

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
April 12, 2018  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Martucci asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

**CALL TO ORDER**

Commissioner Martucci called the meeting to order at 7:00 p.m.

Commissioner Martucci announced that an Executive Session will take place after the meeting to discuss a legal matter.

Commissioner Martucci turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

**ROLL CALL**

**Board Members Present:**

Robert Martucci, Jr., President  
Debra Brinton, Vice-President  
James Seagreaves, President Pro-Tempore  
Joanne Ackerman – EXCUSED  
Rodney Conn

**Staff Present:**

Cathy Bonaskiewich, Township Manager  
Paul Ziegenfus, Finance Director  
John Andreas, Director of Public Works  
Allen Stiles, Chief of Police  
Don Sabo, Police Sergeant  
Cynthia Sopka, Director of Planning & Zoning  
Sandy Nicolo, Code Enforcement Officer, MS4 Coordinator  
John Ashley, Esquire, rep of Davison & McCarthy, Township Solicitor  
David Tettermer, rep of Keystone Consulting Engineers, Township Engineer

## **NOTIFICATION**

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied.

Ms. Bonaskiewich reminded everyone of the three-minutes rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

## **APPROVAL OF THE LIST OF BILLS PAYABLE**

**Motion by Commissioner Seagreaves, seconded by Commissioner Conn, to approve the list of Bills Payable for the periods 3/16/2018-4/6/2018, broken down as follows:**

\$131,928.17 = GENERAL  
\$16,890.77 = FIRE  
\$81,250.33 = WATER  
\$16,837.78 = SEWER  
\$94,387.79 = REFUSE & RECYCLING  
\$9,969.38 = HIGHWAY AID  
\$1,000.00 = SUBDIVISION & ESCROW  
**\$352,264.22 = GRAND TOTAL ALL FUNDS**

### **Roll Call:**

COMMISSIONER ACKERMAN – EXCUSED  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER CONN – YES  
COMMISSIONER MARTUCCI – YES

**The Motion passed by 4-0.**

## **MINUTES**

### **March 22, 2018**

Ms. Bonaskiewich made a correction to the list of Bills Payable. Commissioner Martucci declared the Minutes of March 22, 2018 accepted with the correction.

## **NEW BUSINESS**

## **ORDINANCES**

None.

## RESOLUTIONS

### Resolution to Conditionally Approve the Lehigh Valley Health Network Preliminary/Final Land Development Plan at 1200 S. Cedar Crest Blvd.

Ms. Bonaskiewich stated that the Planning Commission had made a recommendation to the Board to consider conditional approval of the Lehigh Valley Health Network Preliminary/Final Land Development Plan that proposes to update two buildings: the Jaendl Family Pavilion and the 1210 Medical Building. She explained that their proposed project includes adding a one-story addition (2,887sqft) that will serve as a new entrance to the Children's Hospital, as well as a second project that proposes a minor alteration to the entrance of the 1210 Office Building, adding 987sqft.

Mr. Tetterer noted that LVHN is seeking three waivers from certain sections of SALDO, which have been reviewed and recommended by Township staff and the Planning Commission:

- SALDO 302.1.C – allowing the submission of a Preliminary/Final Plan as opposed to separate Preliminary/Final Plans.
- SALDO 503.4.C – the developer will not have to show the location of existing man-made features on the site or within 100 feet from the site because they are showing enough features to review the plan adequately.
- SALDO 503.6.B.(1) – concerns slope shading requirements, but the developer has provided enough information to satisfy that requirement.

**Motion by Commissioner Brinton, seconded by Commissioner Seagreaves, to adopt Resolution No. 04-2018-1607, conditionally approving the Lehigh Valley Health Network Preliminary/Final Land Development Plan at 1200 S. Cedar Crest Boulevard with the waivers as read.**

#### **Roll Call:**

COMMISSIONER ACKERMAN – EXCUSED  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER CONN – YES  
COMMISSIONER MARTUCCI – YES

**The Motion passed by 4-0.**

## MOTIONS

None.

**PRIVILEGE OF THE FLOOR**

Mr. Adam Al-Khal, President of Western Salisbury Fire Department, requested funds from the Township for the renovation of their Swain Station. He noted that last year, WSFD had requested \$215,000 each year for seven years from the Township, which would represent about 50% of the project cost. Mr. Al-Khal inquired if the Township intends to support the first-year commitment of \$215,000 for 2018. Commissioner Martucci stated that the Board is not ready to commit to anything, but someone will follow up with WSFD at a later time.

Chief Stiles announced that the Police Department will be participating in Drug Take-Back Day on Saturday, April 28<sup>th</sup>, 2018 from 10:00 a.m. – 2:00 p.m. at the South Mall. He reminded the Board that there are drug boxes located at the Police Department and Lehigh Valley Hospital which are available to the public on a daily basis.

Chief Stiles stated that at the end of April and in May, Officers will be conducting two major evening-to-morning traffic enforcements in the Township. He noted that the efforts will be funded by the Casino Grant.

**ADJOURNMENT**

Commissioner Brinton made a motion to adjourn the meeting. Seconded by Commissioner Conn. The time was 7:16 p.m.

Respectfully submitted,

Cathy Bonaskiewich  
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on April 12, 2018.

Approved and certified on this date:

\_\_\_\_\_  
Cathy Bonaskiewich

Date: \_\_\_\_\_

SEAL