

**SALISBURY TOWNSHIP**  
**Lehigh County, Pennsylvania**  
**Board of Commissioners Meeting**  
**(Revised) Regular Meeting Agenda—September 13, 2018**  
**7:00 PM**

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Notifications:**

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public Comment Period Policy—Three (3) Minutes Rule

**4. Bills Payable – Period 8/18/18 – 9/7/18**

**5. Approval of the Minutes –August 23, 2018**

**6. New Business**

**A. ORDINANCES - none**

**B. RESOLUTIONS - none**

**C. MOTIONS**

1. Motion to Approve Payment #2 to Barrasso Excavation, Inc. for the Water Main Replacement Project in the amount of \$234,155.99
2. Motion to Approve Payment #2 to Kobalt Construction for Lindberg Park Phase 4 Contracted Work in the amount of \$49,828.50
3. Motion to Approve Payment #1 to Kobalt Construction for Lindberg Park Phase 3 Contracted Work in the amount of \$22,798.80

**7. Courtesy of the Floor:** (opportunity for public comment on non-agenda items)

**8. Adjournment**

- \* *Workshop to follow Regular Meeting*
- \* *Executive Session*

## Report Criteria:

Detail report.  
Invoice detail records above \$0 included.  
Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>American United Life Insurance Co</b>							
American United Life Insur	08172018	01-487.158	2018-Sept-life/disability ins coverage	08/17/18	1,676.84	.00	
American United Life Insur	08172018	06-487.158	2018-Sept-life/disability ins coverage	08/17/18	219.41	.00	
American United Life Insur	08172018	08-487.158	2018-Sept-life/disability ins coverage	08/17/18	219.41	.00	
American United Life Insur	08172018	10-487.158	2018-Sept-life/disability ins coverage	08/17/18	51.00	.00	
Total American United Life Insurance Co:					2,166.66	.00	
<b>AT&amp;T Mobility</b>							
AT&T Mobility	08042018	01-415.320	2018-Aug wireless charges for 5 tablet	08/04/18	104.55	104.55	08/20/18
Total AT&T Mobility:					104.55	104.55	
<b>Belgray Oil</b>							
Belgray Oil	2772	01-430.240	Grease	08/27/18	184.66	.00	
Belgray Oil	2772	06-448.240	Grease	08/27/18	184.67	.00	
Belgray Oil	2772	08-429.240	Grease	08/27/18	184.67	.00	
Total Belgray Oil:					554.00	.00	
<b>Berkheimer Associates</b>							
Berkheimer Associates	08312018	01-403.453	2018-Aug-LST Comm	08/31/18	2,486.15	.00	
Total Berkheimer Associates:					2,486.15	.00	
<b>Bethlehem, City of</b>							
Bethlehem, City of	08172018	08-429.368	2Q2018 Sewer	08/17/18	53,831.84	.00	
Bethlehem, City of	08312018	06-448.368	Fountain-5/14/18-8/20/2018	08/31/18	25.14	.00	
Bethlehem, City of	3330000083-2	08-429.535	2018 annual capital charge-50%-2nd pmt	08/29/18	10,927.50	.00	
Total Bethlehem, City of:					64,784.48	.00	
<b>Bonaskiewich, David</b>							
Bonaskiewich, David	08312018	01-406.171	2018 Health Reimbursement	08/31/18	150.00	.00	
Total Bonaskiewich, David:					150.00	.00	
<b>Bummer, Frank</b>							
Bummer, Frank	09012018	01-406.172	45 of 60 retirement incentive program	09/01/18	450.00	.00	
Total Bummer, Frank:					450.00	.00	
<b>Carvalho, Maria</b>							
Carvalho, Maria	08232018	01-430.192	2018 Boot/Clothing Allowance	08/23/18	250.00	.00	
Total Carvalho, Maria:					250.00	.00	
<b>Casey, Christopher</b>							
Casey, Christopher	08212018	01-410.421	reimb-Lodging for Crime Prevention Symposium Sept.16th-19th	08/21/18	294.30	.00	
Casey, Christopher	08292018	01-410.238	Reimb-Pants/button down shirts/jacket	08/29/18	400.01	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Casey, Christopher:					694.31	.00	
<b>CODY Computer Services Inc</b>							
CODY Computer Services	8214	01-410.261	Police-annual support (9/1/18-11/30/18)-3 desktop licenses	08/16/18	1,304.69	.00	
CODY Computer Services	8228	01-410.261	Police-annual support (12/1/18-11/30/19)-3 desktop licenses	09/01/18	645.87	.00	
CODY Computer Services	8228	01-410.319	2018-Police-annual renewal (12/1/18-11/30/19)-mapping interface	09/01/18	1,200.00	.00	
Total CODY Computer Services Inc:					3,150.56	.00	
<b>Commonwealth of Pennsylvania</b>							
Commonwealth of Pennsylv	1059049	06-448.315	2018-Opr Cert Wtr-Inv 978832/PWSID:3390062	08/24/18	65.00	65.00	08/24/18
Commonwealth of Pennsylv	1062829	08-429.315	2018-Opr Cert Swr- FACID:274582/NPDES:48766	08/24/18	65.00	65.00	08/24/18
Total Commonwealth of Pennsylvania:					130.00	130.00	
<b>Coopersburg Materials</b>							
Coopersburg Materials	17232	01-438.245	19MM/9.5MM	06/08/18	2,305.33	.00	
Total Coopersburg Materials:					2,305.33	.00	
<b>Daigle Law Group LLC</b>							
Daigle Law Group LLC	3282	01-410.421	Use of Force Summit	08/31/18	2,780.00	.00	
Total Daigle Law Group LLC:					2,780.00	.00	
<b>Dave's Vacuum Cleaners</b>							
Dave's Vacuum Cleaners	12049	01-409.240	Vacuum bags & belt	08/17/18	23.95	.00	
Total Dave's Vacuum Cleaners:					23.95	.00	
<b>Davison &amp; McCarthy</b>							
Davison & McCarthy	22329	01-408.318	2018-July-Roche Painting Land Development	08/07/18	39.00	.00	
Davison & McCarthy	22336	01-404.318	2018-July-Samuel M Gentile Minor Subdivision	08/07/18	546.00	.00	
Total Davison & McCarthy:					585.00	.00	
<b>Dimmich Dinkelacker &amp; Anewalt PC</b>							
Dimmich Dinkelacker & An	31551	01-404.314	Civil Service-General File	08/15/18	224.00	.00	
Total Dimmich Dinkelacker & Anewalt PC:					224.00	.00	
<b>Dispatch Answering Service</b>							
Dispatch Answering Servic	000204B130	06-448.320	610-782-5025-Sep 2018	08/31/18	19.95	.00	
Dispatch Answering Servic	000204B130	01-430.320	610-782-5572-Sep 2018	08/31/18	15.00	.00	
Dispatch Answering Servic	000204B130	01-401.320	Answr Service/Pump Stn Alrm-Sep 2018	08/31/18	260.75	.00	
Total Dispatch Answering Service:					295.70	.00	
<b>Eastern Auto Parts Warehouse</b>							
Eastern Auto Parts Wareho	3IV347559	01-437.251	#11-Oil Filter	08/23/18	50.27	.00	
Eastern Auto Parts Wareho	3IV350840	01-437.375	Copper Core Plug-Tractor	08/31/18	4.77	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Eastern Auto Parts Warehouse:					55.04	.00	
<b>Ecco Communications LLC</b>							
Ecco Communications LLC	73140	01-410.375	#204-Reprogram Radio	08/22/18	60.00	.00	
Total Ecco Communications LLC:					60.00	.00	
<b>Emmaus, Borough of</b>							
Emmaus, Borough of	3245	08-429.532	2Q2018 sewer	08/20/18	3,072.25	.00	
Total Emmaus, Borough of:					3,072.25	.00	
<b>Fire Line Equip</b>							
Fire Line Equip	28099	03-412.374	#31-31-Repair leak	08/17/18	3,185.49	.00	
Total Fire Line Equip:					3,185.49	.00	
<b>Five Star International</b>							
Five Star International	05P167799	01-437.251	#11-Oil pan Kit	08/28/18	791.21	.00	
Total Five Star International:					791.21	.00	
<b>Grainger</b>							
Grainger	9878318097	01-451.240	Cleanser for poison oak & ivy	08/16/18	95.70	.00	
Total Grainger:					95.70	.00	
<b>Granturk Equipment Company Inc</b>							
Granturk Equipment Comp	1128594-01	01-437.375	wheel cylinder for street sweeper	08/20/18	270.14	.00	
Total Granturk Equipment Company Inc:					270.14	.00	
<b>GreatAmerica Financial Svcs</b>							
GreatAmerica Financial Sv	23215873	01-407.261	Datto Siris 3-PD document storage- Sept 2018	08/21/18	279.20	.00	
GreatAmerica Financial Sv	23215873	06-448.261	Datto Siris 3-PD document storage- Sept 2018	08/21/18	139.60	.00	
GreatAmerica Financial Sv	23215873	08-429.261	Datto Siris 3-PD document storage- Sept 2018	08/21/18	139.60	.00	
GreatAmerica Financial Sv	23215873	10-407.261	Datto Siris 3-PD document storage- Sept 2018	08/21/18	139.60	.00	
Total GreatAmerica Financial Svcs:					698.00	.00	
<b>Groundhog Lawn &amp; Landscape</b>							
Groundhog Lawn & Landsc	08232018	01-413.317	2360 Lehigh Parkway N-Cut tress blocking driveway	08/23/18	100.00	.00	
Groundhog Lawn & Landsc	08232018	01-413.317	3048 Cedar Lane-Removed brush from front of house	08/23/18	125.00	.00	
Groundhog Lawn & Landsc	08232018	01-413.317	24th & Lehigh Parkway-Mow & Trim	08/23/18	400.00	.00	
Total Groundhog Lawn & Landscape:					625.00	.00	
<b>HACC</b>							
HACC	201990	01-410.421	Police training-Crash/Arson/Elect Evidence-Casey	07/24/18	110.00	.00	
HACC	S1236835	01-410.421	Casey-Shoe, Foot, Tire Marks	02/15/18	150.00	.00	
HACC	S1300666	01-406.315	Police-Promotional written & oral test- 6/5/18	06/20/18	1,750.00	.00	
HACC	S1321833	01-410.421	Police training-Fire Arms & Trace Evidence Casey	07/24/18	100.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
HACC	S1321834	01-410.421	Police training-Mock Crime Scene-Casey	07/24/18	160.00	.00	
HACC	S1341221	01-406.315	Police-Promotional written & Oral testing 8/20/18	08/20/18	2,500.00	.00	
Total HACC:					4,770.00	.00	
<b>Hale Trailer Brake &amp; Wheel Inc</b>							
Hale Trailer Brake & Wheel	841242	01-437.251	#5-Circuit breaker	08/27/18	46.55	.00	
Total Hale Trailer Brake & Wheel Inc:					46.55	.00	
<b>Ideal Glass</b>							
Ideal Glass	32990	01-437.375	Windshield for Loader	08/02/18	477.50	.00	
Total Ideal Glass:					477.50	.00	
<b>In Line Services Inc</b>							
In Line Services Inc	08222018	06-448.611	Final Pmt #7--2017 Wtr Mtr Replacement Proj thru 7/31/18	08/22/18	20,988.80	20,988.80	08/24/18
Total In Line Services Inc:					20,988.80	20,988.80	
<b>Kessler Freedman Inc.</b>							
Kessler Freedman Inc.	08302018	01-401.312	Aug 2018-Website updates	08/30/18	140.00	.00	
Total Kessler Freedman Inc.:					140.00	.00	
<b>Keystone Consulting Engineers</b>							
Keystone Consulting Engin	160209	06-448.611	2018-July & Aug-Upgrade Existing Water Meters	08/10/18	237.75	.00	
Keystone Consulting Engin	160210	01-408.318	2018-July-2000 Nottingham Rd Grading Plan	08/10/18	422.00	.00	
Keystone Consulting Engin	160211	06-448.615	2018-July-Paxford Rd Water Main Replacement Project	08/10/18	1,428.75	.00	
Keystone Consulting Engin	160212	06-448.616	2018-July-Maumee Ave Water Main Replacement project	08/10/18	8,187.78	.00	
Keystone Consulting Engin	160213	08-429.604	2018-July-Riverside Dr & Pump Station Generator Replacement	08/10/18	1,875.39	.00	
Keystone Consulting Engin	160214	06-448.600	2018-July-Montgomery St Water Main Replacement-Patomic to Tweed St	08/10/18	4,539.26	.00	
Keystone Consulting Engin	160215	01-408.318	2018-July-2686 S 4th St Land Development	08/10/18	224.38	.00	
Keystone Consulting Engin	160216	08-429.313	2018-July-General Engineering-Sewer Matters	08/10/18	862.65	.00	
Keystone Consulting Engin	160217	06-448.313	2018-July-General Engineering-Water Matters	08/10/18	550.88	.00	
Keystone Consulting Engin	160218	08-429.607	2018-July-Sanitary Sewer CIPP Lining Project 2018	08/10/18	1,841.39	.00	
Total Keystone Consulting Engineers:					20,170.23	.00	
<b>King, Gail</b>							
King, Gail	09012018	01-406.172	30 of 60 retirement incentive program	09/01/18	450.00	.00	
Total King, Gail:					450.00	.00	
<b>Lawson Products</b>							
Lawson Products	9306072365	01-430.240	Nut/hand cleaner/lubricant/drill bits/cotter pin	08/24/18	111.55	.00	
Total Lawson Products:					111.55	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>Lehigh County Authority</b>							
Lehigh County Authority	5053	06-448.367	2018-2nd quarter reconciliation-water	08/22/18	88,331.49	.00	
Lehigh County Authority	5054	06-448.367	2018-July water	08/22/18	87,431.16	.00	
Total Lehigh County Authority:					175,762.65	.00	
<b>LORCO Petroleum Co</b>							
LORCO Petroleum Co	138606M	01-430.315	Oil filter removal	08/08/18	114.00	.00	
Total LORCO Petroleum Co:					114.00	.00	
<b>Losagio, Bryan</b>							
Losagio, Bryan	08292018	01-406.171	2018 Health Reimb	08/29/18	130.65	.00	
Total Losagio, Bryan:					130.65	.00	
<b>Lowe and Moyer Garage Inc.</b>							
Lowe and Moyer Garage In	1238105	01-437.375	#4-A/C	08/14/18	464.85	.00	
Total Lowe and Moyer Garage Inc.:					464.85	.00	
<b>Luby, Joseph</b>							
Luby, Joseph	09012018	01-406.172	45 of 60 retirement incentive program	09/01/18	450.00	.00	
Total Luby, Joseph:					450.00	.00	
<b>LYNX Computer Technologies</b>							
LYNX Computer Technolo	569212	01-407.319	Server Replacement	07/31/18	693.20	.00	
LYNX Computer Technolo	569212	06-448.319	Server Replacement	07/31/18	346.60	.00	
LYNX Computer Technolo	569212	08-429.319	Server Replacement	07/31/18	346.60	.00	
LYNX Computer Technolo	569212	10-407.319	Server Replacement	07/31/18	346.60	.00	
LYNX Computer Technolo	570215	01-407.319	Remote Network Service-8/7/18	08/10/18	40.00	.00	
LYNX Computer Technolo	570215	06-448.319	Remote Network Service-8/7/18	08/10/18	20.00	.00	
LYNX Computer Technolo	570215	08-429.319	Remote Network Service-8/7/18	08/10/18	20.00	.00	
LYNX Computer Technolo	570215	10-407.319	Remote Network Service-8/7/18	08/10/18	20.00	.00	
LYNX Computer Technolo	570364	01-407.319	Office 365 subscription	08/21/18	7.98	.00	
LYNX Computer Technolo	570364	06-448.319	Office 365 subscription	08/21/18	4.00	.00	
LYNX Computer Technolo	570364	08-429.319	Office 365 subscription	08/21/18	4.00	.00	
LYNX Computer Technolo	570364	10-407.319	Office 365 subscription	08/21/18	4.00	.00	
Total LYNX Computer Technologies:					1,852.98	.00	
<b>Madle's Hardware</b>							
Madle's Hardware	188660	01-410.241	Keys for park	08/15/18	14.95	.00	
Madle's Hardware	188842	01-430.240	Propane Tank Refill	08/24/18	32.00	.00	
Total Madle's Hardware:					46.95	.00	
<b>Miller Municipal Supply LLC</b>							
Miller Municipal Supply LL	0000131779	01-430.240	Road Work stands	08/28/18	181.16	.00	
Miller Municipal Supply LL	0000131779	06-448.240	Road Work stands	08/28/18	181.17	.00	
Miller Municipal Supply LL	0000131779	08-429.240	Road Work stands	08/28/18	181.17	.00	
Miller Municipal Supply LL	0000131780	01-433.246	Signs-"Authorized Vehicles Only"/custom	08/28/18	134.20	.00	
Total Miller Municipal Supply LLC:					677.70	.00	
<b>Montage Enterprises</b>							
Montage Enterprises	65717	01-437.375	Switch/ring/pin for Ford tractor	08/23/18	124.27	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Montage Enterprises:					124.27	.00	
<b>Moyer, Roger J.</b>							
Moyer, Roger J.	09012018	01-406.172	30 of 60 retirement incentive program	09/01/18	450.00	.00	
Total Moyer, Roger J.:					450.00	.00	
<b>MP Outfitters</b>							
MP Outfitters	28244-5	01-410.238	Waterproof gloves-Hartallet/shoe shine kit/keychain/boots-Sabo	08/17/18	81.95	.00	
MP Outfitters	28416-5	01-410.238	Cuff Strap-Nothstein	08/27/18	25.98	.00	
MP Outfitters	28417-5	01-410.238	Pants/Belts-Soberick	08/27/18	97.98	.00	
MP Outfitters	28492-5	01-410.238	pants-Nothstein	08/31/18	49.99	.00	
Total MP Outfitters:					255.90	.00	
<b>Mr. John Inc.</b>							
Mr. John Inc.	0005440476	01-451.315	Lindberg Park-7/18/18-8/14/2018	08/15/18	132.50	.00	
Mr. John Inc.	0005440477	01-451.315	1 unit:Franko farm-7/18/18-8/14/18	08/15/18	125.00	.00	
Total Mr. John Inc.:					257.50	.00	
<b>Municipal Sales Inc</b>							
Municipal Sales Inc	ARL18686	08-429.317	2018-sanitary sewer root treatment	08/06/18	12,233.55	.00	
Total Municipal Sales Inc:					12,233.55	.00	
<b>Nothstein, Richard B.</b>							
Nothstein, Richard B.	08012018	01-410.421	Reimb-transportation/Meals-NASRO conference	08/01/18	468.66	.00	
Total Nothstein, Richard B.:					468.66	.00	
<b>ODB Company</b>							
ODB Company	6276738	01-437.375	clamp plates/deflector/tow bar/washers/short shoe/rubber runner	07/30/18	652.17	.00	
ODB Company	6276924	01-437.375	deflector back plates	07/30/18	90.16	.00	
Total ODB Company:					742.33	.00	
<b>PA Crime Prevention Officers' Assoc</b>							
PA Crime Prevention Offic	08212018	01-410.420	PA Crime Prevention Active Membership-Stiles	08/21/18	25.00	.00	
Total PA Crime Prevention Officers' Assoc:					25.00	.00	
<b>Patriot Workwear</b>							
Patriot Workwear	25556	01-410.238	Embroidered shirt w/ velcro, hashmarks & patches-Losagio	08/24/18	140.00	.00	
Total Patriot Workwear:					140.00	.00	
<b>Patten, Ronald C.</b>							
Patten, Ronald C.	08212018	01-410.242	Reimb-Gun locker	08/21/18	231.60	.00	
Total Patten, Ronald C.:					231.60	.00	
<b>PenTeleData</b>							
PenTeleData	B3336362	03-411.320	Cable-Aug 2018	08/24/18	56.90	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PenTeleData	B3337744	01-401.320	Acct#3042745-Cable modem rental - Aug 2018	08/24/18	124.95	.00	
Total PenTeleData:					181.85	.00	
<b>PPL Electric Utilities</b>							
PPL Electric Utilities	08142018	03-411.320	82900-03000	08/14/18	606.70	.00	
PPL Electric Utilities	08172018	08-429.361	35530-02004	08/17/18	27.92	.00	
PPL Electric Utilities	08172018	35-433.362	49130-02001	08/17/18	43.95	.00	
PPL Electric Utilities	08172018	01-409.361	70730-17005	08/17/18	1,005.98	.00	
PPL Electric Utilities	08172018	01-409.361	92051-48008	08/17/18	1,281.19	.00	
PPL Electric Utilities	08172018	01-409.361	61089-84001	08/17/18	574.60	.00	
PPL Electric Utilities	08212018	35-433.362	99940-01007	08/21/18	35.57	.00	
PPL Electric Utilities	08212018	35-433.362	53875-61001	08/21/18	35.82	.00	
PPL Electric Utilities	08212018	01-451.361	10550-10002	08/21/18	34.45	.00	
PPL Electric Utilities	08212018	35-433.362	05340-01002	08/21/18	35.44	.00	
PPL Electric Utilities	08222018	35-433.362	89989-11003	08/22/18	34.69	.00	
PPL Electric Utilities	08222018	01-451.361	93760-01007	08/22/18	32.36	.00	
PPL Electric Utilities	08222018	08-429.361	82960-01000	08/22/18	28.05	.00	
PPL Electric Utilities	08222018	08-429.361	64170-11008	08/22/18	28.01	.00	
PPL Electric Utilities	08222018	08-429.361	33760-14008	08/22/18	27.53	.00	
PPL Electric Utilities	08272018	01-451.361	63580-10005	08/27/18	27.34	.00	
PPL Electric Utilities	08272018	08-429.361	21780-10003	08/27/18	28.21	.00	
PPL Electric Utilities	08272018	08-429.361	20380-10009	08/27/18	27.80	.00	
PPL Electric Utilities	08282018	35-433.362	95790-09009	08/28/18	27.40	.00	
PPL Electric Utilities	08282018	35-433.362	72390-08002	08/28/18	27.34	.00	
PPL Electric Utilities	08282018	08-429.361	39790-24008	08/28/18	141.60	.00	
PPL Electric Utilities	08282018	08-429.361	31590-08002	08/28/18	28.02	.00	
PPL Electric Utilities	08312018	08-429.361	49200-35001	08/31/18	28.08	.00	
PPL Electric Utilities	08312018	35-434.361	79000-43000	08/31/18	507.52	.00	
PPL Electric Utilities	08312018	08-429.361	95425-66011	08/31/18	27.88	.00	
PPL Electric Utilities	08312018	35-434.361	79200-43006	08/31/18	10,548.28	.00	
Total PPL Electric Utilities:					15,251.73	.00	
<b>RCN</b>							
RCN	072673601-00110	01-410.315	2018-Sept-High Speed Internet	08/15/18	158.00	158.00	08/27/18
Total RCN:					158.00	158.00	
<b>Republic Services #282</b>							
Republic Services #282	0282-000698735	10-427.300	2018-Aug-service	08/15/18	89,703.92	.00	
Republic Services #282	0282-000698735	10-427.303	4-recycle rolloff @ drop off centers	08/15/18	900.00	.00	
Total Republic Services #282:					90,603.92	.00	
<b>Scribbles &amp; Drips Lettering Graphics</b>							
Scribbles & Drips Lettering	20180546	01-410.260	Artwork for PVC plate	08/29/18	215.00	.00	
Total Scribbles & Drips Lettering Graphics:					215.00	.00	
<b>Service Electric Telephone Co</b>							
Service Electric Telephone	08152018	01-403.240	Acct#-0000044158-Minger phone line-8/2018	08/15/18	20.84	.00	
Service Electric Telephone	08152018	01-401.320	Acct#-0000044158-Township phone line-8/2018	08/15/18	539.47	.00	
Service Electric Telephone	08152018	03-411.320	Acct#-0000050426-ESFC-8/2018	08/15/18	83.36	.00	



Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Service Electric Telephone Co:					643.67	.00	
<b>Signal Service Inc.</b>							
Signal Service Inc.	28861	01-433.362	South Pike & Rock Rd-Timing adj	08/02/18	250.00	.00	
Total Signal Service Inc.:					250.00	.00	
<b>SkillWorks Inc</b>							
SkillWorks Inc	13700	06-448.421	Training course-"Valves-Operation & Maintenance"-Zimmerman	08/28/18	203.00	.00	
Total SkillWorks Inc:					203.00	.00	
<b>Soriano, Orazio</b>							
Soriano, Orazio	09012018	01-406.172	18 of 36 Retirement Incentive Program	09/01/18	760.00	.00	
Total Soriano, Orazio:					760.00	.00	
<b>South Whitehall Township</b>							
South Whitehall Township	13083	06-448.369	2Q2018 water/Acct#289	08/29/18	1,385.00	.00	
Total South Whitehall Township:					1,385.00	.00	
<b>Spartan Detective Agency Inc</b>							
Spartan Detective Agency I	20180809110027	01-404.310	Skip Trace- Bruce Keller	09/01/18	79.96	.00	
Total Spartan Detective Agency Inc:					79.96	.00	
<b>Staples Credit Plan</b>							
Staples Credit Plan	08282018	01-410.240	Office Chair	08/28/18	104.99	.00	
Staples Credit Plan	08282018	01-411.240	Copies of blue prints	08/28/18	78.77	.00	
Staples Credit Plan	08282018	01-452.240	"Denied" Stamp	08/28/18	24.37	.00	
Staples Credit Plan	08282018	01-436.240	MS4 Posters	08/28/18	36.10	.00	
Total Staples Credit Plan:					244.23	.00	
<b>Stotz/Fatzinger Office Supply</b>							
Stotz/Fatzinger Office Sup	216760	01-410.240	binder clips/legal pads/copy paper/staple remover/manilla folders/envelopes/labels/memo book/sharpies/pens/stamp/post-it notes/document holder	08/23/18	621.62	.00	
Stotz/Fatzinger Office Sup	216848	01-401.240	Legal pads	08/24/18	9.21	.00	
Stotz/Fatzinger Office Sup	216888	01-401.240	paper clips/hanging file folders/copy paper	08/27/18	134.36	.00	
Stotz/Fatzinger Office Sup	9662CM	01-410.240	Return-Memo Pads	08/28/18	19.09-	.00	
Total Stotz/Fatzinger Office Supply:					746.10	.00	
<b>Suburban Propane-2022</b>							
Suburban Propane-2022	72264	01-401.231	diesel	08/20/18	25.23	.00	
Suburban Propane-2022	72264	01-410.231	diesel	08/20/18	733.54	.00	
Suburban Propane-2022	72264	01-430.231	diesel	08/20/18	758.75	.00	
Suburban Propane-2022	72264	06-448.231	diesel	08/20/18	133.90	.00	
Suburban Propane-2022	72264	08-429.231	diesel	08/20/18	133.90	.00	
Suburban Propane-2022	72264	03-413.231	diesel	08/20/18	155.25	.00	
Suburban Propane-2022	805031	01-401.231	unleaded	08/20/18	36.51	.00	
Suburban Propane-2022	805031	01-410.231	unleaded	08/20/18	1,061.51	.00	
Suburban Propane-2022	805031	01-430.231	unleaded	08/20/18	1,098.02	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Suburban Propane-2022	805031	06-448.231	unleaded	08/20/18	193.77	.00	
Suburban Propane-2022	805031	08-429.231	unleaded	08/20/18	193.77	.00	
Suburban Propane-2022	805031	03-413.231	unleaded	08/20/18	224.66	.00	
Total Suburban Propane-2022:					4,748.81	.00	
<b>Takacs Jr., Dennis V.</b>							
Takacs Jr., Dennis V.	09012018	01-415.139	EMC Deputy - Sept 2018	09/01/18	83.33	.00	
Total Takacs Jr., Dennis V.:					83.33	.00	
<b>Tapler, Jeffrey</b>							
Tapler, Jeffrey	09012018	01-415.139	EMC stipend-Sept 2018	09/01/18	250.00	.00	
Total Tapler, Jeffrey:					250.00	.00	
<b>Times News</b>							
Times News	100443899-082920	01-401.341	Ad: 9/10/18-CSC Meeting	08/30/18	30.24	.00	
Times News	143899-08292018-	01-401.341	Affidavit Material	09/01/18	3.40	.00	
Total Times News:					33.64	.00	
<b>UGI Utilities Inc.</b>							
UGI Utilities Inc.	08222018	01-409.230	411001980555	08/22/18	53.36	53.36	09/01/18
UGI Utilities Inc.	09052018	01-409.230	411001979581	09/05/18	247.95	247.95	09/01/18
UGI Utilities Inc.	09052018	01-409.230	411000866649	09/05/18	23.19	23.19	09/01/18
UGI Utilities Inc.	09052018	01-409.230	411001980316	09/05/18	56.22	56.22	09/01/18
Total UGI Utilities Inc.:					380.72	380.72	
<b>UPS Store, The</b>							
UPS Store, The	08282018	01-401.325	Postage to Sweeper Services	08/28/18	21.95	.00	
UPS Store, The	09012018	01-401.325	DPW-shipped electronics for repair	09/01/18	35.71	.00	
Total UPS Store, The:					57.66	.00	
<b>Veritext Mid-Atlantic</b>							
Veritext Mid-Atlantic	PA3437905	01-414.316	ZHB-8/07/2018	08/08/18	250.00	.00	
Total Veritext Mid-Atlantic:					250.00	.00	
<b>Verizon</b>							
Verizon	08252018	08-429.320	2018-Aug-868-8310-Cardinal Dr Pump Stn	08/25/18	36.19	.00	
Verizon	9813478552	01-401.320	2018-Aug-Mgr	08/25/18	109.58	.00	
Verizon	9813478552	01-402.320	2018-Aug-Finance Director	08/25/18	54.79	.00	
Verizon	9813478552	01-410.320	2018-Aug-Police	08/25/18	480.83	.00	
Verizon	9813478552	01-413.320	2018-Aug-Code Enf Ofcr	08/25/18	54.79	.00	
Verizon	9813478552	01-414.320	2018-Aug-P/Z Officer	08/25/18	54.79	.00	
Verizon	9813478552	01-415.320	2018-Aug-Tapler	08/25/18	78.03	.00	
Verizon	9813478552	01-430.320	2018-Aug-DPW	08/25/18	140.21	.00	
Verizon	9813478552	01-452.320	2018-Aug-Rec Dir	08/25/18	54.79	.00	
Verizon	9813478552	06-448.320	2018-Aug-Water Dept	08/25/18	65.97	.00	
Verizon	9813478553	01-411.320	2018-Aug-Fire Inspectors/Tablet	08/25/18	34.31	.00	
Verizon	9813478553	03-411.320	2018-Aug-ESFC/Tablet	08/25/18	98.67	.00	
Verizon	9813478553	03-412.320	2018-Aug-WSFC/Tablet	08/25/18	171.53	.00	
Verizon	9813478553	01-401.320	2018-Aug-Mgr/Tablet	08/25/18	10.02	.00	
Verizon	9813478553	01-410.320	2018-Aug-Police tablet/air card charges	08/25/18	331.83	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Verizon:					1,776.33	.00	
<b>Warehouse Battery Outlet Inc</b>							
Warehouse Battery Outlet I	390958	01-430.260	Streamlight stinger/polystinger batteries	06/08/18	112.50	.00	
Warehouse Battery Outlet I	390958	01-437.375	Battery Paver/Cable ends/Shrink tubing	06/08/18	54.58	.00	
Total Warehouse Battery Outlet Inc:					167.08	.00	
<b>Waste Management Inc</b>							
Waste Management Inc	M153292	10-427.302	July 2018 Recycling Costs	08/15/18	9,367.82	.00	
Total Waste Management Inc:					9,367.82	.00	
<b>Whitehall Turf Equipment</b>							
Whitehall Turf Equipment	389769	01-451.375	Switch interlock/fuel tank grommet/toro 92 binder	08/16/18	115.59	.00	
Total Whitehall Turf Equipment:					115.59	.00	
<b>Whitehead Jr, Charles</b>							
Whitehead Jr, Charles	08272018	01-410.315	Reimb-Hoagies for Checkpoint	08/27/18	39.98	.00	
Total Whitehead Jr, Charles:					39.98	.00	
Grand Totals:					459,564.16	21,762.07	

## Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>General Fund</b>							
Total General Fund:					41,707.62	643.27	
<b>Fire Fund</b>							
Total Fire Fund:					4,582.56	.00	
<b>Water Fund</b>							
Total Water Fund:					214,883.05	21,053.80	
<b>Sewer Fund</b>							
Total Sewer Fund:					86,561.98	65.00	
<b>Refuse &amp; Recycling Fund</b>							
Total Refuse & Recycling Fund:					100,532.94	.00	
<b>Highway Aid Fund</b>							
Total Highway Aid Fund:					11,296.01	.00	
Grand Totals:					459,564.16	21,762.07	

Date: \_\_\_\_\_

President: \_\_\_\_\_

Board of Commissioners

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
August 23, 2018  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Martucci asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

**CALL TO ORDER**

Commissioner Martucci called the meeting to order at 7:00 p.m.

Commissioner Martucci noted that an Executive Session will be held after the meeting to discuss a real-estate matter.

Commissioner Martucci turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

**ROLL CALL**

**Board Members Present:**

Robert Martucci, Jr., President  
Debra Brinton, Vice-President  
James Seagreaves, President Pro-Tempore  
Joanne Ackerman  
Rodney Conn

**Staff Present:**

Cathy Bonaskiewich, Township Manager  
Paul Ziegenfus, Finance Director  
John Andreas, Director of Public Works  
Allen Stiles, Chief of Police  
Kevin Soberick, Police Sergeant  
Cynthia Sopka, Director of Planning & Zoning  
Sandy Nicolo, Code Enforcement Officer, MS4 Coordinator  
John Ashley, Esquire, rep of Davison & McCarthy, Township Solicitor  
David Tetterer, rep of Keystone Consulting Engineers, Township Engineer

## **NOTIFICATION**

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied.

Ms. Bonaskiewich reminded everyone of the three-minutes rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

## **APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE**

**Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve the unaudited Financial Report for the period ending July 30, 2018 and the list of Bills Payable for the period 8/4/2018-8/17/2018, broken down as follows:**

\$167,853.19 = GENERAL  
\$5,765.10 = FIRE  
\$7.73 = LIBRARY  
\$12,482.02 = WATER  
\$170,540.61 = SEWER  
\$2,536.06 = REFUSE & RECYCLING  
\$11,158.60 = HIGHWAY AID  
\$0.00 \_\_\_\_\_ = SUBDIVISION & ESCROW  
**\$970,343.31 = GRAND TOTAL ALL FUNDS**

### **Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER CONN – YES  
COMMISSIONER MARTUCCI – YES

**The Motion passed by 5-0.**

## **MINUTES**

### **August 9, 2018**

Commissioner Martucci declared the Minutes of August 9, 2018 accepted as presented.

## **NEW BUSINESS**

## **ORDINANCES**

None.

## **RESOLUTIONS**

None.

## **MOTIONS**

### **Motion to Approve Payment #7 (Final) to In Line Services, LLC for the 2017 Water Meter Replacement Project in the amount of \$20,988.80**

Ms. Bonaskiewich stated that this represents the total and complete payment for the project. She noted that there will be no retainage held and the project will move into the maintenance phase.

**Motion by Commissioner Conn, seconded by Commissioner Seagreaves, to approve Payment #7 (Final) to In Line Services, LLC for the 2017 Water Meter Replacement Project, in the amount of \$20,988.80.**

### **Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER CONN – YES  
COMMISSIONER MARTUCCI – YES

**The Motion passed by 5-0.**

## **PRIVILEGE OF THE FLOOR**

Dr. Philip Tighe of 1920 Nottingham Road was present to express concerns about the deer population in the area of the Lehigh Parkway. Dr. Tighe alleged that herds of up to 700 deer inhabit the neighborhood, and they are looking for cooperation from the Township, with the City of Allentown, to reduce the population. He noted that he spoke with the U.S. Department of Agriculture, Division of Wildlife Services, and they are capable of reducing the number of deer if contacted to do so by the local government.

Ms. Bonaskiewich stated that she also has contacted both the PA Game Commission and the USDA and she believes that the population control would have to take place in the Parkway, which is within the borders of the City of Allentown. She noted that she can write a letter to the City on the residents' behalf and include a petition from the residents. Ms. Bonaskiewich also commented that she will follow-up with the USDA to look at the process as well as the cost of the eradication.

Several residents in the audience expressed concerns about the road condition of Lehigh Parkway North from S. 24<sup>th</sup> Street to Overhill Road. Mr. Andreas stated that it will be addressed in budget discussions because it is going to require more work than the typical overlay. He noted that the

concrete base needs to be removed and it is extremely costly to do so. Mr. Andreas commented that he will explore a short-term remedy but will also look towards project work to improve the condition for a long period of time.

Mr. Fred Wert of 1855 Nottingham Road expressed concerns about landscapers blowing leaves into the street, allowing only one lane open for traffic. A resident in the audience responded that his leaves only get picked up if they are in the street. Mr. Andreas stated that the leaves are supposed to be along the cart-way, not in the cart-way. He noted that a self-contained unit will address hazards in the street as well as high volume.

Ms. Bonaskiewich stated that Ms. Sopka has followed up with potential nominees for the EAC, but she will put the information on the website as well.

### **ADJOURNMENT**

Commissioner Brinton made a motion to adjourn the meeting. Seconded by Commissioner Ackerman. The time was 7:54 p.m.

Respectfully submitted,

Cathy Bonaskiewich  
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on August 23, 2018.

Approved and certified on this date:

\_\_\_\_\_  
Cathy Bonaskiewich

Date: \_\_\_\_\_

SEAL



**SALISBURY TOWNSHIP**  
Lehigh County, Pennsylvania  
**Board of Commissioners Workshop Meeting**  
**September 13, 2018**  
**7:30 p.m.**  
(approximate time)

**Topics of discussion:**

- Review and discuss DRAFT 2019 MMOs for both the Police and Non-Uniformed Pension Plans