

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—April 12, 2018
7:00 PM

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Notifications:**
 - All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
 - Public Comment Period Policy—Three (3) Minutes Rule
- 4. Bills Payable** – *period 3/16/18-4/6/18*
- 5. Approval of the Minutes** – *March 22, 2018*
- 6. New Business**
 - A. ORDINANCES** – *none*
 - B. RESOLUTIONS**
 1. Resolution to Conditionally Approve the Lehigh Valley Health Network Preliminary/Final Land Development Plan at 1200 South Cedar Crest Boulevard.
 - C. MOTIONS** – *none*
- 7. Courtesy of the Floor:** (opportunity for public comment on non-agenda items)
- 8. Adjournment**
 - *Workshop to follow regular meeting
 - *Executive Session

Report Criteria:

Detail report.
 Invoice detail records above \$0 included.
 Paid and unpaid invoices included.
 Invoice.Payment Due Date = 04/12/2018,03/24/2016

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Active 911 Inc							
Active 911 Inc	03292018	01-410.420	Subscription upgrade	03/29/18	13.45	.00	
Total Active 911 Inc:					13.45	.00	
American United Life Insurance Co							
American United Life Insur	04012018	01-487.158	2018-Apr life/disability ins coverage	04/01/18	2,004.52	2,004.52	04/03/18
American United Life Insur	04012018	06-487.158	2018-Apr life/disability ins coverage	04/01/18	163.16	163.16	04/03/18
American United Life Insur	04012018	08-487.158	2018-Apr life/disability ins coverage	04/01/18	163.16	163.16	04/03/18
Total American United Life Insurance Co:					2,330.84	2,330.84	
AT&T Mobility							
AT&T Mobility	87252716350X031	01-415.320	2018-Mar wireless charges for 5 tablets	03/04/18	98.40	98.40	03/27/18
Total AT&T Mobility:					98.40	98.40	
Axon Enterprise Inc							
Axon Enterprise Inc	SI-1528044	01-410.260	X26P w/ yellow handle & 4-yr warranty/holster/battery pack	03/22/18	5,852.00	.00	
Total Axon Enterprise Inc:					5,852.00	.00	
Bank of America							
Bank of America	03092016	01-401.421	Webinar PSATS-Mgr	03/09/16	40.00	40.00	03/27/18
Bank of America	03092016	01-452.200	Supplies for Easter Egg Hunt	03/09/16	340.96	340.96	03/27/18
Bank of America	03092018	01-411.421	Training manuals for fire inspectors	03/09/18	80.44	80.44	03/27/18
Total Bank of America:					461.40	461.40	
Belgray Oil							
Belgray Oil	2481	01-430.240	Degreaser	03/16/18	275.76	.00	
Total Belgray Oil:					275.76	.00	
Bummer, Frank							
Bummer, Frank	04012018	01-406.172	40 of 60 retirement incentive program	04/01/18	450.00	.00	
Total Bummer, Frank:					450.00	.00	
CODY Computer Services Inc							
CODY Computer Services	8067	01-407.261	Oracle-SE2 for 7 users-ASM services 4/1/18-11/30/18	03/23/18	2,642.68	.00	
Total CODY Computer Services Inc:					2,642.68	.00	
County of Lehigh							
County of Lehigh	04012018	01-474.430	2018 County tax-1301 Black River Road	04/01/18	252.92	.00	
Total County of Lehigh:					252.92	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Dan's Camera City							
Dan's Camera City	611389	01-410.241	Pictures for homicide case	03/05/18	184.74	.00	
Dan's Camera City	614158	01-410.241	Olympus camera	04/03/18	49.99	.00	
Total Dan's Camera City:					234.73	.00	
Davison & McCarthy							
Davison & McCarthy	21301	01-404.318	2018-Jan-Russell-Lindberg Minor Subdivision Plan	02/02/18	104.00	.00	
Davison & McCarthy	21464	01-408.318	2018-Feb-Roche Painting Land Development	03/05/18	312.00	.00	
Davison & McCarthy	21470	01-404.318	2018-Feb-LVHN-Children's hospital addition	03/05/18	429.00	.00	
Total Davison & McCarthy:					845.00	.00	
Department of Labor & Industry							
Department of Labor & Ind	03272018	01-410.420	UCC Certification-Thomas	03/27/18	100.00	.00	
Total Department of Labor & Industry:					100.00	.00	
Diefenderfer, Orlando							
Diefenderfer, Orlando	57069	01-401.375	Updated names on phone system-Police bldg	03/12/18	61.39	.00	
Total Diefenderfer, Orlando:					61.39	.00	
Dispatch Answering Service							
Dispatch Answering Servic	204B125	06-448.320	610-782-5025-Mar 2018	03/31/18	19.95	.00	
Dispatch Answering Servic	204B125	01-430.320	610-782-5572-Mar 2018	03/31/18	15.00	.00	
Dispatch Answering Servic	204B125	01-401.320	Answr Service/Pump Stn Alrm-Mar 2018	03/31/18	275.00	.00	
Total Dispatch Answering Service:					309.95	.00	
Document Systems Ltd.							
Document Systems Ltd.	F51039C	01-401.240	Postage meter tapes	03/26/18	44.66	.00	
Total Document Systems Ltd.:					44.66	.00	
Eastern Auto Parts Warehouse							
Eastern Auto Parts Wareho	3IV284944	06-448.240	Sealant	03/15/18	15.62	.00	
Eastern Auto Parts Wareho	3IV284944	08-429.240	Sealant	03/15/18	15.62	.00	
Eastern Auto Parts Wareho	3IV285063	01-437.251	#23-Air filter	03/15/18	72.32	.00	
Eastern Auto Parts Wareho	3IV285063	01-437.251	#23-Air filter	03/15/18	16.61	.00	
Eastern Auto Parts Wareho	3IV285063	01-437.251	#23-BAck-up alarm	03/15/18	37.56	.00	
Eastern Auto Parts Wareho	3IV286151	06-448.251	#31-Oil	03/19/18	50.16	.00	
Eastern Auto Parts Wareho	3IV286151	08-429.251	#31-Oil	03/19/18	50.16	.00	
Total Eastern Auto Parts Warehouse:					258.05	.00	
Eastern Propane							
Eastern Propane	21097586	08-429.232	Propane tank fill-Industrial Park	03/13/18	391.83	.00	
Total Eastern Propane:					391.83	.00	
Ecco Communications LLC							
Ecco Communications LLC	71952	03-412.374	#31-01-Auto eject & space heaters	03/23/18	734.99	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Ecco Communications LLC:					734.99	.00	
Emergency Systems Service Co							
Emergency Systems Servi	0213719	08-429.373	Generator repair-Industrial Park	03/22/18	545.50	.00	
Total Emergency Systems Service Co:					545.50	.00	
ERC Wiping Products							
ERC Wiping Products	641814	01-430.240	Polishing cloths	03/09/18	56.00	.00	
ERC Wiping Products	641814	06-448.240	Polishing cloths	03/09/18	56.00	.00	
ERC Wiping Products	641814	08-429.240	Polishing cloths	03/09/18	56.00	.00	
Total ERC Wiping Products:					168.00	.00	
Fabian, Felipe							
Fabian, Felipe	03192018	01-362.410	Refund-Building Permit-#18-10995/817	03/19/18	204.50	.00	
Total Fabian, Felipe:					204.50	.00	
Ferguson Waterworks							
Ferguson Waterworks	0437008	01-436.370	Underdrain w sock/split couplings/HDPE pipe	01/25/18	531.58	531.58	03/22/18
Ferguson Waterworks	0437240-1	06-448.611	Water meters & readers	03/02/18	4,160.00	.00	
Ferguson Waterworks	0439294	06-448.611	Water meters & readers	03/13/18	1,500.00	.00	
Total Ferguson Waterworks:					6,191.58	531.58	
Five Star International							
Five Star International	059155796	01-437.251	#4-Wheel stud/nut/slack adjuster	03/23/18	376.74	.00	
Five Star International	059155796	06-448.251	#34-Lower mirror bracket	03/23/18	25.85	.00	
Five Star International	059155796	08-429.251	#34-Lower mirror bracket	03/23/18	25.85	.00	
Five Star International	059156543	01-437.251	#1-transmission oil	04/03/18	232.32	.00	
Five Star International	05P155027	01-437.251	#1-transmission	03/20/18	10,635.48	.00	
Five Star International	05P155507	01-437.251	#4-Brake drum & brake shoe kit	03/20/18	325.88	.00	
Five Star International	05P156542	01-437.251	#1-Credit for returned core	04/03/18	5,561.16-	.00	
Total Five Star International:					6,060.96	.00	
Gatti Morrison Construction Service Inc							
Gatti Morrison Construction	393819	01-409.373	5 gallons of sealer for wash bay	03/19/18	64.00	.00	
Gatti Morrison Construction	393819	01-430.260	Asphalt rakes	03/19/18	120.00	.00	
Total Gatti Morrison Construction Service Inc:					184.00	.00	
General Supply Co.							
General Supply Co.	1803-023107	01-409.373	police security door access hinge	03/29/18	395.00	.00	
Total General Supply Co.:					395.00	.00	
GreatAmerica Financial Svcs							
GreatAmerica Financial Sv	22347662	01-407.261	Datto Siris 3-PD document storage-Apr 2018	03/21/18	279.20	.00	
GreatAmerica Financial Sv	22347662	06-448.261	Datto Siris 3-PD document storage-Apr 2018	03/21/18	139.60	.00	
GreatAmerica Financial Sv	22347662	08-429.261	Datto Siris 3-PD document storage-Apr 2018	03/21/18	139.60	.00	
GreatAmerica Financial Sv	22347662	10-407.261	Datto Siris 3-PD document storage-Apr 2018	03/21/18	139.60	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total GreatAmerica Financial Svcs:					698.00	.00	
Home Depot Credit Services							
Home Depot Credit Service	46279	01-410.260	LED stick light/batteries/inspection cam	03/27/18	565.00	.00	
Home Depot Credit Service	46287	01-430.240	Drawer liner/rubber/caution tape	03/27/18	85.81	.00	
Home Depot Credit Service	58491	01-430.240	Shop vacs/MP Pump supplies to fix mailboxes	03/28/18	85.53	.00	
Total Home Depot Credit Services:					736.34	.00	
HWA Group Inc							
HWA Group Inc	5367	01-430.260	Pressure washer hose	03/23/18	139.95	.00	
Total HWA Group Inc:					139.95	.00	
Interstate Battery of Allentwn							
Interstate Battery of Allent	80078095	06-448.373	Battery	04/03/18	53.47	.00	
Interstate Battery of Allent	80078095	08-429.373	Battery	04/03/18	53.48	.00	
Total Interstate Battery of Allentwn:					106.95	.00	
Keycodes Inspection Agency							
Keycodes Inspection Agen	14001	01-413.306	Inspection-02/28/2018-1250 SCCB-LVHN Pulmonary	03/14/18	400.00	.00	
Total Keycodes Inspection Agency:					400.00	.00	
Keystone Consulting Engineers							
Keystone Consulting Engin	157736	01-408.318	2018-Jan-2686 S 4th st Land Development	02/21/18	1,055.00	.00	
Keystone Consulting Engin	157738	01-408.318	2018-Jan-Southbury Park Lot 4A & Lot 16 Resubdivision Plan	02/21/18	422.00	.00	
Keystone Consulting Engin	157739	01-408.318	2018-Jan-Russell-Lindberg Minor Subdivision	02/03/18	263.75	.00	
Keystone Consulting Engin	157742	01-408.318	2018-Jan-LVHN-Cedar Crest Jaindl Bldg Addition	02/21/18	1,517.13	.00	
Keystone Consulting Engin	158136	06-448.608	2018-Feb-Edgemont Dr Water Main Replacement Ph2	03/14/18	365.26	.00	
Keystone Consulting Engin	158137	06-448.612	2018-Feb-Meadowbrook Circle North Water Main Replacement	03/14/18	404.63	.00	
Keystone Consulting Engin	158138	06-448.613	2018-Feb-Meadowbrook Circle South Water Main Replacement	03/14/18	225.88	.00	
Keystone Consulting Engin	158139	06-448.615	2018-Feb-Paxford Rd Water Main Replacement Project	03/14/18	4,077.63	.00	
Keystone Consulting Engin	158140	06-448.616	2018-Feb-Maumee Ave Water Main Replacement project	03/14/18	3,480.75	.00	
Keystone Consulting Engin	158141	06-448.614	2018-Feb-Bellair Dr Water Main Replacement	03/14/18	338.51	.00	
Keystone Consulting Engin	158142	08-429.603	2018-Cardinal Dr pump station force main replacement	03/14/18	568.88	.00	
Keystone Consulting Engin	158145	06-448.600	2018-Feb-Montgomery St Water Main Replacement-Patomic to Tweed	03/14/18	1,965.25	.00	
Keystone Consulting Engin	158146	08-429.607	2018-Feb-Sanitary Sewer CIPP Lining Project 2017	03/14/18	746.38	.00	
Keystone Consulting Engin	158148	08-429.313	2018-Feb-General Engineering-Sewer Matters	03/14/18	1,723.53	.00	
Keystone Consulting Engin	158150	06-448.313	2018-Feb-Water Matters	03/14/18	1,213.25	.00	
Keystone Consulting Engin	158151	08-429.372	2018-Feb-I&I Removal Program	03/14/18	4,705.80	.00	
Keystone Consulting Engin	158153	01-436.313	2018-Feb-Salisbury Township MS4 program	03/14/18	4,269.51	.00	
Keystone Consulting Engin	158154	08-429.607	2018-Jan & Feb-Sanitary Sewer CIPP Lining Project 2018	03/14/18	3,305.28	.00	
Keystone Consulting Engin	159149	01-408.313	2018-Feb-General Engineering-Misc File	03/14/18	527.50	.00	

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Total Keystone Consulting Engineers:					31,175.92	.00	
King, Gail							
King, Gail	04012018	01-406.172	25 of 60 retirement incentive program	04/01/18	450.00	.00	
Total King, Gail:					450.00	.00	
Lawson Products							
Lawson Products	9305671143	01-430.240	Glass cleaner/lubricant/nitrate gloves/lock washers/nuts/bolts/carbide bit/hack saw blade/fuses	03/15/18	282.00	.00	
Total Lawson Products:					282.00	.00	
Lehigh County Authority							
Lehigh County Authority	4776	06-448.367	2018-Feb water	03/20/18	58,138.68	.00	
Total Lehigh County Authority:					58,138.68	.00	
Luby, Joseph							
Luby, Joseph	04012018	01-406.172	40 of 60 retirement incentive program	04/01/18	450.00	.00	
Total Luby, Joseph:					450.00	.00	
LYNX Computer Technologies							
LYNX Computer Technolo	0122115	01-407.319	Desktop for P/Z director	03/20/18	647.99	.00	
LYNX Computer Technolo	0122115	06-448.319	Desktop for P/Z director	03/20/18	324.00	.00	
LYNX Computer Technolo	0122115	08-429.319	Desktop for P/Z director	03/20/18	324.00	.00	
LYNX Computer Technolo	0122115	10-407.319	Desktop for P/Z director	03/20/18	324.00	.00	
LYNX Computer Technolo	0122203	01-407.261	Secure server rack	03/15/18	935.60	.00	
LYNX Computer Technolo	0122203	06-448.261	Secure server rack	03/15/18	467.80	.00	
LYNX Computer Technolo	0122203	08-429.261	Secure server rack	03/15/18	467.80	.00	
LYNX Computer Technolo	0122203	10-407.261	Secure server rack	03/15/18	467.80	.00	
LYNX Computer Technolo	122200	01-407.261	UPS management card	03/15/18	115.60	.00	
LYNX Computer Technolo	122200	06-448.261	UPS management card	03/15/18	57.80	.00	
LYNX Computer Technolo	122200	08-429.261	UPS management card	03/15/18	57.80	.00	
LYNX Computer Technolo	122200	10-407.261	UPS management card	03/15/18	57.80	.00	
LYNX Computer Technolo	122201	10-407.261	Thinkpad ultrabook laptop	03/15/18	352.80	.00	
LYNX Computer Technolo	122201	01-407.261	Thinkpad ultrabook laptop	03/15/18	705.59	.00	
LYNX Computer Technolo	122201	06-448.261	Thinkpad ultrabook laptop	03/15/18	352.80	.00	
LYNX Computer Technolo	122201	08-429.261	Thinkpad ultrabook laptop	03/15/18	352.80	.00	
LYNX Computer Technolo	122227	06-448.261	Network cabling	03/29/18	221.94	.00	
LYNX Computer Technolo	122227	08-429.261	Network cabling	03/29/18	221.94	.00	
LYNX Computer Technolo	122227	10-407.261	Network cabling	03/29/18	221.94	.00	
LYNX Computer Technolo	122227	01-407.261	Network cabling	03/29/18	443.87	.00	
Total LYNX Computer Technologies:					7,121.67	.00	
Madle's Hardware							
Madle's Hardware	186053	01-430.240	Adapter socket/vinyl	03/28/18	8.96	.00	
Total Madle's Hardware:					8.96	.00	
McNeil & Company Inc.							
McNeil & Company Inc.	3342123	03-411.350	ESFC-Umbrella-Commercial package	04/05/18	1,009.00	.00	
McNeil & Company Inc.	3342123	03-411.350	ESFC-Commercial package	04/05/18	8,696.00	.00	
McNeil & Company Inc.	3342123	03-411.350	ESFC- Inland marine (commercial)	04/05/18	2,862.00	.00	

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Total McNeil & Company Inc.:					12,567.00	.00	
Minger Treasurer, Linda J							
Minger Treasurer, Linda J	04012018	01-474.430	2018 Township tax-1301 Black River Road	04/01/18	152.86	.00	
Total Minger Treasurer, Linda J:					152.86	.00	
Monarch Precast Concrete Corp							
Monarch Precast Concrete	03082018	08-429.240	Frame & lid for manhole on Bellair	03/13/18	450.00	.00	
Total Monarch Precast Concrete Corp:					450.00	.00	
Morning Call, The							
Morning Call, The	003533131	01-401.341	Ad: Classified listing-Request for proposals	03/18/18	423.62	.00	
Total Morning Call, The:					423.62	.00	
Morris, Jay							
Morris, Jay	03202018	01-430.192	2018 Clothing/Boot Allowance	03/20/18	149.00	.00	
Total Morris, Jay:					149.00	.00	
Morton Salt Inc							
Morton Salt Inc	5401544397	35-432.245	Bulk ice control	03/09/18	5,178.03	.00	
Morton Salt Inc	5401544398	35-432.245	Bulk ice control	03/09/18	3,876.89	.00	
Total Morton Salt Inc:					9,054.92	.00	
Moyer, Roger J.							
Moyer, Roger J.	04012018	01-406.172	25 of 60 retirement incentive program	04/01/18	450.00	.00	
Total Moyer, Roger J.:					450.00	.00	
MP Outfitters							
MP Outfitters	25329-5	01-411.238	Pants-Mertl	03/09/18	49.99	.00	
MP Outfitters	25733-5	01-410.238	Jacket/microphone/gloves/t-shirts-Frankenfield	03/28/18	200.55	.00	
MP Outfitters	25733-5	01-410.238	Name Tape/Patch-Losagio	03/28/18	17.00	.00	
Total MP Outfitters:					267.54	.00	
Noecker, Robert E.							
Noecker, Robert E.	03192018	91-248000	Escrow Release-1724 Greenwood Rd -lot consolidation	03/19/18	1,000.00	.00	
Total Noecker, Robert E.:					1,000.00	.00	
Nothstein, Richard B.							
Nothstein, Richard B.	03132018	01-406.171	2018-Health Reimbursement	03/13/18	150.00	.00	
Nothstein, Richard B.	03282018	01-410.315	reimb-SRO meeting coffee & donuts	03/28/18	36.95	.00	
Total Nothstein, Richard B.:					186.95	.00	
ODB Company							
ODB Company	116518	01-437.375	bearings/felt seat ring/scrapper/clamp/plate/tow bracket kit/tow bar assembly/broom	03/07/18	1,551.75	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total ODB Company:					1,551.75	.00	
Overhead Door Company, The							
Overhead Door Company,	C18.367	06-448.373	Broken Torsion Spring	03/22/18	419.00	.00	
Overhead Door Company,	C18.367	08-429.373	Broken Torsion Spring	03/22/18	419.00	.00	
Total Overhead Door Company, The:					838.00	.00	
PenTeleData							
PenTeleData	B3223717	03-411.320	Cable-Mar 2018	03/24/18	59.95	.00	
PenTeleData	B3224765	01-401.320	Acct#3042745-Cable modem rental - Mar 2018	03/24/18	124.95	.00	
Total PenTeleData:					184.90	.00	
Petty Cash							
Petty Cash	04032018	01-401.315	mileage to meetings/meals/notary	04/03/18	65.03	65.03	04/03/18
Petty Cash	04032018	01-401.240	Supplies for snow storm	04/03/18	40.95	40.95	04/03/18
Petty Cash	04032018	01-401.325	postage due on utility invoices	04/03/18	11.02	11.02	04/03/18
Petty Cash	04032018	01-413.421	tolls to seminar-1/10/18-Nicolo	04/03/18	12.55	12.55	04/03/18
Petty Cash	04032018	01-409.240	Ceiling tiles & bell wire for repair at police bldg	04/03/18	62.70	62.70	04/03/18
Total Petty Cash:					192.25	192.25	
PPL Electric Utilities							
PPL Electric Utilities	03132018	03-411.320	82900-03000	03/13/18	630.66	.00	
PPL Electric Utilities	03202018	08-429.361	35530-02004	03/20/18	30.71	.00	
PPL Electric Utilities	03202018	01-451.361	10550-10002	03/20/18	35.56	.00	
PPL Electric Utilities	03202018	01-409.361	61089-84001	03/20/18	812.83	.00	
PPL Electric Utilities	03202018	01-409.361	92051-48008	03/20/18	898.68	.00	
PPL Electric Utilities	03202018	01-409.361	70730-17005	03/20/18	714.29	.00	
PPL Electric Utilities	03202018	35-433.362	49130-02001	03/20/18	43.47	.00	
PPL Electric Utilities	03212018	35-433.362	53875-61001	03/21/18	36.46	.00	
PPL Electric Utilities	03212018	35-433.362	99940-01007	03/21/18	37.03	.00	
PPL Electric Utilities	03212018	35-433.362	05340-01002	03/21/18	37.03	.00	
PPL Electric Utilities	03262018	01-451.361	93760-01007	03/26/18	28.17	.00	
PPL Electric Utilities	03262018	08-429.361	82960-01000	03/26/18	33.86	.00	
PPL Electric Utilities	03262018	08-429.361	33760-14008	03/26/18	32.42	.00	
PPL Electric Utilities	03292018	08-429.361	39790-24008	03/29/18	461.08	.00	
PPL Electric Utilities	03292018	35-433.362	72390-08002	03/29/18	28.38	.00	
PPL Electric Utilities	03292018	35-434.361	79000-43000	03/29/18	668.60	.00	
PPL Electric Utilities	03292018	35-433.362	95790-09009	03/29/18	28.38	.00	
PPL Electric Utilities	03292018	08-429.361	31590-08002	03/29/18	33.20	.00	
PPL Electric Utilities	03292018	35-433.362	89989-11003	03/29/18	35.11	.00	
PPL Electric Utilities	03292018	08-429.361	20380-10009	03/29/18	31.85	.00	
PPL Electric Utilities	03292018	08-429.361	21780-10003	03/29/18	38.56	.00	
PPL Electric Utilities	03292018	01-451.361	63580-10005	03/29/18	28.17	.00	
PPL Electric Utilities	03292018	08-429.361	64170-11008	03/29/18	38.40	.00	
Total PPL Electric Utilities:					4,762.90	.00	
PSATS							
PSATS	33786-V2P7	01-414.421	Nicolo-seminar	03/14/18	30.00	.00	
Total PSATS:					30.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
RagnaSoft Inc							
RagnaSoft Inc	RSI-0003097	01-410.319	Scheduling program for Police annual subscription	04/02/18	1,555.00	.00	
Total RagnaSoft Inc:					1,555.00	.00	
Ralph & Son Inc, V. E.							
Ralph & Son Inc, V. E.	354950	01-410.210	QRS & EMS supplies	03/23/18	734.79	.00	
Total Ralph & Son Inc, V. E.:					734.79	.00	
RCN							
RCN	03152018	01-410.315	2018-Apr High Speed Internet	03/15/18	158.00	158.00	03/27/18
Total RCN:					158.00	158.00	
Rehm Sr., Timothy J.							
Rehm Sr., Timothy J.	03282018	01-406.171	2018 Health Reimbursement	03/28/18	150.00	.00	
Total Rehm Sr., Timothy J.:					150.00	.00	
Republic Services #282							
Republic Services #282	03152018	10-427.300	2018-Mar-service	03/15/18	89,703.92	.00	
Total Republic Services #282:					89,703.92	.00	
Salisbury Township							
Salisbury Township	04092018	03-411.320	1Q2018 ESFCo Utility Invoice	04/09/18	91.50	.00	
Total Salisbury Township:					91.50	.00	
Schaedler Yesco							
Schaedler Yesco	S5005057.001	01-409.240	LED & T-8 Light Bulbs	03/15/18	83.52	.00	
Total Schaedler Yesco:					83.52	.00	
Seitz Bros Exterminating Co							
Seitz Bros Exterminating C	03192018	01-401.315	2018-Admin Bldg	03/19/18	549.86	.00	
Total Seitz Bros Exterminating Co:					549.86	.00	
Selex ES							
Selex ES	28404M	01-410.319	Extended warranties on fixed & mobile license plate reader systems	04/02/18	5,180.00	.00	
Total Selex ES:					5,180.00	.00	
Service Electric Cable TV							
Service Electric Cable TV	03012018	01-410.315	Prolog Express -Mar 2018	03/01/18	156.88	.00	
Total Service Electric Cable TV:					156.88	.00	
Service Electric Telephone Co							
Service Electric Telephone	03152018	03-411.320	Acct#-0000050426-ESFC-3/2018	03/15/18	81.28	.00	
Service Electric Telephone	03152018	01-403.240	Acct#-0000044158-Minger phone line-3/2018	03/15/18	20.32	.00	
Service Electric Telephone	03152018	01-401.320	Acct#-0000044158-Township phone line-3/2018	03/15/18	546.62	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Service Electric Telephone Co:					648.22	.00	
Service Tire Truck Centers							
Service Tire Truck Centers	Y76147-01	01-437.375	tires for backhoe	03/08/18	1,964.00	.00	
Total Service Tire Truck Centers:					1,964.00	.00	
Signal Service Inc.							
Signal Service Inc.	26792	01-433.362	Annual Preventative Maintenance	02/02/18	2,950.00	.00	
Signal Service Inc.	26793	01-433.362	Additional work completed during yearly PM inspection	02/02/18	319.94	.00	
Total Signal Service Inc.:					3,269.94	.00	
Soriano, Orazio							
Soriano, Orazio	04012018	01-406.172	13 of 36 Retirement Incentive Program	04/01/18	760.00	.00	
Total Soriano, Orazio:					760.00	.00	
South Whitehall Township Authority							
South Whitehall Township	11700	06-448.369	4Q2017 water/Acct#289	03/20/18	1,635.00	.00	
Total South Whitehall Township Authority:					1,635.00	.00	
Staples Advantage							
Staples Advantage	3371761556	01-409.240	toilet paper/trash liners/C-fold towels/hardwound towels	03/13/18	353.43	.00	
Staples Advantage	3371761556	01-401.240	Binder clips/color paper/avery labels/document frame	03/13/18	45.28	.00	
Total Staples Advantage:					398.71	.00	
Staples Credit Plan							
Staples Credit Plan	03282018	01-410.240	Toner & ID badge holders	03/28/18	159.97	.00	
Staples Credit Plan	03282018	01-402.240	Post-it notes, sharpies & colored paper	03/28/18	4.54	.00	
Staples Credit Plan	03282018	01-400.200	Supplies for Easter egg hunt	03/28/18	188.04	.00	
Total Staples Credit Plan:					352.55	.00	
Star Buick GMC Cadillac LLC							
Star Buick GMC Cadillac L	03262018	01-279994	2016-GMC 3500 HD Sierra Utility Truck and upfitting	03/26/18	56,147.00	56,147.00	03/29/18
Total Star Buick GMC Cadillac LLC:					56,147.00	56,147.00	
Stotz/Fatzinger Office Supply							
Stotz/Fatzinger Office Sup	207168	01-401.240	paper clips/pens/copy paper/tape/carafe/visitor log book	03/16/18	299.36	.00	
Stotz/Fatzinger Office Sup	207172	03-411.240	2018-Mailer fund drive	03/19/18	1,796.00	.00	
Stotz/Fatzinger Office Sup	207544	01-410.240	binder clips/copy paper/DVD+R's/Stamp/envelopes/mechanical pencils/file folders/sharpies/pens/correction tape/memo book/mailer envelopes/tape	03/23/18	369.27	.00	
Stotz/Fatzinger Office Sup	207778	01-414.240	file folders/expandable folders/pen refill/labels	03/28/18	113.74	.00	
Stotz/Fatzinger Office Sup	207778	01-402.240	paper clips/binder clips/adding machine tape/stamp/pens	03/28/18	35.35	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Stotz/Fatzinger Office Supply:					2,613.72	.00	
Suburban Propane-2022							
Suburban Propane-2022	606508	01-430.231	unleaded	03/07/18	931.82	.00	
Suburban Propane-2022	606508	06-448.231	unleaded	03/07/18	164.44	.00	
Suburban Propane-2022	606508	08-429.231	unleaded	03/07/18	164.44	.00	
Suburban Propane-2022	606508	03-413.231	unleaded	03/07/18	190.65	.00	
Suburban Propane-2022	606508	01-401.231	unleaded	03/07/18	30.98	.00	
Suburban Propane-2022	606508	01-410.231	unleaded	03/07/18	900.86	.00	
Suburban Propane-2022	606539	01-401.231	unleaded	03/19/18	18.67	.00	
Suburban Propane-2022	606539	01-410.231	unleaded	03/19/18	542.79	.00	
Suburban Propane-2022	606539	01-430.231	unleaded	03/19/18	561.45	.00	
Suburban Propane-2022	606539	06-448.231	unleaded	03/19/18	99.08	.00	
Suburban Propane-2022	606539	08-429.231	unleaded	03/19/18	99.08	.00	
Suburban Propane-2022	606539	03-413.231	unleaded	03/19/18	114.88	.00	
Suburban Propane-2022	72012	01-430.231	diesel	03/19/18	926.35	.00	
Suburban Propane-2022	72012	06-448.231	diesel	03/19/18	163.48	.00	
Suburban Propane-2022	72012	08-429.231	diesel	03/19/18	163.48	.00	
Suburban Propane-2022	72012	03-413.231	diesel	03/19/18	189.54	.00	
Suburban Propane-2022	72012	01-401.231	diesel	03/19/18	30.80	.00	
Suburban Propane-2022	72012	01-410.231	diesel	03/19/18	895.56	.00	
Suburban Propane-2022	804683	01-430.231	diesel	03/07/18	802.14	.00	
Suburban Propane-2022	804683	06-448.231	diesel	03/07/18	141.55	.00	
Suburban Propane-2022	804683	08-429.231	diesel	03/07/18	141.55	.00	
Suburban Propane-2022	804683	03-413.231	diesel	03/07/18	164.12	.00	
Suburban Propane-2022	804683	01-401.231	diesel	03/07/18	26.67	.00	
Suburban Propane-2022	804683	01-410.231	diesel	03/07/18	775.47	.00	
Total Suburban Propane-2022:					8,239.85	.00	
Takacs Jr., Dennis V.							
Takacs Jr., Dennis V.	04012018	01-415.139	EMC Deputy - Apr 2018	04/01/18	83.33	.00	
Total Takacs Jr., Dennis V.:					83.33	.00	
Tapler, Jeffrey							
Tapler, Jeffrey	04012018	01-415.139	EMC stipend-Apr 2018	04/01/18	250.00	.00	
Total Tapler, Jeffrey:					250.00	.00	
Times News							
Times News	100433511-031420	01-401.341	Ad: 2018 Invitation to bid-Water main replacement-Paxford Rd, Maumee Ave, Montgomery St	03/22/18	338.20	.00	
Times News	100433535-031420	01-401.341	Ad:EAC Mtg 3/21/18	03/15/18	33.64	.00	
Total Times News:					371.84	.00	
Torco Supply Co.							
Torco Supply Co.	18020015	01-430.240	2018-Qtrly lease-2 of 4	02/28/18	18.00	.00	
Total Torco Supply Co.:					18.00	.00	
U.S. Postal Service							
U.S. Postal Service	03292018	01-401.325	Refill Postage Meter	03/29/18	1,000.00	.00	
U.S. Postal Service	04032018	06-448.325	2018-April mailing of utility invoices	04/03/18	743.64	743.64	04/03/18
U.S. Postal Service	04032018	08-429.325	2018-April mailing of utility invoices	04/03/18	743.64	743.64	04/03/18
U.S. Postal Service	04032018	10-401.325	2018-April mailing of utility invoices	04/03/18	743.64	743.64	04/03/18

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total U.S. Postal Service:					3,230.92	2,230.92	
UGI Utilities Inc.							
UGI Utilities Inc.	03232018	01-409.230	411000866649	03/23/18	1,266.49	1,266.49	04/02/18
UGI Utilities Inc.	03232018	01-409.230	411001979581	03/23/18	966.30	966.30	04/02/18
UGI Utilities Inc.	03232018	01-409.230	411001980316	03/23/18	878.72	878.72	04/02/18
UGI Utilities Inc.	03232018	01-409.230	411001980555	03/23/18	2,943.29	2,943.29	04/02/18
Total UGI Utilities Inc.:					6,054.80	6,054.80	
US Bank Operations Center							
US Bank Operations Cente	4947642	01-492.200	Service fee - 3/1/2018-2/28/2019	03/23/18	646.50	.00	
Total US Bank Operations Center:					646.50	.00	
Veritext Mid-Atlantic							
Veritext Mid-Atlantic	PA3270847	01-414.316	ZHB-3/06/2018	03/13/18	360.30	.00	
Total Veritext Mid-Atlantic:					360.30	.00	
Verizon							
Verizon	03252018	08-429.320	2018-Mar-868-8310-Cardinal Dr Pump Stn	03/25/18	41.10	.00	
Verizon	032520181	03-412.320	2018-Mar-WSFC/Tablet	03/25/18	171.53	.00	
Verizon	032520181	01-401.320	2018-Mar-Mgr/Tablet	03/25/18	10.02	.00	
Verizon	032520181	01-410.320	2018-Mar-Police	03/25/18	331.98	.00	
Verizon	032520181	01-411.320	2018-Mar-Fire Inspectors/Tablet	03/25/18	34.31	.00	
Verizon	032520181	03-411.320	2018-Mar-ESFC/Tablet	03/25/18	98.67	.00	
Verizon	03262018	01-401.320	2018-Mar-Mgr	03/26/18	109.96	.00	
Verizon	03262018	01-452.320	2018-Mar-Rec Dir	03/26/18	54.98	.00	
Verizon	03262018	06-448.320	2018-Mar-Water Dept	03/26/18	66.15	.00	
Verizon	03262018	01-402.320	2018-Mar-Finance Director	03/26/18	54.98	.00	
Verizon	03262018	01-410.320	2018-Mar-Police	03/26/18	482.13	.00	
Verizon	03262018	01-413.320	2018-Mar-Code Enf Ofcr	03/26/18	54.98	.00	
Verizon	03262018	01-414.320	2018-Mar-P/Z Officer	03/26/18	54.98	.00	
Verizon	03262018	01-415.320	2018-Mar-Tapler	03/26/18	81.36	.00	
Verizon	03262018	01-430.320	2018-Mar-DPW	03/26/18	140.68	.00	
Total Verizon:					1,787.81	.00	
Warehouse Battery Outlet Inc							
Warehouse Battery Outlet I	384469	01-410.242	Lithium batteries	04/02/18	52.50	.00	
Warehouse Battery Outlet I	384469	01-410.241	Lithium batteries	04/02/18	185.00	.00	
Total Warehouse Battery Outlet Inc:					237.50	.00	
Waste Management Inc							
Waste Management Inc	M145299	10-427.302	Feb 2018 Recycling Costs	03/15/18	2,376.29	.00	
Total Waste Management Inc:					2,376.29	.00	
Weinstein Supply Corporation							
Weinstein Supply Corporati	S021151553001	01-409.373	Shower drain/PVC/adapters for wash bay	03/27/18	40.66	.00	
Weinstein Supply Corporati	S021151553002	01-409.373	Returned drain & PVC for wash bay	03/27/18	15.59	.00	
Total Weinstein Supply Corporation:					25.07	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Whitehall Turf Equipment							
Whitehall Turf Equipment	376632	01-430.240	Chainsaw bolt/bar/blade & fuel cap	03/02/18	107.16	.00	
Whitehall Turf Equipment	376761	01-430.240	Inner tube	03/05/18	13.58	.00	
Whitehall Turf Equipment	377266	01-430.240	Bar dresser/bar oil/spark plug for chainsaw	03/16/18	83.31	.00	
Total Whitehall Turf Equipment:					204.05	.00	
Wireless Communications & Elec							
Wireless Communications	S51218028	01-410.215	Heavy duty keyboards-Patrol	03/23/18	498.80	.00	
Wireless Communications	S51218028	01-410.261	Heavy duty keyboards-Patrol	03/23/18	498.80	.00	
Total Wireless Communications & Elec:					997.60	.00	
Zimmerman, Donald C.							
Zimmerman, Donald C.	03202018	01-406.171	2018 Health Reimb	03/20/18	150.00	.00	
Total Zimmerman, Donald C.:					150.00	.00	
Grand Totals:					352,264.22	68,205.19	

Report Criteria:

Detail report.

Invoice detail records above \$0 included.

Paid and unpaid invoices included.

Invoice.Payment Due Date = 04/12/2018,03/24/2016

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Total General Fund:					131,928.17	65,647.95	
Fire Fund							
Total Fire Fund:					16,890.77	.00	
Water Fund							
Total Water Fund:					81,250.33	906.80	
Sewer Fund							
Total Sewer Fund:					16,837.78	906.80	
Refuse & Recycling Fund							
Total Refuse & Recycling Fund:					94,387.79	743.64	
Highway Aid Fund							
Total Highway Aid Fund:					9,969.38	.00	
Subdivision Escrow Fund							
Total Subdivision Escrow Fund:					1,000.00	.00	
Grand Totals:					352,264.22	68,205.19	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
March 22, 2018
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Martucci asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Martucci called the meeting to order at 7:00 p.m.

Commissioner Martucci announced that an Executive Session will take place after the meeting to discuss a personnel matter.

Commissioner Martucci turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Robert Martucci, Jr., President
Debra Brinton, Vice-President
James Seagreaves, President Pro-Tempore
Joanne Ackerman
Rodney Conn

Staff Present:

Cathy Bonaskiewich, Township Manager
Paul Ziegenfus, Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Don Sabo, Police Sergeant
Cynthia Sopka, Director of Planning & Zoning
Sandy Nicolo, Code Enforcement Officer, MS4 Coordinator
John Ashley, Esquire, rep of Davison & McCarthy, Township Solicitor
David Tetterer, rep of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied.

Ms. Bonaskiewich reminded everyone of the three-minutes rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Motion by Commissioner Ackerman, seconded by Commissioner Conn, to approve the unaudited Financial Report for the period ending February 28, 2018 and the list of Bills Payable for the periods 3/3/2018-3/16/2018, broken down as follows:

\$132,830.07 = GENERAL
\$13,122.69 = FIRE
\$70,759.63 = WATER
\$13,468.21 = SEWER
\$2,917.15 = REFUSE & RECYCLING
\$20,905.02 = HIGHWAY AID
\$254,002.77 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

MINUTES

March 8, 2018

Commissioner Martucci declared the Minutes of March 8, 2018 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

Resolution to amend the Fire Safety Inspection Fee Schedule.

Ms. Bonaskiewich reminded the Board that the topic was discussed at the last Workshop meeting, and it is recommended to increase the fire inspection fees to better offset the costs of the program.

Motion by Commissioner Conn, seconded by Commissioner Seagreaves, to adopt Resolution No. 03-2018-1605, updating the Fire Safety Inspection Fee Schedule.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

Resolution to revise the Township's Official Sewage Facilities Plan (Act 537 Plan) for the Land Development of Aaron Roche/Roche Painting.

Ms. Bonaskiewich explained that as with any new development in the Township, the planning module for the Aaron Roche/Roche Painting must be reviewed for conformity to the Township's Act 537 Plan (official sewage plan). She noted that the project has been deemed to be consistent with the Plan, and a Resolution is required as part of the Township's application for official Sewage Plan Revision to incorporate the new development.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to adopt Resolution No. 03-2018-1604, revising the Township's Official Sewage Facilities Plan (Act 537 Plan) for the Land Development of Aaron Roche/Roche Painting.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

Resolution to Conditionally Approve the Swain School Grading Plan.

Ms. Bonaskiewich commented that the Planning Commission has recommended that the Board consider conditional approval of the Swain School's grading plan for the soccer field. She noted that the Swain School is seeking three waivers from sections of SALDO related to stormwater controls, and it is beyond the scope of what the Planning Commission can approve.

Mr. Tetterer explained that in order for the Township to approve the grading plan, the Board must grant the SALDO waivers requested by the Swain School. He stated that the Swain School is required by DEP to install a rain garden (a detention basin), and they are requesting waivers for fencing, minimum basin slope and a basin liner. Mr. Tetterer noted that the plan has been reviewed and approved by the DEP. He stated that the only comment from the Planning Commission was that instead of granting a waiver to fencing around the entire basin, they suggested installing a small section of fence between the soccer field and the basin to keep soccer balls from going in it and kids running in after them. The Resolution would be granting three waivers with the exception of a section of fence between soccer field and basin.

Motion by Commissioner Ackerman, seconded by Commissioner Conn, to adopt Resolution No. 03-2018-1606, to conditionally approve the Swain School Grading Plan with waivers as discussed.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

MOTIONS

None.

PRIVILEGE OF THE FLOOR

Phillip Armstrong, Lehigh County Executive, was present to introduce himself to the Board.

Commissioner Brinton thanked Mr. Rodney Wolfe for supplying a more detailed report for the St. Luke's Emergency Transport Services.

Commissioner Ackerman inquired about the decrease in funds from Lehigh Valley Hospital. Mr. Ziegenfus stated that the Township had budgeted more in hopes of an increase from the hospital; however, the hospital received tax exemptions from the County, which resulted in an

approximate \$33,000 loss to the Township. Commissioner Martucci suggested discussing the issue at a future Workshop.

Ms. Sopka stated that the Spotted Lanternfly Workshop was postponed until April 18th, 2018.

Mr. Tetterer noted that a waterline replacement project, encompassing Paxford Road, Maumee Avenue, and East Montgomery Street, will be going out to bid in the Spring. He stated that the Township will also request bids for cured-in-place pipe lining work that will take place in conjunction with other municipalities.

Chief Stiles reminded the Board that the Police Department will be playing in a fundraiser basketball game against the SYA Middle School and High School boys on March 24th, 2018.

Chief Stiles noted that they are working on hiring an Administrative Assistant and two new Police Officers.

Ms. Bonaskiewich stated that the Easter Egg Hunt scheduled for March 24th, 2018 at Lindberg Park has been cancelled due to the recent snow storm.

Ms. Bonaskiewich announced that GOALS approached the Township about holding another Adventure Race at Walking Purchase Park to be held at the end of April. She stated that the details will be taken care of in-house.

Ms. Bonaskiewich noted that Phases III & IV of the Lindberg Park Master Site Plan is scheduled to go out to bid in early April.

ADJOURNMENT

Commissioner Ackerman made a motion to adjourn the meeting. Seconded by Commissioner Brinton. The time was 7:26 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on March 22, 2018.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

DRAFT

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
April 12, 2018
7:30 p.m.
(approximate time)

Topics of discussion:

1. Utility Billing Certification Fees
2. Burn Ordinance Revision
3. Property Maintenance Code Ordinance Revision