

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
November 9, 2017  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

**CALL TO ORDER**

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown stated that an Executive Session will take place prior to the Workshop to discuss legal matters.

Commissioner Brown turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

**ROLL CALL**

**Board Members Present:**

James Brown, President  
Robert Martucci, Jr., Vice-President  
Debra Brinton, President Pro-Tempore  
James Seagreaves  
Joanne Ackerman

**Staff Present:**

Cathy Bonaskiewich, Township Manager  
Paul Ziegenfus, Finance Director  
John Andreas, Director of Public Works  
Allen Stiles, Chief of Police  
Don Sabo, Police Sergeant  
Kevin Soberick, Police Sergeant  
Cynthia Sopka, Director of Planning & Zoning  
Sandy Nicolo, Code Enforcement Officer, MS4 Coordinator  
John Ashley, Esquire, rep of Davison & McCarthy, Township Solicitor  
David Tettermer, rep of Keystone Consulting Engineers, Township Engineer

## **NOTIFICATION**

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied.

Ms. Bonaskiewich reminded everyone of the three-minutes rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

## **APPROVAL OF THE LIST OF BILLS PAYABLE**

**Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to approve the list of Bills Payable for the period 10/21/2017-11/3/2017, broken down as follows:**

\$209,614.33 = GENERAL  
\$7,706.19 = FIRE  
\$0 = LIBRARY  
\$235,076.42 = WATER  
\$106,080.65 = SEWER  
\$88,158.77 = REFUSE & RECYCLING  
\$14,953.41 = HIGHWAY AID  
**\$661,589.77** = GRAND TOTAL ALL FUNDS

### **Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

## **MINUTES**

### **October 26, 2017**

Commissioner Brown declared the Minutes of October 26, 2017 accepted as presented.

## **NEW BUSINESS**

## **PRESENTATION**

**Officer recognition for Corporal Casey and Sergeant Patten.**

Mr. Richard Orlemann, Deputy Mental Health Administrator of Lehigh County MH/ID Program, and Ms. Jennifer Amarall and Ms. Connie Hammann from the Robbins Bower Crisis Residence, were present to recognize Corporal Casey and Sergeant Patten for their efforts with a resident at the Robbins Bower Crisis Residence. Additionally, Mr. Orlemann presented the “I am the Evidence Award” to the entire Salisbury Police Department for their response to calls at various mental health facilities in the Township. Mr. Orlemann noted that the Department has continuously supported mental health recovery by having officers participate in annual training.

**ORDINANCES**

None.

**RESOLUTIONS**

None.

**MOTIONS**

**Motion to authorize Payment No. 1 to Insituform Technologies, Inc., in the amount of \$93,732.41, for work associated with the 2017 Cured-In-Place Pipe (CIPP) Lining Project.**

Mr. Tettemer stated that he is pleased with the work and noted that the contractor may come back next year for minor touch-ups, but that is included in the cost.

**Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to authorize Payment No. 1 to Insituform Technologies, Inc., in the amount of \$93,732.41, for work associated with the 2017 Cured-In-Place Pipe (CIPP) Lining Project.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

**Motion to authorize Payment No. 2 to In Line Services, in the amount of \$108,573.60, for work associated with the Water Meter Replacement Project.**

Ms. Bonaskiewich noted that the payment represents work done through the end of October. Commissioner Martucci commented that he has heard positive feedback from residents who have had their meters replaced.

Commissioner Brinton inquired as to when certain water meters will be available for installation. Mr. Andreas explained that the sizing of some meters was incorrect in the system, but the meters have been on order for approximately one month and they are in production. He noted that the payment only reflects what has been installed.

**Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to authorize Payment No. 2 to In Line Services, in the amount of \$108,573.60, for work associated with the Water Meter Replacement Project.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

**Motion to approve the Boy Scouts' request to hold their Klondike Derby event at Franko Park on January 20, 2018.**

Mr. Richard Kloss and Mr. Al Dallao with the Boy Scouts Minsi Trails Council - Trexler District were present to provide additional information to the Board regarding their request. Mr. Dallao noted that they expect 110 scouts, along with parents and volunteers, at the event. He stated that they plan to use the nature trail and pavilions, and they do not intend to close the park.

Chief Stiles commented that everything has gone smoothly in the past.

**Motion by Commissioner Martucci, seconded by Commissioner Brinton, to accept the Boy Scouts' request to hold their Klondike Derby event at Franko Park on January 20, 2018.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

**PRIVILEGE OF THE FLOOR**

Mr. Valer Skvasik of 1011 Public Road expressed concerns about the condition of Graham Street, specifically between Dodson Street and Public Road. He presented the Board with a petition from neighbors requesting the Township repair the road. Mr. Andreas stated that Graham Street is Fountain Hill's street and he suggested that Mr. Skvasik travel on Public Road to gain access to his house. Mr. Andreas noted that he has spoken to Fountain Hill personally about Graham Street and suggested that Mr. Skvasik reach out to them as well.

Mr. Nicolo stated that the Fox Run drainage project has been completed. He is hopeful that it can be turned over to the residents for maintenance by the spring. Mr. Nicolo thanked the Public Works Department for their help.

Mr. Nicolo also thanked the Public Works Department for their paving efforts around the stormwater basin at the Municipal Building.

**ADJOURNMENT**

Commissioner Brinton made a Motion to adjourn the Meeting. Seconded by Commissioner Ackerman. The time was 7:37 p.m.

Respectfully submitted,

Cathy Bonaskiewich  
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on November 9, 2017.

Approved and certified on this date:

\_\_\_\_\_  
Cathy Bonaskiewich

Date: \_\_\_\_\_

SEAL