

**SALISBURY TOWNSHIP**  
**Lehigh County, Pennsylvania**  
**Board of Commissioners Meeting**  
**(Revised) Regular Meeting Agenda—April 13, 2017**  
**7:00 PM**

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Notifications:**

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public Comment Period Policy—Three (3) Minutes Rule

**4. Bills Payable – period 3/18/2017-4/7/2017**

**5. Approval of the Minutes –March 23, 2017**

**6. New Business**

**A. ORDINANCES**

**B. RESOLUTIONS**

1. Resolutions – Recognition of the following Volunteers:

- |                         |                                     |
|-------------------------|-------------------------------------|
| • Adam Al-Khal          | • Kyle Mertl                        |
| • Charles Beck          | • Barbara Miller                    |
| • Valentine Durner      | • Dan Mohry                         |
| • Charles & Myrtie Heil | • James Seagreaves                  |
| • Michael Krauss        | • Salisbury Twp Planning Commission |
| • Suzanne Martin        | • Swain School                      |

2. Resolution – Approving filing grant application for 2017 Sanitary Sewer Rehabilitation Project

**C. MOTIONS**

1. Motion to Authorize Payment No. 2 (Final) to Joao & Bradley in the amount of \$10,642.50 for the Kline Avenue Storm Sewer Project

**7. Courtesy of the Floor:** (opportunity for public comment on non-agenda items)

**8. Adjournment**

- \*Workshop to follow regular meeting
- \*Executive Session

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>General Fund</b>							
Able 2 Product Company	49452	Handheld megaphone w/siren	01-410.375	03/10/17	193.04	.00	
Total Able 2 Product Company:					193.04	.00	
Allentown-Bethlehem Goos	330	BOC Emp Appreciation Lunch	01-400.200	03/24/17	360.00	360.00	03/24/17
Total Allentown-Bethlehem Goose:					360.00	360.00	
Altemos/Atlantic Fuels	03282017	2017-Serv Agreemnt:Blk Rvr Road	01-409.373	03/28/17	409.00	.00	
Altemos/Atlantic Fuels	7112	ACCT# 3644657 Oil-Black River Rd-3/17/2017	01-409.230	03/17/17	324.41	.00	
Total Altemos/Atlantic Fuels:					733.41	.00	
American United Life Insur	03172017	2017-Apr life/disability ins coverage	01-487.158	03/17/17	1,844.15	.00	
Total American United Life Insurance Co:					1,844.15	.00	
Arbor Fence Co Inc	03222017	Furnish and install fence & gate at Devonshire Rd basin	01-436.370	03/22/17	3,650.00	.00	
Total Arbor Fence Co Inc:					3,650.00	.00	
AT&T Mobility	87252716350X	2017-Mar wireless charges for 5 tablets	01-415.320	03/04/17	98.40	98.40	03/21/17
Total AT&T Mobility:					98.40	98.40	
Bank of America	03092017	Acct 9042-2017 PAPPa Membership-Wilson	01-401.420	03/09/17	21.00	21.00	03/24/17
Bank of America	03092017	Acct 9042-Old SSL Cert. 3-yr Subscription 2017-2019	01-407.261	03/09/17	28.02	28.02	03/24/17
Bank of America	03092017	New employee background checks	01-406.315	03/09/17	33.20	33.20	03/24/17
Total Bank of America:					82.22	82.22	
Beav's Machine Shop	002143	#9-Crack test & resurface head	01-437.251	03/28/17	250.00	.00	
Total Beav's Machine Shop:					250.00	.00	
Berkheimer Associates	03312017	2017-Mar-LST Comm	01-403.453	03/31/17	219.93	.00	
Total Berkheimer Associates:					219.93	.00	
Berks County Intermediate	00086910	2017 real estate invoices- Postage	01-403.325	04/03/17	2,120.15	.00	
Berks County Intermediate	00086910	2017 real estate invoices	01-403.454	04/03/17	3,015.40	.00	
Total Berks County Intermediate Unit:					5,135.55	.00	
Bummer, Frank	04012017	28 of 60 retirement incentive program	01-406.172	04/01/17	450.00	.00	
Total Bummer, Frank:					450.00	.00	
Burkholders Heating & AC	123415	Service call-HVAC unit reset	01-409.373	03/15/17	157.50	.00	
Total Burkholders Heating & AC Inc:					157.50	.00	
Canns-Bilco Distributors In	700617	Spring & gasket for Kubota tractor	01-451.375	03/10/17	43.10	.00	
Total Canns-Bilco Distributors Inc.:					43.10	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Casey, Lisa	04052017	2017 health reimb	01-406.171	04/05/17	150.00	.00	
Total Casey, Lisa:					150.00	.00	
Consolidated Graphic Com	687659	Parking tickets	01-410.342	03/16/17	1,050.16	.00	
Total Consolidated Graphic Communication:					1,050.16	.00	
County of Lehigh	04042017	2017 County tax-1301 Black River Road	01-474.430	04/04/17	251.98	.00	
Total County of Lehigh:					251.98	.00	
Davison & McCarthy	18764	2016-Nov-Lot consolidation/Resubdivision of Myron Haydt	01-404.318	01/01/17	120.00	.00	
Davison & McCarthy	18967	2016-Dec-Lot consolidation/Resubdivision of Myron Haydt	01-404.318	01/09/17	245.25	.00	
Davison & McCarthy	19147	2017-Jan-Nottingham Rd-Grading plan	01-404.318	02/06/17	307.50	.00	
Total Davison & McCarthy:					672.75	.00	
DCED	04062017	1Q2017 Permit Fees	01-414.318	04/06/17	292.00	.00	
Total DCED:					292.00	.00	
Dimmich Dinkelacker & An	29236	Civil Svc: Feb 2016	01-404.314	03/16/17	42.50	.00	
Total Dimmich Dinkelacker & Anewalt PC:					42.50	.00	
Dispatch Answering Servic	000204B113	610-782-5572-Apr 2017	01-430.320	03/31/17	15.00	.00	
Dispatch Answering Servic	000204B113	Answr Service/Pump Stn Alrm-Apr-2017	01-401.320	03/31/17	225.50	.00	
Total Dispatch Answering Service:					240.50	.00	
Eastern Auto Parts Wareho	03IV157611	#9-brakes & air filter	01-437.251	03/30/17	133.08	.00	
Eastern Auto Parts Wareho	3IV152310	Wiper blades	01-430.240	03/14/17	119.85	.00	
Eastern Auto Parts Wareho	3IV155656	Ultra slick	01-430.240	03/24/17	5.25	.00	
Eastern Auto Parts Wareho	3IV158983	Starter fluid	01-430.240	04/03/17	7.36	.00	
Total Eastern Auto Parts Warehouse:					265.54	.00	
Ecco Communications LLC	70199	#202-spotlight/camera check	01-410.251	03/24/17	356.00	.00	
Ecco Communications LLC	70250	#204 & #210 Kenwood standard microphone	01-410.251	03/30/17	146.50	.00	
Total Ecco Communications LLC:					502.50	.00	
ELM	03282017	2017- tub grinding usage	01-431.303	03/28/17	1,560.30	.00	
Total ELM:					1,560.30	.00	
Five star International LLC	05P129703	#1-mirror and mirror bracket	01-437.251	03/16/17	219.38	.00	
Five star International LLC	05P129874	#14-Hub cap	01-437.251	03/17/17	7.88	.00	
Five star International LLC	05P130177	#9-Seating washer/rocker lever/connector/Injector seal/head gasket/Connection gasket	01-437.251	03/28/17	877.46	.00	
Five star International LLC	05P130265	#14-Clamp & drain plug	01-437.251	03/23/17	27.30	.00	
Total Five star International LLC:					1,132.02	.00	
Forthman, Letitia	04042017	2017 Health Reimbursement	01-406.171	04/04/17	74.82	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Forthman, Letitia:					74.82	.00	
Four Winds Concrete Inc	58262	Corner blocks to build bins	01-431.303	03/21/17	330.00	.00	
Four Winds Concrete Inc	58283	Corner blocks to build bins	01-431.303	03/23/17	55.00	.00	
Total Four Winds Concrete Inc:					385.00	.00	
Fred Pryor Seminars	171064	Wilson-training rewards renewal-2017	01-401.421	03/31/17	199.00	.00	
Total Fred Pryor Seminars:					199.00	.00	
FSOEP	03232017	Law enforcement seminar-Kress	01-410.421	03/23/17	25.00	25.00	03/24/17
Total FSOEP:					25.00	25.00	
G & S Fastening Systems I	1050212-1	Carriage bolts	01-430.240	03/17/17	146.32	.00	
Total G & S Fastening Systems Inc.:					146.32	.00	
G C Electric Company Inc.	54538	Relamped 3 pole lights @ Muni. Bldg	01-409.373	10/27/16	396.38	.00	
Total G C Electric Company Inc.:					396.38	.00	
GreatAmerica Financial Sv	20363828	Datto Siris 3-PD document storage	01-407.261	03/21/17	279.20	.00	
Total GreatAmerica Financial Svcs:					279.20	.00	
Hercik Jr, Robert F.	04042017	2017 Health Reimb	01-406.171	04/04/17	150.00	.00	
Total Hercik Jr, Robert F.:					150.00	.00	
Home Depot Credit Service	53216	Rainx high foam car wash	01-430.240	03/20/17	11.38	.00	
Home Depot Credit Service	55133	sawzall blades	01-430.240	03/17/17	32.74	.00	
Total Home Depot Credit Services:					44.12	.00	
HWA Group Inc	4927	50' pressure washer hose	01-437.375	03/30/17	133.21	.00	
Total HWA Group Inc:					133.21	.00	
Intoximeters	559965	Handheld breath alcohol test	01-410.260	03/28/17	476.50	.00	
Total Intoximeters:					476.50	.00	
Kessler Freedman Inc.	04052017	Mar 2017-Website updates	01-401.312	04/05/17	140.00	.00	
Total Kessler Freedman Inc.:					140.00	.00	
Keystone Consulting Engin	152523	2017-Jan-2000 Nottingham Rd Grading	01-408.318	02/08/17	98.00	.00	
Total Keystone Consulting Engineers:					98.00	.00	
King, Gail	04012017	13 of 60 retirement incentive program	01-406.172	04/01/17	450.00	.00	
Total King, Gail:					450.00	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Kutz Inc., E. M.	18891	Snow plow	01-439.700	03/15/17	10,245.00	.00	
Kutz Inc., E. M.	18981	#4-Muncie harness	01-437.375	03/22/17	47.51	.00	
Kutz Inc., E. M.	18981	10', 11' & 12' cutting edges/chain hooks	01-437.375	03/22/17	630.96	.00	
Kutz Inc., E. M.	18982	#4-solenoid	01-437.251	03/22/17	138.51	.00	
Kutz Inc., E. M.	19170	#1-Wheel rim & hub for plow	01-437.375	03/30/17	480.63	.00	
Kutz Inc., E. M.	19171	curb shoe/10', 11' & 12' cutting edges/plow bolt	01-437.375	03/30/17	894.52	.00	
Total Kutz Inc., E. M.:					12,437.13	.00	
Lehigh County Humane So	1Q2017	1Q2017 animal control services	01-410.317	04/01/17	3,125.00	.00	
Total Lehigh County Humane Society:					3,125.00	.00	
Losagio, Bryan	03292017	Autism Recognition & Response for first responders class	01-410.238	03/29/17	25.00	.00	
Total Losagio, Bryan:					25.00	.00	
Luby, Joseph	04012017	28 of 60 retirement incentive program	01-406.172	04/01/17	450.00	.00	
Total Luby, Joseph:					450.00	.00	
M.J.M. Security	2-1075256	New park locks	01-430.240	03/22/17	270.24	.00	
M.J.M. Security	2-1075256	Installation of park locks	01-409.373	03/22/17	97.50	.00	
Total M.J.M. Security:					367.74	.00	
Macmillian Oil Co of Allent	32104	55 gal drum of motor oil & Diesel exhaust fluid	01-430.240	03/17/17	165.00	.00	
Total Macmillian Oil Co of Allentown:					165.00	.00	
Minger Treasurer, Linda J	04012017	2017 Township tax-1301 Black River Road	01-474.430	04/01/17	137.24	.00	
Total Minger Treasurer, Linda J:					137.24	.00	
Motors Plus Inc.	32651	#212-inspection	01-410.251	02/23/17	76.73	.00	
Motors Plus Inc.	32704	#220-battery & headlight w/strobe light	01-410.251	03/10/17	451.99	.00	
Motors Plus Inc.	32755	#204-check brakes/change air filter	01-410.251	03/24/17	99.10	.00	
Motors Plus Inc.	32756	#202-oil change/top off fluids/front brakes	01-410.251	03/24/17	325.01	.00	
Motors Plus Inc.	32765	#222-Alignment & front & rear brakes	01-410.251	03/31/17	1,213.31	.00	
Total Motors Plus Inc.:					2,166.14	.00	
Moyer, Roger J.	04012017	13 of 60 retirement incentive payment	01-406.172	04/01/17	450.00	.00	
Total Moyer, Roger J.:					450.00	.00	
MP Outfitters	19014-5	Boots/name tag-Stiles	01-410.238	03/17/17	160.55	.00	
Total MP Outfitters:					160.55	.00	
Mr. John Inc.	0005194625	Lindberg Park-3/1/17-3/28/2017	01-451.315	03/29/17	125.00	.00	
Mr. John Inc.	0005194626	Laubach Park-3/1/17-3/28/2017	01-451.315	03/29/17	125.00	.00	
Total Mr. John Inc.:					250.00	.00	
National Assoc of School R	20406CONF	Registration for 2017 NASRO conference-Nothstein	01-410.421	03/20/17	500.00	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total National Assoc of School Resrc Offc:					500.00	.00	
New Enterprise Stone & Li	6533116	coldpatch	01-438.245	03/24/17	574.20	.00	
Total New Enterprise Stone & Lime Co Inc:					574.20	.00	
Nothstein, Richard B.	04032017	Hotel room deposit for NASRO conference-Nothstein	01-410.421	04/03/17	199.23	.00	
Total Nothstein, Richard B.:					199.23	.00	
PA Construction Codes Ac	03222017	Building inspector seminar-4/25/2017	01-413.421	03/22/17	125.00	.00	
PA Construction Codes Ac	04062017	Best practices for Code Administration 5/2/2017	01-413.421	04/06/17	125.00	.00	
Total PA Construction Codes Academy:					250.00	.00	
PA Municipal Health Ins Co	05012017	2017 May coverage	01-487.156	04/01/17	79,552.09	.00	
Total PA Municipal Health Ins Coop:					79,552.09	.00	
PA Municipal League	030817MG	2017 - PCCA (IBC 201 Fire Alarm Basics)-Griffin	01-411.421	03/08/17	125.00	.00	
PA Municipal League	03082017	2017 - PCCA (IBC 201 Fire Alarm Basics)-Mertl	01-411.421	03/08/17	125.00	.00	
Total PA Municipal League:					250.00	.00	
PAAZO c/o PSATS	04052017	2017-PA Assoc. of Zoning Officials Membership-Nicolo	01-413.420	04/05/17	125.00	.00	
Total PAAZO c/o PSATS:					125.00	.00	
Patten, Ronald C.	04042017	Blackhawk SERPA S.T.R.I.K.E. platform-Nothstein	01-410.238	04/04/17	22.20	.00	
Total Patten, Ronald C.:					22.20	.00	
PenTeleData	B2950395	Acct#3042745-Cable modem rental -2017-Apr	01-401.320	03/24/17	124.95	.00	
Total PenTeleData:					124.95	.00	
Perkiomen Tours & Travel	04052017	2017-05/06/2017-Amish Experience	01-452.315	04/05/17	2,100.00	2,100.00	04/05/17
Total Perkiomen Tours & Travel:					2,100.00	2,100.00	
PPL Electric Utilities	03202017	61089-84001	01-409.361	03/20/17	716.18	.00	
PPL Electric Utilities	03202017	92051-48008	01-409.361	03/20/17	983.85	.00	
PPL Electric Utilities	03202017	70730-17005	01-409.361	03/20/17	749.82	.00	
PPL Electric Utilities	03202017	54060-05002	01-451.361	03/20/17	24.18	.00	
PPL Electric Utilities	03202017	94340-19001	01-451.361	03/20/17	119.50	.00	
PPL Electric Utilities	03202017	10550-10002	01-451.361	03/20/17	36.54	.00	
PPL Electric Utilities	03282017	63580-10005	01-451.361	03/28/17	24.12	.00	
PPL Electric Utilities	03282017	93760-01007	01-451.361	03/28/17	24.18	.00	
PPL Electric Utilities	03282017	62400-52006	01-451.361	03/28/17	20.97	.00	
Total PPL Electric Utilities:					2,699.34	.00	
Rehatcheck, Kyle	03212017	Sig Sauer Academy-Armor Course for P320	01-410.421	03/21/17	250.00	.00	
Total Rehatcheck, Kyle:					250.00	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Ringo Hill Farms Eqpmnt C	24907	Left & right tiller tines	01-451.375	03/13/17	336.00	.00	
Total Ringo Hill Farms Eqpmnt Co Inc:					336.00	.00	
Seitz Bros Exterminating C	03132017	2017-Annex Bldg	01-401.315	03/13/17	475.27	.00	
Seitz Bros Exterminating C	03132017	2017-ESFC bldg	01-401.315	03/13/17	549.86	.00	
Total Seitz Bros Exterminating Co:					1,025.13	.00	
Service Electric Cable TV	03312017	Prolog Express -Mar 2017	01-410.315	03/31/17	77.45	.00	
Total Service Electric Cable TV:					77.45	.00	
Service Electric Telephone	03152017	Acct#-0000044158-Minger phone line-3/2017	01-403.240	03/15/17	20.66	.00	
Service Electric Telephone	03152017	Acct#-0000044158-Township phone line-3/2017	01-401.320	03/15/17	537.07	.00	
Total Service Electric Telephone Co:					557.73	.00	
Service Tire Truck Centers	V44016-01	#9-tire	01-437.251	03/16/17	271.65	.00	
Total Service Tire Truck Centers:					271.65	.00	
Staples Advantage	3334224773	Hardwound roll towels/trash liners/C-fold towels	01-409.240	03/23/17	288.03	.00	
Staples Advantage	3335057031	3-Lateral 5-drawer file cabinets	01-401.240	03/31/17	1,736.85	.00	
Total Staples Advantage:					2,024.88	.00	
Staples Credit Plan	03282017	Flyers for Easter egg hunt	01-452.200	03/28/17	123.84	.00	
Staples Credit Plan	03282017	Flyers for Easter egg hunt	01-410.240	03/28/17	143.94	.00	
Total Staples Credit Plan:					267.78	.00	
Starr Uniform Center	113319	Shirts/stripes/jackets-Rehatchek & Soberick	01-410.238	03/28/17	205.00	.00	
Starr Uniform Center	113319	Dress hats-Corporals	01-410.238	03/28/17	73.50	.00	
Starr Uniform Center	113320	Shirt/pants-Renninger	01-410.238	03/28/17	256.00	.00	
Total Starr Uniform Center:					534.50	.00	
Stauffer Insurance, C. M.	106866	Add 2017 Ford Interceptor	01-486.351	03/10/17	932.40	.00	
Total Stauffer Insurance, C. M.:					932.40	.00	
Staver Hydraulics Co Inc	P-76819-0	Fitting/poppet valve/nipple/coupler	01-437.375	03/17/17	288.61	.00	
Staver Hydraulics Co Inc	P-77339-0	Hydraulic hose assembly/Parker couplers	01-437.375	03/24/17	239.80	.00	
Total Staver Hydraulics Co Inc:					528.41	.00	
Stotz/Fatzinger Office Sup	184559	Expandable file folder & wire notebook	01-414.240	03/30/17	89.82	.00	
Total Stotz/Fatzinger Office Supply:					89.82	.00	
Stratix Systems Inc	221993	Mailprotector-Mar 2017	01-407.261	03/20/17	61.88	.00	
Total Stratix Systems Inc:					61.88	.00	
Suburban Propane-2022	03282017	unleaded	01-401.231	03/28/17	27.24	.00	
Suburban Propane-2022	03282017	unleaded	01-410.231	03/28/17	792.13	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Suburban Propane-2022	03282017	unleaded	01-430.231	03/28/17	819.37	.00	
Suburban Propane-2022	03282017	diesel	01-401.231	03/28/17	12.60	.00	
Suburban Propane-2022	03282017	diesel	01-410.231	03/28/17	366.33	.00	
Suburban Propane-2022	03282017	diesel	01-430.231	03/28/17	378.93	.00	
Suburban Propane-2022	605250	unleaded	01-401.231	03/10/17	30.38	.00	
Suburban Propane-2022	605250	unleaded	01-410.231	03/10/17	883.45	.00	
Suburban Propane-2022	605250	unleaded	01-430.231	03/10/17	913.84	.00	
Suburban Propane-2022	605260	unleaded	01-401.231	03/15/17	12.17	.00	
Suburban Propane-2022	605260	unleaded	01-410.231	03/15/17	354.00	.00	
Suburban Propane-2022	605260	unleaded	01-430.231	03/15/17	366.17	.00	
Suburban Propane-2022	803667	diesel	01-401.231	03/10/17	31.34	.00	
Suburban Propane-2022	803667	diesel	01-410.231	03/10/17	911.41	.00	
Suburban Propane-2022	803667	diesel	01-430.231	03/10/17	942.76	.00	
Suburban Propane-2022	803685	diesel	01-401.231	03/15/17	21.57	.00	
Suburban Propane-2022	803685	diesel	01-410.231	03/15/17	627.24	.00	
Suburban Propane-2022	803685	diesel	01-430.231	03/15/17	648.80	.00	
Total Suburban Propane-2022:					8,139.73	.00	
Takacs Jr., Dennis V.	04012017	EMC Deputy - Apr 2017	01-415.149	04/01/17	83.33	.00	
Total Takacs Jr., Dennis V.:					83.33	.00	
Tapler, Jeffrey	04012017	EMC stipend-Apr 2017	01-415.139	04/01/17	250.00	.00	
Total Tapler, Jeffrey:					250.00	.00	
Times News	100405645-032	Ad:ZHB mtg 04/04/2017	01-414.341	03/30/17	104.10	.00	
Total Times News:					104.10	.00	
Torco Supply Co.	17020015	2017-Qtrly lease-2 of 4	01-430.240	02/28/17	18.00	.00	
Total Torco Supply Co.:					18.00	.00	
Traffic Planning & Design I	02	Lindberg/Flexer Bike Lanes Plan-Inspector thru Mar 2017	01-451.312	03/20/17	2,901.78	.00	
Total Traffic Planning & Design Inc:					2,901.78	.00	
U.S. Postal Service	03212017	Refill Postage Meter	01-401.325	03/21/17	1,000.00	1,000.00	03/21/17
U.S. Postal Service	03242017	Refill Postage Meter	01-401.325	03/24/17	1,000.00	.00	
Total U.S. Postal Service:					2,000.00	1,000.00	
UGI Utilities Inc.	03232017	504043172815	01-409.230	03/23/17	858.80	858.80	04/03/17
UGI Utilities Inc.	03232017	504043200800	01-409.230	03/23/17	864.18	864.18	04/03/17
UGI Utilities Inc.	03232017	504043200901	01-409.230	03/23/17	2,021.13	2,021.13	04/03/17
Total UGI Utilities Inc.:					3,744.11	3,744.11	
Upper Saucon Township	170309	Compost site expenses	01-431.303	03/09/17	45.98	.00	
Total Upper Saucon Township:					45.98	.00	
US Bank Operations Cente	4589252	Service fee - 3/1/2017 - 2/28/2018	01-492.200	03/24/17	600.00	.00	



Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total US Bank Operations Center:					600.00	.00	
Veritext Mid-Atlantic	PA2908009	ZHB-2/23/2017	01-414.316	03/13/17	250.00	.00	
Veritext Mid-Atlantic	PA2911152	ZHB-3/7/2017	01-414.316	03/16/17	210.36	.00	
Total Veritext Mid-Atlantic:					460.36	.00	
Verizon	03262017	2017-Mar-Mgr tablet/air card charges	01-401.320	03/26/17	34.31	.00	
Verizon	03262017	2017-Mar-Police tablet/air card charges	01-410.320	03/26/17	334.75	.00	
Verizon	03262017	2017-Mar-Fire Inspectors/Tablet	01-411.320	03/26/17	34.31	.00	
Verizon	03262017	2017-Mar- Mgr	01-401.320	03/26/17	164.01	.00	
Verizon	03262017	2017-Mar-Police	01-410.320	03/26/17	386.28	.00	
Verizon	03262017	2017-Mar-Fire Inspectors	01-411.320	03/26/17	19.42	.00	
Verizon	03262017	2017-Mar-Tapler	01-415.320	03/26/17	78.07	.00	
Verizon	03262017	2017-Mar-Code Enf Ofcr	01-413.320	03/26/17	54.67	.00	
Verizon	03262017	2017-Mar-P/Z Officer	01-414.320	03/26/17	54.67	.00	
Verizon	03262017	2017-Mar-DPW	01-430.320	03/26/17	140.03	.00	
Verizon	03262017	2017-Mar-Rec Dir	01-452.320	03/26/17	54.67	.00	
Total Verizon:					1,355.19	.00	
Wegman's Food Market Inc	340900	Items for employee appreciation luncheon	01-400.200	04/01/17	45.05	.00	
Total Wegman's Food Market Inc.:					45.05	.00	
YIS/Cowden Group Inc	218071	Calibration of 3 cars	01-410.375	03/22/17	345.00	.00	
YIS/Cowden Group Inc	218072	Calibration	01-410.375	03/22/17	79.50	.00	
YIS/Cowden Group Inc	218073	ENRADD and Non-contact road switch	01-410.375	03/22/17	80.75	.00	
Total YIS/Cowden Group Inc:					505.25	.00	
Zulic, Brian	03212017	Reimb. Sig Sauer Academy Armor Course	01-410.421	03/21/17	500.00	.00	
Total Zulic, Brian:					500.00	.00	
Total General Fund:					156,216.42	7,409.73	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>Fire Fund</b>							
Berks County Intermediate	00086910	2017 real estate invoices	03-480.454	04/03/17	368.81	.00	
Total Berks County Intermediate Unit:					368.81	.00	
Eastern Salisbury Fire Co.	10699170317	Reimb for Univest computer maintainence Mar & Apr 2017	03-411.240	03/17/17	562.60	.00	
Total Eastern Salisbury Fire Co.:					562.60	.00	
Hall, Michael A.	01232017	ESFC-4 hrs of Firehouse software training	03-411.421	01/23/17	475.00	.00	
Total Hall, Michael A.:					475.00	.00	
Kistler O'Brien Fire Protect	651509	WSFC-Portable extinguisher/recharge test	03-412.240	02/28/17	351.75	.00	
Kistler O'Brien Fire Protect	651654	WSFC-annual extinguisher inspection	03-412.240	02/09/17	82.50	.00	
Kistler O'Brien Fire Protect	651933	WSFC-Portable extinguisher service 2/21/2017	03-412.240	02/21/17	1,069.20	.00	
Total Kistler O'Brien Fire Protectn:					1,503.45	.00	
PenTeleData	B2949378	Cable-Apr 2017	03-411.320	03/24/17	59.95	.00	
Total PenTeleData:					59.95	.00	
Salisbury Township	04102017	1Q2017 ESFCo Utility Invoice	03-411.320	04/10/17	84.70	.00	
Total Salisbury Township:					84.70	.00	
Service Electric Telephone	03152017	Acct#-0000050426-ESFC-3/2017	03-411.320	03/15/17	83.06	.00	
Total Service Electric Telephone Co:					83.06	.00	
Shoemaker, Henry H.	01-2128	ESFC-2017-Package Policy/Comm Umbrella Renewal	03-411.350	02/20/17	11,799.00	.00	
Total Shoemaker, Henry H.:					11,799.00	.00	
Stotz/Fatzinger Office Sup	182705	2017 Mailer fund drive	03-411.240	03/07/17	1,353.39	.00	
Total Stotz/Fatzinger Office Supply:					1,353.39	.00	
Suburban Propane-2022	03282017	unleaded	03-413.231	03/28/17	167.65	.00	
Suburban Propane-2022	03282017	diesel	03-413.231	03/28/17	77.53	.00	
Suburban Propane-2022	605250	unleaded	03-413.231	03/10/17	186.97	.00	
Suburban Propane-2022	605260	unleaded	03-413.231	03/15/17	74.92	.00	
Suburban Propane-2022	803667	diesel	03-413.231	03/10/17	192.89	.00	
Suburban Propane-2022	803685	diesel	03-413.231	03/15/17	132.75	.00	
Total Suburban Propane-2022:					832.71	.00	
TruckPro Holding Corporati	197-0008890	Oil Dry	03-411.374	03/16/17	182.00	.00	
Total TruckPro Holding Corporation:					182.00	.00	
UGI Utilities Inc.	03222017	502022721012-ESFC	03-411.320	03/22/17	810.18	810.18	04/03/17
Total UGI Utilities Inc.:					810.18	810.18	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Verizon	03262017	2017-Mar-ESFC/Tablet	03-411.240	03/26/17	68.61	.00	
Verizon	03262017	2017-Mar-WSFC/Tablet	03-412.240	03/26/17	297.23	.00	
Total Verizon:					365.84	.00	
Veterans Fire Protection	03132017	Recharge fire extinguishers	03-411.240	03/13/17	95.00	.00	
Total Veterans Fire Protection:					95.00	.00	
Whitehall Turf Equipment	355041	63.3 CC Blower	03-412.260	03/21/17	399.99	.00	
Total Whitehall Turf Equipment:					399.99	.00	
Total Fire Fund:					18,975.68	810.18	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>Library Fund</b>							
Berks County Intermediate	00086910	2017 real estate invoices	04-480.454	04/03/17	107.62	.00	
Total Berks County Intermediate Unit:					107.62	.00	
Total Library Fund:					107.62	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>Water Fund</b>							
American United Life Insur	03172017	2017-Apr life/disability ins coverage	06-487.158	03/17/17	150.10	.00	
Total American United Life Insurance Co:					150.10	.00	
Bank of America	03092017	Acct 9042-Old SSL Cert. 3-yr Subscription 2017-2019	06-448.261	03/09/17	13.99	13.99	03/24/17
Total Bank of America:					13.99	13.99	
Dispatch Answering Servic	000204B113	610-782-5025-Apr 2017	06-448.320	03/31/17	19.95	.00	
Total Dispatch Answering Service:					19.95	.00	
Eastern Auto Parts Wareho	3IV155656	#35-fuel filter	06-448.251	03/24/17	12.23	.00	
Total Eastern Auto Parts Warehouse:					12.23	.00	
GreatAmerica Financial Sv	20363828	Datto Siris 3-PD document storage	06-448.261	03/21/17	139.60	.00	
Total GreatAmerica Financial Svcs:					139.60	.00	
Home Depot Credit Service	11185	yellow paint marker/WD-40/graphite lube/	06-448.240	03/31/17	14.56	.00	
Home Depot Credit Service	11185	Drill bits & grab hooks	06-448.260	03/31/17	29.93	.00	
Total Home Depot Credit Services:					44.49	.00	
K. Moorea Co., LLC	14081	Traffic Control for Susquehanna water main break	06-448.315	03/20/17	438.67	.00	
Total K. Moorea Co., LLC:					438.67	.00	
Keystone Consulting Engin	152791	2017-Jan & Feb-Paxford Rd water main replacement	06-448.315	03/06/17	2,872.13	.00	
Keystone Consulting Engin	152792	2017-Jan & Feb-Maumee Ave water main replacement	06-448.616	03/06/17	3,299.00	.00	
Total Keystone Consulting Engineers:					6,171.13	.00	
Kutz Inc., E. M.	18981	#31-snow plow	06-448.375	03/22/17	130.29	.00	
Total Kutz Inc., E. M.:					130.29	.00	
Macmillian Oil Co of Allent	32104	55 gal drum of motor oil & Diesel exhaust fluid	06-448.240	03/17/17	165.00	.00	
Total Macmillian Oil Co of Allentown:					165.00	.00	
PA Municipal Health Ins Co	05012017	2017 May coverage	06-487.156	04/01/17	7,576.39	.00	
Total PA Municipal Health Ins Coop:					7,576.39	.00	
Pollard Water	0071210	2-hydrant pressure gauges	06-448.260	03/23/17	67.62	.00	
Total Pollard Water:					67.62	.00	
PPL Electric Utilities	03202017	30460-06001	06-448.361	03/20/17	562.58	.00	
Total PPL Electric Utilities:					562.58	.00	
Service Tire Truck Centers	V50037-01	#32-tires & front end alignment	06-448.375	03/22/17	246.06	.00	
Service Tire Truck Centers	V50885-01	#31-Tire	06-448.251	03/22/17	236.37	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Service Tire Truck Centers:					482.43	.00	
Stauffer Insurance, C. M.	106866	Add 2017 Ford Interceptor	06-486.351	03/10/17	51.80	.00	
Total Stauffer Insurance, C. M.:					51.80	.00	
Stratix Systems Inc	221993	Mailprotector-Mar 2017	06-448.261	03/20/17	8.84	.00	
Total Stratix Systems Inc:					8.84	.00	
Suburban Propane-2022	03282017	unleaded	06-448.231	03/28/17	144.60	.00	
Suburban Propane-2022	03282017	diesel	06-448.231	03/28/17	66.86	.00	
Suburban Propane-2022	605250	unleaded	06-448.231	03/10/17	161.26	.00	
Suburban Propane-2022	605260	unleaded	06-448.231	03/15/17	64.62	.00	
Suburban Propane-2022	803667	diesel	06-448.231	03/10/17	166.37	.00	
Suburban Propane-2022	803685	diesel	06-448.231	03/15/17	114.49	.00	
Total Suburban Propane-2022:					718.20	.00	
U.S. Postal Service	04042017	2017-April mailing of utility invoices	06-448.325	04/04/17	737.64	737.64	04/04/17
Total U.S. Postal Service:					737.64	737.64	
Verizon	03262017	2017-Mar-Water Dept	06-448.320	03/26/17	65.94	.00	
Total Verizon:					65.94	.00	
Total Water Fund:					17,556.89	751.63	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>Sewer Fund</b>							
Allied Control Services	310212	Sewer meter calibrations	08-429.317	03/09/17	949.00	.00	
Total Allied Control Services:					949.00	.00	
American United Life Insur	03172017	2017-Apr life/disability ins coverage	08-487.158	03/17/17	150.10	.00	
Total American United Life Insurance Co:					150.10	.00	
Bank of America	03092017	Acct 9042-Old SSL Cert. 3-yr Subscription 2017-2019	08-429.261	03/09/17	13.99	13.99	03/24/17
Total Bank of America:					13.99	13.99	
Eastern Auto Parts Wareho	3IV155656	#35-fuel filter	08-429.251	03/24/17	12.23	.00	
Total Eastern Auto Parts Warehouse:					12.23	.00	
GreatAmerica Financial Sv	20363828	Datto Siris 3-PD document storage	08-429.261	03/21/17	139.60	.00	
Total GreatAmerica Financial Svcs:					139.60	.00	
Home Depot Credit Service	11185	yellow paint marker/WD-40/graphite lube/	08-429.240	03/31/17	14.56	.00	
Home Depot Credit Service	11185	Drill bits & grab hooks	08-429.260	03/31/17	29.92	.00	
Total Home Depot Credit Services:					44.48	.00	
Kutz Inc., E. M.	18981	#31-snow plow	08-429.375	03/22/17	130.30	.00	
Total Kutz Inc., E. M.:					130.30	.00	
Macmillian Oil Co of Allent	32104	55 gal drum of motor oil & Diesel exhaust fluid	08-429.240	03/17/17	165.00	.00	
Total Macmillian Oil Co of Allentown:					165.00	.00	
PA Municipal Health Ins Co	05012017	2017 May coverage	08-487.156	04/01/17	7,576.39	.00	
Total PA Municipal Health Ins Coop:					7,576.39	.00	
PPL Electric Utilities	03202017	35530-02004	08-429.361	03/20/17	28.07	.00	
PPL Electric Utilities	03202017	56060-06003	08-429.361	03/20/17	29.13	.00	
PPL Electric Utilities	03202017	82900-03000	08-429.361	03/20/17	662.13	.00	
PPL Electric Utilities	03282017	33760-14008	08-429.361	03/28/17	28.07	.00	
PPL Electric Utilities	03282017	64170-11008	08-429.361	03/28/17	33.31	.00	
PPL Electric Utilities	03282017	21780-10003	08-429.361	03/28/17	69.25	.00	
PPL Electric Utilities	03282017	20380-10009	08-429.361	03/28/17	27.28	.00	
PPL Electric Utilities	03282017	82960-01000	08-429.361	03/28/17	29.23	.00	
PPL Electric Utilities	03282017	95425-66011	08-429.361	03/28/17	29.74	.00	
PPL Electric Utilities	03282017	49200-35001	08-429.361	03/28/17	37.12	.00	
PPL Electric Utilities	03282017	39790-24008	08-429.361	03/28/17	449.79	.00	
PPL Electric Utilities	03282017	31590-08002	08-429.361	03/28/17	29.23	.00	
Total PPL Electric Utilities:					1,452.35	.00	
Service Tire Truck Centers	V50037-01	#32-tires & front end alignment	08-429.375	03/22/17	246.06	.00	
Service Tire Truck Centers	V50885-01	#31-Tire	08-429.251	03/22/17	236.37	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Service Tire Truck Centers:					482.43	.00	
Stauffer Insurance, C. M.	106866	Add 2017 Ford Interceptor	08-486.351	03/10/17	51.80	.00	
Total Stauffer Insurance, C. M.:					51.80	.00	
Stratix Systems Inc	221993	Mailprotector-Mar 2017	08-429.261	03/20/17	8.84	.00	
Total Stratix Systems Inc:					8.84	.00	
Suburban Propane-2022	03282017	unleaded	08-429.231	03/28/17	144.60	.00	
Suburban Propane-2022	03282017	diesel	08-429.231	03/28/17	66.86	.00	
Suburban Propane-2022	605250	unleaded	08-429.231	03/10/17	161.26	.00	
Suburban Propane-2022	605260	unleaded	08-429.231	03/15/17	64.62	.00	
Suburban Propane-2022	803667	diesel	08-429.231	03/10/17	166.37	.00	
Suburban Propane-2022	803685	diesel	08-429.231	03/15/17	114.49	.00	
Total Suburban Propane-2022:					718.20	.00	
U.S. Postal Service	04042017	2017-April mailing of utility invoices	08-429.325	04/04/17	737.64	737.64	04/04/17
Total U.S. Postal Service:					737.64	737.64	
Verizon	03252017	2017-Mar- 868-8310-Cardinal Dr Pump Stn	08-429.320	03/25/17	34.56	.00	
Total Verizon:					34.56	.00	
Total Sewer Fund:					12,666.91	751.63	



Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>Refuse &amp; Recycling Fund</b>							
Bank of America	03092017	Acct 9042-Old SSL Cert. 3-yr Subscription 2017-2019	10-407.261	03/09/17	13.99	13.99	03/24/17
Total Bank of America:					13.99	13.99	
GreatAmerica Financial Sv	20363828	Datto Siris 3-PD document storage	10-407.261	03/21/17	139.60	.00	
Total GreatAmerica Financial Svcs:					139.60	.00	
Republic Services #282	0282-0006226	2017-Mar service	10-427.300	03/15/17	87,119.17	.00	
Total Republic Services #282:					87,119.17	.00	
Stratix Systems Inc	221993	Mailprotector-Mar 2017	10-407.261	03/20/17	8.84	.00	
Total Stratix Systems Inc:					8.84	.00	
U.S. Postal Service	04042017	2017-April mailing of utility invoices	10-401.325	04/04/17	737.63	737.63	04/04/17
Total U.S. Postal Service:					737.63	737.63	
Waste Management Inc	M131717	Feb 2017 Recycling Costs	10-427.302	03/16/17	652.68	.00	
Total Waste Management Inc:					652.68	.00	
Total Refuse & Recycling Fund:					88,671.91	751.62	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>Highway Aid Fund</b>							
Morton Salt Inc	5401289418	Bulk ice control	35-432.245	03/15/17	1,353.63	.00	
Morton Salt Inc	5401290463	Bulk ice control	35-432.245	03/16/17	2,701.18	.00	
Morton Salt Inc	5401291556	Bulk ice control	35-432.245	03/17/17	2,831.01	.00	
Morton Salt Inc	5401292860	Bulk ice control	35-432.245	03/20/17	1,408.33	.00	
Total Morton Salt Inc:					8,294.15	.00	
PPL Electric Utilities	03202017	49130-02001	35-433.362	03/20/17	43.83	.00	
PPL Electric Utilities	03202017	99940-01007	35-433.362	03/20/17	32.98	.00	
PPL Electric Utilities	03202017	05340-01002	35-433.362	03/20/17	32.93	.00	
PPL Electric Utilities	03202017	53875-61001	35-433.362	03/20/17	32.39	.00	
PPL Electric Utilities	03282017	89989-11003	35-433.362	03/28/17	31.12	.00	
PPL Electric Utilities	03282017	95790-09009	35-433.362	03/28/17	24.18	.00	
PPL Electric Utilities	03282017	72390-08002	35-433.362	03/28/17	24.25	.00	
PPL Electric Utilities	03302017	79200-43006	35-434.361	03/30/17	13,316.05	.00	
PPL Electric Utilities	03302017	79000-43000	35-434.361	03/30/17	657.36	.00	
Total PPL Electric Utilities:					14,195.09	.00	
Total Highway Aid Fund:					22,489.24	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
<b>Subdivision Escrow Fund</b>							
Haydt, Myron	04042017	Escrow Release-Haydt -Lot line adj-Lots 14 & 15	91-248000	04/04/17	1,000.00	.00	
Total Haydt, Myron:					1,000.00	.00	
Total Subdivision Escrow Fund:					1,000.00	.00	
Grand Totals:					317,684.67	10,474.79	

Date: \_\_\_\_\_

President: \_\_\_\_\_  
Board of Commissioners

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
March 23, 2017  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

**CALL TO ORDER**

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown announced that the Board held Executive Sessions on March 18<sup>th</sup> and March 23<sup>rd</sup> to discuss personnel matters.

Commissioner Brown turned the proceedings over to Ms. Cathy Bonaskiewich, Acting Township Manager.

**ROLL CALL**

**Board Members Present:**

James Brown, President  
Robert Martucci, Jr., Vice-President  
Debra Brinton, President Pro-Tempore  
James Seagreaves  
Joanne Ackerman

**Staff Present:**

Randy Soriano, Township Manager – EXCUSED  
Cathy Bonaskiewich, Acting Township Manager/Finance Director  
John Andreas, Director of Public Works  
Allen Stiles, Chief of Police  
Cynthia Sopka, Director of Planning & Zoning  
Sandy Nicolo, Code Enforcement Officer  
John Ashley, Esquire, Township Solicitor  
David Tettermer, rep of Keystone Consulting Engineers, Township Engineer  
Genny Baillie, Recreation Director

**NOTIFICATION**

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. She added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announces if he or she is a Township resident. Ms. Bonaskiewich noted that if a resident does not divulge his or her address, it may impair the Township in administrative follow-ups on a particular issue.

**APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE**

**Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to approve the unaudited Financial Reports for the period ending February 28, 2017, and the list of Bills Payable for the period 3/4/2017-3/17/2017, broken down as follows:**

\$173,902.66 = GENERAL  
\$241,906.46 = FIRE  
\$0 = LIBRARY  
\$80,172.67 = WATER  
\$38,313.10 = SEWER  
\$120.47 = REFUSE & RECYCLING  
\$14,762.69 = HIGHWAY AID  
**\$550,178.05 = GRAND TOTAL ALL FUNDS**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

**MINUTES**

**March 9, 2017**

Commissioner Brown declared the Minutes of March 9, 2017 accepted as presented.

**NEW BUSINESS**

## MOTIONS

### Shade Tree Appeal Hearing – 2749 Andrea Drive.

Ms. Bonaskiewich turned over the proceedings to Attorney Ashley.

Mr. and Mrs. Michael and Stephanie Schwab of 2749 Andrea Drive were present to testify.

Mr. Nicolo stated that after researching the Andrea Drive area for downed shade trees, he noticed that a shade tree was missing at 2749 Andrea Drive. He stated that he issued a letter to the homeowner notifying them of the missing tree and the need to replant it or appeal to the Board. Mr. Nicolo presented the Board with a picture showing a stump of a tree. He noted that he believes the current homeowners moved in after the tree was removed so this case could set a precedent for how the Board will handle similar cases.

Mrs. Stephanie Schwab stated that they purchased the property in 2011. She provided the Board with a copy of her settlement statement as well as a picture from the home listing which shows the tree was not there.

Mrs. Schwab noted that there are overhead power lines and a mature tree would impede upon and she also expressed concerns about the financial burden of replanting a shade tree. Mr. Nicolo stated that he is willing to work with the residents on the size of the tree.

Commissioner Martucci commented that in speaking with Attorney Ashley, if the shade trees were in the original land development plan, the Township has a legal right to expect the homeowner to replant.

Commissioner Martucci recommended that Mr. Nicolo research the subdivision plan for the property. Mr. Nicolo stated that because the development is so old, he was unable to find certain plan phases in the Township's record; however even though he could not find the plan, the Shade Tree Ordinance covers any tree within the Township right-of-way.

Mr. Dave Tettemer stated that street trees would not be on the recorded plan, but on the secondary plan. Homeowners would be required to plant street trees or get a deferral. He commented that it appears the tree was required since the picture shows a stump.

**Motion by Commissioner Martucci, seconded by Commissioner Brown, to GRANT the waiver request by Mr. and Mrs. Michael Schwab for the replanting of a Shade Tree at 2749 Andrea Drive.**

### **Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – NO  
COMMISSIONER MARTUCCI – NO  
COMMISSIONER BRINTON – YES

COMMISSIONER BROWN – NO

**The Motion was denied 3-2.**

**SYA Request for a Temporary Batting Cage at Franko Park.**

Mrs. Bonaskiewich stated that the Salisbury Youth Association has requested the issue be tabled for a future meeting.

A discussion ensued between Ms. Genny Baillie and Mr. Joel Schware (SYA) regarding the location of the batting cage.

The Board requested that SYA and the Recreation Committee work together to determine an agreeable location for the batting cage prior to coming back to the Board for approval.

**Declaration of Disaster Emergency.**

Ms. Bonaskiewich explained that the Board must take formal action on the snow emergency that was declared on March 14<sup>th</sup>. She noted that the declaration will be in place in case there are any residual effects from the snow storm.

**Motion by Commissioner Brinton, seconded by Commissioner Ackerman, to approve the Declaration of Disaster Emergency for the snow event on March 14<sup>th</sup>, 2017.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0**

**Review of Township Manager’s Employment Status.**

**Motion by Commissioner Seagreaves, seconded by Commissioner Ackerman, to accept the early retirement request of Mr. Randy Soriano, subject to the terms encompassed in an agreement to be executed.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES

COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

**RESOLUTIONS**

**Proclaiming April 2017 as Volunteer Month.**

Ms. Bonaskiewich commented that the Proclamation is in anticipation of the bi-annual Volunteer Recognition Awards on April 20<sup>th</sup>, 2017.

**Motion by Commissioner Brown, seconded by Commissioner Seagreaves, to proclaim April 2017 as Volunteer Month.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0**

**Rename the Community Garden at Franko Farm in honor of Charles J. Durner, Jr.**

Ms. Bonaskiewich stated that the Resolution would rename the Community Garden at Franko Farm in honor of Mr. Charles J. Durner, Jr. who passed away in January 2017. She commented that Mr. Durner served the Township and Franko Farm for many years, and a plaque and dedication ceremony will take place later this spring/summer.

**Motion by Commissioner Martucci, seconded by Commissioner Brown, to rename the Community Garden at Franko Farm in honor of Charles J. Durner, Jr. and hold a dedication ceremony at a later date.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0**

**ORDINANCES**



None.

**PRIVILEGE OF THE FLOOR**

Mr. Adam Al-Khal, deputy Fire Chief of WSFD, provided the Board with an update of the fire company. He also announced that there will be an upcoming community event at the fire station allowing the public to meet the firefighters.

Commissioner Martucci commended the Public Works Department on their snow plowing efforts during the snow storm on March 14<sup>th</sup>. Commissioner Brown brought forth a letter from the Emergency Management Coordinator also thanking the Public Works Department for their snow plowing efforts.

**ADJOURNMENT**

Commissioner Ackerman made a Motion to adjourn the Meeting. Seconded by Commissioner Brinton. The time was 8:06 p.m.

Respectfully submitted,

Cathy Bonaskiewich  
Acting Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on March 23, 2017.

Approved and certified on this date:

\_\_\_\_\_  
Cathy Bonaskiewich

Date: \_\_\_\_\_

**SALISBURY TOWNSHIP**  
**Lehigh County, Pennsylvania**

**RESOLUTION 04-2017-1572**

**A RESOLUTION AUTHORIZING THE TOWNSHIP  
MANAGER OF SALISBURY TOWNSHIP TO EXECUTE A  
GRANT APPLICATION AND PROVIDING FOR A TEN  
PERCENT (10%) MATCH COMMITMENT TO  
UNDERTAKE THE PROJECT KNOWN AS THE 2017  
SANITARY SEWER REHABILITATION PROJECT**

**WHEREAS**, the Township of Salisbury, Lehigh County, Pennsylvania (Township) desires to undertake a project known as the 2017 Sanitary Sewer Rehabilitation Project; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, that the Township hereby requests a CDBG Grant from Lehigh County to be used for the 2017 Sanitary Sewer Rehabilitation Project, beginning in January 2018.

**BE IF FURTHER RESOLVED** that should the Township of Salisbury be awarded the Grant, the Township hereby agrees to a ten (10%) percent match commitment toward the total project cost of the Grant Program.

**BE IT FURTHER RESOLVED** that the Salisbury Township Board of Commissioners hereby designates Cathy Bonaskiewich, Acting Township Manager, as the official authorized to execute all documents and agreements between the Township of Salisbury and Lehigh County to facilitate and assist in obtaining the requested grant.

**DULY ADOPTED** this 13th day of April, 2017 by the Board of Commissioners of Salisbury Township, in a lawful session duly assembled.

**ATTEST:**

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA**

\_\_\_\_\_  
Cathy Bonaskiewich  
Assistant Township Secretary

\_\_\_\_\_  
James A. Brown  
Board of Commissioners

I, Cathy Bonaskiewich, duly qualified Assistant Township Secretary of the Township of Salisbury, Lehigh County, PA, hereby certify that the foregoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Salisbury Township Board of Commissioners, at a regular meeting held on April 13, 2017 and said Resolution has been recorded in the minutes of the Salisbury Township Board of Commissioners and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Township of Salisbury this 13th day of April, 2017.

\_\_\_\_\_  
Cathy Bonaskiewich  
Assistant Township Secretary

**SALISBURY TOWNSHIP**  
Lehigh County, Pennsylvania  
**Board of Commissioners Workshop Meeting**  
**April 13, 2017**  
**7:30 p.m.**  
(approximate time)

**Topic of discussion:**

Discussion regarding request from Acela Engineering for MS4 volunteer