

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—October 26, 2017
7:00 PM

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Notifications:**
 - All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
 - Public Comment Period Policy—Three (3) Minutes Rule
- 4. Financial Report – September 2017 and Bills Payable – period 10/7/2017-10/20/2017**
- 5. Approval of the Minutes – October 12, 2017**
- 6. New Business**
 - A. ORDINANCES**
 1. Zoning Ordinance Amendment to include Medical Marijuana Facilities
 - B. RESOLUTIONS**
 1. Resolution designating delegates authorized to assign fund balances per GASB
 - C. MOTIONS**
 1. Motion to authorize Payment No. 1 to In-Line Services, in the amount of \$40,256.25, for work associated with the Water Meter Replacement Project
 2. Motion to authorize Payment No. 2 – Final – to Standard Pipe Services, LLC, in the amount of \$37,896.35, for work associated with the Main Line Cured-In-Place Pipe Lining Project
 3. Motion to accept the resignation of Mr. Stephen McKitish from the Planning Commission
 - D. PRESENTATION**
 1. Eagle Scout Project Presentation by Ryan Sinko – proposing to erect a kiosk at the Municipal Building stormwater basin
- 7. Courtesy of the Floor:** (opportunity for public comment on non-agenda items)
- 8. Adjournment**
 - *Workshop to follow regular meeting
 - *Executive Session



Township of Salisbury

Paul Ziegenfus
Finance Director
2900 South Pike Avenue
Allentown, PA 18103
P: 610-797-4000 F: 610-797-5516

MEMORANDUM

TO: Board of Commissioners
FROM: Paul Ziegenfus, Finance Director
DATE: October 20, 2017
RE: September 2017 Financial Report

Attached, you will find the Township Financial Report for the month-ending September 30, 2017. I've highlighted a few of the line items below. I will provide more detail during the presentation of the first draft of the 2018 budget.

#01-301.100 Real Estate Tax- Current: Year to date taxes collected is slightly higher (\$7,789 or 0.3% higher) than same time last year. Based on historical collections, we anticipate collecting approximately \$10k over \$2,200,000 budget. Increase over 2016 due to small increase in tax assessments.

#01-310.200 & #01-310.400 Earned Income Tax and Local Services Tax: Annual EIT and LST Collections have remained relatively consistent year over year. We are projecting to end the year approximately \$30k over budget for EIT and approximately \$15k over budget for LST. Below is a five-year historical summary of both:

EARNED INCOME TAX COLLECTIONS

MONTH	2017	2016	2015	2014	2013
JAN	\$ 81,041.63	\$ 75,362.65	\$ 76,154.64	\$ 168,677.77	\$ 208,642.80
FEB	334,828.19	305,350.80	285,186.66	190,647.60	130,714.49
MAR	149,471.82	185,934.01	180,537.91	195,819.80	243,258.68
APR	111,660.11	122,949.08	152,650.39	156,445.02	213,501.36
MAY	357,380.66	336,471.42	223,472.04	203,887.32	108,018.44
JUN	150,482.64	158,012.47	245,149.50	266,978.26	158,044.84
JUL	80,334.93	75,626.86	97,042.39	157,636.74	305,218.96
AUG	325,409.28	317,446.49	253,854.81	245,057.10	140,111.48
SEP	122,494.39	144,925.60	187,901.48	233,810.17	163,982.52
OCT		87,814.75	75,196.42	85,399.33	168,075.89
NOV		315,309.88	222,092.59	207,687.07	192,742.71
DEC		159,347.05	206,562.39	200,642.69	199,922.42
Period-to-date	\$ 1,713,103.65	\$ 1,722,079.38	\$ 1,514,048.34	\$ 1,585,149.61	\$ 1,507,511.05
Yearly Total	\$ 1,713,103.65	\$ 2,284,551.06	\$ 2,205,801.22	\$ 2,312,688.87	\$ 2,232,234.59

LOCAL SVCS TAX/EMS TAX/OPT COLLECTIONS

MONTH	2017	2016	2015	2014	2013
JAN	\$ 8,428.36	\$ 8,326.89	\$ 6,717.38	\$ 10,429.79	\$ 13,424.00
FEB	102,096.58	118,293.74	99,059.41	84,868.78	84,952.98
MAR	9,774.82	4,340.25	19,239.51	14,041.71	22,710.30
APR	7,198.10	6,302.78	7,510.80	22,759.93	15,729.18
MAY	123,894.51	109,687.44	99,473.68	94,417.31	70,614.97
JUN	1,125.41	5,129.71	8,656.56	13,246.38	25,338.08
JUL	22,467.06	7,442.61	8,159.87	11,803.65	17,517.96
AUG	110,191.07	121,573.50	114,646.47	95,925.53	91,708.94
SEP	1,007.37	3,849.45	6,426.65	14,020.55	12,945.47
OCT		3,371.73	5,863.09	11,290.60	12,395.69
NOV		124,540.86	106,998.85	94,063.01	71,909.86
DEC		2,013.12	4,292.98	13,901.10	31,031.90
Period-to-date	\$ 386,183.28	\$ 384,946.37	\$ 363,463.68	\$ 347,493.08	\$ 341,996.41
Yearly Total	\$ 386,183.28	\$ 514,872.08	\$ 487,045.25	\$ 480,768.34	\$ 470,279.33

SALISBURY TOWNSHIP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>PROPERTY TAXES</u>					
01-301.100 REAL ESTATE TAX - CURRENT	9,846.07	2,136,512.46	2,200,000.00	63,487.54	97.1
01-301.400 REAL ESTATE TAX - CLAIMS	3,357.89	21,713.82	30,000.00	8,286.18	72.4
01-301.600 REAL ESTATE TAX - EXCEPTIONS	19.56	1,807.54	3,000.00	1,192.46	60.3
TOTAL PROPERTY TAXES	13,223.52	2,160,033.82	2,233,000.00	72,966.18	96.7
<u>LOCAL ENABLING TAXES</u>					
01-310.100 REALTY TRANSFER TAX	.00	323,498.92	420,000.00	96,501.08	77.0
01-310.200 EARNED INCOME TAX	122,494.39	1,713,103.65	2,250,000.00	536,896.35	76.1
01-310.400 LOCAL SERVICES TAX	1,007.37	386,183.28	500,000.00	113,816.72	77.2
TOTAL LOCAL ENABLING TAXES	123,501.76	2,422,785.85	3,170,000.00	747,214.15	76.4
<u>BUSINESS LICENSES & PERMITS</u>					
01-321.600 SIGN PERMITS	.00	942.00	1,000.00	58.00	94.2
01-321.800 CABLE FRANCHISE FEES	.00	189,844.02	249,000.00	59,155.98	76.2
TOTAL BUSINESS LICENSES & PERMI	.00	190,786.02	250,000.00	59,213.98	76.3
<u>NON-BUSINESS LICENSES & PERMIT</u>					
01-322.810 POLE PERMITS	25.00	50.00	.00	(50.00)	.0
01-322.820 STREET-OPENING PERMITS	45.00	7,867.50	2,000.00	(5,867.50)	393.4
01-322.830 CURBING PERMITS	70.00	90.00	100.00	10.00	90.0
01-322.840 MOVING PERMITS	150.00	873.00	200.00	(673.00)	436.5
01-322.850 SOLICITATION PERMIT	.00	150.00	100.00	(50.00)	150.0
TOTAL NON-BUSINESS LICENSES & P	290.00	9,030.50	2,400.00	(6,630.50)	376.3
<u>FINES</u>					
01-331.110 VEHICLE CODE VIOLATIONS	7,205.99	65,496.09	70,000.00	4,503.91	93.6
01-331.120 VIOLATION OF ORDINANCES	1,057.09	12,755.49	25,000.00	12,244.51	51.0
01-331.130 STATE POLICE FINES	.00	4,317.85	6,000.00	1,682.15	72.0
TOTAL FINES	8,263.08	82,569.43	101,000.00	18,430.57	81.8
<u>INTEREST</u>					
01-341.000 INTEREST INCOME	967.88	5,803.17	5,000.00	(803.17)	116.1
01-341.100 LIEN INTEREST INCOME	316.60	7,644.99	8,000.00	355.01	95.6
TOTAL INTEREST	1,284.48	13,448.16	13,000.00	(448.16)	103.5

SALISBURY TOWNSHIP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT	
<u>RENTS & ROYALTIES</u>						
01-342.100	VERIZON LEASE PAYMENTS	2,456.55	23,989.47	28,800.00	4,810.53	83.3
01-342.200	MAGISTRATE OFFICE RENT	2,568.80	25,428.02	30,500.00	5,071.98	83.4
	TOTAL RENTS & ROYALTIES	5,025.35	49,417.49	59,300.00	9,882.51	83.3
<u>FEDERAL GRANTS</u>						
01-351.025	BULLETPROOF VEST GRANT	.00	.00	1,800.00	1,800.00	.0
	TOTAL FEDERAL GRANTS	.00	.00	1,800.00	1,800.00	.0
<u>STATE GRANTS</u>						
01-354.025	SEATBELT PROGRAM GRANT	.00	3,398.08	2,000.00	(1,398.08)	169.9
01-354.030	SO/AGGRESSIVE DRIVER GRANT	1,990.65	4,680.35	4,000.00	(680.35)	117.0
01-354.040	RECYCLING GRANT	.00	.00	35,000.00	35,000.00	.0
01-354.120	GAMING GRANT: CASINO CORR TRA	.00	46,844.04	51,300.00	4,455.96	91.3
01-354.140	PARK DEVELOPMENT GRANT(S)	.00	176,002.70	302,000.00	125,997.30	58.3
	TOTAL STATE GRANTS	1,990.65	230,925.17	394,300.00	163,374.83	58.6
<u>STATE-SHARED REVENUE</u>						
01-355.010	PUBLIC UTILITY TAX	.00	.00	5,900.00	5,900.00	.0
01-355.040	BEVERAGE LICENSE & TAVERN TAX	900.00	4,328.90	5,000.00	671.10	86.6
01-355.050	FOREIGN CASUALTY INSURANCE TA	321,177.73	321,177.73	288,700.00	(32,477.73)	111.3
01-355.070	FOREIGN FIRE INSURANCE TAX	91,683.88	91,683.88	102,000.00	10,316.12	89.9
	TOTAL STATE-SHARED REVENUE	413,761.61	417,190.51	401,600.00	(15,590.51)	103.9
<u>IN LIEU OF TAXES</u>						
01-359.100	PAYMENTS IN LIEU OF TAXES	.00	28,200.00	35,000.00	6,800.00	80.6
	TOTAL IN LIEU OF TAXES	.00	28,200.00	35,000.00	6,800.00	80.6
<u>SERVICE FEES</u>						
01-360.200	FEES FOR SVCS--POLICE SECURITY	.00	9,234.65	12,000.00	2,765.35	77.0
01-360.250	FEES FOR SVCS--POLICE SRO	.00	.00	52,200.00	52,200.00	.0
01-360.300	FEES FOR SVCS--FINANCE	.00	1,110.28	1,500.00	389.72	74.0
	TOTAL SERVICE FEES	.00	10,344.93	65,700.00	55,355.07	15.8

SALISBURY TOWNSHIP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2017

5/22/2017
12:33:01

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVIEW FEES</u>					
01-361.310 PLANNING & SALDO FEES	.00	2,210.00	3,000.00	790.00	73.7
01-361.330 ZONING APPEALS & FEES	445.00	12,010.00	10,000.00	(2,010.00)	120.1
01-361.340 BUILDING CODE APPEAL	.00	1,500.00	1,500.00	.00	100.0
01-361.350 LEGAL REVIEW FEES	.00	6,051.35	10,000.00	3,948.65	60.5
01-361.360 ENGINEERING REVIEW FEES	.00	17,636.20	40,000.00	22,363.80	44.1
01-361.500 SALE - MAPS/COPIES/PUBLICATION	130.06	497.72	1,000.00	502.28	49.8
TOTAL REVIEW FEES	575.06	39,905.27	65,500.00	25,594.73	60.9
<u>PUBLIC SAFETY FEES</u>					
01-362.130 SECURITY ALARM MONITORING	.00	150.00	1,000.00	850.00	15.0
01-362.410 BUILDING PERMITS	2,534.00	47,543.38	60,000.00	12,456.62	79.2
01-362.415 MECHANICAL PERMITS	1,074.00	12,960.00	20,000.00	7,040.00	64.8
01-362.420 ELECTRICAL PERMITS	2,606.00	23,649.00	30,000.00	6,351.00	78.8
01-362.430 PLUMBING PERMITS	1,020.00	11,069.00	20,000.00	8,931.00	55.4
01-362.440 ON-SITE SEWAGE PERMITS	.00	700.00	5,000.00	4,300.00	14.0
01-362.450 RE-INSPECTION FEE	195.00	2,095.00	10,000.00	7,905.00	21.0
01-362.470 FIRE INSPECTION FEE	120.00	22,640.00	35,000.00	12,360.00	64.7
TOTAL PUBLIC SAFETY FEES	7,549.00	120,806.38	181,000.00	60,193.62	66.7
<u>SNOW REMOVAL</u>					
01-363.510 PENNDOT/SNOW REMOVAL	.00	.00	1,700.00	1,700.00	.0
TOTAL SNOW REMOVAL	.00	.00	1,700.00	1,700.00	.0
<u>SANITATION FEES</u>					
01-364.900 SCRAP METAL RECYCLING	.00	2,225.70	500.00	(1,725.70)	445.1
TOTAL SANITATION FEES	.00	2,225.70	500.00	(1,725.70)	445.1
<u>MEMBERSHIP FEES</u>					
01-365.600 AMBULANCE SUBSCRIPTIONS	(2,386.92)	2,173.08	24,000.00	21,826.92	9.1
TOTAL MEMBERSHIP FEES	(2,386.92)	2,173.08	24,000.00	21,826.92	9.1

SALISBURY TOWNSHIP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>RECREATIONAL USER FEES</u>					
01-367.200 FUNDRAISING PROCEEDS	.00	2,310.00	3,000.00	690.00	77.0
01-367.500 PARK/PAVILION USAGE FEE	200.00	2,225.00	2,400.00	175.00	92.7
TOTAL RECREATIONAL USER FEES	200.00	4,535.00	5,400.00	865.00	84.0
<u>MISCELLANEOUS</u>					
01-380.000 MISCELLANEOUS REVENUE	68.57	382.18	400.00	17.82	95.6
01-380.001 MISC UTILITY REVENUE	(556.38)	6,856.49	10,000.00	3,143.51	68.6
01-380.100 FORFEITED/RETURNED DEPOSITS	100.00	500.00	.00	(500.00)	.0
TOTAL MISCELLANEOUS	(387.81)	7,738.67	10,400.00	2,661.33	74.4
<u>CONTRIBUTIONS</u>					
01-387.000 CONTRIBUTIONS	.00	89,800.00	89,800.00	.00	100.0
01-387.215 CONTRIBUTIONS--POLICE/K-9 PROG	100.00	1,588.00	2,000.00	412.00	79.4
TOTAL CONTRIBUTIONS	100.00	91,388.00	91,800.00	412.00	99.6
<u>ASSET DISPOSAL</u>					
01-391.100 SALE OF FIXED ASSETS	127.00	3,660.00	.00	(3,660.00)	.0
TOTAL ASSET DISPOSAL	127.00	3,660.00	.00	(3,660.00)	.0
<u>INTERFUND TRANSFERS</u>					
01-392.030 TRANSFER FROM FIRE FUND	.00	49,375.00	.00	(49,375.00)	.0
01-392.060 TRANSFER FROM WATER FUND	.00	.00	113,100.00	113,100.00	.0
01-392.080 TRANSFER FROM SEWER FUND	.00	.00	113,100.00	113,100.00	.0
01-392.100 TR FR REFUSE & RECYCLING FUND	.00	.00	157,900.00	157,900.00	.0
01-392.910 TRANSFER FROM DEVELOPERS FUN	.00	363.93	.00	(363.93)	.0
TOTAL INTERFUND TRANSFERS	.00	49,738.93	384,100.00	334,361.07	13.0
<u>PRIOR YEAR PROCEEDS</u>					
01-393.121 BOND PROCEEDS	.00	.00	16,900.00	16,900.00	.0
TOTAL PRIOR YEAR PROCEEDS	.00	.00	16,900.00	16,900.00	.0

SALISBURY TOWNSHIP
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>PRIOR YEAR EXP</u>					
01-395.000 REFUND OF PRIOR YEAR EXPENSES	.00	1,437.15	.00	(1,437.15)	.0
01-395.100 REFUND OF UNUSED PREMIUMS	.00	108,106.00	50,000.00	(58,106.00)	216.2
TOTAL PRIOR YEAR EXP	.00	109,543.15	50,000.00	(59,543.15)	219.1
<u>PRIOR YEAR RESERVES</u>					
01-396.000 PRIOR YEAR RESERVES	.00	.00	847,155.00	847,155.00	.0
TOTAL PRIOR YEAR RESERVES	.00	.00	847,155.00	847,155.00	.0
TOTAL FUND REVENUE	573,116.78	6,046,446.06	8,405,555.00	2,359,108.94	71.9

SALISBURY TOWNSHIP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>					
01-400.113	1,000.00	10,000.00	13,000.00	3,000.00	76.9
01-400.200	.00	1,512.81	2,000.00	487.19	75.6
01-400.240	20.00	350.83	100.00	(250.83)	350.8
01-400.420	.00	3,262.72	3,200.00	(62.72)	102.0
01-400.460	.00	.00	100.00	100.00	.0
TOTAL LEGISLATIVE	1,020.00	15,126.36	18,400.00	3,273.64	82.2
<u>EXECUTIVE</u>					
01-401.121	3,332.32	31,656.78	42,800.00	11,143.22	74.0
01-401.122	.00	11,069.96	38,500.00	27,430.04	28.8
01-401.139	.00	672.00	12,500.00	11,828.00	5.4
01-401.141	8,179.47	77,705.07	79,100.00	1,394.93	98.2
01-401.149	1,248.00	18,309.36	23,800.00	5,490.64	76.9
01-401.212	.00	5,616.15	5,000.00	(616.15)	112.3
01-401.231	110.35	927.96	1,800.00	872.04	51.6
01-401.240	87.27	3,704.27	3,000.00	(704.27)	123.5
01-401.251	.00	48.03	1,500.00	1,451.97	3.2
01-401.260	.00	4,643.70	600.00	(4,043.70)	774.0
01-401.312	140.00	2,320.00	3,000.00	680.00	77.3
01-401.315	1,938.87	11,870.77	5,000.00	(6,870.77)	237.4
01-401.320	1,385.61	12,460.00	17,000.00	4,540.00	73.3
01-401.325	1,000.00	6,915.87	7,000.00	84.13	98.8
01-401.341	87.30	2,273.95	4,000.00	1,726.05	56.9
01-401.342	.00	.00	2,000.00	2,000.00	.0
01-401.343	13.99	74.61	100.00	25.39	74.6
01-401.375	798.43	8,714.14	10,000.00	1,285.86	87.1
01-401.420	55.00	3,571.00	2,300.00	(1,271.00)	155.3
01-401.421	.00	239.00	1,000.00	761.00	23.9
TOTAL EXECUTIVE	18,376.61	202,792.62	260,000.00	57,207.38	78.0
<u>FINANCE</u>					
01-402.122	6,078.16	7,597.70	75,000.00	67,402.30	10.1
01-402.123	5,045.40	46,497.51	63,400.00	16,902.49	73.3
01-402.240	123.78	833.55	1,000.00	166.45	83.4
01-402.260	.00	206.97	500.00	293.03	41.4
01-402.311	.00	9,600.00	10,000.00	400.00	96.0
01-402.320	.00	.00	500.00	500.00	.0
01-402.420	.00	536.99	1,000.00	463.01	53.7
01-402.421	.00	374.00	500.00	126.00	74.8
TOTAL FINANCE	11,247.34	65,646.72	151,900.00	86,253.28	43.2

SALISBURY TOWNSHIP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TAX COLLECTION</u>					
01-403.114 TAX COLLECTOR	769.24	7,692.40	10,000.00	2,307.60	76.9
01-403.240 SUPPLIES	20.78	422.33	400.00	(22.33)	105.6
01-403.325 POSTAGE	.00	3,600.84	4,300.00	699.16	83.7
01-403.353 TAX COLLECTOR'S BOND	.00	535.50	550.00	14.50	97.4
01-403.420 DUES/SUBSCRIPTIONS/MEMBERSHIP	.00	10.00	300.00	290.00	3.3
01-403.452 EIT COLLECTION FEE	.00	21,209.39	30,000.00	8,790.61	70.7
01-403.453 LST COLLECTION FEE	2,479.30	8,666.46	10,600.00	1,933.54	81.8
01-403.454 REAL ESTATE TAX COLLECTIONS	.00	3,090.40	3,100.00	9.60	99.7
TOTAL TAX COLLECTION	3,269.32	45,227.32	59,250.00	14,022.68	76.3
<u>LEGAL</u>					
01-404.310 TOWNSHIP SOLICITOR	5,477.64	34,788.07	60,000.00	25,211.93	58.0
01-404.314 SPECIAL LEGAL & CONSULTING SVC	.00	1,081.55	3,000.00	1,918.45	36.1
01-404.318 REIMBURSABLE LEGAL SERVICES	1,534.00	5,951.25	10,000.00	4,048.75	59.5
TOTAL LEGAL	7,011.64	41,820.87	73,000.00	31,179.13	57.3
<u>PERSONNEL ADMIN</u>					
01-406.171 HRA EMPLOYEE REIMBS	450.00	5,606.66	6,300.00	693.34	89.0
01-406.172 RETIREMENT INCENTIVE PMTS	.00	18,960.00	21,600.00	2,640.00	87.8
01-406.240 SUPPLIES & MINOR EQUIPMENT	221.16	221.16	500.00	278.84	44.2
01-406.314 SPECIAL LEGAL & CONSULT'G SVCS	.00	860.00	5,000.00	4,140.00	17.2
01-406.315 GENERAL SERVICES	.00	2,771.74	5,000.00	2,228.26	55.4
01-406.341 ADVERTISING	1,650.02	1,700.02	2,000.00	299.98	85.0
TOTAL PERSONNEL ADMIN	2,321.18	30,119.58	40,400.00	10,280.42	74.6
<u>DATA PROCESSING</u>					
01-407.261 COMPUTER EQUIP & SOFTWARE	1,822.23	21,479.42	21,200.00	(279.42)	101.3
01-407.319 COMPUTER MAINT & SUPPORT	.00	9,962.90	17,500.00	7,537.10	56.9
TOTAL DATA PROCESSING	1,822.23	31,442.32	38,700.00	7,257.68	81.3
<u>ENGINEERING</u>					
01-408.313 TOWNSHIP ENGINEER	4,067.00	10,594.00	50,000.00	39,406.00	21.2
01-408.314 SPECIAL ENGINEERING SERVICES	.00	.00	500.00	500.00	.0
01-408.318 REIMBURSABLE ENGINEERING SVCS	2,671.00	14,496.58	40,000.00	25,503.42	36.2
TOTAL ENGINEERING	6,738.00	25,090.58	90,500.00	65,409.42	27.7

SALISBURY TOWNSHIP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BUILDINGS & PLANT</u>					
01-409.144 MAINTENANCE CUSTODIAN	3,840.00	33,148.41	46,100.00	12,951.59	71.9
01-409.192 WORK BOOT & CLOTHING ALLOWAN	.00	250.00	.00	(250.00)	.0
01-409.230 HEATING FUEL	.00	22,092.02	30,000.00	7,907.98	73.6
01-409.232 GENERATOR FUEL	.00	591.07	500.00	(91.07)	118.2
01-409.240 SUPPLIES	280.35	2,579.45	4,000.00	1,420.55	64.5
01-409.260 MINOR EQUIPMENT & SMALL TOOLS	.00	1,089.32	2,000.00	910.68	54.5
01-409.361 ELECTRIC	.00	19,361.86	33,500.00	14,138.14	57.8
01-409.366 WATER	186.06	1,373.77	1,300.00	(73.77)	105.7
01-409.373 FACILITIES MAINTENANCE	2,057.56	32,087.46	35,000.00	2,912.54	91.7
01-409.600 CAPITAL CONSTRUCTION	.00	8,889.10	30,000.00	21,110.90	29.6
TOTAL BUILDINGS & PLANT	6,363.97	121,462.46	182,400.00	60,937.54	66.6

SALISBURY TOWNSHIP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE</u>					
01-410.122	7,742.22	73,551.10	99,400.00	25,848.90	74.0
01-410.130	19,578.56	186,660.00	258,800.00	72,140.00	72.1
01-410.131	5,946.24	58,523.52	406,800.00	348,276.48	14.4
01-410.132	77,978.40	710,845.76	705,700.00	(5,145.76)	100.7
01-410.139	4,773.32	31,940.62	44,800.00	12,859.38	71.3
01-410.140	770.00	3,465.00	.00	(3,465.00)	.0
01-410.141	8,019.37	76,184.06	104,000.00	27,815.94	73.3
01-410.148	1,866.90	14,449.83	23,500.00	9,050.17	61.5
01-410.181	860.64	2,150.24	.00	(2,150.24)	.0
01-410.182	.00	16,000.00	16,000.00	.00	100.0
01-410.183	16,812.38	105,948.78	70,000.00	(35,948.78)	151.4
01-410.184	.00	.00	30,000.00	30,000.00	.0
01-410.185	3,534.00	22,473.84	35,100.00	12,626.16	64.0
01-410.186	29.40	263.40	12,400.00	12,136.60	2.1
01-410.187	.00	2,270.00	2,500.00	230.00	90.8
01-410.188	2,165.90	11,689.37	6,500.00	(5,189.37)	179.8
01-410.189	.00	1,500.00	3,000.00	1,500.00	50.0
01-410.191	.00	4,080.00	4,600.00	520.00	88.7
01-410.200	.00	2,554.96	3,500.00	945.04	73.0
01-410.210	.00	6,980.17	15,700.00	8,719.83	44.5
01-410.215	.00	5,127.48	7,600.00	2,472.52	67.5
01-410.220	.00	.00	7,000.00	7,000.00	.0
01-410.231	3,208.73	27,129.24	40,000.00	12,870.76	67.8
01-410.238	682.24	13,934.84	18,975.00	5,040.16	73.4
01-410.240	605.79	3,306.87	3,500.00	193.13	94.5
01-410.241	.00	737.20	3,100.00	2,362.80	23.8
01-410.242	2,874.49	6,420.78	10,850.00	4,429.22	59.2
01-410.243	14.89	712.39	500.00	(212.39)	142.5
01-410.250	.00	79,925.69	40,000.00	(39,925.69)	199.8
01-410.251	6,619.13	35,444.30	27,000.00	(8,444.30)	131.3
01-410.260	270.00	14,216.94	25,000.00	10,783.06	56.9
01-410.261	.00	1,498.80	4,000.00	2,501.20	37.5
01-410.315	429.45	4,550.37	3,500.00	(1,050.37)	130.0
01-410.317	.00	3,125.00	13,000.00	9,875.00	24.0
01-410.319	.00	10,780.00	14,900.00	4,120.00	72.4
01-410.320	758.93	6,068.79	10,000.00	3,931.21	60.7
01-410.342	.00	1,709.66	2,250.00	540.34	76.0
01-410.375	75.00	3,559.61	5,000.00	1,440.39	71.2
01-410.420	.00	1,292.50	2,500.00	1,207.50	51.7
01-410.421	812.66	12,053.51	15,000.00	2,946.49	80.4
01-410.460	.00	.00	1,800.00	1,800.00	.0
01-410.700	.00	51,201.21	52,500.00	1,298.79	97.5
TOTAL POLICE	166,428.64	1,614,325.83	2,150,275.00	535,949.17	75.1

SALISBURY TOWNSHIP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE</u>					
01-411.139	4,547.30	42,761.09	39,000.00	(3,761.09)	109.6
01-411.238	.00	1,339.90	6,000.00	4,660.10	22.3
01-411.240	.00	4,791.26	7,000.00	2,208.74	68.5
01-411.320	53.77	429.98	1,000.00	570.02	43.0
01-411.421	.00	1,000.00	1,000.00	.00	100.0
01-411.540	.00	.00	102,000.00	102,000.00	.0
TOTAL FIRE	4,601.07	50,322.23	156,000.00	105,677.77	32.3
<u>CODE ENFORCEMENT</u>					
01-413.131	4,948.30	47,009.00	64,800.00	17,791.00	72.5
01-413.139	.00	.00	13,000.00	13,000.00	.0
01-413.141	.00	.00	52,000.00	52,000.00	.0
01-413.306	195.00	1,232.50	10,000.00	8,767.50	12.3
01-413.307	955.00	6,775.00	20,000.00	13,225.00	33.9
01-413.308	7,238.40	43,444.31	60,000.00	16,555.69	72.4
01-413.317	1,675.00	2,275.00	100.00	(2,175.00)	2275.0
01-413.320	54.76	437.97	600.00	162.03	73.0
01-413.420	.00	210.00	200.00	(10.00)	105.0
01-413.421	125.00	536.20	1,000.00	463.80	53.6
TOTAL CODE ENFORCEMENT	15,191.46	101,919.98	221,700.00	119,780.02	46.0
<u>PLANNING & ZONING</u>					
01-414.113	120.00	850.00	2,000.00	1,150.00	42.5
01-414.122	6,491.16	61,665.99	83,400.00	21,734.01	73.9
01-414.141	3,799.84	36,098.49	49,800.00	13,701.51	72.5
01-414.220	105.00	970.00	2,300.00	1,330.00	42.2
01-414.240	.00	1,533.46	1,500.00	(33.46)	102.2
01-414.260	.00	.00	1,500.00	1,500.00	.0
01-414.310	351.00	2,686.00	5,000.00	2,314.00	53.7
01-414.314	.00	6,638.25	5,000.00	(1,638.25)	132.8
01-414.315	.00	136.37	200.00	63.63	68.2
01-414.316	.00	2,295.85	1,500.00	(795.85)	153.1
01-414.318	.00	816.00	1,800.00	984.00	45.3
01-414.320	54.76	437.72	600.00	162.28	73.0
01-414.341	224.10	1,424.70	1,500.00	75.30	95.0
01-414.342	.00	.00	2,000.00	2,000.00	.0
01-414.420	.00	102.00	200.00	98.00	51.0
01-414.421	.00	.00	300.00	300.00	.0
TOTAL PLANNING & ZONING	11,145.86	115,654.83	158,600.00	42,945.17	72.9

SALISBURY TOWNSHIP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EMERGENCY MANAGEMENT</u>					
01-415.139	.00	2,250.00	3,000.00	750.00	75.0
01-415.149	.00	750.01	1,000.00	249.99	75.0
01-415.240	.00	.00	500.00	500.00	.0
01-415.260	.00	3,417.17	6,000.00	2,582.83	57.0
01-415.320	176.47	1,506.86	2,100.00	593.14	71.8
01-415.421	550.00	550.00	1,000.00	450.00	55.0
01-415.700	.00	5,149.00	7,500.00	2,351.00	68.7
TOTAL EMERGENCY MANAGEMENT	726.47	13,623.04	21,100.00	7,476.96	64.6
<u>DPW - WAGES</u>					
01-430.122	2,963.01	28,148.68	38,000.00	9,851.32	74.1
01-430.130	5,272.38	50,087.61	69,900.00	19,812.39	71.7
01-430.141	4,048.58	38,461.47	26,000.00	(12,461.47)	147.9
01-430.143	65,782.11	619,146.96	897,900.00	278,753.04	69.0
01-430.149	.00	.00	15,000.00	15,000.00	.0
01-430.181	.00	.00	6,000.00	6,000.00	.0
01-430.183	87.05	11,426.64	25,700.00	14,273.36	44.5
01-430.189	.00	6,890.61	11,300.00	4,409.39	61.0
01-430.192	250.00	1,795.64	5,500.00	3,704.36	32.7
01-430.231	3,319.10	27,941.85	41,000.00	13,058.15	68.2
01-430.240	836.81	7,589.55	10,000.00	2,410.45	75.9
01-430.260	38.27	1,068.07	2,500.00	1,431.93	42.7
01-430.315	.00	355.00	2,500.00	2,145.00	14.2
01-430.320	155.21	1,257.95	2,000.00	742.05	62.9
01-430.420	.00	399.00	500.00	101.00	79.8
01-430.421	.00	55.00	500.00	445.00	11.0
TOTAL DPW - WAGES	82,752.52	794,624.03	1,154,300.00	359,675.97	68.8
<u>COMPOSTING</u>					
01-431.303	.00	8,533.35	12,000.00	3,466.65	71.1
TOTAL COMPOSTING	.00	8,533.35	12,000.00	3,466.65	71.1
<u>TRAFFIC CONTROL</u>					
01-433.246	.00	1,583.40	5,000.00	3,416.60	31.7
01-433.362	256.50	3,847.50	7,090.00	3,242.50	54.3
01-433.450	.00	.00	5,000.00	5,000.00	.0
TOTAL TRAFFIC CONTROL	256.50	5,430.90	17,090.00	11,659.10	31.8

SALISBURY TOWNSHIP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STORM SEWERS</u>					
01-436.131 MS4 COORDINATOR	1,154.00	10,963.00	15,000.00	4,037.00	73.1
01-436.139 MS4 INSPECTOR--PART TIME	.00	.00	13,000.00	13,000.00	.0
01-436.240 MS4 SUPPLIES	79.94	475.19	3,100.00	2,624.81	15.3
01-436.312 CONSULTING SVCS	.00	.00	10,000.00	10,000.00	.0
01-436.313 ENGINEERING SVCS	2,129.50	47,108.76	10,000.00	(37,108.76)	471.1
01-436.315 MS4 GENERAL SERVICES	3,363.11	6,093.01	5,000.00	(1,093.01)	121.9
01-436.370 REPAIRS & MAINT - STORM SEWERS	846.04	11,005.66	14,000.00	2,994.34	78.6
01-436.601 PUBLIC/KLINE DRAINAGE PROJ	.00	11,246.00	16,900.00	5,654.00	66.5
01-436.700 CAPITAL EQUIPMENT	.00	.00	50,000.00	50,000.00	.0
TOTAL STORM SEWERS	7,572.59	86,891.62	137,000.00	50,108.38	63.4
<u>TOOLS & MACHINERY</u>					
01-437.251 VEHICLE MAINTENANCE	1,676.16	15,795.12	27,500.00	11,704.88	57.4
01-437.375 EQUIPMENT MAINTENANCE	552.83	17,020.27	13,000.00	(4,020.27)	130.9
TOTAL TOOLS & MACHINERY	2,228.99	32,815.39	40,500.00	7,684.61	81.0
<u>STREETS & BRIDGES</u>					
01-438.245 ROAD MATERIALS	5,261.50	20,130.52	130,000.00	109,869.48	15.5
TOTAL STREETS & BRIDGES	5,261.50	20,130.52	130,000.00	109,869.48	15.5
<u>CAPITAL</u>					
01-439.700 CAPITAL EQUIPMENT	35,193.00	64,517.98	70,000.00	5,482.02	92.2
TOTAL CAPITAL	35,193.00	64,517.98	70,000.00	5,482.02	92.2
<u>RECREATION ADMIN</u>					
01-451.240 SUPPLIES	75.70	972.73	3,000.00	2,027.27	32.4
01-451.260 MINOR EQUIPMENT & SMALL TOOLS	.00	5,982.68	6,300.00	317.32	95.0
01-451.312 CONSULTING SVCS--LINDBERG MSP	.00	67,773.08	80,000.00	12,226.92	84.7
01-451.313 CONSULTING SVCS--LAUBACH MSP	378.75	26,025.44	20,000.00	(6,025.44)	130.1
01-451.315 GENERAL SERVICES	125.00	1,867.27	2,000.00	132.73	93.4
01-451.361 ELECTRIC	51.15	2,014.57	3,000.00	985.43	67.2
01-451.371 PROPERTY MAINT (GROUNDS)	.00	5,877.93	7,500.00	1,622.07	78.4
01-451.373 FACILITIES MAINT (STRUCTURES)	1,301.00	1,615.16	5,000.00	3,384.84	32.3
01-451.375 EQUIPMENT MAINTENANCE	768.22	3,249.34	3,000.00	(249.34)	108.3
01-451.601 LINDBERG PK MSP: PARK IMPROVMT	.00	10,005.32	512,440.00	502,434.68	2.0
01-451.602 LINDBERG PK MSP: BIKE LN PROJ	5,077.28	166,135.93	.00	(166,135.93)	.0
TOTAL RECREATION ADMIN	7,777.10	291,519.45	642,240.00	350,720.55	45.4

SALISBURY TOWNSHIP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARTICIPANT RECREATION</u>					
01-452.129 RECREATION DIRECTOR	1,200.00	12,000.00	15,600.00	3,600.00	76.9
01-452.149 SEASONAL EMPLOYEES	.00	21,352.03	19,100.00	(2,252.03)	111.8
01-452.200 COMMUNITY EVENTS	.00	442.80	1,000.00	557.20	44.3
01-452.240 SUPPLIES & MINOR EQUIPMENT	.00	4,155.48	5,000.00	844.52	83.1
01-452.315 FUNDRAISING SERVICES	.00	2,255.00	3,000.00	745.00	75.2
01-452.320 TELEPHONE	54.76	437.72	500.00	62.28	87.5
TOTAL PARTICIPANT RECREATION	1,254.76	40,643.03	44,200.00	3,556.97	92.0
<u>ENVIRONMENTAL ADVISORY</u>					
01-461.240 SUPPLIES	.00	.00	1,200.00	1,200.00	.0
01-461.341 ADVERTISING	.00	163.50	400.00	236.50	40.9
01-461.342 PRINTING	.00	.00	500.00	500.00	.0
01-461.420 DUES/SUBSCRIPTIONS/MEMBERSHIP	.00	.00	200.00	200.00	.0
01-461.421 TRAINING	.00	.00	200.00	200.00	.0
TOTAL ENVIRONMENTAL ADVISORY	.00	163.50	2,500.00	2,336.50	6.5
<u>CONTRIBUTIONS</u>					
01-465.309 CUSTODIAL SERVICES	.00	7,797.91	15,000.00	7,202.09	52.0
01-465.500 VOLUNTEER FIRE CO INCENTIVES	.00	15,000.00	30,000.00	15,000.00	50.0
01-465.540 CONTRIBUTIONS	11,100.00	11,350.00	13,300.00	1,950.00	85.3
TOTAL CONTRIBUTIONS	11,100.00	34,147.91	58,300.00	24,152.09	58.6
<u>OTHER EXPENDITURES</u>					
01-474.430 REAL ESTATE TAXES	.00	.00	200.00	200.00	.0
TOTAL OTHER EXPENDITURES	.00	.00	200.00	200.00	.0
<u>FEES & MISCELLANEOUS</u>					
01-480.000 MISCELLANEOUS EXPENSE	.00	168.76	300.00	131.24	56.3
01-480.005 FINANCIAL SERVICE FEES	.00	26.58	200.00	173.42	13.3
TOTAL FEES & MISCELLANEOUS	.00	195.34	500.00	304.66	39.1

SALISBURY TOWNSHIP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2017

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>INSURANCE</u>					
01-486.351	.00	47,290.00	48,000.00	710.00	98.5
01-486.352	.00	57,657.40	56,000.00	(1,657.40)	103.0
01-486.353	.00	49,861.00	46,000.00	(3,861.00)	108.4
01-486.354	.00	103,108.00	100,000.00	(3,108.00)	103.1
01-486.355	.00	4,425.00	4,400.00	(25.00)	100.6
TOTAL INSURANCE	.00	262,341.40	254,400.00	(7,941.40)	103.1
<u>EMPLOYEE BENEFITS</u>					
01-487.156	79,625.50	753,949.11	920,000.00	166,050.89	82.0
01-487.158	.00	16,703.36	24,000.00	7,296.64	69.6
01-487.160	.00	731,146.00	731,100.00	(46.00)	100.0
01-487.161	13,162.16	121,654.65	179,200.00	57,545.35	67.9
01-487.162	.00	.00	100.00	100.00	.0
TOTAL EMPLOYEE BENEFITS	92,787.66	1,623,453.12	1,854,400.00	230,946.88	87.6
<u>PRIOR YEAR</u>					
01-491.000	.00	659.50	.00	(659.50)	.0
TOTAL PRIOR YEAR	.00	659.50	.00	(659.50)	.0
<u>INTERFUND TRANSFERS</u>					
01-492.030	.00	.00	181,300.00	181,300.00	.0
01-492.200	.00	28,146.67	184,400.00	156,253.33	15.3
TOTAL INTERFUND TRANSFERS	.00	28,146.67	365,700.00	337,553.33	7.7
TOTAL FUND EXPENDITURES	502,448.41	5,768,788.45	8,405,555.00	2,636,766.55	68.6
NET REVENUE OVER EXPENDITURES	70,668.37	277,657.61	.00	(277,657.61)	.0

SALISBURY TOWNSHIP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2017

FIRE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PROPERTY TAXES</u>					
03-301.100 REAL ESTATE TAX - CURRENT	1,204.25	261,311.83	265,000.00	3,688.17	98.6
03-301.400 REAL ESTATE TAX - CLAIMS	447.66	2,857.33	4,000.00	1,142.67	71.4
03-301.600 REAL ESTATE TAX - EXCEPTIONS	2.39	221.07	500.00	278.93	44.2
TOTAL PROPERTY TAXES	1,654.30	264,390.23	269,500.00	5,109.77	98.1
<u>INTEREST</u>					
03-341.000 INTEREST INCOME	17.76	250.41	500.00	249.59	50.1
TOTAL INTEREST	17.76	250.41	500.00	249.59	50.1
<u>CONTRIBUTIONS</u>					
03-387.000 CONTRIBUTIONS	.00	9,000.00	9,000.00	.00	100.0
TOTAL CONTRIBUTIONS	.00	9,000.00	9,000.00	.00	100.0
<u>ASSET DISPOSAL</u>					
03-391.100 SALE OF FIXED ASSETS	.00	49,375.00	.00	(49,375.00)	.0
TOTAL ASSET DISPOSAL	.00	49,375.00	.00	(49,375.00)	.0
<u>INTERFUND TRANSFERS</u>					
03-392.010 TRANSFER FROM GENERAL FUND	.00	.00	231,300.00	231,300.00	.0
TOTAL INTERFUND TRANSFERS	.00	.00	231,300.00	231,300.00	.0
<u>PRIOR YEAR</u>					
03-393.122 LOAN PROCEEDS	.00	.00	200,000.00	200,000.00	.0
TOTAL PRIOR YEAR	.00	.00	200,000.00	200,000.00	.0
<u>PRIOR YEAR RESV</u>					
03-396.000 PRIOR YEAR RESERVES	.00	.00	121,272.00	121,272.00	.0
TOTAL PRIOR YEAR RESV	.00	.00	121,272.00	121,272.00	.0
TOTAL FUND REVENUE	1,672.06	323,015.64	831,572.00	508,556.36	38.8

SALISBURY TOWNSHIP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2017

FIRE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EASTERN SALISBURY FIRE</u>					
03-411.240 OPERATING SUPPLIES	2,031.42	7,023.59	19,190.00	12,166.41	36.6
03-411.260 MINOR EQUIP & SMALL TOOLS	.00	4,709.00	9,900.00	5,191.00	47.6
03-411.320 UTILITIES	835.78	10,884.64	17,000.00	6,115.36	64.0
03-411.350 INSURANCES	.00	11,799.00	14,000.00	2,201.00	84.3
03-411.374 REPAIRS--MACHINERY/EQUIP	2,779.33	15,924.68	13,700.00	(2,224.68)	116.2
03-411.421 TRAINING	.00	2,180.00	5,300.00	3,120.00	41.1
TOTAL EASTERN SALISBURY FIRE	5,646.53	52,520.91	79,090.00	26,569.09	66.4
<u>WESTERN SALISBURY FIRE</u>					
03-412.240 OPERATING SUPPLIES	.00	4,353.23	5,500.00	1,146.77	79.2
03-412.260 MINOR EQUIP & SMALL TOOLS	.00	2,458.18	5,232.00	2,773.82	47.0
03-412.320 TELEPHONE/TABLET CHGS	171.53	1,781.44	2,400.00	618.56	74.2
03-412.350 INSURANCES	.00	16,236.04	23,930.00	7,693.96	67.9
03-412.374 REPAIRS--MACHINERY/EQUIP	1,475.48	13,724.96	36,000.00	22,275.04	38.1
03-412.421 TRAINING	.00	2,500.00	4,500.00	2,000.00	55.6
03-412.700 CAPITAL EQUIPMENT	174,985.00	416,398.00	613,700.00	197,302.00	67.9
TOTAL WESTERN SALISBURY FIRE	176,632.01	457,451.85	691,262.00	233,810.15	66.2
<u>FUEL</u>					
03-413.231 VEHICLE FUEL	679.10	5,710.65	10,000.00	4,289.35	57.1
TOTAL FUEL	679.10	5,710.65	10,000.00	4,289.35	57.1
<u>DEBT SERVICE - PRINCIPAL</u>					
03-471.213 PRINCIPAL - 2005 FIRE TRUCK	.00	10,845.88	10,850.00	4.12	100.0
03-471.214 PRINCIPAL - 2007 FIRE TRUCK	.00	6,844.00	6,850.00	6.00	99.9
03-471.215 PRINCIPAL - 2009 FIRE TRUCK	.00	10,012.67	10,010.00	(2.67)	100.0
03-471.216 PRINCIPAL - 2013 FIRE TRUCK	.00	6,203.54	6,200.00	(3.54)	100.1
03-471.217 PRINCIPAL - 2017 FIRE TRUCK	1,358.01	1,358.01	9,000.00	7,641.99	15.1
TOTAL DEBT SERVICE - PRINCIPAL	1,358.01	35,264.10	42,910.00	7,645.90	82.2
<u>DEBT SERVICE - INTEREST</u>					
03-472.213 INTEREST - 2005 FIRE TRUCK	.00	737.24	740.00	2.76	99.6
03-472.214 INTEREST - 2007 FIRE TRUCK	.00	878.12	880.00	1.88	99.8
03-472.215 INTEREST - 2009 FIRE TRUCK	.00	1,570.45	1,570.00	(.45)	100.0
03-472.216 INTEREST - 2013 FIRE TRUCK	.00	1,518.58	1,520.00	1.42	99.9
03-472.217 INTEREST - 2017 FIRE TRUCK	787.75	787.75	3,000.00	2,212.25	26.3
TOTAL DEBT SERVICE - INTEREST	787.75	5,492.14	7,710.00	2,217.86	71.2

SALISBURY TOWNSHIP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2017

FIRE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FEES & MISCELLANEOUS</u>					
03-480.454 REAL ESTATE TAX COLLECTIONS	.00	368.81	600.00	231.19	61.5
TOTAL FEES & MISCELLANEOUS	.00	368.81	600.00	231.19	61.5
<u>PRIOR YEAR</u>					
03-491.000 REFUNDS OF PRIOR YEAR REVENUE	.00	80.67	.00	(80.67)	.0
TOTAL PRIOR YEAR	.00	80.67	.00	(80.67)	.0
<u>INTERFUND TRANSFERS</u>					
03-492.010 TRANSFER TO GENERAL FUND	.00	49,375.00	.00	(49,375.00)	.0
TOTAL INTERFUND TRANSFERS	.00	49,375.00	.00	(49,375.00)	.0
TOTAL FUND EXPENDITURES	185,103.40	606,264.13	831,572.00	225,307.87	72.9
NET REVENUE OVER EXPENDITURES	(183,431.34)	(283,248.49)	.00	283,248.49	.0

SALISBURY TOWNSHIP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2017

LIBRARY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PROPERTY TAXES</u>					
04-301.100 REAL ESTATE TAX - CURRENT	351.40	76,251.00	77,000.00	749.00	99.0
04-301.400 REAL ESTATE TAX - CLAIMS	130.62	833.74	1,300.00	466.26	64.1
04-301.600 REAL ESTATE TAX - EXCEPTIONS	.70	64.52	200.00	135.48	32.3
TOTAL PROPERTY TAXES	482.72	77,149.26	78,500.00	1,350.74	98.3
<u>INTEREST</u>					
04-341.000 INTEREST INCOME	22.32	148.97	200.00	51.03	74.5
TOTAL INTEREST	22.32	148.97	200.00	51.03	74.5
<u>PRIOR YEAR RESV</u>					
04-396.000 PRIOR YEAR RESERVES	.00	.00	3,100.00	3,100.00	.0
TOTAL PRIOR YEAR RESV	.00	.00	3,100.00	3,100.00	.0
TOTAL FUND REVENUE	505.04	77,298.23	81,800.00	4,501.77	94.5

SALISBURY TOWNSHIP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2017

LIBRARY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY SERVICES</u>					
04-456.305 ALLENTOWN LIBRARY SERVICES	.00	40,779.50	81,600.00	40,820.50	50.0
TOTAL LIBRARY SERVICES	.00	40,779.50	81,600.00	40,820.50	50.0
<u>FEES & MISCELLANEOUS</u>					
04-480.454 REAL ESTATE TAX COLLECTIONS	.00	107.62	200.00	92.38	53.8
TOTAL FEES & MISCELLANEOUS	.00	107.62	200.00	92.38	53.8
<u>PRIOR YEAR</u>					
04-491.000 REFUNDS OF PRIOR YEAR REVENUE	.00	23.54	.00	(23.54)	.0
TOTAL PRIOR YEAR	.00	23.54	.00	(23.54)	.0
TOTAL FUND EXPENDITURES	.00	40,910.66	81,800.00	40,889.34	50.0
NET REVENUE OVER EXPENDITURES	505.04	36,387.57	.00	(36,387.57)	.0

SALISBURY TOWNSHIP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2017

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>INTEREST</u>					
06-341.000 INTEREST INCOME	37.88	9,597.53	2,000.00	(7,597.53)	479.9
TOTAL INTEREST	37.88	9,597.53	2,000.00	(7,597.53)	479.9
<u>SYSTEM REVENUE</u>					
06-378.100 METERED SALES	335,489.39	1,182,245.01	1,740,000.00	557,754.99	68.0
06-378.910 TAPPING FEES	.00	704.00	1,000.00	296.00	70.4
TOTAL SYSTEM REVENUE	335,489.39	1,182,949.01	1,741,000.00	558,050.99	68.0
<u>MISCELLANEOUS</u>					
06-380.000 MISCELLANEOUS REVENUE	(8.62)	140.00	.00	(140.00)	.0
TOTAL MISCELLANEOUS	(8.62)	140.00	.00	(140.00)	.0
<u>PRIOR YEAR</u>					
06-393.121 BOND PROCEEDS	.00	.00	1,264,500.00	1,264,500.00	.0
TOTAL PRIOR YEAR	.00	.00	1,264,500.00	1,264,500.00	.0
<u>PRIOR YEAR RESV</u>					
06-396.000 PRIOR YEAR RESERVES	.00	.00	97,300.00	97,300.00	.0
TOTAL PRIOR YEAR RESV	.00	.00	97,300.00	97,300.00	.0
TOTAL FUND REVENUE	335,518.65	1,192,686.54	3,104,800.00	1,912,113.46	38.4

SALISBURY TOWNSHIP
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2017

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMIN SALARIES - EXECUTIVE</u>					
06-401.121	MANAGER	1,666.15	15,828.51	21,400.00	5,571.49 74.0
06-401.122	ASSISTANT MANAGER	.00	5,535.05	19,300.00	13,764.95 28.7
	TOTAL ADMIN SALARIES - EXECUTIV	1,666.15	21,363.56	40,700.00	19,336.44 52.5
<u>ADMIN SALARIES - DPW</u>					
06-430.122	PUBLIC WORKS DIRECTOR	2,222.26	21,111.46	28,500.00	7,388.54 74.1
	TOTAL ADMIN SALARIES - DPW	2,222.26	21,111.46	28,500.00	7,388.54 74.1

SALISBURY TOWNSHIP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2017

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER SYSTEM OPERATIONS</u>					
06-448.130	DPW--UTILITY SUPERVISOR	3,143.74	29,865.53	40,400.00	10,534.47 73.9
06-448.141	CLERICAL--FULL TIME	1,336.04	12,692.39	17,200.00	4,507.61 73.8
06-448.142	AIDE TO PUBLIC WORKS DIRECTOR	2,367.67	22,492.87	31,000.00	8,507.13 72.6
06-448.143	DPW - FULL TIME	10,953.80	102,256.98	136,400.00	34,143.02 75.0
06-448.181	DOUBLE TIME	78.60	196.49	1,600.00	1,403.51 12.3
06-448.183	OVERTIME	271.58	2,744.70	5,200.00	2,455.30 52.8
06-448.189	ON - CALL	1,158.54	11,029.68	13,300.00	2,270.32 82.9
06-448.231	VEHICLE FUEL	585.72	4,925.43	8,000.00	3,074.57 61.6
06-448.232	GENERATOR FUEL	.00	.00	100.00	100.00 .0
06-448.240	SUPPLIES	690.15	4,753.16	19,000.00	14,246.84 25.0
06-448.251	VEHICLE MAINTENANCE	93.44	1,728.03	5,000.00	3,271.97 34.6
06-448.260	MINOR EQUIPMENT & SMALL TOOLS	455.24	1,742.94	8,000.00	6,257.06 21.8
06-448.261	COMPUTER EQUIP & SOFTWARE	.00	1,838.51	4,900.00	3,061.49 37.5
06-448.311	AUDITING & ACCOUNTING SERVICES	.00	1,200.00	1,200.00	.00 100.0
06-448.313	ENGINEERING SERVICES	.00	2,288.50	10,000.00	7,711.50 22.9
06-448.315	GENERAL SERVICES	.00	503.67	600.00	96.33 84.0
06-448.316	TESTING & CALIBRATION SERVICES	1,930.00	4,690.00	5,000.00	310.00 93.8
06-448.317	CONTRACTED SERVICES	.00	2,315.00	3,000.00	685.00 77.2
06-448.319	COMPUTER MAINT & SUPPORT	.00	4,481.20	10,400.00	5,918.80 43.1
06-448.320	TELEPHONE	126.72	1,078.15	1,700.00	621.85 63.4
06-448.325	POSTAGE	.00	2,923.49	3,900.00	976.51 75.0
06-448.342	PRINTING	.00	1,300.50	1,800.00	499.50 72.3
06-448.361	ELECTRIC	475.31	4,318.50	7,000.00	2,681.50 61.7
06-448.363	HYDRANT RENTAL	880.00	9,203.48	14,200.00	4,996.52 64.8
06-448.367	WATER PURCHASES - LCA/ALTN	140,256.00	479,154.32	867,000.00	387,845.68 55.3
06-448.368	WATER PURCHASES - BETHLEHEM	349.91	2,394.66	4,500.00	2,105.34 53.2
06-448.369	WATER PURCHASE-SOUTH WHITEHA	.00	3,330.00	8,300.00	4,970.00 40.1
06-448.373	FACILITIES MAINTENANCE	.00	570.05	4,000.00	3,429.95 14.3
06-448.375	EQUIPMENT MAINTENANCE	.00	1,313.55	3,500.00	2,186.45 37.5
06-448.421	TRAINING	.00	290.00	1,000.00	710.00 29.0
06-448.600	CAPITAL CONSTRUCTION	.00	6,018.85	10,000.00	3,981.15 60.2
06-448.608	EDGEMONT DRIVE WATER MAIN	.00	12,752.10	250,000.00	237,247.90 5.1
06-448.610	POTOMAC WATERLINE REPLCMT	.00	63,997.70	54,500.00	(9,497.70) 117.4
06-448.611	WATER METER REPLACEMENT PROJ	512,202.50	522,168.50	500,000.00	(22,168.50) 104.4
06-448.612	MEADOWBROOK NORTH WATERLINE	.00	14,443.03	135,000.00	120,556.97 10.7
06-448.613	MEADOWBROOK SOUTH WATERLINE	.00	6,321.47	100,000.00	93,678.53 6.3
06-448.614	BELLAIR DR LOOP WATERLINE PROJ	.00	14,138.07	225,000.00	210,861.93 6.3
06-448.615	PAXFORD RD WATERLINE PROJECT	.00	6,562.27	.00	(6,562.27) .0
06-448.616	MAUMEE AVE WATERLINE PROJECT	.00	8,034.38	.00	(8,034.38) .0
	TOTAL WATER SYSTEM OPERATION	677,354.96	1,372,058.15	2,511,700.00	1,139,641.85 54.6
<u>DEBT SERVICE - PRINCIPAL</u>					
06-471.203	PRINCIPAL - 2016 BONDS	.00	.00	132,400.00	132,400.00 .0
	TOTAL DEBT SERVICE - PRINCIPAL	.00	.00	132,400.00	132,400.00 .0

SALISBURY TOWNSHIP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2017

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEBT SERVICE - INTEREST</u>					
06-472.203	.00	38,678.18	96,200.00	57,521.82	40.2
	.00	38,678.18	96,200.00	57,521.82	40.2
<u>FEES & MISCELLANEOUS</u>					
06-480.000	.00	.00	100.00	100.00	.0
06-480.005	.00	50.78	500.00	449.22	10.2
06-480.010	.00	4,008.85	5,200.00	1,191.15	77.1
	.00	4,059.63	5,800.00	1,740.37	70.0
<u>INSURANCE</u>					
06-486.351	.00	2,578.00	2,600.00	22.00	99.2
06-486.352	.00	3,205.80	3,100.00	(105.80)	103.4
06-486.354	.00	11,317.00	10,800.00	(517.00)	104.8
	.00	17,100.80	16,500.00	(600.80)	103.6
<u>EMPLOYEE BENEFITS</u>					
06-487.156	7,698.56	75,060.45	90,000.00	14,939.55	83.4
06-487.158	.00	1,359.57	1,900.00	540.43	71.6
06-487.160	.00	43,882.00	43,900.00	18.00	100.0
06-487.161	1,787.96	17,230.26	24,100.00	6,869.74	71.5
	9,486.52	137,532.28	159,900.00	22,367.72	86.0
<u>INTERFUND TRANSFERS</u>					
06-492.010	.00	.00	113,100.00	113,100.00	.0
	.00	.00	113,100.00	113,100.00	.0
	690,729.89	1,611,904.06	3,104,800.00	1,492,895.94	51.9
	(355,211.24)	(419,217.52)	.00	419,217.52	.0

SALISBURY TOWNSHIP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2017

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>INTEREST</u>					
08-341.000 INTEREST INCOME	173.84	4,376.09	1,800.00	(2,576.09)	243.1
TOTAL INTEREST	173.84	4,376.09	1,800.00	(2,576.09)	243.1
<u>SANITATION FEES</u>					
08-364.110 TAPPING FEES	.00	.00	3,000.00	3,000.00	.0
08-364.120 SEWER RENT	380,119.35	1,323,699.26	1,800,000.00	476,300.74	73.5
TOTAL SANITATION FEES	380,119.35	1,323,699.26	1,803,000.00	479,300.74	73.4
<u>PRIOR YEAR</u>					
08-393.121 BOND PROCEEDS	.00	.00	429,300.00	429,300.00	.0
TOTAL PRIOR YEAR	.00	.00	429,300.00	429,300.00	.0
<u>PRIOR YEAR RESV</u>					
08-396.000 PRIOR YEAR RESERVES	.00	.00	160,400.00	160,400.00	.0
TOTAL PRIOR YEAR RESV	.00	.00	160,400.00	160,400.00	.0
TOTAL FUND REVENUE	380,293.19	1,328,075.35	2,394,500.00	1,066,424.65	55.5

SALISBURY TOWNSHIP
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2017

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMIN SALARIES - EXECUTIVE</u>					
08-401.121	MANAGER	1,666.15	15,828.51	21,400.00	5,571.49 74.0
08-401.122	ASSISTANT MANAGER	.00	5,535.05	19,300.00	13,764.95 28.7
TOTAL ADMIN SALARIES - EXECUTIV		1,666.15	21,363.56	40,700.00	19,336.44 52.5

SALISBURY TOWNSHIP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2017

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER SYSTEM OPERATIONS</u>					
08-429.130 DPW--UTILITY SUPERVISOR	3,143.72	29,865.33	40,400.00	10,534.67	73.9
08-429.141 CLERICAL--FULL TIME	1,336.04	12,692.39	17,200.00	4,507.61	73.8
08-429.142 AIDE TO PUBLIC WORKS DIRECTOR	2,367.65	22,492.63	31,000.00	8,507.37	72.6
08-429.143 DPW - FULL TIME	10,953.80	102,256.91	136,400.00	34,143.09	75.0
08-429.181 DOUBLE TIME	78.59	196.48	1,600.00	1,403.52	12.3
08-429.183 OVERTIME	271.55	2,744.48	5,200.00	2,455.52	52.8
08-429.189 ON - CALL	1,158.54	11,029.68	13,300.00	2,270.32	82.9
08-429.231 VEHICLE FUEL	585.72	4,925.41	9,000.00	4,074.59	54.7
08-429.232 GENERATOR FUEL	.00	.00	200.00	200.00	.0
08-429.240 SUPPLIES	331.57	2,389.73	10,000.00	7,610.27	23.9
08-429.251 VEHICLE MAINTENANCE	93.44	1,836.31	5,000.00	3,163.69	36.7
08-429.260 MINOR EQUIPMENT & SMALL TOOLS	.00	2,312.03	5,000.00	2,687.97	46.2
08-429.261 COMPUTER EQUIP & SOFTWARE	.00	1,838.51	4,900.00	3,061.49	37.5
08-429.310 LEGAL SERVICES	218.00	18,495.62	1,000.00	(17,495.62)	1849.6
08-429.311 AUDITING & ACCOUNTING SERVICES	.00	1,200.00	1,200.00	.00	100.0
08-429.313 ENGINEERING SERVICES	.00	8,289.36	20,000.00	11,710.64	41.5
08-429.315 GENERAL SERVICES	.00	65.00	600.00	535.00	10.8
08-429.317 CONTRACTED SERVICES	.00	15,727.45	20,000.00	4,272.55	78.6
08-429.319 COMPUTER MAINT & SUPPORT	.00	4,481.20	8,800.00	4,318.80	50.9
08-429.320 TELEPHONE	35.01	277.84	500.00	222.16	55.6
08-429.325 POSTAGE	.00	2,219.57	3,000.00	780.43	74.0
08-429.342 PRINTING	.00	.00	1,000.00	1,000.00	.0
08-429.361 ELECTRIC	436.17	7,126.40	10,000.00	2,873.60	71.3
08-429.367 DISPOSAL COST - LCA/ALTN	.00	261,352.92	680,000.00	418,647.08	38.4
08-429.368 DISPOSAL COST - BETHLEHEM	49,785.14	84,417.56	200,000.00	115,582.44	42.2
08-429.372 I&I--REPAIRS & MAINTENANCE	.00	54,989.25	150,000.00	95,010.75	36.7
08-429.373 FACILITIES MAINTENANCE	.00	2,848.33	6,000.00	3,151.67	47.5
08-429.375 EQUIPMENT MAINTENANCE	.00	923.57	2,500.00	1,576.43	36.9
08-429.421 TRAINING	.00	.00	300.00	300.00	.0
08-429.530 TRANSMISSION - LCA/ALTN	.00	2,640.88	6,200.00	3,559.12	42.6
08-429.531 TRANSMISSION - FOUNTAIN HILL	.00	471.55	1,400.00	928.45	33.7
08-429.532 TRANSMISSION - EMMAUS	2,639.37	5,051.09	13,000.00	7,948.91	38.9
08-429.533 TRANSMISSION - LCA	.00	3,161.68	15,000.00	11,838.32	21.1
08-429.534 DEBT SERVICE - LCA/ALTN	.00	32,975.21	72,200.00	39,224.79	45.7
08-429.535 DEBT SERVICE - BETHLEHEM	.00	21,116.00	21,100.00	(16.00)	100.1
08-429.536 DEBT SERVICE - FOUNTAIN HILL	.00	1,200.00	2,400.00	1,200.00	50.0
08-429.600 CAPITAL CONSTRUCTION	.00	2,138.60	10,000.00	7,861.40	21.4
08-429.603 CARDINAL DR PUMPSTN FORCE MAI	.00	13,437.73	300,000.00	286,562.27	4.5
08-429.604 RIVERSIDE DR PUMP STN REHAB	.00	.00	100,000.00	100,000.00	.0
08-429.606 TROUT CREEK INT'CEPTOR REPLCM	.00	21,172.56	17,100.00	(4,072.56)	123.8
08-429.607 CUREDINPLACE PIPE LINING PROJS	.00	136,858.88	12,200.00	(124,658.88)	1121.8
TOTAL SEWER SYSTEM OPERATION	73,434.31	897,218.14	1,954,700.00	1,057,481.86	45.9
<u>ADMIN SALARIES - DPW</u>					
08-430.122 PUBLIC WORKS DIRECTOR	2,222.26	21,111.46	28,500.00	7,388.54	74.1
TOTAL ADMIN SALARIES - DPW	2,222.26	21,111.46	28,500.00	7,388.54	74.1

SALISBURY TOWNSHIP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2017

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEBT SERVICE - PRINCIPAL</u>					
08-471.203	.00	.00	45,000.00	45,000.00	.0
	.00	.00	45,000.00	45,000.00	.0
<u>DEBT SERVICE - INTEREST</u>					
08-472.203	.00	13,226.40	30,200.00	16,973.60	43.8
	.00	13,226.40	30,200.00	16,973.60	43.8
<u>FEES & MISCELLANEOUS</u>					
08-480.000	.00	.00	100.00	100.00	.0
08-480.005	.00	60.97	600.00	539.03	10.2
08-480.010	.00	4,008.85	5,200.00	1,191.15	77.1
	.00	4,069.82	5,900.00	1,830.18	69.0
<u>INSURANCE</u>					
08-486.351	.00	2,578.00	2,600.00	22.00	99.2
08-486.352	.00	3,205.80	3,100.00	(105.80)	103.4
08-486.354	.00	11,317.00	10,800.00	(517.00)	104.8
	.00	17,100.80	16,500.00	(600.80)	103.6
<u>EMPLOYEE BENEFITS</u>					
08-487.156	7,698.56	75,060.45	90,000.00	14,939.55	83.4
08-487.158	.00	1,359.57	1,900.00	540.43	71.6
08-487.160	.00	43,882.00	43,900.00	18.00	100.0
08-487.161	1,788.00	17,229.57	24,100.00	6,870.43	71.5
	9,486.56	137,531.59	159,900.00	22,368.41	86.0
<u>INTERFUND TRANSFERS</u>					
08-492.010	.00	.00	113,100.00	113,100.00	.0
	.00	.00	113,100.00	113,100.00	.0
	86,809.28	1,111,621.77	2,394,500.00	1,282,878.23	46.4

SALISBURY TOWNSHIP
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2017

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	293,483.91	216,453.58	.00	(216,453.58)	.0

SALISBURY TOWNSHIP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2017

REFUSE & RECYCLING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>INTEREST</u>					
10-341.000 INTEREST INCOME	125.81	693.72	500.00	(193.72)	138.7
TOTAL INTEREST	125.81	693.72	500.00	(193.72)	138.7
<u>SANITATION FEES</u>					
10-364.300 SOLID WASTE COLLECTION	321,436.97	1,338,152.31	1,357,000.00	18,847.69	98.6
10-364.400 FREON DECAL SALES	200.00	1,220.00	1,000.00	(220.00)	122.0
10-364.500 RECYCLING CONTAINER SALES	100.00	1,131.00	1,100.00	(31.00)	102.8
10-364.700 PA REFUSE SURCHARGE	(8.08)	.00	.00	.00	.0
TOTAL SANITATION FEES	321,728.89	1,340,503.31	1,359,100.00	18,596.69	98.6
TOTAL FUND REVENUE	321,854.70	1,341,197.03	1,359,600.00	18,402.97	98.7

SALISBURY TOWNSHIP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2017

REFUSE & RECYCLING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
10-401.325	.00	2,219.57	3,000.00	780.43	74.0
10-401.342	.00	.00	1,000.00	1,000.00	.0
TOTAL ADMINISTRATION	.00	2,219.57	4,000.00	1,780.43	55.5
<u>DATA PROCESSING</u>					
10-407.261	.00	1,838.51	4,900.00	3,061.49	37.5
10-407.319	.00	4,481.20	8,800.00	4,318.80	50.9
TOTAL DATA PROCESSING	.00	6,319.71	13,700.00	7,380.29	46.1
<u>BUILDINGS & PLANT</u>					
10-409.240	.00	.00	100.00	100.00	.0
TOTAL BUILDINGS & PLANT	.00	.00	100.00	100.00	.0
<u>WAGES</u>					
10-426.121	1,666.15	15,828.51	21,400.00	5,571.49	74.0
10-426.122	.00	5,535.05	19,300.00	13,764.95	28.7
10-426.141	1,376.52	13,076.99	17,700.00	4,623.01	73.9
10-426.147	880.00	4,917.00	9,100.00	4,183.00	54.0
TOTAL WAGES	3,922.67	39,357.55	67,500.00	28,142.45	58.3
<u>SANITATION</u>					
10-427.300	.00	696,953.36	1,033,900.00	336,946.64	67.4
10-427.302	.00	4,262.68	15,500.00	11,237.32	27.5
10-427.303	500.00	4,521.00	13,500.00	8,979.00	33.5
TOTAL SANITATION	500.00	705,737.04	1,062,900.00	357,162.96	66.4
<u>FEES & MISCELLANEOUS</u>					
10-480.005	.00	43.68	500.00	456.32	8.7
10-480.010	.00	4,008.78	5,200.00	1,191.22	77.1
TOTAL FEES & MISCELLANEOUS	.00	4,052.46	5,700.00	1,647.54	71.1

SALISBURY TOWNSHIP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2017

REFUSE & RECYCLING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EMPLOYEE BENEFITS</u>					
10-487.161 SOCIAL SECURITY TAX	300.06	3,010.60	5,200.00	2,189.40	57.9
TOTAL EMPLOYEE BENEFITS	300.06	3,010.60	5,200.00	2,189.40	57.9
<u>RESERVES</u>					
10-490.740 TR TO RESERVES	.00	.00	42,600.00	42,600.00	.0
TOTAL RESERVES	.00	.00	42,600.00	42,600.00	.0
<u>INTERFUND TRANSFERS</u>					
10-492.010 TRANSFER TO GENERAL FUND	.00	.00	157,900.00	157,900.00	.0
TOTAL INTERFUND TRANSFERS	.00	.00	157,900.00	157,900.00	.0
TOTAL FUND EXPENDITURES	4,722.73	760,696.93	1,359,600.00	598,903.07	56.0
NET REVENUE OVER EXPENDITURES	317,131.97	580,500.10	.00	(580,500.10)	.0

SALISBURY TOWNSHIP
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2017

DEBT SERVICE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>INTERFUND TRANSFERS</u>						
20-392.010	TRANSFER FROM GENERAL FUND	.00	.00	184,400.00	184,400.00	.0
	TOTAL INTERFUND TRANSFERS	.00	.00	184,400.00	184,400.00	.0
	TOTAL FUND REVENUE	.00	.00	184,400.00	184,400.00	.0

SALISBURY TOWNSHIP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2017

DEBT SERVICE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEBT SERVICE - PRINCIPAL</u>						
20-471.203	PRINCIPAL - 2016 BONDS	.00	.00	112,600.00	112,600.00	.0
	TOTAL DEBT SERVICE - PRINCIPAL	.00	.00	112,600.00	112,600.00	.0
<u>DEBT SERVICE - INTEREST</u>						
20-472.203	INTEREST - 2016 BONDS	.00	.00	71,300.00	71,300.00	.0
	TOTAL DEBT SERVICE - INTEREST	.00	.00	71,300.00	71,300.00	.0
<u>FEES & MISCELLANEOUS</u>						
20-480.005	FINANCIAL SERVICE FEES	.00	.00	500.00	500.00	.0
	TOTAL FEES & MISCELLANEOUS	.00	.00	500.00	500.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	184,400.00	184,400.00	.0
	NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

SALISBURY TOWNSHIP
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2017

HIGHWAY AID FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>INTEREST</u>						
35-341.000	INTEREST INCOME	99.66	667.48	400.00	(267.48)	166.9
	TOTAL INTEREST	99.66	667.48	400.00	(267.48)	166.9
<u>STATE-SHARED REVENUE</u>						
35-355.020	MOTOR VEHICLE FUELS TAX	.00	455,051.30	445,500.00	(9,551.30)	102.1
35-355.030	ROAD TURNBACK	.00	1,080.00	1,100.00	20.00	98.2
	TOTAL STATE-SHARED REVENUE	.00	456,131.30	446,600.00	(9,531.30)	102.1
	TOTAL FUND REVENUE	99.66	456,798.78	447,000.00	(9,798.78)	102.2

SALISBURY TOWNSHIP
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2017

HIGHWAY AID FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SNOW REMOVAL</u>					
35-432.245 SNOW REMOVAL SALT	.00	26,325.53	65,000.00	38,674.47	40.5
TOTAL SNOW REMOVAL	.00	26,325.53	65,000.00	38,674.47	40.5
<u>TRAFFIC CONTROL</u>					
35-433.362 TRAFFIC SIGNALS	242.87	3,366.15	4,400.00	1,033.85	76.5
TOTAL TRAFFIC CONTROL	242.87	3,366.15	4,400.00	1,033.85	76.5
<u>STREET LIGHTING</u>					
35-434.361 ELECTRIC	14,152.87	125,713.21	156,000.00	30,286.79	80.6
TOTAL STREET LIGHTING	14,152.87	125,713.21	156,000.00	30,286.79	80.6
<u>STREETS & BRIDGES</u>					
35-438.700 CAPITAL EQUIPMENT	.00	80,000.00	80,000.00	.00	100.0
35-438.740 EQUIPMENT RESERVE	.00	.00	141,600.00	141,600.00	.0
TOTAL STREETS & BRIDGES	.00	80,000.00	221,600.00	141,600.00	36.1
TOTAL FUND EXPENDITURES	14,395.74	235,404.89	447,000.00	211,595.11	52.7
NET REVENUE OVER EXPENDITURES	(14,296.08)	221,393.89	.00	(221,393.89)	.0

SALISBURY TOWNSHIP
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2017

PAYROLL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
90-341.000 INTEREST INCOME	13.05	80.66	.00	(80.66)	.0
TOTAL SOURCE 341	13.05	80.66	.00	(80.66)	.0
TOTAL FUND REVENUE	13.05	80.66	.00	(80.66)	.0
NET REVENUE OVER EXPENDITURES	13.05	80.66	.00	(80.66)	.0

SALISBURY TOWNSHIP
REVENUES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2017

SUBDIVISION ESCROW FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>INTEREST</u>					
91-341.000 INTEREST INCOME	72.77	487.42	.00	(487.42)	.0
TOTAL INTEREST	72.77	487.42	.00	(487.42)	.0
<u>CONTRIBUTIONS</u>					
91-387.100 DEVELOPER CONTRIBUTIONS	.00	6,250.00	.00	(6,250.00)	.0
TOTAL CONTRIBUTIONS	.00	6,250.00	.00	(6,250.00)	.0
TOTAL FUND REVENUE	72.77	6,737.42	.00	(6,737.42)	.0

SALISBURY TOWNSHIP
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2017

SUBDIVISION ESCROW FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>INTERFUND TRANSFERS</u>					
91-492.010 TRANSFER TO GENERAL FUND	.00	363.93	.00	(363.93)	.0
TOTAL INTERFUND TRANSFERS	.00	363.93	.00	(363.93)	.0
TOTAL FUND EXPENDITURES	.00	363.93	.00	(363.93)	.0
NET REVENUE OVER EXPENDITURES	72.77	6,373.49	.00	(6,373.49)	.0

Report Criteria:

Detail report.
Invoice detail records above \$0 included.
Paid and unpaid invoices included.

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Allentown-Bethlehem Goose							
Allentown-Bethlehem Goos	1017	01-402.421	Lunch for Meter Reader Training-10-17-17	10/17/17	153.00	153.00	10/16/17
Total Allentown-Bethlehem Goose:					153.00	153.00	
Allied 100 LLC							
Allied 100 LLC	840882	03-412.260	AED carrying case/Physio control lifepak express	09/07/17	2,740.00	.00	
Total Allied 100 LLC:					2,740.00	.00	
Altemos/Atlantic Fuels							
Altemos/Atlantic Fuels	10092017	01-409.230	ACCT# 3644657 Oil-Black River Rd-10/09/17	10/09/17	142.08	.00	
Total Altemos/Atlantic Fuels:					142.08	.00	
AT&T Mobility							
AT&T Mobility	10042017	01-415.320	2017-Sept wireless charges for 5 tablets	10/04/17	98.40	.00	
Total AT&T Mobility:					98.40	.00	
Bank of America							
Bank of America	10092017	01-410.240	Business cards for officers	10/09/17	251.93	.00	
Bank of America	100920171	01-401.421	Acct 9042-Employee performance & ERT Webinar-Manager	10/09/17	80.00	.00	
Bank of America	100920171	01-410.243	Acct 9042-Dog Kennel & folding stairs	10/09/17	309.52	.00	
Bank of America	100920171	01-402.260	Acct 9042-Sit/stand desks	10/09/17	869.97	.00	
Bank of America	100920171	01-403.260	Acct 9042-Sit/stand desks	10/09/17	289.99	.00	
Bank of America	100920171	01-414.260	Acct 9042-Sit/stand desks	10/09/17	289.99	.00	
Total Bank of America:					2,091.40	.00	
Baseline Contracting Inc							
Baseline Contracting Inc	1603500008	01-451.602	Lindberg/Flexer TAP/Bike Lane Proj thru 10/09/17	10/09/17	6,935.77	.00	
Total Baseline Contracting Inc:					6,935.77	.00	
Berkheimer Associates							
Berkheimer Associates	09292017	01-403.453	2017-Sept-LST Comm	09/29/17	22.67	.00	
Total Berkheimer Associates:					22.67	.00	
Budget Instant Print							
Budget Instant Print	14569	01-410.342	#10 Envelopes	10/11/17	195.00	.00	
Total Budget Instant Print:					195.00	.00	
Burkholders Heating & AC Inc							
Burkholders Heating & AC	133884	01-409.373	Munic bldg-RTU #3 voltage pressure repair	09/30/17	168.00	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Burkholders Heating & AC Inc:					168.00	.00	
CodeMaster							
CodeMaster	CDM-014-147	01-413.307	2017-Sept-residential inspections	09/30/17	620.00	.00	
CodeMaster	CDM-014-147	01-413.308	2017-Sept-Plan Review	09/30/17	2,368.75	.00	
CodeMaster	CDM-014-147	01-413.308	2017-Sept-Comm Plan Review	09/30/17	1,600.00	.00	
CodeMaster	CDM-014-147	01-413.306	2017-Sept-Commercial inspections	09/30/17	65.00	.00	
Total CodeMaster:					4,653.75	.00	
D & A Emergency Equipment Inc							
D & A Emergency Equipme	24310	03-411.374	#20-52,20-11, & 20-51-Light repairs	09/08/17	4,785.00	.00	
Total D & A Emergency Equipment Inc:					4,785.00	.00	
Dallas Data Systems Inc.							
Dallas Data Systems Inc.	23999	01-407.319	On-Site Timekeeping Training on 9/29/17	10/02/17	884.50	.00	
Total Dallas Data Systems Inc.:					884.50	.00	
Davison & McCarthy							
Davison & McCarthy	20379	01-404.318	2017-Aug-Didra/Salisbury Township Lot Consolidation	09/05/17	1,157.00	.00	
Davison & McCarthy	20380	01-404.318	2017-Aug-Resubdivision of 2242 Church Rd	09/05/17	26.00	.00	
Davison & McCarthy	20385	01-404.318	2017-Aug-Roche Painting Land Development	09/05/17	65.00	.00	
Davison & McCarthy	20610	01-404.310	2017-Sept-General Matters	10/04/17	1,348.92	.00	
Davison & McCarthy	20611	01-414.310	2017-Sept-Amendment to SALDO	10/04/17	78.00	.00	
Davison & McCarthy	20612	01-404.310	2017-Sept-Bankruptcy of Residents	10/04/17	130.00	.00	
Davison & McCarthy	20613	01-414.310	2017-Sept-Planning Commission	10/04/17	52.00	.00	
Davison & McCarthy	20614	01-404.310	2017-Sept-Building Code Appeals	10/04/17	105.40	.00	
Davison & McCarthy	20615	01-404.310	2017-Sept-Board of Commissioners	10/04/17	494.00	.00	
Davison & McCarthy	20618	01-404.310	2017-Sept-Lindberg Park Trail	10/04/17	78.00	.00	
Davison & McCarthy	20619	01-436.315	2017-Sept-MS4 Compliance	10/04/17	39.00	.00	
Davison & McCarthy	20623	01-404.310	2017-Sept-Liens	10/04/17	444.80	.00	
Davison & McCarthy	20624	01-404.310	2017-Sept-Satisfactions	10/04/17	39.00	.00	
Davison & McCarthy	20625	01-414.310	2017-Sept-Medical Marijuana Zoning Amendment	10/04/17	104.00	.00	
Davison & McCarthy	20626	01-404.310	2017-Sept-Lindberg park corrective deed	10/04/17	130.00	.00	
Davison & McCarthy	20627	01-404.310	2017-Sept-LWCF Grant Agreement	10/04/17	39.00	.00	
Davison & McCarthy	20629	01-414.310	2017-Sept-Vanessa Holding Co vs Zoning Hearing Board	10/04/17	78.00	.00	
Davison & McCarthy	20632	01-414.310	2017-Sept-2120 W. Mosser St-Zoning Appeal	10/04/17	468.00	.00	
Total Davison & McCarthy:					4,876.12	.00	
Eastern Auto Parts Warehouse							
Eastern Auto Parts Wareho	3IV228985	01-437.375	Fuses	10/04/17	1.00	.00	
Eastern Auto Parts Wareho	3IV228987	01-437.375	Fuses	10/04/17	1.00	.00	
Eastern Auto Parts Wareho	3IV228989	01-437.251	#18-Control Arm	10/04/17	129.20	.00	
Eastern Auto Parts Wareho	3IV228990	01-437.251	#18-Bushing & control arm	10/04/17	13.63	.00	
Eastern Auto Parts Wareho	3IV228996	01-437.251	#18-Control Arm	10/04/17	118.22	.00	
Eastern Auto Parts Wareho	3IV229252	01-437.375	Fuses	10/05/17	4.40	.00	
Eastern Auto Parts Wareho	3IV229326	01-437.375	Miniature lamp	10/05/17	11.20	.00	
Eastern Auto Parts Wareho	3IV230865	01-430.240	12oz tub of lube	10/10/17	25.34	.00	
Eastern Auto Parts Wareho	3IV231031	01-437.251	#9-Trailer connector-friction choice-core	10/10/17	166.05	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Eastern Auto Parts Wareho	3IV233082	01-437.375	Seal for paving trailer	10/16/17	57.68	.00	
Eastern Auto Parts Wareho	3IV233085	01-437.375	Seal for paving trailer	10/16/17	57.68	.00	
Eastern Auto Parts Wareho	3IV233141	06-448.375	RV Plumbing Anti-freeze	10/16/17	10.98	.00	
Eastern Auto Parts Wareho	3IV233141	08-429.375	RV Plumbing Anti-freeze	10/16/17	10.98	.00	
Total Eastern Auto Parts Warehouse:					607.36	.00	
Ecco Communications LLC							
Ecco Communications LLC	71009	01-410.375	Portable radio	10/04/17	490.00	.00	
Ecco Communications LLC	71009	01-410.375	Antenna	10/04/17	14.00	.00	
Ecco Communications LLC	71154	01-410.375	Used supply radios	10/04/17	951.20	.00	
Ecco Communications LLC	71247	01-410.251	#207-Antenna	10/05/17	14.00	.00	
Ecco Communications LLC	71249	01-410.251	#205-LED lights	10/06/17	250.00	.00	
Ecco Communications LLC	71250	01-410.251	#210-Lights	10/06/17	454.00	.00	
Total Ecco Communications LLC:					2,173.20	.00	
EnviroScope c/o JT&A Inc							
EnviroScope c/o JT&A Inc	100001220	01-461.240	Watershed non point source model/Enviroscape carrying case	10/07/17	1,282.68	.00	
Total EnviroScope c/o JT&A Inc:					1,282.68	.00	
Fries Esq., William J.							
Fries Esq., William J.	33858	01-414.314	Review docket & order-Vanessa Holding Co vs ZHB	09/30/17	108.00	.00	
Total Fries Esq., William J.:					108.00	.00	
Gilmore & Associates Inc							
Gilmore & Associates Inc	167529	01-451.313	Laubach Park-Hydrology Study-Survey Work thru 10/1/2017	10/09/17	1,033.75	.00	
Total Gilmore & Associates Inc:					1,033.75	.00	
Gross McGinley LLP							
Gross McGinley LLP	113	01-414.314	2017-Sept-Hearings/decisions/misc	10/01/17	218.75	.00	
Total Gross McGinley LLP:					218.75	.00	
Harris Corporation							
Harris Corporation	93271629	01-410.260	Portable radio w/batteries	09/27/17	3,314.97	.00	
Total Harris Corporation:					3,314.97	.00	
Heck, Jeffrey							
Heck, Jeffrey	10132017	99-107000	Refund-Credit on Utility account	10/13/17	235.00	.00	
Total Heck, Jeffrey:					235.00	.00	
Home Depot Credit Services							
Home Depot Credit Service	53635	06-448.240	Heat tape/duct tape/Duct wrap/electrical tape/brass pipe plugs & caps	10/09/17	156.17	.00	
Total Home Depot Credit Services:					156.17	.00	
Hunter Keystone Peterbilt LP							
Hunter Keystone Peterbilt	R202001095:01	03-412.374	#31-31-Inspection/PM service/repair air leak	09/13/17	817.83	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Hunter Keystone Peterbilt LP:					817.83	.00	
Joe's Battery & Tire Service							
Joe's Battery & Tire Servic	18428	03-412.374	batteries for fire safety trailer	09/19/17	260.00	.00	
Total Joe's Battery & Tire Service:					260.00	.00	
Keystone Consulting Engineers							
Keystone Consulting Engin	155515	01-408.318	2017-May-Aug-South Mtn Grove Land Development	09/14/17	2,852.00	.00	
Keystone Consulting Engin	155524	01-408.318	2017-Apr-Aug-2686 S. 4th St Land Development	09/14/17	1,005.00	.00	
Keystone Consulting Engin	155527	01-408.318	2017-Aug-2931 Edgemont Dr Minor Subdivision	09/14/17	741.00	.00	
Keystone Consulting Engin	155528	01-408.318	2017-Aug-2736 W. Rock Rd-Minor Subdivison	09/14/17	245.00	.00	
Total Keystone Consulting Engineers:					4,843.00	.00	
Kistler O'Brien Fire Protectn							
Kistler O'Brien Fire Protect	672860	03-412.374	#27/45/82-Recharge extinguishers	08/31/17	201.00	.00	
Total Kistler O'Brien Fire Protectn:					201.00	.00	
Kress, Kevin J.							
Kress, Kevin J.	10112017	01-410.421	Reimb-Meals @ NABI Conference	10/11/17	93.74	.00	
Total Kress, Kevin J.:					93.74	.00	
Kubat, Gary							
Kubat, Gary	10192017	01-430.192	2017 Clothing Allowance	10/19/17	250.00	.00	
Total Kubat, Gary:					250.00	.00	
Kubat, Seth							
Kubat, Seth	10102017	01-430.192	2017 Clothing Allowance	10/10/17	250.00	.00	
Total Kubat, Seth:					250.00	.00	
L V Planning Commission							
L V Planning Commission	10092017	01-451.601	Review fee-Lindberg Park Phase 3 & 4	10/09/17	935.00	935.00	10/11/17
Total L V Planning Commission:					935.00	935.00	
Lehigh County Conservation District							
Lehigh County Conservatio	10092017	01-451.601	NPDES Review-Lindberg park phase 3 & 4	10/09/17	4,450.00	4,450.00	10/11/17
Total Lehigh County Conservation District:					4,450.00	4,450.00	
Lehigh County Humane Society							
Lehigh County Humane So	3Q2017	01-410.317	3Q2017 animal control services	10/02/17	3,125.00	.00	
Total Lehigh County Humane Society:					3,125.00	.00	
LYNX Computer Technologies							
LYNX Computer Technolo	551846	01-407.261	Mailprotector-Sept 2017	09/29/17	62.79	.00	
LYNX Computer Technolo	551846	06-448.261	Mailprotector-Sept 2017	09/29/17	8.97	.00	
LYNX Computer Technolo	551846	08-429.261	Mailprotector-Sept 2017	09/29/17	8.97	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
LYNX Computer Technolo	551846	10-407.261	Mailprotector-Sept 2017	09/29/17	8.97	.00	
LYNX Computer Technolo	552357	01-407.261	Mailprotector-Oct 2017	10/10/17	62.79	.00	
LYNX Computer Technolo	552357	06-448.261	Mailprotector-Oct 2017	10/10/17	8.97	.00	
LYNX Computer Technolo	552357	08-429.261	Mailprotector-Oct 2017	10/10/17	8.97	.00	
LYNX Computer Technolo	552357	10-407.261	Mailprotector-Oct 2017	10/10/17	8.97	.00	
Total LYNX Computer Technologies:					179.40	.00	
Madle's Hardware							
Madle's Hardware	183135/1	01-430.240	Propane tank refill	09/26/17	32.00	.00	
Madle's Hardware	183377/1	01-430.240	Propane tank refill	10/09/17	32.00	.00	
Madle's Hardware	183434	01-410.240	Fasteners	10/12/17	13.48	.00	
Madle's Hardware	183450/1	01-430.240	vinyl garden fence/staples/tarp	10/13/17	46.97	.00	
Madle's Hardware	183494	01-430.240	Propane tank refill	10/17/17	32.00	.00	
Total Madle's Hardware:					156.45	.00	
McNeil & Company Inc.							
McNeil & Company Inc.	21952122	03-412.350	Add veh/Add 2017 spartan gladiator pump	10/01/17	779.73	.00	
Total McNeil & Company Inc.:					779.73	.00	
Mid-Atlantic Fire & Air Corp.							
Mid-Atlantic Fire & Air Corp	60308	01-411.240	Air pack service	10/03/17	1,349.50	.00	
Total Mid-Atlantic Fire & Air Corp.:					1,349.50	.00	
Montage Enterprises							
Montage Enterprises	58926	01-437.375	Housings for Ford trailer	10/04/17	265.03	.00	
Total Montage Enterprises:					265.03	.00	
Motors Plus Inc.							
Motors Plus Inc.	33436	01-410.251	#206-Mount & balance tires	09/27/17	61.00	.00	
Total Motors Plus Inc.:					61.00	.00	
MP Outfitters							
MP Outfitters	22532-5	01-410.238	Shoes/Pants-Nothstein	10/03/17	227.97	.00	
MP Outfitters	22559-5	01-410.238	Notebooks-Harrison	10/04/17	9.98	.00	
Total MP Outfitters:					237.95	.00	
Mr. John Inc.							
Mr. John Inc.	0005291437	01-451.315	1 unit:Franko farm-9/13/17-10/10/17	10/11/17	125.00	.00	
Total Mr. John Inc.:					125.00	.00	
New Enterprise Stone & Lime Co Inc							
New Enterprise Stone & Li	6699026	01-438.245	coldpatch	10/02/17	271.44	.00	
Total New Enterprise Stone & Lime Co Inc:					271.44	.00	
Nothstein, Richard B.							
Nothstein, Richard B.	10172017	01-410.238	Reimb-Shoes	10/17/17	87.97	.00	
Total Nothstein, Richard B.:					87.97	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ODB Company							
ODB Company	0109230-IN	01-437.251	#11-Nozzle for leaf machine	09/28/17	343.50	.00	
Total ODB Company:					343.50	.00	
Overhead Door Corporation							
Overhead Door Corporatio	304005185	01-409.373	9/1/2017-8/31/2018 preventative maintenance agreement	09/01/17	380.00	.00	
Total Overhead Door Corporation:					380.00	.00	
PA Municipal Health Ins Coop							
PA Municipal Health Ins Co	11012017	01-487.156	2017 Nov coverage	10/01/17	79,007.93	.00	
PA Municipal Health Ins Co	11012017	06-487.156	2017 Nov coverage	10/01/17	7,524.56	.00	
PA Municipal Health Ins Co	11012017	08-487.156	2017 Nov coverage	10/01/17	7,524.56	.00	
Total PA Municipal Health Ins Coop:					94,057.05	.00	
PA One Call System Inc.							
PA One Call System Inc.	743585	01-401.320	2017-Oct-Voice/Fax messages	09/30/17	314.83	.00	
Total PA One Call System Inc.:					314.83	.00	
PA State Assoc of Boroughs							
PA State Assoc of Borough	10122017	01-401.420	2018 Dues-member ID#22764-Nicolo	10/12/17	225.00	.00	
Total PA State Assoc of Boroughs:					225.00	.00	
Patten, Ronald C.							
Patten, Ronald C.	10102017	01-410.421	2017-IACP Conference	10/10/17	255.00	.00	
Total Patten, Ronald C.:					255.00	.00	
PBL fire Apparatus Services LLC							
PBL fire Apparatus Service	5427	03-412.374	#31-11-Upgrade compartment lighting	09/26/17	5,000.00	.00	
PBL fire Apparatus Service	5428	03-412.374	#31-11-Trashline gauge on pump panel	09/26/17	268.68	.00	
PBL fire Apparatus Service	5433	03-412.374	#31-31-Piston intake rebuild	10/03/17	754.42	.00	
PBL fire Apparatus Service	5434	03-412.374	#31-11-front ladder guard/light switch/pump	10/03/17	987.68	.00	
Total PBL fire Apparatus Services LLC:					7,010.78	.00	
Plasterer Equipment Co Inc.							
Plasterer Equipment Co In	P65883	01-437.375	Brake assembly for Eager Beaver trailer	10/17/17	1,532.59	.00	
Total Plasterer Equipment Co Inc.:					1,532.59	.00	
PPL Electric Utilities							
PPL Electric Utilities	10102017	08-429.361	56060-06003	10/10/17	27.15	.00	
PPL Electric Utilities	10102017	01-451.361	54060-05002	10/10/17	30.03	.00	
PPL Electric Utilities	10102017	08-429.361	42850-08008	10/10/17	26.08	.00	
PPL Electric Utilities	10102017	08-429.361	32650-08001	10/10/17	26.93	.00	
PPL Electric Utilities	10102017	06-448.361	30460-06001	10/10/17	427.94	.00	
PPL Electric Utilities	10102017	08-429.361	15450-07002	10/10/17	26.80	.00	
PPL Electric Utilities	10102017	08-429.361	08450-07007	10/10/17	27.01	.00	
PPL Electric Utilities	10102017	35-433.362	97159-57000	10/10/17	41.07	.00	
PPL Electric Utilities	10102017	35-433.362	96549-22003	10/10/17	36.17	.00	
PPL Electric Utilities	10102017	35-433.362	59610-04003	10/10/17	39.66	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PPL Electric Utilities	10102017	06-448.361	59410-04007	10/10/17	28.45	.00	
PPL Electric Utilities	10102017	35-433.362	58010-04003	10/10/17	37.70	.00	
PPL Electric Utilities	10102017	08-429.361	49200-35001	10/10/17	32.53	.00	
PPL Electric Utilities	10102017	35-433.362	32810-04003	10/10/17	35.86	.00	
PPL Electric Utilities	10102017	08-429.361	98810-20005	10/10/17	73.80	.00	
PPL Electric Utilities	10102017	08-429.361	95425-66011	10/10/17	26.87	.00	
PPL Electric Utilities	10102017	08-429.361	47020-14000	10/10/17	26.61	.00	
PPL Electric Utilities	10102017	03-411.320	82900-03000	10/10/17	673.97	.00	
Total PPL Electric Utilities:					1,644.63	.00	
Presstek Inc							
Presstek Inc	T858026	01-401.375	Repair Folding machine	09/29/17	405.00	.00	
Total Presstek Inc:					405.00	.00	
ReadyRefresh by Nestle							
ReadyRefresh by Nestle	07J0436481527	01-409.366	2017-Sept-Acct#0436481527-Admin	10/04/17	36.91	.00	
ReadyRefresh by Nestle	07J0436481543	01-409.366	2017-Sept-Acct#0436481543-Police	10/04/17	74.42	.00	
ReadyRefresh by Nestle	07J0436481576	01-409.366	2017-Sept-Acct#0436481576-DPW	10/04/17	48.29	.00	
ReadyRefresh by Nestle	07J0441704392	01-409.366	2017-Sept-Acct#0441704392-Franko	10/04/17	4.23	.00	
Total ReadyRefresh by Nestle:					163.85	.00	
Ronca and Sons, Michael F.							
Ronca and Sons, Michael	10132017	06-448.611	Watermain replacement project-Aug 2017-Edgement Dr/Meadowbrook Cir/Bellair Dr/Cardinal Dr & sanitary force main replacement	10/13/17	209,207.70	209,207.70	10/16/17
Total Ronca and Sons, Michael F.:					209,207.70	209,207.70	
Roto-Rooter Sewer and Drain Service							
Roto-Rooter Sewer and Dr	14874	01-451.373	Cleaned septic-Franko	09/25/17	180.00	.00	
Total Roto-Rooter Sewer and Drain Service:					180.00	.00	
Sabo, Donald							
Sabo, Donald	10172017	01-410.187	Reimb:Criminal Evidence Course	10/17/17	216.00	.00	
Total Sabo, Donald:					216.00	.00	
Salisbury Township							
Salisbury Township	10132017	99-107000	Credit-Applied to Heck Research A/R account #296	10/13/17	9.00	.00	
Total Salisbury Township:					9.00	.00	
Service Electric Cable TV							
Service Electric Cable TV	10012017	01-410.315	Prolog Express - Sept 2017	10/01/17	77.45	.00	
Total Service Electric Cable TV:					77.45	.00	
Service Electric Telephone Co							
Service Electric Telephone	10152017	01-403.240	Acct#-0000044158-Minger phone line-10/2017	10/15/17	21.09	.00	
Service Electric Telephone	10152017	01-401.320	Acct#-0000044158-Township phone line-10/2017	10/15/17	556.35	.00	
Service Electric Telephone	10152017	03-411.320	Acct#-0000050426-ESFC-10/2017	10/15/17	84.36	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total Service Electric Telephone Co:					661.80	.00	
Shammy Shine Car Washes							
Shammy Shine Car Washes	09302017	01-410.315	Police Car Washes-9/1-9/30/17	09/30/17	145.00	.00	
Total Shammy Shine Car Washes:					145.00	.00	
Shelton Hitch Co Inc							
Shelton Hitch Co Inc	61843	01-437.251	plug adapters for truck & trailer	10/06/17	32.60	.00	
Shelton Hitch Co Inc	61849	01-437.251	plug adapters for truck & trailer	10/09/17	28.45	.00	
Total Shelton Hitch Co Inc:					61.05	.00	
Signal Service Inc.							
Signal Service Inc.	24510	01-433.362	Cedar Crest & Lincoln-Controller panel taken out in accident	06/29/17	14,654.48	.00	
Signal Service Inc.	25565	01-433.362	Lehigh & Bevin-repair flashing lights	10/04/17	1,453.00	.00	
Total Signal Service Inc.:					16,107.48	.00	
South Whitehall Township Authority							
South Whitehall Township	10910	06-448.369	3Q2017 water/Acct#289	10/10/17	1,795.00	.00	
Total South Whitehall Township Authority:					1,795.00	.00	
Staples Advantage							
Staples Advantage	3355390358	01-401.240	Paper plates/forks/spoons	10/07/17	50.11	.00	
Total Staples Advantage:					50.11	.00	
Stratix Systems Inc							
Stratix Systems Inc	265390	01-402.240	Toner for finance printer	09/28/17	97.14	.00	
Stratix Systems Inc	265486	01-407.261	Desktops-Finance director/Utility Billing Clerk/P/Z Dept	09/29/17	1,404.84	.00	
Stratix Systems Inc	265486	06-448.261	Desktops-Finance director/Utility Billing Clerk/P/Z Dept	09/29/17	702.41	.00	
Stratix Systems Inc	265486	08-429.261	Desktops-Finance director/Utility Billing Clerk/P/Z Dept	09/29/17	702.41	.00	
Stratix Systems Inc	265486	10-407.261	Desktops-Finance director/Utility Billing Clerk/P/Z Dept	09/29/17	702.41	.00	
Total Stratix Systems Inc:					3,609.21	.00	
Suburban Propane-2022							
Suburban Propane-2022	605950	01-401.231	unleaded	10/04/17	22.35	.00	
Suburban Propane-2022	605950	01-410.231	unleaded	10/04/17	649.79	.00	
Suburban Propane-2022	605950	01-430.231	unleaded	10/04/17	672.16	.00	
Suburban Propane-2022	605950	06-448.231	unleaded	10/04/17	118.62	.00	
Suburban Propane-2022	605950	08-429.231	unleaded	10/04/17	118.62	.00	
Suburban Propane-2022	605950	03-413.231	unleaded	10/04/17	137.53	.00	
Suburban Propane-2022	804007	01-401.231	diesel	10/04/17	22.89	.00	
Suburban Propane-2022	804007	01-410.231	diesel	10/04/17	665.64	.00	
Suburban Propane-2022	804007	01-430.231	diesel	10/04/17	688.53	.00	
Suburban Propane-2022	804007	06-448.231	diesel	10/04/17	121.50	.00	
Suburban Propane-2022	804007	08-429.231	diesel	10/04/17	121.50	.00	
Suburban Propane-2022	804007	03-413.231	diesel	10/04/17	140.88	.00	
Total Suburban Propane-2022:					3,480.01	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Times News							
Times News	100420645-092720	01-401.341	Ad:10/12/2017-Amend zoning ord to provide regulation of medical marijuana facilities	10/05/17	128.10	.00	
Times News	100421839-101120	01-401.341	Ad:EAC Mtg 10/18/17	10/12/17	32.70	.00	
Total Times News:					160.80	.00	
Traffic Planning & Design Inc							
Traffic Planning & Design I	10182017	01-451.312	Lindberg/Flexer Bike Lanes Plan-thru Oct 14, 2017	10/18/17	533.62	.00	
Total Traffic Planning & Design Inc:					533.62	.00	
Ulans Realty, A. R.							
Ulans Realty, A. R.	10112017	01-401.312	Appraisal-3425 Eisenhower (Firehouse) & 1136 Patricia Dr (Lot)	10/11/17	3,000.00	3,000.00	10/16/17
Total Ulans Realty, A. R.:					3,000.00	3,000.00	
Upper Saucon Township							
Upper Saucon Township	171009	01-438.245	9.5MM-for Black River Rd Paving project	10/09/17	4,728.84	.00	
Upper Saucon Township	171013	01-431.303	Compost site expenses	10/13/17	3,690.46	.00	
Total Upper Saucon Township:					8,419.30	.00	
Urban Research & Development							
Urban Research & Develop	2305-13-I5-3205	01-451.312	LindPk MSP-Development & supplementary services Sept 2017	10/06/17	1,144.00	.00	
Urban Research & Develop	2305-17-I11-3206	01-451.312	LindPk MSP Ph3 & Ph4-Construction drawings/specifications/bid docs/construction observation/grant admin thru Aug 2017	10/06/17	3,330.00	.00	
Urban Research & Develop	2305-18-I3-3207	01-451.313	Laubach Park- stormwater study support & oversight-July-Sept 2017	10/06/17	1,730.00	.00	
Total Urban Research & Development:					6,204.00	.00	
Vasilik, Jay							
Vasilik, Jay	10192017	01-410.238	Reimb-Shirts/pants	10/19/17	167.00	.00	
Total Vasilik, Jay:					167.00	.00	
Verizon							
Verizon	10032017	01-410.320	610-433-0563-monitor traffic signals CCB-10/2017	10/03/17	40.34	.00	
Verizon	10032017	06-448.320	610-435-4231-Flxr Ave wtr pump strn-10/2017	10/03/17	41.12	.00	
Total Verizon:					81.46	.00	
Warehouse Battery Outlet Inc							
Warehouse Battery Outlet I	369265	01-410.241	Iphone replacement battery & charging kits	10/18/17	111.80	.00	
Total Warehouse Battery Outlet Inc:					111.80	.00	
Western Salisbury Fire Company							
Western Salisbury Fire Co	09182017	03-412.374	#31-31-Repair to intake valve	09/18/17	450.22	.00	
Total Western Salisbury Fire Company:					450.22	.00	

Vendor Name	Invoice Number	GL Account Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Whitehall Turf Equipment							
Whitehall Turf Equipment	371087	01-451.375	Blade & Spindle for Scag Mower	10/09/17	79.08	.00	
Whitehall Turf Equipment	371238	01-451.375	Fuel tank for trimmer	10/11/17	36.99	.00	
Total Whitehall Turf Equipment:					116.07	.00	
Witmer Public Safety Group							
Witmer Public Safety Grou	1776022	01-415.260	EMA/Township High Visibility jumpsuits for emergency services	07/06/17	777.00	.00	
Total Witmer Public Safety Group:					777.00	.00	
Grand Totals:					417,567.92	217,745.70	

Report Criteria:

Detail report.

Invoice detail records above \$0 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Total General Fund:					169,389.63	8,538.00	
Fire Fund							
Total Fire Fund:					18,081.30	.00	
Water Fund							
Total Water Fund:					220,152.39	209,207.70	
Sewer Fund							
Total Sewer Fund:					8,789.79	.00	
Refuse & Recycling Fund							
Total Refuse & Recycling Fund:					720.35	.00	
Highway Aid Fund							
Total Highway Aid Fund:					190.46	.00	
Total :					244.00	.00	
Grand Totals:					417,567.92	217,745.70	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
October 12, 2017
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown announced that an Executive Session will take place after the Workshop to discuss personnel matters.

Commissioner Brown turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Robert Martucci, Jr., Vice-President
Debra Brinton, President Pro-Tempore
James Seagreaves
Joanne Ackerman

Staff Present:

Cathy Bonaskiewich, Township Manager
Paul Ziegenfus, Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Don Sabo, Police Sergeant
Cynthia Sopka, Director of Planning & Zoning
Sandy Nicolo, Code Enforcement Officer, MS4 Coordinator
John Ashley, Esquire, rep of Davison & McCarthy, Township Solicitor
David Tettermer, rep of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public commented related to non-agenda items will be taken after the agenda has been satisfied.

Ms. Bonaskiewich reminded everyone of the three-minutes rule and asked that anyone who wishes to speak, come to the podium, announce oneself, and sign-in with name and address so as to assist Township administration with follow-ups.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to approve the list of Bills Payable for the period 9/23/2017-10/6/2017, broken down as follows:

\$148,185.86 = GENERAL
\$5,430.19 = FIRE
\$0 = LIBRARY
\$87,552.58 = WATER
\$18,615.44 = SEWER
\$89,197.31 = REFUSE & RECYCLING
\$14,614.93 = HIGHWAY AID
\$0 _____ = SUBDIVISION & ESCROW
\$375,535.62 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

MINUTES

September 28, 2017

Commissioner Brinton noted two corrections on page three. Commissioner Brown declared the Minutes of September 28, 2017 accepted with the corrections.

PUBLIC HEARING

Proposed Zoning Ordinance Amendment to include Medical Marijuana Facilities.

Ms. Bonaskiewich explained that the current Zoning Ordinance will be amended to include Medical Marijuana Facilities. She stated that her intent is to place the matter on the next agenda for formal action, but wanted to hold a Public Meeting prior to that in case anyone had comments or concerns.

Ms. Bonaskiewich noted that no one brought forth anything to Board.

The following is transcribed verbatim

Commissioner Ackerman: Has anyone made an application for the Township as of yet?

Ms. Sopka: No. I do know that we did have a meeting also of the Planning Commissioners, in accordance with the Municipal Planning Code, which is following the required protocol for this Amendment and it is a requirement from the State. I do know that there is a facility that will be a dispensary located on, where, oh goodness, where the birds are, Birdmania, that used to be the MP clothing store. I think, where they purchase things for police and the fire department on Emmaus Avenue. I do believe that's being retrofitted to be the dispensary.

Commissioner Brinton: Where? I know where it is. So, one of those buildings in there is going to be...

Ms. Sopka: The brick building that's right on Emmaus Avenue is being retrofitted.

Commissioner Brinton: It used to be a train thing in there then it had the clothing thing.

Commissioner Ackerman: By the Commix Hotel?

Commissioner Brinton: Yes.

Ms. Sopka: A little further up.

Inaudible

Commissioner Brinton: It's where the strip mall is where the Curves is.

Ms. Sopka: Curves is gone from there.

Commissioner Brinton: No, I know.

Inaudible

Ms. Sopka: It's in that old stone building

Commissioner Ackerman: Ok.

Ms. Bonaskiewich: Ok, I see or hear no comments or concerns brought forth, so I think we can conclude the Public Hearing.

Attorney Ashley: Just let the record reflect that this was the time advertised for the Public Hearing. We've opened the floor up to the public and there's been no comments other than a few questions about possible facilities, but nothing about the Ordinance. And therefore, unless anyone has any public comment at this time, we'll close the Public Hearing. See and hear no response.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

None.

MOTIONS

Motion to authorize Payment No. 1 to Michael F. Ronca & Sons, Inc. for the Water Main (Edgemont, Meadowbrook & Bellair) and the Sewer Force Main (Cardinal) Replacement Projects in the amount of \$209,207.70.

Mr. Tetterer stated that most of the construction is completed and they are in the process of doing the final paving. He noted that the work is going very well so far.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to authorize Payment No. 1 to Michael F. Ronca & Sons, Inc. for the Water Main (Edgemont, Meadowbrook & Bellair) and the Sewer Force Main (Cardinal) Replacement Projects in the amount of \$209,207.70.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Mr. Joseph Allen of 218 Mountain Park Road thanked the Commissioners and the Police Department for their efforts. He expressed concerns over the condition of Mountain Park Road and requested the road be paved. Mr. Andreas stated that the Department of Public Works evaluates the roads on a constant basis and Mountain Park Road has been observed. He noted that the rainy summer weather proved challenging for their paving schedule.

Mr. Joshua Wells, Chief of Western Salisbury Fire Department, announced that as part of Fire Prevention Week, the Department presented fire safety programs to over 1200 students. He also updated the Board with their call volume to date.

Commissioner Brinton inquired as to who is responsible for the trash along route 309/78 in Salisbury Township. Chief Stiles stated that PennDOT is responsible. Mr. Andreas commented that he will look into it.

Commissioner Ackerman brought forth a concern from a resident on Buckingham Drive regarding the condition of that road.

Chief Stiles stated that officers met with staff members of the Swain School to discuss safety and security for faculty and students. He noted that they will be performing training with the faculty to prepare them for any emergency situations that may arise.

Chief Stiles announced that the Police Department started a new program entitled, "Lock It or Lose It." He stated that officers will look for open car doors and put a business card inside the car as a reminder to lock the doors. The car is then locked, if possible, upon leaving.

ADJOURNMENT

Commissioner Ackerman made a Motion to adjourn the Meeting. Seconded by Commissioner Brinton. The time was 7:24 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on October 12, 2017.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

**SALISBURY TOWNSHIP
DRAFT ORDINANCE NO. 10-2017-614**

**AN ORDINANCE BY THE BOARD OF COMMISSIONERS OF THE
TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA,
AMENDING CHAPTER 27 OF THE SALISBURY TOWNSHIP CODE OF
ORDINANCES ENTITLED “ZONING” TO INCLUDE REGULATIONS
FOR THE ESTABLISHMENT, CONSTRUCTION, AND OPERATION OF
MEDICAL MARIJUANA FACILITIES**

WHEREAS, after careful consideration and review, the Board of Commissioners finds that it is in the best interests of the Township community to require regulations for the establishment, construction, and operation of medical marijuana facilities within Salisbury Township.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, and it is hereby ordained and enacted by the same that Chapter 27 of the Salisbury Township Code of Ordinances shall be amended to include regulations for the establishment, construction, and operation of medical marijuana facilities within Salisbury Township as follows:

ARTICLE 1. PURPOSE.

The purpose of this section is to establish a process and standards for the establishment, construction, and operations of medical marijuana facilities, pursuant to the Pennsylvania “Medical Marijuana Act” (PA Act 16, 2016) to allow for the integration of an allowed industry while providing for the protection of the public’s health, safety, morals, and general welfare.

ARTICLE 2. DISTRICT REGULATIONS.

The following sections are incorporated into Chapter 27- Attachment 2

- A. Academic Clinical Research Centers are permitted in the Commercial (C), and Industrial (I) Districts with consideration for the applicable performance standards found in Chapter 27-402.1.PPP of the Zoning Ordinance.
- B. Medical Marijuana Grower/Processors are permitted in the Commercial (C), and Industrial (I) Districts with consideration for the applicable performance standards found in Chapter 27-402.1.QQQ of the Zoning Ordinance.
- C. Medical Marijuana Transport Vehicle Offices are permitted in either a Commercial (C) and Industrial (I) District, with consideration for the applicable performance standards found in Chapter 27-402.1.RRR of the Zoning Ordinance
- D. Medical Marijuana Dispensaries are permitted in either a Commercial (C) and Industrial (I) District, with consideration for the applicable performance standards found in Chapter 27-402.1.SSS of the Zoning Ordinance.

ARTICLE 3. DEFINITIONS.

The following definitions are incorporated into Chapter 27-202

- A. **ACADEMIC CLINICAL RESEARCH CENTER** – An accredited medical school within this Commonwealth that operates or partners with an acute care hospital licensed within this Commonwealth.
- B. **CAREGIVER** - The individual designated by a patient to deliver medical marijuana.
- C. **CERTIFIED MEDICAL USE** - The acquisition, possession, use or transportation of medical marijuana by a patient, or the acquisition, possession, delivery, transportation or administration of medical marijuana by a caregiver, for use as part of the treatment of the patient's serious medical condition, as authorized by certification by the Commonwealth.
- D. **CLINICAL REGISTRANT** - An entity that:
 - 1. Holds a permit both as a grower/processor and a dispensary; and
 - 2. Has a contractual relationship with an academic clinical research center under which the academic clinical research center or its affiliate provides advice to the entity, regarding, among other areas, patient health and safety, medical applications and dispensing and management of controlled substances.
- E. **DISPENSARY** - A person, including a natural person, corporation, partnership, association, trust or other entity, or any combination thereof, which holds a permit issued by the Department of Health (DOH) of the Commonwealth to dispense medical marijuana.
- F. **FORM OF MEDICAL MARIJUANA** - The characteristics of the medical marijuana recommended or limited for a particular patient, including the method of consumption and any particular dosage, strain, variety and quantity or percentage of medical marijuana or particular active ingredient.
- G. **GROWER/PROCESSOR** - A person, including a natural person, corporation, partnership, association, trust or other entity, or any combination thereof, which holds a permit from the DOH to grow and process medical marijuana.
- H. **IDENTIFICATION CARD** - A document issued by the DOH that permits access to medical marijuana.
- I. **MEDICAL MARIJUANA** - Marijuana for certified medical use as legally permitted by the Commonwealth of Pennsylvania with Act 16.
- J. **MEDICAL MARIJUANA ORGANIZATION or FACILITY** - A dispensary or a grower/processor of marijuana for medical purposes.
- K. **MEDICAL MARIJUANA DELIVERY VEHICLE OFFICE** - Any facility used to house delivery vehicles for supplying marijuana plants or seeds to one or more marijuana grower/processors and/or dispensaries.

- L. REGISTRY - The registry established by the DOH for all medical marijuana organizations and practitioners.

ARTICLE 4. USE REGULATIONS.

The following performance standards will be incorporated into Chapter 27-402.

A. 27-402.1.PPP - ACADEMIC CLINICAL RESEARCH CENTERS.

1. Applicable District Regulations shall be in accordance with the minimum requirements of Chapter 27 Attachment 6 of the Zoning Ordinance for the specific zoning district.
2. Parking requirements will follow the parking schedule found in Chapter 27-601, Table of Off-Street Parking Requirements, for college, university, or trade school.
3. An academic clinical research center shall only grow medical marijuana in an indoor, enclosed, and secure building which includes electronic locking systems, electronic surveillance and other features required by the DOH. The grower/processor facility shall not be located in a trailer, cargo container, mobile or modular unit, mobile home, recreational vehicle or other motor vehicle.
4. All external lighting serving an academic clinical research center must be shielded in such a manner to not allow light to be emitted skyward or onto adjoining properties.
5. A buffer planting is required where an academic clinical research center adjoins a residential use or district.
6. If the application is to change the use of a building, or needs to demonstrate allocation of space within a structure, the applicant shall provide architectural drawings prepared by an architect registered in the Commonwealth of Pennsylvania.

B. 27-402.1.QQQ - MEDICAL MARIJUANA GROWER/PROCESSOR.

1. A medical marijuana grower/processor must be legally registered in the Commonwealth and possess a current valid Medical Marijuana Permit from the DOH.
2. A medical marijuana grower/processor shall only grow medical marijuana in an indoor, enclosed, and secure building which includes electronic locking systems, electronic surveillance and other features required by the DOH. The grower/processor facility shall not be located in a trailer, cargo container, mobile or modular unit, mobile home, recreational vehicle or other motor vehicle.
3. Applicable District Regulations shall be in accordance with the minimum requirements of Chapter 27 Attachment 6 of the Zoning Ordinance for the specific zoning district.
4. The floor area of a medical marijuana grower/processor shall include sufficient space for production, secure storage of marijuana seed, related finished product cultivation, marijuana related materials and equipment used in production and cultivation and for required laboratory testing.

5. There shall be no emission of dust, fumes, vapors, odors, or waste into the environment from any facility where medical marijuana growing, processing or testing occurs.
6. Marijuana remnants and byproducts shall be secured and properly disposed of in accordance with the DOH Policy and shall not be placed within any unsecure exterior refuse containers.
7. The grower/processor shall provide only wholesale products to other medical marijuana facilities. Retail sales and dispensing of medical marijuana and related products is prohibited at medical marijuana grower/processor facilities.
8. Grower/processors shall not be located within 1,000 feet of the property line of a public, private, or parochial school or day-care center.
9. All external lighting serving a medical marijuana grower/processor must be shielded in such a manner to not allow light to be emitted skyward or onto adjoining properties.
10. Parking requirements will follow the parking schedule found in Chapter 27-601, Table of Off-Street Parking requirements, for a Utility Facility.
11. A buffer planting is required where a medical marijuana grower/processor adjoins a residential use or district.
12. Off-street loading and delivery truck spaces meeting Chapter 27-605 of the Zoning Ordinance shall be provided. Loading and off-loading areas within the structure are preferred. If an external loading dock arrangement is designed it should be from within a secure environment.
13. If the application is to change the use of a building, or needs to demonstrate allocation of space within a structure, the applicant shall provide architectural drawings prepared by an architect registered in the Commonwealth of Pennsylvania.

C. 27-402.1.RRR - MEDICAL MARIJUANA TRANSPORT VEHICLE SERVICE

1. Applicable District Regulations shall be in accordance with the minimum requirements of Chapter 27 Attachment 6 of the Zoning Ordinance for the specific zoning district.
2. A traffic impact study is required where the office is operated.
3. Parking requirements will follow the parking schedule found in Chapter 27-601, Table of Off-Street Parking requirements, for a Utility Facility.
4. All external lighting serving a medical marijuana transport vehicle service must be shielded in such a manner to not allow light to be emitted skyward or onto adjoining properties.
5. A buffer planting is required where a medical marijuana transport vehicle service adjoins a residential use or district.

6. If for some reason a medical marijuana product is to be temporarily stored at a medical marijuana transport vehicle service facility, the facility must be secured to the same level as a medical marijuana grower/producer and dispensary.
7. Off-street loading and delivery truck spaces meeting Chapter 27-605 of the Zoning Ordinance shall be provided. Loading and off-loading areas within the structure are preferred. If an external loading dock arrangement is designed it shall be from within a secure environment.
8. If the application is to change the use of a building, or needs to demonstrate allocation of space within a structure, the applicant shall provide architectural drawings prepared by an architect registered in the Commonwealth of Pennsylvania.

D. 27-402.1.SSS - MEDICAL MARIJUANA DISPENSARY

1. A medical marijuana dispensary must be legally registered in the Commonwealth and possess a current valid medical marijuana permit from the DOH.
2. A medical marijuana dispensary shall only dispense medical marijuana in an indoor, enclosed, permanent, and secure building and shall not be located in a trailer, cargo container, mobile or modular unit, mobile home, recreational vehicle or other motor vehicle.
3. A medical marijuana dispensary shall not operate on the same site as a facility used for growing and processing medical marijuana.
4. Medical marijuana dispensaries shall have a single secure public entrance and shall implement appropriate security measures to deter and prevent the theft of marijuana and unauthorized entrance into areas containing medical marijuana.
5. Daily permitted hours of operation of a dispensary shall be 8 am to 8 pm.
6. Applicable District Regulations shall be in accordance with the minimum requirements of Chapter 27 Attachment 6 of the Zoning Ordinance for the specific zoning district.
7. A medical marijuana dispensary shall have an interior customer waiting area equal to a minimum of twenty-five (25) percent of the gross floor area.
8. A medical marijuana dispensary shall:
 - a. Not have a drive-through service;
 - b. Not have outdoor seating areas;
 - c. Not have outdoor vending machines;
 - d. Prohibit the administering of, or the consumption of medical marijuana on the premises; and
 - e. Not offer direct or home delivery service.

9. A medical marijuana dispensary shall dispense only medical marijuana to certified patients and caregivers and shall comply with all lawful, applicable health regulations.
10. A medical marijuana dispensary shall not be located within 1,000 feet of the property line of a public, private or parochial school or a day-care center. This distance shall be measured in a straight line from the closest exterior wall of the building or portion thereof in which the business is conducted or proposed to be conducted, to the closest property line of the protected use, regardless of municipality in which it is located.
11. A medical marijuana dispensary shall be a minimum distance of 1,000 feet from the next nearest medical marijuana dispensary. This does not include complementing or supporting businesses covered by different definitions. This distance shall be measured in a straight line from the closest exterior walls of the buildings or portions thereof in which the businesses are conducted or proposed to be conducted, regardless of municipality in which it is located. This separation distance does not apply to the distance between the grower/processor or academic clinical research centers and the specific dispensary they serve, or with which they partner.
12. Any medical marijuana facility lawfully operating shall not be rendered in violation of these provisions by the subsequent location of a public, private or parochial school or a day-care center.
13. All external lighting serving a medical marijuana dispensary must be shielded in such a manner to not allow light to be emitted skyward or onto adjoining properties.
14. Parking requirements will follow the parking schedule found in Chapter 27-601, Table of Off-Street Parking requirements, for an Office or Clinic, medical/dental use.
15. A buffer planting is required where a medical marijuana dispensary adjoins a residential use or district.
16. Off-street loading and delivery truck spaces meeting Chapter 27-605 of the Zoning Ordinance shall be provided. Loading and off-loading areas within the structure are preferred. If an external loading dock arrangement is designed it should be from within a secure environment.
17. If the application is to change the use of a building, or needs to demonstrate allocation of space within a structure, the applicant shall provide architectural drawings prepared by an architect registered in the Commonwealth of Pennsylvania.

ARTICLE 5. SEVERABILITY.

If any section, subsection, sentence, clause or phrase or portion of this document is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portion thereof.

ARTICLE 6. PENALTIES.

Any Owner, Operator, or other person who violates or permits a violation of this chapter shall, upon being found liable therefore in a civil enforcement proceeding before a Magisterial District Judge, pay to Salisbury Township a fine of not more than \$500, plus all court costs, including but not limited to reasonable attorney's fees incurred by the Salisbury Township on account of such violation. No penalty or cost shall be imposed until the date the determination of the violation by the Magisterial District Judge becomes final. If the defendant neither pays nor timely appeals the judgment, Salisbury Township shall enforce the judgment as provided by law. Each day a violation exists after final judgment shall constitute a separate offense. The amount of the fine imposed shall be multiplied by the number of such days and shall be charged and collected by Salisbury Township without further judicial proceedings. Further, the appropriate officers or agents of Salisbury Township are hereby authorized, to issue a cease and desist notice and/or to seek equitable relief, including injunction, to enforce compliance herewith. No Bond will be required if injunctive relief is sought by Salisbury Township. A person who violates this Ordinance shall also be responsible for the (municipality's) attorney's fees, engineering fees, expert fees and court costs reasonably incurred by Salisbury Township on account of such violation.

ARTICLE 7. EFFECTIVE DATE.

This ordinance shall take effect immediately upon adoption.

ARTICLE 8. ENACTMENT.

Enacted and ordained into an ordinance this ____ day of _____, 20 ____.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

By: _____
James A. Brown
President, Board of Commissioners

Attest:

Cathy Bonaskiewich, Township Secretary

RESOLUTION NO. 10-2017-1580

BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, TO DELEGATE AUTHORITY TO CERTAIN INDIVIDUALS TO ASSIGN FUND BALANCES AS NECESSARY IN ACCORDANCE WITH THE GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB) STATEMENT NO. 54

WHEREAS, the Governmental Accounting Standards Board (GASB) issued Statement No. 54 in February 2009, altering fund balance reporting requirements for municipalities; and

WHEREAS, the GASB Statement No. 54 is to be effective for periods beginning after June 15, 2010; and

WHEREAS, a requirement of GASB Statement No. 54 is for the Governing Board to take formal action to delegate the authority to assign amounts for a specific purpose (i.e. "Assigned Fund Balance").

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Salisbury and it is hereby resolved by same that Mrs. Cathy Bonaskiewich, Township Manager, and, Mr. Paul Ziegenfus, Finance Director, are authorized to classify appropriate amounts under "Assigned Fund Balance", as necessary.

APPROVED AND ADOPTED this 26th day of October, 2017 at a regular public meeting.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

James A. Brown, President
Board of Commissioners

Attest:

Township Secretary

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
October 26, 2017
7:30 p.m.
(approximate time)

Topics of discussion:

1. Proposed 2018 Budget – First Discussion
2. Reschedule November 23rd meeting date