

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—November 20, 2018
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public Comment Period Policy—Three (3) Minutes Rule

4. Financial Report – October 2018 and Bills Payable – Periods 11/3/18–11/16/18

5. Approval of the Minutes – November 8, 2018

6. New Business

A. ORDINANCES

B. RESOLUTIONS

C. MOTIONS

1. Motion to Award the Riverside Drive Pump Station Generator Upgrade Project.

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

- * *Workshop to follow Regular Meeting*
- * *Executive Session*

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
A-B-E Laboratory							
A-B-E Laboratory	10232018	06-448.316	2018-Oct water analysis	10/23/18	280.00	.00	
Total A-B-E Laboratory:					280.00	.00	
Allentown Equipment Corp							
Allentown Equipment Corp	1414	01-437.251	#1-Inspection	11/07/18	82.00	.00	
Allentown Equipment Corp	1415	06-448.251	#33-Inspection	11/09/18	22.50	.00	
Allentown Equipment Corp	1415	08-429.251	#33-Inspection	11/09/18	22.50	.00	
Allentown Equipment Corp	1416	06-448.251	#31-Inspection	11/09/18	22.50	.00	
Allentown Equipment Corp	1416	08-429.251	#31-Inspection	11/09/18	22.50	.00	
Allentown Equipment Corp	1417	06-448.251	#32-inspection	11/09/18	22.50	.00	
Allentown Equipment Corp	1417	08-429.251	#32-inspection	11/09/18	22.50	.00	
Allentown Equipment Corp	1418	01-437.251	#11-Inspection	11/09/18	82.00	.00	
Allentown Equipment Corp	1419	06-448.251	#30-Inspection	11/09/18	22.50	.00	
Allentown Equipment Corp	1419	08-429.251	#30-Inspection	11/09/18	22.50	.00	
Allentown Equipment Corp	1420	01-437.251	Contrail trailer inspection	11/09/18	67.00	.00	
Allentown Equipment Corp	1421	01-437.251	Ringo trailer inspection	11/09/18	67.00	.00	
Allentown Equipment Corp	1422	01-437.251	#10-inspection	11/09/18	45.00	.00	
Allentown Equipment Corp	1423	01-437.251	Tilt trailer inspection	11/09/18	67.00	.00	
Total Allentown Equipment Corp:					590.00	.00	
Amici Jr, Louis							
Amici Jr, Louis	11132018	01-430.192	2018 Health Reimbursement	11/13/18	150.00	.00	
Total Amici Jr, Louis:					150.00	.00	
AT&T Mobility							
AT&T Mobility	87252716350X111	01-415.320	2018-Nov wireless charges for 5 tablet	11/04/18	104.55	104.55	11/15/18
Total AT&T Mobility:					104.55	104.55	
Barrasso Excavation Inc							
Barrasso Excavation Inc	10312018	06-448.615	Pmt#3-Paxford Rd-Water Main Replacement Project thru 10/31/18	10/31/18	120,775.70	120,775.70	11/09/18
Barrasso Excavation Inc	10312018	06-448.616	Pmt#3-Maumee Ave-Water Main Replacement Project thru 10/31/18	10/31/18	173,008.10	173,008.10	11/09/18
Barrasso Excavation Inc	10312018	06-448.617	Pmt#3-Montgomery St-Water Main Replacement Project thru 10/31/18	10/31/18	63,555.74	63,555.74	11/09/18
Total Barrasso Excavation Inc:					357,339.54	357,339.54	
Berkheimer Associates							
Berkheimer Associates	10312018	01-403.453	2018-Oct-LST Comm	10/31/18	234.25	.00	
Total Berkheimer Associates:					234.25	.00	
Bummer, Frank							
Bummer, Frank	11012018	01-406.172	47 of 60 retirement incentive program	11/01/18	450.00	450.00	11/09/18
Total Bummer, Frank:					450.00	450.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
CodeMaster							
CodeMaster	CDM-014-160	01-413.307	2018-Oct-Residential inspections	10/31/18	185.00	.00	
CodeMaster	CDM-014-160	01-413.308	2018-Oct-Plan Review	10/31/18	1,330.00	.00	
CodeMaster	CDM-014-160	01-413.308	2018-Oct-Comm Plan Review	10/31/18	8,817.80	.00	
CodeMaster	CDM-014-160	01-413.306	2018-Oct-Commercial inspections	10/31/18	65.00	.00	
Total CodeMaster:					10,397.80	.00	
CODY Computer Services Inc							
CODY Computer Services	8304	01-410.319	4hrs on-site training	10/30/18	720.00	.00	
Total CODY Computer Services Inc:					720.00	.00	
Coopersburg Materials							
Coopersburg Materials	17629	01-438.245	9.5MM/19MM/25MM	09/14/18	467.70	.00	
Coopersburg Materials	17718	01-438.245	9.5MM	10/12/18	4,236.10	.00	
Coopersburg Materials	17742	01-438.245	9.5MM	10/19/18	3,652.55	.00	
Coopersburg Materials	17777	01-438.245	9.5MM/19MM	10/31/18	4,745.43	.00	
Total Coopersburg Materials:					13,101.78	.00	
Dallas Data Systems Inc.							
Dallas Data Systems Inc.	24380	06-448.325	Postage & Mailing Services for Delinquent Utility Bills-Aug 2018	10/15/18	33.02	.00	
Dallas Data Systems Inc.	24380	08-429.325	Postage & Mailing Services for Delinquent Utility Bills-Aug 2018	10/15/18	46.22	.00	
Dallas Data Systems Inc.	24380	10-401.325	Postage & Mailing Services for Delinquent Utility Bills-Aug 2018	10/15/18	52.83	.00	
Dallas Data Systems Inc.	24380	06-448.342	Postage & Mailing Services for Delinquent Utility Bills-Aug 2018	10/15/18	18.97	.00	
Dallas Data Systems Inc.	24380	08-429.342	Postage & Mailing Services for Delinquent Utility Bills-Aug 2018	10/15/18	26.55	.00	
Dallas Data Systems Inc.	24380	10-401.342	Postage & Mailing Services for Delinquent Utility Bills-Aug 2018	10/15/18	30.35	.00	
Total Dallas Data Systems Inc.:					207.94	.00	
Davison & McCarthy							
Davison & McCarthy	22693	01-404.310	2018-Oct-General Matters	11/05/18	2,069.61	.00	
Davison & McCarthy	22694	01-404.310	2018-Oct-Bankruptcy of Residents	11/05/18	208.00	.00	
Davison & McCarthy	22695	01-404.310	2018-Oct-Septic Permits-Well Isolations-Waivers	11/05/18	177.00	.00	
Davison & McCarthy	22696	01-404.310	2018-Oct-Board of Commissioners	11/05/18	650.00	.00	
Davison & McCarthy	22697	08-429.310	2018-Oct-Sewer Overpayments to Allentown	11/05/18	1,014.00	.00	
Davison & McCarthy	22698	01-404.310	2018-Oct-Liens-2018	11/05/18	1,612.15	.00	
Davison & McCarthy	22699	01-404.310	2018-Oct-Satisfactions for 2018	11/05/18	156.00	.00	
Davison & McCarthy	22701	01-404.310	2018-Oct-Frankenfield-Challenge to removal from rank of Corporal	11/05/18	1,856.17	.00	
Davison & McCarthy	22702	08-429.310	2018-Oct-Sewer Agreement with Fountain Hill	11/05/18	325.00	.00	
Davison & McCarthy	22703	01-404.310	2018-Oct-Enforcement v Jared & Lisa Kipp	11/05/18	52.00	.00	
Davison & McCarthy	22704	01-404.310	2018-Oct-Ordinances	11/05/18	13.00	.00	
Davison & McCarthy	22705	01-404.310	2018-Oct-Vanessa Holding Company (Second Appeal)	11/05/18	195.00	.00	
Total Davison & McCarthy:					8,327.93	.00	
Dimmich Dinkelacker & Anewalt PC							
Dimmich Dinkelacker & An	31827	01-406.314	Civil Svc: General file	11/01/18	593.96	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Dimmich Dinkelacker & Anewalt PC:					593.96	.00	
Dispatch Answering Service							
Dispatch Answering Servic	204B132	06-448.320	610-782-5025-Nov 2018	10/31/18	19.95	.00	
Dispatch Answering Servic	204B132	01-430.320	610-782-5572-Nov 2018	10/31/18	15.00	.00	
Dispatch Answering Servic	204B132	01-401.320	Answr Service/Pump Strn Alrm-Nov 2018	10/31/18	236.00	.00	
Total Dispatch Answering Service:					270.95	.00	
Dudding, Leeann							
Dudding, Leeann	11052018	01-380.100	Refund-Dumpster Deposit	11/05/18	100.00	.00	
Total Dudding, Leeann:					100.00	.00	
Eastern Auto Parts Warehouse							
Eastern Auto Parts Wareho	3IV373517	01-437.251	#1-RTV gear oil tube	10/29/18	7.40	.00	
Total Eastern Auto Parts Warehouse:					7.40	.00	
Ecco Communications LLC							
Ecco Communications LLC	73545	01-411.240	#215-Lights for cap	10/31/18	444.00	.00	
Ecco Communications LLC	73575	01-410.375	#202-Spotlight	11/01/18	45.00	.00	
Ecco Communications LLC	73591	01-410.375	#264-Reprogram Radio	11/05/18	158.95	.00	
Total Ecco Communications LLC:					647.95	.00	
First Regional Compost Authority							
First Regional Compost Au	2018-383	10-427.303	Grass collection-40 yds-10/24/18 & 10/25/18	10/11/18	200.00	.00	
Total First Regional Compost Authority:					200.00	.00	
Five Star International							
Five Star International	05P172513	01-437.251	#1-insulator/bolt	11/02/18	92.85	.00	
Five Star International	05P172957	01-437.251	#1-insulator/nut/bolt/transmission fluid	11/05/18	101.34	.00	
Five Star International	05P172957	01-437.251	#14 & #4-Driver seat	11/05/18	1,039.98	.00	
Total Five Star International:					1,234.17	.00	
Fuel System Services LLC							
Fuel System Services LLC	17635	01-409.600	Fuel Management System Upgrade-Down Payment	10/31/18	9,000.00	9,000.00	11/13/18
Total Fuel System Services LLC:					9,000.00	9,000.00	
G & S Fastening Systems Inc.							
G & S Fastening Systems I	1077750-1	01-430.240	Slip hooks	11/02/18	16.74	.00	
Total G & S Fastening Systems Inc.:					16.74	.00	
Grainger							
Grainger	9956173075	01-430.240	gloves & ear protection	11/05/18	169.68	.00	
Total Grainger:					169.68	.00	
Groundhog Lawn & Landscape							
Groundhog Lawn & Landsc	08162018	01-413.317	2818 Hampton Ct- Mow & Trim	08/16/18	225.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Groundhog Lawn & Landsc	09052018	01-413.317	1410 Van Vethen-Mow & Trim	09/05/18	300.00	.00	
Groundhog Lawn & Landsc	09052018	01-413.317	639 E Federal St	09/05/18	125.00	.00	
Groundhog Lawn & Landsc	10032018	01-413.317	1704 Cardinal Dr-mow & trim	10/03/18	225.00	.00	
Groundhog Lawn & Landsc	10092018	01-413.317	1751 Elinor St-Removal of deck and pool	10/09/18	2,000.00	.00	
Groundhog Lawn & Landsc	10312018	01-413.317	1247 Trapps Lane-Mow & Trim	10/31/18	150.00	.00	
Total Groundhog Lawn & Landscape:					3,025.00	.00	
Healthworks							
Healthworks	159354	01-406.315	2-Police Officers Physical/Evaluation	11/01/18	294.00	.00	
Total Healthworks:					294.00	.00	
Home Depot Credit Services							
Home Depot Credit Service	33736	01-409.240	Bathroom & Kitchen faucets & supplies for repairs- Police bldg	11/07/18	180.99	.00	
Home Depot Credit Service	90858	01-430.240	Foam tape/coupling/torch gas cylinder/pressure gauge/torch kit	10/24/18	86.44	.00	
Home Depot Credit Service	98660	01-430.260	Rakes/shovels/snow shovels	11/01/18	296.41	.00	
Home Depot Credit Service	98660	01-451.260	Rakes/shovels/snow shovels	11/01/18	296.41	.00	
Total Home Depot Credit Services:					860.25	.00	
Humphrey's Hydraulic Service							
Humphrey's Hydraulic Serv	27730	01-437.375	#11-Leaf machine	11/08/18	700.00	.00	
Total Humphrey's Hydraulic Service:					700.00	.00	
Hunter Keystone Peterbilt LP							
Hunter Keystone Peterbilt	R20200-4880:01	03-412.374	#31-31-Inspection/PM service	10/19/18	564.61	.00	
Total Hunter Keystone Peterbilt LP:					564.61	.00	
Insituform Technologies LLC							
Insituform Technologies LL	10232018	08-429.607	2018 Sanitary Sewer System Rehabilitation Project Main CIPP lining thru 9/30/18	10/23/18	89,801.87	89,801.87	11/09/18
Total Insituform Technologies LLC:					89,801.87	89,801.87	
Interstate Battery of Allentwn							
Interstate Battery of Allent	80080605	01-437.251	Return battery	09/11/18	72.00-	.00	
Interstate Battery of Allent	80081103	01-437.251	#12-battery	10/09/18	132.45	.00	
Interstate Battery of Allent	80081103	06-448.251	#34-Battery	10/09/18	144.20	.00	
Interstate Battery of Allent	80081103	08-429.251	#34-Battery	10/09/18	144.20	.00	
Total Interstate Battery of Allentwn:					348.85	.00	
Kessler Freedman Inc.							
Kessler Freedman Inc.	10312018	01-401.312	Oct 2018-Website updates	10/31/18	140.00	.00	
Total Kessler Freedman Inc.:					140.00	.00	
Keystone Consulting Engineers							
Keystone Consulting Engin	160229	08-429.372	2018-July & Aug-I&I Removal Program	08/10/18	1,477.76	.00	
Keystone Consulting Engin	161181	01-408.318	2018-Sept-2000 Nottingham Rd Grading Plan	10/11/18	580.25	.00	
Keystone Consulting Engin	161185	01-408.318	2018-Sept-2686 S 4th Street Land Development	10/11/18	580.25	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Keystone Consulting Engin	161196	01-408.318	2018-Sept-1651 Bobalew Tr Grading Plan	10/11/18	896.75	.00	
Total Keystone Consulting Engineers:					3,535.01	.00	
King, Gail							
King, Gail	11012018	01-406.172	32 of 60 retirement incentive program	11/01/18	450.00	450.00	11/09/18
Total King, Gail:					450.00	450.00	
Knerr, David G.							
Knerr, David G.	2412	01-406.314	DPW Contract review	11/10/18	3,087.50	.00	
Total Knerr, David G.:					3,087.50	.00	
Kobalt Construction							
Kobalt Construction	103020181	01-451.601	Lindberg Ph3 Proj-Final Rehabilitation -Thru 10/30/18-Pmt #3	10/30/18	114,109.56	114,109.56	11/09/18
Kobalt Construction	103020181	01-451.601	Lindberg Ph4 Proj-Final Rehabilitation -Thru 10/30/18-Pmt #4	10/30/18	186,963.75	186,963.75	11/09/18
Total Kobalt Construction:					301,073.31	301,073.31	
Lane PHD, Thomas W.							
Lane PHD, Thomas W.	10252018	01-406.315	Psych Exam-New hire police officers	10/25/18	800.00	.00	
Total Lane PHD, Thomas W.:					800.00	.00	
Lawson Products							
Lawson Products	9306190143	01-430.240	cut off wheel/connector/hand towels/bolts/nuts/washers/bolt loosener/PTO pin/hand cleaner	10/11/18	304.05	.00	
Lawson Products	9306222416	01-430.240	Duct masks	10/24/18	72.97	.00	
Lawson Products	9306222416	01-451.240	Duct masks	10/24/18	72.96	.00	
Total Lawson Products:					449.98	.00	
Lehigh County Authority							
Lehigh County Authority	5142	08-429.310	3rd Qtr 2018-Legal Expenses for signatory overcharge case	10/15/18	3,264.89	.00	
Lehigh County Authority	5174	06-448.363	3Q18 hydrant rentals	10/30/18	934.38	.00	
Lehigh County Authority	5178	08-429.367	3Q18 Sewer	10/30/18	143,463.15	.00	
Total Lehigh County Authority:					147,662.42	.00	
Lehigh Valley Safety Supply Co							
Lehigh Valley Safety Suppl	666541	01-411.238	boots-Grow	10/31/18	124.95	.00	
Total Lehigh Valley Safety Supply Co:					124.95	.00	
Luby, Joseph							
Luby, Joseph	11012018	01-406.172	47 of 60 retirement incentive program	11/01/18	450.00	450.00	11/09/18
Total Luby, Joseph:					450.00	450.00	
LYNX Computer Technologies							
LYNX Computer Technolo	574911	01-407.319	LYNXcare Platinum-Nov 2018	11/07/18	1,678.00	.00	
LYNX Computer Technolo	574911	01-410.319	LYNXcare Platinum-Nov 2018	11/07/18	2,310.00	.00	
LYNX Computer Technolo	574911	06-448.319	LYNXcare Platinum-Nov 2018	11/07/18	361.00	.00	
LYNX Computer Technolo	574911	08-429.319	LYNXcare Platinum-Nov 2018	11/07/18	361.00	.00	
LYNX Computer Technolo	574911	10-407.319	LYNXcare Platinum-Nov 2018	11/07/18	130.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total LYNX Computer Technologies:					4,840.00	.00	
Macmillian Oil Co of Allentown							
Macmillian Oil Co of Allent	52833	01-430.240	55 gal drum of windshield washer fluid	10/26/18	43.66	.00	
Macmillian Oil Co of Allent	52833	06-448.240	55 gal drum of windshield washer fluid	10/26/18	43.67	.00	
Macmillian Oil Co of Allent	52833	08-429.240	55 gal drum of windshield washer fluid	10/26/18	43.67	.00	
Total Macmillian Oil Co of Allentown:					131.00	.00	
Martin Stone Quarries Inc.							
Martin Stone Quarries Inc.	200921	01-451.371	#57/#1/#2A Stone	10/31/18	1,873.09	.00	
Total Martin Stone Quarries Inc.:					1,873.09	.00	
Montage Enterprises							
Montage Enterprises	67473	01-451.375	Pivot pin/hex nut/	11/01/18	121.10	.00	
Total Montage Enterprises:					121.10	.00	
Morning Call, The							
Morning Call, The	001171341000	01-401.341	Ad: Request for proposals for Construction of Police & DPW Pole bldg	10/16/18	207.85	.00	
Total Morning Call, The:					207.85	.00	
Motors Plus Inc.							
Motors Plus Inc.	34790	01-410.251	#202-Front brakes/rotors/brake hoses	10/10/18	469.71	.00	
Motors Plus Inc.	34796	01-410.251	#206-oil change/top off fluids/front rotors	10/10/18	419.93	.00	
Motors Plus Inc.	34806	01-410.251	#223-Oil Change/top off fluids	10/11/18	105.45	.00	
Motors Plus Inc.	34820	01-410.251	#204-battery	10/15/18	223.43	.00	
Motors Plus Inc.	34833	01-410.251	#217-Oil change/Top off fluids/Inspection/Mount & balance tires/sensors	10/16/18	157.41	.00	
Motors Plus Inc.	34844	01-410.251	#216-Inspection/Emissions	10/18/18	152.16	.00	
Motors Plus Inc.	34860	01-410.251	#211-Front & Rear Brakes/bank 1 & oxygen sensor	10/25/18	575.68	.00	
Motors Plus Inc.	34896	01-410.251	#214-Oil change/top off fluids/ Alignment	11/01/18	229.90	.00	
Motors Plus Inc.	34913	01-410.251	#207-Replace driver's side headlamp	11/05/18	64.38	.00	
Total Motors Plus Inc.:					2,398.05	.00	
Moyer, Roger J.							
Moyer, Roger J.	11012018	01-406.172	32 of 60 retirement incentive program	11/01/18	450.00	450.00	11/09/18
Total Moyer, Roger J.:					450.00	450.00	
MP Outfitters							
MP Outfitters	29531-5	01-410.238	POC-PA Traffic Law pocket guide- Ziegler	10/30/18	10.99	.00	
MP Outfitters	29532-5	01-410.238	Sneakers-Laky	10/30/18	99.99	.00	
MP Outfitters	29785-5	01-410.238	pants-Ziegler	11/12/18	79.99	.00	
MP Outfitters	29786-5	01-410.238	Flashlight-Sabulsky	11/12/18	169.99	.00	
Total MP Outfitters:					360.96	.00	
New Enterprise Stone & Lime Co Inc							
New Enterprise Stone & Li	6953050	01-438.245	9.5MM	10/18/18	98.75	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
New Enterprise Stone & Li	6967274	01-438.245	Stone, Anti-skid- Type AS2	11/04/18	558.33	.00	
Total New Enterprise Stone & Lime Co Inc:					657.08	.00	
PA Municipal Health Ins Coop							
PA Municipal Health Ins Co	12012018	01-487.156	2018 Dec coverage	11/01/18	76,463.09	.00	
PA Municipal Health Ins Co	12012018	06-487.156	2018 Dec coverage	11/01/18	6,940.24	.00	
PA Municipal Health Ins Co	12012018	08-487.156	2018 Dec coverage	11/01/18	6,940.24	.00	
PA Municipal Health Ins Co	12012018	10-487.156	2018 Dec coverage	11/01/18	1,555.55	.00	
Total PA Municipal Health Ins Coop:					91,899.12	.00	
PA One Call System Inc.							
PA One Call System Inc.	791519	01-401.320	2018-Nov-Voice/Fax messages	10/31/18	402.96	.00	
Total PA One Call System Inc.:					402.96	.00	
Palansky, Michael							
Palansky, Michael	11082018	01-406.171	2018-Health Reimbursement	11/08/18	115.97	.00	
Total Palansky, Michael:					115.97	.00	
Patriot Workwear							
Patriot Workwear	25916	01-410.238	Shirts/pants/embroidery/pen light- Nothstein	10/18/18	295.00	.00	
Total Patriot Workwear:					295.00	.00	
PBL fire Apparatus Services LLC							
PBL fire Apparatus Service	5728	03-412.374	#31-11-Door light switch	10/17/18	356.65	.00	
Total PBL fire Apparatus Services LLC:					356.65	.00	
Plasterer Equipment Co Inc.							
Plasterer Equipment Co In	P77144	01-437.375	Hand brake cable for small roller	10/19/18	91.54	.00	
Total Plasterer Equipment Co Inc.:					91.54	.00	
Playpower LT Farmington							
Playpower LT Farmington	1400227547	01-451.373	15' benches for Dodson St park	10/31/18	2,146.82	.00	
Total Playpower LT Farmington:					2,146.82	.00	
PNC Bank							
PNC Bank	09282018	01-487.160	Police-2018 MMO	09/28/18	379,122.00	.00	
Total PNC Bank:					379,122.00	.00	
Pollard Water							
Pollard Water	0122913	06-448.375	Aquascope Repair	11/07/18	180.96	.00	
Total Pollard Water:					180.96	.00	
PPL Electric Utilities							
PPL Electric Utilities	11022018	08-429.361	47020-14000	11/02/18	30.95	.00	
PPL Electric Utilities	11022018	08-429.361	98810-20005	11/02/18	141.71	.00	
PPL Electric Utilities	11022018	35-433.362	59610-04003	11/02/18	41.23	.00	
PPL Electric Utilities	11022018	06-448.361	59410-04007	11/02/18	31.90	.00	
PPL Electric Utilities	11022018	35-433.362	58010-04003	11/02/18	39.49	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PPL Electric Utilities	11022018	35-433.362	32810-04003	11/02/18	37.93	.00	
PPL Electric Utilities	11022018	01-451.361	62400-52006	11/02/18	13.31	.00	
PPL Electric Utilities	11022018	35-433.362	97159-57000	11/02/18	42.96	.00	
PPL Electric Utilities	11022018	35-433.362	96549-22003	11/02/18	38.14	.00	
PPL Electric Utilities	11022018	08-429.361	95425-66011	11/02/18	30.61	.00	
PPL Electric Utilities	11022018	08-429.361	49200-35001	11/02/18	35.76	.00	
PPL Electric Utilities	11022018	35-434.361	79000-43000	11/02/18	524.04	.00	
PPL Electric Utilities	11022018	35-434.361	79200-43006	11/02/18	10,850.40	.00	
PPL Electric Utilities	11022018	35-433.362	95790-09009	11/02/18	28.28	.00	
PPL Electric Utilities	11022018	35-433.362	72390-08002	11/02/18	28.28	.00	
PPL Electric Utilities	11022018	08-429.361	39790-24008	11/02/18	174.61	.00	
PPL Electric Utilities	11022018	08-429.361	31590-08002	11/02/18	30.41	.00	
PPL Electric Utilities	11082018	08-429.361	56060-06003	11/08/18	29.95	.00	
PPL Electric Utilities	11082018	01-451.361	54060-05002	11/08/18	32.85	.00	
PPL Electric Utilities	11082018	06-448.361	30460-06001	11/08/18	510.07	.00	
PPL Electric Utilities	11082018	08-429.361	42850-08008	11/08/18	30.32	.00	
PPL Electric Utilities	11082018	08-429.361	32650-08001	11/08/18	32.34	.00	
PPL Electric Utilities	11082018	08-429.361	15450-07002	11/08/18	29.92	.00	
PPL Electric Utilities	11082018	08-429.361	08450-07007	11/08/18	30.25	.00	
Total PPL Electric Utilities:					12,815.71	.00	
Print-O-Stat Inc.							
Print-O-Stat Inc.	A0104643	01-414.240	Copies of Site Plans-2294 Martin Luther King Jr. Dr	10/26/18	38.64	.00	
Total Print-O-Stat Inc.:					38.64	.00	
ReadyRefresh by Nestle							
ReadyRefresh by Nestle	08K0436481527	01-409.366	2018-Oct-Acct#0436481527-Admin	11/06/18	55.27	.00	
ReadyRefresh by Nestle	08K0436481543	01-409.366	2018-Oct-Acct#0436481543-Police	11/06/18	69.90	.00	
ReadyRefresh by Nestle	08K0436481576	01-409.366	2018-Oct-Acct#0436481576-DPW	11/06/18	37.51	.00	
ReadyRefresh by Nestle	08K0441704392	01-409.366	2018-Oct-Acct#0441704392-Franko	11/06/18	12.67	.00	
Total ReadyRefresh by Nestle:					175.35	.00	
Sander Power Equipment Company							
Sander Power Equipment	00584657	06-448.375	suction hoses/strainer/couplings	10/18/18	331.95	.00	
Total Sander Power Equipment Company:					331.95	.00	
Service Tire Truck Centers							
Service Tire Truck Centers	119590-01	01-451.375	Tire for park trailer	10/31/18	23.95	.00	
Total Service Tire Truck Centers:					23.95	.00	
Shammy Shine Car Washes							
Shammy Shine Car Washes	103118	01-410.315	Police Car Washes-10/1-10/31/18	10/31/18	160.00	.00	
Total Shammy Shine Car Washes:					160.00	.00	
Soriano, Orazio							
Soriano, Orazio	11012018	01-406.172	20 of 36 Retirement Incentive Program	11/01/18	760.00	760.00	11/09/18
Total Soriano, Orazio:					760.00	760.00	
Stotz/Fatzinger Office Supply							
Stotz/Fatzinger Office Sup	221460	01-402.240	Adding machine tape/note pads/pen				

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Stotz/Fatzinger Office Sup	221652	01-409.240	refills toilet paper	11/06/18 11/08/18	51.21 150.04	.00 .00	
Total Stotz/Fatzinger Office Supply:					201.25	.00	
Stout Jr, Dale							
Stout Jr, Dale	11142018	01-430.192	2018 Clothing allowance	11/14/18	249.54	.00	
Total Stout Jr, Dale:					249.54	.00	
Stratix Systems Inc							
Stratix Systems Inc	361491	01-401.375	Maint fee Admin-11/12/2018-2/11/2019	11/06/18	783.62	.00	
Stratix Systems Inc	361564	01-401.375	Maint fee-police 2nd flr copier-11/12/18-2/11/2019	11/06/18	185.30	.00	
Stratix Systems Inc	361565	01-401.375	Maint fee-police 1st flr copier-11/12/18-2/11/2019	11/06/18	371.05	.00	
Total Stratix Systems Inc:					1,339.97	.00	
Suburban Propane-2022							
Suburban Propane-2022	72443	01-401.231	diesel	11/01/18	29.83	.00	
Suburban Propane-2022	72443	01-410.231	diesel	11/01/18	867.23	.00	
Suburban Propane-2022	72443	01-430.231	diesel	11/01/18	897.05	.00	
Suburban Propane-2022	72443	06-448.231	diesel	11/01/18	158.30	.00	
Suburban Propane-2022	72443	08-429.231	diesel	11/01/18	158.30	.00	
Suburban Propane-2022	72443	03-413.231	diesel	11/01/18	183.54	.00	
Suburban Propane-2022	805291	01-401.231	unleaded	11/02/18	26.86	.00	
Suburban Propane-2022	805291	01-410.231	unleaded	11/02/18	780.89	.00	
Suburban Propane-2022	805291	01-430.231	unleaded	11/02/18	807.75	.00	
Suburban Propane-2022	805291	06-448.231	unleaded	11/02/18	142.54	.00	
Suburban Propane-2022	805291	08-429.231	unleaded	11/02/18	142.54	.00	
Suburban Propane-2022	805291	03-413.231	unleaded	11/02/18	165.27	.00	
Total Suburban Propane-2022:					4,360.10	.00	
Takacs Jr., Dennis V.							
Takacs Jr., Dennis V.	11012018	01-415.139	EMC Deputy - Nov 2018	11/01/18	83.33	83.33	11/09/18
Total Takacs Jr., Dennis V.:					83.33	83.33	
Tapler, Jeffrey							
Tapler, Jeffrey	11012018	01-415.139	EMC stipend-Nov 2018	11/01/18	250.00	250.00	11/09/18
Total Tapler, Jeffrey:					250.00	250.00	
Totally Absorbent							
Totally Absorbent	3635	03-412.240	30lbs of sorbital GM oil dry	10/30/18	139.50	.00	
Totally Absorbent:					139.50	.00	
Transaxle							
Transaxle	PSINV513930	01-437.251	#1-seal kit/shift collar/shim	10/26/18	729.67	.00	
Total Transaxle:					729.67	.00	
Urban Research & Development							
Urban Research & Develop	2305-14-I23-3376	01-451.312	LindPk MSP Ph3 & Ph4-Oct 2018-Construction drawings/specifications/bid				

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
			docs/construction observation/grant admin	11/09/18	5,445.00	.00	
Urban Research & Develop	2305-17-122-3359	01-451.312	LindPk MSP Ph3 & Ph4-Sept 2018-Construction drawings/specifications/bid docs/construction observation/grant admin	10/23/18	8,900.00	.00	
Total Urban Research & Development:					14,345.00	.00	
Veritext Mid-Atlantic							
Veritext Mid-Atlantic	PA3520607	01-414.316	ZHB-08/07/2018-Transcripts-2294 Martin Luther King Jr. Dr	10/24/18	378.50	.00	
Total Veritext Mid-Atlantic:					378.50	.00	
Verizon							
Verizon	10262018	03-411.320	2018-Oct-ESFC/Tablet	10/26/18	419.70	.00	
Verizon	10262018	01-401.320	2018-Oct-Mgr/Tablet	10/26/18	10.02	.00	
Verizon	10262018	01-410.320	2018-Oct-Police tablet/air card charges	10/26/18	331.83	.00	
Verizon	10262018	01-411.320	2018-Oct-Fire Inspectors/Tablet	10/26/18	34.31	.00	
Verizon	10262018	03-412.320	2018-Oct-WSFC/Tablet	10/26/18	171.53	.00	
Verizon	10262018	01-401.320	2018-Oct-Mgr	10/26/18	109.98	.00	
Verizon	10262018	01-402.320	2018-Oct-Finance Director	10/26/18	54.99	.00	
Verizon	10262018	01-410.320	2018-Oct-Police	10/26/18	482.02	.00	
Verizon	10262018	01-413.320	2018-Oct-Code Enf Ofcr	10/26/18	54.99	.00	
Verizon	10262018	01-414.320	2018-Oct-P/Z Officer	10/26/18	54.99	.00	
Verizon	10262018	01-415.320	2018-Oct-Tapler	10/26/18	78.03	.00	
Verizon	10262018	01-430.320	2018-Oct-DPW	10/26/18	140.64	.00	
Verizon	10262018	01-452.320	2018-Oct-Rec Dir	10/26/18	54.99	.00	
Verizon	10262018	06-448.320	2018-Oct-Water Dept	10/26/18	66.10	.00	
Verizon	11022018	01-410.320	610-433-0563-monitor traffic signals CCB-11/2018	11/02/18	41.49	.00	
Verizon	11052018	06-448.320	610-435-4231-Flxr Ave wtr pump stn-11/2018	11/05/18	42.25	.00	
Total Verizon:					2,147.86	.00	
Whitehall Turf Equipment							
Whitehall Turf Equipment	374568	01-451.260	Chain saw bushing & chain	10/12/18	55.14	.00	
Whitehall Turf Equipment	386280	01-451.260	Air filter	06/28/18	60.75	.00	
Whitehall Turf Equipment	386529	01-451.260	Spindle/seal/nut scag/roller bearing	07/02/18	116.70	.00	
Whitehall Turf Equipment	390737	01-451.240	trimmer line	08/28/18	54.95	.00	
Whitehall Turf Equipment	391964	01-451.260	Toro blades	09/14/18	66.36	.00	
Whitehall Turf Equipment	394597	03-412.374	Chainsaw repairs	10/24/18	87.61	.00	
Whitehall Turf Equipment	395083	01-451.375	Parts for chainsaws	11/02/18	40.40	.00	
Total Whitehall Turf Equipment:					481.91	.00	
Wilson, Shemaine							
Wilson, Shemaine	11052018	01-401.421	mileage/dinner/tolls-NIGP/PAPPA Conference	11/05/18	54.48	.00	
Total Wilson, Shemaine:					54.48	.00	
Zamora, Samantha							
Zamora, Samantha	11012018	01-380.100	Refund-Dumpster Deposit	11/01/18	100.00	.00	
Total Zamora, Samantha:					100.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Grand Totals:					1,482,329.25	760,212.60	

Report Criteria:

- Detail report.
 - Invoice detail records above \$0 included.
 - Paid and unpaid invoices included.
-

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Total General Fund:					851,076.10	313,071.19	
Fire Fund							
Total Fire Fund:					2,088.41	.00	
Water Fund							
Total Water Fund:					367,669.04	357,339.54	
Sewer Fund							
Total Sewer Fund:					247,896.22	89,801.87	
Refuse & Recycling Fund							
Total Refuse & Recycling Fund:					1,968.73	.00	
Highway Aid Fund							
Total Highway Aid Fund:					11,630.75	.00	
Grand Totals:					1,482,329.25	760,212.60	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
November 8, 2018
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Martucci asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Martucci called the meeting to order at 7:00 p.m.

Commissioner Martucci turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Robert Martucci, Jr., President
Debra Brinton, Vice-President
James Seagreaves, President Pro-Tempore
Joanne Ackerman
Rodney Conn

Staff Present:

Cathy Bonaskiewich, Township Manager
Paul Ziegenfus, Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Don Sabo, Police Sergeant
Cynthia Sopka, Director of Planning & Zoning
Sandy Nicolo, Code Enforcement Officer, MS4 Coordinator
John Ashley, Esquire, rep of Davison & McCarthy, Township Solicitor
David Tettermer, rep of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes.

All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied.

Ms. Bonaskiewich reminded everyone of the three-minutes rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Brinton, seconded by Commissioner Ackerman, to approve the list of Bills Payable for the period 10/20/2018-11/2/2018, broken down as follows:

\$184,270.06 = GENERAL
\$16,765.87 = FIRE
\$0 = LIBRARY
\$175,449.82 = WATER
\$71,290.95 = SEWER
\$93,135.52 = REFUSE & RECYCLING
\$189.00 = HIGHWAY AID
\$0.00 = SUBDIVISION & ESCROW
\$541,101.22 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

MINUTES

October 25, 2018

Commissioner Martucci declared the Minutes of October 25, 2018 accepted as presented.

NEW BUSINESS

ORDINANCES

Ordinance Amending the Moving Permit Ordinance and Adopting Regulations for a Rental Inspection Program in Salisbury Township.

Ms. Bonaskiewich noted that there were concerns raised at the last meeting about the use of the term, “Property Manager”; therefore, the only change to the document is the revision from that term to “Individual/Agent to Manage Property.”

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to adopt Ordinance No. 11-2018-619, amending the Moving Permit Ordinance and Adopting Regulations for a Rental Inspection Program in Salisbury Township.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

RESOLUTIONS

Resolution to accept the Lehigh Valley 2018 Hazard Mitigation Plan.

Ms. Bonaskiewich stated that this is an effort undertaken by the Lehigh Valley Planning Commission, but it incorporates all municipalities in Lehigh and Northampton Counties.

Chief Stiles recognized Ms. Sopka and Sgt. Sabo for their contributions to the Plan.

Motion by Commissioner Conn, seconded by Commissioner Brinton, to approve Resolution No. 11-2018-1615, accepting the Lehigh Valley 2018 Hazard Mitigation Plan.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

Chief Stiles introduced the Police Departments’ two new Officers, Mr. Thomas Sabulsky and Mr. Diano Reavis.

MOTIONS

Motion to Approve Payment #1 to Insituform Technologies, LLC for the 2018 Sanitary Sewer System Rehabilitation Mainline Cured-In-Place Pipe Lining (CIPPL) Project in the amount of \$89,801.87.

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to approve Payment #1 to Insituform Technologies, LCC for the 2018 Sanitary Sewer Rehabilitation Mainline Cured-In-Place Pipe Lining (CIPPL) Project in the amount of \$89,801.87.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

Motion to Approve Payment #3 (final) to Barrasso Excavation, Inc. for the Water Main Replacement Project in the amount of \$357,339.54.

Ms. Bonaskiewich reminded the Board that the work took place in the area of Paxford Road, Maumee Avenue and East Montgomery Street.

Motion by Commissioner Ackerman, seconded by Commissioner Conn, to approve Payment #3 (final) to Barrasso Excavation, Inc. for the Water Main Replacement Project in the amount of \$357,339.54.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

Motion to Approve Payment #3 to Kobalt Construction for Lindberg Park Phase 3 Contracted Work in the amount of \$114,109.56.

Ms. Bonaskiewich noted that the contractor is just beginning the Phase 3 work, and it encompasses the area of the playground, pavilion and restroom.

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to approve Payment #3 to Kobalt Construction for Lindberg Park Phase 3 Contracted Work in the amount of \$114,109.56.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

Motion to Approve Payment #4 to Kobalt Construction for Lindberg Park Phase 4 Contracted Work in the amount of \$186,963.75.

Ms. Bonaskiewich stated that the payment reflects work done in the quiet garden area, the front parking lot and the additional guardrail in the rear parking lot.

Motion by Commissioner Ackerman, seconded by Commissioner Conn, to approve Payment #4 to Kobalt Construction for Lindberg Park Phase 4 Contracted Work in the amount of \$186,963.75.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

Motion to Approve Change Order #2 for Lindberg Park Phase 3 Contracted Work.

Ms. Bonaskiewich stated that the Change Order is related to the electrical connection at the pavilion and restroom. She reminded the Board that the Township had added the electrical trenching work to Kobalt's contract, but once PPL finalized their review of the project, they wanted more extensive trenching. Ms. Bonaskiewich noted that the work adds \$7,500 to the contract.

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to approve Change Order #2 for Lindberg Park Phase 3 Contracted Work in the amount of \$7,500.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

Motion to Advertise the Public Inspection Period for the Proposed 2019 Budget.

Mr. Ziegenfus stated that the Budget will be advertised for a period of twenty days in the Salisbury Press, the Township website and at the Municipal Building. He commented that the Budget is unchanged from the original copy. Mr. Ziegenfus noted that the Board can continue to discuss the Budget and it can be changed up until the final vote, which is slated for the meeting on December 13, 2018. He noted that there is another chance for approval at the meeting on December 27, 2018, if needed.

Motion by Commissioner Ackerman, seconded by Commissioner Conn, to advertise the Public Inspection Period of the Proposed 2019 Budget.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Commissioner Conn noted that he received a message from Ms. Adele Clemmer that the landscapers for Lehigh Valley Health Network were weed-whacking the berm vegetation instead of surgically removing the weeds like they previously stated. She contacted the Hospital directly to remedy the situation.

Commissioner Brinton thanked Mr. Andreas for the daily leaf collection updates on the Township's website.

Commissioner Brinton commented that the operators of the Drop-off Centers are requesting a shelter at both locations. Ms. Bonaskiewich stated that the Drop-off Centers are open rain or shine and she has been following up on their request with discussions regarding suitable structures, locations and who will construct it.

Commissioner Seagreaves questioned if welcome packets are given out with moving permits. Ms. Bonaskiewich replied that new residents receive packets with information about trash and recycling collection.

Mr. Robert Agonis of 1189 Meadowbrook Circle West provided information about the seminar on the Spotted Lantern Fly that was held at the Salisbury High School.

Ms. Bonaskiewich reminded the Board that the next Regular Meeting will be held on Tuesday, November 20, 2018.

ADJOURNMENT

Commissioner Ackerman made a motion to adjourn the meeting. Seconded by Commissioner Brinton. The time was 7:30 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on November 8, 2018.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
November 20, 2018
7:30 p.m.
(approximate time)

Topics of discussion:

- Discussion regarding consortium testing for Civil Service
- Discussion regarding Fountain Hill's request to revise existing sewer agreement from June 27, 1985
- Continued discussion on 2019 Budget