

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—June 8, 2017
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public Comment Period Policy—Three (3) Minutes Rule

4. Bills Payable – Period 5/20/17 – 6/2/17

5. Approval of the Minutes –May 25, 2017

6. New Business

A. ORDINANCES

1. Moving Permit Ordinance
2. Parking Ordinance Revision for Handicapped Space – 33rd St SW

B. RESOLUTIONS - none

C. MOTIONS

1. Motion to Accept the Bid received on May 17, 2017 for the Sanitary Sewer System Rehabilitation – 2017 Mainline Cured-In-Place Pipe Lining (CIPPL) Project
2. Motion to Accept the Bid received on May 15, 2017 for the Water Meter Replacement Project
3. Motion to Authorize Payment No. 1 to Standard Pipe Services, LLC (formerly Fast Pipe Lining East, Inc.) for the Sanitary Sewer System Rehabilitation – 2016 Main Line Cured-In-Place Pipe Lining Project in the amount of \$111,588.30
4. Motion for the Appointment to the Recreation Advisory Committee – *unexpired term ending 1/1/2019*

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

- * *Workshop to follow Regular Meeting*
- * *Executive Session*

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Active 911 Inc	24118	2017-Yearly Subscription & Dues	01-410.420	05/23/17	117.50	.00	
Total Active 911 Inc:					117.50	.00	
Allentown Equipment Corp	60509	Parks trailer inspection	01-451.375	05/22/17	66.00	.00	
Allentown Equipment Corp	60509	#1,7,6,5,2,25, & 4-Inspection	01-437.251	05/22/17	608.00	.00	
Total Allentown Equipment Corp:					674.00	.00	
Altemos/Atlantic Fuels	05172017	ACCT# 3644657 Oil-Black River Rd-5/17/2017	01-409.230	05/17/17	170.28	.00	
Total Altemos/Atlantic Fuels:					170.28	.00	
American United Life Insur	05172017	2017-June life/disability ins coverage	01-487.158	05/17/17	1,894.75	.00	
Total American United Life Insurance Co:					1,894.75	.00	
ATIS Elevator Inspections I	A14228	2017-May-Elevator Inspection-Police Bldg	01-409.373	05/16/17	50.00	.00	
Total ATIS Elevator Inspections Inc:					50.00	.00	
Baseline Contracting Inc	1603500005	Lindberg/Flexer TAP/Bike Lane Proj thru 05/10/17	01-451.602	05/10/17	48,261.41	.00	
Total Baseline Contracting Inc:					48,261.41	.00	
Bummer, Frank	06012017	30 of 60 retirement incentive program	01-406.171	06/01/17	450.00	.00	
Total Bummer, Frank:					450.00	.00	
Deed Holding Company	05222017	Reimb-Building permit not required	01-362.410	05/22/17	454.00	.00	
Total Deed Holding Company:					454.00	.00	
Dispatch Answering Servic	000204B115	610-782-5572-June 2017	01-430.320	05/31/17	15.00	.00	
Dispatch Answering Servic	000204B115	Answr Service/Pump Stn Alrm-June-2017	01-401.320	05/31/17	220.25	.00	
Total Dispatch Answering Service:					235.25	.00	
Dubois, Patrick	05222017	Refund-Building permit not required	01-362.410	05/22/17	204.00	.00	
Total Dubois, Patrick:					204.00	.00	
Eastern Auto Parts Wareho	3IV174129	#2-Oil Filter	01-437.251	05/12/17	98.20	.00	
Eastern Auto Parts Wareho	3IV174214	Air filters for the skid steer	01-437.251	05/12/17	62.97	.00	
Eastern Auto Parts Wareho	3IV174215	#14-Air filter	01-437.251	05/12/17	68.29	.00	
Eastern Auto Parts Wareho	3IV175672	Air filters/oil filters	01-430.240	05/17/17	130.21	.00	
Eastern Auto Parts Wareho	3IV176074	Air filters for the skid steer	01-437.251	05/17/17	59.29	.00	
Eastern Auto Parts Wareho	3IV176187	Air filters	01-430.240	05/18/17	23.76	.00	
Eastern Auto Parts Wareho	3IV181061	#9-brakes	01-437.251	05/31/17	245.00	.00	
Eastern Auto Parts Wareho	3IV181065	#9-Truck & Tow/seal	01-437.251	05/31/17	169.73	.00	
Total Eastern Auto Parts Warehouse:					857.45	.00	
Ernst Conservation Seeds I	I1035682	3 lbs seed mix	01-451.601	05/17/17	310.60	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Ernst Conservation Seeds Inc:					310.60	.00	
Faust Hauling Inc.	17-327	5 yds topsoil	01-430.240	05/15/17	140.00	.00	
Total Faust Hauling Inc.:					140.00	.00	
Five star International LLC	05P134203	#14-Fuel sensor & O-ring kit	01-437.251	05/16/17	349.97	.00	
Five star International LLC	05P134350	#14-Fuel pressure regulator & fitting	01-437.251	05/18/17	73.88	.00	
Five star International LLC	05P135156	#11-Alternator	01-437.251	05/30/17	546.47	.00	
Total Five star International LLC:					970.32	.00	
Gatti Morrison Construction	373938	2 rolls of erosion matting for municipal bldg	01-436.240	05/16/17	68.00	.00	
Total Gatti Morrison Construction Service Inc:					68.00	.00	
GreatAmerica Financial Sv	20684658	Datto Siris 3-PD document storage	01-407.261	05/22/17	279.20	.00	
Total GreatAmerica Financial Svcs:					279.20	.00	
Groundhog Lawn & Landsc	05182017	1762 Broadway-Mow & Trim	01-413.317	05/18/17	250.00	.00	
Groundhog Lawn & Landsc	05182017	2360 Lehigh Parkway-Mow & Trim	01-413.317	05/18/17	400.00	.00	
Groundhog Lawn & Landsc	05182017	3111 Lehigh St	01-413.317	05/18/17	500.00	.00	
Groundhog Lawn & Landsc	05182017	2818 Hampton Ct-mow & trim	01-413.317	05/18/17	175.00	.00	
Groundhog Lawn & Landsc	05182017	1635 Broadway-Mow & trim	01-413.317	05/18/17	200.00	.00	
Total Groundhog Lawn & Landscape:					1,525.00	.00	
Home Depot Credit Service	60844	2-Carbon Monoxide Detectors & 2 motion sensors for the Admin bldg	01-410.240	05/22/17	119.91	.00	
Home Depot Credit Service	60844	Drug bags & fasteners for police vehicles	01-410.251	05/22/17	28.33	.00	
Total Home Depot Credit Services:					148.24	.00	
HWA Group Inc	4998	Wand/nozzle/trigger for pressure washer	01-437.375	05/25/17	130.20	.00	
Total HWA Group Inc:					130.20	.00	
Jaflo Inc.	271	Tree Removal-Mtn Park Rd North & Mtn Park Rd	01-401.315	05/19/17	2,500.00	.00	
Total Jaflo Inc.:					2,500.00	.00	
Keystone Consulting Engin	153237	2017-Mar-Legacy Place	01-404.318	04/12/17	187.63	.00	
Keystone Consulting Engin	153257	2017-Feb & Mar-Knopf Building Addition	01-404.318	04/12/17	993.50	.00	
Keystone Consulting Engin	153802	2017-Apr-MS4 Program	01-436.313	05/11/17	8,207.63	.00	
Total Keystone Consulting Engineers:					9,388.76	.00	
King, Gail	06012017	15 of 60 retirement incentive program	01-406.172	06/01/17	450.00	.00	
Total King, Gail:					450.00	.00	
Lawn & Golf Supply Co Inc	16092	seal kit & belt for Jacobsen mower	01-451.375	05/12/17	74.81	.00	
Total Lawn & Golf Supply Co Inc:					74.81	.00	
Lawson Products	9304891972	Drill bits/screws/paint/cutting disc/brake					

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Lawson Products	9304966573	cleaner/grease gun/primer	01-430.240	04/25/17	450.73	.00	
		Gloves/sawzall blades/orange wiper/nuts/washers/drill bits/glass cleaner	01-430.240	05/24/17	331.65	.00	
Total Lawson Products:					782.38	.00	
Lehigh County Law Depart	05232017	File 2 Ord: Moving permit & Handicap parking 33rd St SW	01-400.240	05/23/17	40.00	40.00	05/23/17
Total Lehigh County Law Department:					40.00	40.00	
Luby, Joseph	06012017	30 of 60 retirement incentive program	01-406.172	06/01/17	450.00	.00	
Total Luby, Joseph:					450.00	.00	
Martin Stone Quarries Inc.	189920	Infield mix	01-451.371	04/10/17	267.70	.00	
Total Martin Stone Quarries Inc.:					267.70	.00	
Martucci, Kathryn	04252017	2017 health reimb	01-406.171	04/25/17	150.00	.00	
Total Martucci, Kathryn:					150.00	.00	
Messick's	WK63557	Replace flails on mower	01-437.375	12/14/16	730.46	.00	
Total Messick's:					730.46	.00	
Motors Plus Inc.	32858	#204-Inspection/Emissions/Oil change/top off fluids	01-410.251	05/17/17	244.84	.00	
Motors Plus Inc.	32867	#218-Inspection/Emissions	01-410.251	04/27/17	146.16	.00	
Motors Plus Inc.	32893	#203-oil change/top off fluids/lube chassis/rear brakes	01-410.251	05/09/17	470.95	.00	
Motors Plus Inc.	32910	#216-Mount & balance tires	01-410.251	05/17/17	61.00	.00	
Motors Plus Inc.	32912	#205-Oil change/top off fluids/lube chassis	01-410.251	05/19/17	206.83	.00	
Total Motors Plus Inc.:					1,129.78	.00	
Moyer, Roger J.	06012017	15 of 60 retirement incentive payment	01-406.172	06/01/17	450.00	.00	
Total Moyer, Roger J.:					450.00	.00	
MP Outfitters	20051-5	Sweater & pants-Stiles	01-410.238	05/12/17	96.23	.00	
MP Outfitters	20113-5	pants-Rehatchek	01-410.238	05/13/17	59.99	.00	
Total MP Outfitters:					156.22	.00	
Mr. John Inc.	0005220911	1 unit:Franko farm-4/26/17-5/23/17	01-451.315	05/24/17	125.00	.00	
Total Mr. John Inc.:					125.00	.00	
New Enterprise Stone & Li	6577556	#10 AASHTO	01-438.245	05/19/17	77.47	.00	
New Enterprise Stone & Li	6580136	#1 & #4-Stone	01-438.245	05/23/17	922.45	.00	
Total New Enterprise Stone & Lime Co Inc:					999.92	.00	
PenTeleData	B2992517	Acct#3042745-Cable modem rental -June 2017	01-401.320	05/24/17	124.95	.00	
Total PenTeleData:					124.95	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Plasterer Equipment Co In	P61481	Window/window pane & strip	01-437.375	05/24/17	170.50	.00	
Total Plasterer Equipment Co Inc.:					170.50	.00	
PPL Electric Utilities	05192017	94340-19001	01-451.361	05/19/17	106.69	.00	
PPL Electric Utilities	05192017	61089-84001	01-409.361	05/19/17	522.07	.00	
PPL Electric Utilities	05192017	92051-48008	01-409.361	05/19/17	793.24	.00	
PPL Electric Utilities	05192017	70730-17005	01-409.361	05/19/17	759.60	.00	
PPL Electric Utilities	05232017	10550-10002	01-451.361	05/23/17	36.52	.00	
PPL Electric Utilities	05232017	93760-01007	01-451.361	05/23/17	28.66	.00	
Total PPL Electric Utilities:					2,246.78	.00	
Print-O-Stat Inc.	A0098132	Copies of plans for NPDES sites	01-436.315	05/23/17	20.00	.00	
Total Print-O-Stat Inc.:					20.00	.00	
Protect Alarms	10125	7/1/17-6/30/18-Annex Bldg-basic monitoring fee	01-401.375	05/23/17	540.00	.00	
Total Protect Alarms:					540.00	.00	
Ray Allen Manufacturing L	RINV035310	Premier K-9 System	01-410.215	05/12/17	1,364.98	.00	
Total Ray Allen Manufacturing LLC:					1,364.98	.00	
RCN	05192017	2017-June-High speed internet	01-410.315	05/19/17	245.30	.00	
Total RCN:					245.30	.00	
Ringo Hill Farms Eqpmnt C	25697	Top wind jack for Conrail trailer	01-437.375	05/25/17	90.00	.00	
Total Ringo Hill Farms Eqpmnt Co Inc:					90.00	.00	
Scheuermann, Rose Ann	06022017	Refund-Overpayment of 2017 R.E. Taxes	01-301.100	06/02/17	35.17	.00	
Total Scheuermann, Rose Ann:					35.17	.00	
SealMaster	0151937	Spray tips for paint machine	01-437.375	05/16/17	95.00	.00	
Total SealMaster:					95.00	.00	
Service Tire Truck Centers	U83767-01	4 tires	01-410.251	01/01/17	654.76	.00	
Service Tire Truck Centers	V61739-01	15-tires	01-410.251	04/27/17	1,600.00	.00	
Service Tire Truck Centers	V61739-01	4 tires	01-410.251	04/27/17	538.36	.00	
Total Service Tire Truck Centers:					2,793.12	.00	
Sinko, Michael	05302017	2017-Boot/Clothing Allowance	01-409.192	05/30/17	250.00	.00	
Total Sinko, Michael:					250.00	.00	
Soriano, Randy	06012017	3 of 36 Retirement Incentive Program	01-406.172	06/01/17	760.00	.00	
Total Soriano, Randy:					760.00	.00	
Sterner's Company	381900	Chain saw	01-451.260	05/09/17	1,007.96	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Sterner's Company:					1,007.96	.00	
Stotz/Fatzinger Office Sup	188192	Chair mat	01-401.240	05/25/17	99.99	.00	
Stotz/Fatzinger Office Sup	188192	Chair mat/File folders	01-414.240	05/25/17	128.37	.00	
Total Stotz/Fatzinger Office Supply:					228.36	.00	
Suburban Propane-2022	605475	unleaded	01-401.231	05/18/17	26.43	.00	
Suburban Propane-2022	605475	unleaded	01-410.231	05/18/17	768.51	.00	
Suburban Propane-2022	605475	unleaded	01-430.231	05/18/17	794.94	.00	
Suburban Propane-2022	903385	diesel	01-401.231	05/18/17	17.83	.00	
Suburban Propane-2022	903385	diesel	01-410.231	05/18/17	518.53	.00	
Suburban Propane-2022	903385	diesel	01-430.231	05/18/17	536.38	.00	
Total Suburban Propane-2022:					2,662.62	.00	
Takacs Jr., Dennis V.	06012017	EMC Deputy - June 2017	01-415.149	06/01/17	83.33	.00	
Total Takacs Jr., Dennis V.:					83.33	.00	
Tapler, Jeffrey	06012017	EMC stipend-June 2017	01-415.139	06/01/17	250.00	.00	
Total Tapler, Jeffrey:					250.00	.00	
Times News	100410460-051	Ad: Ordinance to amend moving permit fee	01-401.341	05/18/17	87.30	.00	
Times News	100411122-052	Ad: 2017 Invitation to bid-Water main replacement-Edgemont Dr, Meadowbrook Dr, Bellair Dr & Cardinal Dr.	01-401.341	05/25/17	238.50	.00	
Times News	100411620-052	Ad: 5/24/17 -Amend ordinance for handicap parking sign on the north east curbline of 33rd St SW	01-401.341	05/24/17	75.60	.00	
Times News	111620-052420	Ad: Ordinance to amend moving permit fee	01-401.341	05/27/17	83.10	.00	
Times News	111620-052420	Affidavit	01-401.341	05/27/17	3.30	.00	
Total Times News:					487.80	.00	
Traffic Planning & Design I	INV #03	Lindberg/Flexer Bike Lanes Plan-Inspector thru Apr 2017	01-451.312	05/18/17	2,066.68	.00	
Total Traffic Planning & Design Inc:					2,066.68	.00	
UGI Utilities Inc.	05222017	504043172815	01-409.230	05/22/17	304.84	304.84	06/01/17
UGI Utilities Inc.	05222017	504043200800	01-409.230	05/22/17	161.32	161.32	06/01/17
UGI Utilities Inc.	05222017	504043200901	01-409.230	05/22/17	247.97	247.97	06/01/17
Total UGI Utilities Inc.:					714.13	714.13	
Verizon	9786436356	2017-May- Mgr	01-401.320	05/25/17	164.19	.00	
Verizon	9786436356	2017-May-Police	01-410.320	05/25/17	386.71	.00	
Verizon	9786436356	2017-May-Fire Inspectors	01-411.320	05/25/17	19.44	.00	
Verizon	9786436356	2017-May-Tapler	01-415.320	05/25/17	78.07	.00	
Verizon	9786436356	2017-May-P/Z Officer	01-414.320	05/25/17	54.73	.00	
Verizon	9786436356	2017-May-Code Enf Ofcr	01-413.320	05/25/17	54.73	.00	
Verizon	9786436356	2017-May-DPW	01-430.320	05/25/17	140.14	.00	
Verizon	9786436356	2017-May-Rec Dir	01-452.320	05/25/17	54.73	.00	
Verizon	9786436357	2017-May-Mgr tablet/air card charges	01-401.320	05/25/17	34.31	.00	
Verizon	9786436357	2017-May-Police tablet/air card charges	01-410.320	05/25/17	331.81	.00	
Verizon	9786436357	2017-May-Fire Inspectors/Tablet	01-411.320	05/25/17	34.31	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Verizon:					1,353.17	.00	
Warehouse Battery Outlet I	355187	Alarm batteries for Admin bldg	01-401.240	05/11/17	100.14	.00	
Warehouse Battery Outlet I	355187	Batteries for Police	01-410.375	05/11/17	69.60	.00	
Total Warehouse Battery Outlet Inc:					169.74	.00	
Whitehall Turf Equipment	353110	Bungee/saw blades/saw head/steel flipline/carabiner sc gate/friction saver/pole/pulley/pruner/sewn runner/top handle saw	01-430.260	01/27/17	266.39	.00	
Whitehall Turf Equipment	353258	Econ Saddle/rubber/hand saw/carabiner/helmet/rope/spike kit	01-430.260	02/03/17	303.88	.00	
Whitehall Turf Equipment	355006	Mower/hedge trimmer	01-451.260	03/21/17	2,902.98	.00	
Whitehall Turf Equipment	357162	Oil filter & Air filter for paint machine	01-437.375	04/20/17	11.17	.00	
Whitehall Turf Equipment	357606	cutter deck/pulley/belts/bearings/gravelly blade/scag blade	01-451.375	04/25/17	691.46	.00	
Whitehall Turf Equipment	358446	cutter deck/belts	01-451.375	05/03/17	182.32	.00	
Whitehall Turf Equipment	358719	Tubes	01-451.375	05/05/17	10.18	.00	
Whitehall Turf Equipment	359794	Repair trimmer string	01-451.375	05/17/17	14.00	.00	
Whitehall Turf Equipment	359968	Spindle deck/bearings/seals/spindle nut/bolt lug	01-451.375	05/18/17	284.05	.00	
Whitehall Turf Equipment	360351	Spring/know/bolt	01-451.375	05/23/17	37.79	.00	
Whitehall Turf Equipment	360561	Snapper blade/knob/bolt	01-451.375	05/25/17	29.69	.00	
Total Whitehall Turf Equipment:					4,733.91	.00	
Zimmerman, Donald C.	05232017	2017 Health Reimb	01-406.171	05/23/17	150.00	.00	
Total Zimmerman, Donald C.:					150.00	.00	
Total General Fund:					97,278.73	754.13	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Fire Fund							
Ecco Communications LLC	70407	#31-91, 31-31, 31-11 & 31-01-Radio Installation & programming	03-412.374	05/12/17	754.70	.00	
Total Ecco Communications LLC:					754.70	.00	
PenTeleData	B2994531	Cable-June 2017	03-411.320	05/24/17	59.95	.00	
Total PenTeleData:					59.95	.00	
Suburban Propane-2022	605475	unleaded	03-413.231	05/18/17	162.65	.00	
Suburban Propane-2022	903385	diesel	03-413.231	05/18/17	109.74	.00	
Total Suburban Propane-2022:					272.39	.00	
TruckPro Holding Corporati	1940020078	#20-41-Lift Strut	03-411.374	05/10/17	66.22	.00	
Total TruckPro Holding Corporation:					66.22	.00	
Verizon	9786436357	2017-May-ESFC/Tablet	03-411.240	05/25/17	68.61	.00	
Verizon	9786436357	2017-May-WSFC/Tablet	03-412.240	05/25/17	147.24	.00	
Total Verizon:					215.85	.00	
Total Fire Fund:					1,369.11	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Water Fund							
A-B-E Laboratory	05122017	2017-Mar & Apr water analysis	06-448.316	05/12/17	560.00	.00	
Total A-B-E Laboratory:					560.00	.00	
Allentown Equipment Corp	60509	#34, 35 & Trailer inspection	06-448.251	05/22/17	93.00	.00	
Total Allentown Equipment Corp:					93.00	.00	
American United Life Insur	05172017	2017-June life/disability ins coverage	06-487.158	05/17/17	154.22	.00	
Total American United Life Insurance Co:					154.22	.00	
Dispatch Answering Servic	000204B115	610-782-5025-June 2017	06-448.320	05/31/17	19.95	.00	
Total Dispatch Answering Service:					19.95	.00	
Eastern Auto Parts Wareho	3IV173298	#33-brakes	06-448.251	05/10/17	23.56	.00	
Total Eastern Auto Parts Warehouse:					23.56	.00	
GreatAmerica Financial Sv	20684658	Datto Siris 3-PD document storage	06-448.261	05/22/17	139.60	.00	
Total GreatAmerica Financial Svcs:					139.60	.00	
Home Depot Credit Service	68441	Torch & Shovel	06-448.260	05/24/17	42.47	.00	
Home Depot Credit Service	68441	Ortho groundclear	06-448.240	05/24/17	18.77	.00	
Total Home Depot Credit Services:					61.24	.00	
Service Tire Truck Centers	U83767-01	#33-Tires	06-448.251	01/01/17	192.99	.00	
Total Service Tire Truck Centers:					192.99	.00	
Suburban Propane-2022	605475	unleaded	06-448.231	05/18/17	140.28	.00	
Suburban Propane-2022	903385	diesel	06-448.231	05/18/17	94.65	.00	
Total Suburban Propane-2022:					234.93	.00	
Verizon	9786436356	2017-May-Water Dept	06-448.320	05/25/17	65.98	.00	
Total Verizon:					65.98	.00	
Whitehall Turf Equipment	353110	Bungee/saw blades/saw head/steel flipline/carabiner sc gate/friction saver/pole/pulley/pruner/sewn runner/top handle saw	06-448.260	01/27/17	266.39	.00	
Whitehall Turf Equipment	353258	Econ Saddle/rubber/hand saw/carabiner/helmet/rope/spike kit	06-448.260	02/03/17	303.88	.00	
Total Whitehall Turf Equipment:					570.27	.00	
Total Water Fund:					2,115.74	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Sewer Fund							
Allentown Equipment Corp	60509	#34, 35 & Trailer inspection	08-429.251	05/22/17	93.00	.00	
Total Allentown Equipment Corp:					93.00	.00	
American United Life Insur	05172017	2017-June life/disability ins coverage	08-487.158	05/17/17	154.22	.00	
Total American United Life Insurance Co:					154.22	.00	
Eastern Auto Parts Wareho	3IV173298	#33-brakes	08-429.251	05/10/17	23.57	.00	
Total Eastern Auto Parts Warehouse:					23.57	.00	
GreatAmerica Financial Sv	20684658	Datto Siris 3-PD document storage	08-429.261	05/22/17	139.60	.00	
Total GreatAmerica Financial Svcs:					139.60	.00	
Home Depot Credit Service	68441	Torch & Shovel	08-429.260	05/24/17	42.47	.00	
Home Depot Credit Service	68441	Ortho groundclear	08-429.240	05/24/17	18.77	.00	
Total Home Depot Credit Services:					61.24	.00	
PPL Electric Utilities	05192017	35530-02004	08-429.361	05/19/17	25.75	.00	
PPL Electric Utilities	05232017	82960-01000	08-429.361	05/23/17	27.11	.00	
PPL Electric Utilities	05232017	64170-11008	08-429.361	05/23/17	27.60	.00	
PPL Electric Utilities	05252017	33760-14008	08-429.361	05/25/17	26.28	.00	
Total PPL Electric Utilities:					106.74	.00	
Service Tire Truck Centers	U83767-01	#33-Tires	08-429.251	01/01/17	192.99	.00	
Total Service Tire Truck Centers:					192.99	.00	
Sewer Equip Co of Florida	26789	Short nozzle/leader hose/rotating nozzle	08-429.260	05/08/17	950.18	.00	
Total Sewer Equip Co of Florida Inc:					950.18	.00	
Suburban Propane-2022	605475	unleaded	08-429.231	05/18/17	140.28	.00	
Suburban Propane-2022	903385	diesel	08-429.231	05/18/17	94.65	.00	
Total Suburban Propane-2022:					234.93	.00	
Whitehall Turf Equipment	353110	Bungee/saw blades/saw head/steel flipline/carabiner sc gate/friction saver/pole/pulley/pruner/sewn runner/top handle saw	08-429.260	01/27/17	266.39	.00	
Whitehall Turf Equipment	353258	Econ Saddle/rubber/hand saw/carabiner/helmet/rope/spike kit	08-429.260	02/03/17	303.87	.00	
Total Whitehall Turf Equipment:					570.26	.00	
Total Sewer Fund:					2,526.73	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Refuse & Recycling Fund							
GreatAmerica Financial Sv	20684658	Datto Siris 3-PD document storage	10-407.261	05/22/17	139.60	.00	
Total GreatAmerica Financial Svcs:					139.60	.00	
Harrop, Barbara	05222017	Refund-Overcharged for recycling bin	10-364.500	05/22/17	10.00	.00	
Total Harrop, Barbara:					10.00	.00	
Republic Services #282	0282-0006319	2-recycle rolloff @ drop off centers	10-427.303	05/15/17	450.00	.00	
Republic Services #282	0282-0006319	2017-May service	10-427.300	05/15/17	87,119.17	.00	
Total Republic Services #282:					87,569.17	.00	
Total Refuse & Recycling Fund:					87,718.77	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Highway Aid Fund							
PPL Electric Utilities	05192017	49130-02001	35-433.362	05/19/17	39.58	.00	
PPL Electric Utilities	05232017	99940-01007	35-433.362	05/23/17	33.01	.00	
PPL Electric Utilities	05232017	05340-01002	35-433.362	05/23/17	33.09	.00	
PPL Electric Utilities	05232017	53875-61001	35-433.362	05/23/17	32.81	.00	
PPL Electric Utilities	05232017	89989-11003	35-433.362	05/23/17	32.07	.00	
Total PPL Electric Utilities:					170.56	.00	
Total Highway Aid Fund:					170.56	.00	
Grand Totals:					191,179.64	754.13	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
May 25, 2017
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown announced that an Executive Session will take place after the Workshop to discuss legal matters and personnel issues.

Commissioner Brown turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Robert Martucci, Jr., Vice-President
Debra Brinton, President Pro-Tempore
James Seagreaves
Joanne Ackerman

Staff Present:

Cathy Bonaskiewich, Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Cynthia Sopka, Director of Planning & Zoning
Sandy Nicolo, Code Enforcement Officer
Genny Baillie, Recreation Director
John Ashley, Esquire, rep of Davison & McCarthy, Township Solicitor
David Tettermer, rep of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. She added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announces if he or she is a Township resident. Ms. Bonaskiewich noted that if a resident does not divulge his or her address, it may impair the Township in administrative follow-ups on a particular issue.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to approve the unaudited Financial Report for the period ending April 30, 2017 and the list of Bills Payable for the period 5/6/2017-5/19/2017, broken down as follows:

\$134,140.84 = GENERAL
\$6,555.23 = FIRE
\$23.54 = LIBRARY
\$18,270.11 = WATER
\$60,420.51 = SEWER
\$8.84 = REFUSE & RECYCLING
\$13,944.70 = HIGHWAY AID
\$11,100.00 = SUBDIVISION & ESCROW
\$244,463.77 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

MINUTES

May 11, 2017

Commissioner Brown declared the Minutes of May 11, 2017 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

Resolution to conditionally approve the Knopf Automotive Preliminary/Final Land Development Plan.

Mr. Dave Tetterer read the two waivers and one deferral that were requested by the developer and are listed in the Resolution.

Attorney Richard Somac, on behalf of the developer, noted that his client is in agreement with the terms outlined in the Resolution.

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to accept Resolution 05-2017-1576, conditionally approving the Knopf Automotive/Preliminary/Final Land Development Plan with the waivers and deferral as read.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

MOTIONS

SYA Request for a Temporary Batting Cage at Franko Park.

Ms. Bonaskiewich noted that the SYA and the Recreation Advisory Committee met on site at Franko Park prior to the RAC's meeting on May 15, 2017 and developed an optimal location to place the batting cage, which will be along the third base line. She noted that they met with Mr. Andreas at the site earlier in the week to see if the Township could help with any necessary grading.

Motion by Commissioner Brinton, seconded by Commissioner Seagreaves, to approve the request from SYA to install a temporary batting cage at Franko Park along the third base line, including any necessary help from DPW.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Mr. Robert Agonis of 1189 Meadowbrook Circle West expressed concerns about the opioid epidemic. He explained that heroin is laced with fentanyl and/or carfentanil, causing deadly overdoses. Mr. Agonis stated that fentanyl can be absorbed into the body through the skin or by inhalation. The Board thanked Mr. Agonis for the information.

Ms. Janet Keim of 11 E. Pine Street thanked the Public Works Department for their efforts with the detention pond along Cedar Crest Boulevard. She noted that it was fixed in order to alleviate flooding in the area, specifically on Fox Run Drive. Ms. Keim inquired if the Township has taken action against Lehigh Valley Health Network for the cost of the repairs because, she alleged, the detention pond they installed due to a parking lot expansion did not function properly and caused flooding and erosion. Ms. Keim stated her opinion is that taxpayers should not absorb the cost.

Commissioner Ackerman asked if anyone checked to see if the detention pond was constructed according to the approved plan.

Mr. Tetteimer explained that the flooding incident Ms. Keim is referring to on Fox Run Drive happened during construction of the detention pond, and during construction, the Lehigh County Conservation District is responsible for the project. He noted that the approved plans were in compliance with the Conservation District and everything is stabilized and operational at this point.

Mr. Michael Siegal, a retired environmentalist, stated that he reviewed the situation and alleged that during construction, the pump house did not have power and was not constructed properly, so the devices used to filter out the water were not working. Mr. Siegal stated that a storm occurred which deposited two to four inches of rain causing the storm water to flow into the residents' properties. He opined that the construction needs to be watched more closely.

Commissioner Ackerman stated that she believes the contractor is to blame. Mr. Siegal agreed and noted that the contractor received a violation notice from LCCD. He commented that there should be escrow monies available with the land development.

Mr. Nicolo questioned the subject of the violation notice – the pump house failure or the BMP failure during the storm. Mr. Siegal believed it to be a combination of the items.

Mr. Tetterer stated the Board should be aware that the Township has a Memorandum of Understanding with LCCD, and associated with DEP, that during construction, LCCD and DEP are in charge of the erosion control and all of the associated actions with the NPDES permit until the construction is complete and signed off by LCCD. It then becomes the Township's responsibility to sustain MS4 requirements. He stated that the Township will review the plans for compliance with its Zoning and SALDO Ordinances and part of that review will require approval from LCCD and DEP for all necessary permits.

Mr. Nicolo commented that DEP surveyed the site and did not take a stand that anything was done improperly with the hospital.

Ms. Bonaskiewich explained that there is a drainage easement on the plans for the development in the area of Fox Run Drive. She noted that historically, there have been different affects that have caused the erosion. Ms. Bonaskiewich commented that the storm event was extraordinary, and the extent of the erosion in the area was not solely due to the hospital; it was an accumulation of wear over the years.

Mr. Siegal alleged that the float in the basin was not working properly and it caused the overflow.

Mr. Tetterer reiterated that the rain and flooding event occurred while the detention pond was still a sedimentation basin; therefore, there was no float required. He also stated that when the storm occurred, the project was not far enough along that one would expect the pump house to be functional. Mr. Tetterer explained that LCCD has certain rules as to how much water a sedimentation basin is designed to handle, but more water came in during the storm event and flowed onto the property of Mrs. Musselman on Fox Run Drive, which was the first one downstream. He noted that everything was discharged to a valid drainage easement so the hospital was well within its rights to discharge the water.

Mr. Tetterer stated that his understanding was the property on Fox Run Drive had problems prior to this rain event; however, the Township looked at the situation at the time and the Board made the decision to have the Public Works Department repair the basin. He commented that on a yearly basis, the hospital must provide a certification to the Township that the pump system and the spray heads are working properly.

Commissioner Seagreaves suggested that Ms. Bonaskiewich internally review the matter and report back to the Board.

Commissioner Brinton stated that she received a phone call from the resident at 2939 Acorn Avenue regarding pot holes on East Rock Road. Mr. Andreas commented that there is UGI work in the area, but he will follow up on the matter.

Commissioner Ackerman expressed concerns about a fight that occurred at Green Acres Park. Chief Stiles commented that the Police Department does regular patrols in the area and will respond to any calls they receive. Commissioner Ackerman suggested removing the basketball courts as she believes them to be the attraction for most people.

ADJOURNMENT

Commissioner Martucci made a Motion to adjourn the Meeting. Seconded by Commissioner Brinton. The time was 7:52 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on May 25, 2017.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

DRAFT

DRAFT ORDINANCE NO. 06-2017-611

AN ORDINANCE BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, AMENDING PART 1 OF CHAPTER 11, ENTITLED HOUSING, OF THE CODE OF ORDINANCES, AS AMENDED, ESTABLISHING REGULATIONS REQUIRING MOVING PERMITS FOR THE RELOCATION OF RESIDENTS AND BUSINESSES, THE TRANSPORT OF PERSONAL PROPERTY AND HOUSEHOLD GOODS, AND SETTING THE MOVING PERMIT FEE TO \$10

WHEREAS, the Township of Salisbury has previously established regulations for persons moving to, from or within the Township; and

WHEREAS, the Board of Commissioners wishes to increase the moving permit fee; and

WHEREAS, the Board of Commissioners has received recommendations from the Code Enforcement official that moving permit applicants should be required to provide information on the dwelling when moving into the Township.

BE IT ORDAINED AND ENACTED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, and it is hereby ordained and enacted by the same that Part 1 of Chapter 11 entitled (Housing) of the Code of Ordinances, as amended, be and the same hereby is amended as follows:

ARTICLE I. Part 1 of Chapter 11 of the Salisbury Township Code of Ordinances is amended to read as follows:

Chapter 11

Housing

Part 1

MOVING PERMITS

§ 11-101 Unlawful to Move Without Notice.

It shall be unlawful for any person 18 years of age or older to move into the Township of Salisbury (the "Township"), to move out of the Township, or to move from one place to

another within the Township, without notice to the Township Secretary of such moving. Said notice shall be given in the case of persons moving into the Township within one week after moving into the Township and in the case of persons moving out of the Township or from one place within the Township to another place within the Township at least 24 hours before said move is made. Included in each notice as given shall be the name of the moving person, the address from which the person is moving, the address to which said person is moving, and the name and address of the moving person's employer.

§ 11-102 Obligation of Landlords.

Every Any person, firm, or corporation who owns real estate in the Township which it leases or rents out as **either a business, dwelling or mobile home site** shall furnish to the Township Secretary the address of the real estate and the names of the person to whom said real estate, or any part thereon, is rented and the names of any tenants who move from said real estate. In the case of tenants moving into such real estate, said information shall be furnished within one week after the tenant moves into the real estate and in the case of tenants moving out of said real estate, said information shall be furnished within 48 hours of receipt of notice by the owner of the real estate that the tenant is terminating such lease or, in the absence of such notice, within 24 hours of the time when the tenant actually moves out of said property.

§ 11-103 Moving Permit Required.

No person, firm, or corporation shall transport or move, or cause to be transported or moved, any household goods or personal property in bulk into the Township, out of the Township, or from place to place within the Township, without first securing from the Township a permit for such transportation or moving.

§ 11-104 Application.

Application for moving permit shall be made to the Township Secretary, or his designee, on forms supplied by the Township Secretary. In applying for such permit, the applicant shall state the names of the owners of the goods being moved, the address from which said goods are being moved, and the address to which said goods are to be moved, whereupon a permit for such moving shall be issued upon payment of a Permit Fee.

Applicant shall also state the following information if moving into an apartment: a) whether the apartment is located within an apartment complex or a single family dwelling, b) whether the apartment has a private entrance with or without separation from the main dwelling, c) whether the apartment has a private kitchen and d) whether the apartment is in a basement level of a building structure. All information provided shall be true and correct.

§ 11-105 Fees.

The Township shall issue a moving permit to all qualified applicants upon payment of a Permit Fee in the amount of \$10 or an amount as established from time to time by the Board of Commissioners by resolution.

§ 11-106 Obligation of Moving Companies.

Any person who is in the business of transporting or moving personal property in bulk from one location to another as herein before described shall be obligated to verify that the proper moving permit has been issued prior to the moving or transporting of any personal property, either within the Township or to a point outside of the Township.

§ 11-107 Penalties.

Any person violating any term or provision of this Part 1 shall, upon conviction thereof, be sentenced to pay a fine of not more than \$300 or to undergo imprisonment for a period of not more than 90 days, or both.

ARTICLE II. All Ordinances inconsistent herewith are hereby repealed.

ARTICLE III. This Ordinance shall be effective immediately upon adoption.

ENACTED AND ORDAINED this 8th day of June, 2017.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

By: _____
President, Board of Commissioners

Attest:

Secretary

ORDINANCE NO. 06-2017-612

AN ORDINANCE AMENDING SECTION 15-407 OF THE SALISBURY TOWNSHIP CODE OF ORDINANCES CHAPTER 15, MOTOR VEHICLES, PART 4, GENERAL PARKING REGULATIONS TO ESTABLISH A HANDICAP PARKING SPACE AT THE NORTH EAST CURB LINE OF 33RD STREET SW, 85 FEET EAST FROM THE FIRE HYDRANT AT THE INTERSECTION OF DEVONSHIRE ROAD AND 33RD STREET SW

WHEREAS, an application for placement of a handicap sign was received by the Chief of Police from a resident of 1601 33rd Street SW; and

WHEREAS, the Chief of Police reviewed the request and recommended approval for the establishment of one handicapped parking space at the North East curb line of 33rd Street SW, 85 feet east from the fire hydrant at the intersection of Devonshire Road and 33rd Street SW.; and

WHEREAS, the Board of Commissioners accepted the Chief of Police's recommendation and the resident's request for a handicap parking sign to be installed and enforced.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, after review, investigation and study, approval to amend Section 15-407 of the Salisbury Township Code of Ordinances, Chapter 15, Motor Vehicles, Part 4 with the addition of one handicapped parking space and authorize the installation and enforcement of a Handicap Parking Sign at the North East curb line of 33rd Street SW, 85 feet east from the fire hydrant at the intersection of Devonshire Road and 33rd Street SW, as follows:

CHAPTER 15
MOTOR VEHICLES
Part 4
General Parking Regulations

§15-407. Special Purpose Parking Zones Established; Parking Otherwise Prohibited.

The following locations are established as special purpose parking zones and it shall be unlawful for any person to park a vehicle or to allow it to remain parked, in any such zone, except as specifically provided for that zone:

Street	Side	Location	Authorized Purpose or Vehicle
33rd Street SW	North	North East curb line of 33rd Street SW, 85 feet east from the fire hydrant at the intersection of Devonshire Road and 33rd Street SW	Parking for 1 handicapped placard or plate

ADOPTED AND ORDAINED in lawful session duly assembled this 8th day of June, 2017.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

By: _____
James A. Brown
President, Board of Commissioners

Attested:

Cathy Bonaskiewich
Township Secretary

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
June 8, 2017
7:30 p.m.
(approximate time)

Topics of discussion:

- Review of the Audited Financials for the Fiscal Year-Ending 12/31/16
- Review of Draft Pool Fill Policy