

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—June 27, 2019
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public Comment Period Policy—Three (3) Minutes Rule

4. Financial Report (*May 2019*) and Bills Payable – Period 6/8/19 – 6/21/19

5. Approval of the Minutes –*June 13, 2019*

6. New Business

A. ORDINANCES

B. RESOLUTIONS

1. Resolution Accepting the Retirement of Mr. Allen W. Stiles and Resolution Authorizing Transfer of Firearm to Mr. Allen W. Stiles
2. Resolution Appointing Sgt. Kevin Soberick as Acting Police Chief

C. MOTIONS

1. Motion to Approve entering into MOU for School Resource Officer
2. Motion to Enter into Agreement to Transfer Ownership of K9 Rocket to Officer Jason Laky

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

Account Number	Account Title	2019-19 Current Year Budget	05/19 Current YTD Actual	% of Budget	2018-18 Prior Year Budget	05/18 Prior YTD Actual	% of Budget
General Fund							
Property Taxes							
01-301.100	Real Estate Tax - Current	2,477,000	632,970	25.55%	2,470,000	625,636	25.33%
01-301.400	Real Estate Tax - Claims	35,000	18,762	53.60%	30,000	30,285	100.95%
01-301.600	Real Estate Tax - Exceptions	3,000	889	29.62%	3,000	154	5.13%
Total Property Taxes:		2,515,000	652,621	25.95%	2,503,000	656,075	26.21%
Local Enabling Taxes							
01-310.100	Realty Transfer Tax	600,000	195,967	32.66%	480,000	330,762	68.91%
01-310.200	Earned Income Tax	2,350,000	1,180,691	50.24%	2,300,000	1,097,134	47.70%
01-310.400	Local Services Tax	520,000	239,499	46.06%	520,000	247,992	47.69%
Total Local Enabling Taxes:		3,470,000	1,616,157	46.58%	3,300,000	1,675,888	50.78%
Business Licenses & Permits							
01-321.600	Sign Permits	3,000	1,266	42.20%	1,500	3,760	250.63%
01-321.800	Cable Franchise Fees	255,000	120,582	47.29%	255,000	119,885	47.01%
Total Business Licenses & Permits:		258,000	121,848	47.23%	256,500	123,644	48.20%
Non-Business Licenses & Permit							
01-322.810	Pole Permits	.00	.00	.00	.00	.00	.00
01-322.820	Street-Opening Permits	4,000	1,800	45.00%	2,000	640	32.00%
01-322.830	Curbing Permits	100	.00	.00	100	5	5.00%
01-322.840	Moving Permits	2,000	780	39.00%	2,000	760	38.00%
01-322.850	Solicitation Permit	200	.00	.00	100	200	200.00%
Total Non-Business Licenses & Permit:		6,300	2,580	40.95%	4,200	1,605	38.21%
Fines							
01-331.110	Vehicle Code Violations	70,000	14,794	21.13%	78,000	17,767	22.78%
01-331.120	Violation of Ordinances	20,000	4,913	24.56%	25,000	8,065	32.26%
01-331.130	State Police Fines	8,600	.00	.00	7,500	.00	.00
Total Fines:		98,600	19,707	19.99%	110,500	25,832	23.38%
Interest							
01-341.000	Interest Income	29,000	18,121	62.49%	9,000	4,644	51.60%
01-341.100	Lien Interest Income	12,000	5,253	43.77%	9,000	8,003	88.93%
Total Interest:		41,000	23,374	57.01%	18,000	12,648	70.26%
Rents & Royalties							
01-342.100	Verizon Lease Payments	29,686	14,338	48.30%	29,479	12,368	41.95%
01-342.200	Magistrate Office Rent	31,762	15,725	49.51%	31,137	12,844	41.25%
01-342.300	Franko Lease Payments	.00	.00	.00	8,400	4,200	50.00%
Total Rents & Royalties:		61,448	30,063	48.92%	69,016	29,412	42.62%
Federal Grants							
01-351.025	Bulletproof Vest Grant	1,800	.00	.00	1,800	.00	.00
01-351.120	FEMA Grant Monies	.00	.00	.00	.00	.00	.00

Period: 05/19

Account Number	Account Title	2019-19 Current Year Budget	05/19 Current YTD Actual	% of Budget	2018-18 Prior Year Budget	05/18 Prior YTD Actual	% of Budget
Total Federal Grants:		1,800	.00	.00	1,800	.00	.00
State Grants							
01-354.010	Police Dept Grants	10,000	.00	.00	.00	8,491	.00
01-354.020	Safe Streets Grant	.00	.00	.00	.00	.00	.00
01-354.025	Seatbelt Program Grant	2,000	.00	.00	2,000	352	17.60%
01-354.026	Child Passenger Safety Grant	1,200	.00	.00	1,200	.00	.00
01-354.030	SO/Aggressive Driver Grant	4,000	375	9.37%	4,000	1,124	28.09%
01-354.040	Recycling Grant	35,000	33,093	94.55%	35,000	.00	.00
01-354.050	Keystone Grant	.00	.00	.00	.00	.00	.00
01-354.100	Main Street Initiatives Grant	.00	.00	.00	.00	.00	.00
01-354.110	CDBG: Storm Sewer Improv Proj	.00	.00	.00	.00	.00	.00
01-354.120	Gaming Grant: Casino Corr Traf	6,800	.00	.00	118,343	.00	.00
01-354.130	Regional Init Grant: SALDO Upd	.00	.00	.00	.00	.00	.00
01-354.140	Park Development Grant(s)	.00	.00	.00	637,000	60,000	9.42%
01-354.150	PA DEP Grant(s)	.00	.00	.00	.00	.00	.00
Total State Grants:		59,000	33,468	56.72%	797,543	69,967	8.77%
State-Shared Revenue							
01-355.010	Public Utility Tax	6,100	.00	.00	6,100	.00	.00
01-355.040	Beverage License & Tavern Tax	4,600	1,520	33.04%	5,000	2,804	56.08%
01-355.050	Foreign Casualty Insurance Tax	346,645	.00	.00	344,119	.00	.00
01-355.070	Foreign Fire Insurance Tax	83,000	.00	.00	92,000	.00	.00
Total State-Shared Revenue:		440,345	1,520	0.35%	447,219	2,804	0.63%
In Lieu Of Taxes							
01-359.100	Payments in Lieu of Taxes	77,000	.00	.00	67,000	67,000	100.00%
Total In Lieu Of Taxes:		77,000	.00	.00	67,000	67,000	100.00%
Service Fees							
01-360.100	Fees for Svcs--DPW	.00	.00	.00	.00	.00	.00
01-360.200	Fees for Svcs--Police Security	15,000	1,259	8.39%	15,000	48,115	320.77%
01-360.250	Fees for Svcs--Police SRO	64,000	27,250	42.58%	54,000	22,500	41.67%
01-360.300	Fees for Svcs--Finance	2,000	1,460	72.99%	15,000	782	5.21%
Total Service Fees:		81,000	29,969	37.00%	84,000	71,397	85.00%
Review Fees							
01-361.310	Planning & SALDO Fees	8,000	375	4.69%	3,000	1,690	56.33%
01-361.330	Zoning Appeals & Fees	10,000	9,520	95.20%	12,000	3,440	28.67%
01-361.340	Building Code Appeal	1,500	750	50.00%	1,500	.00	.00
01-361.350	Legal Review Fees	10,000	9,265	92.65%	10,000	5,278	52.78%
01-361.360	Engineering Review Fees	30,000	29,907	99.69%	30,000	16,841	56.14%
01-361.500	Sale - Maps/Copies/Publication	500	143	28.61%	500	265	53.00%
Total Review Fees:		60,000	49,960	83.27%	57,000	27,513	48.27%
Public Safety Fees							
01-362.130	Security Alarm Monitoring	500	150	30.00%	500	475	95.00%
01-362.410	Building Permits	60,000	32,343	53.90%	60,000	28,827	48.05%
01-362.415	Mechanical Permits	15,000	3,463	23.09%	15,000	3,487	23.25%
01-362.420	Electrical Permits	30,000	13,152	43.84%	30,000	7,164	23.88%

Period: 05/19

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01-362.430	Plumbing Permits	20,000	5,581	27.91%	20,000	4,751	23.75%
01-362.440	On-Site Sewage Permits	10,000	2,110	21.10%	5,000	5,460	109.20%
01-362.450	Re-Inspection Fee	4,000	1,780	44.50%	5,000	500	10.00%
01-362.460	PA State Fee - Permits	.00	.00	.00	.00	.00	.00
01-362.470	Fire Inspection Fee	45,000	17,680	39.29%	35,000	26,015	74.33%
01-362.480	Rental/Resale Inspection Fee	35,000	330	0.94%	.00	.00	.00
Total Public Safety Fees:		219,500	76,589	34.89%	170,500	76,678	44.97%
Snow Removal							
01-363.510	PennDOT/Snow Removal	2,050	.00	.00	1,700	.00	.00
Total Snow Removal:		2,050	.00	.00	1,700	.00	.00
Sanitation Fees							
01-364.300	Solid Waste Collection	.00	.00	.00	.00	.00	.00
01-364.400	Freon Decal Sales	.00	.00	.00	.00	.00	.00
01-364.500	Recycling Container Sales	.00	.00	.00	.00	.00	.00
01-364.600	Recycling Proceeds	.00	.00	.00	.00	.00	.00
01-364.700	PA Refuse Surcharge	.00	.00	.00	.00	.00	.00
01-364.900	Scrap Metal Recycling	3,000	213	7.09%	1,800	1,443	80.14%
Total Sanitation Fees:		3,000	213	7.09%	1,800	1,443	80.14%
Membership Fees							
01-365.600	Ambulance Subscriptions	24,000	11,911	49.63%	24,000	7,080	29.50%
Total Membership Fees:		24,000	11,911	49.63%	24,000	7,080	29.50%
Recreational User Fees							
01-367.200	Fundraising Proceeds	.00	.00	.00	.00	.00	.00
01-367.500	Park/Pavilion Usage Fee	2,400	900	37.50%	2,400	950	39.58%
Total Recreational User Fees:		2,400	900	37.50%	2,400	950	39.58%
Miscellaneous							
01-380.000	Miscellaneous Revenue	600	309	51.51%	400	294	73.61%
01-380.001	Misc Utility Revenue	12,000	160	1.33%	12,000	12,935	107.79%
01-380.002	Utility Lien Fees	5,000	1,098	-21.96%	.00	1,058	.00
01-380.003	Utility Legal Fees	2,000	2,094	104.68%	.00	.00	.00
01-380.004	Utility Certification Fees	5,000	2,840	56.80%	.00	.00	.00
01-380.100	Forfeited/Returned Deposits	100	50	50.00%	.00	25	.00
Total Miscellaneous:		24,700	4,355	17.63%	12,400	14,313	115.42%
Special Assessments							
01-383.100	Curbing Assessments	.00	.00	.00	.00	.00	.00
Total Special Assessments:		.00	.00	.00	.00	.00	.00
Contributions							
01-387.000	Contributions	65,000	.00	.00	89,800	65,000	72.38%
01-387.215	Contributions--Police/K-9 Prog	1,000	.00	.00	1,800	.00	.00
Total Contributions:		66,000	.00	.00	91,600	65,000	70.96%

Account Number	Account Title	2019-19 Current Year Budget	05/19 Current YTD Actual	% of Budget	2018-18 Prior Year Budget	05/18 Prior YTD Actual	% of Budget
Asset Disposal							
01-391.100	Sale of Fixed Assets	.00	307	.00	4,000	29,677	741.93%
01-391.200	Loss of Fixed Assets	.00	.00	.00	.00	.00	.00
Total Asset Disposal:		.00	307	.00	4,000	29,677	741.93%
Interfund Transfers							
01-392.030	Transfer From Fire Fund	.00	.00	.00	.00	.00	.00
01-392.060	Transfer From Water Fund	107,000	.00	.00	135,300	.00	.00
01-392.080	Transfer From Sewer Fund	107,000	.00	.00	135,300	.00	.00
01-392.100	Tr fr Refuse & Recycling Fund	119,000	.00	.00	184,200	.00	.00
01-392.910	Transfer From Developers Fund	300	513	171.16%	300	229	76.37%
Total Interfund Transfers:		333,300	513	0.15%	455,100	229	0.05%
Prior Year Proceeds							
01-393.120	Note Proceeds	.00	.00	.00	.00	.00	.00
01-393.121	Bond Proceeds	.00	.00	.00	.00	.00	.00
01-393.200	Premium on Bonds Sold	.00	.00	.00	.00	.00	.00
Total Prior Year Proceeds:		.00	.00	.00	.00	.00	.00
Prior Year Exp							
01-395.000	Refund of Prior Year Expenses	.00	325	.00	.00	.00	.00
01-395.100	Refund of Unused Premiums	25,000	47,917	191.67%	60,000	87,055	145.09%
Total Prior Year Exp:		25,000	48,242	192.97%	60,000	87,055	145.09%
Prior Year Reserves							
01-396.000	Prior Year Reserves	151,995	.00	.00	404,134	.00	.00
Total Prior Year Reserves:		151,995	.00	.00	404,134	.00	.00
Legislative							
01-400.113	Commissioners	13,000	5,500	42.31%	13,000	5,500	42.31%
01-400.200	Volunteer & Public Events	1,500	1,259	83.94%	1,500	651	43.42%
01-400.240	Supplies	600	40	6.67%	300	85	28.37%
01-400.420	Dues/Subscriptions/Memberships	3,300	3,270	99.09%	3,300	3,270	99.09%
01-400.460	Conferences & Training	100	.00	.00	100	.00	.00
Total Legislative:		18,500	10,069	54.43%	18,200	9,506	52.23%
Executive							
01-401.121	Manager	45,960	17,627	38.35%	44,200	17,161	38.83%
01-401.122	Assistant Manager	.00	.00	.00	.00	.00	.00
01-401.139	Caretaker	.00	.00	.00	.00	.00	.00
01-401.141	Clerical--Full Time	112,800	42,783	37.93%	109,500	42,124	38.47%
01-401.149	Clerical--Part Time	21,200	9,608	45.32%	30,000	7,368	24.56%
01-401.212	Newsletter	5,600	5,650	100.90%	5,000	5,617	112.34%
01-401.231	Vehicle Fuel	1,800	253	14.06%	1,200	721	60.08%
01-401.240	Office Supplies	4,500	1,221	27.14%	4,000	1,287	32.17%
01-401.251	Vehicle Maintenance	500	.00	.00	500	85	17.00%
01-401.260	Minor Equipment & Small Tools	1,000	.00	.00	1,000	.00	.00
01-401.312	Consulting Services	2,880	1,800	62.50%	20,000	1,800	9.00%
01-401.315	General Services	10,700	1,694	15.83%	8,000	4,736	59.20%
01-401.320	Telephone	16,140	6,428	39.82%	16,800	6,615	39.38%

Account Number	Account Title	2019-19 Current Year Budget	05/19 Current YTD Actual	% of Budget	2018-18 Prior Year Budget	05/18 Prior YTD Actual	% of Budget
01-401.325	Postage	8,000	2,892	36.15%	8,000	2,236	27.95%
01-401.341	Advertising	4,000	2,380	59.50%	4,000	1,365	34.11%
01-401.342	Printing	1,000	.00	.00	1,000	196	19.57%
01-401.343	Right-to-Know Request Fees	.00	70	.00	.00	.00	.00
01-401.375	Equip Maint & Lease Agreements	11,000	3,716	33.78%	10,000	4,972	49.72%
01-401.420	Dues/Subscriptions/Memberships	2,900	2,357	81.28%	3,800	867	22.82%
01-401.421	Training	1,000	369	36.90%	1,000	937	93.66%
01-401.460	Conferences	1,800	.00	.00	.00	.00	.00
01-401.700	Capital Equipment	.00	.00	.00	.00	.00	.00
Total Executive:		252,780	98,847	39.10%	268,000	98,087	36.60%
Finance							
01-402.122	Finance Director	89,200	34,594	38.78%	85,000	32,191	37.87%
01-402.123	Accounting Supervisor	74,250	27,889	37.56%	70,600	25,984	36.80%
01-402.240	Supplies	2,000	348	17.41%	1,000	1,192	119.17%
01-402.260	Minor Equipment & Small Tools	1,000	.00	.00	500	.00	.00
01-402.311	Auditing & Accounting Services	12,000	5,000	41.67%	12,000	10,000	83.33%
01-402.320	Telephone	660	220	33.36%	660	220	33.31%
01-402.420	Dues/Subscriptions/Memberships	900	627	69.67%	750	569	75.89%
01-402.421	Training	1,000	246	24.60%	1,000	150	15.00%
01-402.460	Conferences	1,800	1,083	60.16%	.00	.00	.00
Total Finance:		182,810	70,008	38.30%	171,510	70,305	40.99%
Tax Collection							
01-403.114	Tax Collector	10,000	4,231	42.31%	10,000	4,231	42.31%
01-403.240	Supplies	500	219	43.87%	500	103	20.64%
01-403.260	Minor Equipment & Small Tools	.00	.00	.00	.00	.00	.00
01-403.325	Postage	4,200	1,126	26.81%	4,200	2,855	67.98%
01-403.353	Tax Collector's Bond	580	566	97.50%	550	566	102.82%
01-403.420	Dues/Subscriptions/Memberships	100	.00	.00	100	.00	.00
01-403.452	EIT Collection Fee	30,550	15,076	49.35%	29,900	13,918	46.55%
01-403.453	LST Collection Fee	11,700	2,785	23.80%	11,700	2,901	24.80%
01-403.454	Real Estate Tax Collections	3,100	42	1.35%	3,100	3,074	99.15%
Total Tax Collection:		60,730	24,044	39.59%	60,050	27,648	46.04%
Legal							
01-404.310	Township Solicitor	50,000	30,009	60.02%	50,000	16,206	32.41%
01-404.314	Special Legal & Consulting Svc	3,500	217	6.19%	3,000	48	1.60%
01-404.318	Reimbursable Legal Services	10,000	5,505	55.05%	10,000	3,852	38.52%
01-404.410	Judgements & Settlements	.00	.00	.00	.00	.00	.00
Total Legal:		63,500	35,731	56.27%	63,000	20,106	31.91%
Personnel Admin							
01-406.150	Compensated Absences Expense	.00	.00	.00	.00	.00	.00
01-406.171	HRA Employee Reimbs	9,000	1,129	12.54%	9,000	2,228	24.76%
01-406.172	Retirement Incentive Pmts	30,720	15,360	50.00%	30,720	10,240	33.33%
01-406.240	Supplies & Minor Equipment	500	153	30.70%	500	.00	.00
01-406.314	Special Legal & Consult'g Svcs	1,500	9,667	644.43%	5,000	496	9.92%
01-406.315	General Services	7,000	.00	.00	5,000	3,297	65.93%
01-406.341	Advertising	3,000	508	16.94%	2,000	2,317	115.83%

Period: 05/19

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Total Personnel Admin:		51,720	26,817	51.85%	52,220	18,578	35.58%
Data Processing							
01-407.261	Computer Equip & Software	9,500	14,256	150.06%	10,500	10,158	96.74%
01-407.319	Computer Maint & Support	33,000	20,189	61.18%	19,000	14,427	75.93%
Total Data Processing:		42,500	34,445	81.05%	29,500	24,585	83.34%
Engineering							
01-408.313	Township Engineer	10,000	16,861	168.61%	20,000	6,043	30.22%
01-408.314	Special Engineering Services	.00	.00	.00	500	.00	.00
01-408.318	Reimbursable Engineering Svcs	30,000	30,136	100.45%	30,000	6,535	21.78%
Total Engineering:		40,000	46,998	117.49%	50,500	12,578	24.91%
Buildings & Plant							
01-409.144	Maintenance Custodian	53,000	21,518	40.60%	47,200	19,776	41.90%
01-409.192	Work Boot & Clothing Allowance	250	.00	.00	250	.00	.00
01-409.230	Heating Fuel	34,000	20,025	58.90%	33,000	30,258	91.69%
01-409.232	Generator Fuel	600	1,217	202.81%	600	285	47.48%
01-409.240	Supplies	4,200	1,238	29.47%	3,500	1,936	55.31%
01-409.260	Minor Equipment & Small Tools	1,000	.00	.00	2,000	.00	.00
01-409.320	TELEPHONE	660	220	33.36%	.00	.00	.00
01-409.361	Electric	30,000	10,330	34.43%	30,000	9,255	30.85%
01-409.366	Water	2,220	692	31.15%	2,100	846	40.27%
01-409.373	Facilities Maintenance	25,000	12,410	49.64%	30,000	9,161	30.54%
01-409.600	Capital Construction	.00	.00	.00	36,000	.00	.00
01-409.601	Stormwater Basin Retrofit	.00	.00	.00	.00	.00	.00
01-409.699	Capital Reserve	.00	.00	.00	.00	.00	.00
Total Buildings & Plant:		150,930	67,649	44.82%	184,650	71,516	38.73%
Police							
01-410.122	Police Chief	106,780	40,954	38.35%	103,700	39,872	38.45%
01-410.130	Sergeants	275,250	101,685	36.94%	267,000	99,911	37.42%
01-410.131	Detective & Corporals	346,120	125,835	36.36%	419,000	94,117	22.46%
01-410.132	Police Officers	899,770	336,673	37.42%	780,000	310,428	39.80%
01-410.139	Police Officers - Part Time	45,000	4,050	9.00%	45,000	14,958	33.24%
01-410.140	Animal Control Officer	10,000	3,812	38.12%	10,000	3,850	38.50%
01-410.141	Clerical--Full Time	101,060	38,771	38.36%	107,400	29,285	27.27%
01-410.148	Crossing Guards	23,000	11,091	48.22%	24,000	10,638	44.32%
01-410.181	Double Time	6,000	3,536	58.94%	2,000	2,202	110.10%
01-410.182	Longevity	17,900	.00	.00	17,500	.00	.00
01-410.183	Overtime	70,000	49,518	70.74%	70,000	64,989	92.84%
01-410.184	Reimbursable Overtime	30,000	.00	.00	30,000	.00	.00
01-410.185	Holiday Pay	40,000	18,879	47.20%	35,000	16,352	46.72%
01-410.186	Shift Differential	13,500	602	4.46%	10,000	475	4.75%
01-410.187	College Credit Compensation	3,000	435	14.50%	2,500	434	17.34%
01-410.188	Court Time	15,000	3,568	23.79%	10,000	5,017	50.17%
01-410.189	K-9 Care Compensation	3,000	.00	.00	3,000	.00	.00
01-410.191	Uniform Maintenance Allowance	4,800	4,800	100.00%	4,600	4,320	93.91%
01-410.200	Community Programs & Events	3,500	.00	.00	3,500	.00	.00
01-410.205	Bike Patrol	.00	.00	.00	.00	.00	.00
01-410.210	QRS Supplies	15,700	3,634	23.15%	15,700	2,579	16.42%
01-410.215	K-9 Program	7,600	3,580	47.10%	7,600	2,099	27.62%

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Account Number	Account Title	2019-19 Current Year Budget	05/19 Current YTD Actual	% of Budget	2018-18 Prior Year Budget	05/18 Prior YTD Actual	% of Budget
01-410.220	MERT Program	.00	2,000	.00	2,000	.00	.00
01-410.231	Vehicle Fuel	45,000	18,464	41.03%	38,000	20,964	55.17%
01-410.238	Uniforms	11,550	3,011	26.07%	10,500	3,003	28.60%
01-410.240	Office Supplies	3,500	1,786	51.03%	3,500	1,703	48.66%
01-410.241	Patrol Supplies	3,100	97	3.11%	3,100	758	24.45%
01-410.242	Firearms Supplies	10,850	2,165	19.95%	10,850	3,763	34.69%
01-410.243	Animal Control Supplies	1,000	.00	.00	1,000	175	17.50%
01-410.250	Police Vehicles	.00	.00	.00	40,000	58,984	147.46%
01-410.251	Vehicle Maintenance	27,000	14,444	53.50%	27,000	11,084	41.05%
01-410.260	Minor Equipment & Small Tools	25,000	793-	-3.17%	25,000	16,589	66.36%
01-410.261	Comp Equip & SW--PD	10,000	4,294	42.94%	16,000	13,296	83.10%
01-410.315	General Services	5,600	2,000	35.72%	5,600	1,963	35.05%
01-410.317	Contracted Svcs--Animal Contrl	10,000	5,000	50.00%	10,000	2,500	25.00%
01-410.319	Comp Maint & Support--PD	45,000	21,994	48.88%	48,000	26,031	54.23%
01-410.320	Telephone	10,800	3,491	32.33%	9,000	3,420	38.00%
01-410.342	Printing	2,250	1,237	54.97%	2,250	449	19.97%
01-410.375	Equipment Maintenance	5,000	3,074	61.48%	5,000	4,671	93.41%
01-410.420	Dues/Subscriptions/Memberships	2,500	770	30.80%	2,500	1,378	55.14%
01-410.421	Training	15,000	7,040	46.93%	15,000	3,300	22.00%
01-410.460	Conferences	1,800	932	51.75%	1,800	.00	.00
01-410.700	Capital Equipment	.00	.00	.00	269,155	1,741	0.65%
Total Police:		2,271,930	842,428	37.08%	2,512,755	877,299	34.91%
Fire							
01-411.139	Fire Inspector--Part Time	52,600	22,850	43.44%	59,000	28,349	48.05%
01-411.238	Fire Inspector Uniforms	6,000	114	1.90%	6,000	1,064	17.73%
01-411.240	Supplies & Minor Equipment	7,000	1,043	14.90%	7,000	862	12.31%
01-411.320	Telephone	750	137	18.30%	750	137	18.30%
01-411.421	Fire Inspector Training	1,250	600	48.00%	1,250	895	71.61%
01-411.540	Firemen's Relief Contribution	83,000	.00	.00	92,000	.00	.00
Total Fire:		150,600	24,744	16.43%	166,000	31,308	18.86%
Code Enforcement							
01-413.131	Code Enforcement Officer/BCO	68,250	26,998	39.56%	66,300	25,484	38.44%
01-413.139	Code Enf Insp--Part Time	31,200	1,449	4.64%	10,000	.00	.00
01-413.141	Clerical--Full Time	.00	.00	.00	.00	.00	.00
01-413.306	Commercial Inspection Service	5,000	20,393	407.86%	5,000	835	16.71%
01-413.307	Residential Inspection Service	10,000	2,705	27.05%	10,000	4,725	47.25%
01-413.308	Plan & Drawing Review	50,000	12,119	24.24%	40,000	23,957	59.89%
01-413.317	C/S--Weed & Code Violations	.00	3,953	.00	.00	175-	.00
01-413.320	Telephone	660	260	39.43%	600	220	36.64%
01-413.420	Dues/Subscriptions/Memberships	210	375	178.57%	200	210	105.00%
01-413.421	Training	1,000	.00	.00	1,000	483	48.26%
01-413.460	Conferences	.00	.00	.00	.00	.00	.00
Total Code Enforcement:		166,320	68,252	41.04%	133,100	55,739	41.88%
Planning & Zoning							
01-414.113	Zoning Hearing Board	1,000	290	29.00%	2,000	230	11.50%
01-414.122	Planning & Zoning Officer	89,500	34,336	38.36%	87,000	33,430	38.42%
01-414.141	Clerical--Full Time	52,100	17,859	34.28%	51,000	19,454	38.14%
01-414.220	Planning Commission	1,080	460	42.59%	1,500	490	32.67%
01-414.240	Supplies	3,000	2,134	71.12%	3,000	283	9.42%
01-414.260	Minor Equipment & Small Tools	500	.00	.00	1,500	.00	.00

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Account Number	Account Title	2019-19 Current Year Budget	05/19 Current YTD Actual	% of Budget	2018-18 Prior Year Budget	05/18 Prior YTD Actual	% of Budget
01-414.310	Planning Solicitor	5,000	793	15.86%	5,000	689	13.78%
01-414.314	Zoning Solicitor	5,000	1,725	34.50%	5,000	2,013	40.25%
01-414.315	General Services	400	147	36.76%	200	140	69.93%
01-414.316	Stenographer	2,500	150	6.00%	2,500	628	25.12%
01-414.317	Contracted Services	.00	.00	.00	.00	.00	.00
01-414.318	DCED/UCC Fees	1,500	329	21.90%	1,800	239	13.25%
01-414.320	Telephone	660	220	33.36%	660	220	33.31%
01-414.341	Advertising	1,500	700	46.67%	1,500	380	25.31%
01-414.342	Printing	500	.00	.00	1,500	475	31.67%
01-414.420	Dues/Subscriptions/Memberships	102	102	100.00%	200	102	51.00%
01-414.421	Training	300	.00	.00	300	30	10.00%
01-414.460	Conferences	.00	.00	.00	.00	.00	.00
Total Planning & Zoning:		164,642	59,244	35.98%	164,660	58,801	35.71%
Emergency Management							
01-415.139	Emergency Mgmt Coordinator	3,000	1,583	52.78%	3,000	1,333	44.45%
01-415.149	Emergency Mgmt Deputy	1,000	417	41.67%	1,000	.00	.00
01-415.240	Supplies	.00	.00	.00	500	.00	.00
01-415.260	Minor Equipment & Small Tools	5,000	.00	.00	1,000	987	98.69%
01-415.320	Telephone	5,100	840	16.47%	2,100	818	38.94%
01-415.421	Training	1,000	.00	.00	1,000	.00	.00
01-415.700	Cap Equip--Emergency Mgmt	.00	.00	.00	.00	.00	.00
Total Emergency Management:		15,100	2,840	18.81%	8,600	3,138	36.49%
Sanitation							
01-427.147	Recycling Center - Part Time	.00	.00	.00	.00	.00	.00
01-427.300	Refuse Collection Services	.00	.00	.00	.00	.00	.00
01-427.301	PA Refuse Collection Surcharge	.00	.00	.00	.00	.00	.00
01-427.302	Recycling Costs	.00	.00	.00	.00	.00	.00
01-427.303	Grass Collection Fees	.00	.00	.00	.00	.00	.00
01-427.317	Collection Agency Services	.00	.00	.00	.00	.00	.00
Total Sanitation:		.00	.00	.00	.00	.00	.00
DPW - Wages							
01-430.122	Public Works Director	40,870	15,673	38.35%	39,680	15,260	38.46%
01-430.130	DPW--Highway Supervisor	76,000	30,452	40.07%	77,100	28,375	36.80%
01-430.141	Clerical--Full Time	55,840	20,672	37.02%	54,200	20,850	38.47%
01-430.143	DPW - Full Time	964,670	325,366	33.73%	942,000	345,910	36.72%
01-430.149	DPW - Part Time	.00	.00	.00	.00	.00	.00
01-430.181	Double Time	6,000	5,130	85.50%	6,000	3,117	51.95%
01-430.183	Overtime	32,000	28,754	89.86%	27,000	22,957	85.03%
01-430.189	On-Call	11,000	8,320	75.64%	12,400	7,672	61.87%
01-430.192	Work Boot & Clothing Allowance	5,500	634	11.52%	5,500	1,514	27.52%
01-430.231	Vehicle Fuel	47,000	19,207	40.87%	41,000	21,685	52.89%
01-430.240	Supplies	10,000	5,666	56.66%	8,000	5,417	67.71%
01-430.260	Minor Equipment & Small Tools	4,000	4,101	102.52%	6,800	5,766	84.80%
01-430.315	General Services	2,500	.00	.00	2,500	1,384	55.36%
01-430.320	Telephone	1,920	638	33.23%	1,860	638	34.28%
01-430.420	Dues/Subscriptions/Memberships	500	202	40.40%	500	.00	.00
01-430.421	Training	500	195	39.00%	500	60	12.00%
01-430.460	Conferences	.00	.00	.00	.00	.00	.00

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Total DPW - Wages:		1,258,300	465,010	36.96%	1,225,040	480,603	39.23%
Composting							
01-431.303	Composting Costs	.00	.00	.00	.00	.00	.00
Total Composting:		.00	.00	.00	.00	.00	.00
Traffic Control							
01-433.246	Signs & Street Markings	5,000	1,160	23.21%	5,000	1,858	37.17%
01-433.317	Contracted Services	.00	.00	.00	.00	.00	.00
01-433.362	Traffic Signals	7,090	6,284	88.64%	7,090	3,420	48.24%
01-433.450	Street Line Painting	7,500	.00	.00	5,000	.00	.00
Total Traffic Control:		19,590	7,445	38.00%	17,090	5,278	30.89%
Storm Sewers							
01-436.131	MS4 Coordinator	15,000	5,472	36.48%	15,000	5,770	38.47%
01-436.139	MS4 Inspector--Part Time	.00	.00	.00	.00	.00	.00
01-436.240	MS4 Supplies	3,000	7,794	259.80%	3,000	.00	.00
01-436.312	Consulting Svcs	.00	.00	.00	.00	.00	.00
01-436.313	Engineering Svcs	50,000	2,205	4.41%	70,000	17,885	25.55%
01-436.315	MS4 General Services	5,000	.00	.00	5,000	591	11.82%
01-436.370	Repairs & Maint - Storm Sewers	14,000	249	1.78%	14,000	987	7.05%
01-436.600	Capital Construction--Storm Sw	.00	.00	.00	.00	.00	.00
01-436.601	Public/Kline Drainage Proj	.00	.00	.00	.00	.00	.00
01-436.700	Capital Equipment	.00	.00	.00	.00	.00	.00
Total Storm Sewers:		87,000	15,720	18.07%	107,000	25,233	23.58%
Tools & Machinery							
01-437.251	Vehicle Maintenance	25,000	8,207	32.83%	22,500	18,173	80.77%
01-437.375	Equipment Maintenance	22,500	25,757	114.47%	15,000	8,867	59.11%
Total Tools & Machinery:		47,500	33,964	71.50%	37,500	27,040	72.11%
Streets & Bridges							
01-438.245	Road Materials	210,000	13,989	6.66%	160,000	6,727	4.20%
01-438.450	Road Program	.00	.00	.00	.00	.00	.00
Total Streets & Bridges:		210,000	13,989	6.66%	160,000	6,727	4.20%
Capital							
01-439.600	Capital Construction	.00	.00	.00	.00	.00	.00
01-439.601	Dauphin Street Traffic Light	.00	.00	.00	.00	.00	.00
01-439.700	Capital Equipment	.00	.00	.00	13,000	.00	.00
Total Capital:		.00	.00	.00	13,000	.00	.00
Storm Water Mgmt							
01-446.370	Storm Water Management	.00	.00	.00	.00	.00	.00
01-446.603	Gilmore Street Drainage	.00	.00	.00	.00	.00	.00
01-446.604	Filbert St Stormwater Project	.00	.00	.00	.00	.00	.00
01-446.605	Maumee Ave Stormwater Project	.00	.00	.00	.00	.00	.00
01-446.606	Barnsdale Rd Stormswr Project	.00	.00	.00	.00	.00	.00

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Total Storm Water Mgmt:		.00	.00	.00	.00	.00	.00
Recreation Admin							
01-451.240	Supplies	3,000	1,371	45.69%	3,000	794	26.48%
01-451.260	Minor Equipment & Small Tools	4,000	1,242	31.06%	9,600	1,904	19.83%
01-451.312	Consulting Svcs--Lindberg MSP	.00	.00	.00	48,000	35,610	74.19%
01-451.313	Consulting Svcs--Laubach MSP	.00	.00	.00	.00	6,973	.00
01-451.315	General Services	3,000	1,273	42.42%	3,500	1,117	31.91%
01-451.361	Electric	2,800	694	24.79%	3,100	772	24.90%
01-451.371	Property Maint (Grounds)	7,000	2,141	30.58%	7,000	6,282	89.74%
01-451.373	Facilities Maint (Structures)	2,000	.00	.00	2,000	326	16.32%
01-451.375	Equipment Maintenance	3,000	4,021	134.02%	3,000	335	11.16%
01-451.600	Capital Construction-Parks	.00	.00	.00	.00	.00	.00
01-451.601	Lindberg Pk MSP: Park Improvmt	.00	.00	.00	869,000	1,164	0.13%
01-451.602	Lindberg Pk MSP: Bike Ln Proj	.00	.00	.00	.00	.00	.00
01-451.603	Laubach Pk MSP: Park Improvmt	.00	.00	.00	.00	.00	.00
01-451.700	Capital Equipment	.00	.00	.00	.00	.00	.00
Total Recreation Admin:		24,800	10,741	43.31%	948,200	55,277	5.83%
Participant Recreation							
01-452.129	Recreation Director	15,600	6,600	42.31%	15,600	6,600	42.31%
01-452.149	Seasonal Employees	20,000	.00	.00	21,500	.00	.00
01-452.200	Community Events	1,200	.00	.00	1,000	341	34.10%
01-452.240	Supplies & Minor Equipment	5,000	.00	.00	5,000	.00	.00
01-452.315	Fundraising Services	.00	.00	.00	.00	.00	.00
01-452.320	Telephone	660	491	74.42%	600	220	36.64%
Total Participant Recreation:		42,460	7,091	16.70%	43,700	7,161	16.39%
Environmental Advisory							
01-461.240	Supplies	500	.00	.00	500	.00	.00
01-461.317	Contracted Svc	.00	.00	.00	.00	.00	.00
01-461.341	Advertising	400	.00	.00	400	131	32.79%
01-461.342	Printing	200	.00	.00	200	.00	.00
01-461.420	Dues/Subscriptions/Memberships	450	.00	.00	200	440	220.00%
01-461.421	Training	.00	.00	.00	200	.00	.00
Total Environmental Advisory:		1,550	.00	.00	1,500	571	38.08%
Contributions							
01-465.309	Custodial Services	10,000	9,495	94.95%	10,000	10,250	102.50%
01-465.500	Volunteer Fire Co Incentives	40,000	.00	.00	36,000	.00	.00
01-465.540	Contributions	11,350	9,350	82.38%	11,300	250	2.21%
Total Contributions:		61,350	18,845	30.72%	57,300	10,500	18.33%
Debt Service - Principal							
01-471.350	Principal - Lease Pmt	.00	.00	.00	.00	.00	.00
Total Debt Service - Principal:		.00	.00	.00	.00	.00	.00
Debt Service - Interest							
01-472.350	Interest - Lease Pmt	.00	.00	.00	.00	.00	.00

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Total Debt Service - Interest:		.00	.00	.00	.00	.00	.00
Other Expenditures							
01-474.430	Real Estate Taxes	.00	.00	.00	.00	.00	.00
Total Other Expenditures:		.00	.00	.00	.00	.00	.00
Fiscal Agent Fees							
01-475.000	Fiscal Agent Fees	.00	.00	.00	.00	.00	.00
Total Fiscal Agent Fees:		.00	.00	.00	.00	.00	.00
Fees & Miscellaneous							
01-480.000	Miscellaneous Expense	300	110	36.67%	300	102	34.00%
01-480.001	Disability Pay Expense	.00	207	.00	.00	.00	.00
01-480.005	Financial Service Fees	.00	40	.00	90	.00	.00
01-480.010	Credit Card Service Fees	.00	.00	.00	.00	.00	.00
Total Fees & Miscellaneous:		300	357	119.03%	390	102	26.16%
Insurance							
01-486.351	Insurance - Commercial	48,000	47,986	99.97%	48,000	47,307	98.56%
01-486.352	Insur - Business Auto	65,000	67,444	103.76%	59,000	63,757	108.06%
01-486.353	Insur - Professional	55,000	56,233	102.24%	51,000	54,560	106.98%
01-486.354	Insur - Workers Comp	110,000	195,095	177.36%	106,000	129,504	122.17%
01-486.355	Insur - Twp Official's Bond	4,000	3,525	88.13%	4,500	3,953	87.84%
Total Insurance:		282,000	370,283	131.31%	268,500	299,082	111.39%
Employee Benefits							
01-487.156	Insurance - Health	1,012,000	510,905	50.48%	930,000	457,675	49.21%
01-487.158	Insurance - Life & Disability	22,680	10,513	46.35%	26,000	9,535	36.67%
01-487.160	Pension	869,342	.00	.00	795,197	.00	.00
01-487.161	Social Security Tax	186,754	70,421	37.71%	180,000	69,096	38.39%
01-487.162	Unemployment Compensation	.00	.00	.00	.00	.00	.00
Total Employee Benefits:		2,090,776	591,839	28.31%	1,931,197	536,306	27.77%
Reserves							
01-490.740	Transfer to Capital Reserves	.00	.00	.00	8,400	.00	.00
Total Reserves:		.00	.00	.00	8,400	.00	.00
Prior Year							
01-491.000	Refunds of Prior Year Revenue	.00	.00	.00	.00	.00	.00
Total Prior Year:		.00	.00	.00	.00	.00	.00
Interfund Transfers							
01-492.010	Transfer to Capital Fund	200,000	.00	.00	.00	.00	.00
01-492.030	Transfer to Fire Fund	63,750	.00	.00	63,200	.00	.00
01-492.060	Transfer to Water Fund	.00	.00	.00	.00	.00	.00
01-492.080	Transfer to Sewer Fund	.00	.00	.00	.00	.00	.00
01-492.200	Transfer to Debt Service Fund	.00	.00	.00	178,650	26,257	14.70%
01-492.910	Transfer to SubDiv Escrow Fund	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2019-19 Current Year Budget	05/19 Current YTD Actual	% of Budget	2018-18 Prior Year Budget	05/18 Prior YTD Actual	% of Budget
	Total Interfund Transfers:	263,750	.00	.00	241,850	26,257	10.86%
Department: 999							
01-999.999	Rounding Account	.00	.00	.00	.00	.00	.00
	Total Department: 999:	.00	.00	.00	.00	.00	.00
	General Fund Revenue Total:	8,021,438	2,724,294	33.96%	8,943,412	3,046,208	34.06%
	General Fund Expenditure Total:	8,021,438	2,947,399	36.74%	8,943,412	2,859,330	31.97%
	Net Total General Fund:	.00	223,105-	.00	.00	186,878	.00

Account Number	Account Title	2019-19 Current Year Budget	05/19 Current YTD Actual	% of Budget	2018-18 Prior Year Budget	05/18 Prior YTD Actual	% of Budget
Fire Fund							
Property Taxes							
03-301.100	Real Estate Tax - Current	268,000	68,544	25.58%	271,000	67,750	25.00%
03-301.400	Real Estate Tax - Claims	5,000	2,096	41.92%	4,000	3,733	93.32%
03-301.600	Real Estate Tax - Exceptions	300	96	32.08%	360	17	4.63%
Total Property Taxes:		273,300	70,736	25.88%	275,360	71,500	25.97%
Interest							
03-341.000	Interest Income	3,000	2,698	89.93%	480	305	63.55%
Total Interest:		3,000	2,698	89.93%	480	305	63.55%
Miscellaneous							
03-380.000	Miscellaneous Revenue	.00	.00	.00	.00	.00	.00
Total Miscellaneous:		.00	.00	.00	.00	.00	.00
Contributions							
03-387.000	Contributions	.00	.00	.00	.00	.00	.00
Total Contributions:		.00	.00	.00	.00	.00	.00
Asset Disposal							
03-391.100	Sale of Fixed Assets	.00	.00	.00	.00	.00	.00
Total Asset Disposal:		.00	.00	.00	.00	.00	.00
Interfund Transfers							
03-392.010	Transfer from General Fund	13,000	.00	.00	63,200	.00	.00
Total Interfund Transfers:		13,000	.00	.00	63,200	.00	.00
Prior Year							
03-393.122	Loan Proceeds	.00	.00	.00	.00	.00	.00
Total Prior Year:		.00	.00	.00	.00	.00	.00
Prior Year Resv							
03-396.000	Prior Year Reserves	.00	.00	.00	.00	.00	.00
Total Prior Year Resv:		.00	.00	.00	.00	.00	.00
Eastern Salisbury Fire							
03-411.213	P&I- 2005 Fire Truck	.00	.00	.00	.00	.00	.00
03-411.214	P & I - 2007 Fire Truck	.00	.00	.00	.00	.00	.00
03-411.215	P & I - 2009 Fire Truck	.00	.00	.00	.00	.00	.00
03-411.216	P & I - 2013 Fire Truck	.00	.00	.00	.00	.00	.00
03-411.217	P & I - 2017 Fire Truck	.00	.00	.00	.00	.00	.00
03-411.240	Operating Supplies	21,000	8,933	42.54%	18,350	5,507	30.01%
03-411.260	Minor Equip & Small Tools	8,900	834	9.37%	7,400	616	8.32%
03-411.320	Utilities	13,000	8,700	66.93%	15,000	3,128	20.86%
03-411.350	Insurances	13,500	12,571	93.12%	12,000	12,567	104.73%
03-411.374	Repairs--Machinery/Equip	24,315	4,119	16.94%	27,400	2,447	8.93%
03-411.421	Training	3,900	1,565	40.13%	3,900	1,875	48.08%

Account Number	Account Title	2019-19 Current Year Budget	05/19 Current YTD Actual	% of Budget	2018-18 Prior Year Budget	05/18 Prior YTD Actual	% of Budget
03-411.600	Capital Construction	.00	.00	.00	.00	.00	.00
03-411.700	Capital Equipment	.00	.00	.00	.00	.00	.00
Total Eastern Salisbury Fire:		84,615	36,722	43.40%	84,050	26,140	31.10%
Western Salisbury Fire							
03-412.240	Operating Supplies	7,050	1,583	22.45%	7,300	4,973	68.13%
03-412.260	Minor Equip & Small Tools	12,635	1,695	13.42%	14,800	14,792	99.95%
03-412.320	Telephone/Tablet Chgs	4,139	5,659	136.73%	3,000	686	22.87%
03-412.350	Insurances	22,500	17,337	77.05%	24,000	17,486	72.86%
03-412.374	Repairs--Machinery/Equip	31,837	9,950	31.25%	28,500	6,449	22.63%
03-412.421	Training	5,250	3,166	60.31%	4,640	1,700	36.64%
03-412.600	Capital Construction	.00	.00	.00	.00	.00	.00
03-412.700	Capital Equipment	.00	.00	.00	.00	.00	.00
Total Western Salisbury Fire:		83,411	39,391	47.22%	82,240	46,086	56.04%
Fuel							
03-413.231	Vehicle Fuel	10,000	3,020	30.20%	9,000	4,437	49.30%
Total Fuel:		10,000	3,020	30.20%	9,000	4,437	49.30%
Debt Service - Principal							
03-471.212	Principal - 1999 Fire Truck	.00	.00	.00	.00	.00	.00
03-471.213	Principal - 2005 Fire Truck	.00	.00	.00	11,065	11,065	100.00%
03-471.214	Principal - 2007 Fire Truck	.00	.00	.00	6,982	6,982	100.00%
03-471.215	Principal - 2009 Fire Truck	.00	.00	.00	10,215	10,215	100.00%
03-471.216	Principal - 2013 Fire Truck	.00	.00	.00	6,329	6,329	100.00%
03-471.217	Principal - 2017 Fire Truck	.00	.00	.00	8,244	8,244	100.00%
Total Debt Service - Principal:		.00	.00	.00	42,835	42,834	100.00%
Debt Service - Interest							
03-472.212	Interest - 1999 Fire Truck	.00	.00	.00	.00	.00	.00
03-472.213	Interest - 2005 Fire Truck	.00	.00	.00	518	518	100.06%
03-472.214	Interest - 2007 Fire Truck	.00	.00	.00	740	740	100.00%
03-472.215	Interest - 2009 Fire Truck	.00	.00	.00	1,368	1,368	100.02%
03-472.216	Interest - 2013 Fire Truck	.00	.00	.00	1,393	1,393	100.03%
03-472.217	Interest - 2017 Fire Truck	.00	.00	.00	1,358	3,898	287.01%
Total Debt Service - Interest:		.00	.00	.00	5,377	7,918	147.25%
Fees & Miscellaneous							
03-480.005	Financial Service Fees	.00	.00	.00	.00	.00	.00
03-480.454	Real Estate Tax Collections	360	5	1.34%	450	333	73.97%
Total Fees & Miscellaneous:		360	5	1.34%	450	333	73.97%
Reserves							
03-490.740	Transfer to Capital Reserves	110,914	.00	.00	115,088	.00	.00
Total Reserves:		110,914	.00	.00	115,088	.00	.00
Prior Year							
03-491.000	Refunds of Prior Year Revenue	.00	.00	.00	.00	1,290	.00

Account Number	Account Title	2019-19 Current Year Budget	05/19 Current YTD Actual	% of Budget	2018-18 Prior Year Budget	05/18 Prior YTD Actual	% of Budget
Total Prior Year:		.00	.00	.00	.00	1,290	.00
Interfund Transfers							
03-492.010	Transfer to General Fund	.00	.00	.00	.00	.00	.00
03-492.430	Transfer to Fire Capital Fund	.00	50,752	.00	.00	.00	.00
Total Interfund Transfers:		.00	50,752	.00	.00	.00	.00
Fire Fund Revenue Total:		289,300	73,434	25.38%	339,040	71,805	21.18%
Fire Fund Expenditure Total:		289,300	129,889	44.90%	339,040	129,038	38.06%
Net Total Fire Fund:		.00	56,455-	.00	.00	57,233-	.00

Account Number	Account Title	2019-19 Current Year Budget	05/19 Current YTD Actual	% of Budget	2018-18 Prior Year Budget	05/18 Prior YTD Actual	% of Budget
Library Fund							
Property Taxes							
04-301.100	Real Estate Tax - Current	78,000	20,006	25.65%	78,000	19,774	25.35%
04-301.400	Real Estate Tax - Claims	1,400	612	43.69%	1,400	1,089	77.81%
04-301.600	Real Estate Tax - Exceptions	50	28	56.18%	100	5	4.86%
Total Property Taxes:		79,450	20,645	25.99%	79,500	20,868	26.25%
Interest							
04-341.000	Interest Income	2,100	827	39.38%	300	200	66.64%
Total Interest:		2,100	827	39.38%	300	200	66.64%
Miscellaneous							
04-380.000	Miscellaneous Revenue	.00	.00	.00	.00	.00	.00
Total Miscellaneous:		.00	.00	.00	.00	.00	.00
Prior Year Resv							
04-396.000	Prior Year Reserves	110	.00	.00	1,980	.00	.00
Total Prior Year Resv:		110	.00	.00	1,980	.00	.00
Library Services							
04-456.305	Allentown Library Services	81,560	.00	.00	81,600	.00	.00
Total Library Services:		81,560	.00	.00	81,600	.00	.00
Fees & Miscellaneous							
04-480.005	Financial Service Fees	.00	.00	.00	.00	.00	.00
04-480.454	Real Estate Tax Collections	100	1	1.45%	180	97	53.97%
Total Fees & Miscellaneous:		100	1	1.45%	180	97	53.97%
Prior Year							
04-491.000	Refunds of Prior Year Revenue	.00	.00	.00	.00	.00	.00
Total Prior Year:		.00	.00	.00	.00	.00	.00
Library Fund Revenue Total:		81,660	21,472	26.29%	81,780	21,068	25.76%
Library Fund Expenditure Total:		81,660	1	.00	81,780	97	0.12%
Net Total Library Fund:		.00	21,471	.00	.00	20,971	.00

Account Number	Account Title	2019-19 Current Year Budget	05/19 Current YTD Actual	% of Budget	2018-18 Prior Year Budget	05/18 Prior YTD Actual	% of Budget
Water Fund							
Interest							
06-341.000	Interest Income	15,600	5,019	32.17%	16,800	3,250	19.35%
	Total Interest:	15,600	5,019	32.17%	16,800	3,250	19.35%
System Revenue							
06-378.100	Metered Sales	1,789,000	571,404	31.94%	1,708,000	480,995	28.16%
06-378.910	Tapping Fees	1,500	.00	.00	1,000	654	65.40%
	Total System Revenue:	1,790,500	571,404	31.91%	1,709,000	481,649	28.18%
Miscellaneous							
06-380.000	Miscellaneous Revenue	360	40	11.11%	.00	89	.00
	Total Miscellaneous:	360	40	11.11%	.00	89	.00
Asset Disposal							
06-391.100	Sale of Fixed Assets	.00	.00	.00	.00	.00	.00
	Total Asset Disposal:	.00	.00	.00	.00	.00	.00
Prior Year							
06-393.120	Note Proceeds	.00	.00	.00	.00	.00	.00
06-393.121	Bond Proceeds	.00	.00	.00	.00	.00	.00
06-393.200	Premium on Bonds Sold	.00	.00	.00	.00	.00	.00
	Total Prior Year:	.00	.00	.00	.00	.00	.00
Prior Year Exp							
06-395.000	Refund of Prior Year Expenses	.00	.00	.00	.00	.00	.00
	Total Prior Year Exp:	.00	.00	.00	.00	.00	.00
Prior Year Resv							
06-396.000	Prior Year Reserves	.00	.00	.00	702,068	.00	.00
	Total Prior Year Resv:	.00	.00	.00	702,068	.00	.00
Admin Salaries - Executive							
06-401.121	Manager	22,980	8,813	38.35%	22,300	8,581	38.48%
06-401.122	Assistant Manager	.00	.00	.00	.00	.00	.00
	Total Admin Salaries - Executive:	22,980	8,813	38.35%	22,300	8,581	38.48%
Other General Gov't Admin							
06-406.000	Other General Gov't Admin	.00	.00	.00	.00	.00	.00
	Total Other General Gov't Admin:	.00	.00	.00	.00	.00	.00
Admin Salaries - DPW							
06-430.122	Public Works Director	30,650	11,755	38.35%	29,760	11,445	38.46%
	Total Admin Salaries - DPW:	30,650	11,755	38.35%	29,760	11,445	38.46%

Account Number	Account Title	2019-19 Current Year Budget	05/19 Current YTD Actual	% of Budget	2018-18 Prior Year Budget	05/18 Prior YTD Actual	% of Budget
Water System Operations							
06-448.130	DPW--Utility Supervisor	43,360	16,629	38.35%	42,100	16,190	38.46%
06-448.141	Clerical--Full Time	19,570	7,325	37.43%	18,050	6,881	38.12%
06-448.142	Aide to Public Works Director	32,650	12,524	38.36%	31,710	12,194	38.45%
06-448.143	DPW - Full Time	148,770	58,056	39.02%	142,500	55,908	39.23%
06-448.149	DPW--Part Time	.00	.00	.00	.00	.00	.00
06-448.181	Double Time	1,500	797	53.13%	1,500	547	36.46%
06-448.183	Overtime	6,000	4,988	83.13%	5,000	3,559	71.19%
06-448.189	On - Call	15,500	6,093	39.31%	15,000	5,918	39.45%
06-448.231	Vehicle Fuel	8,000	3,265	40.82%	8,000	3,827	47.83%
06-448.232	Generator Fuel	.00	.00	.00	.00	.00	.00
06-448.240	Supplies	10,000	3,867	38.67%	19,000	1,949	10.26%
06-448.251	Vehicle Maintenance	5,000	517	10.33%	5,000	2,175	43.51%
06-448.260	Minor Equipment & Small Tools	7,200	513	7.12%	7,200	484	6.72%
06-448.261	Computer Equip & Software	4,200	4,185	99.65%	4,000	3,713	92.82%
06-448.310	Legal Services	.00	.00	.00	.00	.00	.00
06-448.311	Auditing & Accounting Services	1,500	750	50.00%	1,200	1,250	104.17%
06-448.312	Consulting Services	.00	.00	.00	.00	.00	.00
06-448.313	Engineering Services	10,000	597	5.97%	10,000	5,891	58.91%
06-448.315	General Services	1,000	60	6.00%	600	570	94.98%
06-448.316	Testing & Calibration Services	5,000	1,180	23.60%	5,000	1,120	22.40%
06-448.317	Contracted Services	3,000	.00	.00	3,000	893	29.75%
06-448.318	DEP Annual Fee	.00	10,000	.00	.00	.00	.00
06-448.319	Computer Maint & Support	11,000	7,858	71.43%	9,500	7,214	75.93%
06-448.320	Telephone	1,560	578	37.02%	1,500	532	35.45%
06-448.325	Postage	3,760	654	17.38%	3,500	1,480	42.27%
06-448.342	Printing	2,080	314	15.08%	2,300	.00	.00
06-448.361	Electric	7,000	3,119	44.56%	7,200	2,513	34.90%
06-448.363	Hydrant Rental	14,500	5,378	37.09%	14,000	4,454	31.82%
06-448.367	Water Purchases - LCA/Altn	877,000	351,423	40.07%	854,000	133,322	15.61%
06-448.368	Water Purchases - Bethlehem	4,200	1,668	39.71%	4,500	1,305	28.99%
06-448.369	Water Purchase-South Whitehall	7,000	1,365	19.50%	7,500	3,375	45.00%
06-448.373	Facilities Maintenance	3,000	.00	.00	4,000	490	12.24%
06-448.375	Equipment Maintenance	2,500	232	9.29%	3,500	583	16.66%
06-448.421	Training	1,000	530	53.00%	1,000	.00	.00
06-448.600	Capital Construction	.00	.00	.00	12,000	5,165	43.04%
06-448.605	Flexer Avenue Waterline	.00	.00	.00	.00	.00	.00
06-448.606	Clearwood Dr Waterline	.00	.00	.00	.00	.00	.00
06-448.607	Ellsworth Water Main	.00	.00	.00	.00	.00	.00
06-448.608	Edgemont Drive Water Main	.00	.00	.00	.00	629	.00
06-448.609	Flexer Pump Stn Generator Repl	.00	.00	.00	.00	.00	.00
06-448.610	Potomac Waterline Replcmt	.00	.00	.00	.00	.00	.00
06-448.611	Water Meter Replacement Proj	.00	.00	.00	.00	62,105	.00
06-448.612	Edgemont, Meadowbrook, Bellair	.00	.00	.00	.00	708	.00
06-448.613	Meadowbrook SOUTH Waterline	.00	.00	.00	.00	464	.00
06-448.614	Bellair Dr Loop Waterline Proj	.00	.00	.00	.00	755	.00
06-448.615	Paxford Rd Waterline Project	.00	.00	.00	225,000	5,925	2.63%
06-448.616	Maumee Ave Waterline Project	.00	.00	.00	250,000	6,917	2.77%
06-448.617	Montgomery St Waterline Projec	.00	.00	.00	100,000	.00	.00
06-448.699	Capital Reserve	.00	.00	.00	.00	.00	.00
06-448.700	Capital Equipment	.00	.00	.00	27,500	.00	.00
06-448.740	Maintenance Reserve	.00	.00	.00	.00	.00	.00
06-448.800	Depreciation	.00	.00	.00	.00	.00	.00
Total Water System Operations:		1,256,850	504,463	40.14%	1,845,860	361,002	19.56%

Account Number	Account Title	2019-19 Current Year Budget	05/19 Current YTD Actual	% of Budget	2018-18 Prior Year Budget	05/18 Prior YTD Actual	% of Budget
Debt Service - Principal							
06-471.202	Principal - 2010 Bond	.00	.00	.00	.00	.00	.00
06-471.203	Principal - 2016 Bonds	.00	.00	.00	137,750	.00	.00
06-471.350	Principal - Lease Pmt	.00	.00	.00	.00	.00	.00
Total Debt Service - Principal:		.00	.00	.00	137,750	.00	.00
Debt Service - Interest							
06-472.202	Interest - 2010 Bonds	.00	.00	.00	.00	.00	.00
06-472.203	Interest - 2016 Bonds	.00	.00	.00	73,375	36,688	50.00%
06-472.350	Interest - Lease Pmt	.00	.00	.00	.00	.00	.00
Total Debt Service - Interest:		.00	.00	.00	73,375	36,688	50.00%
Fiscal Agent Fees							
06-475.000	Fiscal Agent Fees	.00	.00	.00	.00	.00	.00
Total Fiscal Agent Fees:		.00	.00	.00	.00	.00	.00
Fees & Miscellaneous							
06-480.000	Miscellaneous Expense	.00	.00	.00	.00	.00	.00
06-480.005	Financial Service Fees	.00	.00	.00	300	.00	.00
06-480.010	Credit Card Service Fees	5,800	3,440	59.30%	6,000	2,751	45.85%
Total Fees & Miscellaneous:		5,800	3,440	59.30%	6,300	2,751	43.67%
Insurance							
06-486.351	Insurance - Commercial	2,700	2,616	96.90%	2,700	2,579	95.51%
06-486.352	Insurance - Business Auto	4,400	3,747	85.16%	3,300	4,217	127.79%
06-486.354	Insurance - Workers Comp	12,000	21,413	178.44%	11,700	14,214	121.49%
Total Insurance:		19,100	27,776	145.42%	17,700	21,010	118.70%
Employee Benefits							
06-487.156	Insurance - Health	110,975	50,243	45.27%	92,500	44,763	48.39%
06-487.158	Insurance - Life & Disability	3,100	1,350	43.53%	2,100	776	36.95%
06-487.160	Pension	95,087	.00	.00	45,667	.00	.00
06-487.161	Social Security Tax	24,555	9,870	40.20%	23,556	9,334	39.63%
Total Employee Benefits:		233,717	61,463	26.30%	163,823	54,873	33.50%
Department: 490							
06-490.740	Transfer to Capital Fund	130,363	.00	.00	.00	.00	.00
Total Department: 490:		130,363	.00	.00	.00	.00	.00
Prior Year							
06-491.000	Refunds of Prior Year Revenue	.00	.00	.00	.00	.00	.00
Total Prior Year:		.00	.00	.00	.00	.00	.00
Interfund Transfers							
06-492.010	Transfer to General Fund	107,000	.00	.00	131,000	.00	.00
Total Interfund Transfers:		107,000	.00	.00	131,000	.00	.00

Account Number	Account Title	2019-19 Current Year Budget	05/19 Current YTD Actual	% of Budget	2018-18 Prior Year Budget	05/18 Prior YTD Actual	% of Budget
Department: 999							
06-999.999	Rounding Account	.00	.00	.00	.00	.00	.00
Total Department: 999:		.00	.00	.00	.00	.00	.00
Water Fund Revenue Total:		1,806,460	576,463	31.91%	2,427,868	484,988	19.98%
Water Fund Expenditure Total:		1,806,460	617,710	34.19%	2,427,868	496,349	20.44%
Net Total Water Fund:		.00	41,247-	.00	.00	11,361-	.00

Account Number	Account Title	2019-19 Current Year Budget	05/19 Current YTD Actual	% of Budget	2018-18 Prior Year Budget	05/18 Prior YTD Actual	% of Budget
Sewer Fund							
Interest							
08-341.000	Interest Income	12,000	12,908	107.57%	7,200	2,923	40.60%
	Total Interest:	12,000	12,908	107.57%	7,200	2,923	40.60%
State Grants							
08-354.110	CDBG:Sanitary Swr System Rehab	.00	.00	.00	.00	.00	.00
	Total State Grants:	.00	.00	.00	.00	.00	.00
Sanitation Fees							
08-364.110	Tapping Fees	3,000	1,600	53.33%	3,000	155	5.15%
08-364.120	Sewer Rent	1,953,000	610,332	31.25%	1,800,000	509,055	28.28%
08-364.301	Sewer Assessments	.00	.00	.00	.00	.00	.00
08-364.310	Sale of Capacity	.00	.00	.00	.00	.00	.00
	Total Sanitation Fees:	1,956,000	611,932	31.28%	1,803,000	509,209	28.24%
Miscellaneous							
08-380.000	Miscellaneous Revenue	.00	.00	.00	.00	.00	.00
	Total Miscellaneous:	.00	.00	.00	.00	.00	.00
Asset Disposal							
08-391.100	Sale of Fixed Assets	.00	.00	.00	.00	.00	.00
	Total Asset Disposal:	.00	.00	.00	.00	.00	.00
Prior Year							
08-393.120	Note Proceeds	.00	.00	.00	.00	.00	.00
08-393.121	Bond Proceeds	.00	.00	.00	.00	.00	.00
08-393.200	Premium on Bonds Sold	.00	.00	.00	.00	.00	.00
	Total Prior Year:	.00	.00	.00	.00	.00	.00
Prior Year Exp							
08-395.000	Refund of Prior Year Expenses	.00	.00	.00	.00	.00	.00
	Total Prior Year Exp:	.00	.00	.00	.00	.00	.00
Prior Year Resv							
08-396.000	Prior Year Reserves	.00	.00	.00	404,773	.00	.00
	Total Prior Year Resv:	.00	.00	.00	404,773	.00	.00
Admin Salaries - Executive							
08-401.121	Manager	22,980	8,813	38.35%	22,300	8,581	38.48%
08-401.122	Assistant Manager	.00	.00	.00	.00	.00	.00
	Total Admin Salaries - Executive:	22,980	8,813	38.35%	22,300	8,581	38.48%
Other General Govt Admin							
08-406.000	Other General Govt Admin	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2019-19 Current Year Budget	05/19 Current YTD Actual	% of Budget	2018-18 Prior Year Budget	05/18 Prior YTD Actual	% of Budget
Total Other General Govt Admin:		.00	.00	.00	.00	.00	.00
Sewer System Operations							
08-429.130	DPW--Utility Supervisor	43,360	16,629	38.35%	42,100	16,190	38.46%
08-429.141	Clerical--Full Time	19,570	7,325	37.43%	18,050	6,881	38.12%
08-429.142	Aide to Public Works Director	32,650	12,524	38.36%	31,710	12,193	38.45%
08-429.143	DPW - Full Time	148,770	58,056	39.02%	142,500	55,908	39.23%
08-429.149	DPW--Part Time	.00	.00	.00	.00	.00	.00
08-429.181	Double Time	1,800	797	44.27%	1,500	547	36.45%
08-429.183	Overtime	6,000	4,988	83.13%	5,200	3,559	68.45%
08-429.189	On - Call	15,000	6,093	40.62%	15,000	5,918	39.45%
08-429.231	Vehicle Fuel	9,000	3,265	36.28%	8,400	3,827	45.56%
08-429.232	Generator Fuel	.00	.00	.00	.00	392	.00
08-429.240	Supplies	10,000	5,317	53.17%	10,000	1,809	18.09%
08-429.251	Vehicle Maintenance	5,000	517	10.33%	5,000	2,175	43.51%
08-429.260	Minor Equipment & Small Tools	5,000	837	16.75%	5,000	484	9.67%
08-429.261	Computer Equip & Software	4,200	4,396	104.67%	4,000	3,713	92.82%
08-429.310	Legal Services	10,000	13,507	135.07%	10,000	4,254	42.54%
08-429.311	Auditing & Accounting Services	1,500	750	50.00%	1,200	1,250	104.17%
08-429.313	Engineering Services	20,000	19,800	99.00%	20,000	7,779	38.90%
08-429.315	General Services	1,000	.00	.00	600	670	111.65%
08-429.317	Contracted Services	20,000	2,067	10.33%	20,000	2,866	14.33%
08-429.319	Computer Maint & Support	11,000	7,858	71.43%	9,500	7,214	75.93%
08-429.320	Telephone	438	148	33.68%	400	149	37.32%
08-429.325	Postage	3,760	915	24.33%	2,500	1,480	59.18%
08-429.342	Printing	2,080	439	21.11%	2,000	.00	.00
08-429.361	Electric	10,500	5,503	52.41%	10,000	4,580	45.80%
08-429.367	Disposal Cost - LCA/Altn	550,000	.00	.00	680,000	.00	.00
08-429.368	Disposal Cost - Bethlehem	200,000	74,801	37.40%	180,000	54,068	30.04%
08-429.372	I&I--Repairs & Maintenance	.00	10,781	.00	150,000	19,160	12.77%
08-429.373	Facilities Maintenance	6,000	1,106	18.43%	6,000	3,672	61.20%
08-429.375	Equipment Maintenance	2,500	232	9.29%	2,500	583	23.32%
08-429.421	Training	300	.00	.00	300	.00	.00
08-429.530	Transmission - LCA/Altn	6,000	.00	.00	5,400	.00	.00
08-429.531	Transmission - Fountain Hill	1,200	658	54.83%	1,000	313	31.27%
08-429.532	Transmission - Emmaus	12,000	3,672	30.60%	11,000	.00	.00
08-429.533	Transmission - LCA	22,000	.00	.00	15,000	6,966	46.44%
08-429.534	Debt Service - LCA/Altn	136,000	.00	.00	70,000	.00	.00
08-429.535	Debt Service - Bethlehem	22,801	11,401	50.00%	21,855	10,928	50.00%
08-429.536	Debt Service - Fountain Hill	2,400	600	25.00%	2,400	600	25.00%
08-429.600	Capital Construction	.00	.00	.00	12,000	.00	.00
08-429.601	Patricia Drive Pump Station	.00	.00	.00	.00	.00	.00
08-429.603	Cardinal Dr PumpStn Force Main	.00	.00	.00	.00	569	.00
08-429.604	Riverside Dr Pump Stn Rehab	.00	2,186	.00	100,000	.00	.00
08-429.605	Montgomery St Sewer Replcmnt	.00	.00	.00	.00	.00	.00
08-429.606	Trout Creek Int'ceptor Replcmnt	.00	.00	.00	.00	.00	.00
08-429.607	CuredInPlace Pipe Lining Projs	.00	10,620	.00	125,000	20,140	16.11%
08-429.699	Capital Reserve	.00	.00	.00	.00	.00	.00
08-429.700	Capital Equipment	.00	.00	.00	27,500	.00	.00
08-429.740	Maintenance Reserve	.00	.00	.00	.00	.00	.00
08-429.800	Depreciation	.00	.00	.00	.00	.00	.00
Total Sewer System Operations:		1,341,829	287,785	21.45%	1,774,615	260,834	14.70%

Account Number	Account Title	2019-19 Current Year Budget	05/19 Current YTD Actual	% of Budget	2018-18 Prior Year Budget	05/18 Prior YTD Actual	% of Budget
Admin Salaries - DPW							
08-430.122	Public Works Director	30,650	11,755	38.35%	29,760	11,445	38.46%
Total Admin Salaries - DPW:		30,650	11,755	38.35%	29,760	11,445	38.46%
Debt Service - Principal							
08-471.202	Principal - 2010 Bonds	.00	.00	.00	.00	.00	.00
08-471.203	Principal - 2016 Bonds	.00	.00	.00	44,400	.00	.00
08-471.350	Principal - Lease Pmt	.00	.00	.00	.00	.00	.00
Total Debt Service - Principal:		.00	.00	.00	44,400	.00	.00
Debt Service - Interest							
08-472.202	Interest - 2010 Bonds	.00	.00	.00	.00	.00	.00
08-472.203	Interest - 2016 Bonds	.00	.00	.00	25,160	12,578	49.99%
08-472.350	Interest - Lease Pmt	.00	.00	.00	.00	.00	.00
Total Debt Service - Interest:		.00	.00	.00	25,160	12,578	49.99%
Fiscal Agent Fees							
08-475.000	Fiscal Agent Fees	.00	.00	.00	.00	.00	.00
Total Fiscal Agent Fees:		.00	.00	.00	.00	.00	.00
Fees & Miscellaneous							
08-480.000	Miscellaneous Expense	.00	.00	.00	.00	.00	.00
08-480.005	Financial Service Fees	.00	.00	.00	200	.00	.00
08-480.010	Credit Card Service Fees	6,000	3,440	57.33%	6,000	2,751	45.85%
Total Fees & Miscellaneous:		6,000	3,440	57.33%	6,200	2,751	44.37%
Insurance							
08-486.351	Insurance - Commercial	2,700	2,616	96.90%	2,700	2,579	95.51%
08-486.352	Insurance - Business Auto	4,400	3,747	85.16%	3,300	4,217	127.79%
08-486.354	Insurance - Workers Comp	12,000	21,413	178.44%	11,700	14,214	121.49%
Total Insurance:		19,100	27,776	145.42%	17,700	21,010	118.70%
Employee Benefits							
08-487.156	Insurance - Health	104,000	50,243	48.31%	92,500	44,763	48.39%
08-487.158	Insurance - Life & Disability	3,100	1,350	43.53%	2,100	776	36.95%
08-487.160	Pension	95,087	.00	.00	45,667	.00	.00
08-487.161	Social Security Tax	24,540	9,869	40.22%	23,571	9,334	39.60%
Total Employee Benefits:		226,727	61,462	27.11%	163,838	54,872	33.49%
Department: 490							
08-490.740	Transfer to Capital Fund	213,714	.00	.00	.00	.00	.00
Total Department: 490:		213,714	.00	.00	.00	.00	.00
Prior Year							
08-491.000	Refunds of Prior Year Revenue	.00	495	.00	.00	.00	.00
Total Prior Year:		.00	495	.00	.00	.00	.00

Account Number	Account Title	2019-19 Current Year Budget	05/19 Current YTD Actual	% of Budget	2018-18 Prior Year Budget	05/18 Prior YTD Actual	% of Budget
Interfund Transfers							
08-492.010	Transfer to General Fund	107,000	.00	.00	131,000	.00	.00
Total Interfund Transfers:		107,000	.00	.00	131,000	.00	.00
Sewer Fund Revenue Total:		1,968,000	624,840	31.75%	2,214,973	512,132	23.12%
Sewer Fund Expenditure Total:		1,968,000	401,526	20.40%	2,214,973	372,071	16.80%
Net Total Sewer Fund:		.00	223,314	.00	.00	140,061	.00

Account Number	Account Title	2019-19 Current Year Budget	05/19 Current YTD Actual	% of Budget	2018-18 Prior Year Budget	05/18 Prior YTD Actual	% of Budget
Refuse & Recycling Fund							
Interest							
10-341.000	Interest Income	5,400	4,287	79.40%	1,800	775	43.07%
	Total Interest:	5,400	4,287	79.40%	1,800	775	43.07%
Sanitation Fees							
10-364.300	Solid Waste Collection	1,420,000	698,173	49.17%	1,398,000	698,379	49.96%
10-364.400	Freon Decal Sales	1,200	480	40.00%	1,500	380	25.33%
10-364.500	Recycling Container Sales	1,500	747	49.80%	1,500	530	35.33%
10-364.600	Recycling Proceeds	.00	.00	.00	.00	.00	.00
10-364.700	PA Refuse Surcharge	.00	64-	.00	.00	8	.00
	Total Sanitation Fees:	1,422,700	699,336	49.16%	1,401,000	699,297	49.91%
Prior Year Reserves							
10-396.000	Prior Year Reserves	.00	.00	.00	.00	.00	.00
	Total Prior Year Reserves:	.00	.00	.00	.00	.00	.00
Administration							
10-401.325	Postage	1,880	1,046	55.62%	2,500	1,480	59.18%
10-401.342	Printing	1,040	502	48.26%	2,000	.00	.00
	Total Administration:	2,920	1,547	53.00%	4,500	1,480	32.88%
Other General Govt Admin							
10-406.000	Other General Govt Admin	.00	.00	.00	.00	.00	.00
	Total Other General Govt Admin:	.00	.00	.00	.00	.00	.00
Data Processing							
10-407.261	Computer Equip & Software	3,600	3,739	103.87%	4,000	3,713	92.82%
10-407.319	Computer Maint & Support	9,000	6,703	74.47%	9,500	7,214	75.93%
	Total Data Processing:	12,600	10,442	82.87%	13,500	10,926	80.94%
Buildings & Plant							
10-409.240	Supplies	.00	.00	.00	100	.00	.00
	Total Buildings & Plant:	.00	.00	.00	100	.00	.00
Wages							
10-426.121	Manager	22,980	8,813	38.35%	22,300	8,581	38.48%
10-426.122	Assistant Manager	.00	.00	.00	.00	.00	.00
10-426.141	Clerical--Full Time	19,570	7,520	38.43%	18,100	7,089	39.17%
10-426.147	Recycling Center - Part Time	10,600	2,378	22.43%	9,500	2,222	23.39%
	Total Wages:	53,150	18,711	35.20%	49,900	17,892	35.86%
Sanitation							
10-427.300	Refuse Collection Services	1,100,000	456,507	41.50%	1,075,000	353,646	32.90%
10-427.301	PA Refuse Collection Surcharge	.00	.00	.00	.00	.00	.00
10-427.302	Recycling Costs	60,000	31,881	53.14%	12,000	16,427	136.89%
10-427.303	Grass Collection Services	8,400	775	9.23%	9,000	.00	.00

Period: 05/19

Account Number	Account Title	2019-19 Current Year Budget	05/19 Current YTD Actual	% of Budget	2018-18 Prior Year Budget	05/18 Prior YTD Actual	% of Budget
Total Sanitation:		1,168,400	489,163	41.87%	1,096,000	370,073	33.77%
Composting							
10-431.303	Composting Costs	12,000	2,478	20.65%	12,000	1,343	11.19%
Total Composting:		12,000	2,478	20.65%	12,000	1,343	11.19%
Debt Service - Principal							
10-471.350	Principal - Least Pmt	.00	.00	.00	.00	.00	.00
Total Debt Service - Principal:		.00	.00	.00	.00	.00	.00
Debt Service - Interest							
10-472.350	Interest - Lease Pmt	.00	.00	.00	.00	.00	.00
Total Debt Service - Interest:		.00	.00	.00	.00	.00	.00
Fees & Miscellaneous							
10-480.005	Financial Services Fee	.00	.00	.00	100	.00	.00
10-480.010	Credit Card Service Fees	5,600	3,440	61.42%	5,600	2,751	49.13%
Total Fees & Miscellaneous:		5,600	3,440	61.42%	5,700	2,751	48.27%
Employee Benefits							
10-487.156	Insurance - Health	25,893	11,222	43.34%	.00	.00	.00
10-487.158	Insurance - Life & Disability	624	264	42.26%	.00	.00	.00
10-487.160	Pension	19,393	.00	.00	.00	.00	.00
10-487.161	Social Security Tax	4,066	1,443	35.50%	3,817	1,369	35.86%
Total Employee Benefits:		49,976	12,929	25.87%	3,817	1,369	35.86%
Collections							
10-489.317	Collection Agency Services	.00	.00	.00	.00	.00	.00
Total Collections:		.00	.00	.00	.00	.00	.00
Reserves							
10-490.740	Tr to Reserves	4,454	.00	.00	36,283	.00	.00
Total Reserves:		4,454	.00	.00	36,283	.00	.00
Prior Year							
10-491.000	Refunds of Prior Year Revenue	.00	605	.00	.00	.00	.00
Total Prior Year:		.00	605	.00	.00	.00	.00
Interfund Transfers							
10-492.010	Transfer to General Fund	119,000	.00	.00	181,000	.00	.00
Total Interfund Transfers:		119,000	.00	.00	181,000	.00	.00
Refuse & Recycling Fund Revenue Total:		1,428,100	703,623	49.27%	1,402,800	700,073	49.91%
Refuse & Recycling Fund Expenditure Total:		1,428,100	539,316	37.76%	1,402,800	405,834	28.93%

Account Number	Account Title	2019-19	05/19	% of	2018-18	05/18	% of
		Current Year	Current YTD		Prior Year	Prior YTD	
		Budget	Actual	Budget	Budget	Actual	Budget
	Net Total Refuse & Recycling Fund:	.00	164,308	.00	.00	294,239	.00

Account Number	Account Title	2019-19 Current Year Budget	05/19 Current YTD Actual	% of Budget	2018-18 Prior Year Budget	05/18 Prior YTD Actual	% of Budget
Debt Service Fund							
Interfund Transfers							
20-392.010	Transfer from General Fund	183,032	.00	.00	178,650	25,610	14.34%
	Total Interfund Transfers:	183,032	.00	.00	178,650	25,610	14.34%
Debt Service - Principal							
20-471.202	Principal - 2010 Bonds	.00	.00	.00	.00	.00	.00
20-471.203	Principal - 2016 Bonds	137,000	.00	.00	127,850	.00	.00
	Total Debt Service - Principal:	137,000	.00	.00	127,850	.00	.00
Debt Service - Interest							
20-472.202	Interest - 2010 Bonds	.00	.00	.00	.00	.00	.00
20-472.203	Interest - 2016 Bonds	46,032	.00	.00	50,200	25,610	51.02%
	Total Debt Service - Interest:	46,032	.00	.00	50,200	25,610	51.02%
Fees & Miscellaneous							
20-480.005	Financial Service Fees	.00	.00	.00	600	.00	.00
	Total Fees & Miscellaneous:	.00	.00	.00	600	.00	.00
	Debt Service Fund Revenue Total:	183,032	.00	.00	178,650	25,610	14.34%
	Debt Service Fund Expenditure Total:	183,032	.00	.00	178,650	25,610	14.34%
	Net Total Debt Service Fund:	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2019-19 Current Year Budget	05/19 Current YTD Actual	% of Budget	2018-18 Prior Year Budget	05/18 Prior YTD Actual	% of Budget
Highway Aid Fund							
Interest							
35-341.000	Interest Income	3,000	2,688	89.59%	1,800	842	46.79%
	Total Interest:	3,000	2,688	89.59%	1,800	842	46.79%
State-Shared Revenue							
35-355.020	Motor Vehicle Fuels Tax	475,458	488,362	102.71%	469,000	477,094	101.73%
35-355.030	Road Turnback	1,080	1,080	100.00%	1,100	1,080	98.18%
	Total State-Shared Revenue:	476,538	489,442	102.71%	470,100	478,174	101.72%
Prior Year Exp							
35-395.000	Refund of Prior Year Expenses	.00	.00	.00	.00	.00	.00
	Total Prior Year Exp:	.00	.00	.00	.00	.00	.00
Prior Year Resv							
35-396.000	Prior Year Reserves	.00	.00	.00	.00	.00	.00
	Total Prior Year Resv:	.00	.00	.00	.00	.00	.00
Snow Removal							
35-432.245	Snow Removal Salt	65,000	38,892	59.83%	65,000	35,708	54.94%
	Total Snow Removal:	65,000	38,892	59.83%	65,000	35,708	54.94%
Traffic Control							
35-433.246	Signs & Street Markings	.00	.00	.00	.00	.00	.00
35-433.362	Traffic Signals	5,000	2,137	42.74%	4,400	1,739	39.52%
	Total Traffic Control:	5,000	2,137	42.74%	4,400	1,739	39.52%
Street Lighting							
35-434.361	Electric	160,000	55,907	34.94%	168,000	57,213	34.06%
	Total Street Lighting:	160,000	55,907	34.94%	168,000	57,213	34.06%
Streets & Bridges							
35-438.450	Road Program	.00	.00	.00	.00	.00	.00
35-438.700	Capital Equipment	80,000	.00	.00	70,000	.00	.00
35-438.740	Equipment Reserve	.00	.00	.00	.00	.00	.00
	Total Streets & Bridges:	80,000	.00	.00	70,000	.00	.00
Debt Service - Principal							
35-471.350	Principal - Lease Pmt	.00	.00	.00	.00	.00	.00
	Total Debt Service - Principal:	.00	.00	.00	.00	.00	.00
Debt Service - Interest							
35-472.350	Interest - Lease Pmt	.00	.00	.00	.00	.00	.00
	Total Debt Service - Interest:	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2019-19 Current Year Budget	05/19 Current YTD Actual	% of Budget	2018-18 Prior Year Budget	05/18 Prior YTD Actual	% of Budget
Reserves							
35-490.740	Transfer to Capital Reserves	169,538	.00	.00	164,500	.00	.00
	Total Reserves:	169,538	.00	.00	164,500	.00	.00
	Highway Aid Fund Revenue Total:	479,538	492,129	102.63%	471,900	479,017	101.51%
	Highway Aid Fund Expenditure Total:	479,538	96,937	20.21%	471,900	94,660	20.06%
	Net Total Highway Aid Fund:	.00	395,193	.00	.00	384,356	.00

Account Number	Account Title	2019-19 Current Year Budget	05/19 Current YTD Actual	% of Budget	2018-18 Prior Year Budget	05/18 Prior YTD Actual	% of Budget
Capital General Fund							
Interest							
41-341.000	Interest Income	12,500	.00	.00	.00	.00	.00
	Total Interest:	12,500	.00	.00	.00	.00	.00
Rents & Royalties							
41-342.300	Franko Lease Payments	8,400	4,200	50.00%	.00	.00	.00
	Total Rents & Royalties:	8,400	4,200	50.00%	.00	.00	.00
State Grants							
41-354.040	Recycling Grant Revenue	221,499	.00	.00	.00	.00	.00
41-354.120	Gaming Grant: Casino Corr Tra	107,000	.00	.00	.00	.00	.00
41-354.140	Park Development Grant(s)	.00	.00	.00	.00	.00	.00
	Total State Grants:	328,499	.00	.00	.00	.00	.00
Asset Disposal							
41-391.100	Sale of Fixed Assets	5,000	.00	.00	.00	.00	.00
	Total Asset Disposal:	5,000	.00	.00	.00	.00	.00
Interfund Transfers							
41-392.010	Transfer from General Fund	200,000	.00	.00	.00	.00	.00
	Total Interfund Transfers:	200,000	.00	.00	.00	.00	.00
Source: 393							
41-393.121	Bond Proceeds	.00	.00	.00	.00	.00	.00
41-393.200	Premium on Bonds Sold	.00	.00	.00	.00	.00	.00
	Total Source: 393:	.00	.00	.00	.00	.00	.00
Prior Year Reserves							
41-396.000	PY Reserves for Bond Projects	321,233	.00	.00	.00	.00	.00
	Total Prior Year Reserves:	321,233	.00	.00	.00	.00	.00
Department: 401							
41-401.700	Capital Equipment- Admin	.00	.00	.00	.00	.00	.00
	Total Department: 401:	.00	.00	.00	.00	.00	.00
Department: 407							
41-407.261	Computer Equip & Software-Adm	.00	.00	.00	.00	.00	.00
	Total Department: 407:	.00	.00	.00	.00	.00	.00
Department: 409							
41-409.600	Capital Construction- Facilit	10,000	.00	.00	.00	.00	.00
41-409.700	Capital Equip- Facilities	21,000	.00	.00	.00	.00	.00
	Total Department: 409:	31,000	.00	.00	.00	.00	.00

Account Number	Account Title	2019-19 Current Year Budget	05/19 Current YTD Actual	% of Budget	2018-18 Prior Year Budget	05/18 Prior YTD Actual	% of Budget
Department: 410							
41-410.250	Police Vehicles	110,000	.00	.00	.00	.00	.00
41-410.261	Computer Eq & Software- Police	.00	.00	.00	.00	.00	.00
41-410.700	Capital Equipment- Police	27,000	134	0.50%	.00	.00	.00
Total Department: 410:		137,000	134	0.10%	.00	.00	.00
Department: 411							
41-411.700	Capital Equip- Fire Inspection	.00	.00	.00	.00	.00	.00
Total Department: 411:		.00	.00	.00	.00	.00	.00
Fire							
41-412.600	Earmarked for WSFD Request	215,000	.00	.00	.00	.00	.00
Total Fire:		215,000	.00	.00	.00	.00	.00
Emergency Management							
41-415.700	Capital Equipment- Emerg Mgmt	9,000	8,973	99.70%	.00	.00	.00
Total Emergency Management:		9,000	8,973	99.70%	.00	.00	.00
Department: 436							
41-436.700	Capital Equipment- Storm Sewer	.00	.00	.00	.00	.00	.00
Total Department: 436:		.00	.00	.00	.00	.00	.00
Capital							
41-439.700	Capital Equipment- Highway	255,000	.00	.00	.00	.00	.00
Total Capital:		255,000	.00	.00	.00	.00	.00
Recreation Admin							
41-451.312	Consulting Services-- Lindberg	.00	.00	.00	.00	.00	.00
41-451.312	Consulting Svcs--Lindberg MSP	.00	7,532	.00	.00	.00	.00
41-451.600	Capital Construction- Parks	45,000	.00	.00	.00	.00	.00
41-451.700	Capital Equipment- Parks	.00	.00	.00	.00	.00	.00
Total Recreation Admin:		45,000	7,532	16.74%	.00	.00	.00
Department: 492							
41-492.200	Transfer to Debt Service Fund	183,632	23,663	12.89%	.00	.00	.00
Total Department: 492:		183,632	23,663	12.89%	.00	.00	.00
Capital General Fund Revenue Total:		875,632	4,200	0.48%	.00	.00	.00
Capital General Fund Expenditure Total:		875,632	40,302	4.60%	.00	.00	.00
Net Total Capital General Fund:		.00	36,102-	.00	.00	.00	.00

Period: 05/19

Account Number	Account Title	2019-19 Current Year Budget	05/19 Current YTD Actual	% of Budget	2018-18 Prior Year Budget	05/18 Prior YTD Actual	% of Budget
Capital Fire Fund							
Interest							
43-341.000	Interest Income	1,600	.00	.00	.00	.00	.00
Total Interest:		1,600	.00	.00	.00	.00	.00
Interfund Transfers							
43-392.010	Transfer from General Fund	50,750	50,752	100.00%	.00	.00	.00
43-392.030	Transfer from Fire Fund	101,000	.00	.00	.00	.00	.00
Total Interfund Transfers:		151,750	50,752	33.44%	.00	.00	.00
Fire							
43-411.600	Capital Construction- ESFD	15,000	.00	.00	.00	.00	.00
43-411.700	Capital Equipment- ESFD	.00	.00	.00	.00	.00	.00
Total Fire:		15,000	.00	.00	.00	.00	.00
Department: 412							
43-412.600	Capital Construction- WSFD	.00	.00	.00	.00	.00	.00
43-412.700	Capital Equipment- WSFD	.00	.00	.00	.00	.00	.00
Total Department: 412:		.00	.00	.00	.00	.00	.00
Debt Service - Principal							
43-471.213	Principal- 2005 Fire Truck	11,288	11,288	100.00%	.00	.00	.00
43-471.214	Principal- 2008 Fire Truck	7,123	7,123	100.00%	.00	.00	.00
43-471.215	Principal- 2009 Fire Truck	10,421	10,421	100.00%	.00	.00	.00
43-471.216	Principal- 2013 Fire Truck	6,456	6,457	100.01%	.00	.00	.00
43-471.217	Principal- 2017 Fire Truck	8,410	8,410	100.00%	.00	.00	.00
Total Debt Service - Principal:		43,698	43,699	100.00%	.00	.00	.00
Debt Service - Interest							
43-472.213	Interest- 2005 Fire Truck	295	295	99.99%	.00	.00	.00
43-472.214	Interest- 2008 Fire Truck	599	599	100.01%	.00	.00	.00
43-472.215	Interest- 2009 Fire Truck	1,162	1,162	100.01%	.00	.00	.00
43-472.216	Interest- 2013 Fire Truck	1,266	1,266	99.97%	.00	.00	.00
43-472.217	Interest- 2017 Fire Truck	3,731	3,731	100.00%	.00	.00	.00
Total Debt Service - Interest:		7,053	7,053	100.00%	.00	.00	.00
Department: 490							
43-490.740	Transfer to Capital Reserves	87,599	.00	.00	.00	.00	.00
Total Department: 490:		87,599	.00	.00	.00	.00	.00
Capital Fire Fund Revenue Total:		153,350	50,752	33.10%	.00	.00	.00
Capital Fire Fund Expenditure Total:		153,350	50,752	33.10%	.00	.00	.00
Net Total Capital Fire Fund:		.00	.00	.00	.00	.00	.00

Account Number	Account Title	2019-19 Current Year Budget	05/19 Current YTD Actual	% of Budget	2018-18 Prior Year Budget	05/18 Prior YTD Actual	% of Budget
Capital Water Fund							
Interest							
46-341.000	Interest Income	6,300	.00	.00	.00	.00	.00
	Total Interest:	6,300	.00	.00	.00	.00	.00
Interfund Transfers							
46-392.060	Transfer from Water Fund	130,000	.00	.00	.00	.00	.00
	Total Interfund Transfers:	130,000	.00	.00	.00	.00	.00
Prior Year Reserves							
46-396.000	Prior Year Reserves	86,039	.00	.00	.00	.00	.00
	Total Prior Year Reserves:	86,039	.00	.00	.00	.00	.00
Department: 448							
46-448.600	Capital Construction-Fac Maint	12,000	.00	.00	.00	.00	.00
46-448.615	Paxford Rd Waterline Project	.00	.00	.00	.00	.00	.00
46-448.616	Maumee Ave Waterline Project	.00	.00	.00	.00	.00	.00
46-448.617	Montgomery St Waterline Proj	.00	.00	.00	.00	.00	.00
46-448.700	Capital Equipment	.00	.00	.00	.00	.00	.00
	Total Department: 448:	12,000	.00	.00	.00	.00	.00
Debt Service - Principal							
46-471.203	Principal - 2016 Bonds	142,400	.00	.00	.00	.00	.00
	Total Debt Service - Principal:	142,400	.00	.00	.00	.00	.00
Debt Service - Interest							
46-472.203	Interest- 2016 Bonds	67,939	33,970	50.00%	.00	.00	.00
	Total Debt Service - Interest:	67,939	33,970	50.00%	.00	.00	.00
	Capital Water Fund Revenue Total:	222,339	.00	.00	.00	.00	.00
	Capital Water Fund Expenditure Total:	222,339	33,970	15.28%	.00	.00	.00
	Net Total Capital Water Fund:	.00	33,970-	.00	.00	.00	.00

Account Number	Account Title	2019-19 Current Year Budget	05/19 Current YTD Actual	% of Budget	2018-18 Prior Year Budget	05/18 Prior YTD Actual	% of Budget
Capital Sewer Fund							
Interest							
48-341.000	Interest Income	7,100	.00	.00	.00	.00	.00
	Total Interest:	7,100	.00	.00	.00	.00	.00
Interfund Transfers							
48-392.080	Transfer from Sewer Fund	200,000	.00	.00	.00	.00	.00
	Total Interfund Transfers:	200,000	.00	.00	.00	.00	.00
Prior Year Reserves							
48-396.000	Prior Year Reserves	61,881	.00	.00	.00	.00	.00
	Total Prior Year Reserves:	61,881	.00	.00	.00	.00	.00
Sewer System Operations							
48-429.372	I&I - Repairs & Maintenance	200,000	.00	.00	.00	.00	.00
48-429.600	Capital Const- Facilities Main	.00	.00	.00	.00	.00	.00
48-429.604	Riverside/Cardinal Pump Stn	.00	.00	.00	.00	.00	.00
48-429.607	Cured in Place Pipe Lining	.00	.00	.00	.00	.00	.00
48-429.700	Capital Equipment	.00	.00	.00	.00	.00	.00
	Total Sewer System Operations:	200,000	.00	.00	.00	.00	.00
Debt Service - Principal							
48-471.203	Principal- 2016 Bonds	45,600	.00	.00	.00	.00	.00
	Total Debt Service - Principal:	45,600	.00	.00	.00	.00	.00
Debt Service - Interest							
48-472.203	Interest- 2016 Bonds	23,381	11,690	50.00%	.00	.00	.00
	Total Debt Service - Interest:	23,381	11,690	50.00%	.00	.00	.00
	Capital Sewer Fund Revenue Total:	268,981	.00	.00	.00	.00	.00
	Capital Sewer Fund Expenditure Total:	268,981	11,690	4.35%	.00	.00	.00
	Net Total Capital Sewer Fund:	.00	11,690-	.00	.00	.00	.00

Account Number	Account Title	2019-19 Current Year Budget	05/19 Current YTD Actual	% of Budget	2018-18 Prior Year Budget	05/18 Prior YTD Actual	% of Budget
Payroll Fund							
Interest							
90-341.000	Interest Income	.00	195	.00	.00	81	.00
	Total Interest:	.00	195	.00	.00	81	.00
	Payroll Fund Revenue Total:	.00	195	.00	.00	81	.00
	Payroll Fund Expenditure Total:	.00	.00	.00	.00	.00	.00
	Net Total Payroll Fund:	.00	195	.00	.00	81	.00

Account Number	Account Title	2019-19 Current Year Budget	05/19 Current YTD Actual	% of Budget	2018-18 Prior Year Budget	05/18 Prior YTD Actual	% of Budget
Subdivision Escrow Fund							
Interfund Transfers							
91-492.060	Transfer to Water Fund	.00	.00	.00	.00	.00	.00
	Total Interfund Transfers:	.00	.00	.00	.00	.00	.00
	Subdivision Escrow Fund Revenue Total:	.00	.00	.00	.00	.00	.00
	Subdivision Escrow Fund Expenditure Total:	.00	.00	.00	.00	.00	.00
	Net Total Subdivision Escrow Fund:	.00	.00	.00	.00	.00	.00
	Total Asset:	.00	.00	.00	.00	.00	.00
	Total Liability:	.00	.00	.00	.00	.00	.00
	Total Equity:	.00	.00	.00	.00	.00	.00
	Total Revenue:	15,777,830	5,271,403	33.41%	16,060,423	5,340,981	33.26%
	Total Expenditure:	15,777,830	4,869,492	30.86%	16,060,423	4,382,990	27.29%
	Net Grand Totals:	.00	401,911	.00	.00	957,991	.00

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
June 13, 2019
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Martucci asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Martucci called the meeting to order at 7:00 p.m.

Commissioner Martucci announced that an Executive Session will take place after the Workshop regarding personnel and real estate matters.

Commissioner Martucci turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Robert Martucci, Jr., President
Debra Brinton, Vice-President
James Seagreaves, President Pro-Tempore
Joanne Ackerman
Rodney Conn

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
John Andreas, Director of Public Works – EXCUSED
Allen Stiles, Chief of Police
Cynthia Sopka, Director of Planning & Zoning
Genny Baillie, Recreation Director
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor
David Tettemer, representative of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes.

All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied.

Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Seagreaves, seconded by Commissioner Conn, to approve the list of Bills Payable for the period 5/18/2019-6/7/2019, broken down as follows:

\$195,898.26 = GENERAL
\$3,636.34 = FIRE
\$99.34 = LIBRARY
\$199,092.08 = WATER
\$87,260.80 = SEWER
\$108,605.28 = REFUSE & RECYCLING
\$436.25 = HIGHWAY AID
\$1,000 = SUBDIVISION & ESCROW
\$595,968.35 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

MINUTES

May 23, 2019

Commissioner Martucci declared the Minutes of May 23, 2019 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

None.

MOTIONS

Motion to Approve Payment #3 (Final) to Insituform Technologies, LLC for the 2018 Sanitary Sewer System Rehabilitation Mainline Cured-In-Place Pipe Lining (CIPPL) Project in the amount of \$9,532.50 and Change Order #1, decreasing the contract price by \$6,047.00.

Ms. Bonaskiewich explained that the Change Order represents outstanding repair work that will be undertaken by an outside contractor.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve Payment #3 (Final) to Insituform Technologies, LLC for the 2018 Sanitary Sewer System Rehabilitation Mainline Cured-In-Place Pipe Lining (CIPPL) Project in the amount of \$9,532.50 and Change Order #1, decreasing the contract price by \$6,047.00.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

Ms. Bonaskiewich noted that the next three payments are all related to the Lindberg Park Master Site Plan project. She commented that the contract completion date is June 14, 2019 and noted that the project is substantially complete with the exception of some minor punchline items that will be addressed next week. Ms. Baillie stated that the Park Playground Program will begin at Lindberg on June 24, 2019, which is a week later than the official start of the program.

Motion to Approve Payment #10 to Kobalt Construction for Lindberg Park Phase 3 Contracted Work in the amount of \$65,092.50.

Motion by Commissioner Conn, seconded by Commissioner Ackerman, to approve Payment #10 to Kobalt Construction for Lindberg Park Phase 3 Contracted Work in the amount of \$65,092.50.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

Motion to Approve Payment #7 to Kobalt Construction for Lindberg Park Phase 4 Contracted Work in the amount of \$14,355.00.

Motion by Commissioner Conn, seconded by Commissioner Ackerman, to approve Payment #7 to Kobalt Construction for Lindberg Park Phase 4 Contracted Work in the amount of \$14,355.00.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

Motion to Approve Payment #5 to MJF Electrical Construction for Lindberg Park Phase 3 Contracted Work in the amount of \$15,646.73.

Motion by Commissioner Conn, seconded by Commissioner Ackerman, to approve Payment #5 to MJF Electrical Construction for Lindberg Park Phase 3 Contracted Work in the amount of \$15,646.73.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

Motion to Approve Salisbury Youth Association's request to hold an SYA Community/Appreciation Day event at Devonshire Park on June 29, 2019.

Ms. Bonaskiewich stated that SYA will be utilizing the entire park so she asked Mr. Daniel Soria, SYA President, to explain the event.

Mr. Soria stated that SYA would like to hold an appreciation event for the members of the youth association. He noted that they are planning to have a food truck and a DJ present and use the fields, courts and playground. He expects 75-125 people and welcomes the community to attend.

Ms. Baillie noted that her concern was regarding the parking lot. Mr. Soria replied that he does not plan on utilizing the parking lot for cars to park, only for the food truck. He commented that residents will be able to park along Bevin Drive and requested the use of barricades for the parking lot.

Chief Stiles also expressed concerns about parking and a discussion ensued regarding parking in the area.

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to approve Salisbury Youth Association's request to hold an SYA Community/Appreciation Day event at Devonshire Park on June 29, 2019.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Mr. Bill Sames of 869 S. Glenwood Street expressed concerns about three dead birds he found in his yard and inquired if anyone knows of a bird flu going around or testing agencies. Ms. Bonaskiewich commented that it is the first time she had heard about the issue, but will take notice if any other instances arise.

Mr. Dale Meron of 2825 Black Gum Drive alleged that the Township approved his house to be built on three active underground springs. Attorney Ashley commented that the Township will look into it. Mr. Nicolo stated that he receives many calls from residents who have springs popping up in areas that previously had no issues.

Mr. Meron also expressed concerns regarding his deed not matching the lot and parcel identification number. Mr. Tettemer commented that historically, the east side has property boundary issues. He stated that as far as the springs go, they move on their own and it is very hard to accurately document and prove the location of groundwater seepage. Mr. Tettemer noted that the water table is currently about 20-25 feet higher than what is considered normal. He suggested that Mr. Meron secure a surveying to determine his property lines and straighten that out legally.

Ms. Cathy Dawson of 33 E Pine Street stated that her fire hydrant is out of service and inquired as to why and when it will be repaired. Commissioner Conn stated that Lehigh County Authority was out testing hydrants in the area and took some out of service. Mr. Joshua Wells, Chief of Western Salisbury Fire Department, stated that the Fire Department was not notified that they were taken out of service. Ms. Bonaskiewich stated that she will follow-up with LCA.

Ms. Dawson also inquired about the Fair Districts legislation that was brought to the Board at the last meeting. The Board commented that the topic is on tonight's Workshop Agenda.

Mr. Wells inquired as to the next steps the Township is going to take in regards to the results of the Comprehensive Review study. Ms. Bonaskiewich stated that the Board has not discussed it

amongst themselves enough to lay out an exact plan. Mr. Wells commented that the study impacts the Fire Department's strategic goals and requested a timetable for an action plan. She stated they will converse internally and get back to the Fire Department.

Commissioner Ackerman commented that she witnessed Republic Services put trash and recycling in the same truck. Ms. Bonaskiewich stated there is a lot of concern for contaminated recycling and sometimes what is in the recycling bin is not actually recyclable.

Mr. Wendel Mukics of 706 Mortimer Street expressed concerns about hiring a new Chief of Police from out of the area and requested that the Board consider applicants from the current police force as well as the Lehigh Valley. Commissioner Martucci noted that everyone who applies will be interviewed and the current police force will also be able to submit an application for the position.

Ms. Genny Baillie commented that the Park Playground Program begins June 17, 2019 and runs through July 26, 2019.

ADJOURNMENT

Commissioner Ackerman made a motion to adjourn the meeting. Seconded by Commissioner Brinton. The time was 8:03 pm.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on June 13, 2019.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

RESOLUTION NO. 06-2019-1640

BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, ACCEPTING THE RETIREMENT NOTICE FROM AND EXPRESSING THE APPRECIATION OF THE MEMBERS OF THE BOARD OF COMMISSIONERS TO ALLEN W. STILES FOR HIS YEARS OF SERVICE TO THE TOWNSHIP AND ITS CITIZENS.

WHEREAS, ALLEN W. STILES has submitted his notice of intent to retire from the position of Chief of Police for the Township of Salisbury effective July 12, 2019; and

WHEREAS, ALLEN W. STILES has been a dedicated employee who has rendered valuable and capable service to this Board and the citizens of the Township of Salisbury for over twenty-five years; and

WHEREAS, this Board deems it appropriate to acknowledge the accomplished service of ALLEN W. STILES during his tenure with Salisbury Township.

NOW, THEREFORE, BE IT RESOLVED by the Salisbury Township Board of Commissioners on behalf of its members, staff and all of the citizens of the Township of Salisbury that it accepts with grateful appreciation the notice of intent to retire from ALLEN W. STILES for the many years of capable and dedicated service he has rendered to the Township; and

BE IT FURTHER RESOLVED that the best wishes of the members of this Board and staff be extended to ALLEN W. STILES for a long and happy retirement.

APPROVED AND ADOPTED this 27th day of June, 2019 at a regular public meeting.

Attest:

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

Secretary

By: _____
President, Board of Commissioners

RESOLUTION NO. 06-2019-1641

**BY THE BOARD OF COMMISSIONERS OF THE
TOWNSHIP OF SALISBURY, LEHIGH COUNTY,
PENNSYLVANIA, TO AUTHORIZE THE RELEASE OF A
FIREARM TO MR. ALLEN W. STILES**

WHEREAS, the Salisbury Township Board of Commissioners hereby authorizes the Salisbury Township Manager to transfer ownership and possession of a Sig Sauer P-320 9MM handgun, Serial Number 58C381554, along with ammunition magazines and holster, to Mr. Allen W. Stiles which he previously utilized as a member of the Salisbury Township Police Department.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners authorizes that upon Mr. Allen W. Stiles's submission of a Letter of Release to the Township, said firearm can be released into his possession.

APPROVED AND ADOPTED this 27th day of June, 2019 at a regular public meeting.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

By: _____
President, Board of Commissioners

Attest:

Secretary

RESOLUTION NO. 06-2019-1642

**A RESOLUTION APPOINTING SGT. KEVIN SOBERICK AS
ACTING AS THE ACTING POLICE CHIEF**

WHEREAS, the Board of Commissioners desires to appoint Sergeant Kevin Soberick as Acting Police Chief; and

WHEREAS, the Board of Commissioners wishes to fix the salary of Sgt. Soberick for the time in which he serves as Acting Chief of Police.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, and it is hereby resolved by the same that Sergeant Kevin Soberick be appointed as Acting Police Chief for Salisbury Township effective July 12, 2019. Sgt. Soberick shall serve as the Acting Police Chief until the appointment of the new Chief of Police.

BE IT FURTHER RESOLVED that Sgt. Soberick shall receive the 2019 salaried compensation of the retiring Chief of Police.

APPROVED AND ADOPTED this 27th day of June, 2019 at a regular public meeting.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

President, Board of Commissioners

ATTESTED:

Cathy Bonaskiewich, Secretary

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
June 27, 2019
7:30 p.m.
(approximate time)

Topics of discussion:

- Lehigh County Crash Reconstruction Task Force MOU
- Community Night Event Update