

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—March 8, 2018
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public Comment Period Policy—Three (3) Minutes Rule

4. Bills Payable – *Period 2/17/18 – 3/2/18*

5. Approval of the Minutes –*February 22, 2018*

6. New Business

A. ORDINANCES - *none*

B. RESOLUTIONS - *none*

C. MOTIONS

1. Motion to Approve Payment #5 to In Line Services LLC for the 2017 Water Meter Replacement Project in the amount of \$45,021.45

D. PRESENTATIONS

1. Presentation by St. Luke's Emergency Transport Services (SLETS) representative Rodney Wolfe

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

* *Workshop to follow Regular Meeting*

* *Executive Session*

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Allied Equipment Sales & Rentl							
Allied Equipment Sales &	35834	06-448.317	Compressor rental-1 month	12/18/17	382.50	.00	
Allied Equipment Sales &	35834	08-429.317	Compressor rental-1 month	12/18/17	382.50	.00	
Total Allied Equipment Sales & Rentl:					765.00	.00	
American United Life Insurance Co							
American United Life Insur	03012018	01-487.158	2018-Mar life/disability ins coverage	03/01/18	1,874.36	.00	
American United Life Insur	03012018	06-487.156	2018-Mar life/disability ins coverage	03/01/18	152.56	.00	
American United Life Insur	03012018	08-487.156	2018-Mar life/disability ins coverage	03/01/18	152.56	.00	
Total American United Life Insurance Co:					2,179.48	.00	
AT&T Mobility							
AT&T Mobility	87252716350X021	01-415.320	2018-Feb wireless charges for 5 tablets	02/04/18	98.40	98.40	02/23/18
Total AT&T Mobility:					98.40	98.40	
Automotive Lift Specialist Inc							
Automotive Lift Specialist I	9509	01-409.373	Truck life repair	02/13/18	250.00	.00	
Total Automotive Lift Specialist Inc:					250.00	.00	
Bank of America							
Bank of America	020920182	01-410.261	Cables for Smart Board	02/09/18	34.27	34.27	02/23/18
Bank of America	020920182	01-411.421	Fire Inspection & Code Enforcement training manuals	02/09/18	114.68	114.68	02/23/18
Total Bank of America:					148.95	148.95	
Bethlehem, City of							
Bethlehem, City of	02132018	08-429.368	4Q2017 Sewer	02/13/18	28,912.22	.00	
Bethlehem, City of	3330000083	08-429.535	2018 annual capital charge-50%-1st pmt	03/01/18	10,927.50	.00	
Total Bethlehem, City of:					39,839.72	.00	
Bummer, Frank							
Bummer, Frank	03012018	01-406.172	39 of 60 retirement incentive program	03/01/18	450.00	.00	
Total Bummer, Frank:					450.00	.00	
Burkholders Heating & AC Inc							
Burkholders Heating & AC	140883	01-409.373	Pressure switch	02/15/18	736.25	.00	
Total Burkholders Heating & AC Inc:					736.25	.00	
Carlin CPA, Robert T							
Carlin CPA, Robert T	02092018	03-411.240	ESFC-accounting services	02/09/18	228.00	.00	
Total Carlin CPA, Robert T:					228.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Cedarbrook Sportsmen							
Cedarbrook Sportsmen	02262018	01-465.540	2018 donation	02/26/18	250.00	.00	
Total Cedarbrook Sportsmen:					250.00	.00	
Colours Inc							
Colours Inc	3492885	01-437.251	#4-Rust Preventative & supplies for truck bed	02/26/18	57.73	.00	
Total Colours Inc:					57.73	.00	
Commonwealth Financing Authority							
Commonwealth Financing	02222018	08-429.315	Sewer Grant Application Fee	02/22/18	100.00	100.00	02/23/18
Total Commonwealth Financing Authority:					100.00	100.00	
Dimmich Dinkelacker & Anewalt PC							
Dimmich Dinkelacker & An	02212018	01-406.314	Civil Svc: General file	02/21/18	496.00	.00	
Total Dimmich Dinkelacker & Anewalt PC:					496.00	.00	
Dispatch Answering Service							
Dispatch Answering Servic	000204B124	01-430.320	610-782-5572-Mar 2018	02/28/18	15.00	.00	
Dispatch Answering Servic	000204B124	06-448.320	610-782-5025-Mar 2018	02/28/18	19.95	.00	
Dispatch Answering Servic	000204B124	01-401.320	Answr Service/Pump Stn Alrm-Mar 2018	02/28/18	244.25	.00	
Total Dispatch Answering Service:					279.20	.00	
Document Systems Ltd.							
Document Systems Ltd.	F50922C	01-401.375	inkjet cartridge for postage machine	02/27/18	157.00	.00	
Total Document Systems Ltd.:					157.00	.00	
Ecco Communications LLC							
Ecco Communications LLC	72126	01-410.251	#219-Antenna	02/26/18	14.00	.00	
Total Ecco Communications LLC:					14.00	.00	
Emmaus, Borough of							
Emmaus, Borough of	2936	08-429.532	4Q2017 sewer	02/26/18	4,215.89	.00	
Total Emmaus, Borough of:					4,215.89	.00	
Faust Hauling Inc.							
Faust Hauling Inc.	18-054	01-430.240	10 yds topsoil	02/15/18	200.00	.00	
Total Faust Hauling Inc.:					200.00	.00	
Forthman, Letitia							
Forthman, Letitia	022718	01-406.171	2018 Health Reimbursement	02/27/18	78.55	.00	
Total Forthman, Letitia:					78.55	.00	
Fountain Hill, Borough of							
Fountain Hill, Borough of	01162018	08-429.531	4Q2017 sewer	01/16/18	161.01	.00	
Fountain Hill, Borough of	01162018	08-429.536	4Q2017 capital payment	01/16/18	600.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Fountain Hill, Borough of:					761.01	.00	
Four Winds Concrete Inc							
Four Winds Concrete Inc	60696	10-431.303	Corner blocks to build bins	02/21/18	165.00	.00	
Total Four Winds Concrete Inc:					165.00	.00	
Gatti Morrison Construction Service Inc							
Gatti Morrison Construction	392109	01-436.370	4" Pipe/Non-Woven GEOTEX/Woven sand bags for storm sewers	02/13/18	455.72	.00	
Total Gatti Morrison Construction Service Inc:					455.72	.00	
Gilmore & Associates Inc							
Gilmore & Associates Inc	01302018	01-451.313	Laubach Park-Hydrology Study-Survey Work thru 1/28/2018	01/30/18	1,607.40	.00	
Gilmore & Associates Inc	171900	01-451.313	Laubach Park-Hydrology Study-Survey Work thru 2/25/2018	02/25/18	558.75	.00	
Total Gilmore & Associates Inc:					2,166.15	.00	
GreatAmerica Financial Svcs							
GreatAmerica Financial Sv	22176246	01-407.261	Datto Siris 3-PD document storage-Mar 2018	02/19/18	279.20	.00	
GreatAmerica Financial Sv	22176246	06-448.261	Datto Siris 3-PD document storage-Mar 2018	02/19/18	139.60	.00	
GreatAmerica Financial Sv	22176246	08-429.261	Datto Siris 3-PD document storage-Mar 2018	02/19/18	139.60	.00	
GreatAmerica Financial Sv	22176246	10-407.261	Datto Siris 3-PD document storage-Mar 2018	02/19/18	139.60	.00	
Total GreatAmerica Financial Svcs:					698.00	.00	
HACC							
HACC	S1236830	01-410.421	Police training-Public Subscr.-Casey	02/15/18	175.00	.00	
Total HACC:					175.00	.00	
Home Depot Credit Services							
Home Depot Credit Service	21230	01-430.240	Rainex	02/27/18	29.88	.00	
Home Depot Credit Service	22237	01-430.240	Stucco Paint	02/16/18	98.00	.00	
Home Depot Credit Service	28353	01-409.240	Light for closet-Admin bldg	02/22/18	88.94	.00	
Home Depot Credit Service	53572	01-430.260	Drill & Sawzall	02/20/18	690.97	.00	
Home Depot Credit Service	89654	06-448.240	USB Adapters/magnets/zip ties	02/13/18	82.31	.00	
Total Home Depot Credit Services:					990.10	.00	
Hunter Keystone Peterbilt LP							
Hunter Keystone Peterbilt	R202002525:01	03-411.374	#20-41-Inspection/oil change	02/14/18	502.01	.00	
Total Hunter Keystone Peterbilt LP:					502.01	.00	
Insituform Technologies LLC							
Insituform Technologies LL	02062018	08-429.607	2017 Sanitary Sewer System Rehabilitation Project Main CIPP lining thru 1/19/18-Final	02/06/18	10,414.71	10,414.71	02/23/18
Total Insituform Technologies LLC:					10,414.71	10,414.71	
Keystone Consulting Engineers							
Keystone Consulting Engin	157207	01-408.318	2017-Dec-Russell Lindberg Minor				

