

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
June 13, 2019
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Martucci asked everyone to rise and recite the Pledge of Allegiance.

CALL TO ORDER

Commissioner Martucci called the meeting to order at 7:00 p.m.

Commissioner Martucci announced that an Executive Session will take place after the Workshop regarding personnel and real estate matters.

Commissioner Martucci turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Robert Martucci, Jr., President
Debra Brinton, Vice-President
James Seagreaves, President Pro-Tempore
Joanne Ackerman
Rodney Conn

Staff Present:

Cathy Bonaskiewich, Township Manager
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator
Paul Ziegenfus, Finance Director
John Andreas, Director of Public Works – EXCUSED
Allen Stiles, Chief of Police
Cynthia Sopka, Director of Planning & Zoning
Genny Baillie, Recreation Director
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor
David Tettemer, representative of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes.

All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied.

Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Seagreaves, seconded by Commissioner Conn, to approve the list of Bills Payable for the period 5/18/2019-6/7/2019, broken down as follows:

\$195,898.26 = GENERAL
\$3,636.34 = FIRE
\$99.34 = LIBRARY
\$199,092.08 = WATER
\$87,260.80 = SEWER
\$108,605.28 = REFUSE & RECYCLING
\$436.25 = HIGHWAY AID
\$1,000 = SUBDIVISION & ESCROW
\$595,968.35 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

MINUTES

May 23, 2019

Commissioner Martucci declared the Minutes of May 23, 2019 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

None.

MOTIONS

Motion to Approve Payment #3 (Final) to Insituform Technologies, LLC for the 2018 Sanitary Sewer System Rehabilitation Mainline Cured-In-Place Pipe Lining (CIPPL) Project in the amount of \$9,532.50 and Change Order #1, decreasing the contract price by \$6,047.00.

Ms. Bonaskiewich explained that the Change Order represents outstanding repair work that will be undertaken by an outside contractor.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve Payment #3 (Final) to Insituform Technologies, LLC for the 2018 Sanitary Sewer System Rehabilitation Mainline Cured-In-Place Pipe Lining (CIPPL) Project in the amount of \$9,532.50 and Change Order #1, decreasing the contract price by \$6,047.00.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

Ms. Bonaskiewich noted that the next three payments are all related to the Lindberg Park Master Site Plan project. She commented that the contract completion date is June 14, 2019 and noted that the project is substantially complete with the exception of some minor punchline items that will be addressed next week. Ms. Baillie stated that the Park Playground Program will begin at Lindberg on June 24, 2019, which is a week later than the official start of the program.

Motion to Approve Payment #10 to Kobalt Construction for Lindberg Park Phase 3 Contracted Work in the amount of \$65,092.50.

Motion by Commissioner Conn, seconded by Commissioner Ackerman, to approve Payment #10 to Kobalt Construction for Lindberg Park Phase 3 Contracted Work in the amount of \$65,092.50.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

Motion to Approve Payment #7 to Kobalt Construction for Lindberg Park Phase 4 Contracted Work in the amount of \$14,355.00.

Motion by Commissioner Conn, seconded by Commissioner Ackerman, to approve Payment #7 to Kobalt Construction for Lindberg Park Phase 4 Contracted Work in the amount of \$14,355.00.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

Motion to Approve Payment #5 to MJF Electrical Construction for Lindberg Park Phase 3 Contracted Work in the amount of \$15,646.73.

Motion by Commissioner Conn, seconded by Commissioner Ackerman, to approve Payment #5 to MJF Electrical Construction for Lindberg Park Phase 3 Contracted Work in the amount of \$15,646.73.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

Motion to Approve Salisbury Youth Association's request to hold an SYA Community/Appreciation Day event at Devonshire Park on June 29, 2019.

Ms. Bonaskiewich stated that SYA will be utilizing the entire park so she asked Mr. Daniel Soria, SYA President, to explain the event.

Mr. Soria stated that SYA would like to hold an appreciation event for the members of the youth association. He noted that they are planning to have a food truck and a DJ present and use the fields, courts and playground. He expects 75-125 people and welcomes the community to attend.

Ms. Baillie noted that her concern was regarding the parking lot. Mr. Soria replied that he does not plan on utilizing the parking lot for cars to park, only for the food truck. He commented that residents will be able to park along Bevin Drive and requested the use of barricades for the parking lot.

Chief Stiles also expressed concerns about parking and a discussion ensued regarding parking in the area.

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to approve Salisbury Youth Association's request to hold an SYA Community/Appreciation Day event at Devonshire Park on June 29, 2019.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Mr. Bill Sames of 869 S. Glenwood Street expressed concerns about three dead birds he found in his yard and inquired if anyone knows of a bird flu going around or testing agencies. Ms. Bonaskiewich commented that it is the first time she had heard about the issue, but will take notice if any other instances arise.

Mr. Dale Meron of 2825 Black Gum Drive alleged that the Township approved his house to be built on three active underground springs. Attorney Ashley commented that the Township will look into it. Mr. Nicolo stated that he receives many calls from residents who have springs popping up in areas that previously had no issues.

Mr. Meron also expressed concerns regarding his deed not matching the lot and parcel identification number. Mr. Tettemer commented that historically, the east side has property boundary issues. He stated that as far as the springs go, they move on their own and it is very hard to accurately document and prove the location of groundwater seepage. Mr. Tettemer noted that the water table is currently about 20-25 feet higher than what is considered normal. He suggested that Mr. Meron secure a surveying to determine his property lines and straighten that out legally.

Ms. Cathy Dawson of 33 E Pine Street stated that her fire hydrant is out of service and inquired as to why and when it will be repaired. Commissioner Conn stated that Lehigh County Authority was out testing hydrants in the area and took some out of service. Mr. Joshua Wells, Chief of Western Salisbury Fire Department, stated that the Fire Department was not notified that they were taken out of service. Ms. Bonaskiewich stated that she will follow-up with LCA.

Ms. Dawson also inquired about the Fair Districts legislation that was brought to the Board at the last meeting. The Board commented that the topic is on tonight's Workshop Agenda.

Mr. Wells inquired as to the next steps the Township is going to take in regards to the results of the Comprehensive Review study. Ms. Bonaskiewich stated that the Board has not discussed it

amongst themselves enough to lay out an exact plan. Mr. Wells commented that the study impacts the Fire Department's strategic goals and requested a timetable for an action plan. She stated they will converse internally and get back to the Fire Department.

Commissioner Ackerman commented that she witnessed Republic Services put trash and recycling in the same truck. Ms. Bonaskiewich stated there is a lot of concern for contaminated recycling and sometimes what is in the recycling bin is not actually recyclable.

Mr. Wendel Mukics of 706 Mortimer Street expressed concerns about hiring a new Chief of Police from out of the area and requested that the Board consider applicants from the current police force as well as the Lehigh Valley. Commissioner Martucci noted that everyone who applies will be interviewed and the current police force will also be able to submit an application for the position.

Ms. Genny Baillie commented that the Park Playground Program begins June 17, 2019 and runs through July 26, 2019.

ADJOURNMENT

Commissioner Ackerman made a motion to adjourn the meeting. Seconded by Commissioner Brinton. The time was 8:03 pm.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on June 13, 2019.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL