

**Salisbury Township
Environmental Advisory Committee
Meeting Minutes
June 20, 2018**

A Public Meeting was held on the above date at the Salisbury Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania. The meeting was brought to order at 7:00 P.M. Committee members in attendance: Kreg Ulery, Karen El Chaar, Jacquelyn Heiserman, and Sandy Nicolo, Code Enforcement Office/MS4 Coordinator. Task Force Member: Katherine Velekei. Edward Olearczk, Jane Benning, Commissioner Rodney Conn, BOC Liaison, and Cynthia Sopka, Secretary to the EAC (excused) were not present.

Mr. Ulery called the meeting to order at 7:00 P.M.

Mr. Ulery announced that all sessions of the Salisbury Township Environmental Advisory Council regular meetings are electronically recorded as required by the By-laws and for the purpose of taking the Minutes.

Approval of the Minutes

Environmental Advisory Committee Meeting Minutes will be reviewed at the next EAC meeting.

Report of officers and committees (including BOC, PC, Manager and /or Planning/Zoning:

Ms. Ulery stated there were no land developments or Zoning appeals for the month of May.

Old Business

None

New Business

Reorganization of STEAC representatives (Currently not determined)

Mr. Nicolo addressed the EAC meeting in regard to the MS4 program. The EAC members reviewed the MCM1 and MCM2 that includes the public education outreach and public participation involvement.

He reviewed items that have met to the criteria of MCM1 and MCM2 we have the written plan but it needs to match up with what has been done and what remains to be done so it could be incorporated for reporting.

Mr. Ulery stated that the EAC needs to formally evaluate what has been reviewed and approved. Mr. Nicolo stated the last time the report was updated item #2 for groups and to target audiences that we need to reach has to be done. He believes that the EAC needs to reach out to all the

Schools within the realm of Salisbury Township. Mr. Ulery stated that they have met with the School District at least one time. This information needs to be provided.

Mr. Nicolo stated that the reports are due September 30th of each year. Mr. Nicolo recommended each EAC take a turn and discuss it with the EAC it may get done much quicker. He stated to keep all information together as a group then report the information to him.

There is a spreadsheet that needs to be completed. Mr. Ulery recommended that a member should go through the meeting minutes of what has been completed and added to the spreadsheet. Mr. Ulery stated he would speak with Ms. Sopka in regards to this.

Ms. El Chaar stated it the spreadsheet would state by date/year, activity, goals, activity accomplished, etc. Mr. Nicolo stated it would range February 1, 2017 to September 30, 2018.

Ms. Heiserman offered to complete the spreadsheet and via email to Mr. Nicolo.

Discussion ensued. They were brainstorming what has been done so far including the rain barrel workshop, website, participation at the Western Salisbury Fire Departments Community Day, Morning call newspaper articles, Salisbury Press newspaper articles, Kiosk was added and should be maintained, Earth Day was done at Lehigh Valley Health Network (LVHN), etc. Some of the events are education and participation, so both can be claimed on the spreadsheet.

Mr. Nicolo stated that a billboard will be placed in the township with information provided in regards to the MS4.

Mr. Bill Hillard of the Bethlehem Environment Advisory Council attended the EAC tonight. He stated that he attended an EAC Network a few months ago with Malvern County and other EAC members from other EAC. He stated that he has been a topic that the Network has. He also stated that he has been doing his own outreach to other EAC and get a feel of what each EAC is doing.

Mr. Ulery talked about the Watershed Coalition and they have been wonderful and work well to collaborate with them.

They also spoke in regards to the PRP which means the Pollution Reduction Plan which is required and the pollution has to be cut by 10 percent and you have to provide the Department of Environmental Protection (DEP) with all the parameters of meeting that 10 percent. It must be adopted by the Board of Commissioners. Mr. Nicolo stated that each reduction provides more credits towards the township. Mr. Nicolo believes that the reduction is more on a construction type level.

Mrs. Heiserman advised that she will complete the spreadsheet after reviewing the meeting minutes and email it to the entire EAC and it can then be reviewed and additional items can be added. She will try to have this done prior to the July meeting. The MS4 report needs to be submitted to the DEP August 4th, 2018. The actual report is to be submitted by September 30th, 2018.

Public Comments

None

Agenda for Next Meeting

Re-Organization of STEAC Representatives – be determined at the next EAC meeting.

Adjournment

On a motion by the EAC, the meeting was adjourned. All in favor.