

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
May 24, 2018
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Martucci asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Martucci called the meeting to order at 7:00 p.m.

Commissioner Martucci noted that an Executive Session will be held after the Workshop to discuss legal and personnel matters.

Commissioner Martucci turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Robert Martucci, Jr., President
Debra Brinton, Vice-President
James Seagreaves, President Pro-Tempore
Joanne Ackerman
Rodney Conn

Staff Present:

Cathy Bonaskiewich, Township Manager
Paul Ziegenfus, Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Don Sabo, Police Sergeant
Cynthia Sopka, Director of Planning & Zoning
Sandy Nicolo, Code Enforcement Officer, MS4 Coordinator
Genny Baillie, Recreation Director
John Ashley, Esquire, rep of Davison & McCarthy, Township Solicitor
David Tettermer, rep of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied.

Ms. Bonaskiewich reminded everyone of the three-minutes rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Motion by Commissioner Ackerman, seconded by Commissioner Conn, to approve the unaudited Financial Report for the period ending April 30, 2018 and the list of Bills Payable for the period 5/5/18-5/18/18, broken down as follows:

\$158,123.05 = GENERAL
\$3,482.63 = FIRE
\$0 = LIBRARY
\$56,430.49 = WATER
\$93,997.45 = SEWER
\$2,019.60 = REFUSE & RECYCLING
\$160.64 = HIGHWAY AID
\$314,213.86 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

MINUTES

May 10, 2018

Commissioner Martucci declared the Minutes of May 10, 2018 accepted as presented.

NEW BUSINESS

Conditional Use Hearing – Keystone Novelties Distributors, LLC.

Ms. Bonaskiewich turned the proceedings over to Attorney Ashley, Township Solicitor.

Attorney Ashely stated that the Conditional Use Hearing is being held for the request by Keystone Novelties Distributors, LLC to obtain permission to operate a tent for temporary fireworks sales at the South Mall.

Mr. Joshua Joseph, seasonal district manager for Keystone Novelties, testified that he is requesting permission to operate a temporary sales tent for fireworks novelties in the parking lot of the South Mall. He provided a copy of the lease agreement with the South Mall, a diagram of the tent location, pictures and interior layout of the tent and signs, and a list of state approved products that will be sold. He noted the dates and hours of operation as June 21st – July 5th from 9:00 a.m. – 9:00 p.m., with the exception of July 3rd and 4th when the tent will operate a little later. Mr. Joseph stated that the tent is manned 24 hours per day by a Keystone employee.

Mr. Joseph commented that he is requesting a two-year approval.

Commissioner Conn inquired about the company's safety record. Mr. Joseph commented that he knows of one incident in his twenty years with the company.

Ms. Sopka clarified that the approval encompasses years 2018 and 2019.

Chief Stiles stated that the police have not had any incidents with the fireworks tent since coming to the Township. Attorney Ashely brought forth a memo from the office of the Fire Inspectors stating that they will conduct a regular inspection after the tent is set up and open for business.

Motion by Commissioner Brinton, seconded by Commissioner Ackerman, to approve the request by Keystone Novelties Distributors, LLC to operate a tent for temporary fireworks sales at the South Mall (3300 Lehigh Street) for the years 2018 and 2019 with the condition that the tent is manned overnight and for the days and hours as testified.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

ORDINANCES

None.

RESOLUTIONS

None.

MOTIONS

Motion to Award the Lindberg Park Phase 3 General Contracting bid received April 25, 2018.

Ms. Bonaskiewich explained that while this motion was intended to be included at the meeting on May 10, 2018, what was actually stated in the verbal motion omitted the Phase 3 General Contracting bid. She noted that only the Phase 4 General Contracting and the Phase 3 Plumbing work was officially awarded.

Motion by Commissioner Seagreaves, seconded by Commissioner Ackerman, to award the Lindberg Park Phase 3 General Contracting bid to Kobalt Construction in the amount of \$500,056.40, and Alternate A in the amount of \$48,128, for a total of \$548,184.40.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Commissioner Brinton stated that she received a report from the Township representative to the Allentown Public Library which announced that the Library is conducting a summer reading program as well as a food program funded by the United Way.

Ms. Bonaskiewich announced that in coordination with Representative Jeanne McNeil's office, the Township will be holding a shredding/public safety event on June 16th from 9:00 a.m. – 11:00 a.m. at Salisbury High School.

ADJOURNMENT

Commissioner Conn made a motion to adjourn the meeting. Seconded by Commissioner Brinton. The time was 7:24 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on May 24, 2018.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL