

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—April 26, 2018
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public Comment Period Policy—Three (3) Minutes Rule

4. Financial Report – Mar. 2018 and Bills Payable – Period 4/7/18 – 4/20/18

5. Approval of the Minutes –April 12, 2018

6. New Business

A. ORDINANCES

1. Amending the current Burn Ordinance

B. RESOLUTIONS - none

C. MOTIONS

1. Motion to Award the Bid for the Water Main Replacement project for Paxford Rd, Maumee Ave, and Montgomery Street
2. Motion to Accept the Proposal received on April 20, 2018 for an Emergency Services Comprehensive Review

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

**Workshop – no items at this time*

**Executive Session*

Account Number	Account Title	2018-18 Current Year Budget	03/18 Current YTD Actual	% of Budget	2017-17 Prior Year Budget	03/17 Prior YTD Actual	% of Budget
General Fund							
Property Taxes							
01-301.100	Real Estate Tax - Current	2,470,000	.00	.00	2,200,000	.00	.00
01-301.400	Real Estate Tax - Claims	30,000	15,225	50.75%	30,000	5,946	19.82%
01-301.600	Real Estate Tax - Exceptions	3,000	.00	.00	3,000	.00	.00
Total Property Taxes:		2,503,000	15,225	0.61%	2,233,000	5,946	0.27%
Local Enabling Taxes							
01-310.100	Realty Transfer Tax	480,000	104,513	21.77%	420,000	93,474	22.26%
01-310.200	Earned Income Tax	2,300,000	570,517	24.81%	2,250,000	565,342	25.13%
01-310.400	Local Services Tax	520,000	116,961	22.49%	500,000	120,300	24.06%
Total Local Enabling Taxes:		3,300,000	791,991	24.00%	3,170,000	779,115	24.58%
Business Licenses & Permits							
01-321.600	Sign Permits	1,500	2,087	139.13%	1,000	314	31.40%
01-321.800	Cable Franchise Fees	255,000	58,897	23.10%	249,000	62,083	24.93%
Total Business Licenses & Permits:		256,500	60,984	23.78%	250,000	62,397	24.96%
Non-Business Licenses & Permit							
01-322.810	Pole Permits	.00	.00	.00	.00	.00	.00
01-322.820	Street-Opening Permits	2,000	420	21.00%	2,000	1,713	85.63%
01-322.830	Curbing Permits	100	.00	.00	100	.00	.00
01-322.840	Moving Permits	2,000	410	20.50%	200	38	19.00%
01-322.850	Solicitation Permit	100	200	200.00%	100	50	50.00%
Total Non-Business Licenses & Permit:		4,200	1,030	24.52%	2,400	1,801	75.02%
Fines							
01-331.110	Vehicle Code Violations	78,000	9,924	12.72%	70,000	19,975	28.54%
01-331.120	Violation of Ordinances	25,000	4,001	16.00%	25,000	4,840	19.36%
01-331.130	State Police Fines	7,500	.00	.00	6,000	.00	.00
Total Fines:		110,500	13,924	12.60%	101,000	24,814	24.57%
Interest							
01-341.000	Interest Income	9,000	2,842	31.58%	5,000	1,480	29.60%
01-341.100	Lien Interest Income	9,000	6,120	68.00%	8,000	5,539	69.23%
Total Interest:		18,000	8,962	49.79%	13,000	7,019	53.99%
Rents & Royalties							
01-342.100	Verizon Lease Payments	29,479	9,302	31.55%	28,800	9,250	32.12%
01-342.200	Magistrate Office Rent	31,137	10,275	33.00%	30,500	10,102	33.12%
01-342.300	Franko Lease Payments	8,400	2,100	25.00%	.00	.00	.00
Total Rents & Royalties:		69,016	21,677	31.41%	59,300	19,352	32.63%
Federal Grants							
01-351.025	Bulletproof Vest Grant	1,800	.00	.00	1,800	.00	.00
01-351.120	FEMA Grant Monies	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2018-18 Current Year Budget	03/18 Current YTD Actual	% of Budget	2017-17 Prior Year Budget	03/17 Prior YTD Actual	% of Budget
Total Federal Grants:		1,800	.00	.00	1,800	.00	.00
State Grants							
01-354.010	Police Dept Grants	.00	2,783	.00	.00	.00	.00
01-354.020	Safe Streets Grant	.00	.00	.00	.00	.00	.00
01-354.025	Seatbelt Program Grant	2,000	352	17.60%	2,000	1,070	53.50%
01-354.026	Child Passenger Safety Grant	1,200	.00	.00	.00	.00	.00
01-354.030	SO/Aggressive Driver Grant	4,000	1,124	28.09%	4,000	1,043	26.07%
01-354.040	Recycling Grant	35,000	.00	.00	35,000	.00	.00
01-354.050	Keystone Grant	.00	.00	.00	.00	.00	.00
01-354.100	Main Street Initiatives Grant	.00	.00	.00	.00	.00	.00
01-354.110	CDBG: Storm Sewer Improv Proj	.00	.00	.00	.00	.00	.00
01-354.120	Gaming Grant: Casino Corr Traf	118,343	.00	.00	51,300	.00	.00
01-354.130	Regional Init Grant: SALDO Upd	.00	.00	.00	.00	.00	.00
01-354.140	Park Development Grant(s)	637,000	60,000	9.42%	302,000	.00	.00
01-354.150	PA DEP Grant(s)	.00	.00	.00	.00	.00	.00
Total State Grants:		797,543	64,259	8.06%	394,300	2,113	0.54%
State-Shared Revenue							
01-355.010	Public Utility Tax	6,100	.00	.00	5,900	.00	.00
01-355.040	Beverage License & Tavern Tax	5,000	2,804	56.08%	5,000	2,829	56.58%
01-355.050	Foreign Casualty Insurance Tax	344,119	.00	.00	288,700	.00	.00
01-355.070	Foreign Fire Insurance Tax	92,000	.00	.00	102,000	.00	.00
Total State-Shared Revenue:		447,219	2,804	0.63%	401,600	2,829	0.70%
In Lieu Of Taxes							
01-359.100	Payments in Lieu of Taxes	67,000	.00	.00	35,000	.00	.00
Total In Lieu Of Taxes:		67,000	.00	.00	35,000	.00	.00
Service Fees							
01-360.100	Fees for Svcs--DPW	.00	.00	.00	.00	.00	.00
01-360.200	Fees for Svcs--Police Security	15,000	23,130	154.20%	12,000	3,439	28.66%
01-360.250	Fees for Svcs--Police SRO	54,000	13,500	25.00%	52,200	.00	.00
01-360.300	Fees for Svcs--Finance	15,000	349	2.33%	1,500	338	22.51%
Total Service Fees:		84,000	36,979	44.02%	65,700	3,777	5.75%
Review Fees							
01-361.310	Planning & SALDO Fees	3,000	790	26.33%	3,000	1,510	50.33%
01-361.330	Zoning Appeals & Fees	12,000	1,935	16.13%	10,000	2,305	23.05%
01-361.340	Building Code Appeal	1,500	.00	.00	1,500	.00	.00
01-361.350	Legal Review Fees	10,000	2,226	22.26%	10,000	1,984	19.84%
01-361.360	Engineering Review Fees	30,000	9,217	30.72%	40,000	6,447	16.12%
01-361.500	Sale - Maps/Copies/Publication	500	250	50.00%	1,000	192	19.25%
Total Review Fees:		57,000	14,418	25.29%	65,500	12,438	18.99%
Public Safety Fees							
01-362.130	Security Alarm Monitoring	500	475	95.00%	1,000	150	15.00%
01-362.410	Building Permits	60,000	15,849	26.41%	60,000	7,664	12.77%
01-362.415	Mechanical Permits	15,000	1,960	13.07%	20,000	2,178	10.89%
01-362.420	Electrical Permits	30,000	3,946	13.15%	30,000	4,604	15.35%

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01-362.430	Plumbing Permits	20,000	3,324	16.62%	20,000	2,036	10.18%
01-362.440	On-Site Sewage Permits	5,000	960	19.20%	5,000	.00	.00
01-362.450	Re-Inspection Fee	5,000	500	10.00%	10,000	740	7.40%
01-362.460	PA State Fee - Permits	.00	.00	.00	.00	.00	.00
01-362.470	Fire Inspection Fee	35,000	16,830	48.09%	35,000	6,310	18.03%
Total Public Safety Fees:		170,500	43,843	25.71%	181,000	23,682	13.08%
Snow Removal							
01-363.510	PennDOT/Snow Removal	1,700	.00	.00	1,700	.00	.00
Total Snow Removal:		1,700	.00	.00	1,700	.00	.00
Sanitation Fees							
01-364.300	Solid Waste Collection	.00	.00	.00	.00	.00	.00
01-364.400	Freon Decal Sales	.00	.00	.00	.00	.00	.00
01-364.500	Recycling Container Sales	.00	.00	.00	.00	.00	.00
01-364.600	Recycling Proceeds	.00	.00	.00	.00	.00	.00
01-364.700	PA Refuse Surcharge	.00	.00	.00	.00	.00	.00
01-364.900	Scrap Metal Recycling	1,800	590	32.76%	500	2,108	421.54%
Total Sanitation Fees:		1,800	590	32.76%	500	2,108	421.54%
Membership Fees							
01-365.600	Ambulance Subscriptions	24,000	5,950	24.79%	24,000	3,800	15.83%
Total Membership Fees:		24,000	5,950	24.79%	24,000	3,800	15.83%
Recreational User Fees							
01-367.200	Fundraising Proceeds	.00	.00	.00	3,000	1,870	62.33%
01-367.500	Park/Pavilion Usage Fee	2,400	250	10.42%	2,400	400	16.67%
Total Recreational User Fees:		2,400	250	10.42%	5,400	2,270	42.04%
Miscellaneous							
01-380.000	Miscellaneous Revenue	400	76	19.00%	400	83	20.70%
01-380.001	Misc Utility Revenue	12,000	5,797	48.31%	10,000	473	4.73%
01-380.100	Forfeited/Returned Deposits	.00	25	.00	.00	.00	.00
Total Miscellaneous:		12,400	5,898	47.56%	10,400	556	5.34%
Special Assessments							
01-383.100	Curbing Assessments	.00	.00	.00	.00	.00	.00
Total Special Assessments:		.00	.00	.00	.00	.00	.00
Contributions							
01-387.000	Contributions	89,800	.00	.00	89,800	.00	.00
01-387.215	Contributions--Police/K-9 Prog	1,800	.00	.00	2,000	1,141	57.05%
Total Contributions:		91,600	.00	.00	91,800	1,141	1.24%
Asset Disposal							
01-391.100	Sale of Fixed Assets	4,000	210	5.25%	.00	.00	.00
01-391.200	Loss of Fixed Assets	.00	.00	.00	.00	.00	.00

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Total Asset Disposal:		4,000	210	5.25%	.00	.00	.00
Interfund Transfers							
01-392.030	Transfer From Fire Fund	.00	.00	.00	.00	.00	.00
01-392.060	Transfer From Water Fund	135,300	.00	.00	113,100	.00	.00
01-392.080	Transfer From Sewer Fund	135,300	.00	.00	113,100	.00	.00
01-392.100	Tr fr Refuse & Recycling Fund	184,200	.00	.00	157,900	.00	.00
01-392.910	Transfer From Developers Fund	300	229	76.37%	.00	364	.00
Total Interfund Transfers:		455,100	229	0.05%	384,100	364	.00
Prior Year Proceeds							
01-393.120	Note Proceeds	.00	.00	.00	.00	.00	.00
01-393.121	Bond Proceeds	.00	.00	.00	16,900	.00	.00
01-393.200	Premium on Bonds Sold	.00	.00	.00	.00	.00	.00
Total Prior Year Proceeds:		.00	.00	.00	16,900	.00	.00
Prior Year Exp							
01-395.000	Refund of Prior Year Expenses	.00	.00	.00	.00	4	.00
01-395.100	Refund of Unused Premiums	60,000	.00	.00	50,000	.00	.00
Total Prior Year Exp:		60,000	.00	.00	50,000	4	.00
Prior Year Reserves							
01-396.000	Prior Year Reserves	404,134	.00	.00	847,155	.00	.00
Total Prior Year Reserves:		404,134	.00	.00	847,155	.00	.00
Legislative							
01-400.113	Commissioners	13,000	3,500	26.92%	13,000	3,500	26.92%
01-400.200	Volunteer & Public Events	1,500	.00	.00	2,000	360	18.00%
01-400.240	Supplies	300	.00	.00	100	20	20.00%
01-400.420	Dues/Subscriptions/Memberships	3,300	3,270	99.09%	3,200	3,263	101.96%
01-400.460	Conferences & Training	100	.00	.00	100	.00	.00
Total Legislative:		18,200	6,770	37.20%	18,400	7,143	38.82%
Executive							
01-401.121	Manager	44,200	10,297	23.30%	42,800	9,997	23.36%
01-401.122	Assistant Manager	.00	.00	.00	38,500	10,237	26.59%
01-401.139	Caretaker	.00	.00	.00	12,500	672	5.38%
01-401.141	Clerical--Full Time	109,500	25,275	23.08%	79,100	24,538	31.02%
01-401.149	Clerical--Part Time	30,000	4,272	14.24%	23,800	6,319	26.55%
01-401.212	Newsletter	5,000	5,617	112.34%	5,000	5,616	112.32%
01-401.231	Vehicle Fuel	1,200	411	34.28%	1,800	270	15.02%
01-401.240	Office Supplies	4,000	766	19.15%	3,000	252	8.41%
01-401.251	Vehicle Maintenance	500	85	17.00%	1,500	48	3.20%
01-401.260	Minor Equipment & Small Tools	1,000	.00	.00	600	2,140	356.67%
01-401.312	Consulting Services	20,000	1,520	7.60%	3,000	280	9.33%
01-401.315	General Services	8,000	705	8.81%	5,000	2,960	59.19%
01-401.320	Telephone	16,800	3,907	23.26%	17,000	4,091	24.06%
01-401.325	Postage	8,000	2,225	27.81%	7,000	2,278	32.55%
01-401.341	Advertising	4,000	1,409	35.22%	4,000	183	4.58%
01-401.342	Printing	1,000	196	19.57%	2,000	.00	.00

Period: 03/18

Account Number	Account Title	2018-18 Current Year Budget	03/18 Current YTD Actual	% of Budget	2017-17 Prior Year Budget	03/17 Prior YTD Actual	% of Budget
01-401.343	Right-to-Know Request Fees	.00	.00	.00	100	9	8.96%
01-401.375	Equip Maint & Lease Agreements	10,000	2,386	23.86%	10,000	2,938	29.38%
01-401.420	Dues/Subscriptions/Memberships	3,800	867	22.82%	2,300	1,942	84.43%
01-401.421	Training	1,000	324	32.40%	1,000	.00	.00
01-401.460	Conferences	.00	.00	.00	.00	.00	.00
01-401.700	Capital Equipment	.00	.00	.00	.00	.00	.00
Total Executive:		268,000	60,262	22.49%	260,000	74,771	28.76%
Finance							
01-402.122	Finance Director	85,000	19,106	22.48%	75,000	.00	.00
01-402.123	Accounting Supervisor	70,600	15,590	22.08%	63,400	14,484	22.85%
01-402.240	Supplies	1,000	653	65.34%	1,000	257	25.74%
01-402.260	Minor Equipment & Small Tools	500	.00	.00	500	.00	.00
01-402.311	Auditing & Accounting Services	12,000	.00	.00	10,000	.00	.00
01-402.320	Telephone	660	110	16.66%	500	.00	.00
01-402.420	Dues/Subscriptions/Memberships	750	569	75.89%	1,000	.00	.00
01-402.421	Training	1,000	150	15.00%	500	149	29.80%
01-402.460	Conferences	.00	.00	.00	.00	.00	.00
Total Finance:		171,510	36,179	21.09%	151,900	14,891	9.80%
Tax Collection							
01-403.114	Tax Collector	10,000	2,692	26.92%	10,000	2,692	26.92%
01-403.240	Supplies	500	61	12.19%	400	177	44.26%
01-403.260	Minor Equipment & Small Tools	.00	.00	.00	.00	.00	.00
01-403.325	Postage	4,200	419	9.98%	4,300	832	19.35%
01-403.353	Tax Collector's Bond	550	428	77.82%	550	398	72.36%
01-403.420	Dues/Subscriptions/Memberships	100	.00	.00	300	.00	.00
01-403.452	EIT Collection Fee	29,900	7,250	24.25%	30,000	7,642	25.47%
01-403.453	LST Collection Fee	11,700	2,323	19.86%	10,600	2,487	23.46%
01-403.454	Real Estate Tax Collections	3,100	.00	.00	3,100	75	2.42%
Total Tax Collection:		60,050	13,173	21.94%	59,250	14,303	24.14%
Legal							
01-404.310	Township Solicitor	50,000	4,114	8.23%	60,000	11,509	19.18%
01-404.314	Special Legal & Consulting Svc	3,000	.00	.00	3,000	1,082	36.05%
01-404.318	Reimbursable Legal Services	10,000	2,799	27.99%	10,000	1,175	11.75%
01-404.410	Judgements & Settlements	.00	.00	.00	.00	.00	.00
Total Legal:		63,000	6,913	10.97%	73,000	13,766	18.86%
Personnel Admin							
01-406.150	Compensated Absences Expense	.00	.00	.00	.00	.00	.00
01-406.171	HRA Employee Reimbs	9,000	1,628	18.09%	6,300	550	8.73%
01-406.172	Retirement Incentive Pmts	30,720	7,680	25.00%	21,600	5,400	25.00%
01-406.240	Supplies & Minor Equipment	500	.00	.00	500	.00	.00
01-406.314	Special Legal & Consult'g Svcs	5,000	496	9.92%	5,000	.00	.00
01-406.315	General Services	5,000	515	10.31%	5,000	697	13.94%
01-406.341	Advertising	2,000	1,329	66.46%	2,000	.00	.00
Total Personnel Admin:		52,220	11,649	22.31%	40,400	6,647	16.45%
Data Processing							
01-407.261	Computer Equip & Software	10,500	1,270	12.10%	21,200	16,942	79.91%

Period: 03/18

Account Number	Account Title	2018-18 Current Year Budget	03/18 Current YTD Actual	% of Budget	2017-17 Prior Year Budget	03/17 Prior YTD Actual	% of Budget
01-407.319	Computer Maint & Support	19,000	13,032	68.59%	17,500	9,963	56.93%
	Total Data Processing:	29,500	14,302	48.48%	38,700	26,905	69.52%
Engineering							
01-408.313	Township Engineer	20,000	2,441	12.21%	50,000	.00	.00
01-408.314	Special Engineering Services	500	.00	.00	500	.00	.00
01-408.318	Reimbursable Engineering Svcs	30,000	3,148	10.49%	40,000	2,856	7.14%
	Total Engineering:	50,500	5,589	11.07%	90,500	2,856	3.16%
Buildings & Plant							
01-409.144	Maintenance Custodian	47,200	11,866	25.14%	46,100	10,713	23.24%
01-409.192	Work Boot & Clothing Allowance	250	.00	.00	.00	.00	.00
01-409.230	Heating Fuel	33,000	25,755	78.05%	30,000	13,515	45.05%
01-409.232	Generator Fuel	600	.00	.00	500	591	118.21%
01-409.240	Supplies	3,500	899	25.68%	4,000	795	19.87%
01-409.260	Minor Equipment & Small Tools	2,000	.00	.00	2,000	.00	.00
01-409.361	Electric	30,000	7,199	24.00%	33,500	7,374	22.01%
01-409.366	Water	2,100	497	23.66%	1,300	356	27.41%
01-409.373	Facilities Maintenance	30,000	8,203	27.34%	35,000	14,553	41.58%
01-409.600	Capital Construction	36,000	.00	.00	30,000	.00	.00
01-409.601	Stormwater Basin Retrofit	.00	.00	.00	.00	.00	.00
01-409.699	Capital Reserve	.00	.00	.00	.00	.00	.00
	Total Buildings & Plant:	184,650	54,418	29.47%	182,400	47,898	26.26%
Police							
01-410.122	Police Chief	103,700	23,923	23.07%	99,400	23,227	23.37%
01-410.130	Sergeants	267,000	60,150	22.53%	258,800	59,068	22.82%
01-410.131	Detective & Corporals	419,000	56,889	13.58%	406,800	18,778	4.62%
01-410.132	Police Officers	780,000	186,827	23.95%	705,700	208,733	29.58%
01-410.139	Police Officers - Part Time	45,000	11,101	24.67%	44,800	8,277	18.48%
01-410.140	Animal Control Officer	10,000	2,310	23.10%	.00	.00	.00
01-410.141	Clerical--Full Time	107,400	21,105	19.65%	104,000	24,058	23.13%
01-410.148	Crossing Guards	24,000	6,256	26.07%	23,500	6,315	26.87%
01-410.181	Double Time	2,000	1,624	81.22%	.00	1,290	.00
01-410.182	Longevity	17,500	.00	.00	16,000	.00	.00
01-410.183	Overtime	70,000	36,747	52.50%	70,000	27,447	39.21%
01-410.184	Reimbursable Overtime	30,000	.00	.00	30,000	.00	.00
01-410.185	Holiday Pay	35,000	8,288	23.68%	35,100	4,489	12.79%
01-410.186	Shift Differential	10,000	272	2.72%	12,400	146	1.18%
01-410.187	College Credit Compensation	2,500	216	8.64%	2,500	.00	.00
01-410.188	Court Time	10,000	2,501	25.01%	6,500	3,233	49.74%
01-410.189	K-9 Care Compensation	3,000	.00	.00	3,000	.00	.00
01-410.191	Uniform Maintenance Allowance	4,600	4,320	93.91%	4,600	4,080	88.70%
01-410.200	Community Programs & Events	3,500	.00	.00	3,500	.00	.00
01-410.205	Bike Patrol	.00	.00	.00	.00	.00	.00
01-410.210	QRS Supplies	15,700	2,079	13.24%	15,700	5,099	32.48%
01-410.215	K-9 Program	7,600	2,099	27.62%	7,600	3,144	41.36%
01-410.220	MERT Program	2,000	.00	.00	7,000	.00	.00
01-410.231	Vehicle Fuel	38,000	11,961	31.48%	40,000	7,950	19.88%
01-410.238	Uniforms	10,500	1,866	17.77%	18,975	4,570	24.08%
01-410.240	Office Supplies	3,500	1,543	44.09%	3,500	1,515	43.30%
01-410.241	Patrol Supplies	3,100	349	11.25%	3,100	209	6.74%
01-410.242	Firearms Supplies	10,850	516	4.75%	10,850	2,002	18.45%

Account Number	Account Title	2018-18 Current Year Budget	03/18 Current YTD Actual	% of Budget	2017-17 Prior Year Budget	03/17 Prior YTD Actual	% of Budget
01-410.243	Animal Control Supplies	1,000	175	17.50%	500	339	67.80%
01-410.250	Police Vehicles	40,000	20,785	51.96%	40,000	.00	.00
01-410.251	Vehicle Maintenance	27,000	8,047	29.80%	27,000	11,150	41.30%
01-410.260	Minor Equipment & Small Tools	25,000	15,478	61.91%	25,000	2,504	10.02%
01-410.261	Comp Equip & SW--PD	16,000	13,036	81.47%	4,000	.00	.00
01-410.315	General Services	5,600	1,266	22.61%	3,500	854	24.41%
01-410.317	Contracted Svcs--Animal Contrl	10,000	.00	.00	13,000	.00	.00
01-410.319	Comp Maint & Support--PD	48,000	7,548	15.72%	14,900	5,180	34.77%
01-410.320	Telephone	9,000	1,711	19.01%	10,000	1,515	15.15%
01-410.342	Printing	2,250	330	14.67%	2,250	1,300	57.78%
01-410.375	Equipment Maintenance	5,000	1,996	39.92%	5,000	1,990	39.80%
01-410.420	Dues/Subscriptions/Memberships	2,500	1,260	50.40%	2,500	775	31.00%
01-410.421	Training	15,000	845	5.63%	15,000	10,611	70.74%
01-410.460	Conferences	1,800	.00	.00	1,800	.00	.00
01-410.700	Capital Equipment	269,155	.00	.00	52,500	41,052	78.19%
Total Police:		2,512,755	515,418	20.51%	2,150,275	490,900	22.83%
Fire							
01-411.139	Fire Inspector--Part Time	59,000	17,950	30.42%	39,000	13,988	35.87%
01-411.238	Fire Inspector Uniforms	6,000	362	6.03%	6,000	.00	.00
01-411.240	Supplies & Minor Equipment	7,000	200	2.86%	7,000	2,196	31.37%
01-411.320	Telephone	750	69	9.15%	1,000	107	10.75%
01-411.421	Fire Inspector Training	1,250	976	78.04%	1,000	850	85.00%
01-411.540	Firemen's Relief Contribution	92,000	.00	.00	102,000	.00	.00
Total Fire:		166,000	19,556	11.78%	156,000	17,141	10.99%
Code Enforcement							
01-413.131	Code Enforcement Officer/BCO	66,300	15,290	23.06%	64,800	14,790	22.82%
01-413.139	Code Enf Insp--Part Time	10,000	.00	.00	13,000	.00	.00
01-413.141	Clerical--Full Time	.00	.00	.00	52,000	.00	.00
01-413.306	Commercial Inspection Service	5,000	770	15.41%	10,000	230	2.30%
01-413.307	Residential Inspection Service	10,000	45	0.45%	20,000	1,580	7.90%
01-413.308	Plan & Drawing Review	40,000	11,034	27.58%	60,000	4,227	7.04%
01-413.317	C/S--Weed & Code Violations	.00	175-	.00	100	100	100.00%
01-413.320	Telephone	600	110	18.33%	600	109	18.22%
01-413.420	Dues/Subscriptions/Memberships	200	210	105.00%	200	85	42.50%
01-413.421	Training	1,000	.00	.00	1,000	131	13.05%
01-413.460	Conferences	.00	.00	.00	.00	.00	.00
Total Code Enforcement:		133,100	27,284	20.50%	221,700	21,251	9.59%
Planning & Zoning							
01-414.113	Zoning Hearing Board	2,000	.00	.00	2,000	.00	.00
01-414.122	Planning & Zoning Officer	87,000	20,058	23.05%	83,400	19,473	23.35%
01-414.141	Clerical--Full Time	51,000	11,672	22.89%	49,800	11,400	22.89%
01-414.220	Planning Commission	1,500	360	24.00%	2,300	155	6.74%
01-414.240	Supplies	3,000	153	5.09%	1,500	249	16.58%
01-414.260	Minor Equipment & Small Tools	1,500	.00	.00	1,500	.00	.00
01-414.310	Planning Solicitor	5,000	130	2.60%	5,000	481	9.62%
01-414.314	Zoning Solicitor	5,000	669	13.38%	5,000	.00	.00
01-414.315	General Services	200	.00	.00	200	.00	.00
01-414.316	Stenograhper	2,500	268	10.71%	1,500	460	30.69%
01-414.317	Contracted Services	.00	.00	.00	.00	.00	.00
01-414.318	DCED/UCC Fees	1,800	.00	.00	1,800	.00	.00

Account Number	Account Title	2018-18 Current Year Budget	03/18 Current YTD Actual	% of Budget	2017-17 Prior Year Budget	03/17 Prior YTD Actual	% of Budget
01-414.320	Telephone	660	110	16.66%	600	109	18.22%
01-414.341	Advertising	1,500	202	13.45%	1,500	109	7.26%
01-414.342	Printing	1,500	475	31.67%	2,000	.00	.00
01-414.420	Dues/Subscriptions/Memberships	200	102	51.00%	200	102	51.00%
01-414.421	Training	300	30	10.00%	300	.00	.00
01-414.460	Conferences	.00	.00	.00	.00	.00	.00
Total Planning & Zoning:		164,660	34,228	20.79%	158,600	32,538	20.52%
Emergency Management							
01-415.139	Emergency Mgmt Coordinator	3,000	1,000	33.33%	3,000	750	25.00%
01-415.149	Emergency Mgmt Deputy	1,000	.00	.00	1,000	250	25.00%
01-415.240	Supplies	500	.00	.00	500	.00	.00
01-415.260	Minor Equipment & Small Tools	1,000	987	98.69%	6,000	926	15.44%
01-415.320	Telephone	2,100	451	21.49%	2,100	448	21.34%
01-415.421	Training	1,000	.00	.00	1,000	.00	.00
01-415.700	Cap Equip--Emergency Mgmt	.00	.00	.00	7,500	.00	.00
Total Emergency Management:		8,600	2,438	28.35%	21,100	2,374	11.25%
Sanitation							
01-427.147	Recycling Center - Part Time	.00	.00	.00	.00	.00	.00
01-427.300	Refuse Collection Services	.00	.00	.00	.00	.00	.00
01-427.301	PA Refuse Collection Surcharge	.00	.00	.00	.00	.00	.00
01-427.302	Recycling Costs	.00	.00	.00	.00	.00	.00
01-427.303	Grass Collection Fees	.00	.00	.00	.00	.00	.00
01-427.317	Collection Agency Services	.00	.00	.00	.00	.00	.00
Total Sanitation:		.00	.00	.00	.00	.00	.00
DPW - Wages							
01-430.122	Public Works Director	39,680	9,156	23.07%	38,000	8,889	23.39%
01-430.130	DPW--Highway Supervisor	77,100	17,025	22.08%	69,900	15,817	22.63%
01-430.141	Clerical--Full Time	54,200	12,510	23.08%	26,000	12,146	46.71%
01-430.143	DPW - Full Time	942,000	207,125	21.99%	897,900	190,638	21.23%
01-430.149	DPW - Part Time	.00	.00	.00	15,000	.00	.00
01-430.181	Double Time	6,000	3,117	51.95%	6,000	.00	.00
01-430.183	Overtime	27,000	22,069	81.74%	25,700	10,251	39.89%
01-430.189	On-Call	12,400	7,048	56.84%	11,300	6,261	55.41%
01-430.192	Work Boot & Clothing Allowance	5,500	919	16.71%	5,500	496	9.01%
01-430.231	Vehicle Fuel	41,000	12,372	30.18%	41,000	8,134	19.84%
01-430.240	Supplies	8,000	2,635	32.94%	10,000	3,009	30.09%
01-430.260	Minor Equipment & Small Tools	6,800	4,585	67.43%	2,500	407	16.27%
01-430.315	General Services	2,500	1,384	55.36%	2,500	.00	.00
01-430.320	Telephone	1,860	326	17.55%	2,000	342	17.10%
01-430.420	Dues/Subscriptions/Memberships	500	.00	.00	500	.00	.00
01-430.421	Training	500	60	12.00%	500	.00	.00
01-430.460	Conferences	.00	.00	.00	.00	.00	.00
Total DPW - Wages:		1,225,040	300,331	24.52%	1,154,300	256,389	22.21%
Composting							
01-431.303	Composting Costs	.00	.00	.00	12,000	940	7.83%
Total Composting:		.00	.00	.00	12,000	940	7.83%

Account Number	Account Title	2018-18 Current Year Budget	03/18 Current YTD Actual	% of Budget	2017-17 Prior Year Budget	03/17 Prior YTD Actual	% of Budget
Traffic Control							
01-433.246	Signs & Street Markings	5,000	656	13.11%	5,000	346	6.91%
01-433.317	Contracted Services	.00	.00	.00	.00	.00	.00
01-433.362	Traffic Signals	7,090	3,270	46.12%	7,090	3,121	44.02%
01-433.450	Street Line Painting	5,000	.00	.00	5,000	.00	.00
Total Traffic Control:		17,090	3,925	22.97%	17,090	3,467	20.28%
Storm Sewers							
01-436.131	MS4 Coordinator	15,000	3,462	23.08%	15,000	3,517	23.44%
01-436.139	MS4 Inspector--Part Time	.00	.00	.00	13,000	.00	.00
01-436.240	MS4 Supplies	3,000	.00	.00	3,100	282	9.11%
01-436.312	Consulting Svcs	.00	.00	.00	10,000	.00	.00
01-436.313	Engineering Svcs	70,000	7,490	10.70%	10,000	15,585	155.85%
01-436.315	MS4 General Services	5,000	500	10.00%	5,000	1,781	35.62%
01-436.370	Repairs & Maint - Storm Sewers	14,000	987	7.05%	14,000	.00	.00
01-436.600	Capital Construction--Storm Sw	.00	.00	.00	.00	.00	.00
01-436.601	Public/Kline Drainage Proj	.00	.00	.00	16,900	.00	.00
01-436.700	Capital Equipment	.00	.00	.00	50,000	.00	.00
Total Storm Sewers:		107,000	12,440	11.63%	137,000	21,165	15.45%
Tools & Machinery							
01-437.251	Vehicle Maintenance	22,500	8,424	37.44%	27,500	8,213	29.86%
01-437.375	Equipment Maintenance	15,000	3,097	20.65%	13,000	4,934	37.95%
Total Tools & Machinery:		37,500	11,521	30.72%	40,500	13,146	32.46%
Streets & Bridges							
01-438.245	Road Materials	160,000	3,291	2.06%	130,000	5,060	3.89%
01-438.450	Road Program	.00	.00	.00	.00	.00	.00
Total Streets & Bridges:		160,000	3,291	2.06%	130,000	5,060	3.89%
Capital							
01-439.600	Capital Construction	.00	.00	.00	.00	.00	.00
01-439.601	Dauphin Street Traffic Light	.00	.00	.00	.00	.00	.00
01-439.700	Capital Equipment	13,000	.00	.00	70,000	.00	.00
Total Capital:		13,000	.00	.00	70,000	.00	.00
Storm Water Mgmt							
01-446.370	Storm Water Management	.00	.00	.00	.00	.00	.00
01-446.603	Gilmore Street Drainage	.00	.00	.00	.00	.00	.00
01-446.604	Filbert St Stormwater Project	.00	.00	.00	.00	.00	.00
01-446.605	Maumee Ave Stormwater Project	.00	.00	.00	.00	.00	.00
01-446.606	Barnsdale Rd Stormswr Project	.00	.00	.00	.00	.00	.00
Total Storm Water Mgmt:		.00	.00	.00	.00	.00	.00
Recreation Admin							
01-451.240	Supplies	3,000	.00	.00	3,000	459	15.30%
01-451.260	Minor Equipment & Small Tools	9,600	.00	.00	6,300	836	13.27%
01-451.312	Consulting Svcs--Lindberg MSP	48,000	11,360	23.67%	80,000	17,701	22.13%
01-451.313	Consulting Svcs--Laubach MSP	.00	2,166	.00	20,000	.00	.00
01-451.315	General Services	3,500	549	15.69%	2,000	660	33.00%

Account Number	Account Title	2018-18 Current Year Budget	03/18 Current YTD Actual	% of Budget	2017-17 Prior Year Budget	03/17 Prior YTD Actual	% of Budget
01-451.361	Electric	3,100	334	10.78%	3,000	695	23.17%
01-451.371	Property Maint (Grounds)	7,000	146	2.08%	7,500	.00	.00
01-451.373	Facilities Maint (Structures)	2,000	.00	.00	5,000	.00	.00
01-451.375	Equipment Maintenance	3,000	.00	.00	3,000	.00	.00
01-451.600	Capital Construction-Parks	.00	.00	.00	.00	.00	.00
01-451.601	Lindberg Pk MSP: Park Improvmt	869,000	.00	.00	512,440	.00	.00
01-451.602	Lindberg Pk MSP: Bike Ln Proj	.00	.00	.00	.00	90,435	.00
01-451.603	Laubach Pk MSP: Park Improvmt	.00	.00	.00	.00	.00	.00
01-451.700	Capital Equipment	.00	.00	.00	.00	.00	.00
Total Recreation Admin:		948,200	14,555	1.54%	642,240	110,786	17.25%
Participant Recreation							
01-452.129	Recreation Director	15,600	4,200	26.92%	15,600	4,200	26.92%
01-452.149	Seasonal Employees	21,500	.00	.00	19,100	.00	.00
01-452.200	Community Events	1,000	682	68.19%	1,000	.00	.00
01-452.240	Supplies & Minor Equipment	5,000	.00	.00	5,000	.00	.00
01-452.315	Fundraising Services	.00	.00	.00	3,000	.00	.00
01-452.320	Telephone	600	110	18.33%	500	109	21.87%
Total Participant Recreation:		43,700	4,992	11.42%	44,200	4,309	9.75%
Environmental Advisory							
01-461.240	Supplies	500	.00	.00	1,200	.00	.00
01-461.317	Contracted Svc	.00	.00	.00	.00	.00	.00
01-461.341	Advertising	400	.00	.00	400	98	24.53%
01-461.342	Printing	200	.00	.00	500	.00	.00
01-461.420	Dues/Subscriptions/Memberships	200	.00	.00	200	.00	.00
01-461.421	Training	200	.00	.00	200	.00	.00
Total Environmental Advisory:		1,500	.00	.00	2,500	98	3.92%
Contributions							
01-465.309	Custodial Services	10,000	618	6.18%	15,000	1,032	6.88%
01-465.500	Volunteer Fire Co Incentives	36,000	.00	.00	30,000	.00	.00
01-465.540	Contributions	11,300	250	2.21%	13,300	250	1.88%
Total Contributions:		57,300	868	1.51%	58,300	1,282	2.20%
Debt Service - Principal							
01-471.350	Principal - Lease Pmt	.00	.00	.00	.00	.00	.00
Total Debt Service - Principal:		.00	.00	.00	.00	.00	.00
Debt Service - Interest							
01-472.350	Interest - Lease Pmt	.00	.00	.00	.00	.00	.00
Total Debt Service - Interest:		.00	.00	.00	.00	.00	.00
Other Expenditures							
01-474.430	Real Estate Taxes	.00	.00	.00	200	.00	.00
Total Other Expenditures:		.00	.00	.00	200	.00	.00
Fees & Miscellaneous							
01-480.000	Miscellaneous Expense	300	102	34.00%	300	150	50.00%

Account Number	Account Title	2018-18 Current Year Budget	03/18 Current YTD Actual	% of Budget	2017-17 Prior Year Budget	03/17 Prior YTD Actual	% of Budget
01-480.001	Disability Pay Expense	.00	.00	.00	.00	.00	.00
01-480.005	Financial Service Fees	90	.00	.00	200	.00	.00
01-480.010	Credit Card Service Fees	.00	.00	.00	.00	.00	.00
Total Fees & Miscellaneous:		390	102	26.16%	500	150	30.00%
Insurance							
01-486.351	Insurance - Commercial	48,000	47,307	98.56%	48,000	47,290	98.52%
01-486.352	Insur - Business Auto	59,000	62,067	105.20%	56,000	57,710	103.05%
01-486.353	Insur - Professional	51,000	54,560	106.98%	46,000	49,861	108.39%
01-486.354	Insur - Workers Comp	106,000	129,504	122.17%	100,000	103,108	103.11%
01-486.355	Insur - Twp Official's Bond	4,500	3,953	87.84%	4,400	4,425	100.57%
Total Insurance:		268,500	297,391	110.76%	254,400	262,394	103.14%
Employee Benefits							
01-487.156	Insurance - Health	930,000	320,064	34.42%	920,000	306,535	33.32%
01-487.158	Insurance - Life & Disability	26,000	5,623	21.63%	24,000	5,502	22.92%
01-487.160	Pension	795,197	.00	.00	731,100	.00	.00
01-487.161	Social Security Tax	180,000	42,778	23.77%	179,200	38,282	21.36%
01-487.162	Unemployment Compensation	.00	.00	.00	100	.00	.00
Total Employee Benefits:		1,931,197	368,465	19.08%	1,854,400	350,318	18.89%
Reserves							
01-490.740	Transfer to Capital Reserves	8,400	.00	.00	.00	.00	.00
Total Reserves:		8,400	.00	.00	.00	.00	.00
Prior Year							
01-491.000	Refunds of Prior Year Revenue	.00	.00	.00	.00	1,444	.00
Total Prior Year:		.00	.00	.00	.00	1,444	.00
Interfund Transfers							
01-492.030	Transfer to Fire Fund	63,200	.00	.00	181,300	.00	.00
01-492.060	Transfer to Water Fund	.00	.00	.00	.00	.00	.00
01-492.080	Transfer to Sewer Fund	.00	.00	.00	.00	.00	.00
01-492.200	Transfer to Debt Service Fund	178,650	.00	.00	184,400	.00	.00
01-492.910	Transfer to SubDiv Escrow Fund	.00	.00	.00	.00	.00	.00
Total Interfund Transfers:		241,850	.00	.00	365,700	.00	.00
General Fund Revenue Total:		8,943,412	1,089,221	12.18%	8,405,555	955,526	11.37%
General Fund Expenditure Total:		8,943,412	1,826,062	20.42%	8,405,555	1,804,334	21.47%
Net Total General Fund:		.00	736,840-	.00	.00	848,807-	.00

Account Number	Account Title	2018-18 Current Year Budget	03/18 Current YTD Actual	% of Budget	2017-17 Prior Year Budget	03/17 Prior YTD Actual	% of Budget
Fire Fund							
Property Taxes							
03-301.100	Real Estate Tax - Current	271,000	.00	.00	265,000	.00	.00
03-301.400	Real Estate Tax - Claims	4,000	1,885	47.13%	4,000	773	19.32%
03-301.600	Real Estate Tax - Exceptions	360	.00	.00	500	.00	.00
	Total Property Taxes:	275,360	1,885	0.68%	269,500	773	0.29%
Interest							
03-341.000	Interest Income	480	175	36.49%	500	95	18.98%
	Total Interest:	480	175	36.49%	500	95	18.98%
Miscellaneous							
03-380.000	Miscellaneous Revenue	.00	.00	.00	.00	.00	.00
	Total Miscellaneous:	.00	.00	.00	.00	.00	.00
Contributions							
03-387.000	Contributions	.00	.00	.00	9,000	.00	.00
	Total Contributions:	.00	.00	.00	9,000	.00	.00
Asset Disposal							
03-391.100	Sale of Fixed Assets	.00	.00	.00	.00	.00	.00
	Total Asset Disposal:	.00	.00	.00	.00	.00	.00
Interfund Transfers							
03-392.010	Transfer from General Fund	63,200	.00	.00	231,300	.00	.00
	Total Interfund Transfers:	63,200	.00	.00	231,300	.00	.00
Prior Year							
03-393.122	Loan Proceeds	.00	.00	.00	200,000	.00	.00
	Total Prior Year:	.00	.00	.00	200,000	.00	.00
Prior Year Resv							
03-396.000	Prior Year Reserves	.00	.00	.00	121,272	.00	.00
	Total Prior Year Resv:	.00	.00	.00	121,272	.00	.00
Eastern Salisbury Fire							
03-411.240	Operating Supplies	18,350	4,166	22.70%	10,190	3,534	34.68%
03-411.260	Minor Equip & Small Tools	7,400	616	8.32%	9,900	.00	.00
03-411.320	Utilities	15,000	2,782	18.55%	17,000	4,450	26.18%
03-411.350	Insurances	12,000	12,567	104.73%	12,000	11,799	98.33%
03-411.374	Repairs--Machinery/Equip	27,400	2,447	8.93%	24,700	212	0.86%
03-411.421	Training	3,900	1,400	35.90%	5,300	1,680	31.70%
03-411.600	Capital Construction	.00	.00	.00	.00	.00	.00
03-411.700	Capital Equipment	.00	.00	.00	.00	.00	.00
	Total Eastern Salisbury Fire:	84,050	23,978	28.53%	79,090	21,676	27.41%

Account Number	Account Title	2018-18 Current Year Budget	03/18 Current YTD Actual	% of Budget	2017-17 Prior Year Budget	03/17 Prior YTD Actual	% of Budget
Western Salisbury Fire							
03-412.240	Operating Supplies	7,300	2,824	38.69%	5,500	4,169	75.80%
03-412.260	Minor Equip & Small Tools	13,900	4,587	33.00%	5,232	2,058	39.34%
03-412.320	Telephone/Tablet Chgs	3,000	343	11.44%	2,400	675	28.13%
03-412.350	Insurances	24,000	17,486	72.86%	23,930	17,813	74.44%
03-412.374	Repairs--Machinery/Equip	28,500	2,070	7.26%	36,000	9,000	25.00%
03-412.421	Training	5,540	1,550	27.98%	4,500	1,400	31.11%
03-412.600	Capital Construction	.00	.00	.00	.00	.00	.00
03-412.700	Capital Equipment	.00	.00	.00	613,700	241,413	39.34%
Total Western Salisbury Fire:		82,240	28,861	35.09%	691,262	276,528	40.00%
Fuel							
03-413.231	Vehicle Fuel	9,000	2,531	28.13%	10,000	1,664	16.64%
Total Fuel:		9,000	2,531	28.13%	10,000	1,664	16.64%
Debt Service - Principal							
03-471.212	Principal - 1999 Fire Truck	.00	.00	.00	.00	.00	.00
03-471.213	Principal - 2005 Fire Truck	11,065	11,065	100.00%	10,850	10,846	99.96%
03-471.214	Principal - 2007 Fire Truck	6,982	6,982	100.00%	6,850	6,844	99.91%
03-471.215	Principal - 2009 Fire Truck	10,215	10,215	100.00%	10,010	10,013	100.03%
03-471.216	Principal - 2013 Fire Truck	6,329	6,329	100.00%	6,200	6,204	100.06%
03-471.217	Principal - 2017 Fire Truck	8,244	8,244	100.00%	9,000	.00	.00
Total Debt Service - Principal:		42,835	42,834	100.00%	42,910	33,906	79.02%
Debt Service - Interest							
03-472.212	Interest - 1999 Fire Truck	.00	.00	.00	.00	.00	.00
03-472.213	Interest - 2005 Fire Truck	518	518	100.06%	740	737	99.63%
03-472.214	Interest - 2007 Fire Truck	740	740	100.00%	880	878	99.79%
03-472.215	Interest - 2009 Fire Truck	1,368	1,368	100.02%	1,570	1,570	100.03%
03-472.216	Interest - 2013 Fire Truck	1,393	1,393	100.03%	1,520	1,519	99.91%
03-472.217	Interest - 2017 Fire Truck	1,358	3,898	287.01%	3,000	.00	.00
Total Debt Service - Interest:		5,377	7,918	147.25%	7,710	4,704	61.02%
Fees & Miscellaneous							
03-480.005	Financial Service Fees	.00	.00	.00	.00	.00	.00
03-480.454	Real Estate Tax Collections	450	.00	.00	600	.00	.00
Total Fees & Miscellaneous:		450	.00	.00	600	.00	.00
Reserves							
03-490.740	Transfer to Capital Reserves	115,088	.00	.00	.00	.00	.00
Total Reserves:		115,088	.00	.00	.00	.00	.00
Prior Year							
03-491.000	Refunds of Prior Year Revenue	.00	.00	.00	.00	.00	.00
Total Prior Year:		.00	.00	.00	.00	.00	.00
Interfund Transfers							
03-492.010	Transfer to General Fund	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2018-18 Current Year Budget	03/18 Current YTD Actual	% of Budget	2017-17 Prior Year Budget	03/17 Prior YTD Actual	% of Budget
	Total Interfund Transfers:	.00	.00	.00	.00	.00	.00
	Fire Fund Revenue Total:	339,040	2,060	0.61%	831,572	868	0.10%
	Fire Fund Expenditure Total:	339,040	106,122	31.30%	831,572	338,479	40.70%
	Net Total Fire Fund:	.00	104,061-	.00	.00	337,611-	.00

Account Number	Account Title	2018-18 Current Year Budget	03/18 Current YTD Actual	% of Budget	2017-17 Prior Year Budget	03/17 Prior YTD Actual	% of Budget
Library Fund							
Property Taxes							
04-301.100	Real Estate Tax - Current	78,000	.00	.00	77,000	.00	.00
04-301.400	Real Estate Tax - Claims	1,400	550	39.29%	1,300	226	17.35%
04-301.600	Real Estate Tax - Exceptions	100	.00	.00	200	.00	.00
	Total Property Taxes:	79,500	550	0.69%	78,500	226	0.29%
Interest							
04-341.000	Interest Income	300	111	36.92%	200	39	19.68%
	Total Interest:	300	111	36.92%	200	39	19.68%
Miscellaneous							
04-380.000	Miscellaneous Revenue	.00	.00	.00	.00	.00	.00
	Total Miscellaneous:	.00	.00	.00	.00	.00	.00
Prior Year Resv							
04-396.000	Prior Year Reserves	1,980	.00	.00	3,100	.00	.00
	Total Prior Year Resv:	1,980	.00	.00	3,100	.00	.00
Library Services							
04-456.305	Allentown Library Services	81,600	.00	.00	81,600	.00	.00
	Total Library Services:	81,600	.00	.00	81,600	.00	.00
Fees & Miscellaneous							
04-480.005	Financial Service Fees	.00	.00	.00	.00	.00	.00
04-480.454	Real Estate Tax Collections	180	.00	.00	200	.00	.00
	Total Fees & Miscellaneous:	180	.00	.00	200	.00	.00
Prior Year							
04-491.000	Refunds of Prior Year Revenue	.00	.00	.00	.00	.00	.00
	Total Prior Year:	.00	.00	.00	.00	.00	.00
	Library Fund Revenue Total:	81,780	661	0.81%	81,800	265	0.32%
	Library Fund Expenditure Total:	81,780	.00	.00	81,800	.00	.00
	Net Total Library Fund:	.00	661	.00	.00	265	.00

Account Number	Account Title	2018-18 Current Year Budget	03/18 Current YTD Actual	% of Budget	2017-17 Prior Year Budget	03/17 Prior YTD Actual	% of Budget
Water Fund							
Interest							
06-341.000	Interest Income	16,800	2,823	16.80%	2,000	2,411	120.56%
	Total Interest:	16,800	2,823	16.80%	2,000	2,411	120.56%
System Revenue							
06-378.100	Metered Sales	1,708,000	402,058	23.54%	1,740,000	402,852	23.15%
06-378.910	Tapping Fees	1,000	.00	.00	1,000	.00	.00
	Total System Revenue:	1,709,000	402,058	23.53%	1,741,000	402,852	23.14%
Miscellaneous							
06-380.000	Miscellaneous Revenue	.00	80	.00	.00	80	.00
	Total Miscellaneous:	.00	80	.00	.00	80	.00
Asset Disposal							
06-391.100	Sale of Fixed Assets	.00	.00	.00	.00	.00	.00
	Total Asset Disposal:	.00	.00	.00	.00	.00	.00
Prior Year							
06-393.120	Note Proceeds	.00	.00	.00	.00	.00	.00
06-393.121	Bond Proceeds	.00	.00	.00	1,264,500	.00	.00
06-393.200	Premium on Bonds Sold	.00	.00	.00	.00	.00	.00
	Total Prior Year:	.00	.00	.00	1,264,500	.00	.00
Prior Year Exp							
06-395.000	Refund of Prior Year Expenses	.00	.00	.00	.00	.00	.00
	Total Prior Year Exp:	.00	.00	.00	.00	.00	.00
Prior Year Resv							
06-396.000	Prior Year Reserves	702,068	.00	.00	97,300	.00	.00
	Total Prior Year Resv:	702,068	.00	.00	97,300	.00	.00
Admin Salaries - Executive							
06-401.121	Manager	22,300	5,148	23.09%	21,400	4,998	23.36%
06-401.122	Assistant Manager	.00	.00	.00	19,300	5,119	26.52%
	Total Admin Salaries - Executive:	22,300	5,148	23.09%	40,700	10,117	24.86%
Admin Salaries - DPW							
06-430.122	Public Works Director	29,760	6,867	23.07%	28,500	6,667	23.39%
	Total Admin Salaries - DPW:	29,760	6,867	23.07%	28,500	6,667	23.39%
Water System Operations							
06-448.130	DPW--Utility Supervisor	42,100	9,714	23.07%	40,400	9,431	23.34%
06-448.141	Clerical--Full Time	18,050	4,128	22.87%	17,200	4,008	23.30%
06-448.142	Aide to Public Works Director	31,710	7,316	23.07%	31,000	7,103	22.91%
06-448.143	DPW - Full Time	142,500	33,583	23.57%	136,400	32,212	23.62%

Account Number	Account Title	2018-18 Current Year Budget	03/18 Current YTD Actual	% of Budget	2017-17 Prior Year Budget	03/17 Prior YTD Actual	% of Budget
06-448.149	DPW--Part Time	.00	.00	.00	.00	.00	.00
06-448.181	Double Time	1,500	547	36.46%	1,600	.00	.00
06-448.183	Overtime	5,000	3,234	64.67%	5,200	1,632	31.39%
06-448.189	On - Call	15,000	3,543	23.62%	13,300	3,342	25.13%
06-448.231	Vehicle Fuel	8,000	2,183	27.29%	8,000	1,435	17.94%
06-448.232	Generator Fuel	.00	.00	.00	100	.00	.00
06-448.240	Supplies	19,000	1,556	8.19%	19,000	1,236	6.51%
06-448.251	Vehicle Maintenance	5,000	68	1.37%	5,000	530	10.59%
06-448.260	Minor Equipment & Small Tools	7,200	211	2.93%	8,000	525	6.56%
06-448.261	Computer Equip & Software	4,000	590	14.76%	4,900	592	12.08%
06-448.310	Legal Services	.00	.00	.00	.00	.00	.00
06-448.311	Auditing & Accounting Services	1,200	.00	.00	1,200	.00	.00
06-448.312	Consulting Services	.00	.00	.00	.00	.00	.00
06-448.313	Engineering Services	10,000	317	3.17%	10,000	1,141	11.41%
06-448.315	General Services	600	570	94.98%	600	.00	.00
06-448.316	Testing & Calibration Services	5,000	560	11.20%	5,000	960	19.20%
06-448.317	Contracted Services	3,000	893	29.75%	3,000	.00	.00
06-448.319	Computer Maint & Support	9,500	6,516	68.59%	10,400	4,481	43.09%
06-448.320	Telephone	1,500	276	18.41%	1,700	336	19.75%
06-448.325	Postage	3,500	736	21.03%	3,900	742	19.03%
06-448.342	Printing	2,300	.00	.00	1,800	.00	.00
06-448.361	Electric	7,200	1,271	17.65%	7,000	1,184	16.91%
06-448.363	Hydrant Rental	14,000	1,760	12.57%	14,200	1,760	12.39%
06-448.367	Water Purchases - LCA/Altn	854,000	58,139	6.81%	867,000	130,398	15.04%
06-448.368	Water Purchases - Bethlehem	4,500	650	14.45%	4,500	676	15.02%
06-448.369	Water Purchase-South Whitehall	7,500	.00	.00	8,300	.00	.00
06-448.373	Facilities Maintenance	4,000	17	0.43%	4,000	570	14.25%
06-448.375	Equipment Maintenance	3,500	418	11.94%	3,500	490	14.01%
06-448.421	Training	1,000	.00	.00	1,000	290	29.00%
06-448.600	Capital Construction	12,000	231	1.93%	10,000	.00	.00
06-448.605	Flexer Avenue Waterline	.00	.00	.00	.00	.00	.00
06-448.606	Clearwood Dr Waterline	.00	.00	.00	.00	.00	.00
06-448.607	Ellsworth Water Main	.00	.00	.00	.00	.00	.00
06-448.608	Edgemont Drive Water Main	.00	264	.00	250,000	4,805	1.92%
06-448.609	Flexer Pump Stn Generator Repl	.00	.00	.00	.00	.00	.00
06-448.610	Potomac Waterline Replcmt	.00	.00	.00	54,500	1,572	2.88%
06-448.611	Water Meter Replacement Proj	.00	56,234	.00	500,000	1,116	0.22%
06-448.612	Edgemont, Meadowbrook, Bellair	.00	304	.00	135,000	2,003	1.48%
06-448.613	Meadowbrook SOUTH Waterline	.00	238	.00	100,000	1,326	1.33%
06-448.614	Bellair Dr Loop Waterline Proj	.00	417	.00	225,000	1,678	0.75%
06-448.615	Paxford Rd Waterline Project	225,000	459	0.20%	.00	2,872	.00
06-448.616	Maumee Ave Waterline Project	250,000	420	0.17%	.00	3,299	.00
06-448.617	Montgomery St Waterline Projec	100,000	.00	.00	.00	.00	.00
06-448.699	Capital Reserve	.00	.00	.00	.00	.00	.00
06-448.700	Capital Equipment	27,500	.00	.00	.00	.00	.00
06-448.740	Maintenance Reserve	.00	.00	.00	.00	.00	.00
06-448.800	Depreciation	.00	.00	.00	.00	.00	.00
Total Water System Operations:		1,845,860	197,362	10.69%	2,511,700	223,743	8.91%
Debt Service - Principal							
06-471.202	Principal - 2010 Bond	.00	.00	.00	.00	.00	.00
06-471.203	Principal - 2016 Bonds	137,750	.00	.00	132,400	.00	.00
06-471.350	Principal - Lease Pmt	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2018-18 Current Year Budget	03/18 Current YTD Actual	% of Budget	2017-17 Prior Year Budget	03/17 Prior YTD Actual	% of Budget
Total Debt Service - Principal:		137,750	.00	.00	132,400	.00	.00
Debt Service - Interest							
06-472.202	Interest - 2010 Bonds	.00	.00	.00	.00	.00	.00
06-472.203	Interest - 2016 Bonds	73,375	.00	.00	96,200	.00	.00
06-472.350	Interest - Lease Pmt	.00	.00	.00	.00	.00	.00
Total Debt Service - Interest:		73,375	.00	.00	96,200	.00	.00
Fees & Miscellaneous							
06-480.000	Miscellaneous Expense	.00	.00	.00	100	.00	.00
06-480.005	Financial Service Fees	300	.00	.00	500	.00	.00
06-480.010	Credit Card Service Fees	6,000	1,353	22.55%	5,200	1,344	25.85%
Total Fees & Miscellaneous:		6,300	1,353	21.47%	5,800	1,344	23.17%
Insurance							
06-486.351	Insurance - Commercial	2,700	2,579	95.51%	2,600	2,578	99.15%
06-486.352	Insurance - Business Auto	3,300	3,448	104.49%	3,100	3,206	103.41%
06-486.354	Insurance - Workers Comp	11,700	14,214	121.49%	10,800	11,317	104.79%
Total Insurance:		17,700	20,241	114.35%	16,500	17,101	103.64%
Employee Benefits							
06-487.156	Insurance - Health	92,500	31,335	33.88%	90,000	30,311	33.68%
06-487.158	Insurance - Life & Disability	2,100	305	14.53%	1,900	448	23.57%
06-487.160	Pension	45,667	.00	.00	43,900	.00	.00
06-487.161	Social Security Tax	23,556	5,701	24.20%	24,100	5,733	23.79%
Total Employee Benefits:		163,823	37,342	22.79%	159,900	36,492	22.82%
Prior Year							
06-491.000	Refunds of Prior Year Revenue	.00	.00	.00	.00	.00	.00
Total Prior Year:		.00	.00	.00	.00	.00	.00
Interfund Transfers							
06-492.010	Transfer to General Fund	131,000	.00	.00	113,100	.00	.00
Total Interfund Transfers:		131,000	.00	.00	113,100	.00	.00
Water Fund Revenue Total:		2,427,868	404,960	16.68%	3,104,800	405,343	13.06%
Water Fund Expenditure Total:		2,427,868	268,312	11.05%	3,104,800	295,464	9.52%
Net Total Water Fund:		.00	136,648	.00	.00	109,879	.00

Account Number	Account Title	2018-18 Current Year Budget	03/18 Current YTD Actual	% of Budget	2017-17 Prior Year Budget	03/17 Prior YTD Actual	% of Budget
Sewer Fund							
Interest							
08-341.000	Interest Income	7,200	2,209	30.68%	1,800	1,111	61.73%
	Total Interest:	7,200	2,209	30.68%	1,800	1,111	61.73%
State Grants							
08-354.110	CDBG:Sanitary Swr System Rehab	.00	.00	.00	.00	.00	.00
	Total State Grants:	.00	.00	.00	.00	.00	.00
Sanitation Fees							
08-364.110	Tapping Fees	3,000	.00	.00	3,000	.00	.00
08-364.120	Sewer Rent	1,800,000	439,715	24.43%	1,800,000	443,064	24.61%
08-364.301	Sewer Assessments	.00	.00	.00	.00	.00	.00
08-364.310	Sale of Capacity	.00	.00	.00	.00	.00	.00
	Total Sanitation Fees:	1,803,000	439,715	24.39%	1,803,000	443,064	24.57%
Miscellaneous							
08-380.000	Miscellaneous Revenue	.00	.00	.00	.00	.00	.00
	Total Miscellaneous:	.00	.00	.00	.00	.00	.00
Asset Disposal							
08-391.100	Sale of Fixed Assets	.00	.00	.00	.00	.00	.00
	Total Asset Disposal:	.00	.00	.00	.00	.00	.00
Prior Year							
08-393.120	Note Proceeds	.00	.00	.00	.00	.00	.00
08-393.121	Bond Proceeds	.00	.00	.00	429,300	.00	.00
08-393.200	Premium on Bonds Sold	.00	.00	.00	.00	.00	.00
	Total Prior Year:	.00	.00	.00	429,300	.00	.00
Prior Year Exp							
08-395.000	Refund of Prior Year Expenses	.00	.00	.00	.00	.00	.00
	Total Prior Year Exp:	.00	.00	.00	.00	.00	.00
Prior Year Resv							
08-396.000	Prior Year Reserves	404,773	.00	.00	160,400	.00	.00
	Total Prior Year Resv:	404,773	.00	.00	160,400	.00	.00
Admin Salaries - Executive							
08-401.121	Manager	22,300	5,148	23.09%	21,400	4,998	23.36%
08-401.122	Assistant Manager	.00	.00	.00	19,300	5,119	26.52%
	Total Admin Salaries - Executive:	22,300	5,148	23.09%	40,700	10,117	24.86%
Sewer System Operations							
08-429.130	DPW--Utility Supervisor	42,100	9,714	23.07%	40,400	9,431	23.34%
08-429.141	Clerical--Full Time	18,050	4,128	22.87%	17,200	4,008	23.30%

Account Number	Account Title	2018-18 Current Year Budget	03/18 Current YTD Actual	% of Budget	2017-17 Prior Year Budget	03/17 Prior YTD Actual	% of Budget
08-429.142	Aide to Public Works Director	31,710	7,316	23.07%	31,000	7,103	22.91%
08-429.143	DPW - Full Time	142,500	33,583	23.57%	136,400	32,212	23.62%
08-429.149	DPW--Part Time	.00	.00	.00	.00	.00	.00
08-429.181	Double Time	1,500	547	36.45%	1,600	.00	.00
08-429.183	Overtime	5,200	3,234	62.18%	5,200	1,632	31.38%
08-429.189	On - Call	15,000	3,543	23.62%	13,300	3,342	25.13%
08-429.231	Vehicle Fuel	8,400	2,183	25.99%	9,000	1,435	15.95%
08-429.232	Generator Fuel	.00	.00	.00	200	.00	.00
08-429.240	Supplies	10,000	1,017	10.17%	10,000	1,273	12.73%
08-429.251	Vehicle Maintenance	5,000	68	1.37%	5,000	530	10.59%
08-429.260	Minor Equipment & Small Tools	5,000	211	4.22%	5,000	525	10.50%
08-429.261	Computer Equip & Software	4,000	590	14.76%	4,900	592	12.08%
08-429.310	Legal Services	10,000	1,040	10.40%	1,000	2,327	232.70%
08-429.311	Auditing & Accounting Services	1,200	.00	.00	1,200	.00	.00
08-429.313	Engineering Services	20,000	1,683	8.42%	20,000	1,977	9.89%
08-429.315	General Services	600	670	111.65%	600	.00	.00
08-429.317	Contracted Services	20,000	893	4.46%	20,000	.00	.00
08-429.319	Computer Maint & Support	9,500	6,516	68.59%	8,800	4,481	50.92%
08-429.320	Telephone	400	72	18.06%	500	69	13.82%
08-429.325	Postage	2,500	736	29.44%	3,000	742	24.73%
08-429.342	Printing	2,000	.00	.00	1,000	.00	.00
08-429.361	Electric	10,000	2,499	24.99%	10,000	2,669	26.69%
08-429.367	Disposal Cost - LCA/Altn	680,000	.00	.00	680,000	.00	.00
08-429.368	Disposal Cost - Bethlehem	180,000	.00	.00	200,000	.00	.00
08-429.372	I&I--Repairs & Maintenance	150,000	5,093	3.40%	150,000	20,419	13.61%
08-429.373	Facilities Maintenance	6,000	17	0.28%	6,000	2,255	37.59%
08-429.375	Equipment Maintenance	2,500	418	16.72%	2,500	490	19.61%
08-429.421	Training	300	.00	.00	300	.00	.00
08-429.530	Transmission - LCA/Altn	5,400	.00	.00	6,200	.00	.00
08-429.531	Transmission - Fountain Hill	1,000	.00	.00	1,400	.00	.00
08-429.532	Transmission - Emmaus	11,000	.00	.00	13,000	.00	.00
08-429.533	Transmission - LCA	15,000	.00	.00	15,000	.00	.00
08-429.534	Debt Service - LCA/Altn	70,000	.00	.00	72,200	.00	.00
08-429.535	Debt Service - Bethlehem	21,855	10,928	50.00%	21,100	10,558	50.04%
08-429.536	Debt Service - Fountain Hill	2,400	.00	.00	2,400	.00	.00
08-429.600	Capital Construction	12,000	.00	.00	10,000	.00	.00
08-429.601	Patricia Drive Pump Station	.00	.00	.00	.00	.00	.00
08-429.603	Cardinal Dr PumpStn Force Main	.00	.00	.00	300,000	1,831	0.61%
08-429.604	Riverside Dr Pump Stn Rehab	100,000	.00	.00	100,000	.00	.00
08-429.605	Montgomery St Sewer Replcmnt	.00	.00	.00	.00	.00	.00
08-429.606	Trout Creek Int'ceptor Replcmt	.00	.00	.00	17,100	565	3.30%
08-429.607	CuredInPlace Pipe Lining Projs	125,000	12,450	9.96%	12,200	.00	.00
08-429.699	Capital Reserve	.00	.00	.00	.00	.00	.00
08-429.700	Capital Equipment	27,500	.00	.00	.00	.00	.00
08-429.740	Maintenance Reserve	.00	.00	.00	.00	.00	.00
08-429.800	Depreciation	.00	.00	.00	.00	.00	.00
Total Sewer System Operations:		1,774,615	109,150	6.15%	1,954,700	110,465	5.65%
Admin Salaries - DPW							
08-430.122	Public Works Director	29,760	6,867	23.07%	28,500	6,667	23.39%
Total Admin Salaries - DPW:		29,760	6,867	23.07%	28,500	6,667	23.39%
Debt Service - Principal							
08-471.202	Principal - 2010 Bonds	.00	.00	.00	.00	.00	.00

Account Number	Account Title	2018-18 Current Year Budget	03/18 Current YTD Actual	% of Budget	2017-17 Prior Year Budget	03/17 Prior YTD Actual	% of Budget
08-471.203	Principal - 2016 Bonds	44,400	.00	.00	45,000	.00	.00
08-471.350	Principal - Lease Pmt	.00	.00	.00	.00	.00	.00
Total Debt Service - Principal:		44,400	.00	.00	45,000	.00	.00
Debt Service - Interest							
08-472.202	Interest - 2010 Bonds	.00	.00	.00	.00	.00	.00
08-472.203	Interest - 2016 Bonds	25,160	.00	.00	30,200	.00	.00
08-472.350	Interest - Lease Pmt	.00	.00	.00	.00	.00	.00
Total Debt Service - Interest:		25,160	.00	.00	30,200	.00	.00
Fees & Miscellaneous							
08-480.000	Miscellaneous Expense	.00	.00	.00	100	.00	.00
08-480.005	Financial Service Fees	200	.00	.00	600	.00	.00
08-480.010	Credit Card Service Fees	6,000	1,353	22.55%	5,200	1,344	25.85%
Total Fees & Miscellaneous:		6,200	1,353	21.82%	5,900	1,344	22.78%
Insurance							
08-486.351	Insurance - Commercial	2,700	2,579	95.51%	2,600	2,578	99.15%
08-486.352	Insurance - Business Auto	3,300	3,448	104.49%	3,100	3,206	103.41%
08-486.354	Insurance - Workers Comp	11,700	14,214	121.49%	10,800	11,317	104.79%
Total Insurance:		17,700	20,241	114.35%	16,500	17,101	103.64%
Employee Benefits							
08-487.156	Insurance - Health	92,500	31,335	33.88%	90,000	30,311	33.68%
08-487.158	Insurance - Life & Disability	2,100	305	14.53%	1,900	448	23.57%
08-487.160	Pension	45,667	.00	.00	43,900	.00	.00
08-487.161	Social Security Tax	23,571	5,701	24.19%	24,100	5,733	23.79%
Total Employee Benefits:		163,838	37,341	22.79%	159,900	36,492	22.82%
Prior Year							
08-491.000	Refunds of Prior Year Revenue	.00	.00	.00	.00	.00	.00
Total Prior Year:		.00	.00	.00	.00	.00	.00
Interfund Transfers							
08-492.010	Transfer to General Fund	131,000	.00	.00	113,100	.00	.00
Total Interfund Transfers:		131,000	.00	.00	113,100	.00	.00
Sewer Fund Revenue Total:		2,214,973	441,923	19.95%	2,394,500	444,175	18.55%
Sewer Fund Expenditure Total:		2,214,973	180,100	8.13%	2,394,500	182,186	7.61%
Net Total Sewer Fund:		.00	261,823	.00	.00	261,990	.00

Account Number	Account Title	2018-18 Current Year Budget	03/18 Current YTD Actual	% of Budget	2017-17 Prior Year Budget	03/17 Prior YTD Actual	% of Budget
Refuse & Recycling Fund							
Interest							
10-341.000	Interest Income	1,800	459	25.49%	500	173	34.63%
Total Interest:		1,800	459	25.49%	500	173	34.63%
Sanitation Fees							
10-364.300	Solid Waste Collection	1,398,000	682,620	48.83%	1,357,000	662,650	48.83%
10-364.400	Freon Decal Sales	1,500	120	8.00%	1,000	180	18.00%
10-364.500	Recycling Container Sales	1,500	230	15.33%	1,100	480	43.64%
10-364.600	Recycling Proceeds	.00	.00	.00	.00	.00	.00
10-364.700	PA Refuse Surcharge	.00	.00	.00	.00	.00	.00
Total Sanitation Fees:		1,401,000	682,970	48.75%	1,359,100	663,310	48.81%
Prior Year Reserves							
10-396.000	Prior Year Reserves	.00	.00	.00	.00	.00	.00
Total Prior Year Reserves:		.00	.00	.00	.00	.00	.00
Administration							
10-401.325	Postage	2,500	736	29.44%	3,000	742	24.73%
10-401.342	Printing	2,000	.00	.00	1,000	.00	.00
Total Administration:		4,500	736	16.36%	4,000	742	18.55%
Data Processing							
10-407.261	Computer Equip & Software	4,000	590	14.76%	4,900	592	12.08%
10-407.319	Computer Maint & Support	9,500	6,516	68.59%	8,800	4,481	50.92%
Total Data Processing:		13,500	7,106	52.64%	13,700	5,073	37.03%
Buildings & Plant							
10-409.240	Supplies	100	.00	.00	100	.00	.00
Total Buildings & Plant:		100	.00	.00	100	.00	.00
Wages							
10-426.121	Manager	22,300	5,148	23.09%	21,400	4,998	23.36%
10-426.122	Assistant Manager	.00	.00	.00	19,300	5,119	26.52%
10-426.141	Clerical--Full Time	18,100	4,253	23.50%	17,700	4,130	23.33%
10-426.147	Recycling Center - Part Time	9,500	330	3.47%	9,100	55	0.60%
Total Wages:		49,900	9,732	19.50%	67,500	14,302	21.19%
Sanitation							
10-427.300	Refuse Collection Services	1,075,000	263,942	24.55%	1,033,900	261,358	25.28%
10-427.301	PA Refuse Collection Surcharge	.00	.00	.00	.00	.00	.00
10-427.302	Recycling Costs	12,000	4,491	37.42%	15,500	1,883	12.15%
10-427.303	Grass Collection Services	9,000	.00	.00	13,500	.00	.00
Total Sanitation:		1,096,000	268,433	24.49%	1,062,900	263,240	24.77%
Department: 431							
10-431.303	Composting Costs	12,000	662	5.52%	.00	.00	.00

Account Number	Account Title	2018-18 Current Year Budget	03/18 Current YTD Actual	% of Budget	2017-17 Prior Year Budget	03/17 Prior YTD Actual	% of Budget
Total Department: 431:		12,000	662	5.52%	.00	.00	.00
Debt Service - Principal							
10-471.350	Principal - Least Pmt	.00	.00	.00	.00	.00	.00
Total Debt Service - Principal:		.00	.00	.00	.00	.00	.00
Debt Service - Interest							
10-472.350	Interest - Lease Pmt	.00	.00	.00	.00	.00	.00
Total Debt Service - Interest:		.00	.00	.00	.00	.00	.00
Fees & Miscellaneous							
10-480.005	Financial Services Fee	100	.00	.00	500	.00	.00
10-480.010	Credit Card Service Fees	5,600	1,353	24.16%	5,200	1,344	25.85%
Total Fees & Miscellaneous:		5,700	1,353	23.73%	5,700	1,344	23.58%
Employee Benefits							
10-487.161	Social Security Tax	3,817	744	19.50%	5,200	1,094	21.04%
Total Employee Benefits:		3,817	744	19.50%	5,200	1,094	21.04%
Collections							
10-489.317	Collection Agency Services	.00	.00	.00	.00	.00	.00
Total Collections:		.00	.00	.00	.00	.00	.00
Reserves							
10-490.740	Tr to Reserves	36,283	.00	.00	42,600	.00	.00
Total Reserves:		36,283	.00	.00	42,600	.00	.00
Prior Year							
10-491.000	Refunds of Prior Year Revenue	.00	.00	.00	.00	.00	.00
Total Prior Year:		.00	.00	.00	.00	.00	.00
Interfund Transfers							
10-492.010	Transfer to General Fund	181,000	.00	.00	157,900	.00	.00
Total Interfund Transfers:		181,000	.00	.00	157,900	.00	.00
Refuse & Recycling Fund Revenue Total:		1,402,800	683,428	48.72%	1,359,600	663,483	48.80%
Refuse & Recycling Fund Expenditure Total:		1,402,800	288,766	20.58%	1,359,600	285,795	21.02%
Net Total Refuse & Recycling Fund:		.00	394,662	.00	.00	377,689	.00

Account Number	Account Title	2018-18 Current Year Budget	03/18 Current YTD Actual	% of Budget	2017-17 Prior Year Budget	03/17 Prior YTD Actual	% of Budget
Debt Service Fund							
Interfund Transfers							
20-392.010	Transfer from General Fund	178,650	.00	.00	184,400	.00	.00
Total Interfund Transfers:		178,650	.00	.00	184,400	.00	.00
Debt Service - Principal							
20-471.202	Principal - 2010 Bonds	.00	.00	.00	.00	.00	.00
20-471.203	Principal - 2016 Bonds	127,850	.00	.00	112,600	.00	.00
Total Debt Service - Principal:		127,850	.00	.00	112,600	.00	.00
Debt Service - Interest							
20-472.202	Interest - 2010 Bonds	.00	.00	.00	.00	.00	.00
20-472.203	Interest - 2016 Bonds	50,200	.00	.00	71,300	.00	.00
Total Debt Service - Interest:		50,200	.00	.00	71,300	.00	.00
Fees & Miscellaneous							
20-480.005	Financial Service Fees	600	.00	.00	500	.00	.00
Total Fees & Miscellaneous:		600	.00	.00	500	.00	.00
Debt Service Fund Revenue Total:		178,650	.00	.00	184,400	.00	.00
Debt Service Fund Expenditure Total:		178,650	.00	.00	184,400	.00	.00
Net Total Debt Service Fund:		.00	.00	.00	.00	.00	.00

Account Number	Account Title	2018-18 Current Year Budget	03/18 Current YTD Actual	% of Budget	2017-17 Prior Year Budget	03/17 Prior YTD Actual	% of Budget
Highway Aid Fund							
Interest							
35-341.000	Interest Income	1,800	353	19.59%	400	149	37.14%
Total Interest:		1,800	353	19.59%	400	149	37.14%
State-Shared Revenue							
35-355.020	Motor Vehicle Fuels Tax	469,000	477,094	101.73%	445,500	455,051	102.14%
35-355.030	Road Turnback	1,100	1,080	98.18%	1,100	1,080	98.18%
Total State-Shared Revenue:		470,100	478,174	101.72%	446,600	456,131	102.13%
Prior Year Exp							
35-395.000	Refund of Prior Year Expenses	.00	.00	.00	.00	.00	.00
Total Prior Year Exp:		.00	.00	.00	.00	.00	.00
Prior Year Resv							
35-396.000	Prior Year Reserves	.00	.00	.00	.00	.00	.00
Total Prior Year Resv:		.00	.00	.00	.00	.00	.00
Snow Removal							
35-432.245	Snow Removal Salt	65,000	26,653	41.00%	65,000	18,031	27.74%
Total Snow Removal:		65,000	26,653	41.00%	65,000	18,031	27.74%
Traffic Control							
35-433.246	Signs & Street Markings	.00	.00	.00	.00	.00	.00
35-433.362	Traffic Signals	4,400	1,045	23.75%	4,400	1,050	23.85%
Total Traffic Control:		4,400	1,045	23.75%	4,400	1,050	23.85%
Street Lighting							
35-434.361	Electric	168,000	30,055	17.89%	156,000	43,246	27.72%
Total Street Lighting:		168,000	30,055	17.89%	156,000	43,246	27.72%
Streets & Bridges							
35-438.450	Road Program	.00	.00	.00	.00	.00	.00
35-438.700	Capital Equipment	70,000	.00	.00	80,000	.00	.00
35-438.740	Equipment Reserve	.00	.00	.00	141,600	.00	.00
Total Streets & Bridges:		70,000	.00	.00	221,600	.00	.00
Debt Service - Principal							
35-471.350	Principal - Lease Pmt	.00	.00	.00	.00	.00	.00
Total Debt Service - Principal:		.00	.00	.00	.00	.00	.00
Debt Service - Interest							
35-472.350	Interest - Lease Pmt	.00	.00	.00	.00	.00	.00
Total Debt Service - Interest:		.00	.00	.00	.00	.00	.00

Account Number	Account Title	2018-18 Current Year Budget	03/18 Current YTD Actual	% of Budget	2017-17 Prior Year Budget	03/17 Prior YTD Actual	% of Budget
Reserves							
35-490.740	Transfer to Capital Reserves	164,500	.00	.00	.00	.00	.00
Total Reserves:		164,500	.00	.00	.00	.00	.00
Highway Aid Fund Revenue Total:		471,900	478,527	101.40%	447,000	456,280	102.08%
Highway Aid Fund Expenditure Total:		471,900	57,753	12.24%	447,000	62,327	13.94%
Net Total Highway Aid Fund:		.00	420,774	.00	.00	393,953	.00

Account Number	Account Title	2018-18 Current Year Budget	03/18 Current YTD Actual	% of Budget	2017-17 Prior Year Budget	03/17 Prior YTD Actual	% of Budget
Payroll Fund							
Interest Income							
90-341.000	Interest Income	.00	48	.00	.00	28	.00
	Total Interest Income:	.00	48	.00	.00	28	.00
	Payroll Fund Revenue Total:	.00	48	.00	.00	28	.00
	Payroll Fund Expenditure Total:	.00	.00	.00	.00	.00	.00
	Net Total Payroll Fund:	.00	48	.00	.00	28	.00

Account Number	Account Title	2018-18 Current Year Budget	03/18 Current YTD Actual	% of Budget	2017-17 Prior Year Budget	03/17 Prior YTD Actual	% of Budget
Subdivision Escrow Fund							
Interfund Transfers							
91-492.060	Transfer to Water Fund	.00	.00	.00	.00	.00	.00
	Total Interfund Transfers:	.00	.00	.00	.00	.00	.00
	Subdivision Escrow Fund Revenue Total:	.00	.00	.00	.00	.00	.00
	Subdivision Escrow Fund Expenditure Total:	.00	.00	.00	.00	.00	.00
	Net Total Subdivision Escrow Fund:	.00	.00	.00	.00	.00	.00
	Total Asset:	.00	.00	.00	.00	.00	.00
	Total Liability:	.00	.00	.00	.00	.00	.00
	Total Equity:	.00	.00	.00	.00	.00	.00
	Total Revenue:	16,060,423	3,100,830	19.31%	16,809,227	2,925,969	17.41%
	Total Expenditure:	16,060,423	2,727,116	16.98%	16,809,227	2,968,584	17.66%
	Net Grand Totals:	.00	373,714	.00	.00	42,615-	.00

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
A-B-E Laboratory							
A-B-E Laboratory	04052018	06-448.316	2018-Mar water analysis	04/05/18	280.00	.00	
Total A-B-E Laboratory:					280.00	.00	
Allentown-Bethlehem Goose							
Allentown-Bethlehem Goos	419	01-400.200	BOC Employee Appreciation Lunch	04/12/18	360.00	360.00	04/18/18
Total Allentown-Bethlehem Goose:					360.00	360.00	
AT&T Mobility							
AT&T Mobility	87252716350X041	01-415.320	2018-Apr wireless charges for 5 tablets	04/04/18	106.16	106.16	04/18/18
Total AT&T Mobility:					106.16	106.16	
Audubon Pennsylvania							
Audubon Pennsylvania	SALIS-BT 2017	01-461.420	Bird Town PA Program fee 2018	04/01/18	440.00	.00	
Total Audubon Pennsylvania:					440.00	.00	
Bank of America							
Bank of America	04092018	01-409.240	Contractor bags	04/09/18	513.50	.00	
Bank of America	04092018	01-437.251	LED Work Lights	04/09/18	45.99	.00	
Bank of America	04092018	01-430.260	Heavy Duty Transmission	04/09/18	233.00	.00	
Bank of America	04092018	06-448.260	Heavy Duty Transmission	04/09/18	232.99	.00	
Bank of America	04092018	08-429.260	Heavy Duty Transmission	04/09/18	232.99	.00	
Total Bank of America:					1,258.47	.00	
Beck, Charles							
Beck, Charles	04102018	01-414.220	Planning Commission Mtg-4/10/18	04/10/18	30.00	.00	
Total Beck, Charles:					30.00	.00	
Berkheimer Associates							
Berkheimer Associates	03302018	01-403.453	2018-Mar-LST Comm	03/30/18	308.55	.00	
Total Berkheimer Associates:					308.55	.00	
Bethlehem, City of							
Bethlehem, City of	04102018	06-448.368	2018-Mar-4 resale customers	04/10/18	329.13	.00	
Bethlehem, City of	04102018	06-448.363	2018-Mar-Hydrant rental	04/10/18	880.00	.00	
Total Bethlehem, City of:					1,209.13	.00	
Bonaskiewich, Cathy							
Bonaskiewich, Cathy	04192018	01-401.421	mileage to "Municipal Secretaries & Administrators" training	04/19/18	42.62	.00	
Bonaskiewich, Cathy	04192018	01-401.315	mileage to Lehigh Tax Collection Committee Mtg	04/19/18	9.27	.00	
Total Bonaskiewich, Cathy:					51.89	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Boyko's Petroleum Service Inc.							
Boyko's Petroleum Service	33260	01-409.373	Swivel for Fuel pumps	04/06/18	144.00	.00	
Total Boyko's Petroleum Service Inc.:					144.00	.00	
CodeMaster							
CodeMaster	CDM-014-153	01-413.307	2018-Mar-Residential inspections	03/31/18	140.00	.00	
CodeMaster	CDM-014-153	01-413.308	2018-Mar-Plan Review	03/31/18	1,596.00	.00	
CodeMaster	CDM-014-153	01-413.308	2018-Mar-Comm Plan Review	03/31/18	2,300.60	.00	
Total CodeMaster:					4,036.60	.00	
D & A Emergency Equipment Inc							
D & A Emergency Equipme	24600	01-411.240	Tac Stick	04/04/18	295.00	.00	
D & A Emergency Equipme	24602	01-410.700	Blue Micro Max lens	04/11/18	71.00	.00	
Total D & A Emergency Equipment Inc:					366.00	.00	
Dallas Data Systems Inc.							
Dallas Data Systems Inc.	24172	01-407.319	Meter change services thru Mar 2018	04/04/18	143.54	.00	
Dallas Data Systems Inc.	24172	06-448.319	Meter change services thru Mar 2018	04/04/18	71.78	.00	
Dallas Data Systems Inc.	24172	08-429.319	Meter change services thru Mar 2018	04/04/18	71.78	.00	
Dallas Data Systems Inc.	24172	10-407.319	Meter change services thru Mar 2018	04/04/18	71.78	.00	
Total Dallas Data Systems Inc.:					358.88	.00	
Davison & McCarthy							
Davison & McCarthy	21670	01-404.310	2018-Mar-General Matters	04/04/18	611.00	.00	
Davison & McCarthy	21671	01-414.310	2018-Mar-Amendment to SALDO	04/04/18	91.00	.00	
Davison & McCarthy	21672	01-404.310	2018-Mar-Bankruptcy of Residents	04/04/18	130.00	.00	
Davison & McCarthy	21673	01-404.310	2018-Mar-Traffic Enforcement Agreement	04/04/18	39.00	.00	
Davison & McCarthy	21674	01-404.310	2018-Mar-District Justice Lease-3000 S. Pike Ave	04/04/18	39.00	.00	
Davison & McCarthy	21675	01-404.310	2018-Mar-Board of Commissioners	04/04/18	455.00	.00	
Davison & McCarthy	21676	08-429.310	2018-Mar-2860 Lindberg Ave Sanitary Easement	04/04/18	494.00	.00	
Davison & McCarthy	21677	01-404.310	2018-Mar-Laubach Park Master Site Plan	04/04/18	39.00	.00	
Davison & McCarthy	21678	08-429.310	2018-Mar-Sewer Overpayments to Allentown	04/04/18	65.00	.00	
Davison & McCarthy	21679	01-436.315	2018-Mar-Fox Run Subdivision	04/04/18	39.00	.00	
Davison & McCarthy	21680	01-404.310	2018-Mar-Lindberg Park Corrective Deed	04/04/18	78.00	.00	
Davison & McCarthy	21683	01-404.310	2018-Mar-Contractor issues-Lindberg Park Ph 2	04/04/18	39.00	.00	
Davison & McCarthy	21686	01-404.310	2018-Mar-Hindley vs R&K Custom Homes Inc & Litzenberger	04/04/18	65.00	.00	
Davison & McCarthy	21687	01-404.310	2018-Mar-Liens	04/04/18	1,064.60	.00	
Davison & McCarthy	21688	01-404.310	2018-Mar-Satisfactions	04/04/18	312.00	.00	
Davison & McCarthy	21689	01-404.310	2018-Mar-HKDK trust & NKLS trust-Assessment Appeal	04/04/18	130.00	.00	
Total Davison & McCarthy:					3,690.60	.00	
DCED							
DCED	04092018	01-414.318	1Q2018 Permit Fees	04/09/18	238.50	.00	
Total DCED:					238.50	.00	
Dickert, Ralph							
Dickert, Ralph	666677	01-430.192	2018-Clothing Allowance	04/04/18	100.01	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Dickert, Ralph:					100.01	.00	
Eastern Auto Parts Warehouse							
Eastern Auto Parts Wareho	3IV293498	01-437.251	#23-Air filter	04/09/18	32.30	.00	
Eastern Auto Parts Wareho	3IV293693	01-437.251	#6-Oil Filter	04/09/18	38.90	.00	
Eastern Auto Parts Wareho	3IV294711	01-437.251	#6-Air filter	04/11/18	28.40	.00	
Eastern Auto Parts Wareho	3IV294711	01-430.240	floor cleaner	04/11/18	323.90	.00	
Eastern Auto Parts Wareho	3IV295532	01-437.251	#22-Brakes & rotors	04/13/18	413.12	.00	
Eastern Auto Parts Wareho	3IV297186	06-448.251	#32-Brakes	04/18/18	31.90	.00	
Eastern Auto Parts Wareho	3IV297186	08-429.251	#32-Brakes	04/18/18	31.91	.00	
Total Eastern Auto Parts Warehouse:					900.43	.00	
Ecco Communications LLC							
Ecco Communications LLC	72325	01-437.375	#18-Radio	03/28/18	373.50	.00	
Total Ecco Communications LLC:					373.50	.00	
ESI Equipment Inc.							
ESI Equipment Inc.	18-502	03-412.260	#31-12-Holmatro Tools	03/19/18	10,205.00	.00	
ESI Equipment Inc.	18-575	03-412.374	Rescue Parts Maintenance	03/29/18	171.35	.00	
Total ESI Equipment Inc.:					10,376.35	.00	
ESO Solutions Inc							
ESO Solutions Inc	6359	01-410.319	FH Cloud Annual Fee	04/10/18	1,195.00	.00	
Total ESO Solutions Inc:					1,195.00	.00	
Fitzpatrick Lentz & Bubba P.C.							
Fitzpatrick Lentz & Bubba	115844-00001-601	01-414.314	ZHB Alternate Solicitorship	04/06/18	1,200.00	.00	
Total Fitzpatrick Lentz & Bubba P.C.:					1,200.00	.00	
Five Star International							
Five Star International	05P156892	01-437.251	#14-Brake chamber	04/06/18	269.24	.00	
Five Star International	05P156993	01-437.251	#14-Brake valve-pedal	04/09/18	451.79	.00	
Five Star International	05S540623	01-437.375	Reprogram switch pack assembly/Reprogram transmission ECU	04/11/18	317.50	.00	
Total Five Star International:					1,038.53	.00	
Fountain Hill, Borough of							
Fountain Hill, Borough of	04022018	08-429.536	1Q2018 capital payment	04/02/18	600.00	.00	
Fountain Hill, Borough of	04022018	08-429.531	1Q2018 sewer	04/02/18	312.69	.00	
Total Fountain Hill, Borough of:					912.69	.00	
G & S Fastening Systems Inc.							
G & S Fastening Systems I	1065645-0002	06-448.240	Breakaway nuts	04/11/18	27.20	.00	
G & S Fastening Systems I	1065645-0002	08-429.240	Breakaway nuts	04/11/18	27.20	.00	
G & S Fastening Systems I	1065645-0002	01-430.240	Breakaway nuts	04/11/18	27.20	.00	
G & S Fastening Systems I	1068188-1	06-448.260	Heavy Duty Heat Gun	04/09/18	39.67	.00	
G & S Fastening Systems I	1068188-1	08-429.260	Heavy Duty Heat Gun	04/09/18	39.67	.00	
G & S Fastening Systems I	1068188-1	06-448.251	#35-Pressure reducer	04/09/18	4.41	.00	
G & S Fastening Systems I	1068188-1	08-429.251	#35-Pressure reducer	04/09/18	4.42	.00	
G & S Fastening Systems I	1068188-1	01-430.260	Heavy Duty Heat Gun	04/09/18	39.66	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
G & S Fastening Systems I	1068395-1	01-430.240	washers/nuts	04/12/18	12.95	.00	
G & S Fastening Systems I	1068395-1	06-448.240	washers/nuts	04/12/18	12.95	.00	
G & S Fastening Systems I	1068395-1	08-429.240	washers/nuts	04/12/18	12.95	.00	
Total G & S Fastening Systems Inc.:					248.28	.00	
Gilmore & Associates Inc							
Gilmore & Associates Inc	172787	01-451.313	Laubach Park-Hydrology Study-Survey Work thru 4/1/2018	04/03/18	3,126.99	.00	
Total Gilmore & Associates Inc:					3,126.99	.00	
Great Lakes Power Products							
Great Lakes Power Produc	CI71102077	01-437.375	#11 leaf machine bearing ball & sleeve assembly	01/01/18	249.54	.00	
Total Great Lakes Power Products:					249.54	.00	
Gross McGinley LLP							
Gross McGinley LLP	118	01-414.314	2018-Mar-Hearings/decisions/misc	04/01/18	143.75	.00	
Total Gross McGinley LLP:					143.75	.00	
Hale Trailer Brake & Wheel Inc							
Hale Trailer Brake & Wheel	763387	01-437.251	#18-10' E-track/12' Ratchet strap E-track	04/04/18	114.16	.00	
Total Hale Trailer Brake & Wheel Inc:					114.16	.00	
Hassick, Richard							
Hassick, Richard	04102018	01-414.220	Planning Commission Mtg-4/10/18	04/10/18	25.00	.00	
Total Hassick, Richard:					25.00	.00	
J & J Equipment							
J & J Equipment	131	03-412.240	WSFC-12 pails of T Storm Foam	03/30/18	1,488.00	.00	
Total J & J Equipment:					1,488.00	.00	
Kessler Freedman Inc.							
Kessler Freedman Inc.	04022018	01-401.312	Mar 2018-Website updates	04/02/18	140.00	.00	
Total Kessler Freedman Inc.:					140.00	.00	
Keystone Consulting Engineers							
Keystone Consulting Engin	158135	01-408.313	2018-Feb & Mar-Kistler Subdivision	03/14/18	633.00	.00	
Keystone Consulting Engin	158430	01-408.313	2018-Mar-Board of Commissioners	04/12/18	2,177.38	.00	
Keystone Consulting Engin	158437	01-436.313	2018-Mar-Salisbury Township MS4 program	04/12/18	6,793.75	.00	
Total Keystone Consulting Engineers:					9,604.13	.00	
Kijak, Mark							
Kijak, Mark	04102018	01-414.220	Planning Commission Mtg-4/10/18	04/10/18	25.00	.00	
Total Kijak, Mark:					25.00	.00	
Kutz Inc., E. M.							
Kutz Inc., E. M.	23182	01-437.375	Wheel rim/tire/edge for #4 plow	03/13/18	369.88	.00	
Kutz Inc., E. M.	23182	01-430.240	Oil	03/13/18	56.10	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Kutz Inc., E. M.	23541	01-437.375	Tie plate/cylinder bushing/bolt/nut for #4 plow	04/04/18	117.40	.00	
Kutz Inc., E. M.	23656	01-437.375	cable assembly/poly hopper	04/10/18	57.56	.00	
Kutz Inc., E. M.	23656	01-437.251	#1 Gasket	04/10/18	9.33	.00	
Total Kutz Inc., E. M.:					610.27	.00	
Lehigh County Humane Society							
Lehigh County Humane So	1Q2018	01-410.317	1Q2018 animal control services	03/30/18	2,500.00	.00	
Total Lehigh County Humane Society:					2,500.00	.00	
Lehigh County Law Department							
Lehigh County Law Depart	04132018	01-400.240	File Ord: 04-2018-616 Burning Ordinance Amendment	04/13/18	20.00	20.00	04/18/18
Total Lehigh County Law Department:					20.00	20.00	
Lehigh Soils & Wetlands							
Lehigh Soils & Wetlands	04092018	01-413.307	Residential inspections & services-1/1/18-4/6/18	04/09/18	4,450.00	.00	
Total Lehigh Soils & Wetlands:					4,450.00	.00	
LYNX Computer Technologies							
LYNX Computer Technolo	0122296	01-407.261	Patch Cables	03/28/18	24.00	.00	
LYNX Computer Technolo	0122296	06-448.261	Patch Cables	03/28/18	12.00	.00	
LYNX Computer Technolo	0122296	08-429.261	Patch Cables	03/28/18	12.00	.00	
LYNX Computer Technolo	0122296	10-407.261	Patch Cables	03/28/18	12.00	.00	
LYNX Computer Technolo	562538	01-410.319	LYNXcare Platinum-April 2018	04/06/18	2,365.00	.00	
LYNX Computer Technolo	562538	01-407.319	LYNXcare Platinum-April 2018	04/06/18	946.00	.00	
LYNX Computer Technolo	562538	06-448.319	LYNXcare Platinum-April 2018	04/06/18	473.00	.00	
LYNX Computer Technolo	562538	08-429.319	LYNXcare Platinum-April 2018	04/06/18	473.00	.00	
LYNX Computer Technolo	562538	10-407.319	LYNXcare Platinum-April 2018	04/06/18	473.00	.00	
Total LYNX Computer Technologies:					4,790.00	.00	
Madle's Hardware							
Madle's Hardware	186209	01-410.241	cable ties/cords/terminal kit	04/09/18	35.75	.00	
Total Madle's Hardware:					35.75	.00	
Martucci, Kathryn							
Martucci, Kathryn	04092018	01-406.171	2018 health reimb	04/09/18	150.00	.00	
Total Martucci, Kathryn:					150.00	.00	
Miller, Glenn							
Miller, Glenn	04102018	01-414.220	Planning Commission Mtg-4/10/18	04/10/18	25.00	.00	
Total Miller, Glenn:					25.00	.00	
Morning Call, The							
Morning Call, The	003552208	01-401.341	Ad: Invitation to Bid- Lindberg Park Phases 3 & 4	04/08/18	1,163.56	.00	
Total Morning Call, The:					1,163.56	.00	
Motors Plus Inc.							
Motors Plus Inc.	33826	01-410.251	#208-Oil change/top off fluids	03/19/18	473.32	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Motors Plus Inc.	33852	01-410.251	#213-Inspection	03/20/18	77.78	.00	
Motors Plus Inc.	33863	01-410.251	#210-Control arms/Front & Rear brakes & rotors	03/23/18	1,315.96	.00	
Motors Plus Inc.	33882	01-410.251	#219-Inspection	03/27/18	68.20	.00	
Motors Plus Inc.	33889	01-410.251	#209-Inspection/Oil change/top off fluids	03/28/18	168.15	.00	
Motors Plus Inc.	33891	03-412.374	#31-01-Inspection & Oil Change	03/28/18	176.40	.00	
Motors Plus Inc.	33928	01-410.251	#223-Oil change/top off fluids	04/04/18	105.45	.00	
Total Motors Plus Inc.:					2,385.26	.00	
MP Outfitters							
MP Outfitters	25661-5	01-410.238	Patch & Alterations-Losagio	03/26/18	17.00	.00	
MP Outfitters	25857-5	01-410.238	Cuff Strap-Frankenfield	04/04/18	21.98	.00	
MP Outfitters	25859-5	01-410.238	Patch & Pants-Stiles	04/04/18	218.98	.00	
MP Outfitters	25935-5	01-410.238	Jacket/Cuff strap/Sgt Chevron- Soberick	04/09/18	106.98	.00	
Total MP Outfitters:					364.94	.00	
Mr. John Inc.							
Mr. John Inc.	5367165	01-451.315	Lindberg Park-2/28/18-3/27/2018	03/28/18	132.19	.00	
Mr. John Inc.	5367166	01-451.315	Laubach Park-2/28/18-3/27/2018	03/28/18	125.00	.00	
Total Mr. John Inc.:					257.19	.00	
New Enterprise Stone & Lime Co Inc							
New Enterprise Stone & Li	6790068	01-438.245	2A Stone	04/05/18	1,803.38	.00	
New Enterprise Stone & Li	6790672	01-438.245	2A Stone	04/06/18	1,633.08	.00	
Total New Enterprise Stone & Lime Co Inc:					3,436.46	.00	
Overhead Door Corporation							
Overhead Door Corporatio	340073728	01-409.373	Transmitter for handicap button on Municipal bldg entrance door	01/01/18	47.31	.00	
Total Overhead Door Corporation:					47.31	.00	
PA Municipal Health Ins Coop							
PA Municipal Health Ins Co	04012018	01-487.156	2018 May coverage	04/01/18	75,112.28	.00	
PA Municipal Health Ins Co	04012018	06-487.156	2018 May coverage	04/01/18	7,153.55	.00	
PA Municipal Health Ins Co	04012018	08-487.156	2018 May coverage	04/01/18	7,153.55	.00	
Total PA Municipal Health Ins Coop:					89,419.38	.00	
PA One Call System Inc.							
PA One Call System Inc.	765042	01-401.320	2018-Apr-Voice/Fax messages	03/31/18	336.45	.00	
Total PA One Call System Inc.:					336.45	.00	
Patten, Ronald C.							
Patten, Ronald C.	04042018	01-410.242	Reimb for firearm supplies	04/04/18	1,196.67	.00	
Patten, Ronald C.	04092018	01-410.242	Reimb for firearm supplies	04/09/18	250.20	.00	
Patten, Ronald C.	04102018	01-410.421	Reimb-Lodging for Terrorism 2018 Conference	04/10/18	470.12	.00	
Total Patten, Ronald C.:					1,916.99	.00	
PBL fire Apparatus Services LLC							
PBL fire Apparatus Service	5560	03-412.374	#31-31-Pump Maintenance	03/16/18	407.94	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PBL fire Apparatus Service	5563	03-412.374	#31-31-Pump Maintenance	03/26/18	205.44	.00	
Total PBL fire Apparatus Services LLC:					613.38	.00	
PPL Electric Utilities							
PPL Electric Utilities	04052018	08-429.361	49200-35001	04/05/18	42.07	.00	
PPL Electric Utilities	04052018	35-433.362	59610-04003	04/05/18	39.45	.00	
PPL Electric Utilities	04052018	06-448.361	59410-04007	04/05/18	31.28	.00	
PPL Electric Utilities	04052018	35-433.362	58010-04003	04/05/18	38.15	.00	
PPL Electric Utilities	04052018	08-429.361	95425-66011	04/05/18	34.66	.00	
PPL Electric Utilities	04052018	01-451.361	62400-52006	04/05/18	15.38	.00	
PPL Electric Utilities	04052018	35-434.361	79200-43006	04/05/18	13,541.61	.00	
PPL Electric Utilities	04052018	08-429.361	47020-14000	04/05/18	36.13	.00	
PPL Electric Utilities	04052018	35-433.362	97159-57000	04/05/18	41.59	.00	
PPL Electric Utilities	04052018	35-433.362	96549-22003	04/05/18	37.02	.00	
PPL Electric Utilities	04052018	35-433.362	32810-04003	04/05/18	37.24	.00	
PPL Electric Utilities	04052018	08-429.361	98810-20005	04/05/18	148.07	.00	
PPL Electric Utilities	04102018	08-429.361	42850-08008	04/10/18	28.03	.00	
PPL Electric Utilities	04102018	08-429.361	32650-08001	04/10/18	34.85	.00	
PPL Electric Utilities	04102018	08-429.361	15450-07002	04/10/18	31.66	.00	
PPL Electric Utilities	04102018	08-429.361	08450-07007	04/10/18	32.54	.00	
PPL Electric Utilities	04102018	06-448.361	30460-06001	04/10/18	597.83	.00	
PPL Electric Utilities	04102018	01-451.361	54060-05002	04/10/18	28.05	.00	
PPL Electric Utilities	04102018	08-429.361	56060-06003	04/10/18	33.84	.00	
PPL Electric Utilities	04102018	03-411.320	82900-03000	04/10/18	581.50	.00	
Total PPL Electric Utilities:					15,410.95	.00	
ReadyRefresh by Nestle							
ReadyRefresh by Nestle	08D0436481527	01-409.366	2018-Mar-Acct#0436481527-Admin	04/04/18	53.88	.00	
ReadyRefresh by Nestle	08D0436481543	01-409.366	2018-Mar-Acct#0436481543-Police	04/04/18	60.65	.00	
ReadyRefresh by Nestle	08D0436481576	01-409.366	2018-Mar-Acct#0436481576-DPW	04/04/18	22.35	.00	
ReadyRefresh by Nestle	08D0441704392	01-409.366	2018-Mar-Acct#0441704392-Franko	04/04/18	26.14	.00	
Total ReadyRefresh by Nestle:					163.02	.00	
Salisbury Township School Dist							
Salisbury Township School	04052018	01-465.309	Custodian charges-Basketball-Oct 2017 thru Feb 2018	04/05/18	9,632.75	.00	
Total Salisbury Township School Dist:					9,632.75	.00	
Salisbury Twp Firemens Relief Assoc							
Salisbury Twp Firemens R	04172018	03-491.000	Undervalued STFRA generator on Truck #31-12 sold in 2017	04/17/18	1,290.25	.00	
Total Salisbury Twp Firemens Relief Assoc:					1,290.25	.00	
Sands Ford of Red Hill							
Sands Ford of Red Hill	48118	06-448.251	#32-Motor Assembly	04/04/18	128.54	.00	
Sands Ford of Red Hill	48118	08-429.251	#32-Motor Assembly	04/04/18	128.53	.00	
Sands Ford of Red Hill	66286	01-430.240	Anti-freeze	04/13/18	36.88	.00	
Sands Ford of Red Hill	66286	01-437.251	#22-Support & seal	04/13/18	166.29	.00	
Total Sands Ford of Red Hill:					460.24	.00	
Schreiter P.L.S., Richard L.							
Schreiter P.L.S., Richard L.	04102018	01-414.220	Planning Commission Mtg-4/10/18	04/10/18	25.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Schreiter P.L.S., Richard L.:					25.00	.00	
Seitz Bros Exterminating Co							
Seitz Bros Exterminating C	031920182	01-401.315	2018-Police & Magistrate Bldg	03/19/18	475.27	.00	
Total Seitz Bros Exterminating Co:					475.27	.00	
Service Electric Cable TV							
Service Electric Cable TV	04092018	01-410.315	Prolog Express -Apr 2018	04/09/18	78.44	.00	
Total Service Electric Cable TV:					78.44	.00	
Service Electric Telephone Co							
Service Electric Telephone	04152018	01-403.240	Acct#-0000044158-Minger phone line-4/2018	04/15/18	21.11	.00	
Service Electric Telephone	04152018	01-401.320	Acct#-0000044158-Township phone line-4/2018	04/15/18	555.46	.00	
Service Electric Telephone	04152018	03-411.320	Acct#-0000050426-ESFC-4/2018	04/15/18	84.44	.00	
Total Service Electric Telephone Co:					661.01	.00	
Shammy Shine Car Washes							
Shammy Shine Car Washe	03312018	01-410.315	Police Car Washes-3/1-3/31/18	03/31/18	140.00	.00	
Total Shammy Shine Car Washes:					140.00	.00	
Shelton Hitch Co Inc							
Shelton Hitch Co Inc	62367	01-430.240	#1, #5 & #14-Trailer plug	04/12/18	32.60	.00	
Total Shelton Hitch Co Inc:					32.60	.00	
SHRM							
SHRM	200004532	01-401.421	Seminar Registration-Bonaskiewich & Wilson	04/13/18	170.00	.00	
SHRM	200004534	01-401.421	Seminar Registration-Ziegenfus	04/13/18	85.00	.00	
Total SHRM:					255.00	.00	
Star Buick GMC Cadillac LLC							
Star Buick GMC Cadillac L	77645	01-437.251	#18-Window deflector/splash guard/step pkg	03/29/18	670.00	.00	
Total Star Buick GMC Cadillac LLC:					670.00	.00	
Stauffer Insurance, C. M.							
Stauffer Insurance, C. M.	110109	01-486.352	Add 2-2018 Dodge Chargers to auto policy	03/23/18	714.66	.00	
Stauffer Insurance, C. M.	110109	06-486.352	Add 2-2018 Dodge Chargers to auto policy	03/23/18	714.67	.00	
Stauffer Insurance, C. M.	110109	08-486.352	Add 2-2018 Dodge Chargers to auto policy	03/23/18	714.67	.00	
Total Stauffer Insurance, C. M.:					2,144.00	.00	
Stengel Brothers Inc.							
Stengel Brothers Inc.	400966	06-448.251	#35-Front steering repair	04/05/18	196.80	.00	
Stengel Brothers Inc.	400966	08-429.251	#35-Front steering repair	04/05/18	196.80	.00	
Total Stengel Brothers Inc.:					393.60	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Suburban Propane-2022							
Suburban Propane-2022	606569	03-413.231	unleaded	03/28/18	183.22	.00	
Suburban Propane-2022	606569	01-401.231	unleaded	03/28/18	29.77	.00	
Suburban Propane-2022	606569	01-410.231	unleaded	03/28/18	865.70	.00	
Suburban Propane-2022	606569	01-430.231	unleaded	03/28/18	895.47	.00	
Suburban Propane-2022	606569	06-448.231	unleaded	03/28/18	158.03	.00	
Suburban Propane-2022	606569	08-429.231	unleaded	03/28/18	158.03	.00	
Suburban Propane-2022	804733	03-413.231	diesel	03/28/18	198.85	.00	
Suburban Propane-2022	804733	01-401.231	diesel	03/28/18	32.31	.00	
Suburban Propane-2022	804733	01-410.231	diesel	03/28/18	939.56	.00	
Suburban Propane-2022	804733	01-430.231	diesel	03/28/18	971.87	.00	
Suburban Propane-2022	804733	06-448.231	diesel	03/28/18	171.51	.00	
Suburban Propane-2022	804733	08-429.231	diesel	03/28/18	171.51	.00	
Suburban Propane-2022	804782 804783	01-409.232	generator fuel	04/10/18	284.87	.00	
Total Suburban Propane-2022:					5,060.70	.00	
Times News							
Times News	1000435063-04112	01-401.341	Ad:EAC Mtg 4/18/18	04/12/18	30.24	.00	
Total Times News:					30.24	.00	
Treskot, Kristen							
Treskot, Kristen	04192018	01-406.171	2018 Health Reimbursement	04/19/18	150.00	.00	
Total Treskot, Kristen:					150.00	.00	
U.S. Department of Agriculture							
U.S. Department of Agricult	3002695956	01-451.371	2018-Goose Mgmnt-thru 3/31/2018	04/02/18	303.53	.00	
Total U.S. Department of Agriculture:					303.53	.00	
Urban Research & Development							
Urban Research & Develop	2305-17-116-3273	01-451.312	LindPk MSP Ph3 & Ph4-Feb & Mar 2018-Construction drawings/specifications/bid docs/construction observation/grant admin	04/04/18	16,460.00	.00	
Urban Research & Develop	2305-18-15-3274	01-451.313	Laubach Park- stormwater study support & oversight-Jan-Mar 2018	04/04/18	1,680.00	.00	
Total Urban Research & Development:					18,140.00	.00	
Verizon							
Verizon	04032018	01-410.320	610-433-0563-monitor traffic signals CCB-4/2018	04/03/18	41.16	.00	
Verizon	04062018	06-448.320	610-435-4231-Flxr Ave wtr pump strn- 04/2018	04/06/18	41.76	.00	
Total Verizon:					82.92	.00	
Western Salisbury Fire Company							
Western Salisbury Fire Co	04082018	03-412.240	Reimb-AED batteries & supplies for trucks	04/08/18	351.82	.00	
Western Salisbury Fire Co	04092018	03-412.240	Reimb-#31-11-Gloves & Quik litter rescue essentials/#31-61-Nitrile gloves	04/09/18	309.17	.00	
Western Salisbury Fire Co	04092018	03-412.374	Reimb-#31-01-Wiper blades/#31-61- Anti-freeze/#31-12-Weight for DEF & Antifreeze	04/09/18	107.79	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Western Salisbury Fire Company:					768.78	.00	
Whitehall Turf Equipment							
Whitehall Turf Equipment	377755	03-412.374	#31-31-Blade for saw	03/27/18	45.47	.00	
Total Whitehall Turf Equipment:					45.47	.00	
Grand Totals:					213,075.85	486.16	

Report Criteria:

- Detail report.
 - Invoice detail records above \$0 included.
 - Paid and unpaid invoices included.
-

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Total General Fund:					160,065.82	486.16	
Fire Fund							
Total Fire Fund:					15,806.64	.00	
Water Fund							
Total Water Fund:					11,589.00	.00	
Sewer Fund							
Total Sewer Fund:					11,322.55	.00	
Refuse & Recycling Fund							
Total Refuse & Recycling Fund:					556.78	.00	
Highway Aid Fund							
Total Highway Aid Fund:					13,735.06	.00	
Grand Totals:					213,075.85	486.16	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
April 12, 2018
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Martucci asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Martucci called the meeting to order at 7:00 p.m.

Commissioner Martucci announced that an Executive Session will take place after the meeting to discuss a legal matter.

Commissioner Martucci turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Robert Martucci, Jr., President
Debra Brinton, Vice-President
James Seagreaves, President Pro-Tempore
Joanne Ackerman – EXCUSED
Rodney Conn

Staff Present:

Cathy Bonaskiewich, Township Manager
Paul Ziegenfus, Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Don Sabo, Police Sergeant
Cynthia Sopka, Director of Planning & Zoning
Sandy Nicolo, Code Enforcement Officer, MS4 Coordinator
John Ashley, Esquire, rep of Davison & McCarthy, Township Solicitor
David Tetterer, rep of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied.

Ms. Bonaskiewich reminded everyone of the three-minutes rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Seagreaves, seconded by Commissioner Conn, to approve the list of Bills Payable for the periods 3/16/2018-4/6/2018, broken down as follows:

\$131,928.17 = GENERAL
\$16,890.77 = FIRE
\$81,250.33 = WATER
\$16,837.78 = SEWER
\$94,387.79 = REFUSE & RECYCLING
\$9,969.38 = HIGHWAY AID
\$1,000.00 = SUBDIVISION & ESCROW
\$352,264.22 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – EXCUSED
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 4-0.

MINUTES

March 22, 2018

Ms. Bonaskiewich made a correction to the list of Bills Payable. Commissioner Martucci declared the Minutes of March 22, 2018 accepted with the correction.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

Resolution to Conditionally Approve the Lehigh Valley Health Network Preliminary/Final Land Development Plan at 1200 S. Cedar Crest Blvd.

Ms. Bonaskiewich stated that the Planning Commission had made a recommendation to the Board to consider conditional approval of the Lehigh Valley Health Network Preliminary/Final Land Development Plan that proposes to update two buildings: the Jaendl Family Pavilion and the 1210 Medical Building. She explained that their proposed project includes adding a one-story addition (2,887sqft) that will serve as a new entrance to the Children's Hospital, as well as a second project that proposes a minor alteration to the entrance of the 1210 Office Building, adding 987sqft.

Mr. Tetterer noted that LVHN is seeking three waivers from certain sections of SALDO, which have been reviewed and recommended by Township staff and the Planning Commission:

- SALDO 302.1.C – allowing the submission of a Preliminary/Final Plan as opposed to separate Preliminary/Final Plans.
- SALDO 503.4.C – the developer will not have to show the location of existing man-made features on the site or within 100 feet from the site because they are showing enough features to review the plan adequately.
- SALDO 503.6.B.(1) – concerns slope shading requirements, but the developer has provided enough information to satisfy that requirement.

Motion by Commissioner Brinton, seconded by Commissioner Seagreaves, to adopt Resolution No. 04-2018-1607, conditionally approving the Lehigh Valley Health Network Preliminary/Final Land Development Plan at 1200 S. Cedar Crest Boulevard with the waivers as read.

Roll Call:

COMMISSIONER ACKERMAN – EXCUSED
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 4-0.

MOTIONS

None.

PRIVILEGE OF THE FLOOR

Mr. Adam Al-Khal, President of Western Salisbury Fire Department, requested funds from the Township for the renovation of their Swain Station. He noted that last year, WSFD had requested \$215,000 each year for seven years from the Township, which would represent about 50% of the project cost. Mr. Al-Khal inquired if the Township intends to support the first-year commitment of \$215,000 for 2018. Commissioner Martucci stated that the Board is not ready to commit to anything, but someone will follow up with WSFD at a later time.

Chief Stiles announced that the Police Department will be participating in Drug Take-Back Day on Saturday, April 28th, 2018 from 10:00 a.m. – 2:00 p.m. at the South Mall. He reminded the Board that there are drug boxes located at the Police Department and Lehigh Valley Hospital which are available to the public on a daily basis.

Chief Stiles stated that at the end of April and in May, Officers will be conducting two major evening-to-morning traffic enforcements in the Township. He noted that the efforts will be funded by the Casino Grant.

ADJOURNMENT

Commissioner Brinton made a motion to adjourn the meeting. Seconded by Commissioner Conn. The time was 7:16 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on April 12, 2018.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

DRAFT ORDINANCE NO. 04-2018-616

AN ORDINANCE BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, AMENDING PART 1 REGARDING OUTDOOR FIRES OF CHAPTER 7 ENTITLED "FIRE PREVENTION AND FIRE PROTECTION" OF THE SALISBURY TOWNSHIP CODE OF ORDINANCES TO PROMULGATE RULES AND REGULATIONS WITH RESPECT TO OUTDOOR BURNING WITHIN THE TOWNSHIP AND ESTABLISHING WHICH MATERIALS MAY OR MAY NOT BE BURNED

***Deletions are strikethrough**

***Insertions are bolded and double underlined**

WHEREAS, the Fire Safety Department of the Township of Salisbury made a recommendation to update the regulations concerning burning for the protection, benefit and preservation of the health, safety and welfare of the inhabitants and occupants of the Township; and

WHEREAS, after careful consideration and review, the Board of Commissioners finds that it is in the best interests of the Township community to modify the rules and regulations for burning in Salisbury Township.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, and it is hereby ordained and enacted by the same that Chapter 7, Part 1 of the Code of Ordinances, shall be and the same hereby is amended as follows, to wit:

ARTICLE I. Chapter 7, Part 1 of the Code of Ordinances shall be amended to read as follows:

**PART 1
OUTDOOR FIRES**

§100. Definitions

- A. **Burning**: As used within this Ordinance the term burning shall have the following meaning: the igniting of any material to cause flame, smoke, embers, hot ash or residue, in combination or individually.
- B. **Burn Container**: Any container used for the purpose of burning materials as authorized herein; constructed of masonry, metal or other non-combustible rigid material; containing a bottom, sides and a cover as herein defined. "Burn Containers" shall not be allowed to deteriorate to the point where they contain holes or missing surfaces in the structure. Outdoor fireplaces or incinerators shall be considered as Burning Containers for the purpose of this Ordinance. If metal drums are being

used, they shall not have contained toxic, flammable or other regulated materials. They shall be free from holes in the sides and/or bottom, except that they may contain drain or vent holes in the bottom of the drum no larger than two (2) square inches each and no more than two (2) drain/vent holes total per burn container. Burn Containers include UL- approved outdoor fireplaces, such as outdoor stoves, portable fire pits, and chimineas. Portable outdoor grills that are operated by propane or charcoal, designed and used for food preparation are excluded from the provisions of this Ordinance, with exceptions to the rules outlined in this Ordinance for apartment buildings.

- C. Burn Container Cover: A metal screen with spaces not more than one-half (1/2) square inch, or other comparable material, which covers the entire open area above the burn container opening. Such screen shall be maintained in good condition as to prevent large particles from escaping the burn container during operation. The cover shall not be allowed to deteriorate to any point whereby it will lose its maximum efficiency.
- D. Recreational Fires: An outdoor fire, burning materials other than rubbish and non-burnable materials, where the fuel being burned is not contained in a burn container, incinerator, outdoor fireplace, portable outdoor fireplace, barbeque grill or barbeque pit. This area has a total fuel area of three (3) feet or less in diameter and two (2) feet or less in height. This fire will be used for pleasure, religious, ceremonial, cooking, warmth, or similar purposes, and must abide by the requirements of burning rules in this Ordinance, including a Burn Container Cover when possible.
- E. Burnable Materials: ~~Burnable materials shall include paper, including newsprint, wrapping paper, paper products or sheet paper items; cardboard and chipboard, including cardboard and chipboard boxes, sheets, packing materials, etc.; and wood, including any unpainted wood or wood product.~~ **Burnable materials shall include any untreated wood and/or unpainted wood or wood product.** ~~Excluded and not permitted to be burned are materials used to absorb all oil or other hazardous or toxic materials, cardboard or chipboard in combination with any other nonburnable materials.~~ **Excluded and not permitted to be burned are any wood that has been chemically treated to prevent rot or moisture damage, or other similar treatment; wood products that have a high glue content, such as Flakeboard or Composition Board; and wood products in combination with any non-burnable materials.**
- F. Non-Burnable Materials – Any such materials that are classified as “non-burnable” under the guidelines of this Ordinance **and any other materials that do not comply fully with the intent of this Ordinance, or otherwise create a nuisance to people or animals are strictly prohibited from being burned and shall not be burned at any time, under any circumstance.** The following partial list of Non-burnable materials shall include:

- 1) Paper used to absorb oils or other hazardous or toxic materials, plastic-coated paper, paper attached to other non-burnable materials; Copy machine paper and other high-grade office paper (including shredded or otherwise), file folders, newspaper including flyers, newsprint, magazines, paper products, cardboard and chipboard boxes, sheets, etc. or any other materials that are required to be recycled as outlined in the Township Solid Waste and Recycling Ordinance, as amended and codified in Chapter 20 of the Salisbury Township Code of Ordinances;
- 2) Materials used to absorb all oil or other hazardous or toxic materials, individually or in combination with any other non-burnable materials;
- 3) Any wood that has been chemically treated to prevent rot or moisture damage, or other similar treatment; Wood products that have a high glue content, such as flakeboard or composition board, and wood products in combination with any non-burnable materials;
- 4) Materials made of or containing plastic, rubber, oils, asbestos, composition boards, shingles, felt paper, canvas, fiberglass, vinyl, or any combination of the above listed materials;
- 5) Human or animal waste, sanitary napkins, diapers, food solids, oil filters, or any other materials individually or in combination, that emit smoke, or acrid, hazardous or toxic odors;
- 6) Grasses, green twigs, plantings, shrubbery or leaves are prohibited;
- 7) Any other materials that do not comply fully with the intent of this Ordinance, or otherwise create a nuisance to people or animals are strictly prohibited. The setting of any fire not prohibited by this Ordinance shall not in any manner be deemed or construed to have been approved or authorized by the Township of Salisbury.

G. Sunrise/Sunset: A specific time of day, as determined and published by the U.S. Weather Bureau locally, at which the sun rises and sets.

§101. Burning Rules

A. Prohibited Burning at All Times: No person or corporation shall burn or cause to be burned any of the aforementioned Non-Burnable Materials, or any like or similar materials not in compliance or inconsistent with this Ordinance. It shall be illegal to burn any materials that give off any acrid, hazardous or toxic odors and/or emit heavy smoke. ~~It will be the determination of the~~ A Township-authorized party official or agency, as

noted in Section 103.A of this Ordinance, shall make a determination of whether illegal burning has occurred and the appropriate course of action.

- B. Distances: No Burning Container shall be used or stored within twenty-five (25) feet of any building or structure. No Burning Container shall be used or stored within twenty (20) feet of any property line or public sidewalk area. No Burning Container shall be used or stored without the proper cover in place. No Burning Container shall be used for any other purpose.
- C. Times: Burning, in compliance with this Ordinance, shall be permitted in approved Burning Containers and Recreational Fires that meet all other criteria in this Ordinance and approved special permits issued by the Township Office of Fire Safety/Fire Safety Inspector will be allowed to burn at any time of day or night. Under no conditions shall all other burning, as defined herein, be permitted between the hours of sunset to sunrise. Unattended fires allowed to burn or smolder after sunset shall be in violation of this Ordinance and all those persons or organizations causing such fires shall be prosecuted under the guidelines of this Ordinance.
- D. Attendance: Burning in compliance with this Ordinance shall be attended at all times by an individual fourteen (14) years or older until such time as the fire is extinguished. Unattended burning shall be in direct violation of this Ordinance, and all persons or corporations causing and allowing such unattended burning shall be prosecuted under the guidelines of this ordinance. Whenever possible, the attendant shall have on hand approved means of extinguishment such as a bucket of water, garden hose, sand, dirt or rated fire extinguisher. The means of extinguishment must be readily available for immediate utilization.
- E. Permissible Fires: Fires set in charcoal grills, gas grills and/or fireplaces solely for the purpose of preparing food shall not be in violation of this Ordinance. Fires in approved Burning Containers and Recreational Fires that meet all other criteria in this Ordinance shall not be in violation of this Ordinance. Other permissible fires that are set, monitored, guarded, and extinguished by any Fire Department of the Township of Salisbury for the purpose of instructing the fire-fighting personnel or for the removal of fire or health hazards. No fires shall be set by the Fire Department between Sunset and Sunrise. Fires set by the Fire Department that are extinguished before sunset of the same day shall not be in violation of this Ordinance.
- F. Cooking Grills in Apartment Buildings (other than one- and two-family dwellings): Hibachi, gas-fired grill, charcoal grill, or other similar devices used for cooking, heating, or any other purpose, shall not be used or kindled on any balcony or under any overhanging portion or within ten (10) feet of any structure. Listed electrical ranges, grills, or similar electrical apparatus shall be permitted. Prohibited is the storage or use of L.P. (propane) gas in quantities greater than one (1) pound

above the first floor in any apartment or condominium. Therefore, ~~(propane) Gas~~ L.P. (propane) gas grills cannot be stored on a balcony or deck in an apartment building.

- G. **Burn Ban:** All burning including otherwise permissible fires will be prohibited during the declaration of a Burn Ban issued by the Salisbury Township Board of Commissioners, the Township Office of Fire Safety/Public Safety, the Salisbury Township Emergency Management Coordinator, and/or Lehigh County Emergency Management. Under these circumstances, usually due to cumulative weather conditions, all burning of any materials would constitute a general danger or threat to property or persons in the Township of Salisbury. A burn ban may be enacted to prohibit any burning until such danger is no longer present. The Township and/or authorized Township officials shall notify the public of the burn ban through various means including but not limited to newspapers, public postings at municipal and fire stations, Township websites and other publications. A ban on burning may also be declared by the County of Lehigh, the Commonwealth of Pennsylvania and/or the United States Government. To the extent that such a fire/burn ban emergency is declared by the aforementioned entities, such declaration shall supersede the provisions of this Ordinance. Any person who burns during a declared burn ban shall be in violation of this Ordinance.

§102. Special Permits/ Inspections

- A. The Township of Salisbury authorizes the Office of Fire Safety and the Fire Inspectors to issue special permits for designated events that will include burning. These events generally do not comply with the Ordinance and require special attention and inspection by the Township Fire Inspector.
- B. Not less than fifteen (15) days prior to an event where burning shall occur, an individual must acquire and complete a permit application from the Township and submit the permit application to the Fire Inspector. The Fire Inspector shall review the application and inspect the area to ensure the highest degree of safety. After the permit has been issued, the applicant shall carry the permit during the event and must exhibit same, upon request, to any Township official designated in Section 103.A and/or any other appointed or elected Township official.
- C. **Ceremonial Burning:** As defined under Recreational Fires, ceremonial burning must be conducted by the rules set forth in this Ordinance. The Salisbury Township Fire Safety Inspector must be contacted prior to a Ceremonial Burning if it does not meet the requirements of this Ordinance in order to determine if permits and inspections will apply.

§103. Violations

- A. *Enforcement: The Township of Salisbury authorizes the following agencies and officials to enforce this Ordinance: Township of Salisbury Building Code Official, **Salisbury Township Code Enforcement Officer**, Salisbury Township Fire Marshal, Salisbury Township Fire **Safety** Inspector, Salisbury Township Volunteer Fire Department Chief Officers (Western and Eastern Districts), and Salisbury Township Police Officers. The agencies and officials identified herewith are authorized to work solely or collectively in order to enforce this Ordinance.*
- B. *Extinguishing authority: At such time it is deemed necessary when burning is in violation of this Ordinance, the agencies and officials identified in Section 103.A are authorized to extinguish such fires.*
- C. *Penalties: Any person or corporation who violates any provision of this Ordinance shall, upon conviction thereof, be sentenced to pay a fine of not more than **one thousand dollars (\$1,000)**, plus costs of prosecution, and in default of payment thereof, shall undergo imprisonment for a period not to exceed ninety (90) days. Fines shall be issued by Salisbury Township Police Officers and/or Salisbury Township Fire Safety Inspectors.*

ARTICLE II. ENACTMENT

It is declared that the enactment of the Ordinance is necessary for the protection, benefit and preservation of the health, safety and welfare of the inhabitants of the Township. All Ordinances or parts of Ordinances inconsistent herewith shall be and the same expressly are repealed. This Ordinance shall be effective immediately upon adoption by the Board of Commissioners. If any sentence, clause, section, or part of this Ordinance is, for any reason, found to be unconstitutional, illegal or invalid; such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts of this Ordinance. It is hereby declared as the intent of the Board of Commissioners that this Ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included herein.

Duly adopted this 26th day of April, 2018 by the Board of Commissioners of Salisbury Township, in lawful session duly assembled..

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

Attest: _____
Cathy Bonaskiewich
Township Secretary

By: _____
Robert Martucci, Jr.
President, Board of Commissioners