

**SALISBURY TOWNSHIP**  
**Lehigh County, Pennsylvania**  
**Board of Commissioners Meeting**  
**Regular Meeting Agenda—January 24, 2019**  
**7:00 PM**

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Notifications:**

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public Comment Period Policy—Three (3) Minutes Rule

**4. Bills Payable – Period 1/5/19 – 1/18/19**

**5. Approval of the Minutes –January 10, 2019**

**6. New Business**

**A. ORDINANCES - none**

**B. RESOLUTIONS**

1. Resolution to appoint Primary Township Sewage Enforcement Officer and Alternates for Year 2019

**C. MOTIONS**

1. Motion to Enter into an Agreement with the Lehigh County Chiefs of Police Association for the purpose of partaking in a Civil Service Testing Consortium
2. Motion to Approve Payment #2 to MJF Electrical Construction for Lindberg Park Phase 3 Contracted Work in the amount of \$11,309.22

**7. Courtesy of the Floor:** (opportunity for public comment on non-agenda items)

**8. Adjournment**

## Report Criteria:

Detail report.  
Invoice detail records above \$0 included.  
Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>A-B-E Laboratory</b>							
A-B-E Laboratory	12312018	06-448.316	2018-Dec water analysis	12/31/18	280.00	.00	
Total A-B-E Laboratory:					280.00	.00	
<b>All Traffic Solutions</b>							
All Traffic Solutions	01012019	01-410.375	Traffic Equip Svc Renewal - 2019	01/01/19	1,500.00	.00	
Total All Traffic Solutions:					1,500.00	.00	
<b>Allegra</b>							
Allegra	62303	01-401.212	2019 Township calendar	01/01/19	5,650.23	.00	
Total Allegra:					5,650.23	.00	
<b>AT&amp;T Mobility</b>							
AT&T Mobility	87252716350X011	01-415.320	2019-Jan wireless charges for 5 tablets	01/04/19	104.55	104.55	01/18/19
Total AT&T Mobility:					104.55	104.55	
<b>Bank of America</b>							
Bank of America	12312018	01-410.420	ALICE Re-certification/PA Chief's Association annual dues	12/31/18	160.00	.00	
Bank of America	12312018	01-410.460	FBI/LEEDA Conference Registration & Lodging	12/31/18	533.26	.00	
Bank of America	12312018	01-407.261	Logmein-2019 annual subscription	12/31/18	381.59	.00	
Bank of America	12312018	06-448.261	Logmein-2019 annual subscription	12/31/18	190.80	.00	
Bank of America	12312018	08-429.261	Logmein-2019 annual subscription	12/31/18	190.80	.00	
Bank of America	12312018	10-407.261	Logmein-2019 annual subscription	12/31/18	190.80	.00	
Total Bank of America:					1,647.25	.00	
<b>Bazella Group</b>							
Bazella Group	3076	01-410.700	Concrete for Pole Building	12/28/18	13,954.00	.00	
Total Bazella Group:					13,954.00	.00	
<b>Berkheimer Associates</b>							
Berkheimer Associates	12312018	01-403.453	2018-Dec-LST Comm	12/31/18	298.98	.00	
Total Berkheimer Associates:					298.98	.00	
<b>Bethlehem, City of</b>							
Bethlehem, City of	1112019	06-448.363	2019-Jan-Hydrant rental	01/11/19	880.00	.00	
Bethlehem, City of	1112019	06-448.368	2019-Jan-4 resale customers	01/11/19	351.95	.00	
Total Bethlehem, City of:					1,231.95	.00	
<b>Bradoka, J Scott</b>							
Bradoka, J Scott	01182019	91-248000	Escrow Release-Edgemont Dr	01/18/19	1,000.00	.00	
Total Bradoka, J Scott:					1,000.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Brensing, Leora & Joseph	01172019	91-248000	Escrow Release-Ironwood Lane-Minor Subdivision	01/17/19	1,000.00	.00	
Total Brensing, Leora & Joseph:					1,000.00	.00	
<b>Brown, James P &amp; Tara K</b>							
Brown, James P & Tara K	01162019	91-248000	Escrow Release-Grading Permit	01/16/19	1,000.00	.00	
Total Brown, James P & Tara K:					1,000.00	.00	
<b>Bucks County Community College</b>							
Bucks County Community	01152019	01-410.210	2019 training membership program-police	01/15/19	600.00	.00	
Bucks County Community	01152019	01-411.421	2019 training membership program-fire inspectors	01/15/19	600.00	.00	
Bucks County Community	01152019	03-412.421	2019 training membership program-WSFD	01/15/19	1,400.00	.00	
Bucks County Community	01152019	03-411.421	2019 training membership program-ESFD	01/15/19	1,400.00	.00	
Total Bucks County Community College:					4,000.00	.00	
<b>Cesaneck, Paul</b>							
Cesaneck, Paul	01182019	91-248000	Escrow Release-grading permit	01/18/19	1,000.00	.00	
Total Cesaneck, Paul:					1,000.00	.00	
<b>CodeMaster</b>							
CodeMaster	CDM-014-162	01-413.308	2018-Dec-Plan Review	12/31/18	1,520.00	.00	
CodeMaster	CDM-014-162	01-413.308	2018-Dec-Comm Plan Review	12/31/18	930.00	.00	
Total CodeMaster:					2,450.00	.00	
<b>Dallas Data Systems Inc.</b>							
Dallas Data Systems Inc.	24451	06-448.325	Postage & Mailing Services for Delinquent Utility Bills-Nov 2018	12/15/18	52.43	.00	
Dallas Data Systems Inc.	24451	08-429.325	Postage & Mailing Services for Delinquent Utility Bills-Nov 2018	12/15/18	73.40	.00	
Dallas Data Systems Inc.	24451	10-401.325	Postage & Mailing Services for Delinquent Utility Bills-Nov 2018	12/15/18	83.89	.00	
Dallas Data Systems Inc.	24451	06-448.342	Postage & Mailing Services for Delinquent Utility Bills-Nov 2018	12/15/18	26.75	.00	
Dallas Data Systems Inc.	24451	08-429.342	Postage & Mailing Services for Delinquent Utility Bills-Nov 2018	12/15/18	37.45	.00	
Dallas Data Systems Inc.	24451	10-401.342	Postage & Mailing Services for Delinquent Utility Bills-Nov 2018	12/15/18	42.80	.00	
Total Dallas Data Systems Inc.:					316.72	.00	
<b>Davison &amp; McCarthy</b>							
Davison & McCarthy	01042019	01-404.310	2018-Dec-Conditional Use Hearing-Jehovah's Witness	01/04/19	481.00	.00	
Davison & McCarthy	161583	01-404.318	2018-Nov-1840 Little John Lane Lot Line Adj	11/14/18	527.50	.00	
Davison & McCarthy	22475	01-404.318	2018-Aug-Emmaus Overlook Reservoir Demolition	09/10/18	65.00	.00	
Davison & McCarthy	22900	01-414.310	2018-Nov-Planning Commission	12/07/18	65.00	.00	
Davison & McCarthy	23050	01-404.310	2018-Dec-General Matters	01/04/19	1,784.77	.00	
Davison & McCarthy	23051	01-404.310	2018-Dec-Bankruptcy of Residents	01/04/19	351.00	.00	
Davison & McCarthy	23052	01-414.310	2018-Dec-Planning Commission	01/04/19	65.00	.00	
Davison & McCarthy	23053	01-404.310	2018-Dec-Sheriff's Sales	01/04/19	91.00	.00	
Davison & McCarthy	23054	01-404.310	2018-Dec-Lease-District Justice-3000 S Pike Ave	01/04/19	39.00	.00	
Davison & McCarthy	23055	01-404.310	2018-Dec-Board of Commissioners	01/04/19	325.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Davison & McCarthy	23056	01-404.310	2018-Dec-Lindberg Park Trail	01/04/19	104.00	.00	
Davison & McCarthy	23057	01-404.310	2018-Dec-Keystone Novelities Distribution-Conditional Use Hearing	01/04/19	39.00	.00	
Davison & McCarthy	23058	08-429.310	2018-Dec-Sewer Overpayments to Allentown	01/04/19	143.00	.00	
Davison & McCarthy	23059	01-404.310	2019-Dec-LWCF Grant Agreement	01/04/19	26.00	.00	
Davison & McCarthy	23060	01-404.318	2018-Dec-Didra/Salisbury Township lot consolidation	01/04/19	151.00	.00	
Davison & McCarthy	23061	01-404.310	2018-Dec-Liens-2018	01/04/19	1,843.80	.00	
Davison & McCarthy	23062	01-404.310	2018-Dec-Satisfactions for 2018	01/04/19	780.00	.00	
Davison & McCarthy	23063	01-404.310	2018-Dec-Lindberg Park-Final Rehabilitation Project	01/04/19	39.00	.00	
Davison & McCarthy	23065	01-404.310	2018-Nov-Frankenfield-Challenge to removal from rank of Corporal	01/04/19	195.00	.00	
Davison & McCarthy	23067	08-429.310	2018-Dec-Sewer Agreement with Fountain Hill	01/04/19	182.00	.00	
Davison & McCarthy	23069	01-404.310	2018-Dec-Police & Public Works Storage Facility	01/04/19	78.00	.00	
Davison & McCarthy	23070	01-404.310	2018-Dec-Ordinances	01/04/19	182.00	.00	
Davison & McCarthy	23071	01-404.310	2018-Dec-Vanessa Holding Company (Second Appeal)	01/04/19	364.00	.00	
Davison & McCarthy	23072	01-404.310	2018-Dec-County of Lehigh vs. Atlantic Richfield Co. et al	01/04/19	65.00	.00	
Davison & McCarthy	23077	01-404.310	2018-Dec-WSFC-Investment in Land & Building	01/04/19	481.00	.00	
Davison & McCarthy	23079	01-404.310	2018-Dec-Contract with LANTA-Bus Shelter License	01/04/19	195.00	.00	
Total Davison & McCarthy:					8,662.07	.00	
<b>DEP</b>							
DEP	1083303	06-448.315	DiMatteo-Client ID# 327700/Cert#W21609	01/17/19	60.00	60.00	01/18/19
Total DEP:					60.00	60.00	
<b>Devonshire Park Apts</b>							
Devonshire Park Apts	01182019	91-248000	Escrow Release-Devonshire Park Apts.-Expansion Project	01/18/19	2,800.00	.00	
Total Devonshire Park Apts:					2,800.00	.00	
<b>Diefenderfer, Orlando</b>							
Diefenderfer, Orlando	59463	01-401.375	Phone-Front office	12/31/18	417.35	.00	
Total Diefenderfer, Orlando:					417.35	.00	
<b>Dutchman Contracting LLC</b>							
Dutchman Contracting LLC	12132018	01-410.700	Pole Building Construction	12/13/18	118,196.80	.00	
Total Dutchman Contracting LLC:					118,196.80	.00	
<b>Eastern Auto Parts Warehouse</b>							
Eastern Auto Parts Wareho	3IV401986	01-437.251	#31-wipers	01/17/19	14.38	.00	
Total Eastern Auto Parts Warehouse:					14.38	.00	
<b>Ecco Communications LLC</b>							
Ecco Communications LLC	73990	01-410.375	#206-Antenna	01/14/19	137.10	.00	
Total Ecco Communications LLC:					137.10	.00	
<b>Erwin Forrest Builders LLC</b>							
Erwin Forrest Builders LLC	01172019	91-248000	Escrow Release-Yorkshire Rd	01/17/19	1,000.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Erwin Forrest Builders LLC	01172019	91-248000	Escrow Release-Fairfield Dr-Grading	01/17/19	999.92	.00	
Erwin Forrest Builders LLC	01182019	91-248000	Escrow Release-2211 Nottingham Rd-Grading	01/18/19	1,000.00	.00	
Erwin Forrest Builders LLC	01182019	91-248000	Escrow Release-1078 Buckingham Dr-Grading	01/18/19	1,000.00	.00	
Total Erwin Forrest Builders LLC:					3,999.92	.00	
<b>FBI/LEEDA</b>							
FBI/LEEDA	300021161	01-410.420	2019 Membership-Kress	01/07/19	50.00	.00	
Total FBI/LEEDA:					50.00	.00	
<b>Ferguson Waterworks</b>							
Ferguson Waterworks	0463436	06-448.240	Gear trains	01/04/19	630.00	.00	
Ferguson Waterworks	0463436	08-429.240	Gear trains	01/04/19	630.00	.00	
Ferguson Waterworks	0466707	06-448.240	Blue & Green marking paint	01/07/19	35.88	.00	
Ferguson Waterworks	0466707	08-429.240	Blue & Green marking paint	01/07/19	35.88	.00	
Total Ferguson Waterworks:					1,331.76	.00	
<b>Five Star International</b>							
Five Star International	05P178103	01-437.251	#4-Elbow & Tee	01/15/19	40.69	.00	
Five Star International	05P178103	01-430.240	Anti-freeze	01/15/19	39.80	.00	
Total Five Star International:					80.49	.00	
<b>Fountain Hill, Borough of</b>							
Fountain Hill, Borough of	2018-03	08-429.536	4Q2018 capital payment	10/03/18	600.00	.00	
Fountain Hill, Borough of	2018-03	08-429.531	4Q2018 sewer	10/03/18	957.11	.00	
Total Fountain Hill, Borough of:					1,557.11	.00	
<b>Greenwood Builders LLC</b>							
Greenwood Builders LLC	01172019	91-248000	Escrow Release-Grading-612 E Lexington Rd	01/17/19	1,000.00	.00	
Total Greenwood Builders LLC:					1,000.00	.00	
<b>Gross McGinley LLP</b>							
Gross McGinley LLP	12312018	01-414.314	2018-Nov & Dec-Hearings/decisions/misc	12/31/18	1,856.25	.00	
Total Gross McGinley LLP:					1,856.25	.00	
<b>Groundhog Lawn &amp; Landscape</b>							
Groundhog Lawn & Landsc	01152019	01-413.317	1451 Harriet Ave-Clean-up trash in yard & driveway	01/15/19	125.00	.00	
Total Groundhog Lawn & Landscape:					125.00	.00	
<b>Harmony Excavating Inc</b>							
Harmony Excavating Inc	01162019	91-248000	Escrow Release-Subdivision	01/16/19	1,000.00	.00	
Total Harmony Excavating Inc:					1,000.00	.00	
<b>Harrison, Jason</b>							
Harrison, Jason	12312018	01-410.238	Reimb-Pants	12/31/18	99.98	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Harrison, Jason:					99.98	.00	
<b>Holiday Inn Express &amp; Suites Aiken</b>							
Holiday Inn Express & Suit	01082019	01-410.421	Lodging basic swat training at ATI	01/08/19	1,395.52	.00	
Total Holiday Inn Express & Suites Aiken:					1,395.52	.00	
<b>Home Depot Credit Services</b>							
Home Depot Credit Service	26464	06-448.240	Rainx High Foam Car wash/Armorall protectant spray/screwdriver set/wax/packing tape/batteries	01/14/19	24.56	.00	
Home Depot Credit Service	26464	08-429.240	Rainx High Foam Car wash/Armorall protectant spray/screwdriver set/wax/packing tape/batteries	01/14/19	24.56	.00	
Total Home Depot Credit Services:					49.12	.00	
<b>International Code Council</b>							
International Code Council	1000989299	01-414.240	I-Code Complete w/IgCC soft	01/07/19	2,168.92	.00	
Total International Code Council:					2,168.92	.00	
<b>Johnson Controls Fire Protection LP</b>							
Johnson Controls Fire Prot	20683217	01-437.375	Maint contract:2019-Time Clock	01/01/19	357.48	.00	
Total Johnson Controls Fire Protection LP:					357.48	.00	
<b>Kemmerer, Brian &amp; Connie</b>							
Kemmerer, Brian & Connie	01172019	91-248000	Escrow Release-1701 Susquehanna	01/17/19	551.88	.00	
Total Kemmerer, Brian & Connie:					551.88	.00	
<b>Keystone Consulting Engineers</b>							
Keystone Consulting Engin	12292018	01-408.313	2018-Dec-SALDO review from 2017	12/29/18	633.00	.00	
Keystone Consulting Engin	161581	01-408.318	2018-Oct-3037 S Pike Ave Land Development	11/14/18	316.50	.00	
Keystone Consulting Engin	162130	01-408.313	2018-Nov-SALDO review from 2017	12/13/18	527.50	.00	
Keystone Consulting Engin	162406	08-429.604	2018-Dec-Riverside Dr & Pump Station Generator Replacement	12/29/18	716.25	.00	
Keystone Consulting Engin	162408	08-429.313	2018-Dec-General Engineering-Sewer Matters	12/29/18	1,562.65	.00	
Keystone Consulting Engin	162409	06-448.313	2018-Dec-General Engineering-Water Matters	12/29/18	578.25	.00	
Keystone Consulting Engin	162410	08-429.372	2018-Dec-I&I Removal Program	12/29/18	936.89	.00	
Keystone Consulting Engin	162411	08-429.607	2018-Dec-Sanitary Sewer CIPP Lining Project 2018	12/29/18	3,145.14	.00	
Keystone Consulting Engin	162416	01-408.313	2018-Dec-Salisbury Township Pole Building	12/29/18	1,132.50	.00	
Keystone Consulting Engin	162417	08-429.313	2018-Dec-Mountain Blvd Sewer Extension	12/29/18	685.75	.00	
Total Keystone Consulting Engineers:					10,234.43	.00	
<b>King, Vincent &amp; Ashleigh</b>							
King, Vincent & Ashleigh	01182019	91-248000	Escrow Release-Lindberg Grading	01/18/19	1,000.00	.00	
Total King, Vincent & Ashleigh:					1,000.00	.00	
<b>Kobalt Construction</b>							
Kobalt Construction	12312018	01-451.601	Lindberg Ph3 Proj-Final Rehabilitation -Thru 12/31/18-Pmt #5	12/31/18	35,722.80	35,722.80	01/11/19

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Kobalt Construction:					35,722.80	35,722.80	
<b>Lehigh County</b>							
Lehigh County	01162019	91-248000	Escrow Release-Sketch plans for LC Corrections center & LC Treatment Facility	01/16/19	6,400.00	.00	
Total Lehigh County:					6,400.00	.00	
<b>Lehigh County Authority</b>							
Lehigh County Authority	5411	06-448.363	4Q18 hydrant rentals	01/07/19	934.38	.00	
Total Lehigh County Authority:					934.38	.00	
<b>Lehigh County Pol Chiefs Assoc</b>							
Lehigh County Pol Chiefs	01152019	01-410.420	2019 Dues-Stiles	01/15/19	25.00	.00	
Total Lehigh County Pol Chiefs Assoc:					25.00	.00	
<b>Lehigh Valley Health Network</b>							
Lehigh Valley Health Netw	01172019	91-248000	Escrow Release-LVHN-Facilities & Construction Dept, 5th Floor	01/17/19	1,000.00	.00	
Total Lehigh Valley Health Network:					1,000.00	.00	
<b>Luskus, Linda</b>							
Luskus, Linda	01172019	91-248000	Escrow Release-Edgemont Dr-Resubdivision	01/17/19	1,000.00	.00	
Total Luskus, Linda:					1,000.00	.00	
<b>LYNX Computer Technologies</b>							
LYNX Computer Technolo	124290	01-410.261	2019-Police Server Warranty Renewal	01/08/19	851.62	.00	
LYNX Computer Technolo	577681	01-407.319	Remote Network Service-12/21/18	12/21/18	160.00	.00	
LYNX Computer Technolo	577681	06-448.319	Remote Network Service-12/21/18	12/21/18	80.00	.00	
LYNX Computer Technolo	577681	08-429.319	Remote Network Service-12/21/18	12/21/18	80.00	.00	
LYNX Computer Technolo	577681	10-407.319	Remote Network Service-12/21/18	12/21/18	80.00	.00	
LYNX Computer Technolo	578521	01-407.319	LYNXcare Platinum-Jan 2019	01/09/19	1,677.50	.00	
LYNX Computer Technolo	578521	01-410.319	LYNXcare Platinum-Jan 2019	01/09/19	2,310.00	.00	
LYNX Computer Technolo	578521	06-448.319	LYNXcare Platinum-Jan 2019	01/09/19	361.17	.00	
LYNX Computer Technolo	578521	08-429.319	LYNXcare Platinum-Jan 2019	01/09/19	361.17	.00	
LYNX Computer Technolo	578521	10-407.319	LYNXcare Platinum-Jan 2019	01/09/19	130.16	.00	
Total LYNX Computer Technologies:					6,091.62	.00	
<b>MP Outfitters</b>							
MP Outfitters	30744-5	01-410.238	Mock turtlenecks/alterations-Harrison	01/09/19	43.97	.00	
MP Outfitters	30777-5	01-410.238	pants-Palansky	01/11/19	88.38	.00	
Total MP Outfitters:					132.35	.00	
<b>Mr. John Inc.</b>							
Mr. John Inc.	0005514729	01-451.315	Lindberg Park-12/05/18-1/01/2019	01/02/19	133.13	.00	
Mr. John Inc.	0005514730	01-451.315	Laubach Park-12/05/18-1/01/2019	01/02/19	125.00	.00	
Total Mr. John Inc.:					258.13	.00	
<b>NAPA Auto Parts-Emmaus</b>							
NAPA Auto Parts-Emmaus	2100-497442	01-430.260	Air chucks/tire gauge/blow gun	11/09/18	173.44	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total NAPA Auto Parts-Emmaus:					173.44	.00	
<b>National Association of Town Watch</b>							
National Association of To	9467	01-410.420	2019 NATW Membership-Casey	01/07/19	35.00	.00	
Total National Association of Town Watch:					35.00	.00	
<b>New Enterprise Stone &amp; Lime Co Inc</b>							
New Enterprise Stone & Li	4154214	01-410.700	4000 PSI Concrete	12/27/18	14,661.50	.00	
New Enterprise Stone & Li	6990158	01-438.245	coldpatch	12/13/18	918.54	.00	
Total New Enterprise Stone & Lime Co Inc:					15,580.04	.00	
<b>Nothstein, Richard B.</b>							
Nothstein, Richard B.	01082019	01-410.421	Reimb-lodging for NASRO Conference	01/08/19	212.16	.00	
Total Nothstein, Richard B.:					212.16	.00	
<b>PA Chapter of the APA</b>							
PA Chapter of the APA	2019-148	01-414.420	Sopka-2019 dues	01/02/19	102.00	.00	
Total PA Chapter of the APA:					102.00	.00	
<b>PA Municipal Health Ins Coop</b>							
PA Municipal Health Ins Co	02012019	01-487.156	2019 Feb coverage	01/01/19	92,131.79	.00	
PA Municipal Health Ins Co	02012019	06-487.156	2019 Feb coverage	01/01/19	8,990.10	.00	
PA Municipal Health Ins Co	02012019	08-487.156	2019 Feb coverage	01/01/19	8,990.10	.00	
PA Municipal Health Ins Co	02012019	10-487.156	2019 Feb coverage	01/01/19	1,880.53	.00	
Total PA Municipal Health Ins Coop:					111,992.52	.00	
<b>PA One Call System Inc.</b>							
PA One Call System Inc.	0000798888	01-401.320	2019-Jan-Voice/Fax messages	12/31/18	239.91	.00	
Total PA One Call System Inc.:					239.91	.00	
<b>Pany &amp; Lentz Engineering Co</b>							
Pany & Lentz Engineering	01172019	91-248000	Escrow Release-Scott Volvo Bldg Addition-3333 Lehigh St	01/17/19	3,320.00	.00	
Total Pany & Lentz Engineering Co:					3,320.00	.00	
<b>Parkwood Real Estate Trust, LLC</b>							
Parkwood Real Estate Trus	01172019	91-248000	Escrow Release-Parkwood Real Estate	01/17/19	4,150.00	.00	
Total Parkwood Real Estate Trust, LLC:					4,150.00	.00	
<b>Patriot Workwear</b>							
Patriot Workwear	26455	01-410.238	Polo shirts-Nothstein	01/07/19	142.00	.00	
Total Patriot Workwear:					142.00	.00	
<b>Pini, Jamie &amp; Glenda</b>							
Pini, Jamie & Glenda	01162019	91-248000	Escrow Release-Minor Subdivision	01/16/19	1,000.00	.00	



Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Pini, Jamie & Glenda:					1,000.00	.00	
<b>Portland Group LLC, The</b>							
Portland Group LLC, The	01172019	91-248000	Escrow Release-Edgemont Dr Grading	01/17/19	1,000.00	.00	
Total Portland Group LLC, The:					1,000.00	.00	
<b>Portnoff Law Associates</b>							
Portnoff Law Associates	10102019	99-107000	Reimb-Interim School Tax paid on XBP-Warner	01/10/19	79.57	79.57	01/11/19
Total Portnoff Law Associates:					79.57	79.57	
<b>Posocco Construction Inc</b>							
Posocco Construction Inc	01172019	91-248000	Escrow Release-1859 Sherwood Circle-grading	01/17/19	1,000.00	.00	
Total Posocco Construction Inc:					1,000.00	.00	
<b>Power DMS</b>							
Power DMS	24989	01-410.319	Power DMS Accreditation & Policy/Training/Software	12/20/18	5,690.00	.00	
Total Power DMS:					5,690.00	.00	
<b>PPL Electric Utilities</b>							
PPL Electric Utilities	01072019	08-429.361	47020-14000	01/07/19	36.15	.00	
PPL Electric Utilities	01112019	08-429.361	56060-06003	01/11/19	34.32	.00	
PPL Electric Utilities	01112019	01-451.361	54060-05002	01/11/19	27.48	.00	
PPL Electric Utilities	01112019	06-448.361	30460-06001	01/11/19	658.31	.00	
PPL Electric Utilities	01112019	08-429.361	42850-08008	01/11/19	32.95	.00	
PPL Electric Utilities	01112019	08-429.361	32650-08001	01/11/19	36.28	.00	
PPL Electric Utilities	01112019	08-429.361	15450-07002	01/11/19	31.91	.00	
PPL Electric Utilities	01112019	08-429.361	08450-07007	01/11/19	32.64	.00	
PPL Electric Utilities	12312018	35-433.362	95790-09009	12/31/18	27.80	.00	
PPL Electric Utilities	12312018	35-433.362	72390-08002	12/31/18	27.80	.00	
PPL Electric Utilities	12312018	08-429.361	39790-24008	12/31/18	452.44	.00	
PPL Electric Utilities	12312018	08-429.361	31590-08002	12/31/18	33.15	.00	
PPL Electric Utilities	12312018	01-451.361	62400-52006	12/31/18	13.21	.00	
PPL Electric Utilities	12312018	35-433.362	32810-04003	12/31/18	38.05	.00	
PPL Electric Utilities	12312018	35-433.362	58010-04003	12/31/18	39.29	.00	
PPL Electric Utilities	12312018	06-448.361	59410-04007	12/31/18	32.32	.00	
PPL Electric Utilities	12312018	35-433.362	59610-04003	12/31/18	41.56	.00	
PPL Electric Utilities	12312018	08-429.361	98810-20005	12/31/18	185.79	.00	
PPL Electric Utilities	12312018	35-433.362	96549-22003	12/31/18	38.00	.00	
PPL Electric Utilities	12312018	35-433.362	97159-57000	12/31/18	43.10	.00	
PPL Electric Utilities	12312018	35-434.361	79200-43006	12/31/18	10,841.93	.00	
PPL Electric Utilities	12312018	08-429.361	95425-66011	12/31/18	35.08	.00	
PPL Electric Utilities	12312018	08-429.361	49200-35001	12/31/18	40.75	.00	
PPL Electric Utilities	12312018	35-434.361	79000-43000	12/31/18	525.99	.00	
Total PPL Electric Utilities:					13,306.30	.00	
<b>R&amp;R Radar Inc</b>							
R&R Radar Inc	19-10021S	01-410.700	#212-Camera Install	12/27/18	1,000.00	.00	
Total R&R Radar Inc:					1,000.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>Ralph &amp; Son Inc, V. E.</b>							
Ralph & Son Inc, V. E.	369291	01-410.210	QRS medical supplies	01/01/19	1,136.15	.00	
Total Ralph & Son Inc, V. E.:					1,136.15	.00	
<b>ReadyRefresh by Nestle</b>							
ReadyRefresh by Nestle	09A0436481527	01-409.366	2018-Dec-Acct#0436481527-Admin	12/31/18	55.27	.00	
ReadyRefresh by Nestle	09A0436481543	01-409.366	2018-Dec-Acct#0436481543-Police	12/31/18	69.83	.00	
ReadyRefresh by Nestle	09A0436481576	01-409.366	2018-Dec-Acct#0436481576-DPW	12/31/18	37.51	.00	
ReadyRefresh by Nestle	09A0441704392	01-409.366	2018-Dec-Acct#0441704392-Franko	12/31/18	30.63	.00	
Total ReadyRefresh by Nestle:					193.24	.00	
<b>Sabo, Donald</b>							
Sabo, Donald	01182019	01-406.171	Health Reimb	01/18/19	128.97	.00	
Total Sabo, Donald:					128.97	.00	
<b>Sabulsky, Thomas</b>							
Sabulsky, Thomas	01142019	01-410.238	Reimb-Boots	01/14/19	134.96	.00	
Total Sabulsky, Thomas:					134.96	.00	
<b>Salisbury Township</b>							
Salisbury Township	01102019	03-411.320	1Q2019 ESFCo Utility Invoice	01/10/19	173.40	.00	
Total Salisbury Township:					173.40	.00	
<b>Searfoss, Marie</b>							
Searfoss, Marie	01072019	01-301.100	Reimb-Township RE Taxes 2018	01/07/19	51.21	.00	
Searfoss, Marie	01072019	03-301.100	Reimb-Township RE Taxes 2018	01/07/19	5.55	.00	
Searfoss, Marie	01072019	04-301.100	Reimb-Township RE Taxes 2018	01/07/19	1.61	.00	
Total Searfoss, Marie:					58.37	.00	
<b>Serfass Construction Company</b>							
Serfass Construction Com	01172019	91-248000	Escrow Release-Bevin Dr-Grading	01/17/19	1,000.00	.00	
Total Serfass Construction Company:					1,000.00	.00	
<b>Service Electric Cable TV</b>							
Service Electric Cable TV	01012019	01-410.315	Prolog Express -Jan 2019	01/01/19	80.56	.00	
Total Service Electric Cable TV:					80.56	.00	
<b>Service Electric Telephone Co</b>							
Service Electric Telephone	01152019	01-403.240	Acct#-0000044158-Minger phone line-1/2019	01/15/19	21.25	.00	
Service Electric Telephone	01152019	01-401.320	Acct#-0000044158-Township phone line-1/2019	01/15/19	541.64	.00	
Service Electric Telephone	01152019	03-411.320	Acct#-0000050426-ESFC-1/2019	01/15/19	84.94	.00	
Total Service Electric Telephone Co:					647.83	.00	
<b>Service Tire Truck Centers</b>							
Service Tire Truck Centers	179486-01	01-437.375	tires for skid loader	01/10/19	2,035.80	.00	
Service Tire Truck Centers	179486-01	01-437.251	#22-tires	01/10/19	475.09	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Service Tire Truck Centers:					2,510.89	.00	
<b>Shammy Shine Car Washes</b>							
Shammy Shine Car Washes	12312018	01-410.315	Police Car Washes-12/1-12/31/18	12/31/18	75.00	.00	
Total Shammy Shine Car Washes:					75.00	.00	
<b>Skeans, D.S.</b>							
Skeans, D.S.	01162019	91-248000	Escrow Release-Resubdivision	01/16/19	2,600.00	.00	
Total Skeans, D.S.:					2,600.00	.00	
<b>Snyder, Brian</b>							
Snyder, Brian	01182019	91-248000	Escrow Release-Beacon St-Grading	01/18/19	1,000.00	.00	
Total Snyder, Brian:					1,000.00	.00	
<b>Soto, Helen</b>							
Soto, Helen	12172018	01-380.100	Refund-Dumpster Deposit	12/17/18	100.00	.00	
Total Soto, Helen:					100.00	.00	
<b>Sperry Van Ness/Imperial Realty</b>							
Sperry Van Ness/Imperial	01172019	91-248000	Escrow Release-Jah-Jireh of America/Legacy Place	01/17/19	2,750.00	.00	
Total Sperry Van Ness/Imperial Realty:					2,750.00	.00	
<b>Staples Credit Plan</b>							
Staples Credit Plan	12212018	01-410.240	Hanging file folder/label tape	12/21/18	362.47	.00	
Total Staples Credit Plan:					362.47	.00	
<b>Stauffer Insurance, C. M.</b>							
Stauffer Insurance, C. M.	112627	01-486.355	2019-Bond for Wilson	01/10/19	975.00	.00	
Total Stauffer Insurance, C. M.:					975.00	.00	
<b>Stotz/Fatzinger Office Supply</b>							
Stotz/Fatzinger Office Sup	224575	01-403.240	Ink pad/Business Envelopes	01/03/19	113.14	.00	
Stotz/Fatzinger Office Sup	224575	01-402.240	Wall calendar/scissors	01/03/19	38.43	.00	
Total Stotz/Fatzinger Office Supply:					151.57	.00	
<b>Suburban Propane-2022</b>							
Suburban Propane-2022	72688	01-401.231	unleaded	12/26/18	21.05	.00	
Suburban Propane-2022	72688	01-410.231	unleaded	12/26/18	611.95	.00	
Suburban Propane-2022	72688	01-430.231	unleaded	12/26/18	632.99	.00	
Suburban Propane-2022	72688	06-448.231	unleaded	12/26/18	111.70	.00	
Suburban Propane-2022	72688	08-429.231	unleaded	12/26/18	111.70	.00	
Suburban Propane-2022	72688	03-413.231	unleaded	12/26/18	129.51	.00	
Suburban Propane-2022	72731	01-401.231	diesel	01/07/19	23.62	.00	
Suburban Propane-2022	72731	01-410.231	diesel	01/07/19	686.91	.00	
Suburban Propane-2022	72731	01-430.231	diesel	01/07/19	710.53	.00	
Suburban Propane-2022	72731	06-448.231	diesel	01/07/19	125.39	.00	
Suburban Propane-2022	72731	08-429.231	diesel	01/07/19	125.39	.00	
Suburban Propane-2022	72731	03-413.231	diesel	01/07/19	145.38	.00	
Suburban Propane-2022	805462	01-401.231	diesel	12/26/18	21.87	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Suburban Propane-2022	805462	01-410.231	diesel	12/26/18	635.94	.00	
Suburban Propane-2022	805462	01-430.231	diesel	12/26/18	657.82	.00	
Suburban Propane-2022	805462	06-448.231	diesel	12/26/18	116.09	.00	
Suburban Propane-2022	805462	08-429.231	diesel	12/26/18	116.09	.00	
Suburban Propane-2022	805462	03-413.231	diesel	12/26/18	134.59	.00	
Suburban Propane-2022	805500	01-401.231	unleaded	01/07/19	23.32	.00	
Suburban Propane-2022	805500	01-410.231	unleaded	01/07/19	678.13	.00	
Suburban Propane-2022	805500	01-430.231	unleaded	01/07/19	701.45	.00	
Suburban Propane-2022	805500	06-448.231	unleaded	01/07/19	123.79	.00	
Suburban Propane-2022	805500	08-429.231	unleaded	01/07/19	123.79	.00	
Suburban Propane-2022	805500	03-413.231	unleaded	01/07/19	143.52	.00	
Total Suburban Propane-2022:					6,912.52	.00	
<b>Times News</b>							
Times News	100451683-122620	01-414.341	Ad: 2019 Meeting Dates	12/27/18	115.72	.00	
Total Times News:					115.72	.00	
<b>U.S. Postal Service</b>							
U.S. Postal Service	01102019	01-401.325	Refill Postage Meter	01/10/19	1,000.00	.00	
Total U.S. Postal Service:					1,000.00	.00	
<b>Urban Research &amp; Development</b>							
Urban Research & Develop	2305-17-124-3407	01-451.312	LindPk MSP Ph3 & Ph4-Nov & Dec 2018-Construction drawings/specifications/bid docs/construction observation/grant admin	12/31/18	4,015.00	.00	
Total Urban Research & Development:					4,015.00	.00	
<b>Verizon</b>							
Verizon	01022019	01-410.320	610-433-0563-monitor traffic signals CCB-1/2019	01/02/19	41.48	.00	
Verizon	01052019	06-448.320	610-435-4231-Flxr Ave wtr pump stn- 1/2019	01/05/19	42.74	.00	
Total Verizon:					84.22	.00	
<b>Wegman's Food Market Inc.</b>							
Wegman's Food Market Inc	12092018	01-400.240	Plates/Napkins/Cups for holiday luncheon	12/09/18	75.61	.00	
Total Wegman's Food Market Inc.:					75.61	.00	
<b>Young, Joseph</b>							
Young, Joseph	01182019	91-248000	Escrow Release-1211 Salisbury Rd	01/18/19	1,000.00	.00	
Total Young, Joseph:					1,000.00	.00	
<b>Zettlemoyer, Arthur</b>							
Zettlemoyer, Arthur	01182019	91-248000	Escrow Release-Lot line Adjustment	01/18/19	1,000.00	.00	
Total Zettlemoyer, Arthur:					1,000.00	.00	
<b>Zulic, Brian</b>							
Zulic, Brian	12312018	01-410.238	Reimb-pants	12/31/18	79.99	.00	

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Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Zulic, Brian:					79.99	.00	
Grand Totals:					431,527.93	35,966.92	

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Report Criteria:

- Detail report.
  - Invoice detail records above \$0 included.
  - Paid and unpaid invoices included.
-

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>General Fund</b>							
Total General Fund:					335,759.17	35,827.35	
<b>Fire Fund</b>							
Total Fire Fund:					3,616.89	.00	
<b>Library Fund</b>							
Total Library Fund:					1.61	.00	
<b>Water Fund</b>							
Total Water Fund:					14,686.61	60.00	
<b>Sewer Fund</b>							
Total Sewer Fund:					20,780.58	.00	
<b>Refuse &amp; Recycling Fund</b>							
Total Refuse & Recycling Fund:					2,408.18	.00	
<b>Highway Aid Fund</b>							
Total Highway Aid Fund:					11,623.52	.00	
<b>Subdivision Escrow Fund</b>							
Total Subdivision Escrow Fund:					42,571.80	.00	
Total :					79.57	79.57	
Grand Totals:					431,527.93	35,966.92	

Date: \_\_\_\_\_

President: \_\_\_\_\_

Board of Commissioners

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
January 10, 2019  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Martucci asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

**CALL TO ORDER**

Commissioner Martucci called the meeting to order at 7:00 p.m.

Commissioner Martucci turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

**ROLL CALL**

**Board Members Present:**

Robert Martucci, Jr., President  
Debra Brinton, Vice-President  
James Seagreaves, President Pro-Tempore  
Joanne Ackerman  
Rodney Conn

**Staff Present:**

Cathy Bonaskiewich, Township Manager  
Paul Ziegenfus, Finance Director  
John Andreas, Director of Public Works  
Allen Stiles, Chief of Police  
Don Sabo, Police Sergeant  
Cynthia Sopka, Director of Planning & Zoning  
Sandy Nicolo, Code Enforcement Officer, MS4 Coordinator – EXCUSED  
John Ashley, Esquire, rep of Davison & McCarthy, Township Solicitor  
David Tettermer, rep of Keystone Consulting Engineers, Township Engineer

**NOTIFICATION**

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes.

All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied.

Ms. Bonaskiewich reminded everyone of the three-minutes rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

**APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE**

**Motion by Commissioner Brinton, seconded by Commissioner Ackerman, to approve the unaudited Financial Report for the period ending November 30, 2018 and the list of Bills Payable for the periods 12/8/2018-12/21/2018 and 12/22/2018-1/4/2019, broken down as follows:**

**12/8/2018-12/21/2018**

\$189,681.35 = GENERAL  
\$958.31 = FIRE  
\$0 = LIBRARY  
\$67,053.22 = WATER  
\$2,810.94 = SEWER  
\$2,145.54 = REFUSE & RECYCLING  
\$0 = HIGHWAY AID  
\$0 = SUBDIVISION & ESCROW  
**\$262,649.36 = GRAND TOTAL ALL FUNDS**

**12/22/2018-1/4/2019**

\$330,465.60 = GENERAL  
\$73,350.01 = FIRE  
\$0 = LIBRARY  
\$20,990.40 = WATER  
\$34,193.56 = SEWER  
\$105,211.59 = REFUSE & RECYCLING  
\$5,302.82 = HIGHWAY AID  
\$0 = SUBDIVISION & ESCROW  
**\$569,513.98 = GRAND TOTAL ALL FUNDS**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER CONN – YES  
COMMISSIONER MARTUCCI – YES



The Motion passed by 5-0.

## MINUTES

December 13, 2018

Commissioner Martucci declared the Minutes of December 13, 2018 accepted as presented.

### NEW BUSINESS

### ORDINANCES

None.

### RESOLUTIONS

None.

### MOTIONS

#### Motion to Approve Payment #5 to Kobalt Construction for Lindberg Park Phase 3 Contracted Work in the amount of \$35,722.80.

Ms. Bonaskiewich noted that the payment represents footer and foundation work on the restroom building.

**Motion by Commissioner Conn, seconded by Commissioner Seagreaves, to approve Payment #5 to Kobalt Construction for Lindberg Park Phase 3 Contracted Work in the amount of \$35,722.80.**

#### **Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER CONN – YES  
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

#### Appointments to various Boards and Commissions.

**1. Planning Commission (4-year term)**

**a. Fifth Ward**

Commissioner Ackerman nominated Mr. James “Jimmy” Brown. Commissioner Martucci seconded the Motion.

A roll call vote was taken:

Commissioner Ackerman – YES  
Commissioner Brown – YES  
Commissioner Brinton – YES  
Commissioner Martucci – YES  
Commissioner Seagreaves – YES

The Board voted 5-0 to approve the appointment of Mr. James “Jimmy” Brown to the Planning Commission for a term of four years.

**2. Zoning Hearing Board (5-year term)**

**a. Second Ward**

Commissioner Ackerman nominated Mr. Kent Herman. Commissioner Conn seconded the Motion.

A roll call vote was taken:

Commissioner Ackerman – YES  
Commissioner Brown – YES  
Commissioner Brinton – YES  
Commissioner Martucci – YES  
Commissioner Seagreaves – YES

The Board voted 5-0 to approve the appointment of Mr. Kent Herman to the Zoning Hearing Board for a term of five years.

**3. Recreation Advisory Committee (5-year term)**

**a. First Ward**

Commissioner Martucci nominated Ms. Kimberly Ringhoffer. Commissioner Brinton seconded the motion.

A roll call vote was taken:

Commissioner Ackerman – YES  
Commissioner Brown – YES  
Commissioner Brinton – YES  
Commissioner Martucci – YES  
Commissioner Seagreaves – YES

The Board voted 5-0 to approve the appointment of Ms. Kimberly Ringhoffer to the Recreation Advisory Committee for a term of five years.

**b. Third Ward**

Commissioner Brinton nominated Mr. Patrick Jacoby. Commissioner Seagreaves seconded the Motion.

A roll call vote was taken:

Commissioner Ackerman – YES  
Commissioner Brown – YES  
Commissioner Brinton – YES  
Commissioner Martucci – YES  
Commissioner Seagreaves – YES

The Board voted 5-0 to approve the appointment of Mr. Patrick Jacoby to the Recreation Advisory Committee for a term of five years.

**4. Vacancy Board (1-year term)**

**a. One member**

Commissioner Martucci nominated Mr. Dan Moyer (4<sup>th</sup> Ward). Commissioner Conn seconded the motion.

A roll call vote was taken:

Commissioner Ackerman – YES  
Commissioner Brown – YES  
Commissioner Brinton – YES  
Commissioner Martucci – YES  
Commissioner Seagreaves – YES

The Board voted 5-0 to approve the appointment of Mr. Dan Moyer to the Vacancy Board for a term of one year.

**5. Building Code Board of Appeals (5-year term)**

**a. Second Ward**

Commissioner Conn nominated Mr. Joseph Klocek. Commissioner Seagreaves seconded the Motion.

A roll call vote was taken:

Commissioner Ackerman – YES  
Commissioner Brown – YES  
Commissioner Brinton – YES  
Commissioner Martucci – YES  
Commissioner Seagreaves – YES

The Board voted 5-0 to approve the appointment of Mr. Joseph Klocek to the Building Code Board of Appeals for a term of five years.

**6. Environmental Advisory Council (3-year term)**

**a. First Ward**

Commissioner Martucci nominated Mr. John Barbaz. Commissioner Seagreaves seconded the Motion.

A roll call vote was taken:

Commissioner Ackerman – YES

Commissioner Brown – YES

Commissioner Brinton – YES

Commissioner Martucci – YES

Commissioner Seagreaves – YES

The Board voted 5-0 to approve the appointment of Mr. John Barbaz to the Environmental Advisory Council for a term of three years.

**PRIVILEGE OF THE FLOOR**

No comments were heard.

**ADJOURNMENT**

Commissioner Brinton made a motion to adjourn the meeting. Seconded by Commissioner Ackerman. The time was 7:10 p.m.

Respectfully submitted,

Cathy Bonaskiewich  
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on January 10, 2019.

Approved and certified on this date:

\_\_\_\_\_  
Cathy Bonaskiewich

Date: \_\_\_\_\_

SEAL

**RESOLUTION NO. 01-2019-1619**

**BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, APPOINTING A PRIMARY SEWAGE ENFORCEMENT OFFICER AND ALTERNATE SEWAGE ENFORCEMENT OFFICERS FOR THE TOWNSHIP.**

**WHEREAS**, the Board of Commissioners desires to appoint Scott Beiber (02047) of Lehigh Soils and Wetlands, 6071 St. Peters Road, Emmaus, PA 18049 as the Primary Township Sewage Enforcement Officer; and to appoint as Alternate Sewage Enforcement Officer(s) Charyn Ayoub (03576) of Lehigh Soils and Wetlands; Gregory C. Gray (03945), Christopher A. Taylor (03138), and Jacob A. Schray (03134) of Hanover Engineering Associates, 252 Brodhead Road, Suite 100, Bethlehem, PA 18017-8944 for the Township of Salisbury.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, and it is hereby resolved by the same to appoint Mr. Scott Beiber (02047) of Lehigh Soils and Wetlands as the Primary Township Sewage Enforcement Officer; and to appoint as Alternate Sewage Enforcement Officer(s) Charyn Ayoub (03576) of Lehigh Soils and Wetlands; Gregory C. Gray (03945), Christopher A. Taylor (03138), and Jacob A. Schray (03134) of Hanover Engineering Associates; all terms to expire on January 1, 2020 or until a successor has been appointed.

**BE IT FURTHER RESOLVED** that the aforesaid Sewage Enforcement Officers shall be paid compensation on an hourly basis as outlined in their respective Fee Schedules attached hereto or upon such other basis as may be mutually agreed upon between the Township Sewage Enforcement Officer(s) and the Board of Commissioners for all work performed, as assigned by the Township.

**BE IT FURTHER RESOLVED** that the fee schedule applies to new and repair/replacement sewage systems. The Sewage Enforcement Officer(s) is authorized to perform soil testing for sewage planning purposes and to sign the false swearing

statement in the planning module. The Sewage Enforcement Officer(s) is authorized to collect all related fees and shall submit such fees to the Township on a regular basis. The Township shall remit such fees to the Sewage Enforcement Officer(s) as payment for services rendered, except for the \$50.00 administration fee. The Sewage Enforcement Officer(s) shall provide the Township with a project summary upon completion of each project or furnish the Board of Commissioners and Township Manager with reports, information or estimates of any Township sewage enforcement work and/or respond to questions by any of them in their official capacity.

**APPROVED AND ADOPTED** this 24<sup>th</sup> day of January, 2019 at a regular public meeting.

TOWNSHIP OF SALISBURY  
(Lehigh County, Pennsylvania)

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President, Board of Commissioners

ATTESTED:

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Township Secretary

**SALISBURY TOWNSHIP**  
Lehigh County, Pennsylvania  
**Board of Commissioners Workshop Meeting**  
**January 24, 2019**  
**7:30 p.m.**  
(approximate time)

**Topics of discussion:**

- Draft Resolution updating the Schedule of Fees for 2019