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Keystone Consulting Engin	157725	01-436.313	Subdivision	01/10/18	1,279.50	.00	
Keystone Consulting Engin	157726	01-408.313	2018-Jan-Salisbury Township MS4 program	02/21/18	3,220.75	.00	
Keystone Consulting Engin	157726	01-408.313	2017-Dec-General Engineering-Misc File	02/21/18	686.00	.00	
Keystone Consulting Engin	157727	06-448.608	2018-Jan-Edgemont Dr Water Main Replacement Ph2	02/21/18	263.76	.00	
Keystone Consulting Engin	157728	06-448.612	2018-Jan-Meadowbrook Circle North Water Main Replacement	02/21/18	303.51	.00	
Keystone Consulting Engin	157729	06-448.613	2018-Jan-Meadowbrook Circle South Water Main Replacement	02/21/18	238.14	.00	
Keystone Consulting Engin	157730	06-448.615	2018-Jan-Paxford Rd Water Main Replacement Project	02/21/18	458.76	.00	
Keystone Consulting Engin	157731	06-448.616	2018-Jan-Maumee Ave Water Main Replacement project	02/21/18	420.00	.00	
Keystone Consulting Engin	157732	06-448.614	2018-Jan-Bellair Dr Water Main Replacement	02/21/18	416.63	.00	
Keystone Consulting Engin	157734	06-448.600	2018-Jan-Montgomery St Water Main Replacement-Patomic to Tweed	02/21/18	231.00	.00	
Keystone Consulting Engin	157735	08-429.607	2018-Jan-Sanitary Sewer CIPP Lining Project 2017	02/21/18	2,035.76	.00	
Keystone Consulting Engin	157737	01-408.313	2018-Jan-Salisbury Township SALDO review for 2017	02/21/18	1,913.88	.00	
Keystone Consulting Engin	157740	08-429.313	2018-Jan-General Engineering-Sewer Matters	02/21/18	1,683.40	.00	
Keystone Consulting Engin	157741	06-448.313	2018-Jan-Water Matters	02/21/18	316.50	.00	
Keystone Consulting Engin	157743	08-429.372	2018-Jan-I&I Removal Program	02/21/18	5,092.92	.00	
Total Keystone Consulting Engineers:					18,560.51	.00	
King, Gail							
King, Gail	03012018	01-406.172	24 of 60 retirement incentive program	03/01/18	450.00	.00	
Total King, Gail:					450.00	.00	
Lawson Products							
Lawson Products	9305530522	06-448.240	Nuts/bolts	01/18/18	624.99	.00	
Lawson Products	9305530522	08-429.240	Nuts/bolts	01/18/18	624.99	.00	
Total Lawson Products:					1,249.98	.00	
Lehigh County Authority							
Lehigh County Authority	01182018	08-429.533	4Q17 LCA Sewer	01/18/18	3,575.58	.00	
Lehigh County Authority	4523	06-448.363	4Q17 hydrant rentals	01/10/18	915.19	.00	
Lehigh County Authority	4741	08-429.367	4Q17 Sewer	02/09/18	150,164.84	.00	
Lehigh County Authority	4760	06-448.367	2017-4th quarter reconciliation-water	02/22/18	83,520.81	.00	
Total Lehigh County Authority:					238,176.42	.00	
Luby, Joseph							
Luby, Joseph	03012018	01-406.172	39 of 60 retirement incentive program	03/01/18	450.00	.00	
Total Luby, Joseph:					450.00	.00	
LYNX Computer Technologies							
LYNX Computer Technolo	0121960-IN	01-410.319	80 hrs Block Time	02/16/18	4,000.00	.00	
LYNX Computer Technolo	0121960-IN	01-407.319	80 hrs Block Time	02/16/18	1,600.00	.00	
LYNX Computer Technolo	0121960-IN	06-448.319	80 hrs Block Time	02/16/18	800.00	.00	
LYNX Computer Technolo	0121960-IN	08-429.319	80 hrs Block Time	02/16/18	800.00	.00	
LYNX Computer Technolo	0121960-IN	10-407.319	80 hrs Block Time	02/16/18	800.00	.00	
LYNX Computer Technolo	121927-IN	01-407.261	Cody Server	02/22/18	5,001.12	.00	
LYNX Computer Technolo	121927-IN	06-448.261	Cody Server	02/22/18	2,500.56	.00	
LYNX Computer Technolo	121927-IN	08-429.261	Cody Server	02/22/18	2,500.56	.00	

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LYNX Computer Technolo	121927-IN	10-407.261	Cody Server	02/22/18	2,500.56	.00	
LYNX Computer Technolo	559611	06-448.261	Mailprotector-Feb 2018	02/14/18	8.97	.00	
LYNX Computer Technolo	559611	08-429.261	Mailprotector-Feb 2018	02/14/18	8.97	.00	
LYNX Computer Technolo	559611	10-407.261	Mailprotector-Feb 2018	02/14/18	8.97	.00	
LYNX Computer Technolo	559611	01-407.261	Mailprotector-Feb 2018	02/14/18	62.79	.00	
LYNX Computer Technolo	560457	08-429.319	LYNXcare Platinum-February 2018	02/26/18	236.50	.00	
LYNX Computer Technolo	560457	10-407.319	LYNXcare Platinum-February 2018	02/26/18	236.50	.00	
LYNX Computer Technolo	560457	01-410.319	LYNXcare Platinum-February 2018	02/26/18	1,182.50	.00	
LYNX Computer Technolo	560457	01-407.319	LYNXcare Platinum-February 2018	02/26/18	473.00	.00	
LYNX Computer Technolo	560457	06-448.319	LYNXcare Platinum-February 2018	02/26/18	236.50	.00	
LYNX Computer Technolo	560458	01-410.319	LYNXcare Platinum-March 2018	02/26/18	2,365.00	.00	
LYNX Computer Technolo	560458	01-407.319	LYNXcare Platinum-March 2018	02/26/18	946.00	.00	
LYNX Computer Technolo	560458	06-448.319	LYNXcare Platinum-March 2018	02/26/18	473.00	.00	
LYNX Computer Technolo	560458	08-429.319	LYNXcare Platinum-March 2018	02/26/18	473.00	.00	
LYNX Computer Technolo	560458	10-407.319	LYNXcare Platinum-March 2018	02/26/18	473.00	.00	
Total LYNX Computer Technologies:					27,687.50	.00	
Madle's Hardware							
Madle's Hardware	183393-1	03-411.374	Chainsaw-Rebuild carburetor/replace fuel lines/fuel pipe/repair kit/gasket/fuel filter/spark plugs	10/09/17	222.40	.00	
Madle's Hardware	183952-1	03-411.374	Generator tune-up	11/11/17	111.93	.00	
Madle's Hardware	184003-1	03-411.374	Generator tune-up	11/14/17	78.93	.00	
Madle's Hardware	184070-1	03-411.374	Generator tune-up	11/19/17	120.38	.00	
Total Madle's Hardware:					533.64	.00	
Morton Salt Inc							
Morton Salt Inc	5401522633	35-432.245	Bulk ice control	02/12/16	3,715.01	.00	
Morton Salt Inc	5401527814	35-432.245	Bulk ice control	02/16/18	1,178.49	.00	
Total Morton Salt Inc:					4,893.50	.00	
Moyer, Roger J.							
Moyer, Roger J.	03012018	01-406.172	24 of 60 retirement incentive program	03/01/18	450.00	.00	
Total Moyer, Roger J.:					450.00	.00	
MP Outfitters							
MP Outfitters	24815-5	01-410.238	turtleneck-Harrison	02/09/18	45.98	.00	
Total MP Outfitters:					45.98	.00	
National Assoc of School Resrc Offc							
National Assoc of School R	22035PA	01-410.421	6/11-6/12/18-Adolescent Mental Health Training for SRO Course	02/21/18	195.00	.00	
Total National Assoc of School Resrc Offc:					195.00	.00	
New Enterprise Stone & Lime Co Inc							
New Enterprise Stone & Li	6768829	01-438.245	coldpatch	02/13/18	757.26	.00	
New Enterprise Stone & Li	6772985	01-438.245	2A Stone	02/22/18	164.03	.00	
New Enterprise Stone & Li	6773552	01-438.245	2A Stone	02/23/18	332.55	.00	
Total New Enterprise Stone & Lime Co Inc:					1,253.84	.00	
New Holland Auto Group							
New Holland Auto Group	021618ST 021	01-410.250	2018-Dodge Charger-police	02/06/18	25,126.00	.00	

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New Holland Auto Group	021618ST 024	01-410.250	2018-Dodge Charger-police	02/06/18	25,126.00	.00	
Total New Holland Auto Group:					50,252.00	.00	
PA DEP							
PA DEP	1046149	01-480.000	Storage tank permits-2018	02/05/18	100.00	.00	
Total PA DEP:					100.00	.00	
PA DUI Association							
PA DUI Association	2018-016	01-410.342	West's PA Crime Code & Vehcile Law Handbooks	02/13/18	330.00	.00	
Total PA DUI Association:					330.00	.00	
PA Municipal Health Ins Coop							
PA Municipal Health Ins Co	03012018	01-487.156	2018 Mar coverage	02/01/18	77,898.71	.00	
PA Municipal Health Ins Co	03012018	06-487.156	2018 Mar coverage	02/01/18	7,418.92	.00	
PA Municipal Health Ins Co	03012018	08-487.156	2018 Mar coverage	02/01/18	7,418.92	.00	
Total PA Municipal Health Ins Coop:					92,736.55	.00	
Patten, Ronald C.							
Patten, Ronald C.	02072018	01-410.260	Reimb-4 SERPA Strike Platforms	02/07/18	60.76	.00	
Total Patten, Ronald C.:					60.76	.00	
PPL Electric Utilities							
PPL Electric Utilities	02202018	35-433.362	49130-02001	02/20/18	47.36	.00	
PPL Electric Utilities	02202018	08-429.361	35530-02004	02/20/18	32.71	.00	
PPL Electric Utilities	02202018	01-451.361	10550-10002	02/20/18	34.64	.00	
PPL Electric Utilities	02202018	35-433.362	05340-01002	02/20/18	35.88	.00	
PPL Electric Utilities	02202018	35-433.362	53875-61001	02/20/18	35.37	.00	
PPL Electric Utilities	02202018	01-409.361	61089-84001	02/20/18	827.59	.00	
PPL Electric Utilities	02202018	35-433.362	99940-01007	02/20/18	35.95	.00	
PPL Electric Utilities	02202018	01-409.361	92051-48008	02/20/18	881.12	.00	
PPL Electric Utilities	02202018	01-409.361	70730-17005	02/20/18	655.40	.00	
PPL Electric Utilities	02232018	08-429.361	33760-14008	02/23/18	32.94	.00	
PPL Electric Utilities	02232018	01-451.361	93760-01007	02/23/18	28.17	.00	
PPL Electric Utilities	02232018	08-429.361	82960-01000	02/23/18	34.14	.00	
PPL Electric Utilities	02262018	08-429.361	64170-11008	02/26/18	38.70	.00	
PPL Electric Utilities	02262018	35-433.362	89989-11003	02/26/18	35.14	.00	
Total PPL Electric Utilities:					2,755.11	.00	
Protect Alarms							
Protect Alarms	13558	01-401.375	4/1/18-3/31/19-basic monitoring fee for Munic bldg	02/19/18	264.00	.00	
Protect Alarms	60638	01-401.375	Battery Replacement in Main Fire Panel	02/16/18	104.00	.00	
Total Protect Alarms:					368.00	.00	
RCN							
RCN	072673601-00106	01-410.315	2018-Mar-High Speed Internet	02/15/18	158.00	158.00	02/23/18
Total RCN:					158.00	158.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Republic Services #282							
Republic Services #282	0282-000673548	10-427.300	2018-Feb-service	02/15/18	87,119.17	.00	
Total Republic Services #282:					87,119.17	.00	
Salisbury Township School Dist							
Salisbury Township School	UF018-SYA	01-465.309	Custodian charges-wrestling tournament - Dec 2017	01/11/18	451.35	.00	
Salisbury Township School	UF021-SYA	01-465.309	Custodian charges-wrestling-Jan 2018	02/15/18	617.63	.00	
Total Salisbury Township School Dist:					1,068.98	.00	
Service Electric Cable TV							
Service Electric Cable TV	02012018	01-410.315	Prolog Express -Feb 2018	02/01/18	78.44	.00	
Total Service Electric Cable TV:					78.44	.00	
Service Electric Telephone Co							
Service Electric Telephone	02052018	03-411.320	Acct#-0000050426-ESFC-2/2018	02/05/18	81.37	.00	
Service Electric Telephone	02052018	01-403.240	Acct#-0000044158-Minger phone line-2/2018	02/05/18	20.32	.00	
Service Electric Telephone	02052018	01-401.320	Acct#-0000044158-Township phone line-2/2018	02/05/18	539.90	.00	
Total Service Electric Telephone Co:					641.59	.00	
Service Tire Truck Centers							
Service Tire Truck Centers	Y58706-01	03-411.374	#20-52-Tires/Alignment	02/14/18	1,783.06	.00	
Total Service Tire Truck Centers:					1,783.06	.00	
Sherwin Williams							
Sherwin Williams	9521-5	01-437.251	#4-Paint & Supplies	02/28/18	167.08	.00	
Sherwin Williams	9556-1	01-437.251	#4-Paint & Supplies	03/01/18	7.39	.00	
Total Sherwin Williams:					174.47	.00	
Singles, Darrell							
Singles, Darrell	02192018	01-406.171	2018-Health Reimbursement	02/19/18	119.98	.00	
Singles, Darrell	12312017	01-406.171	2017-Health Reimbursement	02/19/18	20.00	.00	
Total Singles, Darrell:					139.98	.00	
Soriano, Orazio							
Soriano, Orazio	03012018	01-406.172	12 of 36 Retirement Incentive Program	03/01/18	760.00	.00	
Total Soriano, Orazio:					760.00	.00	
Staples Advantage							
Staples Advantage	3368744053	01-414.240	Return-sharpies	02/13/18	45.20-	.00	
Staples Advantage	3368814200	01-414.240	Return-Binders	02/14/18	26.70-	.00	
Staples Advantage	3369392053	01-401.240	Bookcase	02/20/18	146.88	.00	
Total Staples Advantage:					74.98	.00	
Stauffer Insurance, C. M.							
Stauffer Insurance, C. M.	109716	01-486.355	2018-Bond for Wilson	02/12/18	975.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Stauffer Insurance, C. M.:					975.00	.00	
Stiles, Allen							
Stiles, Allen	02282018	01-410.238	Reimb-Uniform sweater	02/28/18	102.94	.00	
Total Stiles, Allen:					102.94	.00	
Suburban Propane-2022							
Suburban Propane-2022	606424	01-401.231	unleaded	02/12/18	28.94	.00	
Suburban Propane-2022	606424	01-410.231	unleaded	02/12/18	841.56	.00	
Suburban Propane-2022	606424	01-430.231	unleaded	02/12/18	870.50	.00	
Suburban Propane-2022	606424	06-448.231	unleaded	02/12/18	153.62	.00	
Suburban Propane-2022	606424	08-429.231	unleaded	02/12/18	153.62	.00	
Suburban Propane-2022	606424	03-413.231	unleaded	02/12/18	178.11	.00	
Suburban Propane-2022	804580	01-401.231	diesel	02/09/18	26.83	.00	
Suburban Propane-2022	804580	01-410.231	diesel	02/09/18	780.20	.00	
Suburban Propane-2022	804580	01-430.231	diesel	02/09/18	807.03	.00	
Suburban Propane-2022	804580	06-448.231	diesel	02/09/18	142.42	.00	
Suburban Propane-2022	804580	08-429.231	diesel	02/09/18	142.42	.00	
Suburban Propane-2022	804580	03-413.231	diesel	02/09/18	165.12	.00	
Total Suburban Propane-2022:					4,290.37	.00	
Takacs Jr., Dennis V.							
Takacs Jr., Dennis V.	03012018	01-415.139	EMC Deputy - Mar 2018	03/01/18	83.33	.00	
Total Takacs Jr., Dennis V.:					83.33	.00	
Tapler, Jeffrey							
Tapler, Jeffrey	03012018	01-415.139	EMC stipend-Mar 2018	03/01/18	250.00	.00	
Total Tapler, Jeffrey:					250.00	.00	
Times News							
Times News	100431648-021420	01-401.341	Ad:EAC Mtg 2/21/18	02/15/18	33.64	.00	
Total Times News:					33.64	.00	
Trans-Fleet Concrete							
Trans-Fleet Concrete	BLOCKS51	10-431.303	Concrete blocks	02/12/18	375.00	.00	
Total Trans-Fleet Concrete:					375.00	.00	
U.S. Postal Service							
U.S. Postal Service	02202018	01-401.325	2018-1st class presort-permit #1930	02/20/18	225.00	.00	
Total U.S. Postal Service:					225.00	.00	
UGI Utilities Inc.							
UGI Utilities Inc.	02202018	01-409.230	411000866649	02/20/18	1,402.00	1,402.00	03/01/18
UGI Utilities Inc.	02202018	01-409.230	411001980316	02/20/18	887.78	887.78	03/01/18
UGI Utilities Inc.	02202018	01-409.230	411001979581	02/20/18	950.19	950.19	03/01/18
UGI Utilities Inc.	02262018	01-409.230	411001980555	02/26/18	3,005.69	3,005.69	03/01/18
Total UGI Utilities Inc.:					6,245.66	6,245.66	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Urban Research & Development							
Urban Research & Develop	2305-17-115-3262	01-451.312	LindPk MSP Ph3 & Ph4-Jan 2018- Construction drawings/specifications/bid docs/construction observation/grant admin	02/15/18	11,360.00	.00	
Total Urban Research & Development:					11,360.00	.00	
Waste Management Inc							
Waste Management Inc	M143961	10-427.302	Jan 2018 Recycling Costs	02/19/18	1,699.23	.00	
Total Waste Management Inc:					1,699.23	.00	
Zulic, Brian							
Zulic, Brian	01192018	01-410.238	Reimb-S/E Green Camo Standard- Knife	01/19/18	390.00	.00	
Total Zulic, Brian:					390.00	.00	
Grand Totals:					625,449.50	17,165.72	

Report Criteria:

Detail report.

Invoice detail records above \$0 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Total General Fund:					192,101.80	6,651.01	
Fire Fund							
Total Fire Fund:					3,471.31	.00	
Water Fund							
Total Water Fund:					100,220.20	.00	
Sewer Fund							
Total Sewer Fund:					231,055.96	10,514.71	
Refuse & Recycling Fund							
Total Refuse & Recycling Fund:					93,517.03	.00	
Highway Aid Fund							
Total Highway Aid Fund:					5,083.20	.00	
Grand Totals:					625,449.50	17,165.72	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
February 22, 2018
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Martucci asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Martucci called the meeting to order at 7:00 p.m.

Commissioner Martucci announced that an Executive Session will take place after the meeting to discuss a real estate matter.

Commissioner Martucci turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

Robert Martucci, Jr., President
Debra Brinton, Vice-President
James Seagreaves, President Pro-Tempore - EXCUSED
Joanne Ackerman
Rodney Conn

Staff Present:

Cathy Bonaskiewich, Township Manager
Paul Ziegenfus, Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Don Sabo, Police Sergeant
Cynthia Sopka, Director of Planning & Zoning
Sandy Nicolo, Code Enforcement Officer, MS4 Coordinator
John Ashley, Esquire, rep of Davison & McCarthy, Township Solicitor - EXCUSED
David Tettermer, rep of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied.

Ms. Bonaskiewich reminded everyone of the three-minutes rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Commissioner Brinton inquired about charge from Accountemps. Ms. Bonaskiewich explained that the Township hired part-time, temporary help in the Finance Department because of the water meter replacement project and the utility billing occurring at the same time.

Motion by Commissioner, seconded by Commissioner, to approve the unaudited Financial Report for the period ending 1/31/2018 and the list of Bills Payable for the periods 1/20/2018-2/2/2018 and 2/3/2018-2/16/2018, broken down as follows:

1/20/2018-2/2/2018:

\$45,301.19 = GENERAL
\$8,329.44 = FIRE
\$849.22 = WATER
\$1,002.53 = SEWER
\$91,052.63 = REFUSE & RECYCLING
\$29,078.82 = HIGHWAY AID
\$16,619.40 = SUBDIVISION ESCROW
\$192,233.23 = GRAND TOTAL ALL FUNDS

2/3/2018-2/16/2018:

\$33,051.72 = GENERAL
\$12,838.23 = FIRE
\$1.62 = LIBRARY
\$22,049.79 = WATER
\$9,900.02 = SEWER
\$0 = REFUSE & RECYCLING
\$5,769.07 = HIGHWAY AID
\$83,610.45 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – EXCUSED
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES

COMMISSIONER MARTUCCI – YES

The Motion passed by 4-0.

MINUTES

January 25, 2018

Commissioner Martucci declared the Minutes of January 25, 2018 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

Authorize the filing of a DCED Grant application and match commitment to undertake the Sanitary Sewer Rehabilitation 2018 Project.

Ms. Bonaskiewich explained that the project would continue with the ongoing sewer rehab work. The total amount sought is \$403,750.00 and it would require a 15% match.

Commissioner Brinton questioned if the Township would have to fund the entire project if the grant was not approved. Mr. Andreas noted that the Township is not committed to doing the work, and the project could be scaled back to within the budgeted numbers.

Motion by Commissioner Ackerman, seconded by Commissioner Conn, to adopt Resolution No. 02-2018-1603, authorizing the filing of a DCED Grant application and match commitment to undertake the Sanitary Sewer Rehabilitation 2018 Project.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – EXCUSED
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 4-0.

MOTIONS

Motion to approve Payment #2 (Final) to Insituform Technologies, Inc. for the 2017 Cured-in-Place Pipe (CIPP) Lining Project, in the amount of \$10,414.71.

Motion by Commissioner Conn, seconded by Commissioner Ackerman, to approve Payment #2 (Final) to Insituform Technologies, Inc. for the 2017 Cured-in-Place Pipe (CIPP) Lining Project, in the amount of \$10,414.71.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – EXCUSED
COMMISSIONER BRINTON – YES
COMMISSIONER CONN – YES
COMMISSIONER MARTUCCI – YES

The Motion passed by 4-0.

PRIVILEGE OF THE FLOOR

Commissioner Brinton stated that she received calls from residents regarding the presence of surveyors in the area of the Girl Scout camp on West Rock Road. Mr. Tetterer stated the Greater Valley Girl Scout Council wants to construct a formal bathroom facility with a small meeting area. He explained that it would be a new building, but it is not intended to increase traffic nor do they have plans to move their headquarters to that location. Mr. Tetterer noted that they will need permits for anything they do, so the Township will be aware of projects and review the plans.

Commissioner Brinton commented that she received a call from a resident on East Lexington Street who expressed concerns about a Republic Services' recycling truck driving on the street numerous times a day and damaging the road. She noted that the resident also alleged that the driver was dropping off recyclables to a property on East Lexington Street. Mr. Nicolo stated that he would look into the situation.

Commissioner Brinton congratulated Mr. Nicolo on obtaining his zoning officer's certification.

Ms. Sopka stated that on March 21st, 2018, the Environment Advisory Council will be hosting a workshop with Lehigh County and the Penn State Extension regarding the spotted lantern fly.

Chief Stiles stated that he received notification about a paving project on South Cedar Crest Boulevard to begin in the summer of 2019. He recommended that the paving take place during the overnight hours and that at least one lane of traffic is open at all times.

A discussion ensued regarding security updates the school district has undertaken in the past several years to combat an active shooter situation.

ADJOURNMENT

Commissioner Conn made a motion to adjourn the meeting. Seconded by Commissioner Brinton.
The time was 7:42 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on February 22, 2018.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

DRAFT

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
March 8, 2018
7:30 p.m.
(approximate time)

Topics of discussion:

- Fire Inspection Fee increases