

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—November 9, 2017
7:00 PM

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Notifications:**
 - All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
 - Public Comment Period Policy—Three (3) Minutes Rule
- 4. Bills Payable – *period 10/21/2017-11/3/2017***
- 5. Approval of the Minutes – *October 26, 2017***
- 6. New Business**
 - A. PRESENTATION**
 1. Officer recognition for Corporal Casey and Sergeant Patten
 - B. ORDINANCES – *none***
 - C. RESOLUTIONS - *none***
 - D. MOTIONS**
 1. Motion to authorize Payment No. 1 to Insituform Technologies, Inc., in the amount of \$93,732.41, for work associated with the 2017 Cured-In-Place Pipe (CIPP) Lining Project.
 2. Motion to authorize Payment No. 2 to In Line Services, in the amount of \$108,573.60, for work associated with the Water Meter Replacement Project.
 3. Motion to approve Boy Scouts’ request to hold their Klondike Derby event at Franko Park on January 20, 2018.
- 7. Courtesy of the Floor:** (opportunity for public comment on non-agenda items)
- 8. Adjournment**
 - *Workshop to follow regular meeting
 - *Executive Session

Report Criteria:

Detail report.
Invoice detail records above \$0 included.
Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
A-B-E Laboratory							
A-B-E Laboratory	10092017	06-448.316	2017-Sept water analysis	10/09/17	280.00	.00	
Total A-B-E Laboratory:					280.00	.00	
Allied Control Services							
Allied Control Services	311062	06-448.373	Tank back-up	10/20/17	1,940.00	.00	
Total Allied Control Services:					1,940.00	.00	
American United Life Insurance Co							
American United Life Insur	10172017	01-487.158	2017-Nov life/disability ins coverage	10/17/17	1,834.43	.00	
American United Life Insur	10172017	06-487.158	2017-Nov life/disability ins coverage	10/17/17	149.31	.00	
American United Life Insur	10172017	08-487.158	2017-Nov life/disability ins coverage	10/17/17	149.31	.00	
Total American United Life Insurance Co:					2,133.05	.00	
Berks County Intermediate Unit							
Berks County Intermediate	00089772	01-403.325	2Q17 & 3Q17-Exception billings (16)	10/13/17	7.84	.00	
Total Berks County Intermediate Unit:					7.84	.00	
Bethlehem, City of							
Bethlehem, City of	10112017	06-448.363	2017-Sept-Hydrant rental	10/11/17	880.00	.00	
Bethlehem, City of	10112017	06-448.368	2017-Sept-4 resale customers	10/11/17	341.03	.00	
Total Bethlehem, City of:					1,221.03	.00	
Bummer, Frank							
Bummer, Frank	11012017	01-406.172	35 of 60 retirement incentive program	11/01/17	450.00	.00	
Total Bummer, Frank:					450.00	.00	
Burkholders Heating & AC Inc							
Burkholders Heating & AC	133413	01-409.373	Boiler pressure gauge	09/27/17	207.50	.00	
Burkholders Heating & AC	134548	01-409.373	Compressor contactor	10/13/17	360.00	.00	
Total Burkholders Heating & AC Inc:					567.50	.00	
Casey, Christopher							
Casey, Christopher	11022017	01-406.171	2017-health reimbursement	11/02/17	150.00	.00	
Total Casey, Christopher:					150.00	.00	
Coopersburg Materials							
Coopersburg Materials	Q16795	01-438.245	9.5MM	10/15/17	3,977.35	.00	
Total Coopersburg Materials:					3,977.35	.00	
Dallas Data Systems Inc.							
Dallas Data Systems Inc.	24037	01-407.319	2018 Caselle Annual Support	10/01/17	6,768.00	.00	
Dallas Data Systems Inc.	24037	06-448.319	2018 Caselle Annual Support	10/01/17	3,384.00	.00	
Dallas Data Systems Inc.	24037	08-429.319	2018 Caselle Annual Support	10/01/17	3,384.00	.00	

