

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
June 28, 2018
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Martucci asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Martucci called the meeting to order at 7:00 p.m.

Commissioner Martucci turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Robert Martucci, Jr., President
Debra Brinton, Vice-President
James Seagreaves, President Pro-Tempore
Joanne Ackerman
Rodney Conn

Staff Present:

Cathy Bonaskiewich, Township Manager
Paul Ziegenfus, Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police – EXCUSED
Kevin Soberick, Police Sergeant
Cynthia Sopka, Director of Planning & Zoning – EXCUSED
Sandy Nicolo, Code Enforcement Officer, MS4 Coordinator
John Ashley, Esquire, rep of Davison & McCarthy, Township Solicitor
David Tettermer, rep of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes.

All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied.

Ms. Bonaskiewich reminded everyone of the three-minutes rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

PUBLIC HEARING

Pollutant Reduction Plan.

Mr. Tetterer reminded the Board that the plan was discussed in the workshop on June 14, 2018. The Board opened up the floor to questions from residents.

Mr. Joseph Hebelka of 1152 Washington Ave asked if there was a condensed version of the Plan for the residents to view. Mr. Tetterer stated that he can provide a copy of an overview with some of the projects, but it would not contain calculations.

Mr. Tetterer explained that DEP requires the Township to remove 10% of pollutants, which is the equivalent of approximately 200,000 pounds, to its streams over the next five years as part of the Township's NPDES permit (part of the MS4 requirements). Mr. Tetterer stated that there are different types of projects the Township could undertake to do the work, and he provided a plan that would take place on all Township-owned properties so the Township has control. The Township's permit application is due at the beginning of August and this plan must be submitted with it. The Township has through 2023 to accomplish the work.

Mr. Hebelka inquired if every municipality has to do a Pollutant Reduction Plan. Mr. Tetterer stated that it depends on the streams a municipality has running through it. He commented that it also depends when the NPDES permit is due as to when the work has to be done.

A discussion ensued about combining the work with surrounding municipalities. Mr. Tetterer noted that Emmaus, South Whitehall, Fountain Hill, Upper Saucon, Lower Saucon, etc. have to undertake the work as well, but with different requirements, again, depending on the streams. He noted that generally, all municipalities in the area must do the pollution reduction plan as most streams are considered impaired with high levels of sediment or other types of pollutants.

Ms. Bonaskiewich noted that the Board will plan to adopt the Plan at the Regular Meeting on July 26, 2018.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Motion by Commissioner Conn, seconded by Commissioner Ackerman, to approve the unaudited Financial Report for the period ending May 31, 2018, and the list of Bills Payable for the period 6/9/18-6/22/18, broken down as follows:

\$65,516.79 = GENERAL
\$1,562.39 = FIRE
\$0 = LIBRARY
\$231,654.49 = WATER
\$13,858.31 = SEWER
\$8,659.65 = REFUSE & RECYCLING
\$0 = HIGHWAY AID
\$0 _____ = SUBDIVISION & ESCROW
\$321,251.63 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

MINUTES

June 14, 2018

Commissioner Martucci declared the Minutes of June 14, 2018 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

Resolution for Disposition of 1990 Chevy Step Van.

Ms. Bonaskiewich stated that the vehicle was the old Incident Command Center utilized by the Police Department. She noted that the Township has historically traded in vehicles, but has been exploring the use of Municibid, an online public auction site for municipal government. Ms. Bonaskiewich stated that the Resolution is needed prior to the Township listing it for sale.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to adopt Resolution No. 06-2018-1609, authorizing the sale of the 1990 Chevy Step Van.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

Resolution to Approve the Retirement Benefits of Ronald Rindock.

Ms. Bonaskiewich stated that Mr. Ronald Rindock had been a Public Works Department employee for 26 years and retired earlier this month.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to adopt Resolution No. 06-2018-1610, approving the retirement benefits of Ronald Rindock.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

Resolution In Recognition of Years of Service for Ronald Rindock.

Ms. Bonaskiewich stated that Mr. Rindock will receive a framed copy of the Resolution.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to adopt Resolution No. 06-2018-1611, recognizing Ronald Rindock for his years of service.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

MOTIONS

None.

PRIVILEGE OF THE FLOOR

Ms. Carolyn Geiger of 2753 Green Acres Drive was present to express concerns about an assault that occurred near her home as well as an increase in activity at Green Acres Park and illegal parking on Green Acres Drive and Emerson Street. Sergeant Soberick noted that he will make sure the officers patrol the area. Commissioner Ackerman suggested the officers patrol on foot around the area.

A discussion ensued regarding the new fireworks law.

Mr. Charles Beck expressed concerns about trailers parking on Potomac Street between E. Federal Street and E. Lexington Street. He stated that it affects the line of sight for drivers. He also brought forth a concern about commercial trailers parked on private property. Ms. Bonaskiewich stated that she will follow-up with Mr. Nicolo, Ms. Sopka and the Police Department regarding the parking of commercial trailers on private property and other types of trailers that violate the Ordinance, as well as the parking of trucks and trailers on the street that create a driving hazard.

Commissioner Ackerman commended Ms. Genny Baillie and the Recreation Committee for their efforts with the Park Playground Program. Ms. Geiger also praised the program but expressed concerns about parking. Sergeant Soberick stated that they will readdress parking issues in the area.

Ms. Bonaskiewich announced that the Regular Meeting scheduled for July 12, 2018 will be cancelled due to a lack of agenda items.

ADJOURNMENT

Commissioner Conn made a motion to adjourn the meeting. Seconded by Commissioner Brinton. The time was 7:55 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on June 28, 2018.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL