

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—May 11, 2017
7:00 PM

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Notifications:**
 - All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
 - Public Comment Period Policy—Three (3) Minutes Rule
- 4. Bills Payable – *Period 4/22/17-5/5/17***
- 5. Approval of the Minutes –*April 27, 2017***
- 6. New Business**
 - A. ORDINANCES - *none***
 - B. RESOLUTIONS - *none***
 - C. MOTIONS - *none***
- 7. Courtesy of the Floor:** (opportunity for public comment on non-agenda items)
- 8. Adjournment**

**Workshop to follow*

**Executive Session*

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Air Professionals Inc	052517	Cleaned coils & added 410A on HVAC system-ESFC	01-409.373	05/03/17	567.21	.00	
Total Air Professionals Inc:					567.21	.00	
American United Life Insur	05012017	2017-May life/disability ins coverage	01-487.158	04/18/17	1,844.16	.00	
Total American United Life Insurance Co:					1,844.16	.00	
Bergey's	RU5717C	#6-Sway bar bushing	01-437.251	04/26/17	25.72	.00	
Total Bergey's:					25.72	.00	
Bonaskiewich, Cathy	04272017	2017 Health Reimb	01-406.171	04/27/17	150.00	.00	
Total Bonaskiewich, Cathy:					150.00	.00	
Bucks County Community	562854	Fire Fighter I Certification-Ballek	01-411.421	04/25/17	150.00	.00	
Total Bucks County Community College:					150.00	.00	
Bummer, Frank	05012017	29 of 60 retirement incentive program	01-406.172	05/01/17	450.00	.00	
Total Bummer, Frank:					450.00	.00	
Davison & McCarthy	19307	2017-Feb- Parkwood Dr land development/lot consolidation	01-404.318	03/06/17	26.00	.00	
Davison & McCarthy	19308	2017-Feb- Parkwood Dr land development/lot consolidation	01-404.318	03/06/17	128.00	.00	
Davison & McCarthy	19309	2017-Feb-1531 Seidersville Rd subdivision	01-404.318	03/06/17	78.00	.00	
Davison & McCarthy	19311	2017-Feb-Sheffield Square Townhouses	01-404.318	03/06/17	546.00	.00	
Davison & McCarthy	19490	2017-Mar-South Mtn Timber Harvesting Restrictive Covenant Agreement	01-404.310	04/06/17	45.52	.00	
Total Davison & McCarthy:					823.52	.00	
Dickert, Ralph	657371	2017-Clothing Allowance	01-430.192	05/01/17	150.00	.00	
Total Dickert, Ralph:					150.00	.00	
Diefenderfer, Orlando	54732	Updated names/keys/mailboxes-Police bldg	01-401.375	04/25/17	361.68	.00	
Total Diefenderfer, Orlando:					361.68	.00	
Eastern Auto Parts Wareho	3IV166950	Trailer connector	01-437.375	04/24/17	47.15	.00	
Eastern Auto Parts Wareho	3IV166952	Trailer connector	01-437.375	04/24/17	47.15	.00	
Total Eastern Auto Parts Warehouse:					94.30	.00	
Ecco Communications LLC	70369	#209/218-Change radio ID/remove flashlight	01-410.251	04/20/17	30.00	.00	
Ecco Communications LLC	70369	#204-VHF spike antenna	01-410.251	04/20/17	14.00	.00	
Ecco Communications LLC	70405	#209/218-Streamlight Stinger LED HL Flashlight/radio rewiring	01-410.251	04/28/17	391.25	.00	
Ecco Communications LLC	70406	Reprogram portable radio	01-410.375	04/28/17	35.00	.00	
Total Ecco Communications LLC:					470.25	.00	
Facchiano Iron Works Inc.	24895	#9-3pcs steel	01-437.251	04/17/17	75.75	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Facchiano Iron Works Inc.:					75.75	.00	
Faust Hauling Inc.	17-167	Screened topsoil	01-451.371	04/15/17	680.00	.00	
Total Faust Hauling Inc.:					680.00	.00	
Five star International LLC	05P132712	#7-ABS Valve	01-437.251	04/26/17	234.56	.00	
Total Five star International LLC:					234.56	.00	
GreatAmerica Financial Sv	04202017	Datto Siris 3-PD document storage	01-407.261	04/20/17	593.78	.00	
Total GreatAmerica Financial Svcs:					593.78	.00	
Groundhog Lawn & Landsc	04272017	24th & Lehigh Parkway-Mow & Trim	01-413.317	04/27/17	400.00	.00	
Groundhog Lawn & Landsc	04272017	2818 Hampton Ct- Mow & Trim	01-413.317	04/27/17	175.00	.00	
Total Groundhog Lawn & Landscape:					575.00	.00	
Herbein's Garden Center In	04032017	straw/seed/R&P starter	01-451.371	04/03/17	534.98	.00	
Total Herbein's Garden Center Inc.:					534.98	.00	
Home Depot Credit Service	04539	Wax ring/copper/sharkbite coupling/sharkbite clip/angle stop/floor bolt/toilet supply line	01-451.373	04/10/17	60.79	60.79	04/26/17
Home Depot Credit Service	1070851	Mailbox/pushbrooms	01-430.240	04/12/17	74.41	74.41	04/26/17
Home Depot Credit Service	18214	Hot water heater-Admin bldg	01-409.373	04/25/17	439.20	.00	
Home Depot Credit Service	92870	LED lightbulbs	01-430.240	04/20/17	35.52	.00	
Total Home Depot Credit Services:					609.92	135.20	
Kessler Freedman Inc.	05012017	Apr 2017-Website updates	01-401.312	05/01/17	140.00	.00	
Total Kessler Freedman Inc.:					140.00	.00	
Keystone Consulting Engin	152786	2017-Feb-Sheffield Square Townhouses	01-408.318	03/06/17	1,237.50	.00	
Keystone Consulting Engin	152795	2017-Jan & Feb-Legacy Place	01-404.318	03/06/17	438.07	.00	
Keystone Consulting Engin	153259	2017-Feb & Mar-Drainage Issues-Public Rd	01-436.601	04/12/17	603.50	.00	
Total Keystone Consulting Engineers:					2,279.07	.00	
King, Gail	05012017	14 of 60 retirement incentive program	01-406.172	05/01/17	450.00	.00	
Total King, Gail:					450.00	.00	
Lawn & Golf Supply Co Inc	15264	Hydraulic, fuel & oil filters	01-451.375	04/13/17	211.40	.00	
Total Lawn & Golf Supply Co Inc:					211.40	.00	
Lawson Products	9304861399	Poly web	01-430.240	04/12/17	72.14	.00	
Total Lawson Products:					72.14	.00	
Leiner, Matthew & Chelsea	04282017	Refund-Cancelled permits	01-362.410	04/28/17	412.00	.00	
Total Leiner, Matthew & Chelsea:					412.00	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Luby, Joseph	05012017	29 of 60 retirement incentive program	01-406.172	05/01/17	450.00	.00	
Total Luby, Joseph:					450.00	.00	
Macmillian Oil Co of Allent	33002	55 gal drum of hydraulic fluid	01-430.240	04/13/17	142.68	.00	
Total Macmillian Oil Co of Allentown:					142.68	.00	
Madle's Hardware	180207	Padlocks for lockers	01-410.260	04/25/17	22.47	.00	
Total Madle's Hardware:					22.47	.00	
Moyer, Roger J.	05012017	14 of 60 retirement incentive payment	01-406.172	05/01/17	450.00	.00	
Total Moyer, Roger J.:					450.00	.00	
MP Outfitters	19518-5	Name tags-Lopresti & Ziegler	01-410.238	04/17/17	31.98	.00	
MP Outfitters	19701-5	patch/alterations-Whitehead	01-410.238	04/27/17	83.86	.00	
Total MP Outfitters:					115.84	.00	
National Assoc of Fire Inve	10646-10532	NAFI membership-6/19/2017-6/18/2018-Sabo	01-410.420	04/27/17	65.00	.00	
Total National Assoc of Fire Investigators:					65.00	.00	
National Assoc of School R	05042017	2017-Nothstein-NASRO membership	01-410.420	05/04/17	40.00	.00	
Total National Assoc of School Resrc Offc:					40.00	.00	
New Holland Auto Group	042417STPD0	2017-Dodge Ram 1500 SSV	01-410.250	04/24/17	33,323.00	.00	
Total New Holland Auto Group:					33,323.00	.00	
Penn State	04282017	Swimming Pool Pesticide Applicator Training	01-430.421	04/28/17	55.00	55.00	05/02/17
Total Penn State:					55.00	55.00	
PenTeleData	B2973095	Acct#3042745-Cable modem rental -May 2017	01-401.320	04/24/17	124.95	.00	
Total PenTeleData:					124.95	.00	
Perkiomen Tours & Travel	05052017	2017-05/06/2017-Amish Experience	01-452.315	05/05/17	105.00	105.00	05/02/17
Total Perkiomen Tours & Travel:					105.00	105.00	
Petty Cash	05022017	postage due on utility invoices	01-401.325	05/02/17	16.82	16.82	05/03/17
Petty Cash	05022017	tip for driver-5/6/17 bus trip	01-452.315	05/02/17	50.00	50.00	05/03/17
Petty Cash	05022017	mileage to TCC mtg/RTK seminar	01-401.315	05/02/17	52.24	52.24	05/03/17
Petty Cash	05022017	tolls -Nicolo	01-414.315	05/02/17	8.50	8.50	05/03/17
Petty Cash	05022017	tolls for police training	01-410.421	05/02/17	22.45	22.45	05/03/17
Petty Cash	05022017	Qt of rust converter	01-430.240	05/02/17	47.46	47.46	05/03/17
Total Petty Cash:					197.47	197.47	
Plasterer Equipment Co In	P60894	Drain valve/transmission fluid	01-437.375	05/03/17	138.29	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Plasterer Equipment Co Inc.:					138.29	.00	
PPL Electric Utilities	042517	93760-01007	01-451.361	04/25/17	25.05	.00	
PPL Electric Utilities	04252017	10550-10002	01-451.361	04/25/17	36.34	.00	
PPL Electric Utilities	04252017	92051-48008	01-409.361	04/25/17	944.41	.00	
PPL Electric Utilities	04252017	70730-17005	01-409.361	04/25/17	714.25	.00	
PPL Electric Utilities	04252017	61089-84001	01-409.361	04/25/17	662.80	.00	
PPL Electric Utilities	04252017	94340-19001	01-451.361	04/25/17	121.04	.00	
PPL Electric Utilities	04282017	63580-10005	01-451.361	04/28/17	29.13	.00	
Total PPL Electric Utilities:					2,533.02	.00	
RagnaSoft Inc	RSI-0002651	Scheduling program for Police	01-410.319	05/02/17	555.00	.00	
RagnaSoft Inc	RSI-0002651	Scheduling program for Police	01-410.261	05/02/17	1,000.00	.00	
Total RagnaSoft Inc:					1,555.00	.00	
Sabo, Donald	05022017	Tuition reimb--American Military History Course-Sabo	01-410.187	05/02/17	150.00	.00	
Total Sabo, Donald:					150.00	.00	
SHRM	04132017	2017-Membership to human resource management-Wilson	01-401.420	04/13/17	199.00	.00	
Total SHRM:					199.00	.00	
Soriano, Randy	04012017-2	1 of 36- Add'l April Retirement Incentive	01-406.172	04/01/17	260.00	.00	
Soriano, Randy	05012017	2 of 36 Retirement Incentive Program	01-406.172	05/01/17	760.00	.00	
Total Soriano, Randy:					1,020.00	.00	
Spillman Farmer Architects	28495	Professional services-Sept 2016-April 2017-Admin bldg-Office Renovations	01-409.600	04/25/17	2,473.30	.00	
Total Spillman Farmer Architects:					2,473.30	.00	
Staples Credit Plan	04272017	2016-1095 forms	01-402.240	04/27/17	59.34	.00	
Staples Credit Plan	04272017	bin/binders/32GB jump dr./toner/dry erase markers/eraser/sharpies/calculator	01-410.240	04/27/17	130.30	.00	
Staples Credit Plan	04272017	Credit-Sales tax	01-410.240	04/27/17	33.47-	.00	
Total Staples Credit Plan:					156.17	.00	
Stauffer Insurance, C. M.	107164	2017-Minger-money & securities policy	01-403.353	04/26/17	137.50	.00	
Total Stauffer Insurance, C. M.:					137.50	.00	
Staver Hydraulics Co Inc	P-78810	Bushing for big roller	01-437.375	04/13/17	22.14	.00	
Total Staver Hydraulics Co Inc:					22.14	.00	
Stotz/Fatzinger Office Sup	185968	Ink pad	01-402.240	04/24/17	6.59	.00	
Stotz/Fatzinger Office Sup	185968	Ink pad	01-403.240	04/24/17	6.59	.00	
Stotz/Fatzinger Office Sup	186011	Tape/binder clips/stamp pad inkers	01-402.240	04/21/17	56.34	.00	
Total Stotz/Fatzinger Office Supply:					69.52	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Suburban Propane-2022	605379	unleaded	01-401.231	04/24/17	29.82		.00
Suburban Propane-2022	605379	unleaded	01-410.231	04/24/17	867.07		.00
Suburban Propane-2022	605379	unleaded	01-430.231	04/24/17	896.89		.00
Suburban Propane-2022	803804	diesel	01-401.231	04/24/17	14.56		.00
Suburban Propane-2022	803804	diesel	01-410.231	04/24/17	423.33		.00
Suburban Propane-2022	803804	diesel	01-430.231	04/24/17	437.89		.00
Total Suburban Propane-2022:					2,669.56		.00
Takacs Jr., Dennis V.	05012017	EMC Deputy - May 2017	01-415.149	05/01/17	83.33		.00
Total Takacs Jr., Dennis V.:					83.33		.00
Tapler, Jeffrey	05012017	EMC stipend-May 2017	01-415.139	05/01/17	250.00		.00
Total Tapler, Jeffrey:					250.00		.00
Times News	100406507-032	Ad: Public Notice Bid: 2017 Water Service Meter Replacement Project	01-401.341	03/29/17	331.20		.00
Times News	100407786-041	Ad:ZHB mtg 05/02/2017	01-414.341	04/27/17	248.10		.00
Total Times News:					579.30		.00
UGI Utilities Inc.	04212017	504043172815	01-409.230	04/21/17	537.71	537.71	04/26/17
UGI Utilities Inc.	04212017	504043200800	01-409.230	04/21/17	402.31	402.31	04/26/17
UGI Utilities Inc.	04212017	504043200901	01-409.230	04/21/17	979.08	979.08	04/26/17
Total UGI Utilities Inc.:					1,919.10	1,919.10	
US Bank Operations Cente	479377	2017-pymt for G O Bond Interest	01-492.200	05/02/17	27,546.67		.00
Total US Bank Operations Center:					27,546.67		.00
Veritext Mid-Atlantic	PA2938078	ZHB-4/4/2017	01-414.316	04/12/17	207.73		.00
Total Veritext Mid-Atlantic:					207.73		.00
Verizon	9784615784	2017-Apr- Mgr	01-401.320	04/25/17	164.24		.00
Verizon	9784615784	2017-Apr-Police	01-410.320	04/25/17	386.66		.00
Verizon	9784615784	2017-Apr-Fire Inspectors	01-411.320	04/25/17	19.44		.00
Verizon	9784615784	2017-Apr-Code Enf Ofcr	01-413.320	04/25/17	54.98		.00
Verizon	9784615784	2017-Apr-P/Z Officer	01-414.320	04/25/17	54.73		.00
Verizon	9784615784	2017-Apr-Tapler	01-415.320	04/25/17	78.07		.00
Verizon	9784615784	2017-Apr-DPW	01-430.320	04/25/17	140.15		.00
Verizon	9784615784	2017-Apr-Rec Dir	01-452.320	04/25/17	54.73		.00
Verizon	9784615785	2017-Apr-Mgr tablet/air card charges	01-401.320	04/25/17	34.31		.00
Verizon	9784615785	2017-Apr-Police tablet/air card charges	01-410.320	04/25/17	331.81		.00
Verizon	9784615785	2017-Apr-Fire Inspectors/Tablet	01-411.320	04/25/17	34.31		.00
Total Verizon:					1,353.43		.00
Weinstein Supply Corporati	S019362525.0	Toilet-Laubach Park	01-451.373	04/10/17	134.75		.00
Weinstein Supply Corporati	S019362525.0	Installation fittings	01-451.373	04/17/17	24.87		.00
Total Weinstein Supply Corporation:					159.62		.00
Whitehall Turf Equipment	357796	String for trimmer	01-451.260	04/27/17	264.00		.00

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Whitehall Turf Equipment:					264.00	.00	
Wireless Communications	S51217035	Keyboard for Panasonic for tablet	01-410.261	04/27/17	498.80	.00	
Total Wireless Communications & Elec:					498.80	.00	
YIS/Cowden Group Inc	218248	Calibration of 11 cars	01-410.375	04/26/17	1,025.00	.00	
Total YIS/Cowden Group Inc:					1,025.00	.00	
Total General Fund:					92,057.33	2,411.77	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Fire Fund							
D & A Emergency Equipme	24073	#20-61-LED light bar/siren/light controller/push bumper/LED hideaways	03-411.374	04/21/17	4,037.80	.00	
Total D & A Emergency Equipment Inc:					4,037.80	.00	
Eastern Salisbury Fire Co.	04282017	Reimb for Univest computer maintainence May 2017	03-411.240	04/28/17	281.30	.00	
Total Eastern Salisbury Fire Co.:					281.30	.00	
Hunter Keystone Peterbilt	2-270800087	#20-41-Inspection/oil change/top off fluids/clutch adjustment	03-411.374	03/21/17	518.13	.00	
Total Hunter Keystone Peterbilt LP:					518.13	.00	
Knox Company, The	995780	3-KeySecure & brackets	03-411.260	04/19/17	1,903.00	.00	
Knox Company, The	995786	3-KeySecure & brackets	03-411.260	04/19/17	1,306.00	.00	
Total Knox Company, The:					3,209.00	.00	
PenTeleData	B2970381	Cable-May 2017	03-411.320	04/24/17	59.95	.00	
Total PenTeleData:					59.95	.00	
Suburban Propane-2022	605379	unleaded	03-413.231	04/24/17	183.51	.00	
Suburban Propane-2022	803804	diesel	03-413.231	04/24/17	89.59	.00	
Total Suburban Propane-2022:					273.10	.00	
UGI Utilities Inc.	04212017	502022721012-ESFC	03-411.320	04/21/17	687.65	687.65	04/26/17
Total UGI Utilities Inc.:					687.65	687.65	
Upper Macungie Township	04242017	ESFC-Basic Fire Police Manuel	03-411.421	04/24/17	25.00	.00	
Total Upper Macungie Township:					25.00	.00	
Verizon	9784615785	2017-Apr-ESFC/Tablet	03-411.240	04/25/17	68.61	.00	
Verizon	9784615785	2017-Apr-WSFC/Tablet	03-412.240	04/25/17	147.24	.00	
Total Verizon:					215.85	.00	
Total Fire Fund:					9,307.78	687.65	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Water Fund							
A-B-E Laboratory	04122017	2017-Mar water analysis	06-448.316	04/12/17	280.00	.00	
Total A-B-E Laboratory:					280.00	.00	
American United Life Insur	05012017	2017-May life/disability ins coverage	06-487.158	04/18/17	150.10	.00	
Total American United Life Insurance Co:					150.10	.00	
Eastern Auto Parts Wareho	3IV166233	Fuel filter-backhoe	06-448.375	04/21/17	11.09	.00	
Eastern Auto Parts Wareho	3IV166357	Air filters for the backhoe	06-448.375	04/21/17	31.40	.00	
Total Eastern Auto Parts Warehouse:					42.49	.00	
Five star International LLC	05P132173	#34-Vent Motor	06-448.251	04/18/17	23.98	.00	
Five star International LLC	05P132290	#34-Vent control	06-448.251	04/19/17	208.68	.00	
Total Five star International LLC:					232.66	.00	
GreatAmerica Financial Sv	04202017	Datto Siris 3-PD document storage	06-448.261	04/20/17	296.88	.00	
Total GreatAmerica Financial Svcs:					296.88	.00	
Joao & Bradley Constructio	04272017	Potomac Street Water Main Replacement Project-pmt #2(Final)	06-448.610	04/27/17	59,723.70	59,723.70	05/01/17
Total Joao & Bradley Construction Co Inc:					59,723.70	59,723.70	
Keystone Consulting Engin	153239	2017-Mar-Potomac St waterline replacement	06-448.610	04/12/17	1,574.00	.00	
Keystone Consulting Engin	153247	2017-Mar-Water matters	06-448.313	04/12/17	179.50	.00	
Keystone Consulting Engin	153250	2017-Mar-Edgemont Dr Water Main Replacement Ph 2	06-448.608	04/12/17	1,543.50	.00	
Keystone Consulting Engin	153251	2017-Mar-Meadowbrook Circle North Water Main Replacement	06-448.612	04/12/17	5,230.32	.00	
Keystone Consulting Engin	153252	2017-Mar-Meadowbrook Circle South Water Main Replacement	06-448.613	04/12/17	1,033.32	.00	
Keystone Consulting Engin	153253	2017-Mar-Paxford Rd water main replacement	06-448.315	04/12/17	2,735.88	.00	
Keystone Consulting Engin	153254	2017-Mar-Maumee Ave water main replacement	06-448.616	04/12/17	3,944.88	.00	
Keystone Consulting Engin	153255	2017-Mar-Bellair Dr Water Main Replacement	06-448.614	04/12/17	2,691.75	.00	
Keystone Consulting Engin	153258	2017-Mar-Upgrade existing water meters	06-448.611	04/12/17	2,812.75	.00	
Total Keystone Consulting Engineers:					21,745.90	.00	
L/B Water Service Inc	3055648	Lithium Ion battery	06-448.375	03/27/17	195.00	.00	
Total L/B Water Service Inc:					195.00	.00	
Lehigh County Authority	4162	1Q17 hydrant rentals	06-448.363	05/01/17	915.19	.00	
Total Lehigh County Authority:					915.19	.00	
Macmillian Oil Co of Allent	33002	55 gal drum of hydraulic fluid	06-448.240	04/13/17	142.66	.00	
Total Macmillian Oil Co of Allentown:					142.66	.00	
Suburban Propane-2022	605379	unleaded	06-448.231	04/24/17	158.27	.00	
Suburban Propane-2022	803804	diesel	06-448.231	04/24/17	77.27	.00	

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Total Suburban Propane-2022:					235.54	.00	
US Bank Operations Cente	479377	2017-pymt for G O Bond Interest	06-472.203	05/02/17	38,678.18	.00	
Total US Bank Operations Center:					38,678.18	.00	
Verizon	9784615784	2017-Apr-Water Dept	06-448.320	04/25/17	65.98	.00	
Total Verizon:					65.98	.00	
Total Water Fund:					122,704.28	59,723.70	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Sewer Fund							
Allied Control Services	310300	6-Sewer meter calibrations	08-429.317	03/22/17	949.00	.00	
Total Allied Control Services:					949.00	.00	
American United Life Insur	05012017	2017-May life/disability ins coverage	08-487.158	04/18/17	150.10	.00	
Total American United Life Insurance Co:					150.10	.00	
Eastern Auto Parts Wareho	3IV166233	Fuel filter-backhoe	08-429.375	04/21/17	11.09	.00	
Eastern Auto Parts Wareho	3IV166357	Air filters for the backhoe	08-429.375	04/21/17	31.40	.00	
Total Eastern Auto Parts Warehouse:					42.49	.00	
Emergency Systems Servi	0207000	Generator repair-Lift station #3	08-429.373	04/07/17	437.50	.00	
Total Emergency Systems Service Co:					437.50	.00	
Five star International LLC	05P132173	#34-Vent Motor	08-429.251	04/18/17	23.98	.00	
Five star International LLC	05P132290	#34-Vent control	08-429.251	04/19/17	208.68	.00	
Total Five star International LLC:					232.66	.00	
GreatAmerica Financial Sv	04202017	Datto Siris 3-PD document storage	08-429.261	04/20/17	296.88	.00	
Total GreatAmerica Financial Svcs:					296.88	.00	
Joao & Bradley Constructio	04272017	Trout Creek Interceptor Sanitary Sewer Relocation project-pmt #2(Final)	08-429.606	04/27/17	18,640.56	18,640.56	05/01/17
Total Joao & Bradley Construction Co Inc:					18,640.56	18,640.56	
Keystone Consulting Engin	153241	2017-Mar-Trout Creek Sewer Interceptor Replacement	08-429.606	04/12/17	754.50	.00	
Keystone Consulting Engin	153242	2017-Mar-Sanitary Sewer CIPP Lining project	08-429.607	04/12/17	8,056.50	.00	
Keystone Consulting Engin	153245	2017-Mar-sewer matters	08-429.313	04/12/17	668.50	.00	
Keystone Consulting Engin	153248	2017-Feb & Mar-I&I Removal Program	08-429.372	04/12/17	8,384.65	.00	
Keystone Consulting Engin	153256	2017-Mar-Cardinal Dr Pump Station Force Main Replacement	08-429.603	04/12/17	3,125.75	.00	
Total Keystone Consulting Engineers:					20,989.90	.00	
Macmillian Oil Co of Allent	33002	55 gal drum of hydraulic fluid	08-429.240	04/13/17	142.66	.00	
Total Macmillian Oil Co of Allentown:					142.66	.00	
PPL Electric Utilities	04252017	82960-01000	08-429.361	04/25/17	28.14	.00	
PPL Electric Utilities	04252017	33760-14008	08-429.361	04/25/17	27.10	.00	
PPL Electric Utilities	04252017	35530-02004	08-429.361	04/25/17	26.90	.00	
PPL Electric Utilities	04272017	64170-11008	08-429.361	04/27/17	30.05	.00	
PPL Electric Utilities	04282017	21780-10003	08-429.361	04/28/17	33.06	.00	
PPL Electric Utilities	04282017	20380-10009	08-429.361	04/28/17	26.52	.00	
Total PPL Electric Utilities:					171.77	.00	
Suburban Propane-2022	605379	unleaded	08-429.231	04/24/17	158.27	.00	
Suburban Propane-2022	803804	diesel	08-429.231	04/24/17	77.27	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Suburban Propane-2022:					235.54	.00	
US Bank Operations Cente	479377	2017-pymt for G O Bond Interest	08-472.203	05/02/17	13,226.40	.00	
Total US Bank Operations Center:					13,226.40	.00	
Verizon	04252017	2017-Mar- 868-8310-Cardinal Dr Pump Stn	08-429.320	04/25/17	34.65	.00	
Total Verizon:					34.65	.00	
Weinstein Supply Corporati	S019345114.0	Vactor truck fittings	08-429.251	04/07/17	108.26	.00	
Total Weinstein Supply Corporation:					108.26	.00	
Total Sewer Fund:					55,658.37	18,640.56	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Refuse & Recycling Fund							
Fitzgerald & Assoc, T. M.	15084	200 Recycle containers w/lids	10-427.302	04/24/17	2,380.00	.00	
Total Fitzgerald & Assoc, T. M.:					2,380.00	.00	
GreatAmerica Financial Sv	04202017	Datto Siris 3-PD document storage	10-407.261	04/20/17	296.88	.00	
Total GreatAmerica Financial Svcs:					296.88	.00	
Republic Services #282	0282-0006276	2017-Apr service	10-427.300	04/15/17	87,119.17	.00	
Total Republic Services #282:					87,119.17	.00	
Total Refuse & Recycling Fund:					89,796.05	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Highway Aid Fund							
PPL Electric Utilities	04252017	99940-01007	35-433.362	04/25/17	32.92	.00	
PPL Electric Utilities	04252017	05340-01002	35-433.362	04/25/17	32.93	.00	
PPL Electric Utilities	04252017	53875-61001	35-433.362	04/25/17	32.61	.00	
PPL Electric Utilities	04252017	49130-02001	35-433.362	04/25/17	40.69	.00	
PPL Electric Utilities	04272017	89989-11003	35-433.362	04/27/17	32.50	.00	
Total PPL Electric Utilities:					171.65	.00	
Total Highway Aid Fund:					171.65	.00	
Grand Totals:					369,695.46	81,463.68	

Date: _____

President: _____

Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
April 27, 2017
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown turned the proceedings over to Ms. Cathy Bonaskiewich, Acting Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Robert Martucci, Jr., Vice-President
Debra Brinton, President Pro-Tempore
James Seagreaves
Joanne Ackerman

Staff Present:

Cathy Bonaskiewich, Township Manager/Finance Director
John Andreas, Director of Public Works - EXCUSED
Allen Stiles, Chief of Police
Cynthia Sopka, Director of Planning & Zoning
Sandy Nicolo, Code Enforcement Officer
Genny Baillie, Recreation Director
John Ashley, Esquire, rep of Davison & McCarthy, Township Solicitor
David Tettermer, rep of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied. Ms.

Bonaskiewich announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. She added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announces if he or she is a Township resident. Ms. Bonaskiewich noted that if a resident does not divulge his or her address, it may impair the Township in administrative follow-ups on a particular issue.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to approve the unaudited Financial Report for the period ending March 31, 2017 and the list of Bills Payable for the period 4/8/2017-4/21/2017, broken down as follows:

\$130,164.55 = GENERAL
\$2,947.90 = FIRE
\$0 = LIBRARY
\$6,017.14 = WATER
\$3,222.17 = SEWER
\$8.84 = REFUSE & RECYCLING
\$174.74 = HIGHWAY AID
\$142,535.35 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

MINUTES

April 13, 2017

Commissioner Brown declared the Minutes of April 13, 2017 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

Resolution to Appoint Township Manager and Township Secretary.

Motion by Commissioner Brown, seconded by Commissioner Ackerman, to appoint Ms. Cathy Bonaskiewich as Township Manager and Township Secretary.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Resolution to conditionally approve the Scott Volvo Preliminary/Final Land Development Plan.

Mr. Dave Tetterer stated that the project includes a minor land development for additions to the Scott Volvo at 33rd and Lehigh Streets. The Planning Commission is recommending approval; however, Mr. Tetterer detailed waivers and one deferral that are being requested.

Mr. Steve Pany, representative of Scott Cars, was present to address the Board. He affirmed that in lieu of a waiver for street trees, Scott Cars will make a monetary donation to the Township for the planting of trees elsewhere in the Township.

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to adopt the Resolution to conditionally approve the Scott Volvo Preliminary/Final Land Development Plan.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Resolution authorizing the submission of a Keystone Communities Program grant application, designating the official authorized person to execute required documents and

authorizing the commitment of Township funds to undertake the Phase 4 Lindberg Park Rehabilitation Project.

Ms. Bonaskiewich explained that the Resolution is acknowledging that the Township has applied for a grant and is designating her as the person who can execute all the agreements, etc. Ms. Bonaskiewich noted that it is the same format as DCNR grant, and she is hopeful that the Township will see another \$75,000 towards the project.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve Resolution No. 04-2017-1575.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

MOTIONS

Motion to authorize Payment No. 2 (Final) to Joao & Bradley for the Potomac Street Water Main Replacement Project and the Trout Creek Interceptor Sanitary Sewer Relocation Project in the amount of \$78,364.26.

Ms. Bonaskiewich commented that this is the final payment for the joint project of the Potomac Street Water Main Replacement and the Trout Creek Interceptor Sanitary Sewer Relocation.

Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to authorize Payment No. 2 (Final) to Joao & Bradley in the amount of \$78,364.26.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Mr. Robert Agonis of 1189 Meadowbrook Circle West inquired about how the Township will be impacted by Lehigh Valley Health Network's plan to move 500 workers from the Township to the City of Allentown. Ms. Bonaskiewich stated that the Township would be affected by the Local Services Tax. She noted that there has not been communication between the Township and the Hospital regarding the issue, but she is hopeful there will be contact in the near future.

Fire Chief Joshua Wells of WSFD provided the Board with a synopsis of 2016 for the Fire Department. He also presented a check to the Township for \$49,000 from the sale of one of their fire trucks and he displayed pictures of the new fire truck currently in production.

Chief Wells thanked the Board for honoring the Swain School at the Volunteer Ceremony on April 20th.

Ms. Sopka reminded the Board of a clean-up event at Walking Purchase Park on Sunday, April 30th.

Chief Stiles introduced the Police Department's newest officer, Mr. Curtis Ziegler.

ADJOURNMENT

Commissioner Brinton made a Motion to adjourn the Meeting. Seconded by Commissioner Ackerman. The time was 7:36 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on April 27, 2017.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
May 11 2017
7:30 p.m.
(approximate time)

Topics of discussion:

- Moving Permit Fee