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Dallas Data Systems Inc.	24037	10-407.319	2018 Caselle Annual Support	10/01/17	3,384.00	.00	
Dallas Data Systems Inc.	24037	01-407.319	2018 PnF Annual Support	10/01/17	2,518.40	.00	
Dallas Data Systems Inc.	24037	06-448.319	2018 PnF Annual Support	10/01/17	1,259.20	.00	
Dallas Data Systems Inc.	24037	08-429.319	2018 PnF Annual Support	10/01/17	1,259.20	.00	
Dallas Data Systems Inc.	24037	10-407.319	2018 PnF Annual Support	10/01/17	1,259.20	.00	
Total Dallas Data Systems Inc.:					23,216.00	.00	
Dan's Camera City							
Dan's Camera City	594865	01-410.210	Camera/warranty/lens/flash/guard/protector/battery/case	10/26/17	2,389.90	.00	
Total Dan's Camera City:					2,389.90	.00	
Davison & McCarthy							
Davison & McCarthy	20372	01-436.315	2017-Aug-Fox Run Subdivision	09/05/17	91.00	.00	
Davison & McCarthy	20616	08-429.310	2017-Sept-Solid Waste Bids & Contracts	10/04/17	39.00	.00	
Davison & McCarthy	20617	08-429.310	2017-Sept-2860 Lindberg Ave Sanitary Easement	10/04/17	91.00	.00	
Davison & McCarthy	20621	08-429.310	2017-Sept-Sewer Overpayments to Allentown	10/04/17	91.00	.00	
Davison & McCarthy	20622	01-436.315	2017-Sept-Fox Run Subdivision	10/04/17	91.00	.00	
Total Davison & McCarthy:					403.00	.00	
Diefenderfer, Orlando							
Diefenderfer, Orlando	56094	01-401.315	Removed outcall for mailbox #5862	10/23/17	60.83	.00	
Total Diefenderfer, Orlando:					60.83	.00	
Dispatch Answering Service							
Dispatch Answering Servic	000204B120	01-401.320	Answr Service/Pump Stn Alm-Oct-2017	10/31/17	219.50	.00	
Dispatch Answering Servic	000204B120	06-448.320	610-782-5025-Oct 2017	10/31/17	19.95	.00	
Dispatch Answering Servic	000204B120	01-430.320	610-782-5572-Oct 2017	10/31/17	15.00	.00	
Total Dispatch Answering Service:					254.45	.00	
Eastern Auto Parts Warehouse							
Eastern Auto Parts Wareho	3IV234978	06-448.251	#33-Taper cone & cup	10/20/17	20.96	.00	
Eastern Auto Parts Wareho	3IV234978	08-429.251	#33-Taper cone & cup	10/20/17	20.96	.00	
Eastern Auto Parts Wareho	3IV235162	06-448.251	#33-Seal	10/20/17	3.80	.00	
Eastern Auto Parts Wareho	3IV235162	08-429.251	#33-Seal	10/20/17	3.80	.00	
Eastern Auto Parts Wareho	3IV235457	06-448.251	#33-Seal	10/20/17	3.80	.00	
Eastern Auto Parts Wareho	3IV235457	08-429.251	#33-Seal	10/20/17	3.80	.00	
Total Eastern Auto Parts Warehouse:					57.12	.00	
Ecco Communications LLC							
Ecco Communications LLC	71338	03-412.374	#31-12-Radios/headsets/electrical equipment	10/18/17	3,764.05	.00	
Total Ecco Communications LLC:					3,764.05	.00	
Five star International LLC							
Five star International LLC	05P145148	01-437.251	#4-Plug & gasket	10/19/17	4.59	.00	
Total Five star International LLC:					4.59	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Fountain Hill, Borough of							
Fountain Hill, Borough of	10022017	08-429.531	3Q2017 sewer	10/02/17	229.46	.00	
Fountain Hill, Borough of	10022017	08-429.536	3Q2017 capital payment	10/02/17	600.00	.00	
Total Fountain Hill, Borough of:					829.46	.00	
Frankenfield III, Budd							
Frankenfield III, Budd	11012017	01-410.131	Heart/Lung-10/22-11/4	11/01/17	3,129.60	.00	
Total Frankenfield III, Budd:					3,129.60	.00	
G C Electric Company Inc.							
G C Electric Company Inc.	57481	01-409.373	Retrofit light poles/flag pole	10/24/17	2,120.00	.00	
G C Electric Company Inc.	57482	01-409.373	install underground electrical box	10/24/17	108.62	.00	
Total G C Electric Company Inc.:					2,228.62	.00	
GreatAmerica Financial Svcs							
GreatAmerica Financial Sv	21509082	01-407.261	Datto Siris 3-PD document storage-Oct 2017	10/23/17	279.20	.00	
GreatAmerica Financial Sv	21509082	06-448.261	Datto Siris 3-PD document storage-Oct 2017	10/23/17	139.60	.00	
GreatAmerica Financial Sv	21509082	08-429.261	Datto Siris 3-PD document storage-Oct 2017	10/23/17	139.60	.00	
GreatAmerica Financial Sv	21509082	10-407.261	Datto Siris 3-PD document storage-Oct 2017	10/23/17	139.60	.00	
Total GreatAmerica Financial Svcs:					698.00	.00	
Groundhog Lawn & Landscape							
Groundhog Lawn & Landsc	10272017	01-413.317	2818 Hampton Ct- Mow & Trim	10/27/17	175.00	.00	
Total Groundhog Lawn & Landscape:					175.00	.00	
Home Depot Credit Services							
Home Depot Credit Service	19358	01-461.240	EAC Kiosk @ Municipal bldg-Metal roof	10/23/17	151.14	.00	
Home Depot Credit Service	46126	01-461.240	EAC Kiosk @ Municipal bldg-concrete	10/28/17	39.70	.00	
Home Depot Credit Service	46332	01-461.240	EAC Kiosk @ Municipal bldg-wood & screws	10/28/17	188.28	.00	
Home Depot Credit Service	94116	01-430.240	160 lbs of Concrete mix & pallet fee	10/09/17	454.20	454.20	10/26/17
Total Home Depot Credit Services:					833.32	454.20	
In Line Services Inc							
In Line Services Inc	09292017	06-448.611	Pmt #1--2017 Wtr Mtr Replacement Proj thru 9/29/17	09/29/17	40,256.25	40,256.25	10/30/17
Total In Line Services Inc:					40,256.25	40,256.25	
Interstate Battery of Allentwn							
Interstate Battery of Allent	80073608	01-437.251	#22-battery	06/06/17	253.90	.00	
Interstate Battery of Allent	80073608	01-451.375	Battery for mower	06/06/17	131.95	.00	
Interstate Battery of Allent	80075923	01-410.251	#212-battery	10/31/17	53.95	.00	
Total Interstate Battery of Allentwn:					439.80	.00	
Kessler Freedman Inc.							
Kessler Freedman Inc.	11012017	01-401.312	Oct 2017-Website updates	11/01/17	140.00	.00	

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Total Kessler Freedman Inc.:					140.00	.00	
Keystone Consulting Engineers							
Keystone Consulting Engin	155976	08-429.607	2017-Sept-Sanitary Sewer CIPP Lining Project 2016	10/17/17	229.50	.00	
Keystone Consulting Engin	155977	06-448.611	2017-Sept-Upgrade existing water service meters	10/17/17	196.00	.00	
Keystone Consulting Engin	155979	08-429.313	2017-Sept-General Engineering-Sewer Matters	10/17/17	513.50	.00	
Keystone Consulting Engin	155980	08-429.372	2017-Sept-I&I Removal Program	10/17/17	973.13	.00	
Keystone Consulting Engin	155982	06-448.612	2017-Aug & Sept-Meadowbrook Circle North Water Main Replacement	10/17/17	7,587.12	.00	
Keystone Consulting Engin	155983	06-448.613	2017-Sept-Meadowbrook Circle South Water Main Replacement	10/17/17	2,729.44	.00	
Keystone Consulting Engin	155984	06-448.615	2017-Aug & Sept-Paxford Rd Water Main Replacement	10/17/17	595.82	.00	
Keystone Consulting Engin	155985	06-448.616	2017-Aug & Sept-Maumee Ave Water Main Replacement	10/17/17	601.08	.00	
Keystone Consulting Engin	155986	06-448.614	2017-Aug & Sept-Bellair Dr Water Main Replacement	10/17/17	2,501.25	.00	
Keystone Consulting Engin	155987	08-429.603	2017-Sept-Cardinal Dr Pump Station Force Main Replacement	10/17/17	2,649.50	.00	
Keystone Consulting Engin	155988	06-448.600	2017-Aug-Montgomery St Water Main Replacement-Patomic to Tweed St	10/17/17	520.83	.00	
Keystone Consulting Engin	155989	08-429.607	2017-Sept-Sanitary Sewer CIPP Lining Project 2017	10/17/17	1,263.00	.00	
Keystone Consulting Engin	155990	01-408.313	2017-Sept-Salisbury Township SALDO review for 2017	10/17/17	7,056.00	.00	
Keystone Consulting Engin	155995	01-436.313	2017-Sept-MS4 program	10/18/17	6,058.25	.00	
Keystone Consulting Engin	155996	06-448.608	2017-Sept-Edgemont Dr Water Main Replacement Ph2	10/18/17	2,523.00	.00	
Total Keystone Consulting Engineers:					35,997.42	.00	
King, Gail							
King, Gail	11012017	01-406.172	20 of 60 retirement incentive program	11/01/17	450.00	.00	
Total King, Gail:					450.00	.00	
Lawson Products							
Lawson Products	9305309016	01-430.240	wire/tape/drill bits	10/13/17	128.86	.00	
Lawson Products	9305333479	01-430.240	Ear plugs/safety glasses/disposable respirators	10/24/17	220.09	.00	
Lawson Products	9305333487	01-430.240	Wire loom/cross link wire/connectors	10/24/17	180.39	.00	
Total Lawson Products:					529.34	.00	
Lehigh County Authority							
Lehigh County Authority	10202017	08-429.530	3Q17 Sewer	10/20/17	3,956.73	.00	
Total Lehigh County Authority:					3,956.73	.00	
Lehigh Valley Safety Supply Co							
Lehigh Valley Safety Suppl	659832	01-411.238	Safety shoes-Griffin	10/23/17	129.95	.00	
Total Lehigh Valley Safety Supply Co:					129.95	.00	
Luby, Joseph							
Luby, Joseph	11012017	01-406.172	35 of 60 retirement incentive program	11/01/17	450.00	.00	
Total Luby, Joseph:					450.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Macmillian Oil Co of Allentown							
Macmillian Oil Co of Allent	39396	01-430.240	motor oil	10/12/17	184.00	.00	
Macmillian Oil Co of Allent	39396	06-448.240	motor oil	10/12/17	184.00	.00	
Macmillian Oil Co of Allent	39396	08-429.240	motor oil	10/12/17	184.00	.00	
Total Macmillian Oil Co of Allentown:					552.00	.00	
Moyer, Roger J.							
Moyer, Roger J.	11012017	01-406.172	20 of 60 retirement incentive program	11/01/17	450.00	.00	
Total Moyer, Roger J.:					450.00	.00	
MP Outfitters							
MP Outfitters	22683-5	01-410.238	Pants-Laky	10/11/17	69.99	.00	
MP Outfitters	22835-5	01-410.238	Alterations-Whitehead	10/20/17	8.00	.00	
MP Outfitters	22857-5	01-410.238	Alterations-Kress	10/23/17	17.96	.00	
MP Outfitters	22874-5	01-410.238	Belt/Mag slider-Vasilik	10/23/17	63.99	.00	
Total MP Outfitters:					159.94	.00	
NARTEC Inc							
NARTEC Inc	9826	01-410.241	300 drug test ampules/drug ID kits (PCCD Grant)	10/19/17	750.00	.00	
Total NARTEC Inc:					750.00	.00	
New Enterprise Stone & Lime Co Inc							
New Enterprise Stone & Li	6709739	01-438.245	#1 & #4-Stone	10/15/17	88.33	.00	
New Enterprise Stone & Li	6718438	01-438.245	2A Stone	10/24/17	1,545.96	.00	
Total New Enterprise Stone & Lime Co Inc:					1,634.29	.00	
NFPA							
NFPA	09302017	03-412.240	Fire Prevention materials	09/30/17	3,341.85	.00	
Total NFPA:					3,341.85	.00	
PenTeleData							
PenTeleData	B3104711	01-401.320	Acct#3042745-Cable modem rental - Nov 2017	10/24/17	124.95	.00	
PenTeleData	B3109276	03-411.320	Cable-Nov 2017	10/24/17	59.95	.00	
Total PenTeleData:					184.90	.00	
Plasterer Equipment Co Inc.							
Plasterer Equipment Co In	P66112	01-437.375	wiper blades for backhoe	10/25/17	33.05	.00	
Total Plasterer Equipment Co Inc.:					33.05	.00	
PPL Electric Utilities							
PPL Electric Utilities	10202017	01-409.361	92051-48008	10/20/17	1,053.54	.00	
PPL Electric Utilities	10202017	35-433.362	99940-01007	10/20/17	34.89	.00	
PPL Electric Utilities	10202017	35-433.362	05340-01002	10/20/17	34.85	.00	
PPL Electric Utilities	10202017	01-451.361	93760-01007	10/20/17	34.51	.00	
PPL Electric Utilities	10202017	08-429.361	82960-01000	10/20/17	27.97	.00	
PPL Electric Utilities	10202017	01-451.361	10550-10002	10/20/17	37.16	.00	
PPL Electric Utilities	10202017	35-433.362	53875-61001	10/20/17	34.70	.00	
PPL Electric Utilities	10202017	08-429.361	33760-14008	10/20/17	27.40	.00	
PPL Electric Utilities	10202017	01-409.361	61089-84001	10/20/17	556.65	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PPL Electric Utilities	10202017	01-409.361	70730-17005	10/20/17	962.48	.00	
PPL Electric Utilities	10202017	35-433.362	49130-02001	10/20/17	43.41	.00	
PPL Electric Utilities	10202017	08-429.361	35530-02004	10/20/17	26.72	.00	
PPL Electric Utilities	10202017	01-451.361	94340-19001	10/20/17	99.51	.00	
PPL Electric Utilities	10262017	08-429.361	64170-11008	10/26/17	29.00	.00	
PPL Electric Utilities	10262017	35-433.362	89989-11003	10/26/17	34.62	.00	
PPL Electric Utilities	10272017	08-429.361	21780-10003	10/27/17	29.70	.00	
PPL Electric Utilities	10272017	08-429.361	20380-10009	10/27/17	27.48	.00	
PPL Electric Utilities	10272017	01-451.361	63580-10005	10/27/17	31.22	.00	
PPL Electric Utilities	10272017	35-433.362	95790-09009	10/27/17	26.76	.00	
PPL Electric Utilities	10272017	35-434.361	79000-43000	10/27/17	698.88	.00	
PPL Electric Utilities	10272017	35-433.362	72390-08002	10/27/17	26.76	.00	
PPL Electric Utilities	10272017	08-429.361	39790-24008	10/27/17	129.75	.00	
PPL Electric Utilities	10272017	08-429.361	31590-08002	10/27/17	28.12	.00	
PPL Electric Utilities	10272017	35-434.361	79200-43006	10/27/17	14,018.54	.00	
Total PPL Electric Utilities:					18,054.62	.00	
Protect Alarms							
Protect Alarms	11564	01-401.375	DPW-Fire Service Insp. 11/21/17-11/20/2018	11/01/17	285.00	.00	
Total Protect Alarms:					285.00	.00	
RCN							
RCN	10152017	01-410.315	2017-Nov-High Speed Internet	10/15/17	158.00	158.00	10/26/17
Total RCN:					158.00	158.00	
Republic Services #282							
Republic Services #282	0282-000655693	10-427.300	2017-Oct-service	10/15/17	87,119.17	.00	
Republic Services #282	0282-000655693	10-427.303	4-recycle rolloff @ drop off centers	10/15/17	900.00	.00	
Total Republic Services #282:					88,019.17	.00	
Robbins, Matthew							
Robbins, Matthew	10272017	01-437.375	Reimb-2 ignition switches	10/27/17	116.22	.00	
Total Robbins, Matthew:					116.22	.00	
Rock House Products International Inc							
Rock House Products Inter	28930	01-410.260	Handheld thermal camera w/case (PCCD Grant)	10/24/17	2,033.00	.00	
Total Rock House Products International Inc:					2,033.00	.00	
Scott Cars Inc							
Scott Cars Inc	762299	01-410.251	#214-Deductible for repairs from accident	10/26/17	500.00	.00	
Total Scott Cars Inc:					500.00	.00	
Service Tire Truck Centers							
Service Tire Truck Centers	X50642-01	01-437.251	#9-tires	10/21/17	1,080.04	.00	
Service Tire Truck Centers	X52167-01	01-437.251	#14-Tires	10/21/17	1,215.81	.00	
Total Service Tire Truck Centers:					2,295.85	.00	

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Silbert, Glenn							
Silbert, Glenn	10172017	01-391.100	Refund-overpayment on Municibid from sale of lawnmower	10/17/17	88.00	.00	
Total Silbert, Glenn:					88.00	.00	
Soriano, Randy							
Soriano, Randy	11012017	01-406.172	8 of 36 Retirement Incentive Program	11/01/17	760.00	.00	
Total Soriano, Randy:					760.00	.00	
Standard Pipe Services LLC							
Standard Pipe Services LL	10112017	08-429.607	Pmt #2(Final)--2016 CIPP lining project "C"	10/11/17	37,896.35	37,896.35	10/30/17
Total Standard Pipe Services LLC:					37,896.35	37,896.35	
Staples Advantage							
Staples Advantage	3356421382	01-401.240	Display port	10/19/17	47.58	.00	
Total Staples Advantage:					47.58	.00	
Stephenson Equipment Inc							
Stephenson Equipment Inc	10121860	01-437.375	Starter & hopper flashing for paver	10/26/17	776.32	.00	
Total Stephenson Equipment Inc:					776.32	.00	
Stotz/Fatzinger Office Supply							
Stotz/Fatzinger Office Sup	197461	01-401.240	Envelopes/tape	10/19/17	49.72	.00	
Stotz/Fatzinger Office Sup	197461	01-402.240	Dividers/binders	10/19/17	36.61	.00	
Stotz/Fatzinger Office Sup	197512	01-452.240	Business cards-Baillie	10/20/17	59.00	.00	
Total Stotz/Fatzinger Office Supply:					145.33	.00	
Suburban Propane-2022							
Suburban Propane-2022	606015	01-401.231	unleaded	10/17/17	26.24	.00	
Suburban Propane-2022	606015	01-410.231	unleaded	10/17/17	763.05	.00	
Suburban Propane-2022	606015	01-430.231	unleaded	10/17/17	789.29	.00	
Suburban Propane-2022	606015	06-448.231	unleaded	10/17/17	139.29	.00	
Suburban Propane-2022	606015	08-429.231	unleaded	10/17/17	139.29	.00	
Suburban Propane-2022	606015	03-413.231	unleaded	10/17/17	161.49	.00	
Suburban Propane-2022	804072	01-401.231	diesel	10/18/17	22.54	.00	
Suburban Propane-2022	804072	01-410.231	diesel	10/18/17	655.39	.00	
Suburban Propane-2022	804072	01-430.231	diesel	10/18/17	677.93	.00	
Suburban Propane-2022	804072	06-448.231	diesel	10/18/17	119.63	.00	
Suburban Propane-2022	804072	08-429.231	diesel	10/18/17	119.63	.00	
Suburban Propane-2022	804072	03-413.231	diesel	10/18/17	138.71	.00	
Total Suburban Propane-2022:					3,752.48	.00	
Takacs Jr., Dennis V.							
Takacs Jr., Dennis V.	11012017	01-415.139	EMC Deputy - Nov 2017	11/01/17	83.33	.00	
Total Takacs Jr., Dennis V.:					83.33	.00	
Tapler, Jeffrey							
Tapler, Jeffrey	11012017	01-415.139	EMC stipend-Nov 2017	11/01/17	250.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Tapler, Jeffrey:					250.00	.00	
Times News							
Times News	100422212-101820	01-401.341	Ad: Request for proposals	10/19/17	53.70	.00	
Total Times News:					53.70	.00	
UGI Utilities Inc.							
UGI Utilities Inc.	11012017	01-409.230	411001980555	11/01/17	114.14	114.14	11/01/17
UGI Utilities Inc.	11012017	01-409.230	411001980316	11/01/17	16.60	16.60	11/01/17
UGI Utilities Inc.	11012017	01-409.230	411001979581	11/01/17	467.47	467.47	11/01/17
Total UGI Utilities Inc.:					598.21	598.21	
US Bank Operations Center							
US Bank Operations Cente	750626	01-492.200	2016 G O Bond-Dec 2017 P&I pmt	10/25/17	154,846.67	.00	
US Bank Operations Cente	750626	06-241203	2016 G O Bond-Dec 2017 P&I pmt	10/25/17	134,500.00	.00	
US Bank Operations Cente	750626	06-472.203	2016 G O Bond-Dec 2017 P&I pmt	10/25/17	38,678.18	.00	
US Bank Operations Cente	750626	08-241203	2016 G O Bond-Dec 2017 P&I pmt	10/25/17	43,200.00	.00	
US Bank Operations Cente	750626	08-472.203	2016 G O Bond-Dec 2017 P&I pmt	10/25/17	13,226.40	.00	
Total US Bank Operations Center:					384,451.25	.00	
Veritext Mid-Atlantic							
Veritext Mid-Atlantic	PA3116991	01-414.316	ZHB-5/2/2017	10/10/17	316.25	.00	
Veritext Mid-Atlantic	PA3129232	01-414.316	ZHB-10/3/2017	10/20/17	350.00	.00	
Total Veritext Mid-Atlantic:					666.25	.00	
Verizon							
Verizon	10252017	08-429.320	2017-Oct- 868-8310-Cardinal Dr Pump Stn	10/25/17	35.55	.00	
Verizon	102520172	01-401.320	2017-Oct Mgr	10/25/17	964.64	.00	
Verizon	102520172	01-402.320	2017-Oct-Finance Director	10/25/17	170.89	.00	
Verizon	102520172	01-410.320	2017-Oct-Police	10/25/17	1,977.32	.00	
Verizon	102520172	01-413.320	2017-Oct-Code Enf Ofcr	10/25/17	154.88	.00	
Verizon	102520172	01-414.320	2017-Oct-P/Z Officer	10/25/17	254.88	.00	
Verizon	102520172	01-415.320	2017-Oct-Tapler	10/25/17	78.07	.00	
Verizon	102520172	01-430.320	2017-Oct-DPW	10/25/17	340.48	.00	
Verizon	102520172	01-452.320	2017-Oct-Rec Dir	10/25/17	274.88	.00	
Verizon	102520172	06-448.320	2017-Oct-Water Dept	10/25/17	166.08	.00	
Verizon	102520173	01-410.320	2017-Oct-Police tablet/air card charges	10/25/17	331.81	.00	
Verizon	102520173	01-411.320	2017-Oct-Fire Inspectors/Tablet	10/25/17	34.31	.00	
Verizon	102520173	03-411.320	2017-Oct-ESFC/Tablet	10/25/17	68.61	.00	
Verizon	102520173	03-412.320	2017-Oct-WSFC/Tablet	10/25/17	171.53	.00	
Total Verizon:					5,023.93	.00	
Warehouse Battery Outlet Inc							
Warehouse Battery Outlet I	369867	01-410.375	Batteries	10/25/17	48.86	.00	
Total Warehouse Battery Outlet Inc:					48.86	.00	
Whitehall Turf Equipment							
Whitehall Turf Equipment	371664	01-451.240	Syringe/primer pump/Oil	10/19/17	43.25	.00	
Whitehall Turf Equipment	372505	01-451.260	Chainsaw handle	11/02/17	53.68	.00	
Whitehall Turf Equipment	372505	01-451.240	1 gal gas mix	11/02/17	74.75	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Whitehall Turf Equipment:					171.68	.00	
Whitehead Jr, Charles							
Whitehead Jr, Charles	10262017	01-410.238	Reimb-Boots	10/26/17	181.25	.00	
Total Whitehead Jr, Charles:					181.25	.00	
Wilson, Shemaine							
Wilson, Shemaine	10202017	01-406.171	2017-Health Reimb	10/20/17	70.00	.00	
Wilson, Shemaine	10202017	01-480.000	Mileage & lunch for LVCPC meeting/Gillespie Printing/LV Meet the Buyers	10/20/17	53.16	.00	
Total Wilson, Shemaine:					123.16	.00	
Grand Totals:					684,805.77	79,363.01	

Report Criteria:

Detail report.

Invoice detail records above \$0 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Total General Fund:					218,900.73	1,210.41	
Fire Fund							
Total Fire Fund:					7,706.19	.00	
Water Fund							
Total Water Fund:					239,719.62	40,256.25	
Sewer Fund							
Total Sewer Fund:					110,723.85	37,896.35	
Refuse & Recycling Fund							
Total Refuse & Recycling Fund:					92,801.97	.00	
Highway Aid Fund							
Total Highway Aid Fund:					14,953.41	.00	
Grand Totals:					684,805.77	79,363.01	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
October 26, 2017
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Martucci asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Martucci called the meeting to order at 7:00 p.m.

Commissioner Martucci stated that an Executive Session will take place after the Workshop to discuss legal matters.

Commissioner Martucci turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

James Brown, President - EXCUSED
Robert Martucci, Jr., Vice-President
Debra Brinton, President Pro-Tempore
James Seagreaves
Joanne Ackerman

Staff Present:

Cathy Bonaskiewich, Township Manager
Paul Ziegenfus, Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Don Sabo, Police Sergeant
Cynthia Sopka, Director of Planning & Zoning
Sandy Nicolo, Code Enforcement Officer, MS4 Coordinator
John Ashley, Esquire, rep of Davison & McCarthy, Township Solicitor
David Tetterer, rep of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied.

Ms. Bonaskiewich reminded everyone of the three-minutes rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Motion by Commissioner Brinton, seconded by Commissioner Ackerman, to approve the unaudited Financial Report for the period ending September 30, 2017 and the list of Bills Payable for the period 10/7/2017-10/20/2017, broken down as follows:

\$169,389.63 = GENERAL
\$18,081.30 = FIRE
\$0 = LIBRARY
\$220,152.39 = WATER
\$8,789.79 = SEWER
\$720.35 = REFUSE & RECYCLING
\$190.46 = HIGHWAY AID
\$417,567.92 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – EXCUSED

The Motion passed by 4-0.

