

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
February 28, 2019
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Martucci asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Martucci called the meeting to order at 7:00 p.m.

Commissioner Martucci announced that an Executive Session was held at the conclusion of the last meeting on February 14, 2019 regarding legal matters. He also noted that an Executive Session was held prior to this meeting regarding personnel matters and an additional one, also regarding personnel matters, will be held after the Workshop.

Commissioner Martucci turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Robert Martucci, Jr., President
Debra Brinton, Vice-President
James Seagreaves, President Pro-Tempore
Joanne Ackerman
Rodney Conn

Staff Present:

Cathy Bonaskiewich, Township Manager
Paul Ziegenfus, Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Don Sabo, Police Sergeant
Kevin Soberick, Police Sergeant
Ron Patton, Police Sergeant
Cynthia Sopka, Director of Planning & Zoning
Sandy Nicolo, Code Enforcement Officer, MS4 Coordinator
John Ashley, Esquire, rep of Davison & McCarthy, Township Solicitor
David Tetterer, rep of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied.

Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve the list of Bills Payable for the period 2/9/2019-2/22/2019, broken down as follows:

\$188,703.83 = GENERAL
\$25,591.55 = FIRE
\$0 = LIBRARY
\$30,981.57 = WATER
\$317,508.48 = SEWER
\$9,970.12 = REFUSE & RECYCLING
\$5,539.83 = HIGHWAY AID
\$0 _____ = SUBDIVISION & ESCROW
\$578,295.38 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

MINUTES

February 14, 2019

Commissioner Martucci declared the Minutes of February 14, 2019 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

Resolution to Update the Township's Fee Schedule for 2019.

Ms. Bonaskiewich noted that revisions were needed to the engineering fees so the matter will be tabled until the next meeting on March 14, 2019.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

MOTIONS

Motion to Accept the Audited Financials for the Fiscal Years-Ending 12/31/16 and 12/31/17.

Motion by Commissioner Conn, seconded by Commissioner Ackerman, to accept the Audited Financials for the Fiscal Years-Ending 12/31/16 and 12/31/17.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

Motion to approve Payment #3 to MJF Electrical Construction for Lindberg Park Phase 3 Contracted Work in the amount of \$13,500.

Ms. Bonaskiewich commented that the payment represents wiring work that was done at the pavilion/restroom building.

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to approve Payment #3 to MJF Electrical Construction for Lindberg Park Phase 3 Contracted Work in the amount of \$13,500.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES

COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

PROCLAMATION

Proclaiming April 2019 Volunteer Month.

Ms. Bonaskiewich noted that the Township will move forward with collecting volunteer recognition nominations and will hold an appreciation dinner on April 16, 2019.

Motion by Commissioner Ackerman, seconded by Commissioner Conn, to approve the Proclamation declaring April 2019 as Volunteer Month.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Commissioner Ackerman brought forth an inquiry from a resident regarding the revision of the Township's current noise Ordinance. Chief Stiles commented that they are in the process of updating the Ordinance and hopes to bring it to the Board by May. He noted that the Police Department will be recommending the removal of the decibel level readings as they are not enforceable and the revised Ordinance will also include timeframes.

Chief Stiles stated that he received a complaint from Tim Bollinger of Lehigh County regarding dumping along Riverside Drive. He commented that if citizens witness dumping, they should call the police with a license number and description of the vehicle so officers can follow-up. Chief Stiles suggested to Mr. Bollinger that the County and surrounding municipalities do a joint operation in the area such as installing surveillance cameras.

Chief Stiles announced that the Police Department received an anonymous donation of \$15,000 for the K-9 program, which will finance a new K-9 and the training.

Ms. Jamie Saye was present to express concerns about the safety of people walking or bike riding to Devonshire Park. She requested a bike path be installed as well as painted lane lines along Country Club Road and around the park. Ms. Bonaskiewich commented that the bike path on Lindberg Avenue was part of the Master Site Plan and completed with grant funds. She noted that

Ms. Saye's request would have to be reviewed, but the Township could look into signage and research available grant funding.

Mr. Andreas noted that most of the Township's roads are local roads and are not striped. He stated that installing sidewalks would be a possibility, but it would be a burden on the homeowners. Ms. Saye commented that she believes drivers would be more attentive to the area if there were painted lines and signage. Mr. Andreas responded that there is a right-of-way where people have the right to walk in the area ten feet off the cart-way, and it is dedicated for that type of use or for the installation of sidewalks. He also noted that the development was not designed for residents to walk to the park and he would not encourage foot traffic in the cart-way. An audience member suggested installing signs warning motorists that children are at play. Mr. Andreas reiterated that the Township will look into the available options in the area.

ADJOURNMENT

Commissioner Brinton made a motion to adjourn the meeting. Seconded by Commissioner Ackerman. The time was 7:29 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on February 28, 2019.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL