

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
February 22, 2018
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Martucci asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Martucci called the meeting to order at 7:00 p.m.

Commissioner Martucci announced that an Executive Session will take place after the meeting to discuss a real estate matter.

Commissioner Martucci turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Robert Martucci, Jr., President
Debra Brinton, Vice-President
James Seagreaves, President Pro-Tempore - EXCUSED
Joanne Ackerman
Rodney Conn

Staff Present:

Cathy Bonaskiewich, Township Manager
Paul Ziegenfus, Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Don Sabo, Police Sergeant
Cynthia Sopka, Director of Planning & Zoning
Sandy Nicolo, Code Enforcement Officer, MS4 Coordinator
John Ashley, Esquire, rep of Davison & McCarthy, Township Solicitor - EXCUSED
David Tettermer, rep of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied.

Ms. Bonaskiewich reminded everyone of the three-minutes rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Commissioner Brinton inquired about charge from Accountemps. Ms. Bonaskiewich explained that the Township hired part-time, temporary help in the Finance Department because of the water meter replacement project and the utility billing occurring at the same time.

Motion by Commissioner Conn, seconded by Commissioner Ackerman, to approve the unaudited Financial Report for the period ending 1/31/2018 and the list of Bills Payable for the periods 1/20/2018-2/2/2018 and 2/3/2018-2/16/2018, broken down as follows:

1/20/2018-2/2/2018:

\$45,301.19 = GENERAL
\$8,329.44 = FIRE
\$849.22 = WATER
\$1,002.53 = SEWER
\$91,052.63 = REFUSE & RECYCLING
\$29,078.82 = HIGHWAY AID
\$16,619.40 = SUBDIVISION ESCROW
\$192,233.23 = GRAND TOTAL ALL FUNDS

2/3/2018-2/16/2018:

\$33,051.72 = GENERAL
\$12,838.23 = FIRE
\$1.62 = LIBRARY
\$22,049.79 = WATER
\$9,900.02 = SEWER
\$0 = REFUSE & RECYCLING
\$5,769.07 = HIGHWAY AID
\$83,610.45 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – EXCUSED
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES

COMMISSIONER MARTUCCI – YES

The Motion passed by 4-0.

MINUTES

January 25, 2018

Commissioner Martucci declared the Minutes of January 25, 2018 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

Authorize the filing of a DCED Grant application and match commitment to undertake the Sanitary Sewer Rehabilitation 2018 Project.

Ms. Bonaskiewich explained that the project would continue with the ongoing sewer rehab work. The total amount sought is \$403,750.00 and it would require a 15% match.

Commissioner Brinton questioned if the Township would have to fund the entire project if the grant was not approved. Mr. Andreas noted that the Township is not committed to doing the work, and the project could be scaled back to within the budgeted numbers.

Motion by Commissioner Ackerman, seconded by Commissioner Conn, to adopt Resolution No. 02-2018-1603, authorizing the filing of a DCED Grant application and match commitment to undertake the Sanitary Sewer Rehabilitation 2018 Project.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – EXCUSED
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 4-0.

MOTIONS

Motion to approve Payment #2 (Final) to Insituform Technologies, Inc. for the 2017 Cured-in-Place Pipe (CIPP) Lining Project, in the amount of \$10,414.71.

Motion by Commissioner Conn, seconded by Commissioner Ackerman, to approve Payment #2 (Final) to Insituform Technologies, Inc. for the 2017 Cured-in-Place Pipe (CIPP) Lining Project, in the amount of \$10,414.71.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – EXCUSED
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 4-0.

PRIVILEGE OF THE FLOOR

Commissioner Brinton stated that she received calls from residents regarding the presence of surveyors in the area of the Girl Scout camp on West Rock Road. Mr. Tetterer stated the Greater Valley Girl Scout Council wants to construct a formal bathroom facility with a small meeting area. He explained that it would be a new building, but it is not intended to increase traffic nor do they have plans to move their headquarters to that location. Mr. Tetterer noted that they will need permits for anything they do, so the Township will be aware of projects and review the plans.

Commissioner Brinton commented that she received a call from a resident on East Lexington Street who expressed concerns about a Republic Services' recycling truck driving on the street numerous times a day and damaging the road. She noted that the resident also alleged that the driver was dropping off recyclables to a property on East Lexington Street. Mr. Nicolo stated that he would look into the situation.

Commissioner Brinton congratulated Mr. Nicolo on obtaining his zoning officer's certification.

Ms. Sopka stated that on March 21st, 2018, the Environment Advisory Council will be hosting a workshop with Lehigh County and the Penn State Extension regarding the spotted lantern fly.

Chief Stiles stated that he received notification about a paving project on South Cedar Crest Boulevard to begin in the summer of 2019. He recommended that the paving take place during the overnight hours and that at least one lane of traffic is open at all times.

A discussion ensued regarding security updates the school district has undertaken in the past several years to combat an active shooter situation.

ADJOURNMENT

Commissioner Conn made a motion to adjourn the meeting. Seconded by Commissioner Brinton.
The time was 7:42 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held
on February 22, 2018.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL