

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—December 28, 2017
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public Comment Period Policy—Three (3) Minutes Rule

4. Financial Report – Nov. 2017 and Bills Payable – Periods 12/9/17 – 12/22/17

5. Approval of the Minutes –December 14, 2017

6. New Business

A. MOTIONS

1. Public Comment on & Motion to Approve the 2018 Budget

B. ORDINANCES

1. Ordinance to Set/Reaffirm Tax Rates for the Year 2018 and Approve Budget Appropriations

C. RESOLUTIONS

1. Resolution to Increase the Water Billing Rate to \$6.30 per thousand gallons eff 01/01/18
2. Resolution to Increase the Refuse Billing Rate to \$67.00 per unit per quarter eff 01/01/18
3. Resolution to Set the Police Pension Contribution for the Year 2018
4. Resolution to Set the Non-Uniformed Pension Contribution for the Year 2018
5. Resolution Recognizing Commissioner James Brown's Years of Service to the Township

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

**Workshop – No items for discussion at this time*

**Executive Session*

SALISBURY TOWNSHIP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>PROPERTY TAXES</u>					
01-301.100 REAL ESTATE TAX - CURRENT	8,864.81	2,146,845.99	2,200,000.00	53,154.01	97.6
01-301.400 REAL ESTATE TAX - CLAIMS	728.85	25,441.85	30,000.00	4,558.15	84.8
01-301.600 REAL ESTATE TAX - EXCEPTIONS	64.85	1,935.19	3,000.00	1,064.81	64.5
TOTAL PROPERTY TAXES	9,658.51	2,174,223.03	2,233,000.00	58,776.97	97.4
<u>LOCAL ENABLING TAXES</u>					
01-310.100 REALTY TRANSFER TAX	16,711.94	544,545.76	420,000.00	(124,545.76)	129.7
01-310.200 EARNED INCOME TAX	314,626.10	2,106,535.92	2,250,000.00	143,464.08	93.6
01-310.400 LOCAL SERVICES TAX	114,960.72	512,137.24	500,000.00	(12,137.24)	102.4
TOTAL LOCAL ENABLING TAXES	446,298.76	3,163,218.92	3,170,000.00	6,781.08	99.8
<u>BUSINESS LICENSES & PERMITS</u>					
01-321.600 SIGN PERMITS	.00	942.00	1,000.00	58.00	94.2
01-321.800 CABLE FRANCHISE FEES	62,318.62	252,737.59	249,000.00	(3,737.59)	101.5
TOTAL BUSINESS LICENSES & PERMITS	62,318.62	253,679.59	250,000.00	(3,679.59)	101.5
<u>NON-BUSINESS LICENSES & PERMIT</u>					
01-322.810 POLE PERMITS	.00	50.00	.00	(50.00)	.0
01-322.820 STREET-OPENING PERMITS	.00	7,867.50	2,000.00	(5,867.50)	393.4
01-322.830 CURBING PERMITS	.00	90.00	100.00	10.00	90.0
01-322.840 MOVING PERMITS	170.00	1,243.00	200.00	(1,043.00)	621.5
01-322.850 SOLICITATION PERMIT	.00	150.00	100.00	(50.00)	150.0
TOTAL NON-BUSINESS LICENSES & PERMITS	170.00	9,400.50	2,400.00	(7,000.50)	391.7
<u>FINES</u>					
01-331.110 VEHICLE CODE VIOLATIONS	6,349.36	77,375.57	70,000.00	(7,375.57)	110.5
01-331.120 VIOLATION OF ORDINANCES	1,341.86	15,371.07	25,000.00	9,628.93	61.5
01-331.130 STATE POLICE FINES	.00	4,317.85	6,000.00	1,682.15	72.0
TOTAL FINES	7,691.22	97,064.49	101,000.00	3,935.51	96.1
<u>INTEREST</u>					
01-341.000 INTEREST INCOME	965.96	7,541.59	5,000.00	(2,541.59)	150.8
01-341.100 LIEN INTEREST INCOME	1,139.70	8,906.41	8,000.00	(906.41)	111.3
TOTAL INTEREST	2,105.66	16,448.00	13,000.00	(3,448.00)	126.5

SALISBURY TOWNSHIP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>RENTS & ROYALTIES</u>						
01-342.100	VERIZON LEASE PAYMENTS	2,456.55	28,327.62	28,800.00	472.38	98.4
01-342.200	MAGISTRATE OFFICE RENT	2,568.80	30,565.62	30,500.00	(65.62)	100.2
01-342.300	FRANKO LEASE PAYMENTS	700.00	700.00	.00	(700.00)	.0
	TOTAL RENTS & ROYALTIES	5,725.35	59,593.24	59,300.00	(293.24)	100.5
<u>FEDERAL GRANTS</u>						
01-351.025	BULLETPROOF VEST GRANT	.00	1,400.00	1,800.00	400.00	77.8
	TOTAL FEDERAL GRANTS	.00	1,400.00	1,800.00	400.00	77.8
<u>STATE GRANTS</u>						
01-354.025	SEATBELT PROGRAM GRANT	.00	3,398.08	2,000.00	(1,398.08)	169.9
01-354.026	CHILD PASSENGER SAFETY GRANT	.00	545.94	.00	(545.94)	.0
01-354.030	SO/AGGRESSIVE DRIVER GRANT	.00	4,680.35	4,000.00	(680.35)	117.0
01-354.040	RECYCLING GRANT	.00	.00	35,000.00	35,000.00	.0
01-354.120	GAMING GRANT: CASINO CORR TRA	.00	46,844.04	51,300.00	4,455.96	91.3
01-354.140	PARK DEVELOPMENT GRANT(S)	.00	176,002.70	302,000.00	125,997.30	58.3
	TOTAL STATE GRANTS	.00	231,471.11	394,300.00	162,828.89	58.7
<u>STATE-SHARED REVENUE</u>						
01-355.010	PUBLIC UTILITY TAX	.00	6,105.65	5,900.00	(205.65)	103.5
01-355.040	BEVERAGE LICENSE & TAVERN TAX	.00	4,328.90	5,000.00	671.10	86.6
01-355.050	FOREIGN CASUALTY INSURANCE TA	.00	321,177.73	288,700.00	(32,477.73)	111.3
01-355.070	FOREIGN FIRE INSURANCE TAX	.00	91,683.88	102,000.00	10,316.12	89.9
	TOTAL STATE-SHARED REVENUE	.00	423,296.16	401,600.00	(21,696.16)	105.4
<u>IN LIEU OF TAXES</u>						
01-359.100	PAYMENTS IN LIEU OF TAXES	.00	28,200.00	35,000.00	6,800.00	80.6
	TOTAL IN LIEU OF TAXES	.00	28,200.00	35,000.00	6,800.00	80.6
<u>SERVICE FEES</u>						
01-360.200	FEES FOR SVCS--POLICE SECURITY	19,333.66	28,568.31	12,000.00	(16,568.31)	238.1
01-360.250	FEES FOR SVCS--POLICE SRO	.00	.00	52,200.00	52,200.00	.0
01-360.300	FEES FOR SVCS--FINANCE	65.04	1,175.32	1,500.00	324.68	78.4
	TOTAL SERVICE FEES	19,398.70	29,743.63	65,700.00	35,956.37	45.3

SALISBURY TOWNSHIP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

11/22/2017
10:21 AM

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVIEW FEES</u>					
01-361.310 PLANNING & SALDO FEES	125.00	2,585.00	3,000.00	415.00	86.2
01-361.330 ZONING APPEALS & FEES	560.00	13,870.00	10,000.00	(3,870.00)	138.7
01-361.340 BUILDING CODE APPEAL	.00	1,500.00	1,500.00	.00	100.0
01-361.350 LEGAL REVIEW FEES	682.95	6,734.30	10,000.00	3,265.70	67.3
01-361.360 ENGINEERING REVIEW FEES	735.00	18,371.20	40,000.00	21,628.80	45.9
01-361.500 SALE - MAPS/COPIES/PUBLICATION	5.00	515.77	1,000.00	484.23	51.6
TOTAL REVIEW FEES	2,107.95	43,576.27	65,500.00	21,923.73	66.5
<u>PUBLIC SAFETY FEES</u>					
01-362.130 SECURITY ALARM MONITORING	75.00	900.00	1,000.00	100.00	90.0
01-362.410 BUILDING PERMITS	7,055.00	63,729.38	60,000.00	(3,729.38)	106.2
01-362.415 MECHANICAL PERMITS	762.00	16,291.00	20,000.00	3,709.00	81.5
01-362.420 ELECTRICAL PERMITS	2,568.00	30,544.00	30,000.00	(544.00)	101.8
01-362.430 PLUMBING PERMITS	508.00	13,276.00	20,000.00	6,724.00	66.4
01-362.440 ON-SITE SEWAGE PERMITS	.00	700.00	5,000.00	4,300.00	14.0
01-362.450 RE-INSPECTION FEE	.00	2,095.00	10,000.00	7,905.00	21.0
01-362.470 FIRE INSPECTION FEE	3,290.00	27,240.00	35,000.00	7,760.00	77.8
TOTAL PUBLIC SAFETY FEES	14,258.00	154,775.38	181,000.00	26,224.62	85.5
<u>SNOW REMOVAL</u>					
01-363.510 PENNDOT/SNOW REMOVAL	1,935.00	1,935.00	1,700.00	(235.00)	113.8
TOTAL SNOW REMOVAL	1,935.00	1,935.00	1,700.00	(235.00)	113.8
<u>SANITATION FEES</u>					
01-364.900 SCRAP METAL RECYCLING	.00	2,225.70	500.00	(1,725.70)	445.1
TOTAL SANITATION FEES	.00	2,225.70	500.00	(1,725.70)	445.1
<u>MEMBERSHIP FEES</u>					
01-365.600 AMBULANCE SUBSCRIPTIONS	4,725.00	21,600.08	24,000.00	2,399.92	90.0
TOTAL MEMBERSHIP FEES	4,725.00	21,600.08	24,000.00	2,399.92	90.0

SALISBURY TOWNSHIP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>RECREATIONAL USER FEES</u>					
01-367.200 FUNDRAISING PROCEEDS	.00	2,310.00	3,000.00	690.00	77.0
01-367.500 PARK/PAVILION USAGE FEE	.00	2,225.00	2,400.00	175.00	92.7
TOTAL RECREATIONAL USER FEES	.00	4,535.00	5,400.00	865.00	84.0
<u>MISCELLANEOUS</u>					
01-380.000 MISCELLANEOUS REVENUE	56.55	631.46	400.00	(231.46)	157.9
01-380.001 MISC UTILITY REVENUE	1,663.12	8,519.61	10,000.00	1,480.39	85.2
01-380.100 FORFEITED/RETURNED DEPOSITS	(100.00)	325.00	.00	(325.00)	.0
TOTAL MISCELLANEOUS	1,619.67	9,476.07	10,400.00	923.93	91.1
<u>CONTRIBUTIONS</u>					
01-387.000 CONTRIBUTIONS	.00	89,800.00	89,800.00	.00	100.0
01-387.215 CONTRIBUTIONS--POLICE/K-9 PROG	.00	1,588.00	2,000.00	412.00	79.4
TOTAL CONTRIBUTIONS	.00	91,388.00	91,800.00	412.00	99.6
<u>ASSET DISPOSAL</u>					
01-391.100 SALE OF FIXED ASSETS	.00	5,690.00	.00	(5,690.00)	.0
TOTAL ASSET DISPOSAL	.00	5,690.00	.00	(5,690.00)	.0
<u>INTERFUND TRANSFERS</u>					
01-392.030 TRANSFER FROM FIRE FUND	.00	49,375.00	.00	(49,375.00)	.0
01-392.060 TRANSFER FROM WATER FUND	.00	.00	113,100.00	113,100.00	.0
01-392.080 TRANSFER FROM SEWER FUND	.00	.00	113,100.00	113,100.00	.0
01-392.100 TR FR REFUSE & RECYCLING FUND	.00	.00	157,900.00	157,900.00	.0
01-392.910 TRANSFER FROM DEVELOPERS FUN	.00	363.93	.00	(363.93)	.0
TOTAL INTERFUND TRANSFERS	.00	49,738.93	384,100.00	334,361.07	13.0
<u>PRIOR YEAR PROCEEDS</u>					
01-393.121 BOND PROCEEDS	.00	.00	16,900.00	16,900.00	.0
TOTAL PRIOR YEAR PROCEEDS	.00	.00	16,900.00	16,900.00	.0

SALISBURY TOWNSHIP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>PRIOR YEAR EXP</u>					
01-395.000 REFUND OF PRIOR YEAR EXPENSES	.00	1,437.15	.00	(1,437.15)	.0
01-395.100 REFUND OF UNUSED PREMIUMS	35,455.45	143,561.45	50,000.00	(93,561.45)	287.1
TOTAL PRIOR YEAR EXP	35,455.45	144,998.60	50,000.00	(94,998.60)	290.0
<u>PRIOR YEAR RESERVES</u>					
01-396.000 PRIOR YEAR RESERVES	.00	.00	847,155.00	847,155.00	.0
TOTAL PRIOR YEAR RESERVES	.00	.00	847,155.00	847,155.00	.0
TOTAL FUND REVENUE	613,467.89	7,017,677.70	8,405,555.00	1,387,877.30	83.5

SALISBURY TOWNSHIP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>					
01-400.113	1,000.00	12,000.00	13,000.00	1,000.00	92.3
01-400.200	.00	1,512.81	2,000.00	487.19	75.6
01-400.240	.00	370.83	100.00	(270.83)	370.8
01-400.420	.00	3,262.72	3,200.00	(62.72)	102.0
01-400.460	.00	.00	100.00	100.00	.0
TOTAL LEGISLATIVE	1,000.00	17,146.36	18,400.00	1,253.64	93.2
<u>EXECUTIVE</u>					
01-401.121	3,332.29	38,321.40	42,800.00	4,478.60	89.5
01-401.122	.00	11,069.96	38,500.00	27,430.04	28.8
01-401.139	.00	672.00	12,500.00	11,828.00	5.4
01-401.141	8,179.48	94,064.03	79,100.00	(14,964.03)	118.9
01-401.149	1,459.20	20,690.16	23,800.00	3,109.84	86.9
01-401.212	.00	5,616.15	5,000.00	(616.15)	112.3
01-401.231	415.74	1,483.55	1,800.00	316.45	82.4
01-401.240	.00	4,026.97	3,000.00	(1,026.97)	134.2
01-401.251	.00	48.03	1,500.00	1,451.97	3.2
01-401.260	.00	4,643.70	600.00	(4,043.70)	774.0
01-401.312	.00	5,600.00	3,000.00	(2,600.00)	186.7
01-401.315	9.20	11,940.80	5,000.00	(6,940.80)	238.8
01-401.320	139.29	15,341.45	17,000.00	1,658.55	90.2
01-401.325	.00	7,140.87	7,000.00	(140.87)	102.0
01-401.341	298.30	3,333.72	4,000.00	666.28	83.3
01-401.342	.00	.00	2,000.00	2,000.00	.0
01-401.343	.00	74.61	100.00	25.39	74.6
01-401.375	.00	9,840.80	10,000.00	159.20	98.4
01-401.420	.00	3,796.00	2,300.00	(1,496.00)	165.0
01-401.421	170.80	489.80	1,000.00	510.20	49.0
TOTAL EXECUTIVE	14,004.30	238,194.00	260,000.00	21,806.00	91.6
<u>FINANCE</u>					
01-402.122	6,078.16	19,754.02	75,000.00	55,245.98	26.3
01-402.123	5,045.39	56,588.29	63,400.00	6,811.71	89.3
01-402.240	391.32	1,423.49	1,000.00	(423.49)	142.4
01-402.260	.00	1,076.94	500.00	(576.94)	215.4
01-402.311	.00	9,600.00	10,000.00	400.00	96.0
01-402.320	.00	170.89	500.00	329.11	34.2
01-402.420	.00	715.99	1,000.00	284.01	71.6
01-402.421	25.00	552.00	500.00	(52.00)	110.4
TOTAL FINANCE	11,539.87	89,881.62	151,900.00	62,018.38	59.2

SALISBURY TOWNSHIP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TAX COLLECTION</u>					
01-403.114 TAX COLLECTOR	769.24	9,230.88	10,000.00	769.12	92.3
01-403.240 SUPPLIES	21.09	464.51	400.00	(64.51)	116.1
01-403.260 MINOR EQUIPMENT & SMALL TOOLS	.00	289.99	.00	(289.99)	.0
01-403.325 POSTAGE	.00	3,723.87	4,300.00	576.13	86.6
01-403.353 TAX COLLECTOR'S BOND	.00	535.50	550.00	14.50	97.4
01-403.420 DUES/SUBSCRIPTIONS/MEMBERSHIP	.00	80.00	300.00	220.00	26.7
01-403.452 EIT COLLECTION FEE	.00	23,826.55	30,000.00	6,173.45	79.4
01-403.453 LST COLLECTION FEE	.00	8,689.13	10,600.00	1,910.87	82.0
01-403.454 REAL ESTATE TAX COLLECTIONS	.00	3,090.40	3,100.00	9.60	99.7
TOTAL TAX COLLECTION	790.33	49,930.83	59,250.00	9,319.17	84.3
<u>LEGAL</u>					
01-404.310 TOWNSHIP SOLICITOR	(126.77)	37,470.42	60,000.00	22,529.58	62.5
01-404.314 SPECIAL LEGAL & CONSULTING SVC	376.60	1,458.15	3,000.00	1,541.85	48.6
01-404.318 REIMBURSABLE LEGAL SERVICES	143.00	7,355.25	10,000.00	2,644.75	73.6
TOTAL LEGAL	392.83	46,283.82	73,000.00	26,716.18	63.4
<u>PERSONNEL ADMIN</u>					
01-406.171 HRA EMPLOYEE REIMBS	150.00	5,976.66	6,300.00	323.34	94.9
01-406.172 RETIREMENT INCENTIVE PMTS	2,560.00	24,080.00	21,600.00	(2,480.00)	111.5
01-406.240 SUPPLIES & MINOR EQUIPMENT	.00	221.16	500.00	278.84	44.2
01-406.314 SPECIAL LEGAL & CONSULT'G SVCS	387.50	1,247.50	5,000.00	3,752.50	25.0
01-406.315 GENERAL SERVICES	.00	2,771.74	5,000.00	2,228.26	55.4
01-406.341 ADVERTISING	.00	1,700.02	2,000.00	299.98	85.0
TOTAL PERSONNEL ADMIN	3,097.50	35,997.08	40,400.00	4,402.92	89.1
<u>DATA PROCESSING</u>					
01-407.261 COMPUTER EQUIP & SOFTWARE	661.59	22,407.60	21,200.00	(1,207.60)	105.7
01-407.319 COMPUTER MAINT & SUPPORT	(9,286.40)	10,847.40	17,500.00	6,652.60	62.0
TOTAL DATA PROCESSING	(8,624.81)	33,255.00	38,700.00	5,445.00	85.9
<u>ENGINEERING</u>					
01-408.313 TOWNSHIP ENGINEER	6,147.00	23,797.00	50,000.00	26,203.00	47.6
01-408.314 SPECIAL ENGINEERING SERVICES	.00	.00	500.00	500.00	.0
01-408.318 REIMBURSABLE ENGINEERING SVCS	.00	19,339.58	40,000.00	20,660.42	48.4
TOTAL ENGINEERING	6,147.00	43,136.58	90,500.00	47,363.42	47.7

SALISBURY TOWNSHIP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BUILDINGS & PLANT</u>					
01-409.144 MAINTENANCE CUSTODIAN	3,840.00	40,828.41	46,100.00	5,271.59	88.6
01-409.192 WORK BOOT & CLOTHING ALLOWAN	.00	250.00	.00	(250.00)	.0
01-409.230 HEATING FUEL	1,969.34	24,941.10	30,000.00	5,058.90	83.1
01-409.232 GENERATOR FUEL	.00	591.07	500.00	(91.07)	118.2
01-409.240 SUPPLIES	2.29	2,827.45	4,000.00	1,172.55	70.7
01-409.260 MINOR EQUIPMENT & SMALL TOOLS	.00	1,089.32	2,000.00	910.68	54.5
01-409.361 ELECTRIC	2,200.31	26,597.77	33,500.00	6,902.23	79.4
01-409.366 WATER	174.98	1,712.60	1,300.00	(412.60)	131.7
01-409.373 FACILITIES MAINTENANCE	1,919.42	37,962.75	35,000.00	(2,962.75)	108.5
01-409.600 CAPITAL CONSTRUCTION	.00	8,889.10	30,000.00	21,110.90	29.6
TOTAL BUILDINGS & PLANT	10,106.34	145,689.57	182,400.00	36,710.43	79.9

SALISBURY TOWNSHIP
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FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE</u>					
01-410.122 POLICE CHIEF	7,742.22	89,035.55	99,400.00	10,364.45	89.6
01-410.130 SERGEANTS	19,910.40	226,480.80	258,800.00	32,319.20	87.5
01-410.131 DETECTIVE & CORPORALS	29,418.24	341,439.36	406,800.00	65,360.64	83.9
01-410.132 POLICE OFFICERS	49,025.12	586,819.72	705,700.00	118,880.28	83.2
01-410.139 POLICE OFFICERS - PART TIME	3,351.48	37,780.32	44,800.00	7,019.68	84.3
01-410.140 ANIMAL CONTROL OFFICER	770.00	5,005.00	.00	(5,005.00)	.0
01-410.141 CLERICAL--FULL TIME	8,019.37	92,222.80	104,000.00	11,777.20	88.7
01-410.148 CROSSING GUARDS	2,019.30	18,694.17	23,500.00	4,805.83	79.6
01-410.181 DOUBLE TIME	995.52	3,145.76	.00	(3,145.76)	.0
01-410.182 LONGEVITY	.00	16,000.00	16,000.00	.00	100.0
01-410.183 OVERTIME	21,387.84	140,096.42	70,000.00	(70,096.42)	200.1
01-410.184 REIMBURSABLE OVERTIME	.00	.00	30,000.00	30,000.00	.0
01-410.185 HOLIDAY PAY	2,598.48	25,072.32	35,100.00	10,027.68	71.4
01-410.186 SHIFT DIFFERENTIAL	18.00	286.20	12,400.00	12,113.80	2.3
01-410.187 COLLEGE CREDIT COMPENSATION	.00	2,486.00	2,500.00	14.00	99.4
01-410.188 COURT TIME	761.04	13,457.41	6,500.00	(6,957.41)	207.0
01-410.189 K-9 CARE COMPENSATION	.00	1,500.00	3,000.00	1,500.00	50.0
01-410.191 UNIFORM MAINTENANCE ALLOWANC	.00	4,080.00	4,600.00	520.00	88.7
01-410.200 COMMUNITY PROGRAMS & EVENTS	.00	2,554.96	3,500.00	945.04	73.0
01-410.210 QRS SUPPLIES	.00	12,020.07	15,700.00	3,679.93	76.6
01-410.215 K-9 PROGRAM	.00	5,127.48	7,600.00	2,472.52	67.5
01-410.220 MERT PROGRAM	.00	.00	7,000.00	7,000.00	.0
01-410.231 VEHICLE FUEL	3,399.35	34,595.05	40,000.00	5,404.95	86.5
01-410.238 UNIFORMS	906.63	15,790.05	18,975.00	3,184.95	83.2
01-410.240 OFFICE SUPPLIES	.00	3,690.38	3,500.00	(190.38)	105.4
01-410.241 PATROL SUPPLIES	52.80	1,681.70	3,100.00	1,418.30	54.3
01-410.242 FIREARMS SUPPLIES	3,283.58	9,704.36	10,850.00	1,145.64	89.4
01-410.243 ANIMAL CONTROL SUPPLIES	537.24	1,559.15	500.00	(1,059.15)	311.8
01-410.250 POLICE VEHICLES	.00	79,925.69	40,000.00	(39,925.69)	199.8
01-410.251 VEHICLE MAINTENANCE	2,594.70	38,565.72	27,000.00	(11,565.72)	142.8
01-410.260 MINOR EQUIPMENT & SMALL TOOLS	8,457.75	28,022.66	25,000.00	(3,022.66)	112.1
01-410.261 COMP EQUIP & SW--PD	.00	1,498.80	4,000.00	2,501.20	37.5
01-410.315 GENERAL SERVICES	390.45	5,321.27	3,500.00	(1,821.27)	152.0
01-410.317 CONTRACTED SVCS--ANIMAL CONTR	.00	6,250.00	13,000.00	6,750.00	48.1
01-410.319 COMP MAINT & SUPPORT--PD	.00	12,602.23	14,900.00	2,297.77	84.6
01-410.320 TELEPHONE	(59.67)	9,099.59	10,000.00	900.41	91.0
01-410.342 PRINTING	.00	1,904.66	2,250.00	345.34	84.7
01-410.375 EQUIPMENT MAINTENANCE	.00	5,108.67	5,000.00	(108.67)	102.2
01-410.420 DUES/SUBSCRIPTIONS/MEMBERSHIP	.00	1,292.50	2,500.00	1,207.50	51.7
01-410.421 TRAINING	1,125.83	14,057.50	15,000.00	942.50	93.7
01-410.460 CONFERENCES	.00	.00	1,800.00	1,800.00	.0
01-410.700 CAPITAL EQUIPMENT	.00	51,201.21	52,500.00	1,298.79	97.5
TOTAL POLICE	166,705.67	1,945,175.53	2,150,275.00	205,099.47	90.5

SALISBURY TOWNSHIP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE</u>					
01-411.139	4,767.09	51,326.46	39,000.00	(12,326.46)	131.6
01-411.238	99.98	1,569.83	6,000.00	4,430.17	26.2
01-411.240	106.10	6,246.86	7,000.00	753.14	89.2
01-411.320	.00	498.60	1,000.00	501.40	49.9
01-411.421	.00	1,000.00	1,000.00	.00	100.0
01-411.540	.00	91,683.88	102,000.00	10,316.12	89.9
TOTAL FIRE	4,973.17	152,325.63	156,000.00	3,674.37	97.6
<u>CODE ENFORCEMENT</u>					
01-413.131	4,948.31	56,905.62	64,800.00	7,894.38	87.8
01-413.139	.00	.00	13,000.00	13,000.00	.0
01-413.141	.00	.00	52,000.00	52,000.00	.0
01-413.306	1,495.00	2,792.50	10,000.00	7,207.50	27.9
01-413.307	925.00	8,320.00	20,000.00	11,680.00	41.6
01-413.308	6,936.57	54,349.63	60,000.00	5,650.37	90.6
01-413.317	(750.00)	2,275.00	100.00	(2,175.00)	2275.0
01-413.320	.00	647.61	600.00	(47.61)	107.9
01-413.420	.00	210.00	200.00	(10.00)	105.0
01-413.421	.00	459.67	1,000.00	540.33	46.0
TOTAL CODE ENFORCEMENT	13,554.88	125,960.03	221,700.00	95,739.97	56.8
<u>PLANNING & ZONING</u>					
01-414.113	90.00	1,060.00	2,000.00	940.00	53.0
01-414.122	6,491.15	74,648.30	83,400.00	8,751.70	89.5
01-414.141	3,799.84	43,698.18	49,800.00	6,101.82	87.8
01-414.220	155.00	1,125.00	2,300.00	1,175.00	48.9
01-414.240	.00	1,533.46	1,500.00	(33.46)	102.2
01-414.260	.00	289.99	1,500.00	1,210.01	19.3
01-414.310	520.00	3,986.00	5,000.00	1,014.00	79.7
01-414.314	4,101.50	11,066.50	5,000.00	(6,066.50)	221.3
01-414.315	.00	136.37	200.00	63.63	68.2
01-414.316	226.15	3,550.15	1,500.00	(2,050.15)	236.7
01-414.318	.00	1,312.00	1,800.00	488.00	72.9
01-414.320	(100.00)	647.36	600.00	(47.36)	107.9
01-414.341	.00	1,424.70	1,500.00	75.30	95.0
01-414.342	.00	.00	2,000.00	2,000.00	.0
01-414.420	.00	102.00	200.00	98.00	51.0
01-414.421	.00	.00	300.00	300.00	.0
TOTAL PLANNING & ZONING	15,283.64	144,580.01	158,600.00	14,019.99	91.2

SALISBURY TOWNSHIP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EMERGENCY MANAGEMENT</u>					
01-415.139	EMERGENCY MGMT COORDINATOR	333.33	2,916.66	3,000.00	83.34 97.2
01-415.149	EMERGENCY MGMT DEPUTY	.00	750.01	1,000.00	249.99 75.0
01-415.240	SUPPLIES	.00	.00	500.00	500.00 .0
01-415.260	MINOR EQUIPMENT & SMALL TOOLS	352.55	4,546.72	6,000.00	1,453.28 75.8
01-415.320	TELEPHONE	98.40	1,859.80	2,100.00	240.20 88.6
01-415.421	TRAINING	.00	550.00	1,000.00	450.00 55.0
01-415.700	CAP EQUIP--EMERGENCY MGMT	.00	5,149.00	7,500.00	2,351.00 68.7
	TOTAL EMERGENCY MANAGEMENT	784.28	15,772.19	21,100.00	5,327.81 74.8
<u>DPW - WAGES</u>					
01-430.122	PUBLIC WORKS DIRECTOR	2,963.02	34,074.70	38,000.00	3,925.30 89.7
01-430.130	DPW--HIGHWAY SUPERVISOR	5,509.70	60,905.16	69,900.00	8,994.84 87.1
01-430.141	CLERICAL--FULL TIME	4,048.60	46,558.64	26,000.00	(20,558.64) 179.1
01-430.143	DPW - FULL TIME	66,019.20	751,176.08	897,900.00	146,723.92 83.7
01-430.149	DPW - PART TIME	.00	.00	15,000.00	15,000.00 .0
01-430.181	DOUBLE TIME	.00	.00	6,000.00	6,000.00 .0
01-430.183	OVERTIME	4,409.80	16,656.25	25,700.00	9,043.75 64.8
01-430.189	ON-CALL	.00	6,890.61	11,300.00	4,409.39 61.0
01-430.192	WORK BOOT & CLOTHING ALLOWAN	911.50	3,567.30	5,500.00	1,932.70 64.9
01-430.231	VEHICLE FUEL	3,516.30	35,664.49	41,000.00	5,335.51 87.0
01-430.240	SUPPLIES	408.15	9,721.12	10,000.00	278.88 97.2
01-430.260	MINOR EQUIPMENT & SMALL TOOLS	3,000.00	4,493.67	2,500.00	(1,993.67) 179.8
01-430.315	GENERAL SERVICES	.00	355.00	-2,500.00	2,145.00 14.2
01-430.320	TELEPHONE	.00	1,768.64	2,000.00	231.36 88.4
01-430.420	DUES/SUBSCRIPTIONS/MEMBERSHIP	.00	399.00	500.00	101.00 79.8
01-430.421	TRAINING	.00	55.00	500.00	445.00 11.0
	TOTAL DPW - WAGES	90,786.27	972,285.66	1,154,300.00	182,014.34 84.2
<u>COMPOSTING</u>					
01-431.303	COMPOSTING COSTS	.00	12,592.69	12,000.00	(592.69) 104.9
	TOTAL COMPOSTING	.00	12,592.69	12,000.00	(592.69) 104.9
<u>TRAFFIC CONTROL</u>					
01-433.246	SIGNS & STREET MARKINGS	.00	2,735.58	5,000.00	2,264.42 54.7
01-433.362	TRAFFIC SIGNALS	.00	6,300.50	7,090.00	789.50 88.9
01-433.450	STREET LINE PAINTING	.00	.00	5,000.00	5,000.00 .0
	TOTAL TRAFFIC CONTROL	.00	9,036.08	17,090.00	8,053.92 52.9

SALISBURY TOWNSHIP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STORM SEWERS</u>					
01-436.131 MS4 COORDINATOR	1,154.00	13,271.00	15,000.00	1,729.00	88.5
01-436.139 MS4 INSPECTOR--PART TIME	.00	.00	13,000.00	13,000.00	.0
01-436.240 MS4 SUPPLIES	.00	1,235.19	3,100.00	1,864.81	39.8
01-436.312 CONSULTING SVCS	.00	.00	10,000.00	10,000.00	.0
01-436.313 ENGINEERING SVCS	10,797.00	63,964.01	10,000.00	(53,964.01)	639.6
01-436.315 MS4 GENERAL SERVICES	.00	6,314.01	5,000.00	(1,314.01)	126.3
01-436.370 REPAIRS & MAINT - STORM SEWERS	497.91	11,503.57	14,000.00	2,496.43	82.2
01-436.601 PUBLIC/KLINE DRAINAGE PROJ	.00	11,246.00	16,900.00	5,654.00	66.5
01-436.700 CAPITAL EQUIPMENT	.00	.00	50,000.00	50,000.00	.0
TOTAL STORM SEWERS	12,448.91	107,533.78	137,000.00	29,466.22	78.5
<u>TOOLS & MACHINERY</u>					
01-437.251 VEHICLE MAINTENANCE	739.26	19,920.37	27,500.00	7,579.63	72.4
01-437.375 EQUIPMENT MAINTENANCE	782.27	20,932.26	13,000.00	(7,932.26)	161.0
TOTAL TOOLS & MACHINERY	1,521.53	40,852.63	40,500.00	(352.63)	100.9
<u>STREETS & BRIDGES</u>					
01-438.245 ROAD MATERIALS	83,138.08	125,452.10	130,000.00	4,547.90	96.5
TOTAL STREETS & BRIDGES	83,138.08	125,452.10	130,000.00	4,547.90	96.5
<u>CAPITAL</u>					
01-439.700 CAPITAL EQUIPMENT	.00	64,517.98	70,000.00	5,482.02	92.2
TOTAL CAPITAL	.00	64,517.98	70,000.00	5,482.02	92.2
<u>RECREATION ADMIN</u>					
01-451.240 SUPPLIES	.00	1,090.73	3,000.00	1,909.27	36.4
01-451.260 MINOR EQUIPMENT & SMALL TOOLS	237.32	6,273.68	6,300.00	26.32	99.6
01-451.312 CONSULTING SVCS--LINDBERG MSP	14,923.00	104,351.70	80,000.00	(24,351.70)	130.4
01-451.313 CONSULTING SVCS--LAUBACH MSP	2,831.75	31,620.94	20,000.00	(11,620.94)	158.1
01-451.315 GENERAL SERVICES	250.00	2,367.27	2,000.00	(367.27)	118.4
01-451.361 ELECTRIC	219.00	2,698.42	3,000.00	301.58	90.0
01-451.371 PROPERTY MAINT (GROUNDS)	.00	5,877.93	7,500.00	1,622.07	78.4
01-451.373 FACILITIES MAINT (STRUCTURES)	.00	1,795.16	5,000.00	3,204.84	35.9
01-451.375 EQUIPMENT MAINTENANCE	.00	4,117.21	3,000.00	(1,117.21)	137.2
01-451.601 LINDBERG PK MSP: PARK IMPROVMT	.00	15,390.32	512,440.00	497,049.68	3.0
01-451.602 LINDBERG PK MSP: BIKE LN PROJ	.00	173,071.70	.00	(173,071.70)	.0
TOTAL RECREATION ADMIN	18,461.07	348,655.06	642,240.00	293,584.94	54.3

SALISBURY TOWNSHIP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARTICIPANT RECREATION</u>					
01-452.129 RECREATION DIRECTOR	1,200.00	14,400.00	15,600.00	1,200.00	92.3
01-452.149 SEASONAL EMPLOYEES	.00	21,352.03	19,100.00	(2,252.03)	111.8
01-452.200 COMMUNITY EVENTS	.00	442.80	1,000.00	557.20	44.3
01-452.240 SUPPLIES & MINOR EQUIPMENT	.00	4,214.48	5,000.00	785.52	84.3
01-452.315 FUNDRAISING SERVICES	.00	2,255.00	3,000.00	745.00	75.2
01-452.320 TELEPHONE	.00	767.36	500.00	(267.36)	153.5
TOTAL PARTICIPANT RECREATION	1,200.00	43,431.67	44,200.00	768.33	98.3
<u>ENVIRONMENTAL ADVISORY</u>					
01-461.240 SUPPLIES	41.08	1,702.88	1,200.00	(502.88)	141.9
01-461.341 ADVERTISING	.00	163.50	400.00	236.50	40.9
01-461.342 PRINTING	.00	.00	500.00	500.00	.0
01-461.420 DUES/SUBSCRIPTIONS/MEMBERSHIP	.00	.00	200.00	200.00	.0
01-461.421 TRAINING	.00	.00	200.00	200.00	.0
TOTAL ENVIRONMENTAL ADVISORY	41.08	1,866.38	2,500.00	633.62	74.7
<u>CONTRIBUTIONS</u>					
01-465.309 CUSTODIAL SERVICES	.00	8,485.96	15,000.00	6,514.04	56.6
01-465.500 VOLUNTEER FIRE CO INCENTIVES	.00	15,000.00	30,000.00	15,000.00	50.0
01-465.540 CONTRIBUTIONS	.00	13,350.00	13,300.00	(50.00)	100.4
TOTAL CONTRIBUTIONS	.00	36,835.96	58,300.00	21,464.04	63.2
<u>OTHER EXPENDITURES</u>					
01-474.430 REAL ESTATE TAXES	.00	.00	200.00	200.00	.0
TOTAL OTHER EXPENDITURES	.00	.00	200.00	200.00	.0
<u>FEES & MISCELLANEOUS</u>					
01-480.000 MISCELLANEOUS EXPENSE	.00	221.92	300.00	78.08	74.0
01-480.005 FINANCIAL SERVICE FEES	.00	26.58	200.00	173.42	13.3
TOTAL FEES & MISCELLANEOUS	.00	248.50	500.00	251.50	49.7

SALISBURY TOWNSHIP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>INSURANCE</u>					
01-486.351	.00	47,430.40	48,000.00	569.60	98.8
01-486.352	.00	57,657.40	56,000.00	(1,657.40)	103.0
01-486.353	.00	49,861.00	46,000.00	(3,861.00)	108.4
01-486.354	.00	103,108.00	100,000.00	(3,108.00)	103.1
01-486.355	.00	4,425.00	4,400.00	(25.00)	100.6
TOTAL INSURANCE	.00	262,481.80	254,400.00	(8,081.80)	103.2
<u>EMPLOYEE BENEFITS</u>					
01-487.156	80,313.35	898,972.15	920,000.00	21,027.85	97.7
01-487.158	.00	20,483.90	24,000.00	3,516.10	85.4
01-487.160	.00	731,146.00	731,100.00	(46.00)	100.0
01-487.161	13,363.63	147,859.94	179,200.00	31,340.06	82.5
01-487.162	.00	.00	100.00	100.00	.0
TOTAL EMPLOYEE BENEFITS	93,676.98	1,798,461.99	1,854,400.00	55,938.01	97.0
<u>PRIOR YEAR</u>					
01-491.000	.00	659.50	.00	(659.50)	.0
TOTAL PRIOR YEAR	.00	659.50	.00	(659.50)	.0
<u>INTERFUND TRANSFERS</u>					
01-492.030	.00	.00	181,300.00	181,300.00	.0
01-492.200	154,846.67	182,993.34	184,400.00	1,406.66	99.2
TOTAL INTERFUND TRANSFERS	154,846.67	182,993.34	365,700.00	182,706.66	50.0
TOTAL FUND EXPENDITURES	695,875.59	7,091,233.37	8,405,555.00	1,314,321.63	84.4
NET REVENUE OVER EXPENDITURES	(82,407.70)	(73,555.67)	.00	73,555.67	.0

SALISBURY TOWNSHIP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

FIRE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PROPERTY TAXES</u>					
03-301.100 REAL ESTATE TAX - CURRENT	1,084.23	262,575.70	265,000.00	2,424.30	99.1
03-301.400 REAL ESTATE TAX - CLAIMS	91.91	3,400.53	4,000.00	599.47	85.0
03-301.600 REAL ESTATE TAX - EXCEPTIONS	7.93	236.68	500.00	263.32	47.3
TOTAL PROPERTY TAXES	1,184.07	266,212.91	269,500.00	3,287.09	98.8
<u>INTEREST</u>					
03-341.000 INTEREST INCOME	.00	267.30	500.00	232.70	53.5
TOTAL INTEREST	.00	267.30	500.00	232.70	53.5
<u>CONTRIBUTIONS</u>					
03-387.000 CONTRIBUTIONS	.00	9,000.00	9,000.00	.00	100.0
TOTAL CONTRIBUTIONS	.00	9,000.00	9,000.00	.00	100.0
<u>ASSET DISPOSAL</u>					
03-391.100 SALE OF FIXED ASSETS	.00	49,375.00	.00	(49,375.00)	.0
TOTAL ASSET DISPOSAL	.00	49,375.00	.00	(49,375.00)	.0
<u>INTERFUND TRANSFERS</u>					
03-392.010 TRANSFER FROM GENERAL FUND	.00	.00	231,300.00	231,300.00	.0
TOTAL INTERFUND TRANSFERS	.00	.00	231,300.00	231,300.00	.0
<u>PRIOR YEAR</u>					
03-393.122 LOAN PROCEEDS	.00	.00	200,000.00	200,000.00	.0
TOTAL PRIOR YEAR	.00	.00	200,000.00	200,000.00	.0
<u>PRIOR YEAR RESV</u>					
03-396.000 PRIOR YEAR RESERVES	.00	.00	121,272.00	121,272.00	.0
TOTAL PRIOR YEAR RESV	.00	.00	121,272.00	121,272.00	.0
TOTAL FUND REVENUE	1,184.07	324,855.21	831,572.00	506,716.79	39.1

SALISBURY TOWNSHIP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

FIRE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EASTERN SALISBURY FIRE</u>					
03-411.240 OPERATING SUPPLIES	4,462.34	11,554.54	10,190.00	(1,364.54)	113.4
03-411.260 MINOR EQUIP & SMALL TOOLS	970.00	5,679.00	9,900.00	4,221.00	57.4
03-411.320 UTILITIES	624.08	12,552.36	17,000.00	4,447.64	73.8
03-411.350 INSURANCES	.00	11,799.00	12,000.00	201.00	98.3
03-411.374 REPAIRS--MACHINERY/EQUIP	1,652.08	23,982.69	24,700.00	717.31	97.1
03-411.421 TRAINING	.00	2,180.00	5,300.00	3,120.00	41.1
TOTAL EASTERN SALISBURY FIRE	7,708.50	67,747.59	79,090.00	11,342.41	85.7
<u>WESTERN SALISBURY FIRE</u>					
03-412.240 OPERATING SUPPLIES	.00	7,695.08	5,500.00	(2,195.08)	139.9
03-412.260 MINOR EQUIP & SMALL TOOLS	.00	5,198.18	5,232.00	33.82	99.4
03-412.320 TELEPHONE/TABLET CHGS	.00	2,124.50	2,400.00	275.50	88.5
03-412.350 INSURANCES	.00	17,015.77	23,930.00	6,914.23	71.1
03-412.374 REPAIRS--MACHINERY/EQUIP	500.35	29,859.53	36,000.00	6,140.47	82.9
03-412.421 TRAINING	.00	2,500.00	4,500.00	2,000.00	55.6
03-412.700 CAPITAL EQUIPMENT	.00	416,398.00	613,700.00	197,302.00	67.9
TOTAL WESTERN SALISBURY FIRE	500.35	480,791.06	691,262.00	210,470.94	69.6
<u>FUEL</u>					
03-413.231 VEHICLE FUEL	719.45	7,290.74	10,000.00	2,709.26	72.9
TOTAL FUEL	719.45	7,290.74	10,000.00	2,709.26	72.9
<u>DEBT SERVICE - PRINCIPAL</u>					
03-471.213 PRINCIPAL - 2005 FIRE TRUCK	.00	10,845.88	10,850.00	4.12	100.0
03-471.214 PRINCIPAL - 2007 FIRE TRUCK	.00	6,844.00	6,850.00	6.00	99.9
03-471.215 PRINCIPAL - 2009 FIRE TRUCK	.00	10,012.67	10,010.00	(2.67)	100.0
03-471.216 PRINCIPAL - 2013 FIRE TRUCK	.00	6,203.54	6,200.00	(3.54)	100.1
03-471.217 PRINCIPAL - 2017 FIRE TRUCK	.00	1,358.01	9,000.00	7,641.99	15.1
TOTAL DEBT SERVICE - PRINCIPAL	.00	35,264.10	42,910.00	7,645.90	82.2
<u>DEBT SERVICE - INTEREST</u>					
03-472.213 INTEREST - 2005 FIRE TRUCK	.00	737.24	740.00	2.76	99.6
03-472.214 INTEREST - 2007 FIRE TRUCK	.00	878.12	880.00	1.88	99.8
03-472.215 INTEREST - 2009 FIRE TRUCK	.00	1,570.45	1,570.00	(.45)	100.0
03-472.216 INTEREST - 2013 FIRE TRUCK	.00	1,518.58	1,520.00	1.42	99.9
03-472.217 INTEREST - 2017 FIRE TRUCK	.00	787.75	3,000.00	2,212.25	26.3
TOTAL DEBT SERVICE - INTEREST	.00	5,492.14	7,710.00	2,217.86	71.2

SALISBURY TOWNSHIP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

FIRE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FEES & MISCELLANEOUS</u>					
03-480.454 REAL ESTATE TAX COLLECTIONS	.00	368.81	600.00	231.19	61.5
TOTAL FEES & MISCELLANEOUS	.00	368.81	600.00	231.19	61.5
<u>PRIOR YEAR</u>					
03-491.000 REFUNDS OF PRIOR YEAR REVENUE	.00	80.67	.00	(80.67)	.0
TOTAL PRIOR YEAR	.00	80.67	.00	(80.67)	.0
<u>INTERFUND TRANSFERS</u>					
03-492.010 TRANSFER TO GENERAL FUND	.00	49,375.00	.00	(49,375.00)	.0
TOTAL INTERFUND TRANSFERS	.00	49,375.00	.00	(49,375.00)	.0
TOTAL FUND EXPENDITURES	8,928.30	646,410.11	831,572.00	185,161.89	77.7
NET REVENUE OVER EXPENDITURES	(7,744.23)	(321,554.90)	.00	321,554.90	.0

SALISBURY TOWNSHIP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

LIBRARY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PROPERTY TAXES</u>					
04-301.100 REAL ESTATE TAX - CURRENT	316.38	76,619.79	77,000.00	380.21	99.5
04-301.400 REAL ESTATE TAX - CLAIMS	26.82	992.23	1,300.00	307.77	76.3
04-301.600 REAL ESTATE TAX - EXCEPTIONS	2.32	69.08	200.00	130.92	34.5
TOTAL PROPERTY TAXES	345.52	77,681.10	78,500.00	818.90	99.0
<u>INTEREST</u>					
04-341.000 INTEREST INCOME	25.32	202.03	200.00	(2.03)	101.0
TOTAL INTEREST	25.32	202.03	200.00	(2.03)	101.0
<u>PRIOR YEAR RESV</u>					
04-396.000 PRIOR YEAR RESERVES	.00	.00	3,100.00	3,100.00	.0
TOTAL PRIOR YEAR RESV	.00	.00	3,100.00	3,100.00	.0
TOTAL FUND REVENUE	370.84	77,883.13	81,800.00	3,916.87	95.2

SALISBURY TOWNSHIP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

LIBRARY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY SERVICES</u>					
04-456.305 ALLENTOWN LIBRARY SERVICES	.00	40,779.50	81,600.00	40,820.50	50.0
TOTAL LIBRARY SERVICES	.00	40,779.50	81,600.00	40,820.50	50.0
<u>FEES & MISCELLANEOUS</u>					
04-480.454 REAL ESTATE TAX COLLECTIONS	.00	107.62	200.00	92.38	53.8
TOTAL FEES & MISCELLANEOUS	.00	107.62	200.00	92.38	53.8
<u>PRIOR YEAR</u>					
04-491.000 REFUNDS OF PRIOR YEAR REVENUE	.00	23.54	.00	(23.54)	.0
TOTAL PRIOR YEAR	.00	23.54	.00	(23.54)	.0
TOTAL FUND EXPENDITURES	.00	40,910.66	81,800.00	40,889.34	50.0
NET REVENUE OVER EXPENDITURES	370.84	36,972.47	.00	(36,972.47)	.0

SALISBURY TOWNSHIP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>INTEREST</u>					
06-341.000	2,111.28	15,434.21	2,000.00	(13,434.21)	771.7
	2,111.28	15,434.21	2,000.00	(13,434.21)	771.7
<u>SYSTEM REVENUE</u>					
06-378.100	33,154.30	1,244,369.52	1,740,000.00	495,630.48	71.5
06-378.910	804.00	1,508.00	1,000.00	(508.00)	150.8
	33,958.30	1,245,877.52	1,741,000.00	495,122.48	71.6
<u>MISCELLANEOUS</u>					
06-380.000	8.62	148.62	.00	(148.62)	.0
	8.62	148.62	.00	(148.62)	.0
<u>PRIOR YEAR</u>					
06-393.121	.00	.00	1,264,500.00	1,264,500.00	.0
	.00	.00	1,264,500.00	1,264,500.00	.0
<u>PRIOR YEAR RESV</u>					
06-396.000	.00	.00	97,300.00	97,300.00	.0
	.00	.00	97,300.00	97,300.00	.0
	36,078.20	1,261,460.35	3,104,800.00	1,843,339.65	40.6

SALISBURY TOWNSHIP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMIN SALARIES - EXECUTIVE</u>					
06-401.121	MANAGER	1,666.16	19,160.82	21,400.00	2,239.18 89.5
06-401.122	ASSISTANT MANAGER	.00	5,535.05	19,300.00	13,764.95 28.7
	TOTAL ADMIN SALARIES - EXECUTIV	1,666.16	24,695.87	40,700.00	16,004.13 60.7
<u>ADMIN SALARIES - DPW</u>					
06-430.122	PUBLIC WORKS DIRECTOR	2,222.26	25,555.98	28,500.00	2,944.02 89.7
	TOTAL ADMIN SALARIES - DPW	2,222.26	25,555.98	28,500.00	2,944.02 89.7

SALISBURY TOWNSHIP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER SYSTEM OPERATIONS</u>					
06-448.130 DPW--UTILITY SUPERVISOR	3,143.74	36,153.01	40,400.00	4,246.99	89.5
06-448.141 CLERICAL--FULL TIME	1,336.05	15,364.48	17,200.00	1,835.52	89.3
06-448.142 AIDE TO PUBLIC WORKS DIRECTOR	2,367.67	27,228.20	31,000.00	3,771.80	87.8
06-448.143 DPW - FULL TIME	10,712.11	123,483.40	136,400.00	12,916.60	90.5
06-448.181 DOUBLE TIME	.00	196.49	1,600.00	1,403.51	12.3
06-448.183 OVERTIME	342.34	3,286.40	5,200.00	1,913.60	63.2
06-448.189 ON - CALL	1,242.82	13,338.36	13,300.00	(38.36)	100.3
06-448.231 VEHICLE FUEL	620.51	6,288.23	8,000.00	1,711.77	78.6
06-448.232 GENERATOR FUEL	.00	.00	100.00	100.00	.0
06-448.240 SUPPLIES	88.56	5,025.72	19,000.00	13,974.28	26.5
06-448.251 VEHICLE MAINTENANCE	86.00	1,902.32	5,000.00	3,097.68	38.1
06-448.260 MINOR EQUIPMENT & SMALL TOOLS	.00	3,036.61	8,000.00	4,963.39	38.0
06-448.261 COMPUTER EQUIP & SOFTWARE	308.37	3,146.43	4,900.00	1,753.57	64.2
06-448.311 AUDITING & ACCOUNTING SERVICES	.00	1,200.00	1,200.00	.00	100.0
06-448.313 ENGINEERING SERVICES	.00	2,622.50	10,000.00	7,377.50	26.2
06-448.315 GENERAL SERVICES	.00	503.67	600.00	96.33	84.0
06-448.316 TESTING & CALIBRATION SERVICES	280.00	5,250.00	5,000.00	(250.00)	105.0
06-448.317 CONTRACTED SERVICES	.00	2,315.00	3,000.00	685.00	77.2
06-448.319 COMPUTER MAINT & SUPPORT	(4,643.20)	4,481.20	10,400.00	5,918.80	43.1
06-448.320 TELEPHONE	41.07	1,432.32	1,700.00	267.68	84.3
06-448.325 POSTAGE	.00	3,662.03	3,900.00	237.97	93.9
06-448.342 PRINTING	652.67	1,953.17	1,800.00	(153.17)	108.5
06-448.361 ELECTRIC	506.74	5,281.63	7,000.00	1,718.37	75.5
06-448.363 HYDRANT RENTAL	1,795.19	11,878.67	14,200.00	2,321.33	83.7
06-448.367 WATER PURCHASES - LCA/ALTN	.00	547,315.26	867,000.00	319,684.74	63.1
06-448.368 WATER PURCHASES - BETHLEHEM	341.97	3,077.66	4,500.00	1,422.34	68.4
06-448.369 WATER PURCHASE-SOUTH WHITEHA	.00	5,125.00	8,300.00	3,175.00	61.8
06-448.373 FACILITIES MAINTENANCE	.00	2,510.05	4,000.00	1,489.95	62.8
06-448.375 EQUIPMENT MAINTENANCE	.00	1,324.53	3,500.00	2,175.47	37.8
06-448.421 TRAINING	.00	290.00	1,000.00	710.00	29.0
06-448.600 CAPITAL CONSTRUCTION	.00	6,539.68	10,000.00	3,460.32	65.4
06-448.608 EDGEMONT DRIVE WATER MAIN	.00	17,876.93	250,000.00	232,123.07	7.2
06-448.610 POTOMAC WATERLINE REPLCMT	.00	63,997.70	54,500.00	(9,497.70)	117.4
06-448.611 WATER METER REPLACEMENT PROJ	108,573.60	884,890.26	500,000.00	(384,890.26)	177.0
06-448.612 MEADOWBROOK NORTH WATERLINE	.00	31,426.97	135,000.00	103,573.03	23.3
06-448.613 MEADOWBROOK SOUTH WATERLINE	.00	9,050.91	100,000.00	90,949.09	9.1
06-448.614 BELLAIR DR LOOP WATERLINE PROJ	.00	16,639.32	225,000.00	208,360.68	7.4
06-448.615 PAXFORD RD WATERLINE PROJECT	.00	7,158.09	.00	(7,158.09)	.0
06-448.616 MAUMEE AVE WATERLINE PROJECT	.00	8,635.46	.00	(8,635.46)	.0
TOTAL WATER SYSTEM OPERATION	127,796.21	1,884,887.66	2,511,700.00	626,812.34	75.0
<u>DEBT SERVICE - PRINCIPAL</u>					
06-471.203 PRINCIPAL - 2016 BONDS	.00	.00	132,400.00	132,400.00	.0
TOTAL DEBT SERVICE - PRINCIPAL	.00	.00	132,400.00	132,400.00	.0

SALISBURY TOWNSHIP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEBT SERVICE - INTEREST</u>					
06-472.203 INTEREST - 2016 BONDS	38,678.18	77,356.36	96,200.00	18,843.64	80.4
TOTAL DEBT SERVICE - INTEREST	38,678.18	77,356.36	96,200.00	18,843.64	80.4
<u>FEES & MISCELLANEOUS</u>					
06-480.000 MISCELLANEOUS EXPENSE	.00	.00	100.00	100.00	.0
06-480.005 FINANCIAL SERVICE FEES	.00	50.78	500.00	449.22	10.2
06-480.010 CREDIT CARD SERVICE FEES	171.67	5,309.20	5,200.00	(109.20)	102.1
TOTAL FEES & MISCELLANEOUS	171.67	5,359.98	5,800.00	440.02	92.4
<u>INSURANCE</u>					
06-486.351 INSURANCE - COMMERCIAL	.00	2,585.80	2,600.00	14.20	99.5
06-486.352 INSURANCE - BUSINESS AUTO	.00	3,205.80	3,100.00	(105.80)	103.4
06-486.354 INSURANCE - WORKERS COMP	.00	11,317.00	10,800.00	(517.00)	104.8
TOTAL INSURANCE	.00	17,108.60	16,500.00	(608.60)	103.7
<u>EMPLOYEE BENEFITS</u>					
06-487.156 INSURANCE - HEALTH	7,781.29	89,316.70	90,000.00	683.30	99.2
06-487.158 INSURANCE - LIFE & DISABILITY	.00	1,667.29	1,900.00	232.71	87.8
06-487.160 PENSION	.00	43,882.00	43,900.00	18.00	100.0
06-487.161 SOCIAL SECURITY TAX	1,775.35	20,741.37	24,100.00	3,358.63	86.1
TOTAL EMPLOYEE BENEFITS	9,556.64	155,607.36	159,900.00	4,292.64	97.3
<u>INTERFUND TRANSFERS</u>					
06-492.010 TRANSFER TO GENERAL FUND	.00	.00	113,100.00	113,100.00	.0
TOTAL INTERFUND TRANSFERS	.00	.00	113,100.00	113,100.00	.0
TOTAL FUND EXPENDITURES	180,091.12	2,190,571.81	3,104,800.00	914,228.19	70.6
NET REVENUE OVER EXPENDITURES	(144,012.92)	(929,111.46)	.00	929,111.46	.0

SALISBURY TOWNSHIP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>INTEREST</u>					
08-341.000 INTEREST INCOME	958.07	6,783.84	1,800.00	(4,983.84)	376.9
TOTAL INTEREST	958.07	6,783.84	1,800.00	(4,983.84)	376.9
<u>SANITATION FEES</u>					
08-364.110 TAPPING FEES	1,554.00	3,108.00	3,000.00	(108.00)	103.6
08-364.120 SEWER RENT	36,165.18	1,383,074.94	1,800,000.00	416,925.06	76.8
TOTAL SANITATION FEES	37,719.18	1,386,182.94	1,803,000.00	416,817.06	76.9
<u>PRIOR YEAR</u>					
08-393.121 BOND PROCEEDS	.00	.00	429,300.00	429,300.00	.0
TOTAL PRIOR YEAR	.00	.00	429,300.00	429,300.00	.0
<u>PRIOR YEAR RESV</u>					
08-396.000 PRIOR YEAR RESERVES	.00	.00	160,400.00	160,400.00	.0
TOTAL PRIOR YEAR RESV	.00	.00	160,400.00	160,400.00	.0
TOTAL FUND REVENUE	38,677.25	1,392,966.78	2,394,500.00	1,001,533.22	58.2

SALISBURY TOWNSHIP
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMIN SALARIES - EXECUTIVE</u>					
08-401.121 MANAGER	1,666.16	19,160.82	21,400.00	2,239.18	89.5
08-401.122 ASSISTANT MANAGER	.00	5,535.05	19,300.00	13,764.95	28.7
TOTAL ADMIN SALARIES - EXECUTIV	1,666.16	24,695.87	40,700.00	16,004.13	60.7

SALISBURY TOWNSHIP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER SYSTEM OPERATIONS</u>					
08-429.130 DPW--UTILITY SUPERVISOR	3,143.71	36,152.76	40,400.00	4,247.24	89.5
08-429.141 CLERICAL--FULL TIME	1,336.05	15,364.48	17,200.00	1,835.52	89.3
08-429.142 AIDE TO PUBLIC WORKS DIRECTOR	2,367.63	27,227.92	31,000.00	3,772.08	87.8
08-429.143 DPW - FULL TIME	10,712.09	123,483.29	136,400.00	12,916.71	90.5
08-429.181 DOUBLE TIME	.00	196.48	1,600.00	1,403.52	12.3
08-429.183 OVERTIME	342.34	3,286.17	5,200.00	1,913.83	63.2
08-429.189 ON - CALL	1,242.82	13,338.36	13,300.00	(38.36)	100.3
08-429.231 VEHICLE FUEL	620.51	6,288.21	9,000.00	2,711.79	69.9
08-429.232 GENERATOR FUEL	.00	.00	200.00	200.00	.0
08-429.240 SUPPLIES	2,106.59	4,680.32	10,000.00	5,319.68	46.8
08-429.251 VEHICLE MAINTENANCE	86.00	2,010.59	5,000.00	2,989.41	40.2
08-429.260 MINOR EQUIPMENT & SMALL TOOLS	.00	3,449.53	5,000.00	1,550.47	69.0
08-429.261 COMPUTER EQUIP & SOFTWARE	308.37	3,146.43	4,900.00	1,753.57	64.2
08-429.310 LEGAL SERVICES	4,010.20	22,726.82	1,000.00	(21,726.82)	2272.7
08-429.311 AUDITING & ACCOUNTING SERVICES	.00	1,200.00	1,200.00	.00	100.0
08-429.313 ENGINEERING SERVICES	.00	11,231.86	20,000.00	8,768.14	56.2
08-429.315 GENERAL SERVICES	.00	65.00	600.00	535.00	10.8
08-429.317 CONTRACTED SERVICES	.00	15,727.45	20,000.00	4,272.55	78.6
08-429.319 COMPUTER MAINT & SUPPORT	(4,643.20)	4,481.20	8,800.00	4,318.80	50.9
08-429.320 TELEPHONE	.00	348.40	500.00	151.60	69.7
08-429.325 POSTAGE	.00	2,958.11	3,000.00	41.89	98.6
08-429.342 PRINTING	652.67	652.67	1,000.00	347.33	65.3
08-429.361 ELECTRIC	367.25	8,413.91	10,000.00	1,586.09	84.1
08-429.367 DISPOSAL COST - LCA/ALTN	.00	261,352.92	680,000.00	418,647.08	38.4
08-429.368 DISPOSAL COST - BETHLEHEM	40,965.63	125,383.19	200,000.00	74,616.81	62.7
08-429.372 I&I--REPAIRS & MAINTENANCE	.00	59,893.64	150,000.00	90,106.36	39.9
08-429.373 FACILITIES MAINTENANCE	.00	2,848.33	6,000.00	3,151.67	47.5
08-429.375 EQUIPMENT MAINTENANCE	.00	934.55	2,500.00	1,565.45	37.4
08-429.421 TRAINING	.00	.00	300.00	300.00	.0
08-429.530 TRANSMISSION - LCA/ALTN	.00	6,597.61	6,200.00	(397.61)	106.4
08-429.531 TRANSMISSION - FOUNTAIN HILL	.00	701.01	1,400.00	698.99	50.1
08-429.532 TRANSMISSION - EMMAUS	.00	5,051.09	13,000.00	7,948.91	38.9
08-429.533 TRANSMISSION - LCA	.00	3,161.68	15,000.00	11,838.32	21.1
08-429.534 DEBT SERVICE - LCA/ALTN	.00	32,975.21	72,200.00	39,224.79	45.7
08-429.535 DEBT SERVICE - BETHLEHEM	.00	21,116.00	21,100.00	(16.00)	100.1
08-429.536 DEBT SERVICE - FOUNTAIN HILL	.00	1,800.00	2,400.00	600.00	75.0
08-429.600 CAPITAL CONSTRUCTION	.00	2,138.60	10,000.00	7,861.40	21.4
08-429.603 CARDINAL DR PUMPSTN FORCE MAI	.00	18,136.80	300,000.00	281,863.20	6.1
08-429.604 RIVERSIDE DR PUMP STN REHAB	.00	.00	100,000.00	100,000.00	.0
08-429.606 TROUT CREEK INT'CEPTOR REPLCM	.00	21,172.56	17,100.00	(4,072.56)	123.8
08-429.607 CUREDINPLACE PIPE LINING PROJS	93,732.41	277,365.58	12,200.00	(265,165.58)	2273.5
TOTAL SEWER SYSTEM OPERATION	157,351.07	1,147,058.73	1,954,700.00	807,641.27	58.7
<u>ADMIN SALARIES - DPW</u>					
08-430.122 PUBLIC WORKS DIRECTOR	2,222.26	25,555.98	28,500.00	2,944.02	89.7
TOTAL ADMIN SALARIES - DPW	2,222.26	25,555.98	28,500.00	2,944.02	89.7

SALISBURY TOWNSHIP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEBT SERVICE - PRINCIPAL</u>					
08-471.203	.00	.00	45,000.00	45,000.00	.0
	.00	.00	45,000.00	45,000.00	.0
<u>DEBT SERVICE - INTEREST</u>					
08-472.203	13,226.40	26,452.80	30,200.00	3,747.20	87.6
	13,226.40	26,452.80	30,200.00	3,747.20	87.6
<u>FEES & MISCELLANEOUS</u>					
08-480.000	.00	.00	100.00	100.00	.0
08-480.005	.00	60.97	600.00	539.03	10.2
08-480.010	171.67	5,309.20	5,200.00	(109.20)	102.1
	171.67	5,370.17	5,900.00	529.83	91.0
<u>INSURANCE</u>					
08-486.351	.00	2,585.80	2,600.00	14.20	99.5
08-486.352	.00	3,205.80	3,100.00	(105.80)	103.4
08-486.354	.00	11,317.00	10,800.00	(517.00)	104.8
	.00	17,108.60	16,500.00	(608.60)	103.7
<u>EMPLOYEE BENEFITS</u>					
08-487.156	7,781.29	89,316.70	90,000.00	683.30	99.2
08-487.158	.00	1,667.29	1,900.00	232.71	87.8
08-487.160	.00	43,882.00	43,900.00	18.00	100.0
08-487.161	1,775.33	20,740.57	24,100.00	3,359.43	86.1
	9,556.62	155,606.56	159,900.00	4,293.44	97.3
<u>INTERFUND TRANSFERS</u>					
08-492.010	.00	.00	113,100.00	113,100.00	.0
	.00	.00	113,100.00	113,100.00	.0
	184,194.18	1,401,848.71	2,394,500.00	992,651.29	58.5

SALISBURY TOWNSHIP
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	(145,516.93)	(8,881.93)	.00	8,881.93	.0

SALISBURY TOWNSHIP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

REFUSE & RECYCLING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>INTEREST</u>					
10-341.000 INTEREST INCOME	114.23	886.17	500.00	(386.17)	177.2
TOTAL INTEREST	114.23	886.17	500.00	(386.17)	177.2
<u>SANITATION FEES</u>					
10-364.300 SOLID WASTE COLLECTION	10,032.22	1,352,816.12	1,357,000.00	4,183.88	99.7
10-364.400 FREON DECAL SALES	120.00	1,400.00	1,000.00	(400.00)	140.0
10-364.500 RECYCLING CONTAINER SALES	70.00	1,341.00	1,100.00	(241.00)	121.9
10-364.600 RECYCLING PROCEEDS	2,835.55	2,835.55	.00	(2,835.55)	.0
10-364.700 PA REFUSE SURCHARGE	30.20	30.20	.00	(30.20)	.0
TOTAL SANITATION FEES	13,087.97	1,358,422.87	1,359,100.00	677.13	100.0
TOTAL FUND REVENUE	13,202.20	1,359,309.04	1,359,600.00	290.96	100.0

SALISBURY TOWNSHIP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

REFUSE & RECYCLING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
10-401.325 POSTAGE	.00	2,958.11	3,000.00	41.89	98.6
10-401.342 PRINTING	652.66	652.66	1,000.00	347.34	65.3
TOTAL ADMINISTRATION	652.66	3,610.77	4,000.00	389.23	90.3
<u>DATA PROCESSING</u>					
10-407.261 COMPUTER EQUIP & SOFTWARE	308.37	3,146.43	4,900.00	1,753.57	64.2
10-407.319 COMPUTER MAINT & SUPPORT	(4,643.20)	4,481.20	8,800.00	4,318.80	50.9
TOTAL DATA PROCESSING	(4,334.83)	7,627.63	13,700.00	6,072.37	55.7
<u>BUILDINGS & PLANT</u>					
10-409.240 SUPPLIES	.00	.00	100.00	100.00	.0
TOTAL BUILDINGS & PLANT	.00	.00	100.00	100.00	.0
<u>WAGES</u>					
10-426.121 MANAGER	1,666.16	19,160.82	21,400.00	2,239.18	89.5
10-426.122 ASSISTANT MANAGER	.00	5,535.05	19,300.00	13,764.95	28.7
10-426.141 CLERICAL--FULL TIME	1,376.51	15,830.02	17,700.00	1,869.98	89.4
10-426.147 RECYCLING CENTER - PART TIME	880.00	6,677.00	9,100.00	2,423.00	73.4
TOTAL WAGES	3,922.67	47,202.89	67,500.00	20,297.11	69.9
<u>SANITATION</u>					
10-427.300 REFUSE COLLECTION SERVICES	87,119.17	958,310.87	1,033,900.00	75,589.13	92.7
10-427.302 RECYCLING COSTS	5,634.37	9,897.05	15,500.00	5,602.95	63.9
10-427.303 GRASS COLLECTION SERVICES	750.00	7,371.00	13,500.00	6,129.00	54.6
TOTAL SANITATION	93,503.54	975,578.92	1,062,900.00	87,321.08	91.8
<u>FEES & MISCELLANEOUS</u>					
10-480.005 FINANCIAL SERVICES FEE	.00	43.68	500.00	456.32	8.7
10-480.010 CREDIT CARD SERVICE FEES	171.65	5,309.11	5,200.00	(109.11)	102.1
TOTAL FEES & MISCELLANEOUS	171.65	5,352.79	5,700.00	347.21	93.9

SALISBURY TOWNSHIP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

REFUSE & RECYCLING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EMPLOYEE BENEFITS</u>					
10-487.161 SOCIAL SECURITY TAX	300.06	3,610.72	5,200.00	1,589.28	69.4
TOTAL EMPLOYEE BENEFITS	300.06	3,610.72	5,200.00	1,589.28	69.4
<u>RESERVES</u>					
10-490.740 TR TO RESERVES	.00	.00	42,600.00	42,600.00	.0
TOTAL RESERVES	.00	.00	42,600.00	42,600.00	.0
<u>INTERFUND TRANSFERS</u>					
10-492.010 TRANSFER TO GENERAL FUND	.00	.00	157,900.00	157,900.00	.0
TOTAL INTERFUND TRANSFERS	.00	.00	157,900.00	157,900.00	.0
TOTAL FUND EXPENDITURES	94,215.75	1,042,983.72	1,359,600.00	316,616.28	76.7
NET REVENUE OVER EXPENDITURES	(81,013.55)	316,325.32	.00	(316,325.32)	.0

SALISBURY TOWNSHIP
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>INTERFUND TRANSFERS</u>					
20-392.010 TRANSFER FROM GENERAL FUND	154,846.67	154,846.67	184,400.00	29,553.33	84.0
TOTAL INTERFUND TRANSFERS	154,846.67	154,846.67	184,400.00	29,553.33	84.0
TOTAL FUND REVENUE	154,846.67	154,846.67	184,400.00	29,553.33	84.0

SALISBURY TOWNSHIP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEBT SERVICE - PRINCIPAL</u>					
20-471.203 PRINCIPAL - 2016 BONDS	127,300.00	127,300.00	112,600.00	(14,700.00)	113.1
TOTAL DEBT SERVICE - PRINCIPAL	127,300.00	127,300.00	112,600.00	(14,700.00)	113.1
<u>DEBT SERVICE - INTEREST</u>					
20-472.203 INTEREST - 2016 BONDS	27,546.67	27,546.67	71,300.00	43,753.33	38.6
TOTAL DEBT SERVICE - INTEREST	27,546.67	27,546.67	71,300.00	43,753.33	38.6
<u>FEES & MISCELLANEOUS</u>					
20-480.005 FINANCIAL SERVICE FEES	.00	.00	500.00	500.00	.0
TOTAL FEES & MISCELLANEOUS	.00	.00	500.00	500.00	.0
TOTAL FUND EXPENDITURES	154,846.67	154,846.67	184,400.00	29,553.33	84.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

SALISBURY TOWNSHIP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

HIGHWAY AID FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>INTEREST</u>					
35-341.000 INTEREST INCOME	100.13	874.42	400.00	(474.42)	218.6
TOTAL INTEREST	100.13	874.42	400.00	(474.42)	218.6
<u>STATE-SHARED REVENUE</u>					
35-355.020 MOTOR VEHICLE FUELS TAX	.00	455,051.30	445,500.00	(9,551.30)	102.1
35-355.030 ROAD TURNBACK	.00	1,080.00	1,100.00	20.00	98.2
TOTAL STATE-SHARED REVENUE	.00	456,131.30	446,600.00	(9,531.30)	102.1
TOTAL FUND REVENUE	100.13	457,005.72	447,000.00	(10,005.72)	102.2

SALISBURY TOWNSHIP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

HIGHWAY AID FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SNOW REMOVAL</u>					
35-432.245 SNOW REMOVAL SALT	.00	26,325.53	65,000.00	38,674.47	40.5
TOTAL SNOW REMOVAL	.00	26,325.53	65,000.00	38,674.47	40.5
<u>TRAFFIC CONTROL</u>					
35-433.362 TRAFFIC SIGNALS	342.50	4,371.80	4,400.00	28.20	99.4
TOTAL TRAFFIC CONTROL	342.50	4,371.80	4,400.00	28.20	99.4
<u>STREET LIGHTING</u>					
35-434.361 ELECTRIC	.00	154,808.86	156,000.00	1,191.14	99.2
TOTAL STREET LIGHTING	.00	154,808.86	156,000.00	1,191.14	99.2
<u>STREETS & BRIDGES</u>					
35-438.700 CAPITAL EQUIPMENT	.00	80,000.00	80,000.00	.00	100.0
35-438.740 EQUIPMENT RESERVE	.00	.00	141,600.00	141,600.00	.0
TOTAL STREETS & BRIDGES	.00	80,000.00	221,600.00	141,600.00	36.1
TOTAL FUND EXPENDITURES	342.50	265,506.19	447,000.00	181,493.81	59.4
NET REVENUE OVER EXPENDITURES	(242.37)	191,499.53	.00	(191,499.53)	.0

SALISBURY TOWNSHIP
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

PAYROLL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
90-341.000 INTEREST INCOME	9.29	103.11	.00	(103.11)	.0
TOTAL SOURCE 341	9.29	103.11	.00	(103.11)	.0
TOTAL FUND REVENUE	9.29	103.11	.00	(103.11)	.0
NET REVENUE OVER EXPENDITURES	9.29	103.11	.00	(103.11)	.0

SALISBURY TOWNSHIP
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

SUBDIVISION ESCROW FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>INTEREST</u>					
91-341.000 INTEREST INCOME	78.16	645.96	.00	(645.96)	.0
TOTAL INTEREST	78.16	645.96	.00	(645.96)	.0
<u>CONTRIBUTIONS</u>					
91-387.100 DEVELOPER CONTRIBUTIONS	.00	6,250.00	.00	(6,250.00)	.0
TOTAL CONTRIBUTIONS	.00	6,250.00	.00	(6,250.00)	.0
TOTAL FUND REVENUE	78.16	6,895.96	.00	(6,895.96)	.0

SALISBURY TOWNSHIP
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING NOVEMBER 30, 2017

SUBDIVISION ESCROW FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>INTERFUND TRANSFERS</u>					
91-492.010 TRANSFER TO GENERAL FUND	.00	363.93	.00	(363.93)	.0
TOTAL INTERFUND TRANSFERS	.00	363.93	.00	(363.93)	.0
TOTAL FUND EXPENDITURES	.00	363.93	.00	(363.93)	.0
NET REVENUE OVER EXPENDITURES	78.16	6,532.03	.00	(6,532.03)	.0

Report Criteria:

