

**SALISBURY TOWNSHIP
RECREATION ADVISORY COMMITTEE
MEETING MINUTES
January 15, 2018**

A regularly scheduled meeting was held on the above date at the Salisbury Township Municipal Building located at 2900 South Pike Avenue, Allentown, PA 18103. The meeting was brought to order at 7:34PM. Committee members in attendance: Frank McCullough, Frank Adamcik, Mark Wilson, Patrick Jacoby, and Kim Ringhoffer. Staff members in attendance: Genny Baillie, Township Recreation Director.

Annual Reorganization:

On motion by Mr. Adamcik, seconded by Mr. McCullough, and approved unanimously by the committee, the Recreation Committee approved the following slate of officers for 2018: Mr. Wilson as Chairman, Mr. Jacoby as Vice-Chairman and Ms. Ringhoffer as Secretary.

Approval of November 2017 Minutes:

On motion by Mr. Adamcik, seconded by Mr. McCullough, the Recreation Committee approved the November 20, 2017, meeting minutes. All in favor.

Advisor Reports & Updates:

Kim Ringhoffer (1st Ward): Kim addressed her initial plans for the proposed community day to be held in May 2018. The proposed dates were Saturday May 12th or Saturday, May 19th. After discussion, the committee agreed to propose the date of May 12th, and keep the 19th and a possible rain date. Kim's plans included a price break-down of inflatable bounce houses, games, music, and food. The committee also included the idea to reach out to local organizations to see if they would be interested in hosting a table at the event, perhaps the fire and police departments as well. Kelby Miller, owner of Boardwalk Bites, a food truck Kim proposed to have at the event, attended the meeting to discuss specifics pertaining to what her business offers at events. Her truck can be parked at an event, where she leads a team of 2-6 people depending on the size of the event, in serving boardwalk-styled foods. She also discussed her payment options, permits, licenses, and all the legal measures she already has in place so that she can serve food in Salisbury Township. Lastly, Kim proposed to have charities represented at the event and even some proceeds possibly going towards those charities. After discussion, the committee felt any funds from the event would be used to offset the costs of the event and any extra would go towards another event hosted by the township in the future. This also prevents the look of favoritism if certain charities are represented while others are not. Genny Baillie was going to bring these plans, with the committee's revisions, to the attention of Cathy Bonaskiewich, the Township Manager, and then the Board of Commissioners for approval.

Frank Adamcik (2nd Ward): No Report

Patrick Jacoby (3rd Ward): Additional trees taken down at Lindberg park

Mark Wilson (4th Ward): No Report

Frank McCullough (5th Ward): No public activity at Lindberg Park due to cold weather. Hamilton Park youth baseball still wants the Lindberg ball field to accommodate 90ft bases and a mound, but that's not possible with the current configuration of the park.

Staff Reports & Updates:

Genny Baillie: Genny is collecting applications for playground counselors until March. Her big concern is the construction plans at Lindberg Park, which will affect how many counselors she can hire this year because the park may not be usable this summer. Also, she reported that she is still waiting on the architect to get back to her with the new renderings for the proposed pavilion as part of the Lindberg master plan.

New Business:

Annual Egg Hunt: The date for the annual Egg Hunt at Lindberg Park has been set for March 24th at 10:00am.

Adjournment:

The motion to adjourn was made by Mr. McCullough, seconded by Mr. Adamcik, and approved unanimously by the committee at 8:26PM.

Next Meeting:

The next regular Recreation Advisory Committee Meeting is scheduled to be held on Monday, March 19, 2017, 7:30PM, at the Salisbury Township Municipal Building.

Respectfully submitted,

Patrick Jacoby

Vice Chairman, Recreation Advisory Committee