

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—August 9, 2018
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public Comment Period Policy—Three (3) Minutes Rule

4. Bills Payable – *Period 7/21/18 – 8/3/18*

5. Approval of the Minutes –*July 26, 2018*

6. New Business

A. ORDINANCES - *none*

B. RESOLUTIONS - *none*

C. MOTIONS

1. Motion to Award the Lindberg Park Phase 3 Electrical Bid received July 25, 2018
2. Motion to Approve Change Order #1 for Lindberg Park Phase 3 Contracted Work
3. Motion to Approve Payment #1 to Kobalt Construction for Lindberg Park Phase 4 Contracted Work in the Amount of \$9,000.00
4. Motion to Approve (Final) Payment #7 to In Line Services, LLC for the 2017 Water Meter Replacement Project in the amount of \$20,988.80
5. Motion to accept the resignation of Kreg Ulery from the Environmental Advisory Council

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

- * *Workshop to follow Regular Meeting*
- * *Executive Session*

Report Criteria:

Detail report.
Invoice detail records above \$0 included.
Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Allied Equipment Sales & Rentl							
Allied Equipment Sales &	34204	01-409.373	White stone for admin building	06/28/18	111.00	.00	
Total Allied Equipment Sales & Rentl:					111.00	.00	
American United Life Insurance Co							
American United Life Insur	07172018	01-487.158	2018-Aug-life/disability ins coverage	07/17/18	1,890.51	.00	
American United Life Insur	07172018	06-487.158	2018-Aug-life/disability ins coverage	07/17/18	153.88	.00	
American United Life Insur	07172018	08-487.158	2018-Aug-life/disability ins coverage	07/17/18	153.88	.00	
Total American United Life Insurance Co:					2,198.27	.00	
Baillie, Genevieve							
Baillie, Genevieve	07242018	01-452.240	mileage:playground program-6/27-7/19/18	07/24/18	128.62	.00	
Baillie, Genevieve	07272018	01-452.240	mileage:playground program-7/20-7/27/18	07/27/18	81.75	.00	
Total Baillie, Genevieve:					210.37	.00	
Barrasso Excavation Inc							
Barrasso Excavation Inc	07202018	06-448.615	Pmt#1-Paxford Rd-Water Main Replacement Project	07/20/18	13,614.75	13,614.75	07/30/18
Barrasso Excavation Inc	07202018	06-448.616	Pmt#1-Maumee Ave-Water Main Replacement Project	07/20/18	46,787.17	46,787.17	07/30/18
Barrasso Excavation Inc	07202018	06-448.617	Pmt#1-Montgomery St-Water Main Replacement Project	07/20/18	44,634.38	44,634.38	07/30/18
Total Barrasso Excavation Inc:					105,036.30	105,036.30	
Broadway Service Center							
Broadway Service Center	44564	01-430.315	Disposed of 10 tires	07/31/18	32.50	.00	
Total Broadway Service Center:					32.50	.00	
Budget Instant Print							
Budget Instant Print	14949	01-410.342	3 part fire complaint/enforcement notice	07/13/18	330.55	.00	
Total Budget Instant Print:					330.55	.00	
Bummer, Frank							
Bummer, Frank	08012018	01-406.172	44 of 60 retirement incentive program	08/01/18	450.00	.00	
Total Bummer, Frank:					450.00	.00	
Casey, Christopher							
Casey, Christopher	07232018	01-410.238	Reimb-work shoes & belt	07/23/18	90.00	.00	
Total Casey, Christopher:					90.00	.00	
Commonwealth of PA							
Commonwealth of PA	07192018	01-430.421	UCC Certification-Levernier	07/19/18	100.00	100.00	07/23/18
Total Commonwealth of PA:					100.00	100.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Cramsey's T & B Wholesale							
Cramsey's T & B Wholesal	421118	01-452.240	candy for playground program	07/24/18	132.15	.00	
Total Cramsey's T & B Wholesale:					132.15	.00	
D & A Emergency Equipment Inc							
D & A Emergency Equipme	24692	01-437.251	#18-Amber Light	06/07/18	360.00	.00	
Total D & A Emergency Equipment Inc:					360.00	.00	
Dallas Data Systems Inc.							
Dallas Data Systems Inc.	24268	01-407.319	Printer set-up fee for Utility Bill Mailing	07/15/18	300.00	.00	
Dallas Data Systems Inc.	24268	06-448.319	Printer set-up fee for Utility Bill Mailing	07/15/18	150.00	.00	
Dallas Data Systems Inc.	24268	08-429.319	Printer set-up fee for Utility Bill Mailing	07/15/18	150.00	.00	
Dallas Data Systems Inc.	24268	10-407.319	Printer set-up fee for Utility Bill Mailing	07/15/18	150.00	.00	
Total Dallas Data Systems Inc.:					750.00	.00	
Davison & McCarthy							
Davison & McCarthy	22091	01-404.318	2018-June-Didra/Salisbury Township Lot Consolidation	07/09/18	152.59	.00	
Davison & McCarthy	22092	01-408.318	2018-June-Roche Painting Land Development	07/09/18	185.50	.00	
Total Davison & McCarthy:					338.09	.00	
Diefenderfer, Orlando							
Diefenderfer, Orlando	58016	01-401.375	Relocate extensions	07/26/18	248.66	.00	
Total Diefenderfer, Orlando:					248.66	.00	
Dispatch Answering Service							
Dispatch Answering Servic	000204B129	06-448.320	610-782-5025-Aug 2018	07/31/18	19.95	.00	
Dispatch Answering Servic	000204B129	01-430.320	610-782-5572-Aug 2018	07/31/18	15.00	.00	
Dispatch Answering Servic	000204B129	01-401.320	Answr Service/Pump Stn Alrm-Aug 2018	07/31/18	239.00	.00	
Total Dispatch Answering Service:					273.95	.00	
El-Chaar, Joseph							
El-Chaar, Joseph	08012018	91-248000	Escrow Release-400 Mtn Road	08/01/18	1,000.00	.00	
Total El-Chaar, Joseph:					1,000.00	.00	
Evident Inc							
Evident Inc	134282A	01-410.260	Narcopouches/security tape/hexagon OBTI tests/glue/fiberglass brush/fingerprint powder/fingerprint tape/white & black backing cards/dental stone/plastic tweezers	07/26/18	530.09	.00	
Total Evident Inc:					530.09	.00	
Fred Beans							
Fred Beans	07242018	35-438.700	2019 F-550 Chassis Cab-Replaces #25	07/24/18	46,388.00	.00	
Total Fred Beans:					46,388.00	.00	
Furbur, Peter & Sharon							
Furbur, Peter & Sharon	07302018	01-362.420	Refund-Electrical permit-work was				

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Furbur, Peter & Sharon	07302018	01-362.410	cancelled Refund-Building permit-work was cancelled	07/30/18 07/30/18	154.50 454.50	.00 .00	
Total Furbur, Peter & Sharon:					609.00	.00	
Gardus, Kelly							
Gardus, Kelly	08012018	01-406.315	Reimb-Clearances for playground program	08/01/18	52.60	.00	
Total Gardus, Kelly:					52.60	.00	
Gebhardtts							
Gebhardtts	721396	01-406.240	Clock/Plaque-Rindock	07/19/18	149.07	.00	
Total Gebhardtts:					149.07	.00	
General Code							
General Code	GC00104966	01-401.315	Annual Maintenance-eCode360	08/01/18	1,195.00	.00	
Total General Code:					1,195.00	.00	
Giant Food Stores Inc.							
Giant Food Stores Inc.	832996	01-452.240	Food for playground program	07/24/18	246.85	.00	
Giant Food Stores Inc.	832999	01-452.240	ice for playground program	07/25/18	19.95	.00	
Total Giant Food Stores Inc.:					266.80	.00	
Gimmees.com							
Gimmees.com	94880	01-410.200	water bottles/pencils/key chains/magnets/backpacks/plastic badges for National Night Out event	07/19/18	1,597.79	.00	
Total Gimmees.com:					1,597.79	.00	
GM Polygraph Exams LLC							
GM Polygraph Exams LLC	07252018	01-406.315	Polygraph Exams- Sabulsky/Charles/Hess/Reavis	07/25/18	1,800.00	.00	
Total GM Polygraph Exams LLC:					1,800.00	.00	
Grainger							
Grainger	9821312049	01-430.240	safety gloves & coveralls	06/18/18	98.56	.00	
Grainger	9821312049	06-448.240	safety gloves & coveralls	06/18/18	98.57	.00	
Grainger	9821312049	08-429.240	safety gloves & coveralls	06/18/18	98.57	.00	
Total Grainger:					295.70	.00	
GreatAmerica Financial Svcs							
GreatAmerica Financial Sv	23042218	01-407.261	Datto Siris 3-PD document storage- Aug 2018	07/23/18	279.20	.00	
GreatAmerica Financial Sv	23042218	06-448.261	Datto Siris 3-PD document storage- Aug 2018	07/23/18	139.60	.00	
GreatAmerica Financial Sv	23042218	08-429.261	Datto Siris 3-PD document storage- Aug 2018	07/23/18	139.60	.00	
GreatAmerica Financial Sv	23042218	10-407.261	Datto Siris 3-PD document storage- Aug 2018	07/23/18	139.60	.00	
Total GreatAmerica Financial Svcs:					698.00	.00	
Groundhog Lawn & Landscape							
Groundhog Lawn & Landsc	07272018	01-413.317	773 Harrison Ave-Cut down trees &				

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
			vines	07/27/18	500.00	.00	
Groundhog Lawn & Landsc	07272018	01-413.317	1704 Cardinal Dr-mow & trim	07/27/18	225.00	.00	
Groundhog Lawn & Landsc	0727201801	01-413.317	773 Harrison Ave-Cut down trees & vines	07/27/18	200.00	.00	
Total Groundhog Lawn & Landscape:					925.00	.00	
Home Depot Credit Services							
Home Depot Credit Service	04821	01-452.240	Pickers for trash collection	07/30/18	89.94	.00	
Home Depot Credit Service	07132018	01-451.240	Pull handle/plywood/hook & eye/hinge/screws	07/13/18	66.41	66.41	07/30/18
Home Depot Credit Service	21424	01-401.240	Grease drain opener/P-trap/nut/glass cleaner/sink cleaner	08/02/18	30.39	.00	
Home Depot Credit Service	2174348	06-448.373	Toilet/toilet seat	07/25/18	181.11	.00	
Total Home Depot Credit Services:					367.85	66.41	
J F Graphix LLC							
J F Graphix LLC	JFG18017	01-411.240	Equipment stickers	07/06/18	289.50	.00	
Total J F Graphix LLC:					289.50	.00	
Jacoby, Patrick							
Jacoby, Patrick	07272018	01-452.240	mileage-playground program 7/10-7/27/18	07/27/18	43.60	.00	
Total Jacoby, Patrick:					43.60	.00	
Kessler Freedman Inc.							
Kessler Freedman Inc.	07312018	01-401.312	July 2018-Website updates	07/31/18	140.00	.00	
Total Kessler Freedman Inc.:					140.00	.00	
Keystone Consulting Engineers							
Keystone Consulting Engin	158426	01-408.318	2018-Mar-87 Chestnut Hill Ave Grading Plan	04/12/18	369.25	.00	
Keystone Consulting Engin	158840	01-408.318	2018-Apr-87 Chestnut Hill Ave Grading Plan	05/08/18	897.50	.00	
Keystone Consulting Engin	159402	01-408.318	2018-May-87 Chestnut Hill Ave Grading Plan	06/13/18	263.75	.00	
Total Keystone Consulting Engineers:					1,530.50	.00	
King, Gail							
King, Gail	08012018	01-406.172	29 of 60 retirement incentive program	08/01/18	450.00	.00	
Total King, Gail:					450.00	.00	
Lehigh County Authority							
Lehigh County Authority	08012018	08-429.530	2Q18 Sewer	08/01/18	4,338.07	.00	
Lehigh County Authority	4945	08-429.530	Final 2017 & 1Q18-Sewer	06/14/18	71,369.67	.00	
Lehigh County Authority	4976	06-448.363	2Q18 hydrant rentals	07/18/18	934.38	.00	
Lehigh County Authority	4995	08-429.310	2nd Qtr 2018-Legal Expenses for signatory overcharge case	07/26/18	5,337.56	.00	
Total Lehigh County Authority:					81,979.68	.00	
Lighthouse Abstract							
Lighthouse Abstract	08022018	99-107000	Refund-Duplicate payment	08/02/18	55.73	.00	
Total Lighthouse Abstract:					55.73	.00	

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L-Tron Corporation							
L-Tron Corporation	663640	01-410.260	Imaging scanner	08/02/18	2,961.00	.00	
Total L-Tron Corporation:					2,961.00	.00	
Luby, Joseph							
Luby, Joseph	08012018	01-406.172	44 of 60 retirement incentive program	08/01/18	450.00	.00	
Total Luby, Joseph:					450.00	.00	
LYNX Computer Technologies							
LYNX Computer Technolo	368958	08-429.319	Remote Network Service-7/19/18	07/20/18	15.00	.00	
LYNX Computer Technolo	368958	10-407.319	Remote Network Service-7/19/18	07/20/18	15.00	.00	
LYNX Computer Technolo	368958	01-407.319	Remote Network Service-7/19/18	07/20/18	30.00	.00	
LYNX Computer Technolo	368958	06-448.319	Remote Network Service-7/19/18	07/20/18	15.00	.00	
LYNX Computer Technolo	568605	01-407.319	Onsite Network services-7/10 & 7/11	07/13/18	114.00	.00	
LYNX Computer Technolo	568768	01-407.319	Office 365 subscription	07/24/18	7.98	.00	
LYNX Computer Technolo	568768	06-448.319	Office 365 subscription	07/24/18	4.00	.00	
LYNX Computer Technolo	568768	08-429.319	Office 365 subscription	07/24/18	4.00	.00	
LYNX Computer Technolo	568768	10-407.319	Office 365 subscription	07/24/18	4.00	.00	
Total LYNX Computer Technologies:					208.98	.00	
Madle's Hardware							
Madle's Hardware	188123/1	01-430.240	Propane refill	07/17/18	32.00	.00	
Total Madle's Hardware:					32.00	.00	
Motors Plus Inc.							
Motors Plus Inc.	34409	01-410.251	#203-oil change/top off fluids/solenoid/front & rear brakes & rotors/caliper pins	07/24/18	1,211.11	.00	
Motors Plus Inc.	34417	01-410.251	#220-A/C charge/evaporator core	08/01/18	1,728.19	.00	
Motors Plus Inc.	34448	01-410.251	#204-Mount & Balance tires	07/25/18	16.00	.00	
Total Motors Plus Inc.:					2,955.30	.00	
Moyer, Roger J.							
Moyer, Roger J.	08012018	01-406.172	29 of 60 retirement incentive program	08/01/18	450.00	.00	
Total Moyer, Roger J.:					450.00	.00	
MP Outfitters							
MP Outfitters	27815-5	01-410.238	Pants/Badge-Laky	07/23/18	106.98	.00	
MP Outfitters	27850-5	01-410.238	Socks-Kress	07/25/18	14.99	.00	
MP Outfitters	27943-5	01-410.238	Backpack-Laky	07/31/18	99.99	.00	
MP Outfitters	27944-5	01-410.238	pants-Ziegler	07/31/18	154.98	.00	
Total MP Outfitters:					376.94	.00	
Mr. John Inc.							
Mr. John Inc.	0005425540	01-451.315	Lindberg Park-6/20/18-7/19/2018	07/18/18	132.50	.00	
Mr. John Inc.	0005425541	01-451.315	1 unit:Franko farm-6/20/18-7/17/18	07/18/18	125.00	.00	
Total Mr. John Inc.:					257.50	.00	
PA Municipal Retirement System							
PA Municipal Retirement S	39-048-4 N	10-487.160	Non-Uniformed 2018 MMO	08/02/18	19,449.37	.00	
PA Municipal Retirement S	39-048-4 N	08-487.160	Non-Uniformed 2018 MMO	08/02/18	68,469.46	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PA Municipal Retirement S	39-048-4 N	06-487.160	Non-Uniformed 2018 MMO	08/02/18	68,469.46	.00	
PA Municipal Retirement S	39-048-4 N	01-487.160	Non-Uniformed 2018 MMO	08/02/18	351,019.71	.00	
Total PA Municipal Retirement System:					507,408.00	.00	
Patten, Ronald C.							
Patten, Ronald C.	08012018	01-410.238	Reimb.-Holster	08/01/18	112.00	.00	
Total Patten, Ronald C.:					112.00	.00	
PenTeleData							
PenTeleData	B3314970	01-401.320	Acct#3042745-Cable modem rental - July 2018	07/24/18	124.95	.00	
PenTeleData	B3315202	03-411.320	Cable-July 2018	07/24/18	59.95	.00	
Total PenTeleData:					184.90	.00	
PPL Electric Utilities							
PPL Electric Utilities	07202018	01-409.361	70730-17005	07/20/18	1,080.34	.00	
PPL Electric Utilities	07202018	01-409.361	92051-48008	07/20/18	1,415.22	.00	
PPL Electric Utilities	07202018	01-409.361	61089-84001	07/20/18	651.78	.00	
PPL Electric Utilities	07202018	08-429.361	35530-02004	07/20/18	28.08	.00	
PPL Electric Utilities	07202018	35-433.362	49130-02001	07/20/18	46.33	.00	
PPL Electric Utilities	07232018	35-433.362	99940-01007	07/23/18	36.10	.00	
PPL Electric Utilities	07232018	08-429.361	49200-35001	07/23/18	29.02	.00	
PPL Electric Utilities	07232018	35-433.362	05340-01002	07/23/18	35.97	.00	
PPL Electric Utilities	07232018	35-433.362	53875-61001	07/23/18	36.35	.00	
PPL Electric Utilities	07242018	35-433.362	89989-11003	07/24/18	35.63	.00	
PPL Electric Utilities	07242018	01-451.361	10550-10002	07/24/18	35.46	.00	
PPL Electric Utilities	07242018	08-429.361	33760-14008	07/24/18	27.73	.00	
PPL Electric Utilities	07242018	01-451.361	63580-10005	07/24/18	27.28	.00	
PPL Electric Utilities	07242018	08-429.361	20380-10009	07/24/18	28.02	.00	
PPL Electric Utilities	07242018	08-429.361	21780-10003	07/24/18	29.38	.00	
PPL Electric Utilities	07242018	08-429.361	64170-11008	07/24/18	28.69	.00	
PPL Electric Utilities	07242018	08-429.361	95425-66011	07/24/18	25.49	.00	
PPL Electric Utilities	07242018	01-451.361	93760-01007	07/24/18	27.84	.00	
PPL Electric Utilities	07242018	08-429.361	82960-01000	07/24/18	28.38	.00	
PPL Electric Utilities	07302018	35-433.362	72390-08002	07/30/18	27.39	.00	
PPL Electric Utilities	07302018	08-429.361	39790-24008	07/30/18	125.49	.00	
PPL Electric Utilities	07302018	08-429.361	31590-08002	07/30/18	28.42	.00	
PPL Electric Utilities	07302018	35-433.362	95790-09009	07/30/18	27.39	.00	
Total PPL Electric Utilities:					3,861.78	.00	
RCN							
RCN	072673601-00109	01-410.315	High Speed Internet-Aug 2017	07/17/18	158.00	158.00	07/30/18
Total RCN:					158.00	158.00	
Republic Services #282							
Republic Services #282	0282-000694359	10-427.300	2018-July-service	07/15/18	89,703.92	.00	
Republic Services #282	0282-000694359	10-427.303	2-recycle rolloff @ drop off centers	07/15/18	450.00	.00	
Total Republic Services #282:					90,153.92	.00	
Ringhoffer, Kimberly							
Ringhoffer, Kimberly	07262018	01-452.240	Mileage-Playground program 7/17-7/27/18	07/26/18	27.25	.00	

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Total Ringhoffer, Kimberly:					27.25	.00	
Scribbles & Drips Lettering Graphics							
Scribbles & Drips Lettering	20180464	01-410.700	Lettering for command truck	07/26/18	3,421.79	.00	
Total Scribbles & Drips Lettering Graphics:					3,421.79	.00	
Soriano, Orazio							
Soriano, Orazio	08012018	01-406.172	17 of 36 Retirement Incentive Program	08/01/18	760.00	.00	
Total Soriano, Orazio:					760.00	.00	
Staples Advantage							
Staples Advantage	3384509650	01-401.240	Expanding file folders/copy paper	07/21/18	377.76	.00	
Staples Advantage	3384938510	01-436.240	Binders	07/27/18	17.88	.00	
Total Staples Advantage:					395.64	.00	
Stratix Systems Inc							
Stratix Systems Inc	330385	01-401.375	Maint fee DPW-6/19/2018-09/18/2018	06/13/18	71.97	.00	
Total Stratix Systems Inc:					71.97	.00	
Suburban Propane-2022							
Suburban Propane-2022	72244	01-401.231	diesel	07/23/18	29.82	.00	
Suburban Propane-2022	72244	01-410.231	diesel	07/23/18	866.98	.00	
Suburban Propane-2022	72244	01-430.231	diesel	07/23/18	896.80	.00	
Suburban Propane-2022	72244	06-448.231	diesel	07/23/18	158.26	.00	
Suburban Propane-2022	72244	08-429.231	diesel	07/23/18	158.26	.00	
Suburban Propane-2022	72244	03-413.231	diesel	07/23/18	183.49	.00	
Total Suburban Propane-2022:					2,293.61	.00	
Takacs Jr., Dennis V.							
Takacs Jr., Dennis V.	08012018	01-415.139	EMC Deputy - Aug 2018	08/01/18	83.33	.00	
Total Takacs Jr., Dennis V.:					83.33	.00	
Tapler, Jeffrey							
Tapler, Jeffrey	08012018	01-415.139	EMC stipend-Aug 2018	08/01/18	250.00	.00	
Total Tapler, Jeffrey:					250.00	.00	
Times News							
Times News	I00441500-071820	01-401.341	Ad: Ordinance to designate alternate open records officer	07/19/18	76.84	.00	
Total Times News:					76.84	.00	
UGI Utilities Inc.							
UGI Utilities Inc.	07202018	01-409.230	411001980555	07/20/18	48.59	48.59	07/30/18
UGI Utilities Inc.	07272018	01-409.230	411001980316	07/27/18	58.13	58.13	07/30/18
UGI Utilities Inc.	07272018	01-409.230	411000866649	07/27/18	23.19	23.19	07/30/18
UGI Utilities Inc.	07272018	01-409.230	411001979581	07/27/18	258.44	258.44	07/30/18
Total UGI Utilities Inc.:					388.35	388.35	

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Verizon							
Verizon	07172018	01-410.320	2018-July-Police tablet/air card charges	07/17/18	331.85	.00	
Verizon	07172018	01-401.320	2018-July-Mgr/Tablet	07/17/18	10.02	.00	
Verizon	07172018	01-411.320	2018-July-Fire Inspectors/Tablet	07/17/18	34.31	.00	
Verizon	07172018	03-411.320	2018-July-ESFC/Tablet	07/17/18	98.67	.00	
Verizon	07172018	03-412.320	2018-July-WSFC/Tablet	07/17/18	171.53	.00	
Verizon	07252018	08-429.320	2018-July-868-8310-Cardinal Dr Pump Stn	07/25/18	36.57	.00	
Total Verizon:					682.95	.00	
Waste Management Inc							
Waste Management Inc	M151539	10-427.302	June-2018 Recycling Costs	07/16/18	7,014.36	.00	
Total Waste Management Inc:					7,014.36	.00	
WatchGuard Video							
WatchGuard Video	BCMINV0005629	01-410.700	Body cams w/hardware	07/13/18	32,310.00	.00	
Total WatchGuard Video:					32,310.00	.00	
Western Salisbury Fire Company							
Western Salisbury Fire Co	06302018	01-465.500	2018-1st half-WSFD-volunteer reimb	06/30/18	9,000.00	.00	
Total Western Salisbury Fire Company:					9,000.00	.00	
Whitehall Turf Equipment							
Whitehall Turf Equipment	385727	01-451.375	Carburetor	06/21/18	131.61	.00	
Whitehall Turf Equipment	386591	01-451.375	Weed wacker head & string	07/03/18	77.20	.00	
Total Whitehall Turf Equipment:					208.81	.00	
Wilson, Shemaine							
Wilson, Shemaine	08022018	01-401.315	mileage to Gebhardts	08/02/18	6.21	.00	
Wilson, Shemaine	08022018	01-406.171	2018-Health Reimbursement	08/02/18	150.00	.00	
Total Wilson, Shemaine:					156.21	.00	
Ziegler, Curtis							
Ziegler, Curtis	07232018	01-410.238	Reimb-Gun belt	07/23/18	67.63	.00	
Total Ziegler, Curtis:					67.63	.00	
Grand Totals:					917,804.81	105,749.06	

Report Criteria:

Detail report.

Invoice detail records above \$0 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Total General Fund:					426,666.18	712.76	
Fire Fund							
Total Fire Fund:					513.64	.00	
Water Fund							
Total Water Fund:					175,360.51	105,036.30	
Sewer Fund							
Total Sewer Fund:					150,649.34	.00	
Refuse & Recycling Fund							
Total Refuse & Recycling Fund:					116,926.25	.00	
Highway Aid Fund							
Total Highway Aid Fund:					46,633.16	.00	
Subdivision Escrow Fund							
Total Subdivision Escrow Fund:					1,000.00	.00	
Total :					55.73	.00	
Grand Totals:					917,804.81	105,749.06	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
July 26, 2018
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Martucci asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Martucci called the meeting to order at 7:00 p.m.

Commissioner Martucci turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Robert Martucci, Jr., President
Debra Brinton, Vice-President
James Seagreaves, President Pro-Tempore
Joanne Ackerman
Rodney Conn

Staff Present:

Cathy Bonaskiewich, Township Manager
Paul Ziegenfus, Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Don Sabo, Police Sergeant
Cynthia Sopka, Director of Planning & Zoning
Sandy Nicolo, Code Enforcement Officer, MS4 Coordinator
John Ashley, Esquire, rep of Davison & McCarthy, Township Solicitor
David Tettemer, rep of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes.

All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied.

Ms. Bonaskiewich reminded everyone of the three-minutes rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Motion by Commissioner Brinton, seconded by Commissioner Conn, to approve the unaudited Financial Report for the period ending June 30, 2018, and the list of Bills Payable for the periods 6/23/2018-7/6/2018 and 7/7/2018-7/20/2018, broken down as follows:

6/23/2018-7/6/2018

\$104,554.05 = GENERAL

\$697.70 = FIRE

\$0 = LIBRARY

\$9,344.43 = WATER

\$8,220.27 = SEWER

\$93,598.58 = REFUSE & RECYCLING

\$12,025.16 = HIGHWAY AID

\$2,880.00 = SUBDIVISION & ESCROW

\$231,320.19 = GRAND TOTAL ALL FUNDS

7/7/2018-7/20/2018

\$107,526.02 = GENERAL

\$5,039.10 = FIRE

\$40,779.50 = LIBRARY

\$9,874.52 = WATER

\$8,908.41 = SEWER

\$873.00 = REFUSE & RECYCLING

\$2,766.67 = HIGHWAY AID

\$0 = SUBDIVISION & ESCROW

\$175,767.22 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES

COMMISSIONER SEAGREAVES – YES

COMMISSIONER BRINTON – YES

COMMISSIONER CONN – YES

COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

MINUTES

June 28, 2018

Commissioner Martucci declared the Minutes of June 28, 2018 accepted as presented.

NEW BUSINESS

ORDINANCES

Ordinance Amending Open Records Policy to Designate Alternate Open Records Officer.

Ms. Bonaskiewich reminded the Board that the topic was discussed at the Workshop meeting on June 28, 2018 and explained the Alternate Open Records Office would be authorized to officially respond to Right-to-Know Requests in the event that the Open Records Officer (Township Manager) is unable to do so. The Ordinance amendment includes the appointment of the Administrative Assistant to the Township Manager.

Motion by Commissioner Conn, seconded by Commissioner Ackerman, to adopt Ordinance No. 07-2018-618, amending the Open Records Policy to designate an Alternate Open Records Officer.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

RESOLUTIONS

Resolution to Adopt Township's Pollutant Reduction Plan.

Ms. Bonaskiewich stated that she received an email from Mr. John Zovko of 1531 Spiegel Street regarding erosion on his property, which he alleges occurred when “the Township installed catches and storm pipes from Public Road and directed the water into the stream on his property.”

Commissioner Martucci read the email into the record. Mr. Nicolo stated that he met with Mr. Zovko and while there is some erosion, he believes there are many streams in worse condition. Commissioner Martucci commented his opinion is that the erosion is going to take out the bridge connecting his driveway and he would like something to be done in the area. Mr. Andreas stated

that he also met with Mr. Zovko and has committed to assisting with the stabilization in the area of the driveway crossing.

Mr. Tettermer noted that the Township will not receive credit in the Pollutant Reduction Plan for anything done on the property prior to 2019. A discussion ensued as to the timetable of the work, and it was determined that the work on the driveway crossing would begin shortly. If the Township considers more stabilization along the length of the property, it would be done in 2019 so as to receive credit as part of the PRP. Attorney Ashley commented that if the Township works through the swale area, an easement would need to be obtained.

Motion by Commissioner Ackerman, seconded by Commissioner Conn, to adopt Resolution No. 07-2018-1613, adopting the Township's Pollutant Reduction Plan.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

Resolution to Approve Disposition of Vehicles.

Ms. Bonaskiewich stated that there are two additional vehicles to be included on Municibid (online auction sale): 2009 Dodge Charger used by Code Enforcement and the Public Works' Ford F550 dump truck. Ms. Bonaskiewich explained that a Resolution is needed in order to sell or dispose of any personal property owned by the Township that is valued at \$1,000 or more.

Motion by Commissioner Brinton, seconded by Commissioner Seagreaves, to adopt Resolution No. 07-2018-1612, approving the disposition of vehicles.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

MOTIONS

Motion to Approve the Release of Restrictive Covenant on 886 Flexer Avenue.

Ms. Bonaskiewich stated that this request comes from the Zoning Hearing Board as the matter was heard and approved by the Board at their March 6, 2018 meeting. She introduced Attorney William Fries who is representing Dr. and Mrs. John Altobelli, owners of 886 Flexer Avenue.

Attorney Fries stated that the Altobelli's own approximately 11 acres in Salisbury and South Whitehall Townships. He explained that in 2001, the Altobelli's were granted a Restrictive Covenant on the Salisbury Township portion of their property, which prevented Lot 2 from being subdivided into more than three lots. Attorney Fries commented that while releasing the Restrictive Covenant eliminates the restriction of the building of more houses, it does not automatically authorize development as they would still be subject to all the Township zoning rules and regulations.

Commissioner Ackerman inquired about the number of houses they are looking to build on the lot. Attorney Fries stated that the owners are still undecided. He noted that the land is still in the process of being surveyed and there is still a long way to go into development.

Motion by Commissioner Brinton, seconded by Commissioner Ackerman, to approve the release of Restrictive Covenant on 886 Flexer Avenue.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

Motion to Approve Request for Well Isolation Distance Waiver.

Ms. Bonaskiewich explained that the property located at 311 East Rock Road is served by an on-lot sewage system that has malfunctioned. She stated that soil and percolation tests have been performed and a new sand mound system is being recommended, but due to the size of this property and others in the area, the required 100-foot well isolation distance from this new system cannot be met. As allowed per state sewage regulations, the property owner is now seeking a waiver from the Township for relief from 100-foot well isolation distance requirement. Ms. Bonaskiewich commented that the Township's Sewage Enforcement Officer, Mr. Scott Bieber, recommends approval of the request for this waiver.

Mr. Jeffery Kuhns, owner of 311 East Rock Road, inquired about the paperwork he is required to execute. Ms. Bonaskiewich stated that the approval of the waiver is contingent upon the owner signing a restrictive covenant and indemnity agreement. Attorney Ashley clarified that if there would be an issue with adjoining properties, it would be between the neighbors, not the Township.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve the request for the Well Isolation Distance Waiver for the property at 311 East Rock Road, conditional on the property owner executing a hold-harmless agreement.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

Motion to Approve Deed Executions related to the Preliminary/Final Minor Subdivision and Lot Consolidation Plan for 2860 Lindberg Avenue.

Ms. Bonaskiewich stated that the years-long process of rectifying property encroachment/ownership issues between the Didra property (located 2860 Lindberg Avenue) and the Township's Lindberg Park property (located at 2800 Lindberg Avenue) is coming to end. She explained that there is a need for two new Deeds: one for conveying a small portion of Lindberg Park land to the Didras, and the second one for redefining the Lindberg Park boundaries, less the parcel of land that the Township is conveying to the Didras.

Motion by Commissioner Brinton, seconded by Commissioner Ackerman, to approve Deed Executions related to the Preliminary/Final Minor Subdivision and Lot Consolidation Plan for 2860 Lindberg Avenue.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

Motion to Approve Payment #1 to Barrasso Construction for the Water Main Replacement Project.

Mr. Tettemer stated that he has reviewed the documents and construction is moving along well.

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to approve Payment #1 to Barrasso Construction for the Water Main Replacement Project in the amount of \$105,036.30.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Mr. Valer Skvasik of 1011 Public Road expressed concerns about neighbors setting off fireworks and the resulting debris on his property. Chief Stiles stated that the Township is looking at possible ways to help control the situation by developing an Ordinance that is enforceable. He commented that he is currently working with the Fire Inspectors and the Fire Marshal and the Ordinance will be reviewed by the Township Solicitor.

Mr. Robert Agonis of 1189 Meadowbrook Circle W requested an update regarding the construction at Lindberg Park. Mr. Andreas stated that there should be construction activity mid-week, mostly centered around the pickle ball court area. Ms. Bonaskiewich further explained that because the Township did not initially receive electrical bids for project, the construction was delayed and the order of the work was modified.

Commissioner Brinton brought forth a parking complaint from a resident on Capital Street. Chief Stiles stated that parking is permitted in the area the resident was referencing.

Commissioner Ackerman inquired about the paving of South Ott Street and repairing the playground in front of Western Salisbury Fire Department. Mr. Andreas stated that it will be milled and patched and the Department of Public Works will be working on paving in the summer and early fall.

ADJOURNMENT

Commissioner Brinton made a motion to adjourn the meeting. Seconded by Commissioner Conn. The time was 8:03 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on July 26, 2018.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

DRAFT

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
August 9, 2018
7:30 p.m.
(approximate time)

Topics of discussion:

- Discussion with Chief Stiles regarding the Police Department drone.