

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
January 24, 2019
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brinton asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brinton called the meeting to order at 7:00 p.m.

Commissioner Brinton announced that an Executive Session will be held following the Workshop regarding personnel matters.

Commissioner Brinton turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Robert Martucci, Jr., President – EXCUSED
Debra Brinton, Vice-President
James Seagreaves, President Pro-Tempore
Joanne Ackerman
Rodney Conn

Staff Present:

Cathy Bonaskiewich, Township Manager
Paul Ziegenfus, Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Don Sabo, Police Sergeant
Kevin Soberick, Police Sergeant
Cynthia Sopka, Director of Planning & Zoning
Sandy Nicolo, Code Enforcement Officer, MS4 Coordinator
Marc Albanese, Esquire, rep of Davison & McCarthy, Township Solicitor
David Tettermer, rep of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied.

Ms. Bonaskiewich reminded everyone of the three-minutes rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to approve the list of Bills Payable for the period 1/5/2019-1/18/2019, broken down as follows:

\$335,759.17 = GENERAL
\$3,616.89 = FIRE
\$1.61 = LIBRARY
\$14,686.61 = WATER
\$20,780.58 = SEWER
\$2,408.18 = REFUSE & RECYCLING
\$11,623.52 = HIGHWAY AID
\$42,571.80 = SUBDIVISION & ESCROW
\$431,527.93 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – EXCUSED

The Motion passed by 4-0.

MINUTES

January 10, 2019

Commissioner Brinton declared the Minutes of January 10, 2019 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

Resolution to appoint Primary Township Sewage Enforcement Officer and Alternates for Year 2019.

Ms. Bonaskiewich commented that Mr. Scott Bieber of Lehigh Soils and Wetlands will continue as the Primary Sewage Enforcement Officer and his associate, Ms. Charyn Ayoub will continue to serve as the Alternate SEO. She noted that Hanover Engineering submitted a request to be reappointed to the position of Alternate SEO, and they have assigned Mr. Christopher Taylor, Mr. Gregory Gray and Mr. Jacob Schray as their Officers.

Motion by Commissioner Ackerman, seconded by Commissioner Conn, to adopt Resolution No. 01-2019-1619, appointing Primary Township Sewage Enforcement Officer and Alternates for Year 2019.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – EXCUSED

The Motion passed by 4-0.

MOTIONS

Motion to enter into an Agreement with the Lehigh County Chiefs of Police Association for the purpose of partaking in a Civil Service Testing Consortium.

Ms. Bonaskiewich reminded the Board that the topic was discussed at the Workshop on November 29, 2018, and it needs the support of the Board in order to move forward with gaining approval by Civil Service Commission. She noted that the Civil Service Commission is responsible for choosing the testing agencies.

Motion by Commissioner Ackerman, seconded by Commissioner Conn, to enter into an Agreement with the Lehigh County Chiefs of Police Association for the purpose of partaking in a Civil Service Testing Consortium, contingent on approval by the Civil Service Commission.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES

COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – EXCUSED

The Motion passed by 4-0.

Motion to Approve Payment #2 to MJF Electrical Construction for Lindberg Park Phase 3 Contracted Work in the amount of \$11,309.22.

Ms. Bonaskiewich stated that the payment is primarily for the wiring of the restroom and pavilion structures.

Motion by Commissioner Conn, seconded by Commissioner Ackerman, to approve Payment #2 to MJF Electrical Construction for Lindberg Park Phase 3 Contracted Work in the amount of \$11,309.22.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – EXCUSED

The Motion passed by 4-0.

PRIVILEGE OF THE FLOOR

Chief Stiles commented that he will be providing more information to the Board regarding the consortium testing once the Civil Service Commission has met and more questions have been answered.

Chief Stiles announced that the Police Department will be holding a training session open to the public entitled, Citizen Response to Active Shooter Events, on February 6, 2019 at 7:00 p.m. He noted that the training will be scheduled for the Administration and Department of Public Works employees in the future.

Chief Stiles stated that special traffic enforcement details will be conducted in March and will be funded by Grants through Lehigh County and PennDOT.

Chief Stiles noted that patrol officers will be taking part in crisis intervention training for people with mental health issues, dementia and autism. He commented that Lehigh County will be providing the 8-hour training sessions.

Mr. Charles Beck of 930 E. Lexington Street was present to express concerns about pickup trucks with attached, enclosed trailers parking on Potomac Street. He also expressed concerns about piles

of woodchips on the corner of S. Fairview Road and E. Susquehanna Street. Sergeant Soberick commented that the trailer Mr. Beck is speaking of does not meet the definition of commercial, therefore it is permitted to park on the street. Chief Stiles noted that an Ordinance could be developed prohibiting motor homes and/or travel trailers from parking on the street. Mr. Nicolo noted that he will look into the Ordinances of surrounding municipalities and report back to the Board. Ms. Sopka stated that she will look into the situation regarding the woodchips.

Mr. Robert Agonis of 1189 Meadowbrook Circle W. brought forth a concern regarding a personal car rental service called Turo. He questioned if that would be considered running a business out of your home. Mr. Nicolo commented that if the situation would arise, it would be handled through the Zoning Department.

ADJOURNMENT

Commissioner Seagreaves made a motion to adjourn the meeting. Seconded by Commissioner Conn. The time was 7:30 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on January 24, 2019.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL