

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
August 10, 2017
REGULAR MEETING – 7:00 PM**

**Please note: The Regular Meeting scheduled for July 27, 2017 was cancelled.*

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown announced that an Executive Session will take place after the Workshop to discuss personnel matters and contract issues.

Commissioner Brown turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Robert Martucci, Jr., Vice-President
Debra Brinton, President Pro-Tempore
James Seagreaves - EXCUSED
Joanne Ackerman

Staff Present:

Cathy Bonaskiewich, Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Don Sabo, Police Sergeant
Cynthia Sopka, Director of Planning & Zoning
Sandy Nicolo, Code Enforcement Officer, MS4 Coordinator - EXCUSED
John Ashley, Esquire, rep of Davison & McCarthy, Township Solicitor
David Tettemer, rep of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied.

Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and sign in so as to assist Township administration with follow-ups.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to approve the unaudited Financial Report for the period ending June 30, 2017 and the list of Bills Payable for the period 7/8/2017-7/21/2017, broken down as follows:

\$84,964.77 = GENERAL
\$1,062.84 = FIRE
\$40,779.50 = LIBRARY
\$8,672.72 = WATER
\$23,954.82 = SEWER
\$396.00 = REFUSE & RECYCLING
\$211.35 = HIGHWAY AID
\$160,042.00 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – EXCUSED
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 4-0.

Motion by Commission Ackerman, seconded by Commissioner Brinton, to approve the list of Bills Payable for the period 7/22/2017-8/4/2017, broken down as follows:

\$37,508.57 = GENERAL
\$637.80 = FIRE
\$0 = LIBRARY
\$682.74 = WATER
\$166,720.37 = SEWER
\$87,742.19 = REFUSE & RECYCLING
\$13,857.33 = HIGHWAY AID
\$3,316.00 = SUBDIVISION & ESCROW
\$310,465.00 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – EXCUSED
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 4-0.

MINUTES

July 13, 2017

Commissioner Brinton noted corrections on pages three and four. Commissioner Brown declared the Minutes of July 13, 2017 accepted as corrected.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

None.

MOTIONS

Motion to Exercise Option to Extend Refuse & Recycling Contract with Republic Services.

Ms. Bonaskiewich recommended that the Board exercise its option to extend the Refuse and Recycling Contract with Republic Services for the two-year option allowed in the current contract.

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to extend the Refuse and Recycling Contract with Republic Services for a term of two years, which encompasses 2018 and 2019.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – EXCUSED
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES

COMMISSIONER BROWN – YES

The Motion passed by 4-0.

PRIVILEGE OF THE FLOOR

Ms. Bonaskiewich introduced Mr. Paul Ziegenfuss as the Township's new Finance Director. She noted that his start date is August 21, 2017. Mr. Ziegenfuss thanked the Board for the opportunity.

Mr. Robert Agonis of 1189 Meadowbrook Circle West provided the Board an updated on several ongoing legislative items in the state.

Mr. Joshua Wells, Fire Chief of Western Salisbury Fire Department, provided the Board with an update of their call volume, and he also noted that members of the Department performed a final inspection on the new fire engine, which is scheduled to be delivered in mid-September.

Commissioner Martucci thanked the Police Department for their community efforts.

Commissioner Martucci inquired about the Charlie Durner memorial plaque. Ms. Bonaskiewich stated that the plaque is on order and she is open to ideas on the type of ceremony, which will hopefully take place in September.

The Board thanked the Police Department for their efforts with the National Night Out event on August 1, 2017.

Commissioner Brinton commended the new Animal Control Officer, Mr. Mike Sinko, on his monthly animal control and maintenance reports.

Chief Stiles stated that the next Coffee with a Cop event will be held on October 4, 2017 from 9:00 a.m. – 11 a.m. at the Lehigh Valley Hospital in the front of the cafeteria. He noted that it will be a combined effort with the Hospital's security personnel.

Chief Stiles thanked his staff, the Fire Departments and Ambulance Corps for their combined efforts in making National Night Out a success.

Mr. Andreas stated that the Water Meter Replacement project will be starting September 11, 2017. He noted that the contractor, In-Line Services, will be contacting all customers to inform them of the project and the need to schedule appointments. Mr. Andreas commented that he expects the project to take about three months to complete.

ADJOURNMENT

Commissioner Brinton made a Motion to adjourn the Meeting. Seconded by Commissioner Martucci. The time was 7:30 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on August 10, 2017.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL