

**SALISBURY TOWNSHIP**  
**Lehigh County, Pennsylvania**  
**Board of Commissioners Meeting**  
**Regular Meeting Agenda—February 13, 2020**  
**7:00 PM**

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Notifications:**

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public sessions of the Salisbury Township Board of Commissioners are held in the Board Room at the Township Building, 2900 South Pike Ave., Allentown, PA 18103
- Public Comment Period Policy—Three (3) Minutes Rule

**4. Bills Payables – *Period 1/18/2020-2/7/2020***

**5. Approval of the Minutes –*January 23, 2020***

**6. New Business**

**A. ORDINANCES** *(none)*

**B. RESOLUTIONS**

1. Resolution Setting the Fee Schedule for 2020
2. Resolution Amending the Civil Service Rules & Regulations
3. Resolution Approving Disposition of Public Works Vehicle

**C. MOTIONS** *(none)*

**7. Courtesy of the Floor:** (opportunity for public comment on non-agenda items)

**8. Adjournment**

*\*Workshop to follow*

*\*Executive Session*

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>911 Rapid Response</b>							
911 Rapid Response	I-68280	03-412.374	#31-31-Lights upgrade & repair	12/31/19	3,461.90	.00	
Total 911 Rapid Response:					3,461.90	.00	
<b>A-B-E Laboratory</b>							
A-B-E Laboratory	2890	06-448.316	2020-Jan water analysis	01/24/20	300.00	.00	
Total A-B-E Laboratory:					300.00	.00	
<b>American United Life Insurance Co</b>							
American United Life Insur	1272020	01-401.158	2020-Jan life/disability ins coverage	01/27/20	405.59	.00	
American United Life Insur	1272020	01-402.158	2020-Jan life/disability ins coverage	01/27/20	196.76	.00	
American United Life Insur	1272020	01-409.158	2020-Jan life/disability ins coverage	01/27/20	80.80	.00	
American United Life Insur	1272020	01-410.158	2020-Jan life/disability ins coverage	01/27/20	1,583.32	.00	
American United Life Insur	1272020	01-414.158	2020-Jan life/disability ins coverage	01/27/20	99.70	.00	
American United Life Insur	1272020	01-430.158	2020-Jan life/disability ins coverage	01/27/20	1,925.36	.00	
American United Life Insur	1272020	06-430.158	2020-Jan life/disability ins coverage	01/27/20	19.94	.00	
American United Life Insur	1272020	06-448.158	2020-Jan life/disability ins coverage	01/27/20	144.16	.00	
American United Life Insur	1272020	08-429.158	2020-Jan life/disability ins coverage	01/27/20	144.16	.00	
American United Life Insur	1272020	08-430.158	2020-Jan life/disability ins coverage	01/27/20	19.94	.00	
American United Life Insur	1272020	10-426.158	2020-Jan life/disability ins coverage	01/27/20	37.81	.00	
Total American United Life Insurance Co:					4,657.54	.00	
<b>AT&amp;T Mobility</b>							
AT&T Mobility	28725216350X011	01-415.320	2020-Jan wireless charges for 5 tablets	01/04/20	118.76	118.76	01/31/20
Total AT&T Mobility:					118.76	118.76	
<b>ATIS Elevator Inspections Inc</b>							
ATIS Elevator Inspections I	IN103435	01-409.373	2019-Dec-Semi-Annual-Elevator Inspection-Police Bldg	12/31/19	60.00	.00	
Total ATIS Elevator Inspections Inc:					60.00	.00	
<b>Berkheimer Associates</b>							
Berkheimer Associates	1312020	01-403.453	2020-Jan-LST Comm	01/31/20	130.37	.00	
Total Berkheimer Associates:					130.37	.00	
<b>Bucks County Community College</b>							
Bucks County Community	01172020	01-411.421	2020 training membership program-fire inspectors	01/17/20	600.00	.00	
Bucks County Community	01172020	01-410.210	2020 training membership program-police	01/17/20	600.00	.00	
Bucks County Community	01172020	03-411.421	2020 training membership program-ESFD	01/17/20	1,400.00	.00	
Bucks County Community	01172020	03-412.421	2020 training membership program-WSFD	01/17/20	1,400.00	.00	
Total Bucks County Community College:					4,000.00	.00	
<b>Burkholders Heating &amp; AC Inc</b>							
Burkholders Heating & AC I	23290	01-409.373	Repair-Heater-Police bldg	01/09/20	185.50	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Burkholders Heating & AC I	24438	01-409.373	Repair-Heater-Police bldg	01/31/20	2,863.53	.00	
Total Burkholders Heating & AC Inc:					3,049.03	.00	
<b>Case Construction</b>							
Case Construction	12232019	06-448.260	16" cut saw & blade	12/23/19	857.25	.00	
Case Construction	12232019	08-429.260	16" cut saw & blade	12/23/19	857.25	.00	
Total Case Construction:					1,714.50	.00	
<b>Casey, Lisa</b>							
Casey, Lisa	2042020	01-406.171	2020 health reimb	02/04/20	250.00	.00	
Total Casey, Lisa:					250.00	.00	
<b>Commonwealth of PA</b>							
Commonwealth of PA	1252020	01-410.420	UCC Renewal Certification-Sabo	01/25/20	103.63	.00	
Commonwealth of PA	22320	01-410.420	2020-annual fee to participate in 1033 program	01/08/20	400.00	.00	
Total Commonwealth of PA:					503.63	.00	
<b>Daigle Law Group LLC</b>							
Daigle Law Group LLC	3608	01-410.220	Policy Development for PLEAC-PCCD Grant	09/28/19	1,240.00	.00	
Total Daigle Law Group LLC:					1,240.00	.00	
<b>Dallas Data Systems Inc.</b>							
Dallas Data Systems Inc.	24834	06-448.325	Postage for Oct 2019 Mailing services -2nd bill	11/15/19	759.68	.00	
Dallas Data Systems Inc.	24834	08-429.325	Postage for Oct 2019 Mailing services -2nd bill	11/15/19	664.72	.00	
Dallas Data Systems Inc.	24834	10-401.325	Postage for Oct 2019 Mailing services -2nd bill	11/15/19	474.80	.00	
Dallas Data Systems Inc.	24881	01-407.319	Training-Escrow process-Olsson & Ziegenfus-on-site	01/22/20	261.00	.00	
Total Dallas Data Systems Inc.:					2,160.20	.00	
<b>Danica Consulting &amp; Training Services</b>							
Danica Consulting & Traini	02062020	01-430.421	"Basics of Confined Spaces" course-DiMatteo	02/06/20	260.00	.00	
Total Danica Consulting & Training Services:					260.00	.00	
<b>Davison &amp; McCarthy</b>							
Davison & McCarthy	22465	01-404.310	2018-Aug-Lindberg park corrective deed	09/10/19	65.00	.00	
Davison & McCarthy	22466	01-404.310	2018-Aug-LWCF Grant Agreement	09/10/19	130.00	.00	
Davison & McCarthy	24868	01-404.310	2019-Oct-Liens-2019	11/07/19	680.85	.00	
Total Davison & McCarthy:					875.85	.00	
<b>Diefenderfer, Orlando</b>							
Diefenderfer, Orlando	62168	01-401.375	Change VM settings-Police	01/16/20	158.54	.00	
Diefenderfer, Orlando	62220	01-401.375	Additional phone extension & jack hook-up	01/28/20	158.54	.00	
Total Diefenderfer, Orlando:					317.08	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>Dispatch Answering Service</b>							
Dispatch Answering Servic	1312020	06-448.320	610-782-5025-Feb 2020	01/31/20	19.95	.00	
Dispatch Answering Servic	1312020	01-430.320	610-782-5572-Feb 2020	01/31/20	15.00	.00	
Dispatch Answering Servic	1312020	01-401.320	Answr Service/Pump Stn Alrm-Feb 2020	01/31/20	227.00	.00	
Total Dispatch Answering Service:					261.95	.00	
<b>Ecco Communications LLC</b>							
Ecco Communications LLC	75946	01-410.375	Reprogram radios	01/17/20	45.00	.00	
Total Ecco Communications LLC:					45.00	.00	
<b>Eds Mechanical</b>							
Eds Mechanical	1200204632	01-409.373	Repair heaters-DPW bldg	02/04/20	2,439.47	.00	
Total Eds Mechanical:					2,439.47	.00	
<b>Emergency Reporting</b>							
Emergency Reporting	2019-9873	03-412.240	Fire Package subscription Jan 2020 thru Dec 2020	12/23/19	1,536.00	.00	
Total Emergency Reporting:					1,536.00	.00	
<b>FBI/LEEDA</b>							
FBI/LEEDA	200039441	01-410.421	5/2020-Supervisor Leadership Institute-Casey	01/21/20	695.00	.00	
FBI/LEEDA	200039443	01-410.421	"Internal Affairs" course-Casey	01/21/20	695.00	.00	
FBI/LEEDA	300034006	01-410.420	2020 Membership-Casey	01/21/20	50.00	.00	
Total FBI/LEEDA:					1,440.00	.00	
<b>Ferguson Waterworks</b>							
Ferguson Waterworks	0503672	01-436.240	HDPE Pipes	01/30/20	157.80	.00	
Total Ferguson Waterworks:					157.80	.00	
<b>Forthman, Letitia</b>							
Forthman, Letitia	1272020	01-406.171	2020 Health Reimbursement	01/27/20	60.00	.00	
Total Forthman, Letitia:					60.00	.00	
<b>Frontline Graphix Inc</b>							
Frontline Graphix Inc	2016-0833	01-410.260	Striping & reflective lettering for #'s 219, 211, 217 & K-9 vehicle	01/28/20	1,645.00	.00	
Total Frontline Graphix Inc:					1,645.00	.00	
<b>G &amp; S Fastening Systems Inc.</b>							
G & S Fastening Systems I	1096666-1	01-451.240	"U" bolt	01/24/20	29.81	.00	
Total G & S Fastening Systems Inc.:					29.81	.00	
<b>Gebhardts</b>							
Gebhardts	2491	01-406.240	Clock/Plaque-Sopka	01/22/20	162.36	.00	
Total Gebhardts:					162.36	.00	
<b>GreatAmerica Financial Svcs</b>							
GreatAmerica Financial Sv	26328151	01-407.261	Datto Siris 3-PD document storage	01/21/20	139.60	139.60	02/07/20

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GreatAmerica Financial Sv	26328151	01-410.261	Datto Siris 3-PD document storage	01/21/20	349.00	349.00	02/07/20
GreatAmerica Financial Sv	26328151	06-448.261	Datto Siris 3-PD document storage	01/21/20	69.80	69.80	02/07/20
GreatAmerica Financial Sv	26328151	08-429.261	Datto Siris 3-PD document storage	01/21/20	69.80	69.80	02/07/20
GreatAmerica Financial Sv	26328151	10-407.261	Datto Siris 3-PD document storage	01/21/20	69.80	69.80	02/07/20
Total GreatAmerica Financial Svcs:					698.00	698.00	
<b>Heiserman, Jeff &amp; Jill</b>							
Heiserman, Jeff & Jill	1242020	01-301.100	Refund-2019 R/E Tax Reassessment	01/24/20	23.91	.00	
Heiserman, Jeff & Jill	1242020	03-301.100	Refund-2019 R/E Tax Reassessment	01/24/20	2.58	.00	
Heiserman, Jeff & Jill	1242020	04-301.100	Refund-2019 R/E Tax Reassessment	01/24/20	.76	.00	
Total Heiserman, Jeff & Jill:					27.25	.00	
<b>Home Depot Credit Services</b>							
Home Depot Credit Service	30930	01-430.240	Nozzle/caution tape	01/28/20	10.18	.00	
Home Depot Credit Service	55067	01-430.240	Stops rust gloss	01/28/20	7.96	.00	
Home Depot Credit Service	81310	01-430.240	Simple green cleaner/pliers	01/16/20	30.91	.00	
Home Depot Credit Service	81845	01-430.240	Mailbox post/anchor	01/22/20	134.82	.00	
Home Depot Credit Service	86275	01-430.240	Foam car wash/wax paste cleaner/shovels/brushes	01/17/20	113.68	.00	
Total Home Depot Credit Services:					297.55	.00	
<b>Insituform Technologies LLC</b>							
Insituform Technologies LL	1232020	08-429.601	2019 Sanitary Sewer System Rehabilitation Project Main CIPP lining thru 1/23/20-Pmt #2	01/23/20	172,998.53	172,998.53	01/24/20
Total Insituform Technologies LLC:					172,998.53	172,998.53	
<b>Johnson, Kevin</b>							
Johnson, Kevin	01242020	01-410.238	Reimb-Name tag	01/24/20	12.67	.00	
Johnson, Kevin	1202020	01-410.242	Reimb-AR-15 handguard/charging handle	01/20/20	50.33	.00	
Johnson, Kevin	1202020	01-410.242	Reimb-TacStar 6 shot sidesaddles	01/20/20	160.52	.00	
Total Johnson, Kevin:					223.52	.00	
<b>Kelly Buick GMC Chrysler Dodge Jeep Mits</b>							
Kelly Buick GMC Chrysler	565692	01-410.251	#207-moulding	01/25/20	73.25	.00	
Total Kelly Buick GMC Chrysler Dodge Jeep Mits:					73.25	.00	
<b>Kessler Freedman Inc.</b>							
Kessler Freedman Inc.	02052020	01-401.312	Jan 2020-Website updates	02/05/20	140.00	.00	
Total Kessler Freedman Inc.:					140.00	.00	
<b>Keystone Consulting Engineers</b>							
Keystone Consulting Engin	168179	08-429.604	2019-Dec-Riverside Dr pump station generator replacement	01/24/19	714.75	.00	
Keystone Consulting Engin	168180	01-408.313	2019-Dec-2017 Salisbury Township SALDO Review	01/24/20	5,928.25	.00	
Keystone Consulting Engin	168181	01-408.318	2019-Dec-Girl Scout Properties	01/24/20	325.50	.00	
Keystone Consulting Engin	168182	01-408.318	2019-Dec-Weil St Subdivision	01/24/20	217.00	.00	
Keystone Consulting Engin	168183	01-408.318	2019-Dec-LVHN Ed Expansion	01/24/20	249.75	.00	
Keystone Consulting Engin	168184	08-429.313	2019-Dec-General Engineering-Sewer Matters	01/24/20	212.00	.00	
Keystone Consulting Engin	168185	01-408.318	2019-Dec-Plot 886 LLC	01/24/20	297.50	.00	
Keystone Consulting Engin	168186	08-429.313	2019-Dec-Byfield Street storm sewer	01/24/20	220.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Keystone Consulting Engin	168187	01-408.313	2019-Dec-New Fire Station	01/24/20	217.00	.00	
Keystone Consulting Engin	168188	01-408.318	2019-Dec-1539 Butz Lane Minor Subdivision	01/24/20	325.50	.00	
Keystone Consulting Engin	168190	01-436.313	2019-Dec-MS4 Construction Projects	01/27/20	9,656.26	.00	
Keystone Consulting Engin	168191	08-429.607	2019-Dec-2019 Sanitary Sewer CIPP Lining Project	01/27/20	6,902.00	.00	
Keystone Consulting Engin	168192	08-429.372	2019-Dec-I&I Removal Program	01/27/20	3,676.25	.00	
Keystone Consulting Engin	168193	01-408.313	2019-Dec-Planning Commission	01/27/20	3,475.00	.00	
Total Keystone Consulting Engineers:					32,416.76	.00	
<b>King, Gail</b>							
King, Gail	02012020	01-406.172	47 of 60 retirement incentive program	02/01/20	450.00	.00	
Total King, Gail:					450.00	.00	
<b>Lehigh County Authority</b>							
Lehigh County Authority	1172020	08-429.533	4Q19 LCA Sewer	01/17/20	7,048.66	.00	
Total Lehigh County Authority:					7,048.66	.00	
<b>LYNX Computer Technologies</b>							
LYNX Computer Technolog	127082	01-407.261	SSL Certificate Renewal	01/01/20	175.00	.00	
LYNX Computer Technolog	127171	01-407.261	Microsoft Office 2019-Andreas	01/14/20	167.60	.00	
LYNX Computer Technolog	127171	06-448.319	Microsoft Office 2019-Andreas	01/14/20	83.80	.00	
LYNX Computer Technolog	127171	08-429.319	Microsoft Office 2019-Andreas	01/14/20	83.80	.00	
LYNX Computer Technolog	127171	10-407.319	Microsoft Office 2019-Andreas	01/14/20	83.80	.00	
LYNX Computer Technolog	127257	01-407.261	New rental inspector workstation	01/27/20	1,500.00	.00	
LYNX Computer Technolog	600760	01-407.319	LYNXcare Platinum-Mar 2020	01/15/20	1,678.00	.00	
LYNX Computer Technolog	600760	01-410.319	LYNXcare Platinum-Mar 2020	01/15/20	2,310.00	.00	
LYNX Computer Technolog	600760	06-448.319	LYNXcare Platinum-Mar 2020	01/15/20	361.00	.00	
LYNX Computer Technolog	600760	08-429.319	LYNXcare Platinum-Mar 2020	01/15/20	361.00	.00	
LYNX Computer Technolog	600760	10-407.319	LYNXcare Platinum-Mar 2020	01/15/20	130.00	.00	
LYNX Computer Technolog	601307	01-407.319	LYNXcare Platinum-Feb 2020	01/27/20	7.98	.00	
LYNX Computer Technolog	601307	06-448.319	LYNXcare Platinum-Feb 2020	01/27/20	4.00	.00	
LYNX Computer Technolog	601307	08-429.319	LYNXcare Platinum-Feb 2020	01/27/20	4.00	.00	
LYNX Computer Technolog	601307	10-407.319	LYNXcare Platinum-Feb 2020	01/27/20	4.00	.00	
Total LYNX Computer Technologies:					6,953.98	.00	
<b>Madle's Hardware</b>							
Madle's Hardware	196522	01-430.240	Nipple	01/06/20	17.98	.00	
Madle's Hardware	196674	01-430.240	Simple green cleaner	01/16/20	63.98	.00	
Madle's Hardware	196692	01-430.240	Glass cleaner	01/17/20	17.97	.00	
Madle's Hardware	196855	01-430.240	Bypass lopper gel	01/28/20	34.99	.00	
Total Madle's Hardware:					134.92	.00	
<b>Morgan, Elizabeth</b>							
Morgan, Elizabeth	5810-23	06-448.240	2-50 lb bag of rags	01/20/20	50.00	.00	
Morgan, Elizabeth	5810-23	08-429.240	2-50 lb bag of rags	01/20/20	50.00	.00	
Total Morgan, Elizabeth:					100.00	.00	
<b>Motors Plus Inc.</b>							
Motors Plus Inc.	36901-2	01-410.251	#210-Rewiring software modules to reduce battery drain/battery/flush power steering	01/22/20	746.60	.00	
Motors Plus Inc.	36954	01-410.251	#207-front brakes & rotors/radiator hose assembly/mount & balance				

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Motors Plus Inc.	36999	01-410.251	tires/inspection	01/22/20	1,004.70	.00	
Motors Plus Inc.	37022	01-410.251	#208-serpentine belt/camshaft sensor/clear codes	01/29/20	368.75	.00	
Motors Plus Inc.			#205-Inspection/oil change/top off fluids/front rotors	02/04/20	718.65	.00	
Total Motors Plus Inc.:					2,838.70	.00	
<b>Moyer, Roger J.</b>							
Moyer, Roger J.	02012020	01-406.172	47 of 60 retirement incentive program	02/01/20	450.00	.00	
Total Moyer, Roger J.:					450.00	.00	
<b>MP Outfitters</b>							
MP Outfitters	37945-5	01-410.238	Alterations-Whitehead	01/23/20	19.98	.00	
Total MP Outfitters:					19.98	.00	
<b>MRM Trust Worker's Comp Fund</b>							
MRM Trust Worker's Comp	1920PRJ3968	01-486.354	Jan & Feb-2020-Worker's Compensation Policy	01/01/20	23,782.94	23,782.94	01/29/20
MRM Trust Worker's Comp	1920PRJ3968	06-486.354	Jan & Feb-2020-Worker's Compensation Policy	01/01/20	2,610.32	2,610.32	01/29/20
MRM Trust Worker's Comp	1920PRJ3968	08-486.354	Jan & Feb-2020-Worker's Compensation Policy	01/01/20	2,610.32	2,610.32	01/29/20
MRM Trust Worker's Comp	1920PRJ3969	01-486.354	Mar 2020-Worker's Compensation Policy	01/15/20	11,891.47	11,891.47	01/29/20
MRM Trust Worker's Comp	1920PRJ3969	06-486.354	Mar 2020-Worker's Compensation Policy	01/15/20	1,305.16	1,305.16	01/29/20
MRM Trust Worker's Comp	1920PRJ3969	08-486.354	Mar 2020-Worker's Compensation Policy	01/15/20	1,305.16	1,305.16	01/29/20
Total MRM Trust Worker's Comp Fund:					43,505.37	43,505.37	
<b>National Association of Town Watch</b>							
National Association of Tow	10572	01-410.420	2020 NATW Membership-Casey	01/07/20	35.00	.00	
Total National Association of Town Watch:					35.00	.00	
<b>New Enterprise Stone &amp; Lime Co Inc</b>							
New Enterprise Stone & Li	7244516	01-438.245	coldpatch	01/14/20	923.26	.00	
Total New Enterprise Stone & Lime Co Inc:					923.26	.00	
<b>Nothstein, Richard B.</b>							
Nothstein, Richard B.	2072020	01-410.315	Reimb-LC SRO Meeting-refreshments	02/07/20	52.88	.00	
Total Nothstein, Richard B.:					52.88	.00	
<b>Overhead Door Company, The</b>							
Overhead Door Company,	C20.32	01-409.373	DPW garage door remotes	01/10/20	560.00	.00	
Overhead Door Company,	C20.32	01-409.373	DPW garage door remotes	01/10/20	180.00	.00	
Total Overhead Door Company, The:					740.00	.00	
<b>PA Municipal Health Ins Coop</b>							
PA Municipal Health Ins Co	2062020	01-401.156	2020 Mar coverage	02/06/20	8,927.56	.00	
PA Municipal Health Ins Co	2062020	01-402.156	2020 Mar coverage	02/06/20	2,692.28	.00	
PA Municipal Health Ins Co	2062020	01-410.156	2020 Mar coverage	02/06/20	41,094.80	.00	
PA Municipal Health Ins Co	2062020	01-430.156	2020 Mar coverage	02/06/20	45,653.63	.00	
PA Municipal Health Ins Co	2062020	06-430.156	2020 Mar coverage	02/06/20	538.46	.00	
PA Municipal Health Ins Co	2062020	06-448.156	2020 Mar coverage	02/06/20	5,833.27	.00	

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PA Municipal Health Ins Co	2062020	08-429.156	2020 Mar coverage	02/06/20	5,833.27	.00	
PA Municipal Health Ins Co	2062020	08-430.156	2020 Mar coverage	02/06/20	538.46	.00	
PA Municipal Health Ins Co	2062020	10-426.156	2020 Mar coverage	02/06/20	1,166.65	.00	
Total PA Municipal Health Ins Coop:					112,278.38	.00	
<b>PA Section AWWA</b>							
PA Section AWWA	2062020	01-430.421	DiMatteo- Op Cert exams	02/06/20	120.00	.00	
Total PA Section AWWA:					120.00	.00	
<b>PAPCO</b>							
PAPCO	2885282	01-410.231	Diesel	01/15/20	.41	.00	
PAPCO	2885282	01-430.231	Diesel	01/15/20	228.27	.00	
PAPCO	2885282	06-448.231	Diesel	01/15/20	6.11	.00	
PAPCO	2885282	08-429.231	Diesel	01/15/20	6.11	.00	
PAPCO	2885282	03-413.231	Diesel	01/15/20	40.56	.00	
PAPCO	2885283	01-401.231	Unleaded Gasoline	01/15/20	16.11	.00	
PAPCO	2885283	01-410.231	Unleaded Gasoline	01/15/20	733.53	.00	
PAPCO	2885283	01-430.231	Unleaded Gasoline	01/15/20	151.38	.00	
PAPCO	2885283	06-448.231	Unleaded Gasoline	01/15/20	99.63	.00	
PAPCO	2885283	08-429.231	Unleaded Gasoline	01/15/20	99.63	.00	
PAPCO	2885283	03-413.231	Unleaded Gasoline	01/15/20	50.58	.00	
PAPCO	2890548	01-410.231	Diesel	01/23/20	1.45	.00	
PAPCO	2890548	01-430.231	Diesel	01/23/20	809.73	.00	
PAPCO	2890548	06-448.231	Diesel	01/23/20	21.67	.00	
PAPCO	2890548	08-429.231	Diesel	01/23/20	21.67	.00	
PAPCO	2890548	03-413.231	Diesel	01/23/20	143.86	.00	
PAPCO	2890554	01-401.231	Unleaded Gasoline	01/23/20	21.42	.00	
PAPCO	2890554	01-410.231	Unleaded Gasoline	01/23/20	975.58	.00	
PAPCO	2890554	01-430.231	Unleaded Gasoline	01/23/20	201.34	.00	
PAPCO	2890554	06-448.231	Unleaded Gasoline	01/23/20	132.51	.00	
PAPCO	2890554	08-429.231	Unleaded Gasoline	01/23/20	132.51	.00	
PAPCO	2890554	03-413.231	Unleaded Gasoline	01/23/20	67.27	.00	
PAPCO	2892489	01-401.231	Unleaded Gasoline	01/30/20	16.36	.00	
PAPCO	2892489	01-410.231	Unleaded Gasoline	01/30/20	745.18	.00	
PAPCO	2892489	01-430.231	Unleaded Gasoline	01/30/20	153.79	.00	
PAPCO	2892489	06-448.231	Unleaded Gasoline	01/30/20	101.22	.00	
PAPCO	2892489	08-429.231	Unleaded Gasoline	01/30/20	101.22	.00	
PAPCO	2892489	03-413.231	Unleaded Gasoline	01/30/20	51.39	.00	
PAPCO	2892496	01-410.231	Diesel	01/30/20	1.05	.00	
PAPCO	2892496	01-430.231	Diesel	01/30/20	586.33	.00	
PAPCO	2892496	06-448.231	Diesel	01/30/20	15.69	.00	
PAPCO	2892496	08-429.231	Diesel	01/30/20	15.69	.00	
PAPCO	2892496	03-413.231	Diesel	01/30/20	104.17	.00	
Total PAPCO:					5,853.42	.00	
<b>Patriot Workwear</b>							
Patriot Workwear	28219	01-410.238	Polos with embroidered Logo	09/23/19	153.00	.00	
Total Patriot Workwear:					153.00	.00	
<b>PenTeleData</b>							
PenTeleData	B3632699	01-401.320	Acct#3042745-Cable modem rental - Jan 2020	01/24/20	124.95	.00	
PenTeleData	B3632699	03-411.320	Cable-Jan 2020	01/24/20	59.95	.00	



Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>Total PenTeleData:</b>					184.90	.00	
<b>Petty Cash</b>							
Petty Cash	2072020	01-401.315	Mileage to PAPP/LVCPC/Gebhardt's/Steelstack s-9/24/19 thru 10/23/19-Wilson	02/07/20	57.81	57.81	02/07/20
Petty Cash	2072020	01-414.315	Mileage reimbursement to deliver Planning Commission Packets	02/07/20	12.56	12.56	02/07/20
Petty Cash	2072020	01-401.315	Active training lunch-Admin	02/07/20	70.00	70.00	02/07/20
Petty Cash	2072020	01-410.260	Drug takeback scale	02/07/20	15.36	15.36	02/07/20
<b>Total Petty Cash:</b>					155.73	155.73	
<b>PPL Electric Utilities</b>							
PPL Electric Utilities	01202020	01-409.361	70730-17005	01/20/20	372.14	.00	
PPL Electric Utilities	01202020	35-433.362	49130-02001	01/20/20	40.63	.00	
PPL Electric Utilities	01202020	08-429.361	35530-02004	01/20/20	32.38	.00	
PPL Electric Utilities	01202020	01-409.361	61089-84001	01/20/20	725.52	.00	
PPL Electric Utilities	01202020	01-409.361	92051-48008	01/20/20	927.25	.00	
PPL Electric Utilities	01202020	03-411.320	82900-03000	01/20/20	546.04	.00	
PPL Electric Utilities	01202020	08-429.361	64170-11008	01/20/20	40.68	.00	
PPL Electric Utilities	01202020	08-429.361	21780-10003	01/20/20	35.43	.00	
PPL Electric Utilities	01202020	08-429.361	20380-10009	01/20/20	31.74	.00	
PPL Electric Utilities	01202020	01-451.361	92035-05005	01/20/20	28.01	.00	
PPL Electric Utilities	01202020	35-433.362	89989-11003	01/20/20	35.41	.00	
PPL Electric Utilities	01202020	01-451.361	10550-10002	01/20/20	41.51	.00	
PPL Electric Utilities	01202020	01-451.361	93760-01007	01/20/20	27.87	.00	
PPL Electric Utilities	01202020	08-429.361	82960-01000	01/20/20	34.37	.00	
PPL Electric Utilities	01202020	08-429.361	33760-14008	01/20/20	32.65	.00	
PPL Electric Utilities	01202020	35-433.362	53875-61001	01/20/20	36.65	.00	
PPL Electric Utilities	01202020	35-433.362	05340-01002	01/20/20	36.98	.00	
PPL Electric Utilities	01202020	35-433.362	99940-01007	01/20/20	37.10	.00	
PPL Electric Utilities	01202020	35-433.362	95790-09009	01/20/20	28.16	.00	
PPL Electric Utilities	01202020	35-433.362	72390-08002	01/20/20	28.22	.00	
PPL Electric Utilities	01202020	08-429.361	39790-24008	01/20/20	426.79	.00	
PPL Electric Utilities	01202020	08-429.361	31590-08002	01/20/20	33.54	.00	
PPL Electric Utilities	01202020	35-433.362	32810-04003	01/20/20	37.45	.00	
PPL Electric Utilities	01202020	35-433.362	96549-22003	01/20/20	37.07	.00	
PPL Electric Utilities	01202020	35-433.362	97159-57000	01/20/20	42.93	.00	
PPL Electric Utilities	01202020	35-433.362	58010-04003	01/20/20	38.58	.00	
PPL Electric Utilities	01202020	06-448.361	59410-04007	01/20/20	32.10	.00	
PPL Electric Utilities	01202020	35-433.362	59610-04003	01/20/20	41.27	.00	
PPL Electric Utilities	01202020	08-429.361	98810-20005	01/20/20	164.40	.00	
PPL Electric Utilities	01202020	08-429.361	49200-35001	01/20/20	38.84	.00	
PPL Electric Utilities	01202020	08-429.361	95425-66011	01/20/20	34.83	.00	
PPL Electric Utilities	02032020	35-434.361	79000-43000	02/03/20	510.55	.00	
PPL Electric Utilities	02032020	08-429.361	47020-14000	02/03/20	35.78	.00	
PPL Electric Utilities	02032020	35-434.361	79200-43006	02/03/20	10,521.74	.00	
<b>Total PPL Electric Utilities:</b>					15,114.61	.00	
<b>Protect Alarms</b>							
Protect Alarms	64068	01-401.375	Replaced resister inside zone #11	01/28/20	185.00	.00	
<b>Total Protect Alarms:</b>					185.00	.00	
<b>RCN</b>							
RCN	1172020	01-410.315	2020-Feb-High Speed Internet	01/17/20	158.00	158.00	01/31/20

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total RCN:					158.00	158.00	
<b>Reading Equipment &amp; Dist Inc</b>							
Reading Equipment & Dist	J010000472	06-200202	upfitting installed on 2018-4X4	01/29/20	11,827.00	.00	
Reading Equipment & Dist	J010000472	08-200202	upfitting installed on 2018-4X4	01/29/20	11,827.00	.00	
Total Reading Equipment & Dist Inc:					23,654.00	.00	
<b>Republic Services #282</b>							
Republic Services #282	0282-000765337	10-427.300	2020-Jan-service	01/15/20	92,366.34	.00	
Total Republic Services #282:					92,366.34	.00	
<b>Riverside Construction Materials Inc</b>							
Riverside Construction Mat	5194674	35-432.245	Bulk Salt	01/10/20	5,214.08	.00	
Total Riverside Construction Materials Inc:					5,214.08	.00	
<b>Salisbury Township</b>							
Salisbury Township	1242020	01-301.100	Refund-Almgren-2019-R.E. Tax reassessment applied to A/R	01/24/20	39.84	.00	
Salisbury Township	1242020	03-301.100	Refund-Almgren-2019-R.E. Tax reassessment applied to A/R	01/24/20	4.31	.00	
Salisbury Township	1242020	04-301.100	Refund-Almgren-2019-R.E. Tax reassessment applied to A/R	01/24/20	1.26	.00	
Total Salisbury Township:					45.41	.00	
<b>Salisbury Township School Dist</b>							
Salisbury Township School	01172020	01-465.309	Custodian charges-wrestling-Dec 2019	01/17/20	427.30	.00	
Total Salisbury Township School Dist:					427.30	.00	
<b>Sands Ford of Red Hill</b>							
Sands Ford of Red Hill	33835	01-437.251	Repairs-Due to accident-Sep 2019	09/19/19	9,102.29	.00	
Total Sands Ford of Red Hill:					9,102.29	.00	
<b>Service Electric Telephone Co</b>							
Service Electric Telephone	1152020	03-411.320	Acct#-0000050426-ESFC-1/2020	01/15/20	86.04	.00	
Service Electric Telephone	1152020	01-403.240	Acct#-0000044158-Minger phone line-1/2020	01/15/20	21.51	.00	
Service Electric Telephone	1152020	01-401.320	Acct#-0000044158-Township phone line-1/2020	01/15/20	554.34	.00	
Total Service Electric Telephone Co:					661.89	.00	
<b>Sherwin Williams</b>							
Sherwin Williams	5342	01-409.240	Paint for wash bay	12/31/19	33.67	.00	
Total Sherwin Williams:					33.67	.00	
<b>Signal Service Inc.</b>							
Signal Service Inc.	34762	01-433.362	Signal flashing-CCB & NB/WB I78	01/16/20	354.00	.00	
Total Signal Service Inc.:					354.00	.00	
<b>Sinko, Michael</b>							
Sinko, Michael	01202020	01-406.171	2019 Health Reimb	01/20/20	99.46	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Sinko, Michael	1302020	01-409.192	2019-Boot/Clothing Allowance	01/30/20	26.98	.00	
Total Sinko, Michael:					126.44	.00	
<b>Soberick, Kevin J.</b>							
Soberick, Kevin J.	01212020	01-410.238	Reimb-boots	01/21/20	66.77	.00	
Soberick, Kevin J.	2042020	01-406.171	2020 HRA Claim	02/04/20	1,025.00	.00	
Total Soberick, Kevin J.:					1,091.77	.00	
<b>Soriano, Orazio</b>							
Soriano, Orazio	02012020	01-406.172	35 of 36 Retirement Incentive Program	02/01/20	760.00	.00	
Total Soriano, Orazio:					760.00	.00	
<b>Staples Advantage</b>							
Staples Advantage	3436299383	01-410.261	HP 11	01/15/20	218.70	.00	
Staples Advantage	3436708902	01-402.240	Chromebook/Speakers/accessories Label maker tape/batteries/envelopes	01/18/20	62.08	.00	
Total Staples Advantage:					280.78	.00	
<b>Staples Credit Plan</b>							
Staples Credit Plan	1282020	01-430.240	Toner	01/28/20	192.98	.00	
Staples Credit Plan	1282020	01-402.240	Tabs/tape/envelopes/index cards/memo pads	01/28/20	113.88	.00	
Staples Credit Plan	1282020	01-410.240	File folders	01/28/20	25.95	.00	
Staples Credit Plan	1282020	01-414.240	Wireless mouse	01/28/20	26.49	.00	
Total Staples Credit Plan:					359.30	.00	
<b>Starr Uniform Center</b>							
Starr Uniform Center	135924	01-410.238	Armorskin shirts w/patches-Patten	01/08/20	193.46	.00	
Starr Uniform Center	136131	01-410.238	Armorskin shirt w/patches-Soberick	01/20/20	58.49	.00	
Total Starr Uniform Center:					251.95	.00	
<b>Sterner's Company</b>							
Sterner's Company	408717	01-451.260	Chain saw & pole pruner	01/17/20	1,396.00	.00	
Total Sterner's Company:					1,396.00	.00	
<b>Stotz/Fatzinger Office Supply</b>							
Stotz/Fatzinger Office Supp	246083	01-402.240	Wall organizer	01/17/20	13.24	.00	
Stotz/Fatzinger Office Supp	246293	01-401.240	Copy paper	01/22/20	131.96	.00	
Stotz/Fatzinger Office Supp	246361	01-401.240	Envelopes	01/23/20	360.00	.00	
Stotz/Fatzinger Office Supp	246364	01-401.240	Business Cards-Asst Mgr	01/23/20	66.00	.00	
Total Stotz/Fatzinger Office Supply:					571.20	.00	
<b>Stratix Systems Inc</b>							
Stratix Systems Inc	449950	01-407.261	Printer/copier/scanner-P/Z Dept	01/15/20	2,274.74	.00	
Total Stratix Systems Inc:					2,274.74	.00	
<b>SwiftReach Networks Inc</b>							
SwiftReach Networks Inc	11515	06-448.317	2020-Annual Subscription-Public notification	07/31/19	2,040.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>Total SwiftReach Networks Inc:</b>					2,040.00	.00	
<b>Takacs Jr., Dennis V.</b>							
Takacs Jr., Dennis V.	02012020	01-415.149	EMC Deputy - Feb 2020	02/01/20	83.33	.00	
<b>Total Takacs Jr., Dennis V.:</b>					83.33	.00	
<b>Tapler, Jeffrey</b>							
Tapler, Jeffrey	02012020	01-415.139	EMC stipend-Feb 2020	02/01/20	250.00	.00	
<b>Total Tapler, Jeffrey:</b>					250.00	.00	
<b>Times News</b>							
Times News	1004-74918-01152	01-401.341	Ad:ZHB mtg 2/4/20	01/23/20	280.80	.00	
<b>Total Times News:</b>					280.80	.00	
<b>Treskot, Kristen</b>							
Treskot, Kristen	272020	01-406.171	2019 Health Reimbursement	02/07/20	220.00	.00	
<b>Total Treskot, Kristen:</b>					220.00	.00	
<b>TRM Emergency Vehicle Specialists</b>							
TRM Emergency Vehicle S	6686	03-412.374	#31-31-Kusssmaul unit	11/06/19	399.63	.00	
<b>Total TRM Emergency Vehicle Specialists:</b>					399.63	.00	
<b>UGI Utilities Inc.</b>							
UGI Utilities Inc.	01212020	01-409.230	411001980316	01/21/20	932.33	932.33	01/31/20
UGI Utilities Inc.	01212020	01-409.230	411001979581	01/21/20	831.23	831.23	01/31/20
UGI Utilities Inc.	1272020	03-411.320	411000866649	01/27/20	757.35	757.35	02/07/20
UGI Utilities Inc.	1272020	03-411.320	411000866649	01/27/20	878.52	878.52	02/07/20
UGI Utilities Inc.	1292020	01-409.230	411001980555	01/29/20	2,096.41	2,096.41	02/07/20
UGI Utilities Inc.	1292020	01-409.230	411001980555	01/29/20	2,165.95	2,165.95	02/07/20
<b>Total UGI Utilities Inc.:</b>					7,661.79	7,661.79	
<b>Vericom LLC</b>							
Vericom LLC	23635	01-410.421	Training-Whitehead	01/28/20	2,500.00	.00	
<b>Total Vericom LLC:</b>					2,500.00	.00	
<b>Verizon</b>							
Verizon	01242020	08-429.320	2020-Jan-868-8310-Cardinal Dr Pump Stn	01/24/20	36.79	.00	
Verizon	01252020	01-401.320	2020-Jan-Mgr/Tablet	01/25/20	10.02	.00	
Verizon	01252020	01-452.320	2020-Jan-Rec Dir Tablet	01/25/20	10.02	.00	
Verizon	01252020	01-410.320	2020-Jan-Police tablet/air card charges	01/25/20	361.95	.00	
Verizon	01252020	01-411.320	2020-Jan-Fire Inspectors/Tablet	01/25/20	34.31	.00	
Verizon	01252020	01-413.320	2020-Jan-Code Enf Ofcr Tablet	01/25/20	10.02	.00	
Verizon	01252020	03-411.320	2020-Jan-ESFC/Tablet	01/25/20	108.69	.00	
Verizon	01252020	03-412.320	2020-Jan-WSFC/Tablet	01/25/20	181.55	.00	
Verizon	01252020	01-401.320	2020-Jan-Mgr	01/25/20	55.32	.00	
Verizon	01252020	01-402.320	2020-Jan-Finance Director	01/25/20	55.32	.00	
Verizon	01252020	01-409.320	2020-Jan-Facility Maintenance	01/25/20	55.32	.00	
Verizon	01252020	01-410.320	2020-Jan-Police	01/25/20	483.92	.00	
Verizon	01252020	01-413.320	2020-Jan-Code Enf Ofcr	01/25/20	55.32	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Verizon	01252020	01-414.320	2020-Jan-P/Z Officer	01/25/20	55.32	.00	
Verizon	01252020	01-415.320	2020-Jan-Tapler	01/25/20	78.01	.00	
Verizon	01252020	01-430.320	2020-Jan-DPW	01/25/20	141.30	.00	
Verizon	01252020	01-452.320	2020-Jan-Rec Dir	01/25/20	55.32	.00	
Verizon	01252020	06-448.320	2020-Jan-Water Dept	01/25/20	66.31	.00	
Total Verizon:					1,854.81	.00	
<b>Waste Management Inc</b>							
Waste Management Inc	M182954	10-427.302	Dec 2019 Recycling Costs	01/15/20	13,466.02	.00	
Total Waste Management Inc:					13,466.02	.00	
<b>Western Salisbury Fire Company</b>							
Western Salisbury Fire Co	01252020	03-412.240	reimb-High output kit	01/25/20	199.00	.00	
Total Western Salisbury Fire Company:					199.00	.00	
<b>Whitehall Turf Equipment</b>							
Whitehall Turf Equipment	1212	01-451.260	Chainsaw	01/22/20	549.00	.00	
Whitehall Turf Equipment	1212	01-451.260	Climbing gear	01/22/20	519.34	.00	
Total Whitehall Turf Equipment:					1,068.34	.00	
<b>Williams, Thomas</b>							
Williams, Thomas	1242020	01-301.100	Refund-2019 R.E. Tax reassessment	01/24/20	51.07	.00	
Williams, Thomas	1242020	03-301.100	Refund-2019 R.E. Tax reassessment	01/24/20	5.54	.00	
Williams, Thomas	1242020	04-301.100	Refund-2019 R.E. Tax reassessment	01/24/20	1.61	.00	
Total Williams, Thomas:					58.22	.00	
<b>Wilson, Shemaine</b>							
Wilson, Shemaine	2062020	01-401.315	Mileage & lunch for LVCPC & PAPP meetings	02/06/20	51.69	.00	
Total Wilson, Shemaine:					51.69	.00	
<b>Witmer Public Safety Group</b>							
Witmer Public Safety Grou	1998294	03-412.374	#31-31, 31-12 & 31-11-Adapter replacements	12/31/19	1,633.00	.00	
Total Witmer Public Safety Group:					1,633.00	.00	
<b>YCG Inc</b>							
YCG Inc	224343	01-410.375	2020-Prepay Calibration Agreement	01/17/20	1,063.75	.00	
Total YCG Inc:					1,063.75	.00	
<b>Zulic, Brian</b>							
Zulic, Brian	1232020	01-410.215	Reimb-K-9 food	01/23/20	150.00	.00	
Total Zulic, Brian:					150.00	.00	
Grand Totals:					607,158.44	225,296.18	

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Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
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Report Criteria:

- Detail report.
  - Invoice detail records above \$0 included.
  - Paid and unpaid invoices included.
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Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>General Fund</b>							
Total General Fund:					224,755.69	42,621.42	
<b>Fire Fund</b>							
Total Fire Fund:					13,117.93	1,635.87	
<b>Library Fund</b>							
Total Library Fund:					3.63	.00	
<b>Water Fund</b>							
Total Water Fund:					27,299.03	3,985.28	
<b>Sewer Fund</b>							
Total Sewer Fund:					217,496.12	176,983.81	
<b>Refuse &amp; Recycling Fund</b>							
Total Refuse & Recycling Fund:					107,799.22	69.80	
<b>Highway Aid Fund</b>							
Total Highway Aid Fund:					16,686.82	.00	
Grand Totals:					607,158.44	225,296.18	

Date: \_\_\_\_\_

President: \_\_\_\_\_

Board of Commissioners

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
January 23, 2020  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

**CALL TO ORDER**

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

**ROLL CALL**

**Board Members Present:**

Debra Brinton, President  
Rodney Conn, Vice-President  
James Seagreaves, President Pro-Tempore  
Joanne Ackerman - EXCUSED  
Heather Lipkin

**Staff Present:**

Cathy Bonaskiewich, Township Manager  
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator  
Paul Ziegenfus, Finance Director  
John Andreas, Director of Public Works  
Kevin Soberick, Chief of Police  
Charles Whitehead, Police Corporal  
Cynthia Sopka, Director of Planning & Zoning – EXCUSED  
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor – EXCUSED  
David Tetterer, representative of Keystone Consulting Engineers, Township Engineer

**NOTIFICATION**

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium,



announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

**APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE**

**Motion by Commissioner Conn, seconded by Commissioner Seagreaves, to approve the unaudited Financial Report for the period ending December 31, 2019 and the list of Bills Payable for the period 1/4/2020-1/17/2020, broken down as follows:**

\$327,149.91 = GENERAL  
\$512.96 = FIRE  
\$0 = LIBRARY  
\$13,993.35 = WATER  
\$14,516.59 = SEWER  
\$1,241.21 = REFUSE & RECYCLING  
\$12,036.41 = HIGHWAY AID  
\$0 = CAPITAL GENERAL  
**\$369,450.43 = GRAND TOTAL ALL FUNDS**

**Roll Call:**

COMMISSIONER LIPKIN – YES  
COMMISSIONER CONN – YES  
COMMISSIONER ACKERMAN – EXCUSED  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER BRINTON – YES

**The Motion passed by 4-0.**

**MINUTES**

**January 6, 2020 and January 9, 2020**

Commissioner Brinton declared the Minutes of January 6, 2020 and January 9, 2020 accepted as presented.

**NEW BUSINESS**

**ORDINANCES**

None.

**RESOLUTIONS**

**Resolution in Recognition of Years of Service and to Accept the Retirement of Cynthia Sopka.**

Ms. Bonaskiewich stated that Ms. Sopka has been with the Township for 11 years and is eligible for pension benefits through the Pennsylvania Municipal Retirement System. She noted that Ms. Sopka will be working until the end of January and will use some additional leave time to extend her retirement date to March 6, 2020.

The Board thanked Ms. Sopka for her years of service.

**Motion by Commissioner Conn, seconded by Commissioner Lipkin, to adopt Resolution No. 01-2020-1669, recognizing years of service and accepting the retirement of Cynthia Sopka.**

**Roll Call:**

COMMISSIONER LIPKIN – YES  
COMMISSIONER CONN – YES  
COMMISSIONER ACKERMAN – EXCUSED  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER BRINTON – YES

**The Motion passed by 4-0.**

**MOTIONS**

**Motion to Approve Payment #2 to Insituform Technologies for 2019 Sanitary Sewer Rehab CIPPL Contract “B”.**

**Motion by Commissioner Lipkin, seconded by Commissioner Conn, to approve Payment #2 to Insituform Technologies for the 2019 Sanitary Sewer Rehab CIPPL Contract “B” in the amount of \$172,998.53.**

**Roll Call:**

COMMISSIONER LIPKIN – YES  
COMMISSIONER CONN – YES  
COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER BRINTON – YES

**The Motion passed by 5-0.**

**Motions for Appointments to Zoning Hearing Board and Civil Service Commission.**

Ms. Bonaskiewich explained that there was a second ward vacancy in the Zoning Hearing Board due to Mr. Ed Hare resigning in December, and there is also a need to appoint an alternate member. Ms. Bonaskiewich also requested to shift members because Mr. Joseph Kovach is currently the fourth ward representative on the ZHB, but he resides in the second ward. She suggested appointing Mr. Kovach to the second ward vacancy and then handle the fourth ward vacancy created by that shift. Ms. Bonaskiewich noted that the move will help to clean-up the structure, and there will almost be one individual appointed in each ward.

**1. Zoning Hearing Board (5-year term)**

**a. Second Ward Vacancy (*unexpired term*)**

Commissioner Seagreaves nominated Mr. Joseph Kovach to move into the second ward vacancy. Commissioner Conn seconded the motion.

A roll call vote was taken:

COMMISSIONER LIPKIN – YES  
COMMISSIONER CONN – YES  
COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER BRINTON – YES

The Board voted 5-0 to approve the appointment of Mr. Joseph Kovach as the second ward representative to the Zoning Hearing Board with a term ending date of 1/1/22.

**b. Fourth Ward (*unexpired term*)**

Commissioner Conn nominated Mr. Ian Baxter. Commissioner Seagreaves seconded the motion.

A roll call vote was taken:

COMMISSIONER LIPKIN – YES  
COMMISSIONER CONN – YES  
COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER BRINTON – YES

The Board voted 5-0 to approve the appointment of Mr. Ian Baxter to the Zoning Hearing Board with a term ending date of 1/1/23

**c. Alternate Member**

Commissioner Seagreaves nominated Ms. Nicole Ortiz. Commissioner Conn seconded the motion.

A roll call vote was taken:

COMMISSIONER LIPKIN – YES  
COMMISSIONER CONN – YES  
COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER BRINTON – YES

The Board voted 5-0 to approve the appointment of Ms. Nicole Ortiz as the alternate member to the Zoning Hearing Board with a term ending date of 1/1/23.

**2. Civil Service Commission (6-year term)**

**a. Alternate Member (*unexpired term*)**

Commissioner Brinton nominated Mr. Russell Lande. Commissioner Conn seconded the motion.

A roll call vote was taken:

COMMISSIONER LIPKIN – YES  
COMMISSIONER CONN – YES  
COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER BRINTON – YES

The Board voted 5-0 to approve the appointment of Mr. Russell Lande as the alternate member to the Civil Service Commission with a term ending date of 1/1/26.

### **PRIVILEGE OF THE FLOOR**

Commissioner Lipkin brought forth several concerns from residents including motorists running the stop sign at Savercool Avenue and Weil Street, cars parked at 760 Weil Street that are not moved, and a sinking pot hole in front of 808 Weil Street. Mr. Andreas and Chief Soberick will follow-up accordingly.

Commissioner Brinton brought forth a complaint about a trash problem in the alley between Capital Street and Emmaus Avenue. Mr. Nicolo stated that the owner of the property had allowed someone to move into the space without permits. He noted that he has fined the owner and they are trying to get the renter to move out as soon as possible. Mr. Nicolo commented that he will stay on top of the situation.

Mr. Nicolo stated that Mr. Dustin Grow, Fire Services Director, is coming up with a system for calling out additional fire companies and it should soon be ready to present to the Board.

Chief Soberick stated that oral interviews for new officers will be held on February 6<sup>th</sup> and 7<sup>th</sup> at the police station.

Mr. Stephen McKitish from 2220 S. Ellsworth Street expressed concerns about employers from City Line Construction running across South Pike Avenue to their parked cars in the evening. Mr. McKitish suggested that the owners add lighting to both sides of the road. Mr. Nicolo stated that he could ask the owner to install additional lighting.

Mr. McKitish also expressed concerns about the frequency of plow trucks on his street during a snow event on January 18<sup>th</sup>. Mr. Andreas noted that each storm presents challenges and drivers use their best judgement and experience to navigate the storm. He stated that he will bring it to the attention of the Highway Supervisor and the operators and they will try to exercise balance for future events.

Mr. Charles Beck of 930 E. Lexington Street expressed concerns about motorists parking against traffic on Potomac Street. Chief Soberick stated that an officer will follow-up.

Commissioner Brinton stated that an Executive Session will be held after the Workshop regarding a legal matter.

**ADJOURNMENT**

Commissioner Conn made a motion to adjourn the meeting. Seconded by Commissioner Lipkin.  
The time was 7:35 pm.

Respectfully submitted,

Cathy Bonaskiewich  
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held  
on January 23, 2020.

Approved and certified on this date:

\_\_\_\_\_  
Cathy Bonaskiewich

Date: \_\_\_\_\_

SEAL

DRAFT