

**SALISBURY TOWNSHIP**  
**Lehigh County, Pennsylvania**  
**Board of Commissioners Meeting**  
**Regular Meeting Agenda—October 10, 2019**  
**7:00 PM**

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Notifications:**

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public sessions of the Salisbury Township Board of Commissioners are held in the Board Room at the Township Building, 2900 South Pike Ave., Allentown, PA 18103
- Public Comment Period Policy—Three (3) Minutes Rule

**4. Bills Payable – Period 9/21/2019-10/4/2019**

**5. Approval of the Minutes –September 26, 2019**

**6. New Business**

**A. RESOLUTIONS**

1. Resolution to Appoint First Ward Commissioner to fill vacancy through 12/31/2019

**B. ORDINANCES**

1. Ordinance Amendment regarding Reduction of Speed Limits on Local Roads
2. Ordinance Amendment regarding Shade Tree Appeals Procedure

**C. MOTIONS**

1. Motion to Enter into Bus Shelter Agreement with LANTA
2. Motion to Approve Payment #7 (Final) to MJF Electric for Lindberg Park Phase 3 Contracted Work in the amount of \$5,973.50
3. Motion to Approve Payment #12 (Final) to Kobalt Construction, Inc. for Lindberg Park Phase 3 Contracted Work in the amount of \$58,130.64
4. Motion to Approve Waiver to SALDO §1010.2.B(6) requiring fencing and landscaping for a detention basin at 2210 South Melrose Lane.

**7. Courtesy of the Floor:** (opportunity for public comment on non-agenda items)

**8. Adjournment**

*Amended 10/9/2019*

*2900 South Pike Ave, Allentown, PA 18103*

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>Allentown Public Library</b>							
Allentown Public Library	9262019	04-456.305	2018-2nd installment	09/26/19	40,779.50	.00	
Allentown Public Library	9262019	04-456.305	2019-1st installment	09/26/19	40,779.50	.00	
Total Allentown Public Library:					81,559.00	.00	
<b>American United Life Insurance Co</b>							
American United Life Insur	10012019	01-487.158	2019-Oct life/disability ins coverage	10/01/19	1,702.89	.00	
American United Life Insur	10012019	08-429.158	2019-Oct life/disability ins coverage	10/01/19	235.87	.00	
American United Life Insur	10012019	06-448.158	2019-Oct life/disability ins coverage	10/01/19	235.87	.00	
American United Life Insur	10012019	10-487.158	2019-Oct life/disability ins coverage	10/01/19	46.08	.00	
Total American United Life Insurance Co:					2,220.71	.00	
<b>BadgeAndWallet.com</b>							
BadgeAndWallet.com	9092019	01-410.238	Police Badges	09/09/19	1,074.31	.00	
Total BadgeAndWallet.com:					1,074.31	.00	
<b>Berkheimer Associates</b>							
Berkheimer Associates	9302019	01-403.453	2019-Sept-LST Comm	09/30/19	13.47	.00	
Total Berkheimer Associates:					13.47	.00	
<b>Budget Instant Print</b>							
Budget Instant Print	15598	01-410.342	Note cards/Envelopes/typesetting/design	09/19/19	289.00	.00	
Total Budget Instant Print:					289.00	.00	
<b>Bummer, Frank</b>							
Bummer, Frank	10012019	01-406.172	58 of 60 retirement incentive program	10/01/19	450.00	.00	
Total Bummer, Frank:					450.00	.00	
<b>Carvalho, Maria</b>							
Carvalho, Maria	10032019	01-430.192	2019 Boot/Clothing Allowance	10/03/19	275.00	.00	
Carvalho, Maria	10032019	01-406.171	2019-HRA reimbursment	10/03/19	250.00	.00	
Total Carvalho, Maria:					525.00	.00	
<b>CODY Computer Services Inc</b>							
CODY Computer Services	8674	01-410.319	2019-Police-annual renewal (12/1/19-11/30/20)-mapping interface	09/01/19	1,354.72	.00	
Total CODY Computer Services Inc:					1,354.72	.00	
<b>Curb Appeal Plus LLC</b>							
Curb Appeal Plus LLC	10022019	01-413.317	471 E Rock Rd-Install bamboo barrier along edge of property	10/02/19	2,000.00	.00	
Curb Appeal Plus LLC	9302019	01-413.317	830 E Montgomery St-Remove & dispose of weeds, trees, vines, stumps, trash & fence/Mow	09/30/19	3,240.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Curb Appeal Plus LLC:					5,240.00	.00	
<b>Dallas Data Systems Inc.</b>							
Dallas Data Systems Inc.	24708	06-448.325	Postage & Mailing Services for Utility Bills-July 2019	09/15/19	646.75	.00	
Dallas Data Systems Inc.	24708	08-429.325	Postage & Mailing Services for Utility Bills-July 2019	09/15/19	905.45	.00	
Dallas Data Systems Inc.	24708	10-401.325	Postage & Mailing Services for Utility Bills-July 2019	09/15/19	1,034.80	.00	
Dallas Data Systems Inc.	24708	06-448.342	Postage & Mailing Services for Utility Bills-July 2019	09/15/19	372.94	.00	
Dallas Data Systems Inc.	24708	08-429.342	Postage & Mailing Services for Utility Bills-July 2019	09/15/19	522.12	.00	
Dallas Data Systems Inc.	24708	10-401.342	Postage & Mailing Services for Utility Bills-July 2019	09/15/19	596.70	.00	
Total Dallas Data Systems Inc.:					4,078.76	.00	
<b>Davison &amp; McCarthy</b>							
Davison & McCarthy	09122019	01-404.310	2019-Aug-2018 Ordinances	09/12/19	312.00	.00	
Davison & McCarthy	24500	01-404.310	2019-Aug-General Matters	09/12/19	1,248.00	.00	
Davison & McCarthy	24501	01-404.310	2019-Aug-Amendment to SALDO	09/12/19	52.00	.00	
Davison & McCarthy	24502	01-404.310	2019-Aug-Bankruptcy of Residents	09/12/19	494.00	.00	
Davison & McCarthy	24504	01-404.310	2019-Aug-Allentown Public Library	09/12/19	39.00	.00	
Davison & McCarthy	24505	01-404.310	2019-Aug-Board of Commissioners	09/12/19	611.00	.00	
Davison & McCarthy	24506	01-404.310	2019-Aug-Lindberg Park Corrective Deed	09/12/19	9.25	.00	
Davison & McCarthy	24507	01-404.310	2019-Aug-LWCF Grant Agreement	09/12/19	65.00	.00	
Davison & McCarthy	24508	01-404.318	2019-Aug-Didra/Salisbury Twp Lot Consolidation	09/12/19	182.00	.00	
Davison & McCarthy	24509	01-404.310	2019-Aug-Emergency Services-Consultant and Review	09/12/19	39.00	.00	
Davison & McCarthy	24510	01-404.310	2019-Aug-Code Master Agreement from 2018	09/12/19	39.00	.00	
Davison & McCarthy	24511	01-404.310	2019-Aug-Motor Vehicle Accident-10/22/17	09/12/19	26.00	.00	
Davison & McCarthy	24512	08-429.310	2019-Aug-Sewer Agreement with Fountain Hill	09/12/19	156.00	.00	
Davison & McCarthy	24515	01-404.310	2019-Aug-3115 W Emmaus Ave	09/12/19	130.00	.00	
Davison & McCarthy	24516	01-404.310	2019-Aug-Western Salisbury Fire Co-Investment in Land & Building	09/12/19	286.00	.00	
Davison & McCarthy	24517	01-404.310	2019-Aug-Contract with LANTA-Bus Shelter License Agreement	09/12/19	104.00	.00	
Davison & McCarthy	24519	01-404.310	2019-Aug-Liens-2019	09/12/19	75.65	.00	
Davison & McCarthy	24522	01-404.310	2019-Aug-South Mall-Metro Commercial Management Conditional Use-Food Truck Event	09/12/19	26.00	.00	
Davison & McCarthy	24523	01-404.310	2019-Aug-David Ferguson-Enforce Judgement	09/12/19	656.00	.00	
Davison & McCarthy	24524	01-404.310	2019-Aug-Carmine De Fiore Code Violation	09/12/19	52.00	.00	
Total Davison & McCarthy:					4,601.90	.00	
<b>Dispatch Answering Service</b>							
Dispatch Answering Serv	204B143	06-448.320	610-782-5025-Oct 2019	09/30/19	19.95	.00	
Dispatch Answering Serv	204B143	01-430.320	610-782-5572-Oct 2019	09/30/19	15.00	.00	
Dispatch Answering Serv	204B143	01-401.320	Answr Service/Pump Strn Alrm-Oct 2019	09/30/19	210.50	.00	
Total Dispatch Answering Service:					245.45	.00	
<b>Double M Productions</b>							
Double M Productions	31917	01-430.192	Clothing Allowance-DPW	08/15/19	648.43	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Double M Productions:					648.43	.00	
<b>Eastern Auto Parts Warehouse</b>							
Eastern Auto Parts Wareho	3IV497791	06-448.251	#31-Brake Pads	10/03/19	36.12	.00	
Eastern Auto Parts Wareho	3IV497791	08-429.251	#31-Brake Pads	10/03/19	36.12	.00	
Total Eastern Auto Parts Warehouse:					72.24	.00	
<b>Eastern Salisbury Fire Co.</b>							
Eastern Salisbury Fire Co.	10012019	01-465.540	2019 contribution	10/01/19	1,000.00	.00	
Total Eastern Salisbury Fire Co.:					1,000.00	.00	
<b>Ecco Communications LLC</b>							
Ecco Communications LLC	75352	01-411.240	Knox box replacement-#59-51	09/18/19	112.50	.00	
Ecco Communications LLC	75367	01-437.251	#7-Power cable/flex antenna/17' cable & mount/crimp connector/antenna bracket	09/25/19	126.50	.00	
Total Ecco Communications LLC:					239.00	.00	
<b>Faust Hauling Inc.</b>							
Faust Hauling Inc.	19-952	01-430.240	3 yds topsoil	09/15/19	84.00	.00	
Total Faust Hauling Inc.:					84.00	.00	
<b>Fire Line Equip</b>							
Fire Line Equip	33146	03-412.374	#31-11, 31-12 &31-31-Fire Pump Service Test	07/17/19	1,200.00	.00	
Total Fire Line Equip:					1,200.00	.00	
<b>Five Star International</b>							
Five Star International	17630	01-439.700	2019-International 4X4-Dump Truck	09/23/19	101,900.00	101,900.00	09/27/19
Total Five Star International:					101,900.00	101,900.00	
<b>Fountain Hill, Borough of</b>							
Fountain Hill, Borough of	10012019	08-429.536	3Q2019 capital payment	10/01/19	600.00	.00	
Fountain Hill, Borough of	10012019	08-429.531	3Q2019 sewer	10/01/19	270.26	.00	
Fountain Hill, Borough of	10012019	08-429.531	Previous quarter overpayments	10/01/19	773.50-	.00	
Total Fountain Hill, Borough of:					96.76	.00	
<b>GreatAmerica Financial Svcs</b>							
GreatAmerica Financial Sv	25576214	01-407.261	Datto Siris 3-PD document storage-Sept 2019	09/20/19	139.60	.00	
GreatAmerica Financial Sv	25576214	01-410.261	Datto Siris 3-PD document storage-Sept 2019	09/20/19	349.00	.00	
GreatAmerica Financial Sv	25576214	06-448.261	Datto Siris 3-PD document storage-Sept 2019	09/20/19	69.80	.00	
GreatAmerica Financial Sv	25576214	08-429.261	Datto Siris 3-PD document storage-Sept 2019	09/20/19	69.80	.00	
GreatAmerica Financial Sv	25576214	10-407.261	Datto Siris 3-PD document storage-Sept 2019	09/20/19	69.80	.00	
Total GreatAmerica Financial Svcs:					698.00	.00	
<b>Hale Trailer Brake &amp; Wheel Inc</b>							
Hale Trailer Brake & Wheel	38129	01-437.251	#11-Angle Iron & Steel Tube	08/20/19	283.92	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Hale Trailer Brake & Wheel Inc:					283.92	.00	
<b>Hercik Jr, Robert F.</b>							
Hercik Jr, Robert F.	9212019	01-406.171	2019 Health Reimbursement	09/21/19	250.00	.00	
Total Hercik Jr, Robert F.:					250.00	.00	
<b>Home Depot Credit Services</b>							
Home Depot Credit Service	25377	01-409.240	Trash bags	10/02/19	25.97	.00	
Home Depot Credit Service	25377	01-409.373	Boxes/shims/box hanger/utility knife/brackets/joint tape/caulk/mud pan-for tax collector's office	10/02/19	148.56	.00	
Home Depot Credit Service	62071	01-430.240	High Foam Car Wash/Hose/plywood	10/01/19	90.64	.00	
Total Home Depot Credit Services:					265.17	.00	
<b>Hunter Keystone Peterbilt LP</b>							
Hunter Keystone Peterbilt	9232019	03-411.374	#20-55-Starter	09/23/19	371.56	.00	
Hunter Keystone Peterbilt	R202007777:01	03-411.374	#20-11-Inspection	09/24/19	664.95	.00	
Hunter Keystone Peterbilt	X202105163:01	01-362.410	Reimb-Overpayment of building permit	09/23/19	130.00	.00	
Total Hunter Keystone Peterbilt LP:					1,166.51	.00	
<b>Intervet Inc</b>							
Intervet Inc	241963271	01-410.140	Pet Scanner	09/25/19	298.00	.00	
Total Intervet Inc:					298.00	.00	
<b>Kessler Freedman Inc.</b>							
Kessler Freedman Inc.	10012019	01-401.312	Sept 2019-Website updates	10/01/19	140.00	.00	
Total Kessler Freedman Inc.:					140.00	.00	
<b>Keystone Consulting Engineers</b>							
Keystone Consulting Engin	166104	01-408.313	2019-Aug-Laubach Park Drainage Study	09/12/19	434.00	.00	
Keystone Consulting Engin	166107	01-408.313	2019-Aug-Girl Scout Properties	09/12/19	270.00	.00	
Keystone Consulting Engin	166114	01-408.313	2019-Apr-June-General Engineering-Traffic	09/12/19	325.50	.00	
Total Keystone Consulting Engineers:					1,029.50	.00	
<b>King, Gail</b>							
King, Gail	10012019	01-406.172	43 of 60 retirement incentive program	10/01/19	450.00	.00	
Total King, Gail:					450.00	.00	
<b>Lafayette College/Meyner Cntr</b>							
Lafayette College/Meyner	9172019	01-406.314	Township Police Chief Recruitment Services	09/17/19	4,891.40	.00	
Total Lafayette College/Meyner Cntr:					4,891.40	.00	
<b>Lehigh County Law Department</b>							
Lehigh County Law Depart	9302019	01-400.240	File Ord: 10-2019-624- (Shade Tree Appeal Procedure) and 10-2019-623 (Speed Limit on Lehigh Ave)	09/30/19	20.00	20.00	10/01/19

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Lehigh County Law Department:					20.00	20.00	
<b>Lehigh Soils &amp; Wetlands</b>							
Lehigh Soils & Wetlands	09262019	01-413.307	Residential inspections & services-03/2/19-9/26/19	09/26/19	7,100.00	.00	
Total Lehigh Soils & Wetlands:					7,100.00	.00	
<b>Levernier, James</b>							
Levernier, James	9042019	01-430.192	2019 Clothing Allowance	09/04/19	83.30	.00	
Total Levernier, James:					83.30	.00	
<b>Luby, Joseph</b>							
Luby, Joseph	10012019	01-406.172	58 of 60 retirement incentive program	10/01/19	450.00	.00	
Total Luby, Joseph:					450.00	.00	
<b>LYNX Computer Technologies</b>							
LYNX Computer Technolo	593697	01-407.319	LYNXcare Platinum-Nov 2019	09/23/19	7.98	.00	
LYNX Computer Technolo	593697	06-448.319	LYNXcare Platinum-Nov 2019	09/23/19	4.00	.00	
LYNX Computer Technolo	593697	08-429.319	LYNXcare Platinum-Nov 2019	09/23/19	4.00	.00	
LYNX Computer Technolo	593697	10-407.319	LYNXcare Platinum-Nov 2019	09/23/19	4.00	.00	
Total LYNX Computer Technologies:					19.98	.00	
<b>Mid-Atlantic Fire &amp; Air Corp.</b>							
Mid-Atlantic Fire & Air Corp	68233	03-412.374	Cascade fill station repair	07/30/19	171.99	.00	
Total Mid-Atlantic Fire & Air Corp.:					171.99	.00	
<b>Miller Municipal Supply LLC</b>							
Miller Municipal Supply LL	133622	01-451.373	New signs-Lindberg Park	09/17/19	280.00	.00	
Total Miller Municipal Supply LLC:					280.00	.00	
<b>Monarch Precast Concrete Corp</b>							
Monarch Precast Concrete	382534-IN	08-429.240	High Steel Riser	09/23/19	165.00	.00	
Total Monarch Precast Concrete Corp:					165.00	.00	
<b>Morning Call, The</b>							
Morning Call, The	9152019	01-401.420	Subscription renewal-acct#20063974 thru 01/19/2020	09/15/19	185.25	.00	
Total Morning Call, The:					185.25	.00	
<b>Moyer, Roger J.</b>							
Moyer, Roger J.	10012019	01-406.172	43 of 60 retirement incentive program	10/01/19	450.00	.00	
Total Moyer, Roger J.:					450.00	.00	
<b>MP Outfitters</b>							
MP Outfitters	35538-5	01-410.238	Boots/shirts/bag	09/25/19	278.24	.00	
Total MP Outfitters:					278.24	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Mr. John Inc.							
Mr. John Inc.	5683457	01-451.315	1 unit:Franko farm-8/14/19-9/10/19	09/11/19	157.41	.00	
Total Mr. John Inc.:					157.41	.00	
<b>New Enterprise Stone &amp; Lime Co Inc</b>							
New Enterprise Stone & Li	7162560	01-438.245	9.5MM	09/05/19	6,677.98	.00	
New Enterprise Stone & Li	7167523	01-438.245	9.5MM	09/11/19	5,361.99	.00	
New Enterprise Stone & Li	7168798	01-438.245	9.5MM	09/12/19	865.03	.00	
New Enterprise Stone & Li	7174290	01-438.245	9.5MM	09/18/19	866.66	.00	
New Enterprise Stone & Li	7178746	01-438.245	9.5MM	09/24/19	325.20	.00	
New Enterprise Stone & Li	7179622	01-438.245	9.5MM	09/25/19	1,733.32	.00	
Total New Enterprise Stone & Lime Co Inc:					15,830.18	.00	
<b>NFPA</b>							
NFPA	7578175Y	03-411.320	Fire Prevention materials	09/11/19	1,348.08	.00	
Total NFPA:					1,348.08	.00	
<b>Oldcastle Infrastructure</b>							
Oldcastle Infrastructure	326180367	01-436.370	Inlet box & grate-Laible st	03/22/19	630.00	.00	
Total Oldcastle Infrastructure:					630.00	.00	
<b>PAPCO</b>							
PAPCO	2793378	01-401.231	Unleaded Gasoline	09/26/19	13.97	.00	
PAPCO	2793378	01-410.231	Unleaded Gasoline	09/26/19	1,019.21	.00	
PAPCO	2793378	01-430.231	Unleaded Gasoline	09/26/19	1,060.21	.00	
PAPCO	2793378	06-448.231	Unleaded Gasoline	09/26/19	180.25	.00	
PAPCO	2793378	08-429.231	Unleaded Gasoline	09/26/19	180.25	.00	
PAPCO	2793378	03-413.231	Unleaded Gasoline	09/26/19	166.69	.00	
PAPCO	2793380	01-401.231	Diesel	09/26/19	9.83	.00	
PAPCO	2793380	01-410.231	Diesel	09/26/19	717.08	.00	
PAPCO	2793380	01-430.231	Diesel	09/26/19	745.91	.00	
PAPCO	2793380	06-448.231	Diesel	09/26/19	126.82	.00	
PAPCO	2793380	08-429.231	Diesel	09/26/19	126.82	.00	
PAPCO	2793380	03-413.231	Diesel	09/26/19	117.28	.00	
Total PAPCO:					4,464.32	.00	
<b>Patriot Workwear</b>							
Patriot Workwear	28245	01-410.238	Polos/reflective lettering embroidery/patches-Sabo	09/25/19	111.00	.00	
Total Patriot Workwear:					111.00	.00	
<b>PCCA</b>							
PCCA	1022019	01-414.421	Nicolo-BCO course	10/02/19	250.00	.00	
Total PCCA:					250.00	.00	
<b>PenTeleData</b>							
PenTeleData	B3570629	03-411.320	Cable-Sept 2019	09/24/19	59.95	.00	
PenTeleData	B3571550	01-401.320	Acct#3042745-Cable modem rental - Sept 2019	09/24/19	124.95	.00	
Total PenTeleData:					184.90	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>PPL Electric Utilities</b>							
PPL Electric Utilities	9232019	01-451.361	93760-01007	09/23/19	30.70	.00	
PPL Electric Utilities	9232019	08-429.361	82960-01000	09/23/19	30.13	.00	
PPL Electric Utilities	9232019	08-429.361	31590-08002	09/23/19	30.08	.00	
PPL Electric Utilities	9232019	08-429.361	31590-08002	09/23/19	29.43-	.00	
PPL Electric Utilities	9232019	08-429.361	39790-24008	09/23/19	92.31	.00	
PPL Electric Utilities	9232019	08-429.361	39790-24008	09/23/19	92.31-	.00	
PPL Electric Utilities	9232019	35-433.362	72390-08002	09/23/19	28.95	.00	
PPL Electric Utilities	9232019	35-433.362	72390-08002	09/23/19	28.82-	.00	
PPL Electric Utilities	9232019	35-433.362	95790-09009	09/23/19	28.95	.00	
PPL Electric Utilities	9232019	35-433.362	95790-09009	09/23/19	28.90-	.00	
PPL Electric Utilities	9232019	01-451.361	92035-05005	09/23/19	38.80	.00	
PPL Electric Utilities	9232019	08-429.361	20380-10009	09/23/19	29.43	.00	
PPL Electric Utilities	9232019	08-429.361	21780-10003	09/23/19	30.06	.00	
PPL Electric Utilities	9232019	08-429.361	64170-11008	09/23/19	29.01	.00	
PPL Electric Utilities	9232019	35-433.362	89989-11003	09/23/19	37.08	.00	
PPL Electric Utilities	9232019	08-429.361	33760-14008	09/23/19	29.42	.00	
PPL Electric Utilities	9232019	03-411.320	82900-03000	09/23/19	657.83	.00	
PPL Electric Utilities	9232019	35-433.362	99940-01007	09/23/19	37.36	.00	
PPL Electric Utilities	9232019	01-451.361	10550-10002	09/23/19	35.30	.00	
PPL Electric Utilities	9232019	35-433.362	05340-01002	09/23/19	37.24	.00	
PPL Electric Utilities	9232019	35-433.362	53875-61001	09/23/19	37.48	.00	
PPL Electric Utilities	9232019	01-409.361	61089-84001	09/23/19	566.22	.00	
PPL Electric Utilities	9232019	01-409.361	92051-48008	09/23/19	1,334.04	.00	
PPL Electric Utilities	9232019	01-409.361	70730-17005	09/23/19	934.68	.00	
PPL Electric Utilities	9232019	35-433.362	49130-02001	09/23/19	43.87	.00	
PPL Electric Utilities	9232019	08-429.361	35530-02004	09/23/19	29.37	.00	
Total PPL Electric Utilities:					3,968.85	.00	
<b>Protect Alarms</b>							
Protect Alarms	20198	01-401.375	Basic monitoring fee/PW bldg- 11/7/2019-11/06/2020	10/03/19	288.00	.00	
Protect Alarms	63524	01-409.373	Replaced batteries for Fire Alarm	09/26/19	209.00	.00	
Total Protect Alarms:					497.00	.00	
<b>PSATS</b>							
PSATS	54612-G3X9	01-414.421	"Essentials of Township Planning/Zoning" Training Course- Rabold	09/23/19	125.00	.00	
Total PSATS:					125.00	.00	
<b>R.W. Tapler &amp; Sons</b>							
R.W. Tapler & Sons	11835	01-409.373	Cleaning & Service to A/C units @ ESFC bldg	07/17/19	898.92	.00	
Total R.W. Tapler & Sons:					898.92	.00	
<b>RCN</b>							
RCN	72673601-001179	01-410.315	2019-Oct-High Speed Internet	09/18/19	158.00	158.00	09/27/19
Total RCN:					158.00	158.00	
<b>Republic Services #282</b>							
Republic Services #282	0282-000750381	10-427.300	2019-Aug-service	09/15/19	92,366.34	.00	
Republic Services #282	0282-000750381	10-427.303	3-recycle rolloff @ drop off centers	09/15/19	818.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Republic Services #282:					93,184.34	.00	
<b>Sabo, Donald</b>							
Sabo, Donald	9272019	01-406.171	Co-pay Reimb	09/27/19	40.00	40.00	09/27/19
Total Sabo, Donald:					40.00	40.00	
<b>Sabulsky, Thomas</b>							
Sabulsky, Thomas	10022019	01-410.238	Reimburse-pants & gloves	10/02/19	99.81	.00	
Sabulsky, Thomas	92119	01-410.132	Heart & Lung-9/26-9/21/2019	09/21/19	2,388.80	2,388.80	09/25/19
Total Sabulsky, Thomas:					2,488.61	2,388.80	
<b>Salisbury Township</b>							
Salisbury Township	10012019	03-411.320	4Q2019 ESFCo Utility Invoice	10/01/19	99.00	.00	
Total Salisbury Township:					99.00	.00	
<b>Salisbury Twp Firemens Relief Assoc</b>							
Salisbury Twp Firemens R	8262019	01-411.540	2019 Allocation	08/26/19	88,767.48	.00	
Total Salisbury Twp Firemens Relief Assoc:					88,767.48	.00	
<b>Schmick Inc., Richard R.</b>							
Schmick Inc., Richard R.	16144	08-429.315	Wet well cleaning	09/26/19	235.00	.00	
Total Schmick Inc., Richard R.:					235.00	.00	
<b>Soriano, Orazio</b>							
Soriano, Orazio	10012019	01-406.172	31 of 36 Retirement Incentive Program	10/01/19	760.00	.00	
Total Soriano, Orazio:					760.00	.00	
<b>Staples Advantage</b>							
Staples Advantage	3424905276	01-409.240	Trash bags & Bags w/insect repellent	09/13/19	745.95	.00	
Staples Advantage	3425259425	01-414.240	Toner/folders/acrylic ruler/letter opener/binder clips/staple remover/protractor	09/17/19	895.76	.00	
Staples Advantage	3425329407	01-402.240	pens/index cards/2020 calendars	09/18/19	74.88	.00	
Staples Advantage	3425496580	01-414.240	Toner	09/20/19	129.01	.00	
Staples Advantage	3426078263	01-409.240	C-fold towels	09/27/19	83.97	.00	
Staples Advantage	3426078264	01-402.240	Sheet Protectors/mini clips/daytimer refill	09/27/19	47.63	.00	
Staples Advantage	3426078264	01-401.240	Toner/binder clips	09/27/19	174.39	.00	
Total Staples Advantage:					2,151.59	.00	
<b>Staples Credit Plan</b>							
Staples Credit Plan	83355	01-410.261	Office 365 software/2 laptops/speakers	10/02/19	864.95	.00	
Staples Credit Plan	9272019	01-402.240	Dividers/3-hole punched paper	09/27/19	42.26	.00	
Staples Credit Plan	9272019	01-410.240	Printer paper for police vehicles/USB hub	09/27/19	667.87	.00	
Total Staples Credit Plan:					1,575.08	.00	
<b>Starr Uniform Center</b>							
Starr Uniform Center	133742	01-410.238	Ballistic vests-Sabo/Nothstein/Laky/Losagio/Vasilik	09/24/19	4,450.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Starr Uniform Center:					4,450.00	.00	
<b>Sterner's Company</b>							
Sterner's Company	406260	06-448.240	Trimmer loop handle	09/17/19	150.00	.00	
Sterner's Company	406260	08-429.240	Trimmer loop handle	09/17/19	150.00	.00	
Total Sterner's Company:					300.00	.00	
<b>T.P. Trailers Inc</b>							
T.P. Trailers Inc	351355	01-439.700	CAM 20' Split Tilt	10/01/19	11,280.00	.00	
Total T.P. Trailers Inc:					11,280.00	.00	
<b>Takacs Jr., Dennis V.</b>							
Takacs Jr., Dennis V.	10012019	01-415.149	EMC Deputy - Oct 2019	10/01/19	83.33	.00	
Total Takacs Jr., Dennis V.:					83.33	.00	
<b>Tapler, Jeffrey</b>							
Tapler, Jeffrey	10012019	01-415.139	EMC stipend-Oct 2019	10/01/19	250.00	.00	
Total Tapler, Jeffrey:					250.00	.00	
<b>UGI Utilities Inc.</b>							
UGI Utilities Inc.	9192019	01-409.230	411001980316	09/19/19	72.93	72.93	09/27/19
UGI Utilities Inc.	9192019	03-411.320	411000866649	09/19/19	23.88	23.88	09/27/19
UGI Utilities Inc.	9192019	01-409.230	411001979581	09/19/19	295.87	295.87	09/27/19
UGI Utilities Inc.	9192019	01-409.230	411001980555	09/19/19	51.44	51.44	09/27/19
Total UGI Utilities Inc.:					444.12	444.12	
<b>Urban Research &amp; Development</b>							
Urban Research & Develop	3582 LP REV	01-451.312	LindPk MSP Ph3-September 2019- Construction drawings/specifications/bid docs/construction observation/grant admin	10/03/19	3,620.00	.00	
Total Urban Research & Development:					3,620.00	.00	
<b>Verizon</b>							
Verizon	9242019	08-429.320	2019-Sept-868-8310-Cardinal Dr Pump Stn	09/24/19	37.85	.00	
Total Verizon:					37.85	.00	
<b>Waste Management Inc</b>							
Waste Management Inc	M175536	10-427.302	Aug 2019 Recycling Costs	09/16/19	10,069.35	.00	
Total Waste Management Inc:					10,069.35	.00	
<b>Western Salisbury Fire Company</b>							
Western Salisbury Fire Co	10012019	01-465.540	2019 contribution	10/01/19	1,000.00	.00	
Western Salisbury Fire Co	9252019	03-412.421	reimb-Bucks Academy Fire Officer 1 training fees	09/25/19	300.00	.00	
Total Western Salisbury Fire Company:					1,300.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Whitehead Jr, Charles							
Whitehead Jr, Charles	9302019	01-406.171	Health Reimbursement	09/30/19	713.67	.00	
Total Whitehead Jr, Charles:					713.67	.00	
<b>William McDonnell &amp; Kristin Varacalli</b>							
William McDonnell & Kristi	9302019	99-107000	Reimb-Duplicate Utility payment	09/30/19	91.20	.00	
Total William McDonnell & Kristin Varacalli:					91.20	.00	
<b>Witmer Public Safety Group</b>							
Witmer Public Safety Grou	9172019	01-410.260	Hydra-RAM Forcible Entry Tool	09/17/19	2,000.00	.00	
Total Witmer Public Safety Group:					2,000.00	.00	
<b>YCG Inc</b>							
YCG Inc	223694	01-410.375	2019-Prepay Calibration Agreement	09/16/19	206.25	.00	
Total YCG Inc:					206.25	.00	
Grand Totals:					478,339.54	104,950.92	

## Report Criteria:

Detail report.

Invoice detail records above \$0 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>General Fund</b>							
Total General Fund:					281,368.24	104,927.04	
<b>Fire Fund</b>							
Total Fire Fund:					5,181.21	23.88	
<b>Library Fund</b>							
Total Library Fund:					81,559.00	.00	
<b>Water Fund</b>							
Total Water Fund:					1,842.50	.00	
<b>Sewer Fund</b>							
Total Sewer Fund:					3,099.11	.00	
<b>Refuse &amp; Recycling Fund</b>							
Total Refuse & Recycling Fund:					105,005.07	.00	
<b>Highway Aid Fund</b>							
Total Highway Aid Fund:					193.21	.00	
<b>Cash Allocations</b>							
Total Cash Allocations:					91.20	.00	
Grand Totals:					478,339.54	104,950.92	

Date: \_\_\_\_\_

President: \_\_\_\_\_

Board of Commissioners

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
September 26, 2019  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance.

**CALL TO ORDER**

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton announced that an Executive Session regarding personnel issues was held prior to the start of the meeting.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

**ROLL CALL**

**Board Members Present:**

Debra Brinton, President  
James Seagreaves, Vice-President  
Joanne Ackerman – EXCUSED  
Rodney Conn

**Staff Present:**

Cathy Bonaskiewich, Township Manager  
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator  
Paul Ziegenfus, Finance Director  
John Andreas, Director of Public Works  
Kevin Soberick, Chief of Police  
Cynthia Sopka, Director of Planning & Zoning – EXCUSED  
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor  
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

**NOTIFICATION**

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded

everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

**APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE**

Commissioner Brinton thanked Mr. Ziegenfus for providing the Board with a Memo to accompany the Financial Report.

**Motion by Commissioner Conn, seconded by Commissioner Seagreaves, to approve the unaudited Financial Report for the period ending August 31, 2019 and the list of Bills Payable for the period 9/7/2019-9/20/2019, broken down as follows:**

\$584,625.75 = GENERAL  
\$12,754.76 = FIRE  
\$0 = LIBRARY  
\$267,381.02 = WATER  
\$16,481.65 = SEWER  
\$2,098.85 = REFUSE & RECYCLING  
\$11,507.53 = HIGHWAY AID  
**\$894,849.56** = GRAND TOTAL ALL FUNDS

**Roll Call:**

COMMISSIONER ACKERMAN – EXCUSED  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER CONN – YES

**The Motion passed by 3-0.**

**MINUTES**

**September 12, 2019**

Commissioner Brinton declared the Minutes of September 12, 2019 accepted as presented.

**NEW BUSINESS**

**ORDINANCES**

**None.**

**RESOLUTIONS**

**Resolution to Approve Disposition of Public Works Vehicles and Equipment.**

Ms. Bonaskiewich stated that Public Works has two trucks and two leaf machines they would like to list for sale on the Municibid website.

**Motion by Commissioner Conn, seconded by Commissioner Seagreaves, to adopt Resolution No. 09-2019-1649, approving the disposition of Public Works Vehicles and Equipment.**

**Roll Call:**

COMMISSIONER ACKERMAN – EXCUSED  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER CONN – YES

**The Motion passed by 3-0.**

### MOTIONS

**Motion to Accept Steven J. Elton Architect Proposal for Fire Station Project.**

Ms. Bonaskiewich introduced Mr. Steven Elton who gave a brief overview of his background and the project.

**Motion by Commissioner Conn, seconded by Commissioner Seagreaves, to accept the proposal from Steven J. Elton Architect for Fire Station Project in the amount of \$120,000.**

**Roll Call:**

COMMISSIONER ACKERMAN – EXCUSED  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER CONN – YES

**The Motion passed by 3-0.**

**Motion to Certify the 2020 Minimum Municipal Obligation (MMO) for both Police and Non-Uniformed Pension Plans.**

Ms. Bonaskiewich noted that while the MMO is not technically up for vote, the Board has to accept the fact that they have seen it, understand it and are budgeting for it for next year. Mr. Ziegenfus noted that he provided the Board with the MMO for the new defined contribution plan, which also needs certified.

Mr. Ziegenfus commented that employees in the Non-Uniform Defined Benefit Plan will contribute 1.5% in 2020.

**Motion by Commissioner Conn, seconded by Commissioner Seagreaves, to certify the 2020 Minimum Municipal Obligation (MMO) for the Police and Non-Uniformed Pension Plans as well as the Defined Contribution Plan.**

**Roll Call:**

COMMISSIONER ACKERMAN – EXCUSED  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER CONN – YES

**The Motion passed by 3-0.**

**PRIVILEGE OF THE FLOOR**

Ms. Bonnie Thomasick of 1145 Lehigh Avenue thanked the Department of Public Works for painting a stop bar at Lehigh Avenue and Ueberroth Avenue.

Ms. Jenni Rach of 1722 Crownwood Street and Ms. Laura McKelvey of 1780 33<sup>rd</sup> Street SW expressed concerns about parking on both sides of the street on 33<sup>rd</sup> Street near Devonshire Park Apartments. They alleged that parking on both sides of the street causes traffic to travel down the center of the road, making it a dangerous situation for kids walking or biking to school. Ms. Rach noted that there were many open parking spaces in the parking lot of the apartment complex and requested restricting parking to one side of the street on 33<sup>rd</sup> Street near the complex. Mr. Nicolo noted that the Township cannot force the residents of the apartment complex to park in the parking lot because it is a public street.

Commissioner Brinton inquired about installing a bike lane only in that area. Mr. Andreas stated that he would not recommend striping the area for a bike lane and commented that if the Township would choose to restrict parking on one side, there would be other people who would want the ability to still park on both sides. Chief Soberick and Mrs. Bonaskiewich both noted that the Township will look into the matter.

Mr. Jerry Royer of Western Salisbury Fire Department stated that he is the liaison between the Architect and the Fire Department with regards to the construction of the new fire station.

**ADJOURNMENT**

Commissioner Conn made a motion to adjourn the meeting. Seconded by Commissioner Seagreaves. The time was 7:29 p.m.

Respectfully submitted,

Cathy Bonaskiewich  
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on September 26, 2019.

Approved and certified on this date:

\_\_\_\_\_  
Cathy Bonaskiewich

Date: \_\_\_\_\_

SEAL

DRAFT

**RESOLUTION NO. 10-2019-1650**

**BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, APPOINTING \_\_\_\_\_ AS COMMISSIONER OF WARD 1, EFFECTIVE OCTOBER 10, 2019.**

**WHEREAS**, Mr. Robert A. Martucci, Jr., Commissioner of the First Ward, announced at the July 11, 2019 Board of Commissioners Meeting that he would be resigning his seat, term ending January 1, 2020, effective August 31, 2019; and,

**WHEREAS**, the Board of Commissioners, hereinafter "Board", accepted Mr. Martucci's resignation effective August 31, 2019 and declared the seat vacant; and,

**WHEREAS**, The Purdon Statutes, at 53 P.S. Section 55530, as amended, requires that the Board, by resolution, appoint a registered voter from the Ward in which the vacancy occurs; and,

**WHEREAS**, the Board received two applications from register voters of the 1<sup>st</sup> Ward, requesting to be considered for the appointment and the Board interviewed the applicants for the vacant First Ward Commission seat.

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, hereby appoints \_\_\_\_\_, residing at \_\_\_\_\_, to fill the vacant seat for the First Ward Commissioner, left open by Mr. Robert A. Martucci, Jr.'s resignation. The term of said office shall expire on January 1, 2020.

**APPROVED AND ADOPTED** this 10<sup>th</sup> day of October, 2019 at a regular public meeting.

**TOWNSHIP OF SALISBURY**  
(Lehigh County, Pennsylvania)

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Debra Brinton, President  
Board of Commissioners

Attest:

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Township Secretary

**ORDINANCE NO. 10-2019-623**

**AN ORDINANCE BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, AMENDING THE SALISBURY TOWNSHIP CODE OF ORDINANCES, CHAPTER 15, MOTOR VEHICLES AND TRAFFIC, PART 2, §15-201.1 TO ESTABLISH A 25 MPH MAXIMUM SPEED LIMIT ON LEHIGH AVENUE BETWEEN TWEED AVENUE AND PARK AVENUE**

**WHEREAS**, after careful review, investigation and traffic study, conducted pursuant to Pennsylvania Consolidated Statutes Title 75 (Vehicle Code), the Board of Commissioners deems it appropriate to reduce the maximum speed limit to 25 miles per hour along Lehigh Avenue between Tweed Avenue and Park Avenue.

**WHEREAS**, in accordance with 75 Pa. C.S.A. §3362(a)(1.2), the Township is permitted to establish a maximum 25 miles per hour speed limit in a residential district.

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED** by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania as follows:

The Salisbury Township Code of Ordinances, Chapter 15, Part 2, entitled "Traffic Regulations", §15-201.1 shall be amended to include establishing a 25 miles per hour Maximum Speed Limit on Lehigh Avenue between Tweed Avenue and Park Avenue and require the posting of such speed limit.

**ORDAINED AND ENACTED** into an Ordinance this 10<sup>th</sup> day of October, 2019 at a duly advertised, noticed, published and lawfully regular public meeting and hearing.

**TOWNSHIP OF SALISBURY**  
(Lehigh County, Pennsylvania)

\_\_\_\_\_  
President, Board of Commissioners

**ATTESTED:**

\_\_\_\_\_  
Township Secretary

**ORDINANCE NO. 10-2019-624**

**AN ORDINANCE BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA AMENDING CHAPTER 25, SECTION 109 OF THE SALISBURY TOWNSHIP CODE OF ORDINANCES WITH RESPECT TO RULES GOVERNING SHADE TREE APPEAL PROCEDURES**

---

**WHEREAS**, the Salisbury Township Board of Commissioners believe that tree-lined streets and shade trees fronting properties add beauty to the Township's surroundings and stabilizes the ecosystem; and

**WHEREAS**, the Board of Commissioners desires to enact rules prohibiting the removal of shade trees without first obtaining an approved permit.

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED** by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, that Chapter 25, Section 109 of The Salisbury Township Code of Ordinances shall be amended with respect to rules governing shade tree appeal procedures as follows:

**§25-109. RIGHT TO APPEAL**

*Any person aggrieved by a notice, determination, refusal, act or failure to act issued, taken or omitted under this Ordinance shall have the right to a hearing at a regular meeting to be held by the Board of Commissioners Environmental Advisory Council, which hearing shall be held pursuant to the First Class Township Code. In the event of a notification for the proposed planting, replanting or removal, in whole or in part, of any shade tree, notice shall be provided as required by the First Class Township Code. In all other cases, notice of the time and place of the meeting at which said hearing shall occur shall be given according to law. In all cases, the aggrieved party shall be given personal notice by regular mail of the date, time and place of the meeting, which notice shall generally specify the rights granted to the party under law. Any person aggrieved by a decision of the Environmental Advisory Council shall have the right to further appeal said decision to the Salisbury Township Board of Commissioners within thirty (30) days of the date of said decision. Any person aggrieved by a decision of the Board of Commissioners shall have the right to further appeal said decision to the Court of Common Pleas of Lehigh County within thirty (30) days of the date of said decision. Should no appeal be filed, the cost of the work and any penalty imposed by the Official shall be certified by the Official to the Board of Commissioners to be thereafter filed as a municipal lien as set forth in this Ordinance and as provided by law.*

**SECTION X. MISCELLANEOUS PROVISIONS.**

**A. Rules of Interpretation.** The use of the singular shall include the plural. The use of headings is for convenience only.

**B. Severability.** The Sections of this Ordinance are severable, and if any section or part thereof is found to be unconstitutional or unenforceable, then such finding shall not affect the validity of the remaining sections or parts.

**C. Repeal of Conflicting Ordinances.** The within Ordinance supersedes and repeals all former and/or prior Ordinances or parts thereof which conflict, or are in any way inconsistent, with the provisions of this Ordinance and, to the extent that any prior or existing Ordinances of Salisbury Township are inconsistent with the terms of the within Ordinance, said inconsistent Ordinances, or portions thereof, are hereby expressly repealed.

**E. Effective Date.** This Ordinance shall be immediately upon adoption.

**ORDAINED AND ENACTED** into an Ordinance this 10<sup>th</sup> day of October, 2019 at a duly advertised, noticed, published and lawfully assembled regular public meeting and hearing.

**TOWNSHIP OF SALISBURY**  
(Lehigh County, Pennsylvania)

\_\_\_\_\_  
Debra Brinton  
President, Board of Commissioners

ATTESTED:

\_\_\_\_\_  
Cathy Bonaskiewich, Township Secretary

**SALISBURY TOWNSHIP**  
**Lehigh County, Pennsylvania**  
**Board of Commissioners Workshop Meeting**  
**October 10, 2019**  
**7:30 p.m.**  
(approximate time)

**Topics of discussion:**

1. Review and discussion of 2020 Budget – Fire Fund