

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
September 14, 2017
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown announced that an Executive Session will be held after the Workshop to discuss personnel matters.

Commissioner Brown turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Robert Martucci, Jr., Vice-President
Debra Brinton, President Pro-Tempore
James Seagreaves
Joanne Ackerman

Staff Present:

Cathy Bonaskiewich, Township Manager
Paul Ziegenfus, Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Don Sabo, Police Sergeant
Cynthia Sopka, Director of Planning & Zoning
Sandy Nicolo, Code Enforcement Officer, MS4 Coordinator
John Ashley, Esquire, rep of Davison & McCarthy, Township Solicitor
David Tettemer, rep of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied.

Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and sign in so as to assist Township administration with follow-ups.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to approve the list of Bills Payable for the period 8/19/2017-9/8/2017, broken down as follows:

\$56,538.03 = GENERAL
\$180,575.63 = FIRE
\$0 = LIBRARY
\$143,140.25 = WATER
\$14,721.86 = SEWER
\$88,658.77 = REFUSE & RECYCLING
\$14,575.01 = HIGHWAY AID
\$498,209.55 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

MINUTES

August 24, 2017

Commissioner Brown declared the Minutes of August 24, 2017 accepted as presented.

NEW BUSINESS

ORDINANCES

Industrial Waste & Disposal Ordinance Amendment.

Ms. Bonaskiewich noted that the topic was discussed at the last Workshop session. She stated that the Ordinance was amended for housekeeping purposes since LCA has taken over as operators for the Allentown plant.

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to adopt the Industrial Waste and Disposal Ordinance amendment.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

RESOLUTIONS

Resolution to appoint members to the Police Pension Committee.

Ms. Bonaskiewich explained that with the retirement of Mr. Soriano, he needs to be removed from the Committee and Mr. Ziegenfus needs to be added.

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to approve the Resolution to appoint members to the Police Pension Committee.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Resolution to appoint Tax Collection Committee Delegates.

Ms. Bonaskiewich stated that the Resolution will change the appointments of the delegates to herself as the primary delegate and Mr. Ziegenfus as the alternate.

Motion by Commissioner Seagreaves, seconded by Commissioner Ackerman, to approve the resolution appointing Tax Collection Committee Delegates.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

MOTIONS

None.

PRIVILEGE OF THE FLOOR

Mr. Robert Agonis of 1189 Meadowbrook Circle W was present to inform the Board about the request of Mr. and Mrs. El Chaar to develop 18 acres at 400 East Mountain Road, which was introduced to the Planning Commission at the meeting on September 12.

Mr. Adam Al-Khal, President of Western Salisbury Fire Department, announced that the new fire engine will be delivered on September 20. He reminded the Board that they are having Community Day on Saturday, September 23 at Green Acres Park from 11 a.m. – 2:00 p.m.

Mr. Ziegenfuss stated that he is working on a Request for Proposal for audit services.

Mr. Nicolo announced that the Township building has recently undergone repairs to its HVAC system and there has been a cost savings of \$2,300 in electric thus far.

Chief Stiles announced that several officers took part in the traffic controls and security for the Via Marathon on Sunday, September 10 and he noted that everything went well.

Mr. Andreas stated that water line work is progressing with lateral installation completed at Bellair Drive, followed by Meadowbrook North and South and Edgemont Drive. He also noted that 1200 letters were mailed out to residents regarding the water meter replacement project. Mr. Andreas commented that the contractor's approach to installation is based on local routes and geographical locations.

ADJOURNMENT

Commissioner Ackerman made a Motion to adjourn the Meeting. Seconded by Commissioner Martucci. The time was 7:19 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on September 14, 2017.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL