

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—December 12, 2019
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public sessions of the Salisbury Township Board of Commissioners are held in the Board Room at the Township Building, 2900 South Pike Ave., Allentown, PA 18103
- Public Comment Period Policy—Three (3) Minutes Rule

4. Bills Payable – Period 11/23/2019-12/6/2019

5. Approval of the Minutes –November 26, 2019

6. New Business

A. ORDINANCES

1. Public Hearing and Ordinance to Approve Vacation of a Portion of Walnut Street between 1678 Cardinal Drive and 1668 Cardinal Drive
2. Public Comment regarding 2020 Budget Approval and Ordinance to Set/Reaffirm Tax Rates for the Year 2020 and Approve 2020 Budget Appropriations
3. Ordinance to Amend Non-Uniformed Defined Benefit (PMRS) Pension Plan to Set Employee Contribution Rate for Year 2020

B. RESOLUTIONS

1. Resolution to Set the Police Pension Plan Employee Contribution Rate for Year 2020
2. Resolution to Increase Water & Sewer Rates effective 01/01/20
3. Resolution to Approve participation in the Municipal Risk Management (MRM) Workers' Compensation Pooled Trust

C. MOTIONS

1. Motion to Approve Non-Uniformed Defined Contribution Pension Plan Funding for Year 2019
2. Motion to Approve the Arts Academy Charter School MOU
3. Motion to Approve Payment #1 to Insituform Technologies for 2019 Sanitary Sewer Rehab CIPPL - Contract "B"

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

Report Criteria:

Detail report.
Invoice detail records above \$0 included.
Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
A-B-E Laboratory							
A-B-E Laboratory	2023	06-448.316	Dep Coliform Bacteria Water Analysis	11/22/19	300.00	.00	
Total A-B-E Laboratory:					300.00	.00	
American United Life Insurance Co							
American United Life Insur	11192019	01-487.158	2019-Dec-life/disability ins coverage	11/19/19	1,919.01	.00	
American United Life Insur	11192019	08-487.158	2019-Dec-life/disability ins coverage	11/19/19	235.87	.00	
American United Life Insur	11192019	06-487.158	2019-Dec-life/disability ins coverage	11/19/19	235.87	.00	
American United Life Insur	11192019	10-487.158	2019-Dec-life/disability ins coverage	11/19/19	46.08	.00	
Total American United Life Insurance Co:					2,436.83	.00	
Ballek, Clinton							
Ballek, Clinton	12062019	01-430.192	2019 Clothing allowance	12/06/19	166.80	.00	
Ballek, Clinton	12062019	01-406.171	2019 Health Reimbursement	12/06/19	250.00	.00	
Total Ballek, Clinton:					416.80	.00	
Belgray Oil							
Belgray Oil	3539	01-430.240	Grease tubes	11/26/19	134.25	.00	
Total Belgray Oil:					134.25	.00	
Bethlehem, City of							
Bethlehem, City of	11292019	06-448.363	Fountain-8/20/2019-11/18/2019	11/29/19	24.75	.00	
Total Bethlehem, City of:					24.75	.00	
Bonaskiewich, David							
Bonaskiewich, David	12042019	01-430.192	2019 Boot/Clothing Allowance	12/04/19	180.79	.00	
Total Bonaskiewich, David:					180.79	.00	
Bummer, Frank							
Bummer, Frank	12012019	01-406.172	60 of 60 retirement incentive program	12/01/19	450.00	.00	
Total Bummer, Frank:					450.00	.00	
Burkholders Heating & AC Inc							
Burkholders Heating & AC I	20325	01-409.373	Repair heater-Police bldg	11/15/19	159.00	.00	
Burkholders Heating & AC I	20562	01-409.373	Repair heater-Police bldg	11/20/19	929.05	.00	
Total Burkholders Heating & AC Inc:					1,088.05	.00	
Choice Marketing Inc							
Choice Marketing Inc	11262019	01-401.325	Postage for letter re:change to St. Luke's ambulance billing	11/26/19	154.16	.00	
Total Choice Marketing Inc:					154.16	.00	
CodeMaster							
CodeMaster	CDM-014-173	01-413.308	2019-Nov-Residential inspections	11/30/19	5,800.00	.00	
CodeMaster	CDM-014-173	01-413.308	2019-Nov-Plan Review	11/30/19	130.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
CodeMaster	CDM-014-173	01-413.308	2019-Nov-Comm Plan Review	11/30/19	3,645.00	.00	
Total CodeMaster:					9,575.00	.00	
Core & Main							
Core & Main	L484420	06-448.240	8" water main	11/07/19	471.00	.00	
Total Core & Main:					471.00	.00	
Curb Appeal Plus LLC							
Curb Appeal Plus LLC	11252019	01-413.317	635 East Greenleaf St-Mow/trim/clean-up	11/25/19	420.00	.00	
Total Curb Appeal Plus LLC:					420.00	.00	
Dickert, Ralph							
Dickert, Ralph	12012019	01-430.192	2019-Clothing Allowance	12/01/19	141.05	.00	
Total Dickert, Ralph:					141.05	.00	
Dispatch Answering Service							
Dispatch Answering Servic	204B145	06-448.320	610-782-5025-Dec 2019	11/30/19	19.95	.00	
Dispatch Answering Servic	204B145	01-430.320	610-782-5572-Dec 2019	11/30/19	15.00	.00	
Dispatch Answering Servic	204B145	01-401.320	Answr Service/Pump Stn Alrm-Dec 2019	11/30/19	236.75	.00	
Total Dispatch Answering Service:					271.70	.00	
Dynamic Solutions							
Dynamic Solutions	9492	03-411.240	Software update for Key fob system	11/21/19	884.00	.00	
Total Dynamic Solutions:					884.00	.00	
Eastern Salisbury Fire Co.							
Eastern Salisbury Fire Co.	12032019	01-465.540	2019 Incentive Program-2nd pymt	12/03/19	10,000.00	.00	
Total Eastern Salisbury Fire Co.:					10,000.00	.00	
Ecco Communications LLC							
Ecco Communications LLC	75596	01-437.375	Reprogram radios	11/06/19	50.00	.00	
Ecco Communications LLC	75629	01-411.240	Belt Clip for G1 pager	11/12/19	10.00	.00	
Total Ecco Communications LLC:					60.00	.00	
Emergency Systems Service Co							
Emergency Systems Servi	226572	01-409.373	Generator repair-admin bldg	11/25/19	357.00	.00	
Total Emergency Systems Service Co:					357.00	.00	
Fire Line Equip							
Fire Line Equip	34301	03-411.374	Pump maintenance	10/30/19	1,270.88	.00	
Total Fire Line Equip:					1,270.88	.00	
George Ely Associates Inc.							
George Ely Associates Inc.	E-38228	41-451.600	Playstructures-Devonshire Park	08/29/19	47,583.00	.00	
Total George Ely Associates Inc.:					47,583.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Graphic Controls LLC							
Graphic Controls LLC	NT3462	08-429.240	chart pens	12/02/19	435.93	.00	
Total Graphic Controls LLC:					435.93	.00	
GreatAmerica Financial Svcs							
GreatAmerica Financial Sv	25950156	01-407.261	Datto Siris 3-PD document storage-Nov 2019	11/20/19	139.60	.00	
GreatAmerica Financial Sv	25950156	01-410.261	Datto Siris 3-PD document storage-Nov 2019	11/20/19	349.00	.00	
GreatAmerica Financial Sv	25950156	06-448.261	Datto Siris 3-PD document storage-Nov 2019	11/20/19	69.80	.00	
GreatAmerica Financial Sv	25950156	08-429.261	Datto Siris 3-PD document storage-Nov 2019	11/20/19	69.80	.00	
GreatAmerica Financial Sv	25950156	10-407.261	Datto Siris 3-PD document storage-Nov 2019	11/20/19	69.80	.00	
Total GreatAmerica Financial Svcs:					698.00	.00	
Home Depot Credit Services							
Home Depot Credit Service	11262019	01-409.240	Well tank pressure switch	11/26/19	45.68	.00	
Home Depot Credit Service	15400	01-430.240	Washers/nuts/concrete mix	11/26/19	169.14	.00	
Home Depot Credit Service	44846	01-430.240	Heavy duty gloves	11/26/19	37.07	.00	
Home Depot Credit Service	46140	01-430.240	Tube/universal joint/adjustable wrench/duct tape	12/05/19	110.56	.00	
Total Home Depot Credit Services:					362.45	.00	
Interior Workplace Solutions							
Interior Workplace Solution	233827	01-410.240	Metal Utility Table	11/27/19	213.70	.00	
Total Interior Workplace Solutions:					213.70	.00	
Johnson, Kevin							
Johnson, Kevin	11192019	01-410.241	Reimb-Ear buds for 2 way radio & tactical key ring holder	11/19/19	28.22	.00	
Total Johnson, Kevin:					28.22	.00	
Kessler Freedman Inc.							
Kessler Freedman Inc.	12022019	01-401.312	Nov 2019-Website updates	12/02/19	140.00	.00	
Total Kessler Freedman Inc.:					140.00	.00	
King, Gail							
King, Gail	12012019	01-406.172	45 of 60 retirement incentive program	12/01/19	450.00	.00	
Total King, Gail:					450.00	.00	
Knox Company, The							
Knox Company, The	01936724	01-409.373	Knox box 3200	11/22/19	360.00	.00	
Knox Company, The	01936724	03-412.260	Key decoder/mount/Knox software license	11/22/19	2,126.00	.00	
Total Knox Company, The:					2,486.00	.00	
Lawson Products							
Lawson Products	9307145107	01-430.240	Ear plugs/saline/gloves/3M respirators/safety glasses	11/04/19	693.29	.00	
Lawson Products	9307159086	01-430.240	Hard hats	11/08/19	131.52	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Lawson Products:					824.81	.00	
Lehigh County Authority							
Lehigh County Authority	5900	06-448.367	2019-Oct water	11/25/19	82,038.23	.00	
Lehigh County Authority	5901	06-448.367	2019-3rd quarter reconciliation-water	11/25/19	97,245.68	.00	
Total Lehigh County Authority:					179,283.91	.00	
Luby, Joseph							
Luby, Joseph	12012019	01-406.172	60 of 60 retirement incentive program	12/01/19	450.00	.00	
Total Luby, Joseph:					450.00	.00	
LYNX Computer Technologies							
LYNX Computer Technolog	597413	01-407.319	LYNXcare Platinum-Dec 2019	11/22/19	1,678.00	.00	
LYNX Computer Technolog	597413	01-410.319	LYNXcare Platinum-Dec 2019	11/22/19	2,310.00	.00	
LYNX Computer Technolog	597413	06-448.319	LYNXcare Platinum-Dec 2019	11/22/19	361.00	.00	
LYNX Computer Technolog	597413	08-429.319	LYNXcare Platinum-Dec 2019	11/22/19	361.00	.00	
LYNX Computer Technolog	597413	10-407.319	LYNXcare Platinum-Dec 2019	11/22/19	130.00	.00	
LYNX Computer Technolog	597584	01-407.319	Office 365 subscription	11/25/19	7.98	.00	
LYNX Computer Technolog	597584	06-448.319	Office 365 subscription	11/25/19	4.00	.00	
LYNX Computer Technolog	597584	08-429.319	Office 365 subscription	11/25/19	4.00	.00	
LYNX Computer Technolog	597584	10-407.319	Office 365 subscription	11/25/19	4.00	.00	
Total LYNX Computer Technologies:					4,859.98	.00	
Madle's Hardware							
Madle's Hardware	195035	01-409.240	keys	10/02/19	14.95	.00	
Total Madle's Hardware:					14.95	.00	
MailFinance							
MailFinance	N8039801	01-401.375	10/04/2019 thru 1/03/2020 lease	12/03/19	420.00	.00	
Total MailFinance:					420.00	.00	
Mertl, Kyle							
Mertl, Kyle	12082019	01-410.420	Reimb-UCC re-certification-Mertl	12/08/19	103.63	.00	
Total Mertl, Kyle:					103.63	.00	
Mid-Atlantic Fire & Air Corp.							
Mid-Atlantic Fire & Air Corp	69042	01-410.375	Calibration QRAE3 gas detectors	11/15/19	75.00	.00	
Total Mid-Atlantic Fire & Air Corp.:					75.00	.00	
Moyer, Roger J.							
Moyer, Roger J.	12012019	01-406.172	45 of 60 retirement incentive program	12/01/19	450.00	.00	
Total Moyer, Roger J.:					450.00	.00	
Myles Jr, Robert L.							
Myles Jr, Robert L.	12052019	01-430.192	2019 Clothing allowance	12/05/19	275.00	.00	
Total Myles Jr, Robert L.:					275.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PAPCO							
PAPCO	2835434	01-401.231	Diesel	11/18/19	6.06	.00	
PAPCO	2835434	01-410.231	Diesel	11/18/19	442.11	.00	
PAPCO	2835434	01-430.231	Diesel	11/18/19	459.90	.00	
PAPCO	2835434	06-448.231	Diesel	11/18/19	78.19	.00	
PAPCO	2835434	08-429.231	Diesel	11/18/19	78.19	.00	
PAPCO	2835434	03-413.231	Diesel	11/18/19	72.31	.00	
PAPCO	2835436	01-401.231	Diesel	11/18/19	7.89	.00	
PAPCO	2835436	01-410.231	Diesel	11/18/19	575.92	.00	
PAPCO	2835436	01-430.231	Diesel	11/18/19	599.11	.00	
PAPCO	2835436	06-448.231	Diesel	11/18/19	101.86	.00	
PAPCO	2835436	08-429.231	Diesel	11/18/19	101.86	.00	
PAPCO	2835436	03-413.231	Diesel	11/18/19	94.20	.00	
PAPCO	2835439	01-401.231	Unleaded Gasoline	11/18/19	5.00	.00	
PAPCO	2835439	01-410.231	Unleaded Gasoline	11/18/19	364.99	.00	
PAPCO	2835439	01-430.231	Unleaded Gasoline	11/18/19	379.68	.00	
PAPCO	2835439	06-448.231	Unleaded Gasoline	11/18/19	64.55	.00	
PAPCO	2835439	08-429.231	Unleaded Gasoline	11/18/19	64.55	.00	
PAPCO	2835439	03-413.231	Unleaded Gasoline	11/18/19	59.70	.00	
PAPCO	2835441	01-401.231	Unleaded Gasoline	11/18/19	3.25	.00	
PAPCO	2835441	01-410.231	Unleaded Gasoline	11/18/19	236.91	.00	
PAPCO	2835441	01-430.231	Unleaded Gasoline	11/18/19	246.44	.00	
PAPCO	2835441	06-448.231	Unleaded Gasoline	11/18/19	41.90	.00	
PAPCO	2835441	08-429.231	Unleaded Gasoline	11/18/19	41.90	.00	
PAPCO	2835441	03-413.231	Unleaded Gasoline	11/18/19	38.75	.00	
Total PAPCO:					4,165.22	.00	
PenTeleData							
PenTeleData	B3599740	03-411.320	Cable-Nov 2019	11/24/19	59.95	.00	
PenTeleData	B3601923	01-401.320	Acct#3042745-Cable modem rental - Nov 2019	11/24/19	124.95	.00	
Total PenTeleData:					184.90	.00	
PPL Electric Utilities							
PPL Electric Utilities	11252019	01-451.361	92035-05005	11/25/19	33.10	.00	
PPL Electric Utilities	11252019	08-429.361	20380-10009	11/25/19	31.30	.00	
PPL Electric Utilities	11252019	08-429.361	21780-10003	11/25/19	34.01	.00	
PPL Electric Utilities	11252019	08-429.361	31590-08002	11/25/19	33.21	.00	
PPL Electric Utilities	11252019	08-429.361	39790-24008	11/25/19	298.51	.00	
PPL Electric Utilities	11252019	35-433.362	72390-08002	11/25/19	28.88	.00	
PPL Electric Utilities	11252019	35-433.362	95790-09009	11/25/19	28.88	.00	
PPL Electric Utilities	11252019	08-429.361	49200-35001	11/25/19	37.66	.00	
PPL Electric Utilities	11252019	08-429.361	95425-66011	11/25/19	34.07	.00	
PPL Electric Utilities	11252019	08-429.361	33760-14008	11/25/19	31.69	.00	
PPL Electric Utilities	11252019	08-429.361	82960-01000	11/25/19	33.20	.00	
PPL Electric Utilities	11252019	01-451.361	93760-01007	11/25/19	28.74	.00	
PPL Electric Utilities	11252019	01-451.361	10550-10002	11/25/19	40.83	.00	
PPL Electric Utilities	11252019	08-429.361	64170-11008	11/25/19	37.12	.00	
PPL Electric Utilities	11252019	35-433.362	89989-11003	11/25/19	35.77	.00	
PPL Electric Utilities	11252019	35-433.362	99940-01007	11/25/19	37.49	.00	
PPL Electric Utilities	11252019	35-433.362	05340-01002	11/25/19	37.29	.00	
PPL Electric Utilities	11252019	35-433.362	53875-61001	11/25/19	37.16	.00	
PPL Electric Utilities	12022019	35-433.362	97159-57000	12/02/19	42.66	.00	
PPL Electric Utilities	12022019	35-433.362	96549-22003	12/02/19	37.34	.00	
PPL Electric Utilities	12022019	01-451.361	62400-52006	12/02/19	13.47	.00	
PPL Electric Utilities	12022019	35-434.361	79000-43000	12/02/19	535.01	.00	
PPL Electric Utilities	12022019	35-434.361	79200-43006	12/02/19	11,056.89	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PPL Electric Utilities	12022019	35-433.362	32810-04003	12/02/19	37.43	.00	
PPL Electric Utilities	12022019	35-433.362	58010-04003	12/02/19	38.72	.00	
PPL Electric Utilities	12022019	35-433.362	59410-04007	12/02/19	32.31	.00	
PPL Electric Utilities	12022019	35-433.362	59610-04003	12/02/19	41.00	.00	
PPL Electric Utilities	12022019	08-429.361	98810-20005	12/02/19	121.31	.00	
Total PPL Electric Utilities:					12,835.05	.00	
Protect Alarms							
Protect Alarms	20035	01-401.375	DPW-Fire Service Insp. 11/21/2019-11/20/2020	11/01/19	306.00	.00	
Total Protect Alarms:					306.00	.00	
PSATS							
PSATS	45633-V4J8	01-430.240	"Probable Cause for CDL Supervisory Personnel" & "CDL Records Mgmt" training classes-Levernier	04/09/19	90.00	.00	
Total PSATS:					90.00	.00	
Republic Services #282							
Republic Services #282	0282-000757896	10-427.300	2019-Nov-service	11/15/19	92,366.34	.00	
Republic Services #282	0282-000757896	10-427.303	1-recycle rolloff @ drop off centers	11/15/19	281.25	.00	
Total Republic Services #282:					92,647.59	.00	
Salisbury Township School Dist							
Salisbury Township School	11192019	01-465.309	Custodian charges-football	11/19/19	477.57	.00	
Total Salisbury Township School Dist:					477.57	.00	
Sands Ford of Red Hill							
Sands Ford of Red Hill	99972	01-437.251	#12-Parking brake cable	08/27/19	46.31	.00	
Total Sands Ford of Red Hill:					46.31	.00	
Service Tire Truck Centers							
Service Tire Truck Centers	245179-01	01-437.375	Scrap tire disposal-small tip trailer	03/25/19	82.26	.00	
Total Service Tire Truck Centers:					82.26	.00	
Soriano, Orazio							
Soriano, Orazio	12012019	01-406.172	33 of 36 Retirement Incentive Program	12/01/19	760.00	.00	
Total Soriano, Orazio:					760.00	.00	
Staples Credit Plan							
Staples Credit Plan	11272019	01-414.260	Shredder/Chair-P/Z	11/27/19	299.98	.00	
Staples Credit Plan	11272019	01-410.240	Cable	11/27/19	1.98	.00	
Staples Credit Plan	11272019	01-402.240	Dry erase boards	11/27/19	72.03	.00	
Staples Credit Plan	11272019	01-410.240	Notebooks/USB/Avery labels	11/27/19	174.34	.00	
Total Staples Credit Plan:					548.33	.00	
Starr Uniform Center							
Starr Uniform Center	134896	01-410.238	Armorskin shirt & pant-Patten	11/13/19	143.48	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Starr Uniform Center:					143.48	.00	
Sterner's Company							
Sterner's Company	407849	06-448.375	Honda pump repair	11/21/19	65.33	.00	
Sterner's Company	407849	08-429.375	Honda pump repair	11/21/19	65.33	.00	
Total Sterner's Company:					130.66	.00	
Stotz/Fatzinger Office Supply							
Stotz/Fatzinger Office Supp	240589	01-402.240	Index cards	10/09/19	12.88	.00	
Stotz/Fatzinger Office Supp	243094	01-402.240	Adding machine tape/file workstation/post-it notes/folders/dividers	11/20/19	93.27	.00	
Total Stotz/Fatzinger Office Supply:					106.15	.00	
Stratix Systems Inc							
Stratix Systems Inc	440477	01-402.240	Toner for finance printer	11/26/19	188.28	.00	
Total Stratix Systems Inc:					188.28	.00	
Takacs Jr., Dennis V.							
Takacs Jr., Dennis V.	12012019	01-415.149	EMC Deputy - Dec 2019	12/01/19	83.33	.00	
Total Takacs Jr., Dennis V.:					83.33	.00	
Tapler, Jeffrey							
Tapler, Jeffrey	12012019	01-415.139	EMC stipend-Dec 2019	12/01/19	250.00	.00	
Total Tapler, Jeffrey:					250.00	.00	
Times News							
Times News	I00471830-112020	01-401.341	Ad: Public Notice-2020 Proposed Budget posted	11/21/19	93.10	.00	
Times News	I00471833-112020	01-401.341	Ad: 11/20-11/21/19-Rescheduled BOC Mlg	11/21/19	45.10	.00	
Times News	I00471835-112020	01-401.341	Ad: 11/20/2019-11/21/19-Independent Audit for fiscal year 2018 available to public	11/21/19	296.30	.00	
Times News	I00471843-112020	01-401.341	Ad: 11/20-11/28/19-Vacation of Walnut Drive	11/28/19	129.50	.00	
Total Times News:					564.00	.00	
Trius Inc							
Trius Inc	SI060647	01-437.375	#11-Pump Solenoid	11/18/19	44.62	.00	
Total Trius Inc:					44.62	.00	
UGI Utilities Inc.							
UGI Utilities Inc.	12062019	01-409.230	411001980555	12/06/19	758.91	758.91	12/05/19
Total UGI Utilities Inc.:					758.91	758.91	
Valley Industrial Rubber							
Valley Industrial Rubber	5111112	01-437.375	leaf vac hoses	11/26/19	905.60	.00	
Total Valley Industrial Rubber:					905.60	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Verizon							
Verizon	11242019	08-429.320	2019-Nov-868-8310-Cardinal Dr Pump Stn	11/24/19	37.37	.00	
Total Verizon:					37.37	.00	
Waste Management Inc							
Waste Management Inc	M179287	10-427.302	Oct 2019 Recycling Costs	11/18/19	10,266.73	.00	
Total Waste Management Inc:					10,266.73	.00	
Grand Totals:					393,413.20	758.91	

Report Criteria:

Detail report.

Invoice detail records above \$0 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Total General Fund:					42,723.39	758.91	
Fire Fund							
Total Fire Fund:					4,605.79	.00	
Water Fund							
Total Water Fund:					181,122.11	.00	
Sewer Fund							
Total Sewer Fund:					2,187.88	.00	
Refuse & Recycling Fund							
Total Refuse & Recycling Fund:					103,164.20	.00	
Highway Aid Fund							
Total Highway Aid Fund:					12,026.83	.00	
Capital General Fund							
Total Capital General Fund:					47,583.00	.00	
Grand Totals:					393,413.20	758.91	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
November 26, 2019
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton announced that an Executive Session will be held after the Workshop to discuss personnel matters.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Debra Brinton, President
James Seagreaves, Vice-President
Joanne Ackerman – EXCUSED
Rodney Conn
Heather Lipkin

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
John Andreas, Director of Public Works
Kevin Soberick, Chief of Police
Cynthia Sopka, Director of Planning & Zoning
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related

to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Motion by Commissioner Conn, seconded by Commissioner Lipkin, to approve the unaudited Financial Report for the period ending October 31, 2019 and the list of Bills Payable for the period 11/9/2019-11/22/2019, broken down as follows:

\$159,040.32 = GENERAL
\$17,573.68 = FIRE
\$0 = LIBRARY
\$3,338.89 = WATER
\$18,734.91 = SEWER
\$195.89 = REFUSE & RECYCLING
\$83.76 = HIGHWAY AID
\$25,968.84 = SUBDIVISION & ESCROW
\$224,936.29 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – EXCUSED
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER LIPKIN – YES

The Motion passed by 4-0.

MINUTES

November 14, 2019

Commissioner Brinton declared the Minutes of November 14, 2019 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

Resolution to Amend Members Appointed to Serve on the Non-Uniformed Defined Contribution Pension Committee.

Ms. Bonaskiewich reminded the Board that a requirement of the newly-created non-uniformed defined contribution pension plan was the establishment of a committee to assist in the administration of the plan. She noted that at the Board meeting on October 24, 2019, Resolution No. 10-2019-1652 was adopted and named five members to serve on the committee. However, since the adoption of the Resolution, Mr. Colin Hutchinson has expressed interest in serving on the committee in lieu of Mr. Darrell Singles. Ms. Bonaskiewich stated that this Resolution updates the committee members named to serve by removing Darrell Singles and adding Colin Hutchinson.

Motion by Commissioner Lipkin, seconded by Commissioner Conn, to adopt Resolution No. 11-2019-1654, amending members appointed to serve on the non-uniformed Defined Contribution Pension Committee.

Roll Call:

COMMISSIONER ACKERMAN – EXCUSED
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER LIPKIN – YES

The Motion passed by 4-0.

MOTIONS

Motion to Approve Republic Services Garbage Contract Extension.

Ms. Bonaskiewich stated that the current contract with Republic Services expires on February 28, 2020, and the company has reached out to inquire if the Township would be interested in extending the contract with a three percent rate increase through December 31, 2020. Ms. Bonaskiewich commented that the Board could accept that extension or offer one through June 30, 2020. She noted that she would prefer to extend the contract through the year of the year in order to have sufficient time to draft thorough bid specifications and present it with the 2021 Budget.

Commissioner Lipkin questioned what the three percent rate increase will cost the Township. Ms. Bonaskiewich replied that it works out to about \$2,500 a month and the Township will not pass along that rate increase to the residents.

Motion by Commissioner Seagreaves, seconded by Commissioner Conn, to extend the Garbage Contract with Republic Services until December 31, 2020.

Roll Call:

COMMISSIONER ACKERMAN – EXCUSED
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER LIPKIN – YES

The Motion passed by 4-0.

Motion to Approve Advertising Revisions to the Township's Act 537 Plan.

The item was tabled for a future meeting.

PRIVILEGE OF THE FLOOR

Commissioner Seagreaves thanked Mr. Nicolo for his help with a property on Fairfax Street.

Commissioner Conn noted that a resident attended an Environmental Advisory Council meeting and expressed his displeasure with Republic Services regarding their recycling services.

Chief Soberick announced that the Police Officers Association and the Police Department presented a Veterans Wall of Honor at the High School to show their appreciation for those who served.

Ms. Bonaskiewich introduced Mr. Rodney Wolfe from St. Luke's Emergency Transport who provided the Board with an update on their ambulance subscription service. Mr. Wolfe stated that in order to streamline their subscription mailings, St. Luke's is extending the annual subscription to all current subscribers until July 1, 2020. He commented that St. Luke's will be sending out a letter to current subscribers that will notify them that their subscription will be automatically renewed from January 2020 through July 2020 at no charge. Mr. Wolfe noted that the new subscriptions will be sent out around the end of May.

Mr. Wolfe also stated that he has not been able to provide a monthly report to the Board due to a change in the computerized dispatch system at Lehigh County and a change in the electronic patient care recording system at St. Luke's. He hopes to have a report for the Board in December.

Commissioner Brinton announced that the 5th annual free Community Breakfast, sponsored by both the Township and the School District, will be held on Saturday, December 7th from 9:00 am to 11:00 am.

Mr. Ken Heffentreger from 1638 Seidersville Road expressed concerns regarding Republic Services throwing both trash and recycling into the same truck.

ADJOURNMENT

Commissioner Conn made a motion to adjourn the meeting. Seconded by Commissioner Lipkin. The time was 7:21 pm.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on November 26, 2019.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

DRAFT

ORDINANCE NO. 12-2019-625

AN ORDINANCE OF SALISBURY TOWNSHIP, LEHIGH COUNTY, PENNSYLVANIA, VACATING A PORTION OF WALNUT STREET EXTENDING BETWEEN 1678 CARDINAL DRIVE AND 1668 CARDINAL DRIVE

BE IT ENACTED AND ORDAINED by the Township Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, in lawful session, duly assembled as follows:

WHEREAS, applicant has presented a petition and description of a portion of Walnut Street between 1678 Cardinal Drive and 1668 Cardinal Drive; and

WHEREAS, said street was never opened or improved; and

WHEREAS, the Township Board of Commissioners is desirous of removing said unimproved street from the township maps and/or records; and

WHEREAS, it is in the interest of the public convenience to affirmatively vacate said street.

WHEREAS, it is not the intention of this Ordinance to vacate or eliminate any and all public utility easements which may now exist on, along, or across this portion of Walnut Street in the aforementioned section.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Commissioners of the Township of Salisbury, and it is hereby ordained and enacted by the authority of the same as follows:

Section 1. All “Whereas” clauses are incorporated herein by reference.

Section 2. The aforementioned section of Walnut Street which is described in the attached property description, marked as Exhibit A and Vacation Plan, which is marked as Exhibit B is hereby vacated by the Township:

- A. A legal description and map shall be submitted to the Township and reviewed and determined accurate by the Township Engineer, copies of which are attached hereto.

Section 3. A certified copy of this Ordinance shall be filed in the Office of the Clerk of Courts – Criminal Division, of Lehigh County, Pennsylvania.

Section 4. This Ordinance is passed in accordance with the Act of 1907, May 23 P.L. 223, No. 171 Section 1 53 P.S. 1941.

Section 5. This Ordinance shall take effect immediately upon enactment

DULY ENACTED AND ORDAINED this 12th day of December, 2019, by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania in lawful session duly assembled.

ATTEST:

**TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)**

Cathy Bonaskiewich, Secretary

Debra Brinton, President
Board of Commissioners

DRAFT
ORDINANCE NO. 12-2019-626

AN ORDINANCE OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, SETTING AND REAFFIRMING THE RATES OF TAXATION, FIXING THE TAX RATE FOR THE YEAR 2020 AND APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR THE SPECIFIC PURPOSES OF THE TOWNSHIP GOVERNMENT DURING THE CURRENT FISCAL YEAR.

WHEREAS, Article XVII, Section 1701 et seq. of the First Class Township Code, P.L. 1955, No. 569, as amended, requires that the Board of Commissioners shall, inter alia, prepare and adopt a budget which shall reflect, as nearly as possible, the estimated revenues and expenditures of the Township for the year for which the budget is prepared; and

WHEREAS, the tax levied by the Board of Commissioners shall be fixed at such figure within the limit allowed by law, as with all other sources of revenue that will meet and cover said appropriations; and

NOW, THEREFORE, BE IT ORDAINED and enacted, and it is hereby ordained and enacted by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania.

SECTION 1: That for the expenses of the Township for the fiscal year 2020 the following amounts are hereby appropriated from the revenues available for the current year for the specific purposes set forth below, which amounts are more fully itemized in the budget form on file in the Township Secretary's Office.

2020 Adopted Budgets

GENERAL FUND

Revenue		\$8,596,347
Current Year.....	\$8,477,486	
Use of Prior Year Reserves.....	118,861	
Expenditures:.....		\$8,596,347
Operating Expenditures:		
General Government	\$1,294,256	
Police	3,338,486	
Public Safety (Non-Police).....	542,243	
Highways & Public Works	2,631,426	
Recreation	81,860	
Environmental Advisory.....	1,600	
Insurances & Benefits	188,000	
Contributions & Miscellaneous	25,000	
Total Operating Expenditures.....		\$8,102,871
Non-Operating Expenditures:		
Debt Service.....	237,476	
Capital.....	256,000	
Total Non-Operating Expenditures.....		\$ 493,476

FIRE PROTECTION FUND

Revenue		\$ 585,594
Current Year.....	\$385,400	
Use of Prior Year Reserves.....	200,194	
Expenditures:.....		\$ 585,594
Operating Expenditures	\$216,600	
Non-Operating Expenditures.....	368,994	

LIBRARY FUND

Revenue		\$ 86,100
Current Year.....	\$82,000	
Use of Prior Year Reserves.....	4,100	
Operating Expenditures.....		\$ 86,100

WATER FUND

Revenue		\$2,043,600
Current Year.....	\$2,043,600	
Expenditures:.....		\$2,043,600
Operating Expenditures	\$1,946,365	
Non-Operating Expenditures.....	62,319	
Transfer to Reserves.....	34,916	

SEWER FUND

Revenue		\$2,176,474
Current Year.....	\$2,165,100	
Use of Prior Year Reserves.....	11,374	
Expenditures:.....		\$2,176,474
Operating Expenditures	\$1,879,917	
Non-Operating Expenditures.....	296,557	

REFUSE & RECYCLING FUND

Revenue		\$1,508,695
Current Year.....	\$1,432,912	
Use of Prior Year Reserves.....	75,783	
Operating Expenditures.....		\$1,508,695

HIGHWAY AID FUND

Revenue		\$ 662,000
Current Year.....	\$ 475,885	
Use of Prior Year Reserves.....	186,115	
Expenditures:.....		\$ 662,000
Operating Expenditures.....	\$ 217,000	
Capital Expenditures.....	445,000	

Further, in instances where expenditures exceed current year revenues, such expenditures shall be funded from the Fund Balance to cover such expenditures. In instances where current year revenues exceed expenditures, such surplus shall be transferred to Reserve account(s).

An estimate of the specific items making up the amount appropriated to the respective Departments shall be on file in the Office of the Township Manager, 2900 South Pike Avenue, Allentown, Pennsylvania.

SECTION 2: That a tax shall be and the same is hereby levied on all real property within the said Township subject to taxation for Township purposes for the fiscal year 2020, as follows:

The rate for general Township purposes, the sum of two and seven hundredths (2.07) mills on each dollar of assessed valuation, or the sum of twenty and seventy hundredths cents on each one hundred dollars of assessed valuation.

For fire protection purposes, the sum of twenty-nine hundredths (0.29) mills on each dollar of assessed valuation, or the sum of two and ninety hundredths cents on each one hundred dollars of assessed valuation.

For library services purposes, the sum of six hundredths (0.06) mills on each dollar of assessed valuation, or the sum of six thousandths cents on each one hundred dollars of assessed valuation.

The same being summarized in tabular form, as follows:

	Mills on Each Dollar of Assessed <u>Valuation</u>	Cents on Each \$100 of Assessed <u>Valuation</u>
Tax Rate for General Township Purposes	2.07000 Mills	20.7000 cents
Tax Rate for Fire Protection Purposes	0.29000 Mills	02.9000 cents
Tax Rate for Library Services Purposes	<u>0.06000 Mills</u>	<u>00.6000 cents</u>
	2.42000 Mills	24.2000 cents

A discount of two percent (2%) of the amount of any tax levied on real property under this Ordinance shall be allowed if payment in full is tendered or officially postmarked on or before May 31, 2020 and a penalty equal to ten percent (10%) of the amount of any such tax levied on real property under this Ordinance shall be added to the amount of said tax and shall be payable if payment in full of said tax is not tendered or officially postmarked on or before July 31, 2020.

Whenever the last day of a period during which payment may be made at a discount or with penalty shall fall on Saturday or Sunday or on any day made a legal holiday by the laws of the Commonwealth of Pennsylvania or of the United States, payment shall be considered timely if it is tendered or officially postmarked by the United States Postal Service on the succeeding secular or business day. The Tax Collector shall not refuse to accept payment tendered or official postmarked by the United States Postal Service in a timely manner pursuant to these guidelines. An official postmark shall include an actual date-stamp applied by the United States Postal Service. This does not include metered mail, “no-postage necessary” mailings, or prepaid, cancelled postage.

SECTION 3: That the tax levy of one percent (1%) presently imposed upon salaries, wages, commissions and other compensation earned by residents of the Township of Salisbury and earned in the Township by non-residents thereof, and the one percent (1%) tax presently levied upon the privilege of transferring or conveying, by deed or other document, any interest in any lands, tenements, or hereditaments in or partly in the Township of Salisbury, be, and they are, hereby enacted and levied, without change, for the year 2020.

SECTION 4: Any Ordinance or part of an Ordinance inconsistent or conflicting with this Ordinance or any part thereof is hereby repealed to the extent of such inconsistency or conflict.

ENACTED into an Ordinance this 12th day of December, 2019.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

By: _____
President, Board of Commissioners

Attest:

Secretary

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA**

Ordinance No. 12-2019-627

(Duly Adopted December 12, 2019)

AN ORDINANCE AMENDING THE NON-UNIFORMED EMPLOYEES DEFINED BENEFIT PENSION PLAN ADMINISTERED BY THE PENNSYLVANIA MUNICIPAL RETIREMENT SYSTEM SO THAT EMPLOYEE CONTRIBUTIONS FOR CALENDAR YEAR 2020 ARE REDUCED TO ONE AND ONE-HALF PERCENT (1.5%) OF COMPENSATION.

WHEREAS, the Township of Salisbury, Lehigh County ("**Township**") has established a defined benefit pension plan for its non-uniformed employees administered by the Pennsylvania Municipal Retirement System ("**PMRS**"); and

WHEREAS, this defined benefit pension plan is currently governed by ordinance 05-2019-622, codified at Code of Ordinances Chapter 1, Part 6(C), § 1-631 through § 1-638, and an Adoption Agreement between the Township and the governing board of PMRS and a System Base Plan Document referred to in § 1-632; and

WHEREAS, the Township and the Salisbury Township Public Works Employees Association ("**Association**"), the collective bargaining representatives of the Township's non-managerial public works employees ("**PW Employees**"), have entered into a collective bargaining agreement ("**CBA**") effective from January 1, 2019 through December 31, 2022; and

WHEREAS, the CBA makes changes to the pension program applicable to PW Employees, and the Board of Commissioners ("**Board**") of the Township desires to comply with the CBA; and

WHEREAS, the Board desires to extend the pension program changes applicable to PW Employees to all non-uniformed employees of the Township; and

WHEREAS, the changes to the pension program include reducing employee contributions for calendar year 2020 to one and one-half percent (1.5%) of compensation; and

WHEREAS, prior to the adoption of this Ordinance the Board reviewed the following cost estimate of the effect of the changes made herein:

The amendment to the defined benefit plan reducing the employee contribution rate for calendar year 2020 from three and one-half percent (3.5%) of compensation to one and one-half percent (1.5%) of compensation does not change the cost of the plan at all, but only the allocation of payment between the Township and the employees. So, for every dollar that the employee is not required to pay in to the plan, the Township will have to contribute an additional dollar. Accordingly, the reduction for 2020 means that the Township must pay an extra two and percent (2.0%) of all members' compensation for 2020 more than it would have if there had been no reduction. However, for very many years before 2019, the Township eliminated all employee contributions each year, and in 2019 the employee contribution rate was reduced to one percent (1.0%) of compensation, and so in 2020 the Township will actually be taking on a lesser portion of the "regular" employee contributions stated in the plan agreement than in previous years.

NOW, THEREFORE, be it **ORDAINED** and **ENACTED** by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, as follows:

SECTION 1. Salisbury Township Code of Ordinances Chapter 1, Part 6(C), § 1-638 shall be amended by adding the following new subsection (b), effective as of January 1, 2020:

§ 1-638 Amendments Regarding Employee Contributions.

* * *

(b) 2020. The Board of Commissioners of the Township hereby authorizes and directs the President or Vice President of the Board and the Township Manager to execute on behalf of the Township an Adoption

Agreement Amendment in the form attached to Ordinance 12-2019-627 as Exhibit 1, in order to reduce employee contributions for calendar year 2020 only, subject to approval by the System. The Township shall file a duly certified copy of Ordinance 12-2019-627 and the executed Adoption Agreement Amendment with the System.

SECTION 2. The attached exhibit is hereby incorporated into this Ordinance by reference:

Exhibit 1: Adoption Agreement Amendment to Reduce Employee Contributions to 1.5% for 2020 only.

DULY ORDAINED and **ENACTED** by the Board of Commissioners of the Township of Salisbury, Lehigh County, this 12th day of December, 2019, in lawful session duly assembled.

BOARD OF COMMISSIONERS
TOWNSHIP OF SALISBURY

Debra Brinton, President

Attest:

Cathy Bonaskiewich, Secretary

EXHIBIT 1



**PENNSYLVANIA MUNICIPAL RETIREMENT SYSTEM
DEFINED BENEFIT PLAN
Adoption Agreement Amendment**

The undersigned, **Salisbury Township, Pennsylvania** ("Municipality"), pursuant to Article XVI of the Base Plan Document, is amending its Adoption Agreement having the effective date and the expiration date as shown below. The Municipality makes the following elections granted under the provisions of the Base Plan Document:

PLAN AMENDMENT

Amendment Effective Date: **January 1, 2020**
Adoption Agreement Effective Date: **January 1, 2019**
Application: **General**
Amendment Expiration Date: **December 31, 2020**
General Description: **Establishes the Required Member Contribution amount for all Active Members for Calendar year 2020 only.**
Affected Members: **All Active Members.**

AMENDED ADOPTION AGREEMENT SECTIONS

The Sections of the Adoption Agreement below are applicable to this Amendment and will be effective for the Affected Members between Amendment Effective Date and the Amendment Expiration Date. All other sections of the applicable Defined Benefit Plan Adoption Agreement 001 remain the same during the period between the Amendment Effective Date and the Amendment Expiration Date.

4.01 MEMBER PRE-TAX PICK-UP CONTRIBUTIONS.

Contribution Requirement (Select One)

- Not Required
- Required in an amount equal to **one and five-tenths percent (1.50%)** of Compensation

Contribution Remittance (Select One)

- On a payroll basis
 - Per Weekly Period
 - Per Bi-Weekly Period
 - Per Semi-Monthly Period
 - Per Monthly Period
 - Per Other Period: _____
- On a monthly basis
- On a quarterly basis



The Municipality hereby agrees to the provisions of this Adoption Agreement Amendment, and in witness of its agreement, the Municipality by its duly authorized officers has executed this Adoption Agreement Amendment, on the date specified below.

IN WITNESS WHEREOF, we have hereunto set our hands and seal the day, month and year above written.

ATTEST: SALISBURY TOWNSHIP

BY BY Head of Governing Authority

DATE:

ATTEST PENNSYLVANIA MUNICIPAL RETIREMENT BOARD

BY: Secretary BY Board Chair

DATE:

Approved as to form and legality:

BY: Chief Counsel, PMRS BY Office of General Counsel

BY: Office of Attorney General

This Plan is an important legal document. Failure to properly fill out this Adoption Agreement Amendment may result in disqualification of this Plan. PMRS will inform you of any amendments made to the Base Plan Document. The address of PMRS is 1721 North Front Street, Harrisburg, PA 17102.

You may rely on an opinion letter issued by the Internal Revenue Service as evidence that this Plan is qualified under Code Section 401 only to the extent provided in Revenue Procedure 2015-36.

You may not rely on the opinion letter in certain other circumstances or with respect to certain qualification requirements, which are specified in the opinion letter issued with respect to the Plan and in Revenue Procedure 2015-36. In order to have reliance in such cases, an individual application for a determination letter must be made to Employee Plans Determinations of the Internal Revenue Service.

RESOLUTION NO. 12-2019-1657

BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, PROVIDING FOR A REDUCTION IN THE YEAR 2020 OF THE AMOUNT WHICH MEMBERS OF THE SALISBURY TOWNSHIP POLICE DEPARTMENT ARE REQUIRED TO CONTRIBUTE TO THE SALISBURY TOWNSHIP POLICE PENSION FUND

WHEREAS, the applicable law of the Commonwealth of Pennsylvania permits reductions in the amount which members of police departments in First Class Townships contribute to their police pension funds to amount to less than five percent (5%) of a member's compensation when such contributions are not needed to have the police pension fund remain actuarially sound; and

WHEREAS, the Police Pension Consultant employed by the Township of Salisbury prepared the January 1, 2019 Actuarial Report Valuation and the Township has certified its annual Minimum Municipal Obligation for 2020, which includes a total financial requirement to the Police Pension Plan in the amount of \$446,747; and

WHEREAS, the Township has determined that the amount of State Aid will be insufficient to pay for the total financial requirement, therefore necessitating the Police to contribute to the Plan an amount equal to three and four one hundredth (3.04%) percent of their annual compensation during the year 2020; and

WHEREAS, the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania is desirous of setting the contribution rate for and during the year 2020 to three and four one hundredths percent (3.04%) of a member's compensation.

NOW, THEREFORE, BE IT RESOLVED that contributions to the Salisbury Township Police Pension Fund by members of the Salisbury Township Police Department shall be at the rate of three and four one hundredths percent (3.04%) of compensation for and during the year 2020.

APPROVED AND ADOPTED this 12th day of December, 2019 by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania at a regular public meeting.

Attest:

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

Cathy Bonaskiewich
Township Secretary

Debra Brinton
President, Board of Commissioners

RESOLUTION NO. 12-2019-1656

A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, AMENDING §102(A) OF CHAPTER 26, PART 1, “WATER”, OF THE CODE OF ORDINANCES, IN ORDER TO ADJUST AND SET THE WATER RATE and AMENDING SECTIONS 302(1)(A)(1) AND 302(1)(B)(2) OF CHAPTER 18, PART 3, “SEWERS AND SEWAGE DISPOSAL”, OF THE CODE OF ORDINANCES, IN ORDER TO ADJUST AND SET THE SEWER RATES

WHEREAS, the Township of Salisbury Board of Commissioners wishes to adjust and set the rates for water and sewer services.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, that §102 of Chapter 26, Part 1, “Water”, of the Code of Ordinances, and Sections 302(1)(a)(1) and 302(1)(b)(2) of Chapter 18, Part 3, “Sewers and Sewage Disposal” of the Code of Ordinances, shall be and the same hereby are amended as follows:

ARTICLE I. “**Water**” Chapter 26, Part 1, Section 102(A) shall be amended to read as follows:

- A. *Schedule of Meter Rates.*
There shall be a charge of seven dollars (\$7.00) for each one thousand (1,000) gallons of water furnished to a consumer effective January 1, 2020. Thereafter, these rates may be amended or revised from time to time by duly enacted Resolution of the Board of Commissioners.

ARTICLE II. “**Sewer**” Chapter 18, Part 1, Section 302(1)(A)(1) shall be amended to read as follows:

- A. Residential

(1) Beginning January 1, 2020, there shall be a charge to each private dwelling unit of \$300.00 per annum, payable at the rate of \$75.00 per quarterly billing period. Thereafter, these rates, may be amended, or

revised from time to time by duly enacted Resolution of the Board of Commissioners.

ARTICLE III. "Sewer" Chapter 18, Part 1, Section 302(1)(B)(2) shall be amended to read as follows:

(2) Beginning January 1, 2020, all owners of nonresidential improved properties connected to the sewer system shall pay sewer rentals or charges, except as hereinafter noted, at the rate of \$330.00 per annum, payable at the rate of \$82.50 per quarterly billing period per unit or at a rate set from time to time by duly enacted Resolution by the Board of Commissioners, on the basis of equivalent dwelling units determined or computed as follows:

[Remainder of this Section to remain as adopted]

APPROVED and ADOPTED this 12th day of December, 2019.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

By: _____
President, Board of Commissioners

Attest:

Secretary

RESOLUTION NO. 12-2019-1655

A RESOLUTION AUTHORIZING PARTICIPATION IN THE MUNICIPAL RISK MANAGEMENT WORKERS' COMPENSATION POOLED TRUST.

The Township of Salisbury, Lehigh County, PA ordains as follows:

SECTION 1. The proper officers are hereby authorized to execute and deliver the following documents.

- (A) The Municipal Risk Management Workers' Compensation Pooled Trust Agreement (hereafter the Trust Agreement)
- (B) The Participant's Application — which documents are attached hereto and made part hereof and which may be inspected by any interested citizen at the office of the entity's secretary.

SECTION 2. The duration of the term of the Trust Agreement is four (4) years from the date of admission to the MRM Trust as a Participant.

SECTION 3. The purpose and objectives of the Trust Agreement are set forth in Article V.

SECTION 4. The powers and scope of the delegate are set forth in Article II, Article V, Article VI; Article VIII and Article IX.

SECTION 5. The funds for meeting the obligations of the entity under the Trust Agreement shall be appropriated from the general funds.

SECTION 6. The organizational structure necessary to implement the Trust Agreement consists of the MRM Trust, Trustees, Service Agents and Fiscal Agents created by the Trust Agreement.

SECTION 7. Property acquired for purpose of the MRM Trust shall be acquired, managed and disposed of under the terms of the attached Trust Agreement.

SECTION 8. The MRM Trust shall be empowered to enter into contracts for policies of group insurance and employee benefits, including social security for its employees.

RESOLVED AND ADOPTED at a duly assembled public meeting of the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania held this 12th day of December, 2019.

Township Secretary

President, Board of Commissioners

I certify that this is a true and correct copy of the Township of Salisbury's MRM Trust Resolution No. 12-2019-1655 as duly adopted on the date above stated.

Township Secretary

MUNICIPAL RISK MANAGEMENT
WORKERS' COMPENSATION POOLED TRUST

PARTICIPANT'S APPLICATION

The Undersigned Applicant desiring to participate in the Municipal Risk Management Workers' Compensation Pooled Trust hereby submits the application and understands and agrees as follows:

1. The Applicant must provide a minimum of three years claims records to the Trust and such financial data as required for eligibility.
2. The Applicant becomes a Participant in the Trust upon:
 - A) Adoption of the Ordinance or Resolution provided with this application.
 - B). Execution of the Municipal Risk Management Workers' Compensation Pooled Trust Agreement. The Applicant acknowledges receipt of a true and correct copy of the said Trust Agreement and the Bylaws of the Trust which are incorporated herein by reference thereto and made apart hereof.
 - C) Acceptance and execution of the Trust Agreement by the Board of Trustees.

IN WITNESS WHEREOF the Applicant has Endorsed this document to be executed by its duly authorized officers this ____ day of _____, 20__.

Township of Salisbury

Applicant (Municipality or Municipal Authority)

By _____

Title: President, Board of Commissioners

ATTEST:

Applicant's Official Mailing Address

2900 South Pike Avenue

Allentown, PA 18103

Secretary
