

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
October 11, 2018
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Martucci asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Martucci called the meeting to order at 7:00 p.m.

Commissioner Martucci announced that an Executive Session will take place after the Workshop.

Commissioner Martucci turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Robert Martucci, Jr., President
Debra Brinton, Vice-President
James Seagreaves, President Pro-Tempore
Joanne Ackerman
Rodney Conn

Staff Present:

Cathy Bonaskiewich, Township Manager
Paul Ziegenfus, Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Don Sabo, Police Sergeant
Cynthia Sopka, Director of Planning & Zoning
Sandy Nicolo, Code Enforcement Officer, MS4 Coordinator – EXCUSED
John Ashley, Esquire, rep of Davison & McCarthy, Township Solicitor
David Tettermer, rep of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied.

Ms. Bonaskiewich reminded everyone of the three-minutes rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

Chief Stiles announced that Officer Kyle Rehatchek was recently promoted to the rank of Corporal and officially sworn in by District Judge Michael Pochron on October 2, 2018. He thanked the Board and for their support.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to approve the list of Bills Payable for the period 9/22/2018-10/5/2018, broken down as follows:

\$83,797.27 = GENERAL
\$1,546.84 = FIRE
\$0 = LIBRARY
\$65,426.81 = WATER
\$1,100.78 = SEWER
\$92,282.56 = REFUSE & RECYCLING
\$247.13 = HIGHWAY AID
\$0.00 = SUBDIVISION & ESCROW
\$244,401.39 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

MINUTES

September 27, 2018

Commissioner Martucci declared the Minutes of September 27, 2018 accepted as presented.

NEW BUSINESS

ORDINANCES

First Reading – Ordinance Amending the Moving Permit Ordinance and Adopting Regulations for a Rental Inspection Program in Salisbury Township.

Ms. Bonaskiewich noted that there is no action required by the Board at this time as the First Reading is simply an effort to provide sufficient opportunity for public comment. She commented that the adoption of the Ordinance should take place at the next meeting on October 25, 2018.

Commissioner Ackerman inquired about who will be responsible for animals in a rental. Ms. Bonaskiewich replied that the number of animals is governed by zoning and the requirements are in the Zoning Ordinance, regardless if the property is a rental or owner-occupied. Ms. Bonaskiewich stated that if there is an animal control issue, the owner of the animal would be responsible.

No other comments were heard.

RESOLUTIONS

None.

MOTIONS

Motion to Approve Payment #3 to Kobalt Construction for Lindberg Park Phase 4 Contracted Work in the amount of \$132,064.65.

Ms. Bonaskiewich stated the payment is for work associated with the Quiet Garden and the Pickleball Court.

Motion by Commissioner Conn, seconded by Commissioner Ackerman, to approve Payment #3 to Kobalt Construction for Lindberg Park Phase 4 Contracted Work in the amount of \$132,064.65.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

Motion to Approve Payment #2 to Kobalt Construction for Lindberg Park Phase 3 Contracted Work in the amount of \$65,745.00.

Ms. Bonaskiewich commented that the payment represents work primarily for the demolition and removal of the existing pavilion and restroom structure as well as the prep work for the playground area.

Motion by Commissioner Conn, seconded by Commissioner Ackerman, to approve Payment #2 to Kobalt Construction for Lindberg Park Phase 3 Contracted Work in the amount of \$64,745.00.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

Motion to Accept the Proposal received for the design and construction of a Pole Building at Franko Park.

Ms. Bonaskiewich stated that bids were opened on Friday, October 5, 2018 and the apparent lowest responsible bidder is Dutchman Contracting, LLC for \$147,746.00. She noted that Attorney Ashley has reviewed the documents and she contacted their references who provided “outstanding” reviews.

Commissioner Seagreaves questioned how much money was budgeted for the project. Mr. Ziegenfus replied that \$200,000 was budgeted and the project will be funded by Bond proceeds.

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to accept the Proposal received by Dutchman Contracting, LLC in the amount of \$147,746.00 for the design and construction of a Pole Building at Franko Park.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Mr. Joshua Wells, Chief of Western Salisbury Fire Department, commented that the Fire Department has been making presentations in the schools for Fire Prevention Week, and provided the Board with the packets of information they distributed to the children.

Commissioner Brinton noted that she received a complaint from a resident about recycling not being picked up, and she commented that the list of refuse complaints the Board receives on a monthly basis has increased. Ms. Bonaskiewich stated that she is following up with Republic Services about the issue.

Commissioner Ackerman requested a list of streets that have been worked on this year as well as a list of streets that will be worked on next year. Mr. Andreas stated that there is a proposed list in the Budget and they are hoping to set aside more money for road materials next year.

A discussion ensued about how the roads are maintained.

Chief Stiles reminded the Board that the Homecoming Parade is Friday, October 12, 2018 from 5:30 p.m. – 6:30 p.m.

Chief Stiles noted that Trick-or-Treat night will be held on Friday, October 26, 2018 from 6:00 p.m. – 8:00 p.m.

ADJOURNMENT

Commissioner Brinton made a motion to adjourn the meeting. Seconded by Commissioner Ackerman. The time was 7:32 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on October 11, 2018.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL