

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
August 24, 2017  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Martucci asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

**CALL TO ORDER**

Commissioner Martucci called the meeting to order at 7:00 p.m.

Commissioner Martucci turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

**ROLL CALL**

**Board Members Present:**

James Brown, President - EXCUSED  
Robert Martucci, Jr., Vice-President  
Debra Brinton, President Pro-Tempore  
James Seagreaves  
Joanne Ackerman

**Staff Present:**

Cathy Bonaskiewich, Township Manager  
Paul Ziegenfus, Finance Director  
John Andreas, Director of Public Works  
Allen Stiles, Chief of Police  
Don Sabo, Police Sergeant  
Cynthia Sopka, Director of Planning & Zoning  
Sandy Nicolo, Code Enforcement Officer, MS4 Coordinator  
John Ashley, Esquire, rep of Davison & McCarthy, Township Solicitor  
David Tettermer, rep of Keystone Consulting Engineers, Township Engineer

**NOTIFICATION**

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the

Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied.

Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and sign in so as to assist Township administration with follow-ups.

**APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE**

**Motion by Commissioner Brinton, seconded by Commissioner Seagreaves, to approve the unaudited Financial Report for the period ending July 31, 2017 and the list of Bills Payable for the period 8/5/2017-8/18/2017, broken down as follows:**

\$875,221.15 = GENERAL  
\$885.12 = FIRE  
\$0 = LIBRARY  
\$69,116.51 = WATER  
\$201,035.70 = SEWER  
\$328.97 = REFUSE & RECYCLING  
\$80,196.57 = HIGHWAY AID  
**\$1,226,784.02 = GRAND TOTAL ALL FUNDS**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – EXCUSED

**The Motion passed by 4-0.**

**MINUTES**

**August 10, 2017**

Commissioner Martucci declared the Minutes of August 10, 2017 accepted as presented.

**NEW BUSINESS**

**ORDINANCES**

**None.**

**RESOLUTIONS**

None.

### MOTIONS

**Motion to approve Payment Application #7 to Charlie Nansteel Tree & Excavation, LLC for Lindberg Park Phase 2 work, in the amount of \$3,558.60.**

Ms. Bonaskiewich noted that the payment applies to work related to the removal of the E&S controls at Lindberg Park. The removal work totaled \$3,954.00, less 10% retainage, bringing the payment request amount to \$3,558.60.

**Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve Payment Application #7 to Charlie Nansteel Tree & Excavation, LLC for Lindberg Park Phase 2 work, in the amount of \$3,558.60.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – EXCUSED

**The Motion passed by 4-0.**

### PRIVILEGE OF THE FLOOR

Mr. John Snyder of 813 Euclid Avenue was present to address a private alley issue in the area of Euclid Avenue, and requested the Township's help with restoring the alley. Mr. Andreas commented that while it is a private alley, the Township can assist with providing millings.

Mr. Julian Phillips of 1519 Maumee Avenue requested that the Township post signs relating to Pain Awareness Month as in years past. He also expressed concerns about the sidewalks at Harry S. Truman Elementary School.

Chief Stiles provided the Board with an update on the missing woman from Woodland Terrace.

### ADJOURNMENT

Commissioner Brinton made a Motion to adjourn the Meeting. Seconded by Commissioner Ackerman. The time was 7:19 p.m.

Respectfully submitted,

Cathy Bonaskiewich  
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on August 24, 2017.

Approved and certified on this date:

\_\_\_\_\_  
Cathy Bonaskiewich

Date: \_\_\_\_\_

SEAL

DRAFT