MINUTES

October 12, 2017

Commissioner Martucci declared the Minutes of October 12, 2017 accepted as presented.

NEW BUSINESS

ORDINANCES

Zoning Ordinance Amendment to include Medical Marijuana Facilities.

Ms. Bonaskiewich stated that since the Public Hearing was held on October 12, 2017, the Board should be ready to act on the Ordinance amendment.

Motion by Commissioner Brinton, seconded by Commissioner Seagreaves, to adopt Ordinance No. 10-2017-614, amending the Zoning Ordinance to include Medical Marijuana Facilities.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – EXCUSED

The Motion passed by 4-0.

RESOLUTIONS

Resolution designating delegates authorized to assign fund balances per GASB.

Ms. Bonaskiewich explained that since the two positions of Finance Director and Township Manager have recently changed, the Township needs to update the Resolution to reflect the new information.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to adopt Resolution No. 10-2017-1580, designating delegates authorized to assign fund balances per GASB.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – EXCUSED

The Motion passed by 4-0.

MOTIONS

Motion to authorize Payment No. 1 to In-Line Services, in the amount of \$40,256.25, for work associated with the Water Meter Replacement Project.

Mr. Andreas commented that most residents are doing well with scheduling appointments and the contractor is approximately one-third of the way through the Township.

Commissioner Ackerman noted that her water meter replacement went smoothly and she was pleased with the contractor.

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to authorize Payment No. 1 to In-Line Services, in the amount of \$40,256.25, for work associated with the Water Meter Replacement Project.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – EXCUSED

The Motion passed by 4-0.

Motion to authorize Payment No. 2 – FINAL – to Standard Pipe Services, LLC, in the amount of \$37,896.35, for work associated with the Main Line Cured-In-Place Pipe Lining Project.

Mr. Tetterer reminded the Board that the work took place 2016 and this represents the final payment to the contractor.

Motion by Commissioner Brinton, seconded by Commissioner Ackerman, to authorize Payment No. 2 – FINAL – to Standard Pipe Services, LLC, in the amount of \$37,896.35, for work associated with the Main Line Cured-In-Place Pipe Lining Project.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – EXCUSED

The Motion passed by 4-0.

Motion to accept the resignation of Mr. Stephen McKitish from the Planning Commission.

Ms. Bonaskiewich stated that the Township received notice from Mr. McKitish that he is stepping down from his position on the Planning Commission. Ms. Bonaskiewich noted that Mr. McKitish is willing to continue to serve until a suitable replacement is found.

The Board thanked Mr. McKitish for his years of service.

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to accept the resignation of Mr. Stephen McKitish from the Planning Commission.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – EXCUSED

The Motion passed by 4-0.

PRESENTATION

Eagle Scout Project Presentation by Ryan Sinko – proposing to erect a kiosk at the Municipal Building stormwater basin.

Eagle Scout candidate Ryan Sinko proposed to erect a kiosk at the front of the Municipal Building for the purpose of displaying the kinds of plants that will be in the stormwater basin and their impact on the animals and environment. Mr. Sinko requested that the Township fund the project at a cost of \$400. He noted that if any money is left over, he and his troop would like to build an owl house and a bat house around the basin as well. Mr. Sinko also thanked Chief Stiles for donating the bulletin board for the kiosk.

Ms. Bonaskiewich stated that Mr. Sinko has presented the information to the Environmental Advisory Council and they are willing to use monies in their budget to fund the kiosk.

Motion by Commissioner Brinton, seconded by Commissioner Ackerman, to allocate money from the budget for the Eagle Scout project as well as grant permission for Mr. Sinko to be on Township property.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – EXCUSED

The Motion passed by 4-0.

PRIVILEGE OF THE FLOOR

Chief Stiles announced that he attended the International Chiefs of Police conference in Philadelphia earlier in the week and found the classes very informative. He thanked the Board for the opportunity to attend.

Ms. Bonaskiewich commented that the next regularly scheduled meeting falls on Thursday, November 23, which is Thanksgiving, so the meeting will instead be held on Tuesday, November 21, 2017.

ADJOURNMENT

Commissioner Ackerman made a Motion to adjourn the Meeting. Seconded by Commissioner Seagreaves. The time was 7:24 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on October 26, 2017.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
November 9, 2017
7:30 p.m.
(approximate time)

Topics of discussion:

1. Continued discussion on and review of the proposed 2018 Budget