	01-414.220	Planning Commission Mtg-2/11/2020	02/19/20	25.00	.00	
Total Klocek, Jessica:					25.00	.00	
<b>Kutz Inc., E. M.</b>							
Kutz Inc., E. M.	30604	01-437.251	#2-LED light	01/21/20	104.00	.00	
Kutz Inc., E. M.	30604	01-437.375	Cutting edges for plows	01/21/20	686.32	.00	
Kutz Inc., E. M.	30686	01-437.375	Trip spring/nut/marker for plows	01/27/20	576.84	.00	
Total Kutz Inc., E. M.:					1,367.16	.00	
<b>Lehigh County Authority</b>							
Lehigh County Authority	6178	08-429.534	4Q19 Sewer	02/04/20	33,908.78	.00	
Lehigh County Authority	6178	08-429.367	4Q19 Sewer	02/04/20	122,319.62	.00	
Lehigh County Authority	6178	08-429.530	4Q19 Sewer	02/04/20	1,287.13	.00	
Lehigh County Authority	6211	06-448.367	2020-Jan water	02/13/20	70,450.30	.00	
Lehigh County Authority	6214	06-448.367	2019-4th quarter reconciliation-water	02/13/20	103,038.52	.00	
Total Lehigh County Authority:					331,004.35	.00	
<b>Levernier, James</b>							
Levernier, James	2192020	01-430.192	2020 Clothing Allowance	02/19/20	134.99	.00	
Total Levernier, James:					134.99	.00	
<b>Losagio, Bryan</b>							
Losagio, Bryan	21120	01-406.171	2020 Health Reimb	02/11/20	56.58	.00	
Total Losagio, Bryan:					56.58	.00	
<b>Macmillian Oil Co of Allentown</b>							
Macmillian Oil Co of Allent	69291	01-430.240	55 gal drum of motor oil	01/15/20	161.66	.00	
Macmillian Oil Co of Allent	69291	06-448.240	55 gal drum of motor oil	01/15/20	161.67	.00	
Macmillian Oil Co of Allent	69291	08-429.240	55 gal drum of motor oil	01/15/20	161.67	.00	
Macmillian Oil Co of Allent	70329	01-430.240	Bel-Ray Semi-fluid Grease	02/10/20	62.66	.00	
Macmillian Oil Co of Allent	70329	06-448.240	Bel-Ray Semi-fluid Grease	02/10/20	62.67	.00	
Macmillian Oil Co of Allent	70329	08-429.240	Bel-Ray Semi-fluid Grease	02/10/20	62.67	.00	
Total Macmillian Oil Co of Allentown:					673.00	.00	
<b>Master Supply Line</b>							
Master Supply Line	8-142129	01-430.240	Orange rush cleaner	01/09/20	79.98	.00	
Total Master Supply Line:					79.98	.00	
<b>Mid-Atlantic Fire &amp; Air Corp.</b>							
Mid-Atlantic Fire & Air Corp	69743	01-410.375	Calibrate 4 gas meters	02/17/20	75.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Mid-Atlantic Fire & Air Corp.:					75.00	.00	
<b>Miller Municipal Supply LLC</b>							
Miller Municipal Supply LL	134258	01-433.246	Signs to replace old signs	02/11/20	809.60	.00	
Miller Municipal Supply LL	134259	06-448.260	LED Barricade lights	02/11/20	171.00	.00	
Miller Municipal Supply LL	134259	08-429.260	LED Barricade lights	02/11/20	171.00	.00	
Total Miller Municipal Supply LLC:					1,151.60	.00	
<b>Miller, Glenn</b>							
Miller, Glenn	2112020	01-414.220	Planning Commission Mtg-2/11/2020	02/11/20	25.00	.00	
Total Miller, Glenn:					25.00	.00	
<b>Morning Call, The</b>							
Morning Call, The	15783518000	01-401.341	Ad: Classified listing-Special Meeting Request-1/10/20	01/31/20	106.92	.00	
Morning Call, The	15783518000	01-406.341	Ad: Classified listing-Police Officer	01/31/20	207.85	.00	
Total Morning Call, The:					314.77	.00	
<b>Morris, Jay</b>							
Morris, Jay	12312019	01-430.192	2019 Clothing/Boot Allowance	12/31/19	275.00	.00	
Total Morris, Jay:					275.00	.00	
<b>MP Outfitters</b>							
MP Outfitters	37801-5	01-410.238	Mock turtleneck-Palansky	02/03/20	23.99	.00	
MP Outfitters	37998-5	01-410.238	pants-Whitehead	02/12/20	49.99	.00	
Total MP Outfitters:					73.98	.00	
<b>Mr. John Inc.</b>							
Mr. John Inc.	5827460	01-451.315	Laubach Park-1/29/20-2/25/2020	01/29/20	247.49	.00	
Mr. John Inc.	5827461	01-451.315	Lindberg Park-1/29/20-2/25/2020	01/29/20	169.74	.00	
Total Mr. John Inc.:					417.23	.00	
<b>New Enterprise Stone &amp; Lime Co Inc</b>							
New Enterprise Stone & Li	7251553	01-438.245	coldpatch	01/31/20	884.40	.00	
Total New Enterprise Stone & Lime Co Inc:					884.40	.00	
<b>Nothstein, Richard B.</b>							
Nothstein, Richard B.	13020	01-410.421	Reimb-Airfare-NASRO Conference	01/30/20	686.40	.00	
Total Nothstein, Richard B.:					686.40	.00	
<b>PA DEP</b>							
PA DEP	1140418	01-480.000	Storage tank permits-2020	02/05/20	100.00	.00	
Total PA DEP:					100.00	.00	
<b>PA Municipal League</b>							
PA Municipal League	2142020	01-406.341	Ad: P/Z Officer	02/14/20	60.00	.00	
Total PA Municipal League:					60.00	.00	



Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>PA One Call System Inc.</b>							
PA One Call System Inc.	846671	01-401.320	2020-Feb-Voice/Fax messages	01/31/20	712.59	.00	
Total PA One Call System Inc.:					712.59	.00	
<b>PAPCO</b>							
PAPCO	2900027	01-410.231	Diesel	02/06/20	.51	.00	
PAPCO	2900027	01-430.231	Diesel	02/06/20	284.80	.00	
PAPCO	2900027	06-448.231	Diesel	02/06/20	7.62	.00	
PAPCO	2900027	08-429.231	Diesel	02/06/20	7.62	.00	
PAPCO	2900027	03-413.231	Diesel	02/06/20	50.60	.00	
PAPCO	2900040	01-401.231	Unleaded Gasoline	02/06/20	14.72	.00	
PAPCO	2900040	01-410.231	Unleaded Gasoline	02/06/20	670.26	.00	
PAPCO	2900040	01-430.231	Unleaded Gasoline	02/06/20	138.33	.00	
PAPCO	2900040	06-448.231	Unleaded Gasoline	02/06/20	91.04	.00	
PAPCO	2900040	08-429.231	Unleaded Gasoline	02/06/20	91.04	.00	
PAPCO	2900040	03-413.231	Unleaded Gasoline	02/06/20	46.22	.00	
Total PAPCO:					1,402.76	.00	
<b>Patriot Workwear</b>							
Patriot Workwear	29177	01-410.238	Polos with embroidered Logo-Nothstein	01/29/20	92.00	.00	
Total Patriot Workwear:					92.00	.00	
<b>Patten, Ronald C.</b>							
Patten, Ronald C.	21120	01-411.240	Reimb-2 books for fire inspectors	02/11/20	171.14	.00	
Total Patten, Ronald C.:					171.14	.00	
<b>PPL Electric Utilities</b>							
PPL Electric Utilities	020620	08-429.361	32650-08001	02/06/20	33.96	.00	
PPL Electric Utilities	020620	08-429.361	15450-07002	02/06/20	32.06	.00	
PPL Electric Utilities	020620	08-429.361	08450-07007	02/06/20	32.64	.00	
PPL Electric Utilities	020620	08-429.361	42850-08008	02/06/20	32.96	.00	
PPL Electric Utilities	020620	06-448.361	30460-06001	02/06/20	562.40	.00	
PPL Electric Utilities	020620	01-451.361	54060-05002	02/06/20	28.10	.00	
PPL Electric Utilities	020620	08-429.361	56060-06003	02/06/20	35.09	.00	
PPL Electric Utilities	020620	01-451.361	62400-52006	02/06/20	12.70	.00	
Total PPL Electric Utilities:					769.91	.00	
<b>RCN</b>							
RCN	072673601-00120	01-410.315	2020-Mar High Speed Internet	02/17/20	158.00	.00	
Total RCN:					158.00	.00	
<b>ReadyRefresh by Nestle</b>							
ReadyRefresh by Nestle	00B0441704392	01-409.366	2020-Jan-Acct#0441704392-Franko	02/06/20	4.23	.00	
ReadyRefresh by Nestle	10B0436481527	01-409.366	2020-Jan-Acct#0436481527-Admin	02/06/20	56.88	.00	
ReadyRefresh by Nestle	10B0436481543	01-409.366	2020-Jan-Acct#0436481543-Police	02/06/20	76.03	.00	
ReadyRefresh by Nestle	10B0436481576	01-409.366	2020-Jan-Acct#0436481576-DPW	02/06/20	39.12	.00	
Total ReadyRefresh by Nestle:					176.26	.00	
<b>Recon K-9</b>							
Recon K-9	RK90212202003P	01-410.215	Recon K9 Dagger kit multi-cam/Recon operator K-9 Vest	02/12/20	1,475.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Recon K-9:					1,475.00	.00	
<b>Riverside Construction Materials Inc</b>							
Riverside Construction Mat	5195078	35-432.245	Bulk Salt	01/23/20	5,412.57	.00	
Total Riverside Construction Materials Inc:					5,412.57	.00	
<b>Salisbury Township School Dist</b>							
Salisbury Township School	21020	01-465.540	Custodian charges-wrestling	02/10/20	452.42	.00	
Total Salisbury Township School Dist:					452.42	.00	
<b>Sands Ford of Red Hill</b>							
Sands Ford of Red Hill	19841	01-437.251	Washer Nozzles	01/20/20	17.48	.00	
Total Sands Ford of Red Hill:					17.48	.00	
<b>Schreiter P.L.S., Richard L.</b>							
Schreiter P.L.S., Richard L.	2192020	01-414.220	Planning Commission Mtg-2/11/2019	02/19/20	25.00	.00	
Total Schreiter P.L.S., Richard L.:					25.00	.00	
<b>Service Electric Cable TV</b>							
Service Electric Cable TV	20120	01-410.315	Prolog Express -Feb 2020	02/01/20	81.09	.00	
Total Service Electric Cable TV:					81.09	.00	
<b>Service Electric Telephone Co</b>							
Service Electric Telephone	2152020	03-411.320	Acct#-0000050426-ESFC-2/2020	02/15/20	86.04	.00	
Service Electric Telephone	2152020	01-403.240	Acct#-0000044158-Minger phone line-2/2020	02/15/20	21.51	.00	
Service Electric Telephone	2152020	01-401.320	Acct#-0000044158-Township phone line-2/2020	02/15/20	550.50	.00	
Total Service Electric Telephone Co:					658.05	.00	
<b>Shammy Shine Car Washes</b>							
Shammy Shine Car Washes	13120	01-410.315	Police Car Washes-1/1-1/31/20	01/31/20	135.00	.00	
Total Shammy Shine Car Washes:					135.00	.00	
<b>South Whitehall Township</b>							
South Whitehall Township	17009	06-448.369	4Q2019 water/Acct#289	02/04/20	1,875.00	.00	
Total South Whitehall Township:					1,875.00	.00	
<b>Staples Advantage</b>							
Staples Advantage	3436946799	01-401.240	notepads/frame	01/23/20	100.16	.00	
Total Staples Advantage:					100.16	.00	
<b>Stotz/Fatzinger Office Supply</b>							
Stotz/Fatzinger Office Supp	247143	01-402.240	W-2-Employee copies	02/06/20	65.92	.00	
Stotz/Fatzinger Office Supp	247144	01-402.240	1094-C/1095-C tax forms	02/06/20	83.06	.00	
Stotz/Fatzinger Office Supp	247144	01-402.240	W-2 envelopes	02/06/20	32.06	.00	
Stotz/Fatzinger Office Supp	247148	01-402.240	1096 form/1099 forms/W-2 Employer forms	02/06/20	198.06	.00	
Stotz/Fatzinger Office Supp	247510	01-402.240	tape/paper roll	02/12/20	16.15	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Stotz/Fatzinger Office Supp	247678	01-409.240	Hardwound Towels/Toilet paper	02/14/20	246.30	.00	
Total Stotz/Fatzinger Office Supply:					641.55	.00	
<b>Tractor Supply Credit Plan</b>							
Tractor Supply Credit Plan	746560	01-430.240	Epoxy	01/31/20	6.19	.00	
Tractor Supply Credit Plan	970889	01-430.240	Toggle switch/cut off wheels/epoxy	01/21/20	16.05	.00	
Tractor Supply Credit Plan	973173	01-430.240	Grade 2 & grade 5 hardware	01/29/20	50.24	.00	
Total Tractor Supply Credit Plan:					72.48	.00	
<b>Trius Inc</b>							
Trius Inc	SI062920	01-437.375	Guides/blades/hose kit	01/20/20	77.00	.00	
Trius Inc	SI063026	01-437.251	#7-LED strobe light	01/22/20	275.00	.00	
Total Trius Inc:					352.00	.00	
<b>U.S. Postal Service</b>							
U.S. Postal Service	22020	01-401.325	2020-1st class presort-permit #1930	02/20/20	240.00	.00	
Total U.S. Postal Service:					240.00	.00	
<b>Upper Macungie Township</b>							
Upper Macungie Township	#CDRSALISBURY	01-410.421	CDR Technician Training 2/20/20-2/21/20	02/11/20	249.00	249.00	02/11/20
Total Upper Macungie Township:					249.00	249.00	
<b>Urban Research &amp; Development</b>							
Urban Research & Develop	3699 LP	01-451.315	Parkland Nurseries-review of maintenance of rain gardens & meadows	02/19/20	397.00	.00	
Total Urban Research & Development:					397.00	.00	
<b>Van Meter &amp; Associates Inc</b>							
Van Meter & Associates Inc	24516	01-410.421	First Line Supervision course-Zulic & Ziegler	01/30/20	320.00	.00	
Total Van Meter & Associates Inc:					320.00	.00	
<b>Verizon</b>							
Verizon	02052020	06-448.320	610-435-4231-Flxr Ave wtr pump stn-2/2020	02/05/20	43.12	.00	
Verizon	02052020	01-410.320	610-433-0563-monitor traffic signals CCB-02/2020	02/05/20	37.05	.00	
Total Verizon:					80.17	.00	
<b>Xtreme Flippers LLC</b>							
Xtreme Flippers LLC	2122020	06-378.910	Refund-Water tapping permit-canceled	02/12/20	889.50	.00	
Total Xtreme Flippers LLC:					889.50	.00	
Grand Totals:					534,979.40	249.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
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Report Criteria:

- Detail report.
  - Invoice detail records above \$0 included.
  - Paid and unpaid invoices included.
-

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>General Fund</b>							
Total General Fund:					67,552.27	249.00	
<b>Fire Fund</b>							
Total Fire Fund:					186.37	.00	
<b>Library Fund</b>							
Total Library Fund:					3.51	.00	
<b>Water Fund</b>							
Total Water Fund:					188,787.97	.00	
<b>Sewer Fund</b>							
Total Sewer Fund:					273,036.71	.00	
<b>Highway Aid Fund</b>							
Total Highway Aid Fund:					5,412.57	.00	
Grand Totals:					534,979.40	249.00	

Date: \_\_\_\_\_

President: \_\_\_\_\_

Board of Commissioners

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
February 13, 2020  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

**CALL TO ORDER**

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton announced that an Executive Session will take place after the Workshop regarding personnel and legal matters.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

**ROLL CALL**

**Board Members Present:**

Debra Brinton, President  
Rodney Conn, Vice-President  
James Seagreaves, President Pro-Tempore  
Joanne Ackerman  
Heather Lipkin

**Staff Present:**

Cathy Bonaskiewich, Township Manager  
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator  
Paul Ziegenfus, Finance Director  
John Andreas, Director of Public Works  
Kevin Soberick, Chief of Police  
Genny Baillie, Recreation Director  
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor  
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

**NOTIFICATION**

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related

to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

**APPROVAL OF THE LIST OF BILLS PAYABLE**

**Motion by Commissioner Ackerman, seconded by Commissioner Conn, to approve the list of Bills Payable for the period 1/18/2020-2/7/2020, broken down as follows:**

\$224,755.69 = GENERAL  
\$13,117.93 = FIRE  
\$3.63 = LIBRARY  
\$27,299.03 = WATER  
\$217,496.12 = SEWER  
\$107,799.22 = REFUSE & RECYCLING  
\$16,686.82 = HIGHWAY AID  
\$0 = CAPITAL GENERAL  
**\$607,158.44 = GRAND TOTAL ALL FUNDS**

**Roll Call:**

COMMISSIONER LIPKIN – YES  
COMMISSIONER CONN – YES  
COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER BRINTON – YES

**The Motion passed by 5-0.**

**MINUTES**

**January 23, 2020**

Commissioner Brinton declared the Minutes of January 23, 2020 accepted with corrections that were noted prior to the meeting.

**NEW BUSINESS**

**ORDINANCES**

**None.**

**RESOLUTIONS**

**Resolution Setting the Fee Schedule for 2020.**

Ms. Bonaskiewich stated that the 2020 fee schedule will incorporate the water and sewer increases, as well as the building permit fees that were re-structured in order to align with what the Township is charged by its third-party inspector.

**Motion by Commissioner Lipkin, seconded by Commissioner Ackerman, to adopt Resolution No. 02-2020-1770, setting the fee schedule for 2020.**

**Roll Call:**

COMMISSIONER LIPKIN – YES  
COMMISSIONER CONN – YES  
COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER BRINTON – YES

**The Motion passed by 5-0.**

**Resolution Amending the Civil Service Rules and Regulations.**

Ms. Bonaskiewich noted that while the Civil Service Commission had approved two changes to the rules and regulations, there is only one before the Board at this time regarding background investigations and the creation of an eligibility list. She explained that the proposed amendment to the rules and regulations will allow the background investigations to be completed either before *or after* the creation of the eligibility list. This change ultimately will help to expedite the process.

**Motion by Commissioner Conn, seconded by Commissioner Ackerman, to adopt Resolution No. 02-2020-1672, amending the Civil Service Rules and Regulations.**

**Roll Call:**

COMMISSIONER LIPKIN – YES  
COMMISSIONER CONN – YES  
COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER BRINTON – YES

**The Motion passed by 5-0.**

**Resolution Approving Disposition of Public Works Vehicles.**

Ms. Bonaskiewich explained that as per the First-Class Township Code, in order to sell or dispose of any personal property owned by the Township that is valued at \$1,000 or more, the Board must first approve of the sale by way of an Ordinance or Resolution. She noted that the Department of Public Works would like to list their 2012 Ford 350 truck with snow plow for sale on Municibid.

**Motion by Commissioner Seagreaves, seconded by Commissioner Ackerman, to adopt Resolution No. 02-2020-1671, approving the disposition of a Public Works Vehicle.**



**Roll Call:**

COMMISSIONER LIPKIN – YES  
COMMISSIONER CONN – YES  
COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER BRINTON – YES

**The Motion passed by 5-0.**

**PRIVILEGE OF THE FLOOR**

Chief Soberick noted that the Board will be receiving updated police reports that will include more pertinent information. He also commented that the department implemented a new training program where officers will participate in four-hour blocks of training, which is an important step for accreditation.

Chief Soberick stated that there was a church safety meeting held at the Police Station in which Township churches were invited to participate in a round-table discussion on safety and security.

Chief Soberick announced that extra traffic patrols are being conducted in different parts of the Township, in addition to monthly school bus details.

Chief Soberick commented that on January 16<sup>th</sup>, Officer Zulic and K-9 Miklo were requested by the Emmaus Police Department to assist in searching for a suspect who stole a gun from Xtreme Gun Workx. The K-9 was able to track the suspect under a car and officers took him into custody without incident. Chief Soberick provided the Board with a letter of thanks from Emmaus' Chief of Police.

Mr. Robert Agonis of 1189 Meadowbrook Circle W expressed concerns about the Governor's proposed Fair Service Fee, which proposes that all PA residents pay a fee for areas that do not have a local police force and are therefore covered by the State Police.

Mr. Fernando Desouza, representative of Cedar Crest Bible Fellowship Church (1151 S. Cedar Crest Blvd.), stated that he is part of the local outreach team at the church and suggested a partnership with the Township for the Egg Hunt scheduled to be held on April 4<sup>th</sup> at Lindberg Park. Ms. Genny Baillie, Recreation Director, replied that the Egg Hunt is run by the Reaction Advisory Committee and is only for children in the Township. She explained that each child must register with the Township and parents must sign a waiver of liability.

Mr. Desouza commented that the church would like to partner with the Township in other events. A discussion ensued regarding the use of the parks. It was the consensus of the Board that they are not interested in a partnership at this time.

**ADJOURNMENT**

Commissioner Conn made a motion to adjourn the meeting. Seconded by Commissioner Lipkin. The time was 7:28 pm.

Respectfully submitted,

Cathy Bonaskiewich  
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on February 13, 2020.

Approved and certified on this date:

\_\_\_\_\_  
Cathy Bonaskiewich

Date: \_\_\_\_\_

SEAL

DRAFT

**RESOLUTION NO. 02-2020-**

**BY THE BOARD OF COMMISSIONERS OF THE  
TOWNSHIP OF SALISBURY, LEHIGH COUNTY,  
PENNSYLVANIA, APPOINTING THE PRIMARY  
TOWNSHIP BUILDING CODE OFFICIAL FOR THE  
TOWNSHIP OF SALISBURY**

**WHEREAS**, the Township was recently notified of the sale of CodeMaster Inspection Services, the Township's current Building Code Official, to Barry Isett & Associates Inc.

**WHEREAS**, the Board of Commissioners desires to appoint Barry Isett & Associates, Inc., with offices located at 85 South Route 100, Allentown, PA 18106 as the Primary Township Building Code Official for the Township of Salisbury; and

**WHEREAS**, it is the feeling of the Commissioners that the services which the Township Primary Building Code Official is to render shall be enumerated to the maximum extent possible.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, and it is hereby resolved by the same that Barry Isett & Associates, Inc. be appointed to the office of Primary Township Building Code Official for the Township of Salisbury; effective April 1, 2020 with the term to expire on January 1, 2021 or until a successor has been appointed; and

**BE IT FURTHER RESOLVED** that the Primary Township Building Code Official be paid compensation on an hourly basis, at the same rate as outlined in the CodeMaster Fee Schedule previously adopted for year 2020, or upon such other basis as may be agreed upon between the Township Primary Building Code Official and the Board of Commissioners, for all work performed, including, but not limited to, building plan review and inspection services. The Primary Township Building Code Official shall prepare estimates of all such work undertaken on behalf of the Township and shall furnish the Board of Commissioners and Township Manager with reports, information or estimates of any building plan review and inspection work when required and/or in response to questions by any of them in their official capacity.

**AND BE IT FURTHER RESOLVED** that said Township Primary Building Code Official shall be authorized to designate other Primary Building Code Officials who are engaged with the Primary Township Building Code Official's firm to render services required by the Township, provided, however, that the Primary Township Building Code Official shall be responsible for any and all services rendered by the Primary Township Building Code Official or anyone designated by the Primary Township Building Code Official.

**AND BE IT FURTHER RESOLVED** that the Primary Township Building Code Official shall not accept any commissions from outside "clients" requiring the processing of building plan review and inspection work by Salisbury Township and/or any Salisbury Township boards or commissions without the prior approval of the Board of Commissioners as documented in the Minutes of the Board of Commissioners and/or written letter of approval of the Township Manager as authorized by the Board of Commissioners.

**APPROVED AND ADOPTED** this 27<sup>th</sup> day of February, 2020 at a regular public meeting.

TOWNSHIP OF SALISBURY  
(Lehigh County, Pennsylvania)

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President, Board of Commissioners

ATTESTED:

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Township Secretary