- Detail report.
- Invoice detail records above \$0 included.
- Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
A-B-E Laboratory							
A-B-E Laboratory	11272017	06-448.316	2017-Nov water analysis	11/27/17	280.00	.00	
Total A-B-E Laboratory:					280.00	.00	
Allied Control Services							
Allied Control Services	311184	08-429.373	Chart recorder repair	11/01/17	536.69	.00	
Total Allied Control Services:					536.69	.00	
American United Life Insurance Co							
American United Life Insur	11172017	01-487.158	2017-Nov life/disability ins coverage	11/17/17	1,874.36	1,874.36	12/12/17
American United Life Insur	11172017	06-487.158	2017-Nov life/disability ins coverage	11/17/17	152.56	152.56	12/12/17
American United Life Insur	11172017	08-487.158	2017-Nov life/disability ins coverage	11/17/17	152.56	152.56	12/12/17
Total American United Life Insurance Co:					2,179.48	2,179.48	
Amici Jr, Louis							
Amici Jr, Louis	12032017	01-430.192	2017 clothing/boot allowance	12/03/17	250.00	.00	
Total Amici Jr, Louis:					250.00	.00	
AT&T Mobility							
AT&T Mobility	12042017	01-415.320	2017-Nov wireless charges for 5 tablets	12/04/17	98.40	.00	
Total AT&T Mobility:					98.40	.00	
ATIS Elevator Inspections Inc							
ATIS Elevator Inspections I	IN21487	01-409.373	2017-Dec-Elevator Inspection-Police Bldg	12/11/17	50.00	.00	
Total ATIS Elevator Inspections Inc:					50.00	.00	
Bank of America							
Bank of America	12092017	01-410.421	Training meeting refreshments	12/09/17	42.86	.00	
Total Bank of America:					42.86	.00	
Berkheimer Associates							
Berkheimer Associates	11302017	01-403.453	2017-Nov-LST Comm	11/30/17	2,586.62	.00	
Total Berkheimer Associates:					2,586.62	.00	
Bethlehem, City of							
Bethlehem, City of	12092017	06-448.363	2017-Nov-Hydrant rental	12/09/17	880.00	.00	
Bethlehem, City of	12092017	06-448.368	2017-Nov-4 resale customers	12/09/17	341.03	.00	
Bethlehem, City of	12142017	99-107000	Danweber-1726 Illingsworth Ave/seller paid to Sailisbury in error	12/14/17	101.54	101.54	12/14/17
Total Bethlehem, City of:					1,322.57	101.54	
CodeMaster							
CodeMaster	CDM-014-149	01-413.307	2017-Nov- residential inspections	11/30/17	330.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
CodeMaster	CDM-014-149	01-413.308	2017-Nov-Plan Review	11/30/17	2,204.00	.00	
CodeMaster	CDM-014-149	01-413.306	2017-Nov-Commercial inspections	11/30/17	715.00	.00	
CodeMaster	CDM-014-149	01-413.308	2017-Nov-Comm Plan Review	11/30/17	4,787.72	.00	
Total CodeMaster:					8,036.72	.00	
Davison & McCarthy							
Davison & McCarthy	20628	01-404.318	2017-Sept-Didra/Salisbury Township Lot Consolidation	10/04/17	130.00	.00	
Davison & McCarthy	20818	01-414.310	2017-Oct-2120 W. Mosser St-Zoning Appeal	11/02/17	585.00	.00	
Davison & McCarthy	20821	01-404.310	2017-Oct-1724 Greenwood Rd Lot consolidation	11/02/17	39.00	.00	
Davison & McCarthy	20984	01-404.310	2017-Nov-General Matters	12/04/17	481.00	.00	
Davison & McCarthy	20985	01-414.310	2017-Nov-Amendment to SALDO	12/04/17	39.00	.00	
Davison & McCarthy	20986	01-404.310	2017-Nov-Bankruptcy of Residents	12/04/17	91.00	.00	
Davison & McCarthy	20987	01-414.310	2017-Nov-Planning Commission	12/04/17	39.00	.00	
Davison & McCarthy	20988	01-404.310	2017-Nov-Sheriff's Sales	12/04/17	65.00	.00	
Davison & McCarthy	20989	01-404.310	2017-Nov-Traffic Enforcement Agreement-LVHN	12/04/17	36.00	.00	
Davison & McCarthy	20990	01-404.310	2017-Nov-Board of Commissioners	12/04/17	747.93	.00	
Davison & McCarthy	20991	08-429.310	2017-Nov-2860 Lindberg Ave Sanitary Easement	12/04/17	130.00	.00	
Davison & McCarthy	20992	01-404.310	2017-Nov-Lindberg Park Trail	12/04/17	39.00	.00	
Davison & McCarthy	20993	08-429.310	2017-Nov-Sewer Overpayments to Allentown	12/04/17	390.00	.00	
Davison & McCarthy	20994	01-404.310	2017-Nov-Liens	12/11/17	4,484.95	.00	
Davison & McCarthy	20995	01-404.310	2017-Nov-Satisfactions	12/04/17	338.00	.00	
Davison & McCarthy	20996	01-414.310	2017-Nov-Medical Marijuana Zoning Amendment	12/04/17	39.00	.00	
Davison & McCarthy	20997	08-429.310	2017-Nov-Cost Allocation MOU-Waste Water	12/04/17	1,053.00	.00	
Davison & McCarthy	20998	01-404.310	2017-Nov-Blighted Properties	12/04/17	26.00	.00	
Davison & McCarthy	20999	01-404.310	2017-Nov-Lindberg park corrective deed	12/04/17	91.00	.00	
Davison & McCarthy	21001	01-414.310	2017-Nov-Vanessa Holding Co vs Zoning Hearing Board	12/04/17	260.00	.00	
Davison & McCarthy	21002	01-404.310	2017-Nov-Emergency Services-Consultant & Review	12/04/17	78.00	.00	
Total Davison & McCarthy:					9,181.88	.00	
Dispatch Answering Service							
Dispatch Answering Servic	000204B121	01-401.320	Answr Service/Pump Stn Alrm-Nov-2017	11/30/17	225.50	.00	
Dispatch Answering Servic	000204B121	06-448.320	610-782-5025-Nov 2017	11/30/17	19.95	.00	
Dispatch Answering Servic	000204B121	01-430.320	610-782-5572-Nov 2017	11/30/17	15.00	.00	
Total Dispatch Answering Service:					260.45	.00	
Document Systems Ltd.							
Document Systems Ltd.	E48503M	01-401.375	Maintenance contract-5/23/17-5/22/18	05/17/17	300.00	.00	
Total Document Systems Ltd.:					300.00	.00	
Eastern Auto Parts Warehouse							
Eastern Auto Parts Wareho	3CN039181	01-437.251	Returned Core	12/05/17	45.00-	.00	
Eastern Auto Parts Wareho	3CN039311	06-448.251	Returned Core	12/07/17	35.00-	.00	
Eastern Auto Parts Wareho	3CN039311	08-429.251	Returned Core	12/07/17	35.00-	.00	
Eastern Auto Parts Wareho	3IV252162	06-448.251	#33-Truck & tow/battery	12/07/17	101.35	.00	
Eastern Auto Parts Wareho	3IV252162	08-429.251	#33-Truck & tow/battery	12/07/17	101.35	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Eastern Auto Parts Warehouse:					87.70	.00	
Ferguson Waterworks							
Ferguson Waterworks	0427836	06-448.240	valve & lugs	10/03/17	589.80	.00	
Ferguson Waterworks	0429745	06-448.611	Water meters for Water meter replacement project	11/29/17	29,900.00	.00	
Ferguson Waterworks	0430676	06-448.611	Water meters for Water meter replacement project	11/29/17	2,280.00	.00	
Ferguson Waterworks	0430940	06-448.260	Aqua scope leak detector	12/08/17	2,350.00	.00	
Total Ferguson Waterworks:					35,119.80	.00	
First Regional Compost Authority							
First Regional Compost Au	2017-368	10-427.303	Grass collection-20 yds-11/1/17	12/04/17	100.00	.00	
Total First Regional Compost Authority:					100.00	.00	
Forks Township Fireman's Relief Assoc							
Forks Township Fireman's	12182017	03-412.421	Training Class-"Cutting Edge Command Officer"	12/18/17	450.00	.00	
Total Forks Township Fireman's Relief Assoc:					450.00	.00	
Fries Esq., William J.							
Fries Esq., William J.	34552	01-414.314	Prepare & attend oral argument/review order & opinion-Vanessa Holding Co vs ZHB	11/30/17	459.00	.00	
Total Fries Esq., William J.:					459.00	.00	
Gebhardts							
Gebhardts	712531	01-400.240	Name plates for Fin dir/P/Z Dir/CEO/Chief/PW Dir/Commissioners	12/08/17	145.46	.00	
Total Gebhardts:					145.46	.00	
GFOA-PA							
GFOA-PA	12152017	01-402.420	Annual Membership-Ziegenfus	12/15/17	75.00	.00	
Total GFOA-PA:					75.00	.00	
Grainger							
Grainger	9639868679	06-448.375	Air safety valve for the air compressor	12/11/17	12.97	.00	
Grainger	9639868679	08-429.375	Air safety valve for the air compressor	12/11/17	12.98	.00	
Total Grainger:					25.95	.00	
Graphic Controls LLC							
Graphic Controls LLC	MZ3493	08-429.240	chart pens	12/18/17	474.74	.00	
Total Graphic Controls LLC:					474.74	.00	
Gross McGinley LLP							
Gross McGinley LLP	115	01-414.314	2017-Nov-Roche	12/01/17	812.50	.00	
Total Gross McGinley LLP:					812.50	.00	
Groundhog Lawn & Landscape							
Groundhog Lawn & Landsc	12082017	01-413.317	2818 Hampton Ct- Mow & Trim	12/08/17	175.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Groundhog Lawn & Landscape:					175.00	.00	
Hercik Jr, Robert F.							
Hercik Jr, Robert F.	12212017	01-430.192	2017 Boot/Cloth Allowance	12/21/17	250.00	.00	
Total Hercik Jr, Robert F.:					250.00	.00	
Home Depot Credit Services							
Home Depot Credit Service	77830	01-409.240	Access panel-District court	12/11/17	9.48	.00	
Home Depot Credit Service	77830	01-410.241	supplies for shelves for police car	12/11/17	14.37	.00	
Total Home Depot Credit Services:					23.85	.00	
Hydra-Numatic Sales Co.							
Hydra-Numatic Sales Co.	52721	08-429.373	Cardinal Dr control update/Industrial park control replacement	12/01/17	1,728.20	.00	
Total Hydra-Numatic Sales Co.:					1,728.20	.00	
IDVille							
IDVille	3298802	01-415.260	Id Maker Advantage	12/12/17	1,805.83	.00	
IDVille	3298802	01-415.240	Id Maker Advantage	12/12/17	434.91	.00	
Total IDVille:					2,240.74	.00	
In Line Services Inc							
In Line Services Inc	11302017	06-448.611	Pmt #3--2017 W/tr Mtr Replacement Proj thru 11/30/17	11/30/17	132,987.65	132,987.65	12/18/17
Total In Line Services Inc:					132,987.65	132,987.65	
J. Thomas LTD							
J. Thomas LTD	122425	08-429.240	Manhole Risers	12/11/17	4,977.00	.00	
J. Thomas LTD	122426	08-429.240	Manhole Risers	12/11/17	150.00	.00	
Total J. Thomas LTD:					5,127.00	.00	
Keystone Consulting Engineers							
Keystone Consulting Engin	155991	01-408.313	2017-Sept-3067 Fairfield Dr grading plan	10/17/17	147.00	.00	
Keystone Consulting Engin	156900	01-436.313	2017-Nov-MS4 program	12/12/17	7,480.63	.00	
Keystone Consulting Engin	156903	08-429.313	2017-Nov-General Engineering-Sewer Matters	12/12/17	2,041.00	.00	
Keystone Consulting Engin	156905	06-448.313	2017-Oct & Nov-General Engineering-Water Matters	12/12/17	3,742.00	.00	
Keystone Consulting Engin	156906	08-429.372	2017-Oct & Nov-I&I Removal Program	12/12/17	6,594.26	.00	
Keystone Consulting Engin	156907	06-448.608	2017-Nov-Edgemont Dr Water Main Replacement Ph2	12/12/17	1,063.00	.00	
Keystone Consulting Engin	156908	06-448.612	2017-Nov-Meadowbrook Circle North Water Main Replacement	12/12/17	2,583.50	.00	
Keystone Consulting Engin	156909	06-448.613	2017-Nov-Meadowbrook Circle South Water Main Replacement	12/12/17	1,046.00	.00	
Keystone Consulting Engin	156910	06-448.614	2017-Nov-Bellair Dr Water Main Replacement	12/12/17	1,198.50	.00	
Keystone Consulting Engin	156911	08-429.603	2017-Nov-Cardinal Dr Pump Station Force Main Replacement	12/12/17	1,217.00	.00	
Keystone Consulting Engin	156912	08-429.607	2017-Nov-Sanitary Sewer CIPP Lining Project 2017	12/12/17	955.50	.00	
Keystone Consulting Engin	156913	01-408.313	2017-Nov-General Engineering-Misc File	12/12/17	196.00	.00	
Keystone Consulting Engin	156914	01-408.313	2017-Nov-Salisbury Township SALDO review for 2017	12/12/17	2,243.50	.00	
Keystone Consulting Engin	156915	01-408.313	2017-Nov-Cedar Crest Blvd Penndot				

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Keystone Consulting Engin	156917	01-408.313	improvements	12/12/17	245.00	.00	
			2017-Nov-Susquehanna St Penndot	12/12/17	245.00	.00	
Keystone Consulting Engin	156919	08-429.607	improvements				
			2017-Nov-Sanitary Sewer CIPP Lining	12/12/17	200.50	.00	
			Project 2016				
Total Keystone Consulting Engineers:					31,198.39	.00	
Kost Tire & Auto Service							
Kost Tire & Auto Service	55-28561	03-412.374	#31-01-Tires	12/06/17	887.37	.00	
Total Kost Tire & Auto Service:					887.37	.00	
Kutz Inc., E. M.							
Kutz Inc., E. M.	21025	01-437.251	#5-Repair body lift cylinder	12/06/17	503.88	.00	
Total Kutz Inc., E. M.:					503.88	.00	
Lehigh County Authority							
Lehigh County Authority	4513	06-448.367	2017-3rd quarter reconciliation-water	12/01/17	108,207.59	.00	
Lehigh County Authority	4537	06-448.367	2017-Nov water	12/07/17	53,431.67	.00	
Total Lehigh County Authority:					161,639.26	.00	
Lehigh County Law Department							
Lehigh County Law Depart	12182017	01-400.240	File Ord: 12-2017-615-Tax rate increase	12/18/17	20.00	20.00	12/18/17
Total Lehigh County Law Department:					20.00	20.00	
LYNX Computer Technologies							
LYNX Computer Technolo	555830	01-407.261	Mailprotector-Dec 2017	12/12/17	62.79	.00	
LYNX Computer Technolo	555830	06-448.261	Mailprotector-Dec 2017	12/12/17	8.97	.00	
LYNX Computer Technolo	555830	08-429.261	Mailprotector-Dec 2017	12/12/17	8.97	.00	
LYNX Computer Technolo	555830	10-407.261	Mailprotector-Dec 2017	12/12/17	8.97	.00	
Total LYNX Computer Technologies:					89.70	.00	
Madle's Hardware							
Madle's Hardware	184515/1	01-409.260	Snowbroom for admin bldg	12/14/17	41.98	.00	
Total Madle's Hardware:					41.98	.00	
Messick's							
Messick's	WK72359	01-437.375	Haul boom mower	12/04/17	688.00	.00	
Total Messick's:					688.00	.00	
Mid-Atlantic Fire & Air Corp.							
Mid-Atlantic Fire & Air Corp	60763	03-412.374	Air sample	11/28/17	175.00	.00	
Mid-Atlantic Fire & Air Corp	60837	03-412.374	Repair air compressor	12/05/17	164.50	.00	
Total Mid-Atlantic Fire & Air Corp.:					339.50	.00	
Morris, Jay							
Morris, Jay	05286677	01-430.192	2017 Clothing/Boot Allowance	02/02/17	164.98	.00	
Morris, Jay	12212017	01-430.192	2017 Clothing/Boot Allowance	12/21/17	85.02	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Morris, Jay:					250.00	.00	
Motors Plus Inc.							
Motors Plus Inc.	33610	01-410.251	#208-clock spring assembly	11/20/17	545.63	.00	
Motors Plus Inc.	33631	01-410.251	#222-Oil change/top off fluids	11/20/17	125.40	.00	
Motors Plus Inc.	33667	01-410.251	#205-Transmission issue-topped off fluids	11/29/17	126.00	.00	
Motors Plus Inc.	33668	01-410.251	#211-Replace battery	11/29/17	228.70	.00	
Motors Plus Inc.	33671	01-410.251	#217-Mount & Balance tires	11/29/17	31.00	.00	
Motors Plus Inc.	33684	01-410.251	#214-Oil change/top off fluids	12/01/17	106.83	.00	
Motors Plus Inc.	33692	01-410.251	#220-Oil change/top off fluids	12/06/17	106.83	.00	
Motors Plus Inc.	33693	01-410.251	#210-Oil change/top off fluids	12/06/17	106.83	.00	
Motors Plus Inc.	33695	01-410.251	#204-Replace seat belt buckle	12/06/17	242.75	.00	
Motors Plus Inc.	33706	03-412.374	#31-01-Power steering hose	12/11/17	455.21	.00	
Total Motors Plus Inc.:					2,075.18	.00	
MP Outfitters							
MP Outfitters	23569-5	01-411.238	Zipper-Mertl	12/04/17	33.99	.00	
MP Outfitters	23570-5	01-411.238	Pants/shirts/alterations-Grow	12/04/17	244.96	.00	
MP Outfitters	23574-5	01-410.238	Mock turtleneck/jacket-Harrison	12/04/17	131.97	.00	
Total MP Outfitters:					410.92	.00	
Mr. John Inc.							
Mr. John Inc.	0005318489	01-451.315	Laubach Park-11/07/17-12/05/2017	12/06/17	125.00	.00	
Mr. John Inc.	0005318490	01-451.315	Lindberg Park-11/08/17-12/05/2017	12/06/17	131.25	.00	
Mr. John Inc.	0005318491	01-451.315	1 unit:Franko farm-11/08/17-11/21/17	12/06/17	62.50	.00	
Total Mr. John Inc.:					318.75	.00	
Nansteel Tree & Excavation LLC, Charlie							
Nansteel Tree & Excavatio	11302017	01-451.601	Pmt#7--Lindberg Pk secondary pathways through 11/30/2017-pymnt #8	11/30/17	33,125.97	33,125.97	12/18/17
Total Nansteel Tree & Excavation LLC, Charlie:					33,125.97	33,125.97	
Nicolo, Alessandro							
Nicolo, Alessandro	08242017	01-406.171	2017 Health Reimb	08/24/17	150.00	.00	
Total Nicolo, Alessandro:					150.00	.00	
North American Rescue							
North American Rescue	IN279915	01-410.210	Tourniquet holders	12/08/17	906.90	.00	
Total North American Rescue:					906.90	.00	
PA One Call System Inc.							
PA One Call System Inc.	0000750925	01-401.320	2017-Dec-Voice/Fax messages	11/30/17	354.15	.00	
Total PA One Call System Inc.:					354.15	.00	
PBL fire Apparatus Services LLC							
PBL fire Apparatus Service	5480	03-412.374	Wheel accessories	12/01/17	591.22	.00	
Total PBL fire Apparatus Services LLC:					591.22	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PCCA							
PCCA	12222017	01-430.421	PA Construction Codes Academy Webinars-Levernier	12/22/17	250.00	.00	
Total PCCA:					250.00	.00	
Peterson, Matthew							
Peterson, Matthew	12172017	01-430.192	2017-Clothing Allowance	12/17/17	229.98	.00	
Total Peterson, Matthew:					229.98	.00	
Petty Cash							
Petty Cash	12152017	01-401.315	mileage to meetings/meals/notary	12/15/17	93.75	93.75	12/18/17
Petty Cash	12152017	01-401.240	Office supplies	12/15/17	3.42	3.42	12/18/17
Petty Cash	12152017	01-401.325	postage due on utility invoices	12/15/17	24.94	24.94	12/18/17
Petty Cash	12152017	01-401.343	Right to Know documents	12/15/17	15.00	15.00	12/18/17
Petty Cash	12152017	01-410.315	Lunch meeting w/Lehigh County	12/15/17	55.58	55.58	12/18/17
Total Petty Cash:					192.69	192.69	
Pollard Water							
Pollard Water	0094195	06-448.260	Meter pit keys	11/15/17	132.81	.00	
Total Pollard Water:					132.81	.00	
PPL Electric Utilities							
PPL Electric Utilities	12122017	08-429.361	32650-08001	12/12/17	32.00	.00	
PPL Electric Utilities	12122017	08-429.361	15450-07002	12/12/17	29.99	.00	
PPL Electric Utilities	12122017	08-429.361	08450-07007	12/12/17	30.74	.00	
PPL Electric Utilities	12122017	03-411.320	82900-03000	12/12/17	664.70	.00	
PPL Electric Utilities	12122017	08-429.361	56060-06003	12/12/17	31.09	.00	
PPL Electric Utilities	12122017	01-451.361	54060-05002	12/12/17	27.06	.00	
PPL Electric Utilities	12122017	06-448.361	30460-06001	12/12/17	552.06	.00	
PPL Electric Utilities	12122017	08-429.361	47020-14000	12/12/17	31.56	.00	
PPL Electric Utilities	12122017	08-429.361	42850-08008	12/12/17	26.83	.00	
PPL Electric Utilities	12182017	01-409.361	92051-48008	12/18/17	934.77	.00	
PPL Electric Utilities	12182017	01-409.361	70730-17005	12/18/17	657.73	.00	
PPL Electric Utilities	12182017	35-433.362	49130-02001	12/18/17	42.72	.00	
PPL Electric Utilities	12182017	08-429.361	35530-02004	12/18/17	30.58	.00	
PPL Electric Utilities	12182017	01-409.361	61089-84001	12/18/17	736.81	.00	
Total PPL Electric Utilities:					3,828.64	.00	
ReadyRefresh by Nestle							
ReadyRefresh by Nestle	07L0436481527	01-409.366	2017-Nov-Acct#0436481527-Admin	12/01/17	59.86	.00	
ReadyRefresh by Nestle	07L0436481543	01-409.366	2017-Nov-Acct#0436481543-Police	12/01/17	60.65	.00	
ReadyRefresh by Nestle	07L0436481576	01-409.366	2017-Nov-Acct#0436481576-DPW	12/01/17	29.93	.00	
ReadyRefresh by Nestle	07L0441704392	01-409.366	2017-Nov-Acct#0441704392-Franko	12/04/17	4.23	.00	
Total ReadyRefresh by Nestle:					154.67	.00	
Rehatcheck, Kyle							
Rehatcheck, Kyle	12202017	01-410.238	reimb for knife	12/20/17	65.52	.00	
Total Rehatcheck, Kyle:					65.52	.00	
Ronca and Sons, Michael F.							
Ronca and Sons, Michael	10162017	06-448.611	Watermain replacement Project- Edgemont Dr, Meadowbrook Ci,				

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
			Bellair Dr & Cardinal Dr -Pymnt #2	10/16/17	279,692.45	279,692.45	12/18/17
Total Ronca and Sons, Michael F.:					279,692.45	279,692.45	
Sands Auto Group							
Sands Auto Group	59281	01-437.251	22 & 25-Washer nozzle	12/15/17	11.40	.00	
Total Sands Auto Group:					11.40	.00	
Service Electric Cable TV							
Service Electric Cable TV	12012017	01-410.315	Prolog Express -Dec 2017	12/01/17	77.45	.00	
Total Service Electric Cable TV:					77.45	.00	
Service Electric Telephone Co							
Service Electric Telephone	12152017	01-403.240	Acct#-0000044158-Minger phone line-12/2017	12/15/17	21.09	.00	
Service Electric Telephone	12152017	01-401.320	Acct#-0000044158-Township phone line-12/2017	12/15/17	557.70	.00	
Service Electric Telephone	12152017	03-411.320	Acct#-0000050426-ESFC-12/2017	12/15/17	84.39	.00	
Total Service Electric Telephone Co:					663.18	.00	
Shammy Shine Car Washes							
Shammy Shine Car Washes	11302017	01-410.315	Police Car Washes-11/1-11/30/17	11/30/17	100.00	.00	
Total Shammy Shine Car Washes:					100.00	.00	
Staples Advantage							
Staples Advantage	3361827709	01-401.240	Stapler/note pads	12/07/17	37.41	.00	
Staples Advantage	3361827709	01-409.240	Mops/trash liners	12/07/17	108.60	.00	
Total Staples Advantage:					146.01	.00	
Starr Uniform Center							
Starr Uniform Center	119213	01-410.238	Jacket-Patten	12/06/17	275.00	.00	
Total Starr Uniform Center:					275.00	.00	
Stotz/Fatzinger Office Supply							
Stotz/Fatzinger Office Sup	201179	01-402.240	Desk Calendars	12/14/17	15.96	.00	
Stotz/Fatzinger Office Sup	201179	01-430.240	Desk Calendars	12/14/17	39.90	.00	
Stotz/Fatzinger Office Sup	201179	01-414.240	Desk Calendars	12/14/17	11.97	.00	
Stotz/Fatzinger Office Sup	201179	01-401.240	Desk Calendars	12/14/17	11.97	.00	
Total Stotz/Fatzinger Office Supply:					79.80	.00	
Stratix Systems Inc							
Stratix Systems Inc	284637	01-401.375	Maint fee DPW-12/19/2017-03/18/2018	12/13/17	67.95	.00	
Total Stratix Systems Inc:					67.95	.00	
Suburban Propane-2022							
Suburban Propane-2022	606216	01-401.231	unleaded	12/08/17	24.80	.00	
Suburban Propane-2022	606216	01-410.231	unleaded	12/08/17	720.97	.00	
Suburban Propane-2022	606216	01-430.231	unleaded	12/08/17	745.76	.00	
Suburban Propane-2022	606216	06-448.231	unleaded	12/08/17	131.61	.00	
Suburban Propane-2022	606216	08-429.231	unleaded	12/08/17	131.61	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Suburban Propane-2022	606216	03-413.231	unleaded	12/08/17	152.57	.00	
Suburban Propane-2022	804329	01-401.231	diesel	12/08/17	29.61	.00	
Suburban Propane-2022	804329	01-410.231	diesel	12/08/17	860.89	.00	
Suburban Propane-2022	804329	01-430.231	diesel	12/08/17	890.49	.00	
Suburban Propane-2022	804329	06-448.231	diesel	12/08/17	157.15	.00	
Suburban Propane-2022	804329	08-429.231	diesel	12/08/17	157.15	.00	
Suburban Propane-2022	804329	03-413.231	diesel	12/08/17	182.19	.00	
Total Suburban Propane-2022:					4,184.80	.00	
Sulzer, Alan							
Sulzer, Alan	12132017	01-406.315	2017 Health Reimbursement	12/13/17	150.00	.00	
Total Sulzer, Alan:					150.00	.00	
Torco Supply Co.							
Torco Supply Co.	33498	01-430.240	Oxygen tank fill	11/30/17	192.00	.00	
Total Torco Supply Co.:					192.00	.00	
Totally Absorbent							
Totally Absorbent	3554	03-412.240	30lbs of sorbital GM oil dry	12/02/17	209.25	.00	
Totally Absorbent:					209.25	.00	
U.S. Postal Service							
U.S. Postal Service	12192017	01-401.325	Postage for twp 2018 calendars	12/19/17	1,707.14	1,707.14	12/19/17
Total U.S. Postal Service:					1,707.14	1,707.14	
Urban Research & Development							
Urban Research & Develop	2305-13-17-3238	01-451.312	LindPk MSP-Development & supplementary services Nov 2017	12/06/17	2,044.00	.00	
Urban Research & Develop	230517-113-3239	01-451.312	LindPk MSP Ph3 & Ph4-Nov 2017-Construction drawings/specifications/bid docs/construction observation/grant admin	12/07/17	6,995.00	.00	
Total Urban Research & Development:					9,039.00	.00	
Veritext Mid-Atlantic							
Veritext Mid-Atlantic	PA3163387	01-414.316	ZHB-11/08/2017	11/22/17	292.00	.00	
Total Veritext Mid-Atlantic:					292.00	.00	
Verizon							
Verizon	12032017	01-410.320	610-433-0563-monitor traffic signals CCB-12/2017	12/03/17	40.33	.00	
Verizon	12062017	06-448.320	610-435-4231-Flxr Ave wtr pump stn-12/2017	12/06/17	41.07	.00	
Total Verizon:					81.40	.00	
Weinstein Supply Corporation							
Weinstein Supply Corporati	S020578123	01-409.240	Ceramic cartridges for PW kitchen sink faucet	12/07/17	56.64	.00	
Total Weinstein Supply Corporation:					56.64	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Grand Totals:					740,879.21	450,006.92	

Report Criteria:

- Detail report.
 - Invoice detail records above \$0 included.
 - Paid and unpaid invoices included.
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**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
December 14, 2017
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown announced that an Executive Session will take place after the Workshop to discuss land acquisition matters.

Commissioner Brown turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Robert Martucci, Jr., Vice-President
Debra Brinton, President Pro-Tempore
James Seagreaves
Joanne Ackerman

Staff Present:

Cathy Bonaskiewich, Township Manager
Paul Ziegenfus, Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Don Sabo, Police Sergeant
Kevin Soberick, Police Sergeant
Cynthia Sopka, Director of Planning & Zoning
Sandy Nicolo, Code Enforcement Officer, MS4 Coordinator
John Ashley, Esquire, rep of Davison & McCarthy, Township Solicitor
David Tettermer, rep of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied.

Ms. Bonaskiewich reminded everyone of the three-minutes rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE OF BILLS PAYABLE

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to approve the list of Bills Payable for the period 11/18/2017-12/8/2017, broken down as follows:

\$105,944.93 = GENERAL
\$5,903.30 = FIRE
\$0 = LIBRARY
\$215,278.43 = WATER
\$279,127.20 = SEWER
\$94,593.14= REFUSE & RECYCLING
\$15,826.85 = HIGHWAY AID
\$1,000 = SUBDIVISION ESCROW
\$717,673.85 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

MINUTES

November 21, 2017

Commissioner Brown declared the Minutes of November 21, 2017 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

Resolution to submit an application to PennDOT for additional signage on Broadway.

Ms. Bonaskiewich stated that Chief Stiles requested a “Pedestrian Crossing” sign be placed on Broadway in the area of KidsPeace. She explained that because Broadway is a state road, the Township must first submit an application for approval to PennDOT.

Commissioner Ackerman inquired if there will be markings on the street as well as the sign. Chief Stiles stated that the street has been painted with flashing lights above the crosswalk for several years. He noted that KidsPeace will be paying for the signs.

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to adopt the Resolution to submit an application to PennDOT for additional signage on Broadway.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

MOTIONS

Motion to Approve Change Order No. 1 to decrease the contract price for the Cardinal Drive Sewer Force Main Replacement Project (Project “D”) by \$7,500.

Ms. Bonaskiewich explained that the original specs for the Cardinal Drive Sewer Force Main Replacement Project (“D”) included the use of epoxy-lined ductile iron pipe. The change order provides for the use of PVC plastic C-900 pipe instead. She stated that to compensate for the change, the contractor, Michael F. Ronca & Sons, has offered a \$7,500 deduction from the original contract price, which includes material, equipment, and labor costs.

Commissioner Ackerman inquired as to how the material will wear. Mr. Tetteimer replied that the PVC pipe will last as long as the iron one, and it is easier and cheaper to install.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve Change Order No. 1 to decrease the contract price for the Cardinal Drive Sewer Force Main Replacement Project (Project “D”) by \$7,500.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Motion to Authorize Payment No. 2 to Michael F. Ronca & Sons for the Water Main (Edgemont, Meadowbrook & Bellair) and Sewer Force Main (Cardinal) Replacement Projects, in the amount of \$279,692.45.

Commissioner Ackerman questioned if the Township is applying for grants for these types of projects. Ms. Bonaskiewich stated that these projects were included under the Bond issue.

Motion by Commissioner Martucci, seconded by Commissioner Seagreaves, to authorize Payment No. 2 to Michael F. Ronca & Sons for the Water Main (Edgemont, Meadowbrook & Bellair) and Sewer Force Main (Cardinal) Replacement Projects, in the amount of \$279,692.45.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Motion to Authorize Payment No. 3 to In Line Services, Inc. for the Water Meter Replacement Project, in the amount of \$132,987.65.

Mr. Andreas stated that the project is about 86% completed and the work should be done by the middle or end of February.

Ms. Bonaskiewich commented that after this payment, only \$153,607.50 remains outstanding to finish the project.

Motion by Commissioner Seagreaves, seconded by Commissioner Ackerman, to authorize Payment No. 3 to In Line Services, Inc. for the Water Meter Replacement Project, in the amount of \$132,987.65.

Roll Call:

COMMISSIONER ACKERMAN – YES

COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Motion to Authorize Payment No. 8 (Final) to Charlie Nansteel Tree & Excavation, LLC for the Lindberg Park Phase 2 Secondary Pathways & Groundcover Restoration Project, in the amount of \$33,125.97.

Motion by Commissioner Brown, seconded by Commissioner Brinton, to authorize Payment No. 8 (FINAL) to Charlie Nansteel Tree & Excavation, LLC for the Lindberg Park Phase 2 Secondary Pathways & Groundcover Restoration Project, in the amount of \$33,125.97.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Commissioner Seagreaves stated that he has been in contact with Mr. Nicolo about water runoff from East Susquehanna Street impacting a property on Byfield Street. Commissioner Seagreaves inquired as to what the Township can do to help the resident on Byfield Street.

Commissioner Martucci inquired about PennDOT's plans to upgrade the corridor of East Susquehanna Street and Broadway over the next two years. Mr. Tetterer explained that PennDOT is planning on addressing minor drainage issues in area in 2020. He noted that if there is anything the Township specifically needs to do before that time, it needs to be coordinated with PennDOT. Mr. Tetterer stated that the Township would have to make a proposal, but if there is any kind of cross pipe installation or major design work, the Township would have to fund it.

Mr. Nicolo stated that he looked at the condition and explained that the water runs off the mountain into the pipe that crosses under East Susquehanna Street, then winds its way thru an empty lot with a billboard on it and onto the residential property on Byfield Street. Mr. Nicolo suggested that the ditch on the property with the billboard be straightened out to get the water to flow towards the drain on Byfield Street instead of onto the resident's property. He stated that he

has been in contact with the property owners of the lot that contains the billboard and they are will sign off on the easement allowing the Township to help with drainage.

A discussion ensued regarding the type of work that could be done.

Attorney Ashley noted that the Township should be cautious when working on private property as to not cause a problem for another resident downstream.

Mr. Nicolo noted that no one else will be impacted because there is a drain at the dead end of Byfield and the Township would only be straightening the flow of the water to go into that drain. He commented that there is no residential property that would be involved, only the lot that holds the billboard.

Commissioner Ackerman inquired if there is something the property owner on Byfield can do on her own to help the water flow. Mr. Andreas stated that she could construct a small swale, but noted that there is not much room from the property line to her home to create a viable alternative.

Mr. Nicolo stated that the work would benefit several property owners in the area.

Commissioner Martucci commented that he would not mind doing the work, but he fears the Township would be responsible for maintenance.

Commissioner Seagreaves questioned what type maintenance would be involved. Mr. Andreas stated that it would include installing new riprap and cleaning out cinders and silt. He noted the potential issue is that maintenance begins at the outfall of the pipe, which is the state's, plus it is located on private property.

Mr. Tettermer suggested that the staff observe the location and make a recommendation as to a reasonable solution. He noted that any time something is altered, there is always the potential for negatively impacting someone else downstream or adjacent to the property.

Attorney Ashley commented that it might be considered a private matter between two property owners if one property is negatively affecting another.

It was the consensus of the Board to look at the situation in-house and make a recommendation on how or if the Township should proceed.

Mr. Ziegenfus commented that the State Auditor General's Office conducted a pension audit at the Municipal Building on Wednesday, December 13th, 2017.

Chief Stiles brought forth a transportation improvement plan, which was completed by the Lehigh Valley Planning Commission, that contained the list of roads projected to have major congestion in the next 45 years. He noted that several roadways/intersections are within the Township and are PennDOT roads.

Chief Stiles announced that Coffee with a Cop will be held on December 21st, 2017 at Starbucks on Lehigh Street from 1:00 pm – 3:00 pm.

Commissioner Brown inquired about the development of the police eligibility list for a new Police Officer. Chief Stiles stated that he has been in contact with Ms. Bonaskiewich and they are waiting until the Budget is passed to obtain a meeting with the Civil Service Commission.

ADJOURNMENT

Commissioner Brinton made a Motion to adjourn the Meeting. Seconded by Commissioner Martucci. The time was 7:58 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on December 14, 2017.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

DRAFT
ORDINANCE NO. 12-2017-615

AN ORDINANCE BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, SETTING AND REAFFIRMING THE RATES OF TAXATION, FIXING THE TAX RATE FOR THE YEAR 2018 AND APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR THE SPECIFIC PURPOSES OF THE TOWNSHIP GOVERNMENT DURING THE CURRENT FISCAL YEAR.

WHEREAS, Article XVII, Section 1701 et seq. of the First Class Township Code, P.L. 1955, No. 569, as amended, requires that the Board of Commissioners shall, inter alia, prepare and adopt a budget which shall reflect, as nearly as possible, the estimated revenues and expenditures of the Township for the year for which the budget is prepared; and

WHEREAS, the tax levied by the Board of Commissioners shall be fixed at such figure within the limit allowed by law, as with all other sources of revenue that will meet and cover said appropriations; and

NOW, THEREFORE, BE IT ORDAINED and enacted, and it is hereby ordained and enacted by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania.

SECTION 1: That for the expenses of the Township for the fiscal year 2018 the following amounts are hereby appropriated from the revenues available for the current year for the specific purposes set forth below, which amounts are more fully itemized in the budget form on file in the Township Secretary's Office.

2018 Adopted Budgets

GENERAL FUND

Revenue		\$8,943,412
Current Year.....	\$8,539,278	
Use of Prior Year Reserves.....	404,134	
Expenditures:.....		\$8,943,412
Operating Expenditures:		
General Government	\$ 861,630	
Police	2,243,600	
Public Safety (Non-Police).....	535,560	
Highways & Public Works	1,546,630	
Recreation	122,900	
Environmental Advisory.....	1,500	
Insurances & Benefits	2,199,697	
Contributions & Miscellaneous	<u>57,690</u>	
Total Operating Expenditures	\$7,569,207	
Non-Operating Expenditures		
Debt Service	178,650	
Capital	<u>1,195,555</u>	
Total Non-Operating Expenditures.....	\$1,374,205	

FIRE PROTECTION FUND

Revenue		\$ 339,040
Expenditures:.....		\$ 339,040
Operating Expenditures	\$175,740	
Non-Operating Expenditures.....	48,212	
Transfers to Reserves.....	115,088	

LIBRARY FUND

Revenue		\$ 81,780
Operating Expenditures.....		\$ 81,780

WATER FUND

Revenue		\$2,427,868
Current Year.....	\$1,725,800	
Use of Prior Year Reserves.....	702,068	
Expenditures:.....		\$2,427,868
Operating Expenditures	\$1,602,243	
Non-Operating Expenditures.....	825,625	

SEWER FUND

Revenue		\$2,214,973
Current Year.....	\$1,810,200	
Use of Prior Year Reserves.....	404,773	
Expenditures:.....		\$2,214,973
Operating Expenditures	\$1,730,913	
Non-Operating Expenditures.....	484,060	

REFUSE & RECYCLING FUND

Revenue		\$1,402,800
Operating Expenditures.....		\$1,366,517
Transfer to Reserves.....		\$ 36,283

HIGHWAY AID FUND

Revenue		\$ 471,900
Operating Expenditures.....		\$ 237,400
Capital Expenditures.....		\$ 70,000
Transfer to Reserves.....		\$ 164,500

Further, in instances where expenditures exceed current year revenues, such expenditures shall be funded from the Fund Balance to cover such expenditures. In instances where current year revenues exceed expenditures, such surplus shall be transferred to Reserve account(s).

An estimate of the specific items making up the amount appropriated to the respective Departments shall be on file in the Office of the Township Manager, 2900 South Pike Avenue, Allentown, Pennsylvania.

SECTION 2: That a tax shall be and the same is hereby levied on all real property within the said Township subject to taxation for Township purposes for the fiscal year 2018, as follows:

The rate for general Township purposes, the sum of one and ninety-three hundredths (1.93000) mills on each dollar of assessed valuation, or the sum of nineteen and thirty one-hundredths cents on each one hundred dollars of assessed valuation.

For fire protection purposes, the sum of two hundred and nine thousandths (0.20900) mills on each dollar of assessed valuation, or the sum of two and nine one-hundredths cents on each one hundred dollars of assessed valuation.

For library services purposes, the sum of sixty-one thousandths (0.06100) mills on each dollar of assessed valuation, or the sum of sixty-one hundredths cents on each one hundred dollars of assessed valuation.

The same being summarized in tabular form, as follows:

	<u>Mills on Each Dollar of Assessed Valuation</u>	<u>Cents on Each \$100 of Assessed Valuation</u>
Tax Rate for General Township Purposes	1.93000 Mills	19.3000 cents
Tax Rate for Fire Protection Purposes	0.20900 Mills	02.0900 cents
Tax Rate for Library Services Purposes	<u>0.06100 Mills</u>	<u>00.6100 cents</u>
	2.20000 Mills	22.0000 cents

A discount of two percent (2%) of the amount of any tax levied on real property under this Ordinance shall be allowed if payment in full is tendered or officially postmarked on or before May 31, 2018 and a penalty equal to ten percent (10%) of the amount of any such tax levied on real property under this Ordinance shall be added to the amount of said tax and shall be payable if payment in full of said tax is not tendered or officially postmarked on or before July 31, 2018.

Whenever the last day of a period during which payment may be made at a discount or with penalty shall fall on Saturday or Sunday or on any day made a legal holiday by the laws of the Commonwealth of Pennsylvania or of the United States, payment shall be considered timely if it is tendered or officially postmarked by the United States Postal Service on the succeeding secular or business day. The Tax Collector shall not refuse to accept payment tendered or official postmarked by

the United States Postal Service in a timely manner pursuant to these guidelines. An official postmark shall include an actual date-stamp applied by the United States Postal Service. This does not include metered mail, “no-postage necessary” mailings, or prepaid, cancelled postage.

SECTION 3: That the tax levy of one percent (1%) presently imposed upon salaries, wages, commissions and other compensation earned by residents of the Township of Salisbury and earned in the Township by non-residents thereof, and the one percent (1%) tax presently levied upon the privilege of transferring or conveying, by deed or other document, any interest in any lands, tenements, or hereditaments in or partly in the Township of Salisbury, be, and they are, hereby enacted and levied, without change, for the year 2018.

SECTION 4: Any Ordinance or part of an Ordinance inconsistent or conflicting with this Ordinance or any part thereof is hereby repealed to the extent of such inconsistency or conflict.

ENACTED into an Ordinance this 28th day of December, 2017.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

By: _____
President, Board of Commissioners

Attest:

Secretary

RESOLUTION NO. 12-2017-1585

A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, AMENDING §102(1.A) OF CHAPTER 26, “WATER”, PART 1, OF THE SALISBURY TOWNSHIP CODE OF ORDINANCES, TO ADJUST AND SET THE WATER RATE AND AMENDING THE SCHEDULE OF FEES LISTED IN CHAPTER 1, PART 12

WHEREAS, the Township of Salisbury Board of Commissioners wishes to adjust and set the rates for water services.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, and it is hereby resolved by same that §102(1.A) of Chapter 26, “Water”, Part 1, of the Salisbury Township Code of Ordinances, shall be amended and the Schedule of Fees listed in Chapter 1, Part 12 shall be amended as follows:

ARTICLE I. “Water” Chapter 26, Part 1, Section 102(1.A) shall be amended to read as follows:

- A. *Schedule of Meter Rates.*
There shall be a charge of six dollars and thirty cents (\$6.30) for each one thousand (1,000) gallons of water furnished to a consumer effective January 1, 2018. Thereafter, these rates may be amended or revised from time to time by duly enacted Resolution of the Board of Commissioners.

ARTICLE II. Chapter 1, Part 12, “Schedule of Fees” shall be amended to include the revised metered water rates listed above and all other rates and charges for water service cited in Section 102 of Chapter 26, Part 1 of the Salisbury Township Code of Ordinances.

APPROVED and ADOPTED this 28th day of December, 2017.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

By: _____
President, Board of Commissioners

Attest:

Secretary

RESOLUTION NO. 12-2017-1586

A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, AMENDING SECTION 302(3) OF CHAPTER 20, PART 3 ENTITLED “MUNICIPAL SOLID WASTE COLLECTION CHARGES” OF THE SALISBURY TOWNSHIP CODE OF ORDINANCES TO SET THE BILLING RATE FOR MUNICIPAL SOLID WASTE AND RECYCLING COLLECTION SERVICES AND AMENDING THE SCHEDULE OF FEES LISTED IN CHAPTER 1, PART 12 TO INCLUDE SAID FEES

WHEREAS, pursuant to Section 302(3) of Chapter 20, Part 3 of the Salisbury Township Code of Ordinances entitled “Municipal Solid Waste Collection Charges,” the amount to be paid by the owner or occupant of each residential establishment for the quarterly collection period shall be established by a fee schedule; and

WHEREAS, the Board of Commissioners may amend, revise and set refuse and recycling rates from time to time by a duly enacted Resolution of the Board; and

WHEREAS, the proposed billing rates for collection services of refuse and recycling reflect the current contract in place with Republic Services.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, and it is hereby resolved by same that Section 302(3) of Chapter 20, Part 3 of the Salisbury Township Code of Ordinances shall be amended and the Schedule of Fees listed in Chapter 1, Part 12 shall be amended to include the updated refuse and recycling collection fees as follows:

ARTICLE I. Section 302(3) of Chapter 20, Part 3, “**Municipal Solid Waste Collection Charges**” shall be amended to read as follows:

3. **There shall be a charge of \$268 per annum (Net 15 amount), payable at the rate of \$67 per quarter for MSW services furnished to a customer effective January 1, 2018.** *The MSW charge amount to be paid by the owner or occupant of each residential establishment for the quarterly collection period shall be established by a fee schedule. The Board of Commissioners may amend or revise and set refuse and recycling rates from time to time by a duly enacted Resolution of the Board of Commissioners.*

ARTICLE II. Chapter 1, Part 12, "Schedule of Fees" shall be amended to include the aforementioned refuse and recycling collection fees.

DULY ADOPTED this 28th day of December, 2017 by the Board of Commissioners of Salisbury Township, in a lawful session duly assembled.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

By: _____
President, Board of Commissioners

Attest:

Secretary

DRAFT

RESOLUTION NO. 12-2017-1583

BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, PROVIDING FOR A REDUCTION IN THE YEAR 2018 OF THE AMOUNT WHICH MEMBERS OF THE SALISBURY TOWNSHIP POLICE DEPARTMENT ARE REQUIRED TO CONTRIBUTE TO THE SALISBURY TOWNSHIP POLICE PENSION FUND

WHEREAS, the applicable law of the Commonwealth of Pennsylvania permits reductions in the amount which members of police departments in First Class Townships contribute to their police pension funds to amount to less than five percent (5%) of a member's compensation when such contributions are not needed to have the police pension fund remain actuarially sound; and

WHEREAS, the Police Pension Consultant employed by the Township of Salisbury prepared the January 1, 2017 Actuarial Report Valuation and the Township has certified its annual Minimum Municipal Obligation for 2018, which includes a total financial requirement to the Police Pension Plan in the amount of \$421,642; and

WHEREAS, the Township has determined that the amount of State Aid will be insufficient to pay for the total financial requirement, therefore necessitating the Police to contribute to the Plan an amount equal to three and four one hundredths (3.04%) percent of their annual compensation during the year 2018; and

WHEREAS, the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania is desirous of setting the contribution rate for and during the year 2018 to three and four one hundredths percent (3.04%) of a member's compensation.

NOW, THEREFORE, BE IT RESOLVED that contributions to the Salisbury Township Police Pension Fund by members of the Salisbury Township Police Department shall be at the rate of three and four one hundredths percent (3.04%) of compensation for and during the year 2018.

APPROVED AND ADOPTED this 28th day of December, 2017 by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania at a regular public meeting.

Attest:

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

Cathy Bonaskiewich
Township Secretary

James A. Brown, President
Board of Commissioners

RESOLUTION NO. 12-2017-1582

BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, PROVIDING FOR THE WAIVER OF THE AMOUNT WHICH SALISBURY TOWNSHIP NON-UNIFORMED EMPLOYEES ARE REQUIRED TO CONTRIBUTE TO THE PENNSYLVANIA MUNICIPAL NON-UNIFORMED PENSION PLAN FOR YEAR 2018

WHEREAS, pursuant to Article IV, Section 401, the Act of February 1, 1974 (P.L.34, No.15), as amended, also known as the Pennsylvania Municipal Retirement Law, on or about May 11, 2006, the Township of Salisbury entered into an agreement with the Board of the Pennsylvania Municipal Retirement System to upgrade its Pension Plan benefits; and

WHEREAS, Section 9 of the aforementioned Agreement stipulates that the Township may elect, by Resolution, to lower or waive the required contribution rate if sufficient funds exists; and

WHEREAS, through a collective bargaining process, the Township of Salisbury agreed to fund the Township's Non-Uniformed Pension Plan.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania and it is hereby resolved by same that the required contributions to the Salisbury Township Non-Uniformed Pension Plan made by all of the Township employees eligible for participation in the Township's Non-Uniformed Pension Plan, shall be waived for and during the year 2018.

APPROVED AND ADOPTED this 28th day of December, 2017 at a regular public meeting.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

President, Board of Commissioners

ATTEST:

Township Secretary

RESOLUTION NO. 12-2017-1584

BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, EXPRESSING THE APPRECIATION OF THE MEMBERS OF THE BOARD OF COMMISSIONERS TO JAMES A. BROWN FOR HIS YEARS OF SERVICE TO THE TOWNSHIP AND ITS CITIZENS.

WHEREAS, James A. Brown has served as a member of the Salisbury Township Board of Commissioners for fourteen (14) years; and

WHEREAS, during his period of service to the Township, he has served with loyalty, ability, dedication and distinction; and

WHEREAS, the exemplary conduct and sense of fairness he demonstrated in all his activities has been a positive influence in the growth and progress of our community.

NOW, THEREFORE, BE IT RESOLVED by the Salisbury Township Board of Commissioners, on behalf of all of the citizens of the Township of Salisbury, that this Resolution of Public Recognition be extended to James A. Brown as appreciation for his distinguished service as a member of the Salisbury Township Board of Commissioners.

APPROVED AND ADOPTED this 28th day of December, 2017 at a regular public meeting.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

By: _____
Robert Martucci, Jr.
Vice-President, Board of Commissioners

Attest:

Cathy Bonaskiewich
Township Secretary