

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
March 8, 2018
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Martucci asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Martucci called the meeting to order at 7:00 p.m.

Commissioner Martucci announced that an Executive Session will take place after the meeting to discuss a real estate matter.

Commissioner Martucci turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Robert Martucci, Jr., President
Debra Brinton, Vice-President
James Seagreaves, President Pro-Tempore
Joanne Ackerman
Rodney Conn

Staff Present:

Cathy Bonaskiewich, Township Manager
Paul Ziegenfus, Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Don Sabo, Police Sergeant
Cynthia Sopka, Director of Planning & Zoning
Sandy Nicolo, Code Enforcement Officer, MS4 Coordinator
John Ashley, Esquire, rep of Davison & McCarthy, Township Solicitor
David Tettermer, rep of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied.

Ms. Bonaskiewich reminded everyone of the three-minutes rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve the list of Bills Payable for the periods 2/17/2018-3/2/2018, broken down as follows:

\$192,101.80 = GENERAL
\$3,471.31 = FIRE
\$100,220.20 = WATER
\$231,055.96 = SEWER
\$93,517.03 = REFUSE & RECYCLING
\$5,083.20 = HIGHWAY AID
\$625,449.50 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

MINUTES

February 22, 2018

Commissioner Martucci declared the Minutes of February 22, 2018 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

None.

MOTIONS

Motion to Approve Payment No. 5 to In Line Services, LLC for the 2017 Water Meter Replacement Project, in the amount of \$45,021.45.

Ms. Bonaskiewich commented that after this payment, only \$40,498.60 (including retainage) remains outstanding to complete the project.

Motion by Commissioner Conn, seconded by Commissioner Ackerman, to approve Payment No. 5 to In Line Services, LLC for the 2017 Water Meter Replacement Project, in the amount of \$45,021.45.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 5-0.

PRESENTATION

Presentation by St. Luke's Emergency Transport Services (SLETS) – representative Rodney Wolfe.

Mr. Rodney Wolfe, Director of Operations for St. Luke's Emergency Transport Services, provided the Board with an update on their services to the Township through December 31, 2017. He noted that he will be providing the Board with a monthly report going forward.

Sergeant Sabo commented that St. Luke's district covers all of the east side of the Township, as well as the areas off of West Rock Road and Waldheim Park.

PRIVILEGE OF THE FLOOR

Commissioner Conn stated that he received a letter from a resident regarding a depression in the street along South Filbert Street. Mr. Andreas noted that he is aware of the depression, which is periodically readdressed, and he will look into it again when the Department of Public Works begins working with hot material. He commented that it is not a sink hole.

Commissioner Ackerman thanked Chief Stiles and the Department of Public Works for their assistance in dealing with the downed trees on South 24th Street after the storm on March 2nd.

Commissioner Ackerman commented the Recreation Advisory Committee will be holding their annual Easter Egg Hunt on March 24th at Lindberg Park, beginning at 10:00 a.m.

Mr. Nicolo announced that he is beginning to initiate property maintenance violations by patrolling the Township rather than waiting for complaints to be filed.

Ms. Sopka reminded the Board that the Environmental Advisory Committee will be hosting a Spotted Lanternfly Workshop on March 21st at the Municipal Building, beginning at 7:00 p.m.

Mr. Ziegenfus commented that the annual audit with the new auditing firm began on March 5th.

Ms. Bonaskiewich stated that she will be signing agreement with the U.S. Department of Agriculture for goose management at Laubach Park. She noted that the amount is not to exceed \$2,200, but the Township has not come close to that number in the last three years.

Chief Stiles announced that on March 24th from 4:00 – 6:00 p.m., Township Police Officers will be playing against the Salisbury Youth Association Middle School and High School boys' basketball team as a fundraising event for National Night Out (to be held on August 7th).

ADJOURNMENT

Commissioner Conn made a motion to adjourn the meeting. Seconded by Commissioner Ackerman. The time was 7:30 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on March 8, 2018.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL