

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—February 8, 2018
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public Comment Period Policy—Three (3) Minutes Rule

4. Bills Payable – *Period 1/20/18 – 2/2/18*

5. Approval of the Minutes –*January 25, 2018*

6. New Business

A. ORDINANCES - *none*

B. RESOLUTIONS - *none*

C. MOTIONS - *none*

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

* *Workshop to follow Regular Meeting*

* *Executive Session*

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Accountemps							
Accountemps	50126296	01-406.315	PT Temp-Finance	01/24/18	35.09	.00	
Accountemps	50126296	06-448.315	PT Temp-Finance	01/24/18	35.09	.00	
Accountemps	50126296	08-429.315	PT Temp-Finance	01/24/18	35.09	.00	
Total Accountemps:					105.27	.00	
All Traffic Solutions							
All Traffic Solutions	10162017	01-410.375	Traffic Equip Svc Renewal - 2018	01/01/18	1,500.00	.00	
Total All Traffic Solutions:					1,500.00	.00	
Allied 100 LLC							
Allied 100 LLC	882427	03-412.260	LIFEPAK Express AED	01/26/18	2,740.00	.00	
Total Allied 100 LLC:					2,740.00	.00	
American United Life Insurance Co							
American United Life Insur	02012018	01-487.158	2018-Feb life/disability ins coverage	01/17/18	1,874.36	.00	
American United Life Insur	02012018	06-487.158	2018-Feb life/disability ins coverage	01/17/18	152.56	.00	
American United Life Insur	02012018	08-487.158	2018-Feb life/disability ins coverage	01/17/18	152.56	.00	
Total American United Life Insurance Co:					2,179.48	.00	
Ballek, Clinton							
Ballek, Clinton	01222018	01-406.171	2017 Health Reimbursement	01/22/18	150.00	.00	
Total Ballek, Clinton:					150.00	.00	
Berkheimer Associates							
Berkheimer Associates	12292017	01-403.453	2017-Dec-LST Comm	12/29/17	11.96	.00	
Total Berkheimer Associates:					11.96	.00	
Bratsch, Marlene							
Bratsch, Marlene	02012018	91-248000	Escrow Release-2242 Church Road resubdivision	02/01/18	1,000.00	.00	
Total Bratsch, Marlene:					1,000.00	.00	
Bucks County Community College							
Bucks County Community	31138	03-411.421	2018 training membership program-police	01/16/18	1,400.00	.00	
Bucks County Community	31138	03-412.421	2018 training membership program-police	01/16/18	1,400.00	.00	
Bucks County Community	31138	01-411.421	2018 training membership program-police	01/16/18	600.00	.00	
Bucks County Community	31138	01-410.210	2018 training membership program-police	01/16/18	600.00	.00	
Total Bucks County Community College:					4,000.00	.00	
Bummer, Frank							
Bummer, Frank	02012018	01-406.172	38 of 60 retirement incentive program	02/01/18	450.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Bummer, Frank:					450.00	.00	
Casilio Concrete							
Casilio Concrete	81093	01-409.373	Concrete for wash room floor	01/23/18	1,008.00	.00	
Total Casilio Concrete:					1,008.00	.00	
Colours Inc							
Colours Inc	3466836	01-430.240	Rust preventative/Masking Tape	01/29/18	57.01	.00	
Total Colours Inc:					57.01	.00	
Commonwealth of PA							
Commonwealth of PA	010920181	01-411.421	UCC Certification Renewal-Griffin	01/09/18	50.00	50.00	01/26/18
Total Commonwealth of PA:					50.00	50.00	
Dallas Data Systems Inc.							
Dallas Data Systems Inc.	24113	08-429.319	1-day on-site training for meter change-out project	01/24/18	101.50	.00	
Dallas Data Systems Inc.	24113	10-407.319	1-day on-site training for meter change-out project	01/24/18	101.50	.00	
Dallas Data Systems Inc.	24113	01-407.319	1-day on-site training for meter change-out project	01/24/18	203.00	.00	
Dallas Data Systems Inc.	24113	06-448.319	1-day on-site training for meter change-out project	01/24/18	101.50	.00	
Total Dallas Data Systems Inc.:					507.50	.00	
Davison & McCarthy							
Davison & McCarthy	21004	01-404.318	2017-Nov-1724 Greenwood Rd Lot consolidation	12/04/17	364.00	.00	
Davison & McCarthy	21152	01-404.318	2017-Dec-1724 Greenwood Rd Lot consolidation	01/03/18	91.00	.00	
Total Davison & McCarthy:					455.00	.00	
Ecco Communications LLC							
Ecco Communications LLC	71821	01-411.240	#251-Reprogrammed Radio	01/16/18	30.00	.00	
Total Ecco Communications LLC:					30.00	.00	
ESI Equipment Inc.							
ESI Equipment Inc.	01222018	03-412.260	Power unit/Combi tool/cutter/spreader core/foot pump/hose	01/22/18	1,188.00	.00	
Total ESI Equipment Inc.:					1,188.00	.00	
Freyling, Janet							
Freyling, Janet	01192018	01-406.171	2017 Health Reimb.	01/19/18	150.00	.00	
Total Freyling, Janet:					150.00	.00	
Gatti Morrison Construction Service Inc							
Gatti Morrison Construction	16954	01-409.373	Returned-Fibre Joint/sealant/caulk gun	01/26/18	54.40-	.00	
Gatti Morrison Construction	391113	01-409.373	Roll of plastic/Fibre Joint/Cap/L&M cure/sealant/caulk gun/wire mesh for wash bay project	01/22/18	361.50	.00	
Gatti Morrison Construction	391167	01-409.373	Wire Mesh	01/23/18	8.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Gatti Morrison Construction Service Inc:					315.10	.00	
GreatAmerica Financial Svcs							
GreatAmerica Financial Sv	22007916	01-407.261	Datto Siris 3-PD document storage-Feb 2018	01/22/18	307.12	.00	
GreatAmerica Financial Sv	22007916	06-448.261	Datto Siris 3-PD document storage-Feb 2018	01/22/18	153.56	.00	
GreatAmerica Financial Sv	22007916	08-429.261	Datto Siris 3-PD document storage-Feb 2018	01/22/18	153.56	.00	
GreatAmerica Financial Sv	22007916	10-407.261	Datto Siris 3-PD document storage-Feb 2018	01/22/18	153.56	.00	
Total GreatAmerica Financial Svcs:					767.80	.00	
Home Depot Credit Services							
Home Depot Credit Service	04743	01-410.240	Washers/nuts/bolt for Projector installation	01/16/18	18.40	.00	
Home Depot Credit Service	26675	01-410.240	LED dimmer for projector installation	01/15/18	9.97	.00	
Home Depot Credit Service	26894	01-430.240	Wood for wash bay floor	01/23/18	20.96	.00	
Home Depot Credit Service	30278	01-410.240	Tape measure/screen/marker/flange for projector installation	01/18/18	51.95	.00	
Home Depot Credit Service	39608	01-410.240	Husky contractor bags	01/26/18	25.97	.00	
Home Depot Credit Service	55356	01-410.240	Drill bits for projector installation	01/31/18	20.54	.00	
Home Depot Credit Service	59731	01-410.240	Single brush plate/glass cleaner for projector installation	01/30/18	13.97	.00	
Home Depot Credit Service	74966	01-430.240	Mailbox supplies for DPW garage	01/19/18	93.88	.00	
Total Home Depot Credit Services:					255.64	.00	
Keystone Consulting Engineers							
Keystone Consulting Engin	155982	06-448.612	1099 adjustment	10/17/17	2,587.12-	.00	
Keystone Consulting Engin	155982	06-448.612	1099 adjustment	10/17/17	2,587.12	.00	
Keystone Consulting Engin	156916	01-408.313	2017-Oct-Nov-Noecker Minor Subdivision	12/12/17	662.00	.00	
Keystone Consulting Engin	157204	01-408.318	2017-Sept-Dec-2686 S 4th st Land Development	01/10/18	1,225.00	.00	
Keystone Consulting Engin	157206	01-408.313	2017-Dec-Noecker Minor Subdivision	01/10/18	147.00	.00	
Total Keystone Consulting Engineers:					2,034.00	.00	
King, Gail							
King, Gail	02012018	01-406.172	23 of 60 retirement incentive program	02/01/18	450.00	.00	
Total King, Gail:					450.00	.00	
Kovatch Ford							
Kovatch Ford	93517	01-410.251	#220-Repair console & install light	01/19/18	127.45	.00	
Total Kovatch Ford:					127.45	.00	
Lehigh County Pol Chiefs Assoc							
Lehigh County Pol Chiefs	01012018	01-410.420	2018 Dues-Stiles	01/01/18	25.00	.00	
Total Lehigh County Pol Chiefs Assoc:					25.00	.00	
Luby, Joseph							
Luby, Joseph	02012018	01-406.172	38 of 60 retirement incentive program	02/01/18	450.00	.00	
Total Luby, Joseph:					450.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
LYNX Computer Technologies							
LYNX Computer Technolo	558129	08-429.261	Mailprotector-Jan 2018	01/18/18	8.97	.00	
LYNX Computer Technolo	558129	10-407.261	Mailprotector-Jan 2018	01/18/18	8.97	.00	
LYNX Computer Technolo	558129	01-407.261	Mailprotector-Jan 2018	01/18/18	62.79	.00	
LYNX Computer Technolo	558129	06-448.261	Mailprotector-Jan 2018	01/18/18	8.97	.00	
Total LYNX Computer Technologies:					89.70	.00	
Madle's Hardware							
Madle's Hardware	185002	01-410.241	Keys for truck wash bay	01/18/18	8.97	.00	
Madle's Hardware	185091	01-430.240	Paint Sprayer	01/23/18	23.99	.00	
Total Madle's Hardware:					32.96	.00	
Morton Salt Inc							
Morton Salt Inc	5401487188	35-432.245	Bulk ice control	01/12/18	1,340.92	.00	
Morton Salt Inc	5401487189	35-432.245	Bulk ice control	01/12/18	1,371.86	.00	
Morton Salt Inc	5401503144	35-432.245	Bulk ice control	01/25/18	5,390.75	.00	
Morton Salt Inc	5401503145	35-432.245	Bulk ice control	01/25/18	5,144.88	.00	
Total Morton Salt Inc:					13,248.41	.00	
Moyer, Roger J.							
Moyer, Roger J.	02012018	01-406.172	23 of 60 retirement incentive program	02/01/18	450.00	.00	
Total Moyer, Roger J.:					450.00	.00	
MP Outfitters							
MP Outfitters	24197-5	01-410.238	Badge ID-Casey	01/10/18	26.99	.00	
MP Outfitters	24240-5	01-411.238	Waterproof gloves-Hart	01/11/18	32.99	.00	
MP Outfitters	24328-5	01-410.238	Key ring holder-Casey	01/17/18	9.99	.00	
MP Outfitters	24428-5	01-410.238	Patch/Alterations-Stiles	01/22/18	12.00	.00	
Total MP Outfitters:					81.97	.00	
Mr. John Inc.							
Mr. John Inc.	0005332435	01-451.315	Lindberg Park-12/06/17-1/05/2018	01/03/18	131.88	.00	
Mr. John Inc.	0005332436	01-451.315	Lindberg Park-12/06/17-1/05/2018	01/03/18	125.00	.00	
Total Mr. John Inc.:					256.88	.00	
New Enterprise Stone & Lime Co Inc							
New Enterprise Stone & Li	6756771	01-438.245	Stone, Anti-skid- Type AS2	12/29/17	442.47	.00	
New Enterprise Stone & Li	6757377	01-438.245	Stone, Anti-skid- Type AS2	01/03/18	1,119.78	.00	
New Enterprise Stone & Li	6761550	01-438.245	coldpatch	01/19/18	836.64	.00	
Total New Enterprise Stone & Lime Co Inc:					2,398.89	.00	
Patel, Aman S							
Patel, Aman S	02022018	91-248000	Return Fire Escrow- Claim # 386T47551	02/02/18	15,601.62	.00	
Patel, Aman S	02022018	91-248000	2015 Twsp RE tax partial refund	02/02/18	17.78	.00	
Total Patel, Aman S:					15,619.40	.00	
Patriot Workwear							
Patriot Workwear	24145	01-411.238	Polos with embroidered Logo	01/12/18	147.00	.00	

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Total Patriot Workwear:					147.00	.00	
Patten, Ronald C.							
Patten, Ronald C.	01302018	01-410.238	Reimb-mag cuff holder	01/30/18	48.99	.00	
Patten, Ronald C.	01302018	01-410.242	Reimb-Remote switch plugs/remot door switch	01/30/18	515.88	.00	
Total Patten, Ronald C.:					564.87	.00	
PenTeleData							
PenTeleData	B3176810	01-401.320	Acct#3042745-Cable modem rental - Feb 2018	01/24/16	124.95	.00	
PenTeleData	B3177477	03-411.320	Cable-Feb 2018	01/24/18	59.95	.00	
Total PenTeleData:					184.90	.00	
PPL Electric Utilities							
PPL Electric Utilities	01222018	08-429.361	82960-01000	01/22/18	35.49	.00	
PPL Electric Utilities	01222018	01-451.361	93760-01007	01/22/18	27.91	.00	
PPL Electric Utilities	01222018	08-429.361	35530-02004	01/22/18	33.94	.00	
PPL Electric Utilities	01222018	35-433.362	49130-02001	01/22/18	50.99	.00	
PPL Electric Utilities	01222018	01-409.361	70730-17005	01/22/18	714.57	.00	
PPL Electric Utilities	01222018	01-409.361	61089-84001	01/22/18	902.50	.00	
PPL Electric Utilities	01222018	08-429.361	21780-10003	01/22/18	39.11	.00	
PPL Electric Utilities	01222018	08-429.361	20380-10009	01/22/18	33.32	.00	
PPL Electric Utilities	01222018	35-433.362	89989-11003	01/22/18	35.93	.00	
PPL Electric Utilities	01222018	08-429.361	33760-14008	01/22/18	34.60	.00	
PPL Electric Utilities	01222018	01-409.361	92051-48008	01/22/18	1,140.17	.00	
PPL Electric Utilities	01222018	08-429.361	64170-11008	01/22/18	43.00	.00	
PPL Electric Utilities	01222018	35-433.362	53875-61001	01/22/18	35.78	.00	
PPL Electric Utilities	01222018	35-433.362	99940-01007	01/22/18	36.32	.00	
PPL Electric Utilities	01222018	01-451.361	10550-10002	01/22/18	34.82	.00	
PPL Electric Utilities	01222018	35-433.362	05340-01002	01/22/18	36.39	.00	
PPL Electric Utilities	01222018	01-451.361	63580-10005	01/22/18	27.98	.00	
PPL Electric Utilities	01292018	35-434.361	79000-43000	01/29/18	746.74	.00	
PPL Electric Utilities	01292018	35-434.361	79200-43006	01/29/18	14,888.26	.00	
Total PPL Electric Utilities:					18,897.82	.00	
RCN							
RCN	01162018	01-410.315	2018-Feb-High speed internet	01/16/18	158.00	158.00	02/02/18
Total RCN:					158.00	158.00	
Republic Services #282							
Republic Services #282	0282-000668575	10-427.300	2018-Jan-service	01/15/18	87,119.17	.00	
Total Republic Services #282:					87,119.17	.00	
Robbins, Matthew							
Robbins, Matthew	01302018	01-430.192	2018 Clothing Allowance	01/30/18	160.00	.00	
Total Robbins, Matthew:					160.00	.00	
Service Electric Cable TV							
Service Electric Cable TV	01292018	01-410.315	Prolog Express -Jan 2018	01/29/18	78.44	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Service Electric Cable TV:					78.44	.00	
Soriano, Orazio							
Soriano, Orazio	02012018	01-406.172	11 of 36 Retirement Incentive Program	02/01/18	760.00	.00	
Total Soriano, Orazio:					760.00	.00	
Staples Advantage							
Staples Advantage	3365602783	01-409.240	C-fold & Hardwound towels	01/16/18	172.86	.00	
Staples Advantage	3365717858	01-414.240	3-ring binders/notebooks/sharpiers	01/18/18	96.54	.00	
Total Staples Advantage:					269.40	.00	
Stauffer Insurance, C. M.							
Stauffer Insurance, C. M.	109518	06-486.352	Add 1995 Frieghtliner from WSFD	01/23/18	51.25	.00	
Stauffer Insurance, C. M.	109518	08-486.352	Add 1995 Frieghtliner from WSFD	01/23/18	51.25	.00	
Stauffer Insurance, C. M.	109518	01-486.352	Add 1995 Frieghtliner from WSFD	01/23/18	922.50	.00	
Total Stauffer Insurance, C. M.:					1,025.00	.00	
Stotz/Fatzinger Office Supply							
Stotz/Fatzinger Office Sup	203490	01-401.240	Sharpies/envelopes/copy paper	01/22/18	138.09	.00	
Stotz/Fatzinger Office Sup	203783	01-414.240	3-ring binders	01/25/18	16.17	.00	
Total Stotz/Fatzinger Office Supply:					154.26	.00	
Stratix Systems Inc							
Stratix Systems Inc	275839	01-401.375	Maint fee Admin-11/12/2017-2/11/2018	11/07/17	601.23	.00	
Stratix Systems Inc	280528	01-401.375	Maint fee-police 1st flr copier-11/12-2/11/2018	11/29/17	346.35	.00	
Stratix Systems Inc	280530	01-401.375	Maint fee-police 2nd flr copier-11/12-2/11/2018	11/29/17	168.68	.00	
Stratix Systems Inc	288729	01-402.240	Toner for finance printer	01/02/18	97.14	.00	
Total Stratix Systems Inc:					1,213.40	.00	
Suburban Propane-2022							
Suburban Propane-2022	606363	08-429.231	unleaded	01/16/18	159.63	.00	
Suburban Propane-2022	606363	03-413.231	unleaded	01/16/18	185.08	.00	
Suburban Propane-2022	606363	01-401.231	unleaded	01/16/18	30.08	.00	
Suburban Propane-2022	606363	01-410.231	unleaded	01/16/18	874.53	.00	
Suburban Propane-2022	606363	01-430.231	unleaded	01/16/18	904.60	.00	
Suburban Propane-2022	606363	06-448.231	unleaded	01/16/18	159.63	.00	
Suburban Propane-2022	804482	01-401.231	diesel	01/17/18	22.70	.00	
Suburban Propane-2022	804482	01-410.231	diesel	01/17/18	660.17	.00	
Suburban Propane-2022	804482	01-430.231	diesel	01/17/18	682.88	.00	
Suburban Propane-2022	804482	08-429.231	diesel	01/17/18	120.51	.00	
Suburban Propane-2022	804482	03-413.231	diesel	01/17/18	139.72	.00	
Suburban Propane-2022	804482	06-448.231	diesel	01/17/18	120.51	.00	
Total Suburban Propane-2022:					4,060.04	.00	
Takacs Jr., Dennis V.							
Takacs Jr., Dennis V.	02012018	01-415.139	EMC Deputy - Feb 2018	02/01/18	83.33	.00	
Total Takacs Jr., Dennis V.:					83.33	.00	

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Tapler, Jeffrey							
Tapler, Jeffrey	02012018	01-415.139	EMC stipend-Feb 2018	02/01/18	250.00	.00	
Total Tapler, Jeffrey:					250.00	.00	
Times News							
Times News	100429088-011720	01-414.341	Ad:ZHB mtg 2/6/18	01/25/18	201.80	.00	
Total Times News:					201.80	.00	
U.S. Municipal Supply Inc.							
U.S. Municipal Supply Inc.	6128272	01-433.246	Signs- Stop/No Outlet/Playground	01/16/18	620.39	.00	
Total U.S. Municipal Supply Inc.:					620.39	.00	
U.S. Postal Service							
U.S. Postal Service	01312018	01-401.325	Refill Postage Meter	01/31/18	1,000.00	.00	
Total U.S. Postal Service:					1,000.00	.00	
UGI Utilities Inc.							
UGI Utilities Inc.	01252018	01-409.230	411001980555	01/25/18	4,102.89	4,102.89	02/01/18
UGI Utilities Inc.	01252018	01-409.230	411001979581	01/25/18	1,362.78	1,362.78	02/01/18
UGI Utilities Inc.	01252018	01-409.230	411001980316	01/25/18	1,425.61	1,425.61	02/01/18
UGI Utilities Inc.	01252018	01-409.230	411000866649	01/25/18	1,895.55	1,895.55	02/01/18
Total UGI Utilities Inc.:					8,786.83	8,786.83	
UPS Store, The							
UPS Store, The	10312017	01-401.325	Shipping to Starr Uniform	10/31/17	11.77	.00	
Total UPS Store, The:					11.77	.00	
Verizon							
Verizon	01252018	01-401.320	2018-Jan-Mgr	01/25/18	109.96	.00	
Verizon	01252018	01-402.320	2018-Jan-Finance Director	01/25/18	54.98	.00	
Verizon	01252018	01-410.320	2018-Jan-Police	01/25/18	482.13	.00	
Verizon	01252018	01-413.320	2018-Jan-Code Enf Ofcr	01/25/18	54.98	.00	
Verizon	01252018	01-410.320	2018-Jan-Police tablet/air card charges	01/25/18	331.87	.00	
Verizon	01252018	01-411.320	2018-Jan-Fire Inspectors/Tablet	01/25/18	34.31	.00	
Verizon	01252018	03-411.320	2018-Jan-ESFC/Tablet	01/25/18	1,045.16	.00	
Verizon	01252018	03-412.320	2018-Jan-WSFC/Tablet	01/25/18	171.53	.00	
Verizon	01252018	01-414.320	2018-Jan-P/Z Officer	01/25/18	54.98	.00	
Verizon	01252018	01-415.320	2018-Jan-Tapler	01/25/18	78.07	.00	
Verizon	01252018	01-430.320	2018-Jan-DPW	01/25/18	140.68	.00	
Verizon	01252018	01-452.320	2018-Jan-Rec Dir	01/25/18	54.98	.00	
Verizon	01252018	06-448.320	2018-Jan-Water Dept	01/25/18	66.15	.00	
Verizon	01252018	01-401.320	2018-Jan-Mgr/Tablet	01/25/18	10.02	.00	
Total Verizon:					2,689.80	.00	
Waste Management Inc							
Waste Management Inc	M142744	10-427.302	Dec 2017 Recycling Costs	01/16/18	3,669.43	.00	
Total Waste Management Inc:					3,669.43	.00	
Weinstein Supply Corporation							
Weinstein Supply Corporati	S020578123.001	01-409.373	Chrome fixtures for kitchen				

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Weinstein Supply Corporati	S020818991.001	01-409.373	faucet-DPW Kitchen faucet & water heater	12/07/17 01/24/18	56.64 385.52	.00 .00	
Total Weinstein Supply Corporation:					442.16	.00	
Western Salisbury Fire Company							
Western Salisbury Fire Co	01292018	01-465.500	2017-2nd half-volunteer reimb	01/29/18	7,500.00	.00	
Total Western Salisbury Fire Company:					7,500.00	.00	
Grand Totals:					192,233.23	8,994.83	

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Total General Fund:					45,301.19	8,994.83	
Fire Fund							
Total Fire Fund:					8,329.44	.00	
Water Fund							
Total Water Fund:					849.22	.00	
Sewer Fund							
Total Sewer Fund:					1,002.53	.00	
Refuse & Recycling Fund							
Total Refuse & Recycling Fund:					91,052.63	.00	
Highway Aid Fund							
Total Highway Aid Fund:					29,078.82	.00	
Subdivision Escrow Fund							
Total Subdivision Escrow Fund:					16,619.40	.00	
Grand Totals:					192,233.23	8,994.83	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
January 25, 2018
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Martucci asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Martucci called the meeting to order at 7:00 p.m.

Commissioner Martucci announced that an Executive Session will take place after the meeting to discuss a legal matter.

Commissioner Martucci turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Robert Martucci, Jr., President
Debra Brinton, Vice-President
James Seagreaves, President Pro-Tempore
Joanne Ackerman
Rodney Conn

Staff Present:

Cathy Bonaskiewich, Township Manager
Paul Ziegenfus, Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Don Sabo, Police Sergeant
Cynthia Sopka, Director of Planning & Zoning
Sandy Nicolo, Code Enforcement Officer, MS4 Coordinator
Genny Baillie, Recreation Director
Marc Albanese, Esquire, rep of Davison & McCarthy, Township Solicitor
David Tetterer, rep of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied.

Ms. Bonaskiewich reminded everyone of the three-minutes rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Motion by Commissioner Seagreaves, seconded by Commissioner Ackerman, to approve the unaudited Financial Report for the period ending 12/31/2017 and the list of Bills Payable for the period 1/6/2017-1/19/2018, broken down as follows:

\$442,528.25 = GENERAL
\$2,113.24 = FIRE
\$13.66 = LIBRARY
\$391,610.31 = WATER
\$61,892.43 = SEWER
\$768.15 = REFUSE & RECYCLING
\$24,454.30 = HIGHWAY AID
\$923,380.34 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

MINUTES

January 11, 20118

Commissioner Martucci declared the Minutes of January 11, 2018 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

Resolution to appoint a Township resident to serve on the Allentown Public Library Board.

Ms. Bonaskiewich stated that Township resident, Ms. Ann Bove of 2379 S. Filbert Street, is interested in serving on the Allentown Public Library Board.

Motion by Commissioner Brinton, seconded by Commissioner Conn, to adopt Resolution No. 01-2018-1599, appointing Ms. Ann Bove to serve on the Allentown Public Library Board.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

Resolutions to recognize long-standing service of Board and Commission members:

- **James Kelley (Posthumously – Zoning Hearing Board)**
- **Stephen McKitish (Planning Commission)**
- **William Licht, PhD (Planning Commission)**

Ms. Bonaskiewich stated that in recognition of long-standing service to the Township, it is appropriate to put forth Resolutions honoring the former members. She noted that there was over 50 years of service between the three members.

Motion by Commissioner Conn, seconded by Commissioner Brinton, to adopt Resolution Numbers 01-2018-1600, 01-2018-1601 and 01-2018-1602, recognizing James Kelley, Stephen McKitish and William Licht, PhD for their years of service to the Township.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

MOTIONS

Motion to appoint a Deputy Tax Collector.

Ms. Bonaskiewich explained that the Tax Collector must appoint a Deputy Tax Collector to act on his/her behalf in the event he/she would become incapacitated. She noted that Ms. Linda Minger would like to appoint Ms. Letitia Forthman as the Deputy Tax Collector until the end of Ms. Minger's current term, which is 2021.

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to appoint Ms. Letitia Forthman as Deputy Tax Collector for the term 2018-2021.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

Motion to appoint a member to the Environmental Advisory Council.

Ms. Bonaskiewich commented that Commissioner Conn has received two applications for the vacancy on the Environmental Advisory Council and is ready to make a recommendation.

Motion by Commissioner Conn, seconded by Commissioner Ackerman, to appoint Ms. Jacquelyn Heiserman of 950 E. Montgomery Street to serve on the Environmental Advisory Council.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Chief Stiles announced that Corporals Christopher Casey and Charles Whitehead have successfully completed their probationary period for the rank of Corporal and will remain in that position.

Chief Stiles commented that there was a large oil spill at the corner of Lehigh Avenue and Ueberroth Avenue on Wednesday, January 24th, which was caused by a leak in a residential heating oil tank. The oil traveled through the sanitary sewer system and into Trout Creek. Chief Stiles stated that Lehigh County Hazmat was called to the scene as well as a private company to handle the cleanup. He noted that the Township will recoup the cost from the people who are responsible for the spill. Chief Stiles thanked the Public Works Department, Eastern and Western Fire Departments and Mr. Nicolo for their assistance.

ADJOURNMENT

Commissioner Seageaves made a motion to adjourn the meeting. Seconded by Commissioner Ackerman. The time was 7:14 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on January 25, 2018.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
February 8, 2018
7:30 p.m.
(approximate time)

Topics of discussion:

- Discussion with Board regarding Commissioners' goals for year 2018