

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
August 22, 2019  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Martucci asked everyone to rise and recite the Pledge of Allegiance.

**CALL TO ORDER**

Commissioner Martucci called the meeting to order at 7:00 p.m.

Commissioner Martucci announced that an Executive Session regarding real estate and legal matters will be held prior to the Workshop.

Commissioner Martucci turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

**ROLL CALL**

**Board Members Present:**

Robert Martucci, Jr., President  
Debra Brinton, Vice-President  
James Seagreaves, President Pro-Tempore  
Joanne Ackerman  
Rodney Conn

**Staff Present:**

Cathy Bonaskiewich, Township Manager  
Sandy Nicolo, Assistant Township Manager/Code Enforcement Director/MS4 Coordinator  
Paul Ziegenfus, Finance Director  
John Andreas, Director of Public Works  
Kevin Soberick, Acting Chief of Police  
Cynthia Sopka, Director of Planning & Zoning  
John Ashley, Esquire, representative of Davison & McCarthy, Township Solicitor  
David Tettermer, representative of Keystone Consulting Engineers, Township Engineer

**NOTIFICATION**

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related

to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

**APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE**

**Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to approve the unaudited Financial Report for the period ending July 31, 2019, and the list of Bills Payable for the periods 8/3/2019-8/16/2019, broken down as follows:**

\$146,257.56 = GENERAL  
\$1,788.96 = FIRE  
\$17.11 = LIBRARY  
\$14,772.63 = WATER  
\$163,568.57 = SEWER  
\$3,468.72 = REFUSE & RECYCLING  
\$11,564.92 = HIGHWAY AID  
**\$341,438.47** = GRAND TOTAL ALL FUNDS

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER CONN – YES  
COMMISSIONER MARTUCCI – YES

**The Motion passed by 5-0.**

**MINUTES**

**August 8, 2019**

Commissioner Martucci declared the Minutes of August 8, 2019 accepted as presented.

**NEW BUSINESS**

**ORDINANCES**

None.

**RESOLUTIONS**

**Resolution in Support of the Use of Radar and LIDAR by Municipal Police.**

Ms. Bonaskiewich explained that there is a House Bill and a Senate Bill sitting with the House Transportation Committee so the Resolution is an attempt to show the Township's support and urge it along.

**Motion by Commissioner Conn, seconded by Commissioner Ackerman, to adopt Resolution No. 08-2019-1645 in support of the use of radar and LIDAR by Municipal Police.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER CONN – YES  
COMMISSIONER MARTUCCI – YES

**The Motion passed by 5-0.**

**Resolution in Support of Fair Districts PA Legislation.**

Commissioner Brinton made a motion to table the Resolution.

Mr. William Derhammer, resident, inquired as to when the Board will be ready to take action. Commissioner Brinton commented that she believes the Resolution to be political in nature and would prefer not to act on it. She suggested making a referendum on the ballot in the upcoming election. Attorney Ashley stated that he would have to look into what sort of items can be put on a referendum.

Mr. Jeff Gilbert, resident, stated that he believes gerrymandering is a non-partisan topic and Fair Districts is a process that creates more democracy.

The motion to table the Resolution failed due to the lack of a second.

**Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to adopt Resolution No. 08-2019-1644, supporting Fair Districts PA Legislation.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER BRINTON – NO  
COMMISSIONER CONN – NO  
COMMISSIONER MARTUCCI – YES

**The Motion passed by 3-2.**

**Resolution Recognizing Commissioner Robert Martucci's Years of Service to the Township.**

Ms. Bonaskiewich presented Commissioner Martucci with a plaque and thanked him for his 13 years of service as a Board member.

**Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to adopt Resolution No. 08-2019-1646, recognizing Commissioner Robert Martucci's Years of Service to the Township.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER CONN – YES  
COMMISSIONER MARTUCCI – YES

**The Motion passed by 5-0.**

### **MOTIONS**

**Motion to Approve the Fire Brigade Policy.**

Ms. Bonaskiewich explained that the policy is used to establish the protocols for a Township Fire Brigade which will support the services of the volunteer companies during daytime hours.

**Motion by Commissioner Conn, seconded by Commissioner Brinton, to approve the Fire Brigade Policy.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER CONN – YES  
COMMISSIONER MARTUCCI – YES

**The Motion passed by 5-0.**

**Motion to Approve Payment #9 (final) to Kobalt Construction for Lindberg Park Phase 4 contracted work in the amount of \$58,057.60.**

Ms. Bonaskiewich noted that the payment reflects the release of the retainage held for the Phase 4 work and we will now enter into the maintenance period.

Commissioner Seagreaves inquired if everything is complete. Ms. Bonaskiewich stated that Phase 4 work is completed, but there are still some items remaining in Phase 3 work.

**Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to approve Payment #9 (final) to Kobalt Construction for Lindberg Park Phase 4 contracted work in the amount of \$58,057.60.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER CONN – YES  
COMMISSIONER MARTUCCI – YES

**The Motion passed by 5-0.**

**Motion to Approve Payment #3 (final) to John G. Membrino Construction for Lindberg Park Phase 3 Contracted Work in the amount of \$7,602.80.**

Ms. Bonaskiewich stated that the payment represents the release of the retainage held for Lindberg Park Phase 3 plumbing work.

**Motion by Commissioner Ackerman, seconded by Commissioner Conn, to approve Payment #3 (final) to John G. Membrino Construction for Lindberg Park Phase 3 Contracted Work in the amount of \$7,602.80.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER CONN – YES  
COMMISSIONER MARTUCCI – YES

**The Motion passed by 5-0.**

### **PRIVILEGE OF THE FLOOR**

Ms. Bonnie Thomasik of 1145 Lehigh Avenue thanked the Police Department for their presence in the area. She inquired about the next steps to make Ueberroth Avenue a one-way street from East Susquehanna Street.

A discussion ensued regarding one-way streets, parking on Ueberroth and making a four-way stop sign at Ueberroth and Lehigh Avenues. Mr. Andreas commented that there was a study done in the past to evaluate the parking on dead-end streets and narrow streets for winter maintenance and emergency response, but it did not generate any specific action because residents need to be able to park close to their homes. Acting Chief Soberick stated that another study would have to be done and certain criteria would have to be met in order to install four-way stop signs, which would change the traffic pattern. He noted that he will look into the matter.

Acting Chief Soberick commented that the Police Department used the remaining Lehigh County Gaming Grant funds for a special traffic enforcement and stopped 113 vehicles, issuing 102 citations.

Mr. Ziegenfus announced that he plans to submit the first draft of the 2020 Budget at the meeting of September 26, 2019.

**ADJOURNMENT**

Commissioner Conn made a motion to adjourn the meeting. Seconded by Commissioner Brinton. The time was 7:37 p.m.

Respectfully submitted,

Cathy Bonaskiewich  
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on August 22, 2019.

Approved and certified on this date:

\_\_\_\_\_  
Cathy Bonaskiewich

Date: \_\_\_\_\_

SEAL