

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—January 11, 2018
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public Comment Period Policy—Three (3) Minutes Rule

4. Bills Payable – Period 12/23/17 – 1/5/18

5. Approval of the Minutes –December 28, 2017 and January 2, 2018

6. New Business

A. ORDINANCES - none

B. RESOLUTIONS

1. Resolution – Appointment of Auditor (FY 2017 – 2019)

C. MOTIONS

1. Motion to Authorize Payment No. 4 to In Line Services, Inc. for the Water Meter Replacement Project in the amount of \$68,087.45
2. Motion to Authorize Payment No. 3 (FINAL) to Michael F. Ronca & Sons for the Water Main (Edgemont, Meadowbrook & Bellair) and Sewer Force Main (Cardinal) Replacement Projects in the amount of \$318,322.24

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

**Workshop to follow regular meeting*

**Executive Session*

Report Criteria:

Detail report.
Invoice detail records above \$0 included.
Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
American United Life Insurance Co							
American United Life Insur	01012018	01-487.158	2018-Jan life/disability ins coverage	01/01/18	1,874.36	.00	
American United Life Insur	01012018	06-487.158	2018-Jan life/disability ins coverage	01/01/18	152.56	.00	
American United Life Insur	01012018	08-487.158	2018-Jan life/disability ins coverage	01/01/18	152.56	.00	
Total American United Life Insurance Co:					2,179.48	.00	
Ballek, Clinton							
Ballek, Clinton	12292017	01-430.192	2017 Clothing allowance	12/29/17	249.97	.00	
Total Ballek, Clinton:					249.97	.00	
Bethlehem Paramedics							
Bethlehem Paramedics	12282017	01-410.210	Fill 9 aluminum oxygen cylinders	12/28/17	180.00	.00	
Total Bethlehem Paramedics:					180.00	.00	
Bummer, Frank							
Bummer, Frank	01042018	01-406.172	37 of 60 retirement incentive program	01/04/18	450.00	.00	
Total Bummer, Frank:					450.00	.00	
Carlin CPA, Robert T							
Carlin CPA, Robert T	11132017	03-411.240	Preparation of 2016 Form 990	11/13/17	1,145.00	.00	
Total Carlin CPA, Robert T:					1,145.00	.00	
Casey, Christopher							
Casey, Christopher	12202017	01-410.238	reimb-Socks	12/20/17	28.76	.00	
Total Casey, Christopher:					28.76	.00	
CodeMaster							
CodeMaster	CDM-014-150	01-413.307	2017-Dec- residential inspections	12/31/17	95.00	.00	
CodeMaster	CDM-014-150	01-413.308	2017-Dec-Plan Review	12/31/17	304.00	.00	
CodeMaster	CDM-014-150	01-413.308	2017-Dec-Comm Plan Review	12/31/17	1,130.00	.00	
Total CodeMaster:					1,529.00	.00	
Commonwealth of PA							
Commonwealth of PA	01022018	01-451.315	2018 Pesticide Business License	01/02/18	35.00	.00	
Commonwealth of PA	01022018	01-436.315	2018-fee for NPDES-Chapter 92A-MS4 permit	01/02/18	500.00	.00	
Total Commonwealth of PA:					535.00	.00	
Conduent Government Systems LLC							
Conduent Government Sys	1420763	03-411.240	FH Cloud annual contract-ESFC	01/02/18	1,799.00	.00	
Total Conduent Government Systems LLC:					1,799.00	.00	
Dallas Data Systems Inc.							
Dallas Data Systems Inc.	24037-2	01-407.319	2018 Caselle Annual Support	01/02/18	6,768.00	.00	
Dallas Data Systems Inc.	24037-2	06-448.319	2018 Caselle Annual Support	01/02/18	3,384.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Dallas Data Systems Inc.	24037-2	08-429.319	2018 Caselle Annual Support	01/02/18	3,384.00	.00	
Dallas Data Systems Inc.	24037-2	10-407.319	2018 Caselle Annual Support	01/02/18	3,384.00	.00	
Dallas Data Systems Inc.	24037-2	01-407.319	2018 PnF Annual Support	01/02/18	2,518.40	.00	
Dallas Data Systems Inc.	24037-2	06-448.319	2018 PnF Annual Support	01/02/18	1,259.20	.00	
Dallas Data Systems Inc.	24037-2	08-429.319	2018 PnF Annual Support	01/02/18	1,259.20	.00	
Dallas Data Systems Inc.	24037-2	10-407.319	2018 PnF Annual Support	01/02/18	1,259.20	.00	
Total Dallas Data Systems Inc.:					23,216.00	.00	
Davison & McCarthy							
Davison & McCarthy	20820	01-404.318	2017-Oct-415 Mountain Blvd Minor Subdivision	11/02/17	39.00	.00	
Total Davison & McCarthy:					39.00	.00	
Eastern Salisbury Fire Co.							
Eastern Salisbury Fire Co.	01012018	03-472.215	2009 Fire Truck loan#10633-interest	01/01/18	1,368.34	1,368.34	01/02/18
Eastern Salisbury Fire Co.	01012018	03-471.215	2009 Fire Truck loan#10633-principal	01/01/18	10,214.78	10,214.78	01/02/18
Eastern Salisbury Fire Co.	01012018	03-472.216	2013 Fire Truck Loan #10949-interest	01/01/18	1,393.35	1,393.35	01/02/18
Eastern Salisbury Fire Co.	01012018	03-471.216	2013 Fire Truck Loan #10949-principal	01/01/18	6,328.77	6,328.77	01/02/18
Eastern Salisbury Fire Co.	24252	01-465.500	2017 Incentive Program-2nd pymt-PO#24252	12/29/17	7,500.00	.00	
Total Eastern Salisbury Fire Co.:					26,805.24	19,305.24	
Ecco Communications LLC							
Ecco Communications LLC	71559	01-410.420	FCC License fees for UHF Repeater pair	11/28/17	600.00	.00	
Ecco Communications LLC	71731	01-410.251	#203-Removed	12/27/17	604.05	.00	
Ecco Communications LLC	71737	01-415.260	lightbar/decals/Installed visor light Unication AAA-Ni-Battery & G1 pager charger	12/28/17	107.00	.00	
Total Ecco Communications LLC:					1,311.05	.00	
Emergency Systems Service Co							
Emergency Systems Servi	0211847-IN	01-409.373	2018-ESFC maintenance service agreement for generator	01/02/18	712.40	.00	
Emergency Systems Servi	0211911-IN	01-409.373	2018-Municipal bldg maintenance service agreement for generator	01/02/18	839.45	.00	
Emergency Systems Servi	0211912-IN	01-409.373	2018-Police maintenance service agreement for generator	01/02/18	990.86	.00	
Total Emergency Systems Service Co:					2,542.71	.00	
Frontline Graphix Inc							
Frontline Graphix Inc	2016-0340	01-410.251	Lettering for Police Vehicles	12/27/17	162.00	.00	
Total Frontline Graphix Inc:					162.00	.00	
Gebhardts							
Gebhardts	712881	01-400.240	Clock/Plaque-Brown	12/14/17	98.14	.00	
Total Gebhardts:					98.14	.00	
GFOA-PA							
GFOA-PA	01022018	01-401.420	Bonaskiewich-2018 dues	01/02/18	75.00	.00	
Total GFOA-PA:					75.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GreatAmerica Financial Svcs							
GreatAmerica Financial Sv	21841621	01-407.261	Datto Siris 3-PD document storage-Jan 2018	01/02/18	279.20	.00	
GreatAmerica Financial Sv	21841621	06-448.261	Datto Siris 3-PD document storage-Jan 2018	01/02/18	139.60	.00	
GreatAmerica Financial Sv	21841621	08-429.261	Datto Siris 3-PD document storage-Jan 2018	01/02/18	139.60	.00	
GreatAmerica Financial Sv	21841621	10-407.261	Datto Siris 3-PD document storage-Jan 2018	01/02/18	139.60	.00	
Total GreatAmerica Financial Svcs:					698.00	.00	
Home Depot Credit Services							
Home Depot Credit Service	21333	01-409.240	Steel storage shelves for admin bldg	12/22/17	596.00	.00	
Home Depot Credit Service	34187	01-414.240	Wood-Basement shelving for filing	12/27/17	135.90	.00	
Home Depot Credit Service	34468	01-414.240	Vinyl for basement shelves for filing	12/27/17	201.60	.00	
Home Depot Credit Service	37818	01-414.240	Wood-Basement shelving for filing	12/28/17	60.05	.00	
Home Depot Credit Service	42248	01-414.260	Staple Gun/Staples	12/29/17	46.41	.00	
Home Depot Credit Service	43105	01-414.240	Wood/tear strips for basement shelving	12/29/17	233.04	.00	
Home Depot Credit Service	79838	01-414.240	Wood-Basement shelving for filing	12/22/17	202.46	.00	
Home Depot Credit Service	86379	01-409.240	Steel storage shelves for admin bldg	12/27/17	430.63	.00	
Home Depot Credit Service	89852	01-414.260	Wood-Basement shelving for filing	12/28/17	53.12	.00	
Total Home Depot Credit Services:					1,959.21	.00	
King, Gail							
King, Gail	01042018	01-406.172	22 of 60 retirement incentive program	01/04/18	450.00	.00	
Total King, Gail:					450.00	.00	
Knox Company, The							
Knox Company, The	INV01212862	01-411.240	Key secure-USB	12/06/17	607.00	.00	
Total Knox Company, The:					607.00	.00	
Laible, Raymond							
Laible, Raymond	12232017	01-430.192	2017 Clothing Allowance	12/23/17	250.00	.00	
Laible, Raymond	12282017	01-406.171	2017-Health Reimbursement	12/28/17	150.00	.00	
Total Laible, Raymond:					400.00	.00	
Lehigh Soils & Wetlands							
Lehigh Soils & Wetlands	12282017	01-413.307	Residential inspections & services-2/22/17-12/6/17	12/28/17	3,660.00	.00	
Total Lehigh Soils & Wetlands:					3,660.00	.00	
Luby, Joseph							
Luby, Joseph	01042018	01-406.172	37 of 60 retirement incentive program	01/04/18	450.00	.00	
Total Luby, Joseph:					450.00	.00	
Morning Call, The							
Morning Call, The	003467474	01-401.341	Ad: 2018 Schedule of Public Meetings	01/02/18	369.45	.00	
Total Morning Call, The:					369.45	.00	
Moyer, Roger J.							
Moyer, Roger J.	01042018	01-406.172	22 of 60 retirement incentive program	01/04/18	450.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Moyer, Roger J.:					450.00	.00	
MP Outfitters							
MP Outfitters	23877-5	01-411.238	pants-Griffin	12/21/17	99.98	.00	
MP Outfitters	23967-5	01-410.238	DET badge-Casey	12/27/17	73.50	.00	
Total MP Outfitters:					173.48	.00	
New Enterprise Stone & Lime Co Inc							
New Enterprise Stone & Li	6751596	01-438.245	coldpatch	12/15/17	281.88	.00	
New Enterprise Stone & Li	6751998	01-438.245	coldpatch	12/18/17	799.24	.00	
Total New Enterprise Stone & Lime Co Inc:					1,081.12	.00	
NTOA							
NTOA	12212017	01-410.420	2018-Team Membership #64022	01/02/18	150.00	.00	
Total NTOA:					150.00	.00	
PA Chiefs of Police Association							
PA Chiefs of Police Associ	8692	01-410.420	2018-Annual Renewal	01/02/18	150.00	.00	
Total PA Chiefs of Police Association:					150.00	.00	
PA Municipal Health Ins Coop							
PA Municipal Health Ins Co	01012018	01-487.156	2018 Jan coverage	01/01/18	81,163.13	81,163.13	01/02/18
PA Municipal Health Ins Co	01012018	06-487.156	2018 Jan coverage	01/01/18	7,729.82	7,729.82	01/02/18
PA Municipal Health Ins Co	01012018	08-487.156	2018 Jan coverage	01/01/18	7,729.82	7,729.82	01/02/18
Total PA Municipal Health Ins Coop:					96,622.77	96,622.77	
Pautler, Patricia							
Pautler, Patricia	12222017	01-301.100	Refund-2017 R.E. Tax duplicate payment	12/22/17	434.91	.00	
Pautler, Patricia	12222017	03-301.100	Refund-2017 R.E. Tax duplicate payment	12/22/17	53.19	.00	
Pautler, Patricia	12222017	04-301.100	Refund-2017 R.E. Tax duplicate payment	12/22/17	15.52	.00	
Total Pautler, Patricia:					503.62	.00	
PENNBOC							
PENNBOC	815	01-414.420	2018-Membership Dues Renewal	01/02/18	85.00	.00	
Total PENNBOC:					85.00	.00	
PenTeleData							
PenTeleData	B3146909	03-411.320	Cable-Dec 2018	01/02/18	59.95	.00	
PenTeleData	B3147346	01-401.320	Acct#3042745-Cable modem rental - Jan 2018	01/02/18	124.95	.00	
Total PenTeleData:					184.90	.00	
PPL Electric Utilities							
PPL Electric Utilities	12212017	08-429.361	33760-14008	12/21/17	31.09	.00	
PPL Electric Utilities	12212017	35-433.362	95790-09009	12/21/17	26.96	.00	
PPL Electric Utilities	12212017	35-433.362	72390-08002	12/21/17	26.96	.00	
PPL Electric Utilities	12212017	08-429.361	39790-24008	12/21/17	385.26	.00	
PPL Electric Utilities	12212017	08-429.361	31590-08002	12/21/17	31.99	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PPL Electric Utilities	12212017	35-434.361	79200-43006	12/21/17	14,412.40	.00	
PPL Electric Utilities	12212017	35-434.361	79000-43000	12/21/17	723.11	.00	
PPL Electric Utilities	12212017	08-429.361	64170-11008	12/21/17	36.52	.00	
PPL Electric Utilities	12212017	08-429.361	82960-01000	12/21/17	32.18	.00	
PPL Electric Utilities	12212017	01-451.361	93760-01007	12/21/17	27.06	.00	
PPL Electric Utilities	12212017	08-429.361	21780-10003	12/21/17	38.61	.00	
PPL Electric Utilities	12212017	08-429.361	20380-10009	12/21/17	30.99	.00	
PPL Electric Utilities	12212017	01-451.361	63580-10005	12/21/17	26.83	.00	
PPL Electric Utilities	12212017	35-433.362	99940-01007	12/21/17	35.88	.00	
PPL Electric Utilities	12212017	01-451.361	94340-19001	12/21/17	64.00	.00	
PPL Electric Utilities	12212017	35-433.362	53875-61001	12/21/17	35.29	.00	
PPL Electric Utilities	12212017	35-433.362	05340-01002	12/21/17	35.90	.00	
PPL Electric Utilities	12212017	01-451.361	10550-10002	12/21/17	34.36	.00	
PPL Electric Utilities	12212017	35-433.362	89989-11003	12/21/17	34.16	.00	
Total PPL Electric Utilities:					16,069.55	.00	
Progressive K-9 Academy LLC							
Progressive K-9 Academy	01022018	01-410.215	2018-K-9 Handler School	01/02/18	1,600.00	.00	
Total Progressive K-9 Academy LLC:					1,600.00	.00	
PSATC							
PSATC	01022018	01-400.420	2018 Dues	01/02/18	3,269.99	.00	
Total PSATC:					3,269.99	.00	
PSATS							
PSATS	INV-28966-C1Y2	01-414.420	2018 PAAZO Membership-Nicolo	01/02/18	125.00	.00	
Total PSATS:					125.00	.00	
Quik Stitch Embroidery							
Quik Stitch Embroidery	08287	01-411.238	10-Fleece lined beanies	12/13/17	100.00	.00	
Total Quik Stitch Embroidery:					100.00	.00	
Ray Allen Manufacturing LLC							
Ray Allen Manufacturing L	RINV053489	01-410.215	K-9-Garmin GPS w/collar	12/19/17	1,144.98	.00	
Total Ray Allen Manufacturing LLC:					1,144.98	.00	
RCN							
RCN	12152017	01-410.315	2018-Jan-High Speed Internet	01/02/18	158.00	158.00	01/04/18
Total RCN:					158.00	158.00	
Republic Services #282							
Republic Services #282	0282-000664235	10-427.300	2017-Dec-service	12/15/17	87,119.17	.00	
Total Republic Services #282:					87,119.17	.00	
RR Donnelley							
RR Donnelley	551675002	01-410.342	Municipal & Non-Traffic Citations	12/19/17	108.00	.00	
Total RR Donnelley:					108.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Salisbury Township							
Salisbury Township	12312017	03-411.320	4Q2017 ESFCo Utility Invoice	12/31/17	84.70	.00	
Total Salisbury Township:					84.70	.00	
Salisbury Twp Firemens Relief Assoc							
Salisbury Twp Firemens R	17-001	01-410.210	Air filling station, generator & relief items for #31-91	12/28/17	5,000.00	.00	
Total Salisbury Twp Firemens Relief Assoc:					5,000.00	.00	
Schmick Inc., Richard R.							
Schmick Inc., Richard R.	13064	01-409.373	ESFC truck wash cleaning	12/07/17	225.00	.00	
Total Schmick Inc., Richard R.:					225.00	.00	
Seitz Bros Exterminating Co							
Seitz Bros Exterminating C	01022018	01-401.315	2018-Annex Bldg	01/02/18	582.08	.00	
Total Seitz Bros Exterminating Co:					582.08	.00	
Signal Service Inc.							
Signal Service Inc.	26341	01-433.362	Cedar Crest & Lincoln-left turn arrow	12/11/17	390.00	.00	
Total Signal Service Inc.:					390.00	.00	
Soberick, Kevin J.							
Soberick, Kevin J.	12282017	01-410.238	Reimb boots	12/28/17	244.99	.00	
Total Soberick, Kevin J.:					244.99	.00	
Soriano, Randy							
Soriano, Randy	01042018	01-406.172	10 of 36 Retirement Incentive Program	01/04/18	760.00	.00	
Total Soriano, Randy:					760.00	.00	
Staples Advantage							
Staples Advantage	3362499980	01-430.240	Calendar refill	12/15/17	44.54	.00	
Staples Advantage	3362499980	01-401.240	Calendar refill/wall calendar	12/15/17	34.87	.00	
Total Staples Advantage:					79.41	.00	
Starr Uniform Center							
Starr Uniform Center	119629	01-410.238	Shirts/stripes/stars/hash marks-Patten	12/20/17	273.35	.00	
Total Starr Uniform Center:					273.35	.00	
Stotz/Fatzinger Office Supply							
Stotz/Fatzinger Office Sup	201288	01-410.240	binder clips/paper clips/folders/copy paper/legal pads/pens/tape/notebooks/envelopes/staples/pencils/stamp	12/18/17	171.79	.00	
Stotz/Fatzinger Office Sup	201414	01-410.240	pens	12/19/17	11.58	.00	
Stotz/Fatzinger Office Sup	9177CM	01-410.240	Returned-pens	12/21/17	2.44	.00	
Total Stotz/Fatzinger Office Supply:					180.93	.00	

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Suburban Propane-2022							
Suburban Propane-2022	606249	01-401.231	unleaded	12/18/17	15.63	.00	
Suburban Propane-2022	606249	01-410.231	unleaded	12/18/17	454.56	.00	
Suburban Propane-2022	606249	01-430.231	unleaded	12/18/17	470.19	.00	
Suburban Propane-2022	606249	06-448.231	unleaded	12/18/17	82.97	.00	
Suburban Propane-2022	606249	08-429.231	unleaded	12/18/17	82.97	.00	
Suburban Propane-2022	606249	03-413.231	unleaded	12/18/17	96.21	.00	
Suburban Propane-2022	804367	01-401.231	diesel	12/15/17	27.57	.00	
Suburban Propane-2022	804367	01-410.231	diesel	12/15/17	801.51	.00	
Suburban Propane-2022	804367	01-430.231	diesel	12/15/17	829.08	.00	
Suburban Propane-2022	804367	06-448.231	diesel	12/15/17	146.31	.00	
Suburban Propane-2022	804367	08-429.231	diesel	12/15/17	146.31	.00	
Suburban Propane-2022	804367	03-413.231	diesel	12/15/17	169.63	.00	
Total Suburban Propane-2022:					3,322.94	.00	
Takacs Jr., Dennis V.							
Takacs Jr., Dennis V.	01042018	01-415.139	EMC Deputy - Jan 2018	01/04/18	83.37	.00	
Total Takacs Jr., Dennis V.:					83.37	.00	
Tapler, Jeffrey							
Tapler, Jeffrey	01042018	01-415.139	EMC stipend-Jan 2018	01/04/18	250.00	.00	
Total Tapler, Jeffrey:					250.00	.00	
Times News							
Times News	100427015-122020	01-401.341	Ordinance-Set new tax rates	12/21/17	87.30	.00	
Total Times News:					87.30	.00	
Torco Supply Co.							
Torco Supply Co.	17110015	01-430.240	2018-Qtrly lease-1 of 4	01/02/18	18.00	.00	
Total Torco Supply Co.:					18.00	.00	
U.S. Postal Service							
U.S. Postal Service	01042018	06-448.325	2017-January mailing of utility invoices	01/04/18	735.97	735.97	01/04/18
U.S. Postal Service	01042018	08-429.325	2017-January mailing of utility invoices	01/04/18	735.97	735.97	01/04/18
U.S. Postal Service	01042018	10-401.325	2017-January mailing of utility invoices	01/04/18	735.98	735.98	01/04/18
Total U.S. Postal Service:					2,207.92	2,207.92	
UGI Utilities Inc.							
UGI Utilities Inc.	01012018	01-409.230	411001979581	01/01/18	911.51	911.51	01/04/18
UGI Utilities Inc.	01012018	01-409.230	411001980316	01/01/18	881.62	881.62	01/04/18
UGI Utilities Inc.	01012018	01-409.230	411000866649	01/01/18	1,107.96	1,107.96	01/04/18
Total UGI Utilities Inc.:					2,901.09	2,901.09	
Vasilik, Jay							
Vasilik, Jay	12242017	01-410.238	Reimb boots-Vasilik	12/24/17	189.99	.00	
Total Vasilik, Jay:					189.99	.00	

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Verizon							
Verizon	12252017	08-429.320	2017-Dec-868-8310-Cardinal Dr Pump Stn	12/25/17	35.17	.00	
Verizon	122520172	01-401.320	2017-Dec-Mgr	09/25/17	60.31	.00	
Verizon	122520172	01-402.320	2017-Dec-Finance Director	09/25/17	54.89	.00	
Verizon	122520172	06-448.320	2017-Dec-Water Dept	09/25/17	66.08	.00	
Verizon	122520172	01-401.320	2017-Dec-Mgr/Tablet	09/25/17	16.04	.00	
Verizon	122520172	01-410.320	2017-Dec-Police tablet/air card charges	09/25/17	331.85	.00	
Verizon	122520172	01-411.320	2017-Dec-Fire Inspectors/Tablet	09/25/17	34.31	.00	
Verizon	122520172	03-411.320	2017-Dec-ESFC/Tablet	09/25/17	68.61	.00	
Verizon	122520172	03-412.320	2017-Dec-WSFC/Tablet	09/25/17	171.55	.00	
Verizon	122520172	01-410.320	2017-Dec-Police	09/25/17	481.59	.00	
Verizon	122520172	01-413.320	2017-Dec-Code Enf Ofcr	09/25/17	54.89	.00	
Verizon	122520172	01-414.320	2017-Dec-P/Z Officer	09/25/17	54.89	.00	
Verizon	122520172	01-415.320	2017-Dec-Tapler	09/25/17	78.07	.00	
Verizon	122520172	01-430.320	2017-Dec-DPW	09/25/17	140.50	.00	
Verizon	122520172	01-452.320	2017-Dec-Rec Dir	09/25/17	54.89	.00	
Verizon	122520172	01-410.261	6 New tablets	09/25/17	2,519.94	.00	
Total Verizon:					4,223.58	.00	
Waste Management Inc							
Waste Management Inc	M141428	10-427.302	Nov 2017 Recycling Costs	12/15/17	4,216.87	.00	
Total Waste Management Inc:					4,216.87	.00	
Western Salisbury Fire Company							
Western Salisbury Fire Co	01012018	03-472.213	2005 Fire truck loan#10150-interest	01/01/18	518.31	518.31	01/02/18
Western Salisbury Fire Co	01012018	03-471.213	2005 Fire truck loan#10150-principal	01/01/18	11,064.81	11,064.81	01/02/18
Western Salisbury Fire Co	01012018	03-472.214	2008 Fire truck loan#10521-interest	01/01/18	739.99	739.99	01/02/18
Western Salisbury Fire Co	01012018	03-471.214	2008 Fire truck loan#10521-principal	01/01/18	6,982.13	6,982.13	01/02/18
Western Salisbury Fire Co	01012018	03-472.217	2017 Fire truck loan#P31001889-201-interest	01/01/18	3,897.55	3,897.55	01/02/18
Western Salisbury Fire Co	01012018	03-471.217	2017 Fire truck loan#P31001889-201-principal	01/01/18	8,243.69	8,243.69	01/02/18
Total Western Salisbury Fire Company:					31,446.48	31,446.48	
Witmer Public Safety Group							
Witmer Public Safety Grou	1822993	01-411.238	Boots-Thomas	12/14/17	189.00	.00	
Total Witmer Public Safety Group:					189.00	.00	
Grand Totals:					336,991.59	152,641.50	

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Total General Fund:					142,442.28	84,222.22	
Fire Fund							
Total Fire Fund:					54,399.56	50,751.72	
Library Fund							
Total Library Fund:					15.52	.00	
Water Fund							
Total Water Fund:					13,696.51	8,465.79	
Sewer Fund							
Total Sewer Fund:					14,252.24	8,465.79	
Refuse & Recycling Fund							
Total Refuse & Recycling Fund:					96,854.82	735.98	
Highway Aid Fund							
Total Highway Aid Fund:					15,330.66	.00	
Grand Totals:					336,991.59	152,641.50	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
December 28, 2017
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown announced that an Executive Session will take place immediately to discuss personnel matters.

The meeting reconvened.

Commissioner Brown announced that it is his last meeting as commissioner and thanked the voters of the Township for re-electing him for 14 years. He also thanked the Township staff as well as the present and past Commissioners.

Commissioner Brown turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Robert Martucci, Jr., Vice-President
Debra Brinton, President Pro-Tempore
James Seagreaves
Joanne Ackerman

Staff Present:

Cathy Bonaskiewich, Township Manager
Paul Ziegenfus, Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Don Sabo, Police Sergeant

Cynthia Sopka, Director of Planning & Zoning - EXCUSED
Sandy Nicolo, Code Enforcement Officer, MS4 Coordinator
John Ashley, Esquire, rep of Davison & McCarthy, Township Solicitor - EXCUSED
David Tetterer, rep of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied.

Ms. Bonaskiewich reminded everyone of the three-minutes rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE OF THE FINANCIAL REPORT AND BILLS PAYABLE

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve the unaudited Financial Report for the period ending November 30, 2017 and the list of Bills Payable for the period 12/9/2017-12/22/2017, broken down as follows:

\$93,570.59 = GENERAL
\$4,016.40 = FIRE
\$0 = LIBRARY
\$590,901.55 = WATER
\$21,190.30 = SEWER
\$108.97 = REFUSE & RECYCLING
\$42.72 = HIGHWAY AID
\$101.54 = UTILITY
\$709,932.07 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

MINUTES

December 14, 2017

Commissioner Brown declared the Minutes of December 14, 2017 accepted as presented.

NEW BUSINESS

MOTIONS

Accept the resignation of Bryan Losagio from the position of Corporal prior to the end of the probationary period and authorize the Civil Service Commission to begin the formulation of a new promotional eligibility list.

Ms. Bonaskiewich noted that Officer Losagio will go back to the rank of patrol officer.

Motion by Commissioner Brown, seconded by Commissioner Brinton, to accept the resignation of Bryan Losagio from the position of Corporal prior to the end of the probationary period and authorize the Civil Service Commission to begin the formulation of a new promotional eligibility list.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Public Comment on and Motion to Approve the 2018 Budget.

No public comments were brought forth.

Commissioner Brown thanked Mr. Ziegenfus and Ms. Bonaskiewich for their efforts with the 2018 Budget.

Motion by Commissioner Ackerman, seconded by Commissioner Martucci, to approve the 2018 Budget.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

ORDINANCES

Ordinance to Set/Reaffirm Tax Rates for the Year 2018 and Approve Budget Appropriations.

Ms. Bonaskiewich explained that the Ordinance will set the tax rates and appropriate the monies accordingly for 2018.

Motion by Commissioner Martucci, seconded by Commissioner Seagreaves, to adopt Ordinance No. 12-2017-615, setting/reaffirming tax rates for the Year 2018 and approve Budget appropriations.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

RESOLUTIONS

Resolution to Increase the Water Billing Rate to \$6.30 per thousand gallons, effective 01/01/2018.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to adopt Resolution No. 12-2017-1585, increasing the Water Billing Rate to \$6.30 per thousand gallons, effective 01/01/2018.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Resolution to Increase the Refuse Billing Rate to \$67.00 per unit per quarter, effective 01/01/2018.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to adopt Resolution No. 12-2017-1586, increasing the Refuse Billing Rate to \$67.00 per quarter, effective 01/01/2018.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Resolution to set the Police Pension Contribution for the Year 2018.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to adopt Resolution No. 12-2017-1583, setting the Police Pension Contribution for the Year 2018.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Resolution to set the Non-Uniformed Pension Contribution for the Year 2018.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to adopt Resolution No. 12-2017-1582, setting the Non-Uniformed Pension Contribution for the Year 2018.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Resolution Recognizing Commissioner James Brown's Years of Service to the Township.

On behalf of the Board, Commissioner Martucci thanked Commissioner Brown and presented him with a plaque memorializing his years of service.

Motion by Commissioner Brown, seconded by Commissioner Ackerman, to adopt Resolution No. 12-2017-1584, recognizing Commissioner James Brown's years of service to the Township.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Mr. Ziegenfus stated that he and Ms. Bonaskiewich have interviewed two CPA firms for the Township Auditor and they should have a recommendation at the next regular meeting.

ADJOURNMENT

Commissioner Brown adjourned the meeting. The time was 7:32 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on December 28, 2017.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
January 2, 2018
REORGANIZATION MEETING – 6:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

OATH OF OFFICE – The Honorable Michael Pochron, District Judge

Commissioner-Elect – James Seagreaves (Ward 2)

Commissioner-Elect – Rodney Conn (Ward 4)

Tax Collector – Linda Minger – EXCUSED

Members Attending:

Robert Martucci, Jr.

Debra Brinton

James Seagreaves

Joanne Ackerman

Rodney Conn

Staff Attending:

Cathy Bonaskiewich, Township Manager

Paul Ziegenfus, Director of Finance - EXCUSED

John Andreas, Director of Public Works

Allen Stiles, Chief of Police

Cynthia Sopka, Director of Planning and Zoning

Sandy Nicolo, Code Enforcement Officer, MS4 Coordinator

John Ashley, Esquire, rep of Davison & McCarthy, Township Solicitor

David Tettermer, rep of Keystone Consulting Engineers, Township Engineer

CALL TO ORDER

Following the swearing-in ceremony, Ms. Bonaskiewich called the meeting to order at 6:05 pm.

PLEDGE OF ALLEGIANCE FOLLOWED

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners meetings are recorded electronically for the purpose of taking the Minutes. All

public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied.

Ms. Bonaskiewich reminded everyone of the three-minutes rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

ELECTION OF OFFICERS

Ms. Bonaskiewich stated that the Commissioners need to nominate and elect the officers for 2018.

Commissioner Ackerman made a motion to open the nominations. Commissioner Conn seconded the motion.

1. President

Commissioner Ackerman made a motion to nominate Commissioner Brinton for President of the Board of Commissioners.

Commissioner Seagreaves made a motion to nominate Commissioner Martucci for President of the Board of Commissioners.

Commissioner Conn made a motion to close the nominations for President. Commissioner Seagreaves seconded the motion.

A roll call vote was taken for the office of President:

Commissioner Ackermann – BRINTON
Commissioner Seagreaves – MARTUCCI
Commissioner Brinton – BRINTON
Commissioner Martucci – MARTUCCI
Commissioner Conn – MARTUCCI

The Board voted 3-2 to approve the nomination of Commissioner Martucci for the President of the Board of Commissioners.

Commissioner Martucci, newly elected President, presided over the remainder of the meeting.

2. Vice-President

Commissioner Conn made a motion to open the nominations for Vice-President. Commissioner Brinton seconded the motion.

Commissioner Ackerman made a motion to nominate Commissioner Brinton for Vice-President of the Board of Commissioners.

Commissioner Martucci made a motion to nominate Commissioner Seagreaves for Vice-President of the Board of Commissioners.

Commissioner Seagreaves made a motion to close the nominations for Vice-President. Commissioner Conn seconded the motion.

A roll call vote was taken for the office of Vice-President:

Commissioner Ackerman – BRINTON
Commissioner Seagreaves – BRINTON
Commissioner Conn – BRINTON
Commissioner Brinton – BRINTON
Commissioner Martucci – SEAGREAVES

The Board voted 4-1 to approve the nomination of Commissioner Brinton for Vice-President of the Board of Commissioners.

3. President Pro-Tempore

Commissioner Ackerman made a motion to open the nominations for President Pro-Tempore. Commissioner Brinton seconded the motion.

Commissioner Ackerman made a motion to nominate Commissioner Seagreaves for President Pro-Tempore of the Board of Commissioners. Commissioner Brinton seconded the motion.

Commissioner Martucci made a motion to close the nominations for President Pro-Tempore. Commissioner Brinton seconded the motion.

A roll call vote was taken for the office of President Pro-Tempore:

Commissioner Ackerman – SEAGREAVES
Commissioner Seagreaves – SEAGREAVES
Commissioner Con – SEAGREAVES
Commissioner Brinton – SEAGREAVES
Commissioner Martucci – SEAGREAVES

The Board voted 5-0 to approve the nomination of Commissioner Seagreaves for President Pro-Tempore of the Board of Commissioners.

APPOINTMENTS – BY RESOLUTION

1. Township Secretary

Commissioner Brinton made a motion to appoint Ms. Cathy Bonaskiewich, Township Manager, as Township Secretary. Commissioner Seagreaves seconded the motion.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Seagreaves – YES
Commissioner Brinton – YES
Commissioner Martucci – YES
Commissioner Conn – YES

The Board voted 5-0 to approve the appointment of Ms. Cathy Bonaskiewich as Township Secretary.

2. Assistant Township Secretary

Commissioner Conn made a motion to appoint Ms. Shemaine Wilson as Assistant Township Secretary. Commissioner Seagreaves seconded the motion.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Seagreaves – YES
Commissioner Brinton – YES
Commissioner Martucci – YES
Commissioner Conn – YES

The Board voted 5-0 to approve the appointment of Ms. Shemaine Wilson as Assistant Township Secretary.

3. Township Treasurer

Commissioner Brinton made a motion to appoint Ms. Linda Minger as Township Treasurer. Commissioner Ackerman seconded the motion.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Seagreaves – YES
Commissioner Brinton – YES
Commissioner Martucci – YES
Commissioner Conn – YES

The Board voted 5-0 to approve the appointment of Ms. Linda Minger as Township Treasurer.

4. Assistant Township Treasurer

Commissioner Conn made a motion to appoint Ms. Cathy Bonaskiewich as Assistant Township Treasurer. Commissioner Brinton seconded the motion.

A roll call vote was taken:

Commissioner Ackerman – YES

Commissioner Seagreaves – YES
Commissioner Brinton – YES
Commissioner Martucci – YES
Commissioner Conn – YES

The Board voted 5-0 to approve the appointment of Ms. Cathy Bonaskiewich as Assistant Township Treasurer.

5. Township Solicitor

Commissioner Seagreaves made a motion to appoint Mr. John Ashley, Esquire, member of Davison & McCarthy, as Township Solicitor. The motion was seconded by Commissioner Conn.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Seagreaves – YES
Commissioner Brinton – YES
Commissioner Martucci – YES
Commissioner Conn – YES

The Board voted 5-0 to approve the appointment of Mr. John Ashley, Esquire as Township Solicitor.

6. Township Engineer

Commissioner Brinton made a motion to appoint Keystone Consulting Engineers (Dave Tetterer, representative) as Township Engineer. The motion was seconded by Commissioner Ackerman.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Seagreaves – YES
Commissioner Brinton – YES
Commissioner Martucci – YES
Commissioner Conn – YES

The Board voted 5-0 to approve the appointment of Keystone Consulting Engineers (Dave Tetterer, representative) as Township Engineer.

7. Alternate Township Engineer

Commissioner Conn made a motion to appoint Hanover Engineering Associates as Alternate Township Engineer. The motion was seconded by Commissioner Seagreaves.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Seagreaves – YES
Commissioner Brinton – YES
Commissioner Martucci – YES
Commissioner Conn – YES

The Board voted 5-0 to approve the appointment of Hanover Engineering Associates as Alternate Township Engineer.

8. Sewage Enforcement Officer and Alternate Sewage Enforcement Officers

Commissioner Seagreaves made a motion to appoint Mr. Scott Bieber to serve as Primary Sewage Enforcement Officer and to appoint as Alternate Sewage Enforcement Officer(s): Charyn Ayoub of Lehigh Soils and Wetlands; Gregory C. Gray (03945), Christopher A. Taylor (03138), and Jacob A. Schray (03134) of Hanover Engineering Associates. The motion was seconded by Commissioner Brinton.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Seagreaves – YES
Commissioner Brinton – YES
Commissioner Martucci – YES
Commissioner Conn – YES

The Board voted 5-0 to approve the appointment of Mr. Scott Bieber as Primary Sewage Enforcement Officer and to appoint as Alternate Sewage Enforcement Officer (s): Charyn Ayoub of Lehigh Soils and Wetlands; Gregory C. Gray (03945), Christopher A. Taylor (03138), and Jacob A. Schray (03134) of Hanover Engineering Associates.

9. Township Building Code Official

Commissioner Seagreaves made a motion to appoint Code Master Inspection Services as the Township Building Code Official. The motion was seconded by Commissioner Brinton.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Seagreaves – YES
Commissioner Brinton – YES
Commissioner Martucci – YES
Commissioner Conn – YES

The Board voted 5-0 to approve the appointment of Code Master Inspection Services as the Township Building Code Official.

10. Township Flood Plain Administrator

Commissioner Conn made a motion to appoint Ms. Cynthia Sopka as the Township Flood Plain Administrator. The motion was seconded by Commissioner Brinton.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Seagreaves – YES
Commissioner Brinton – YES
Commissioner Martucci – YES
Commissioner Conn – YES

The Board voted 5-0 to approve the appointment of Ms. Cynthia Sopka as the Township Flood Plain Administrator.

APPOINTMENTS – BY MOTION

1. Planning Commission (4 year term)

a. First Ward

Commissioner Martucci nominated Mr. Richard Hassick. Commissioner Conn seconded the motion.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Seagreaves – YES
Commissioner Brinton – YES
Commissioner Martucci – YES
Commissioner Conn – YES

The Board voted 5-0 to approve the appointment of Mr. Richard Hassick to the Planning Commission for a term of four years.

b. Third Ward – unexpired term ending 1/1/2020

Commissioner Brinton nominated Mr. Mark Kijak. Commissioner Martucci seconded the motion.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Seagreaves – YES
Commissioner Brinton – YES
Commissioner Martucci – YES
Commissioner Conn – YES

The Board voted 5-0 to approve the appointment of Mr. Mark Kijack to the Planning Commission to fill the unexpired term ending 1/1/2020.

c. Third Ward (Alternate)

Commissioner Brinton nominated Ms. Jessica Klocek. Commissioner Martucci seconded the motion.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Seagreaves – YES
Commissioner Brinton – YES
Commissioner Martucci – YES
Commissioner Conn – YES

The Board voted 5-0 to approve the appointment of Ms. Jessica Klocek to the Planning Commission for a term of four years.

d. Fourth Ward

Commissioner Conn nominated Mr. Glenn Miller. Commissioner Brinton seconded the motion.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Seagreaves – YES
Commissioner Brinton – YES
Commissioner Martucci – YES
Commissioner Conn – YES

The Board voted 5-0 to approve the appointment of Mr. Glenn Miller to the Planning Commission for a term of four years.

2. Zoning Hearing Board (5-year term)

a. Fourth Ward

Commissioner Conn nominated Mr. Joseph Kovach. Commissioner Martucci seconded the Motion.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Seagreaves – YES
Commissioner Brinton – YES
Commissioner Martucci – YES
Commissioner Conn – YES

The Board voted 5-0 to approve the appointment of Mr. Joseph Kovach to the Zoning Hearing Board for a term of five years.

b. Fifth Ward – unexpired term ending 1/1/2019

Commissioner Ackerman nominated Mr. Kent Herman. Commissioner Conn seconded the motion.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Seagreaves – YES
Commissioner Brinton – YES
Commissioner Martucci – YES
Commissioner Conn – YES

The Board voted 5-0 to approve the appointment of Mr. Kent Herman to the Zoning Hearing Board to fill the unexpired a term ending 1/1/2019.

3. Civil Service Commission (6-year term)

a. One Member

Commissioner Martucci nominated Mr. Samuel Darrohn. Commissioner Conn seconded the motion.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Seagreaves – YES
Commissioner Brinton – YES
Commissioner Martucci – YES
Commissioner Conn – YES

The Board voted 5-0 to approve the appointment of Mr. Samuel Darrohn to the Civil Service Commission for a term of six years.

4. Vacancy Board (1-year term)

a. One member

Commissioner Ackerman nominated Mr. Dan Moyer (4th Ward). Commissioner Seagreaves seconded the motion.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Seagreaves – YES
Commissioner Brinton – YES
Commissioner Martucci – YES
Commissioner Conn – YES

The Board voted 5-0 to approve the appointment of Mr. Dan Moyer to the Vacancy Board for a term of one year.

5. Environmental Advisory Council (3-year term)

a. Fourth Ward

The motion was tabled.

b. Fifth Ward

Commissioner Ackerman nominated Mr. Ed Olearczyk. Commissioner Seagreaves seconded the motion.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Seagreaves – YES
Commissioner Brinton – YES
Commissioner Martucci – YES
Commissioner Conn – YES

The Board voted 5-0 to approve the appointment of Mr. Ed Olearczyk to the Environmental Advisory Committee for terms of three years.

6. Building Code Board of Appeals (5-year term)

a. Third Ward

Commissioner Brinton appointed Mr. Chet DiRomualdo. Commissioner Seagreaves seconded the motion.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Seagreaves – YES
Commissioner Brinton – YES
Commissioner Martucci – YES
Commissioner Conn – YES

The Board voted 5-0 to approve the appointment of Mr. Chet DiRomualdo to the Building Code Board of Appeals for a term of five years.

NEW BUSINESS

RESOLUTIONS

Setting the Tax Collector Bond Amount.

Ms. Bonaskiewich explained that setting a bond amount is done collectively throughout the county. She noted the Township's share is \$13,580,000.

Motion by Commissioner Conn, seconded by Commissioner Brinton, to adopt Resolution No. 01-2018-1587, setting the Tax Collector Bond Amount.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER CONN – YES

The Motion passed by 5-0.

Commissioner Martucci stated that the Board will convene into an Executive Session regarding personnel matters.

The Board reconvened and made the following Motions:

Motion by Commissioner Martucci, seconded by Commissioner Seagreaves, to determine that Budd Frankenfield did not successfully complete the probationary requirements of the rank of Corporal and is being returned to the rank of patrol officer, effective January 3, 2018.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER CONN – YES

The Motion passed by 5-0.

Motion by Commissioner Conn, seconded by Commissioner Brinton, to authorize the Civil Service Commission to formulate a new promotional eligibility list for the replacement of two Corporals.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER CONN – YES

The Motion passed by 5-0.

Motion by Commissioner Seagreaves, seconded by Commissioner Conn, to authorize the Civil Service Commission to formulate a new eligibility list to move ahead with hiring two patrol officers.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER CONN – YES

The Motion passed by 5-0.

COURTESY OF THE FLOOR

Commissioner Ackerman announced that she is stepping down as the Board liaison to the Environmental Advisory Council and Commissioner Conn will be the new representative.

ADJOURNMENT

Commissioner Brinton made a motion to adjourn the Meeting. Seconded by Commissioner Ackerman. The time was 6:52 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Assistant Township Secretary

These constitute the official minutes of the Reorganization Meeting of the Board of Commissioners held on January 2, 2018.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
January 11, 2018
7:30 p.m.
(approximate time)

Topics of discussion:

- Discussion regarding appointee to serve as Township representative on the Allentown Public Library Board