

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
December 28, 2017
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown announced that an Executive Session will take place immediately to discuss personnel matters.

The meeting reconvened.

Commissioner Brown announced that it is his last meeting as Commissioner and thanked the voters of the Township for re-electing him for 14 years. He also thanked the Township staff as well as the present and past Commissioners.

Commissioner Brown turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Robert Martucci, Jr., Vice-President
Debra Brinton, President Pro-Tempore
James Seagreaves
Joanne Ackerman

Staff Present:

Cathy Bonaskiewich, Township Manager
Paul Ziegenfus, Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Don Sabo, Police Sergeant

Cynthia Sopka, Director of Planning & Zoning - EXCUSED
Sandy Nicolo, Code Enforcement Officer, MS4 Coordinator
John Ashley, Esquire, rep of Davison & McCarthy, Township Solicitor - EXCUSED
David Tettermer, rep of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied.

Ms. Bonaskiewich reminded everyone of the three-minutes rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE OF THE FINANCIAL REPORT AND BILLS PAYABLE

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve the unaudited Financial Report for the period ending November 30, 2017 and the list of Bills Payable for the period 12/9/2017-12/22/2017, broken down as follows:

\$93,570.59 = GENERAL
\$4,016.40 = FIRE
\$0 = LIBRARY
\$590,901.55 = WATER
\$21,190.30 = SEWER
\$108.97 = REFUSE & RECYCLING
\$42.72 = HIGHWAY AID
\$101.54 = UTILITY
\$709,932.07 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

MINUTES

December 14, 2017

Commissioner Brown declared the Minutes of December 14, 2017 accepted as presented.

NEW BUSINESS

MOTIONS

Accept the resignation of Bryan Losagio from the position of Corporal prior to the end of the probationary period and authorize the Civil Service Commission to begin the formulation of a new promotional eligibility list.

Ms. Bonaskiewich noted that Officer Losagio will go back to the rank of patrol officer.

Motion by Commissioner Brown, seconded by Commissioner Brinton, to accept the resignation of Bryan Losagio from the position of Corporal prior to the end of the probationary period and authorize the Civil Service Commission to begin the formulation of a new promotional eligibility list.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Public Comment on and Motion to Approve the 2018 Budget.

No public comments were brought forth.

Commissioner Brown thanked Mr. Ziegenfus and Ms. Bonaskiewich for their efforts with the 2018 Budget.

Motion by Commissioner Ackerman, seconded by Commissioner Martucci, to approve the 2018 Budget.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

ORDINANCES

Ordinance to Set/Reaffirm Tax Rates for the Year 2018 and Approve Budget Appropriations.

Ms. Bonaskiewich explained that the Ordinance will set the tax rates and appropriate the monies accordingly for 2018.

Motion by Commissioner Martucci, seconded by Commissioner Seagreaves, to adopt Ordinance No. 12-2017-615, setting/reaffirming tax rates for the Year 2018 and approve Budget appropriations.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

RESOLUTIONS

Resolution to Increase the Water Billing Rate to \$6.30 per thousand gallons, effective 01/01/2018.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to adopt Resolution No. 12-2017-1585, increasing the Water Billing Rate to \$6.30 per thousand gallons, effective 01/01/2018.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Resolution to Increase the Refuse Billing Rate to \$67.00 per unit per quarter, effective 01/01/2018.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to adopt Resolution No. 12-2017-1586, increasing the Refuse Billing Rate to \$67.00 per quarter, effective 01/01/2018.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Resolution to set the Police Pension Contribution for the Year 2018.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to adopt Resolution No. 12-2017-1583, setting the Police Pension Contribution for the Year 2018.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Resolution to set the Non-Uniformed Pension Contribution for the Year 2018.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to adopt Resolution No. 12-2017-1582, setting the Non-Uniformed Pension Contribution for the Year 2018.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Resolution Recognizing Commissioner James Brown's Years of Service to the Township.

On behalf of the Board, Commissioner Martucci thanked Commissioner Brown and presented him with a plaque memorializing his years of service.

Motion by Commissioner Brown, seconded by Commissioner Ackerman, to adopt Resolution No. 12-2017-1584, recognizing Commissioner James Brown's years of service to the Township.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Mr. Ziegenfus stated that he and Ms. Bonaskiewich have interviewed two CPA firms for the Township Auditor and they should have a recommendation at the next regular meeting.

ADJOURNMENT

Commissioner Brown adjourned the meeting. The time was 7:32 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on December 28, 2017.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL