

**TOWNSHIP OF SALISBURY  
LEHIGH COUNTY, PENNSYLVANIA  
MINUTES FROM THE BOARD OF COMMISSIONERS  
April 27, 2017  
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

**CALL TO ORDER**

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown turned the proceedings over to Ms. Cathy Bonaskiewich, Township Manager.

**ROLL CALL**

**Board Members Present:**

James Brown, President  
Robert Martucci, Jr., Vice-President  
Debra Brinton, President Pro-Tempore  
James Seagreaves  
Joanne Ackerman

**Staff Present:**

Cathy Bonaskiewich, Township Manager/Finance Director  
John Andreas, Director of Public Works - EXCUSED  
Allen Stiles, Chief of Police  
Cynthia Sopka, Director of Planning & Zoning  
Sandy Nicolo, Code Enforcement Officer  
Genny Baillie, Recreation Director  
John Ashley, Esquire, rep of Davison & McCarthy, Township Solicitor  
David Tettermer, rep of Keystone Consulting Engineers, Township Engineer

**NOTIFICATION**

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied. Ms.

Bonaskiewich announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. She added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announces if he or she is a Township resident. Ms. Bonaskiewich noted that if a resident does not divulge his or her address, it may impair the Township in administrative follow-ups on a particular issue.

**APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE**

**Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to approve the unaudited Financial Report for the period ending March 31, 2017 and the list of Bills Payable for the period 4/8/2017-4/21/2017, broken down as follows:**

\$130,164.55 = GENERAL  
\$2,947.90 = FIRE  
\$0 = LIBRARY  
\$6,017.14 = WATER  
\$3,222.17 = SEWER  
\$8.84 = REFUSE & RECYCLING  
\$174.74 = HIGHWAY AID  
**\$142,535.35 = GRAND TOTAL ALL FUNDS**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

**MINUTES**

**April 13, 2017**

Commissioner Brown declared the Minutes of April 13, 2017 accepted as presented.

**NEW BUSINESS**

**ORDINANCES**

None.

**RESOLUTIONS**

**Resolution to Appoint Township Manager and Township Secretary.**

**Motion by Commissioner Brown, seconded by Commissioner Ackerman, to appoint Ms. Cathy Bonaskiewich as Township Manager and Township Secretary.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

**Resolution to conditionally approve the Scott Volvo Preliminary/Final Land Development Plan.**

Mr. Dave Tetterer stated that the project includes a minor land development for additions to the Scott Volvo at 33<sup>rd</sup> and Lehigh Streets. The Planning Commission is recommending approval; however, Mr. Tetterer detailed waivers and one deferral that are being requested.

Mr. Steve Pany, representative of Scott Cars, was present to address the Board. He affirmed that in lieu of a waiver for street trees, Scott Cars will make a monetary donation to the Township for the planting of trees elsewhere in the Township.

**Motion by Commissioner Martucci, seconded by Commissioner Brinton, to adopt the Resolution to conditionally approve the Scott Volvo Preliminary/Final Land Development Plan.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

**Resolution authorizing the submission of a Keystone Communities Program grant application, designating the official authorized person to execute required documents and**

**authorizing the commitment of Township funds to undertake the Phase 4 Lindberg Park Rehabilitation Project.**

Ms. Bonaskiewich explained that the Resolution is acknowledging that the Township has applied for a grant and is designating her as the person who can execute all the agreements, etc. Ms. Bonaskiewich noted that it is the same format as DCNR grant, and she is hopeful that the Township will see another \$75,000 towards the project.

**Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve Resolution No. 04-2017-1575.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

**MOTIONS**

**Motion to authorize Payment No. 2 (Final) to Joao & Bradley for the Potomac Street Water Main Replacement Project and the Trout Creek Interceptor Sanitary Sewer Relocation Project in the amount of \$78,364.26.**

Ms. Bonaskiewich commented that this is the final payment for the joint project of the Potomac Street Water Main Replacement and the Trout Creek Interceptor Sanitary Sewer Relocation.

**Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to authorize Payment No. 2 (Final) to Joao & Bradley in the amount of \$78,364.26.**

**Roll Call:**

COMMISSIONER ACKERMAN – YES  
COMMISSIONER SEAGREAVES – YES  
COMMISSIONER MARTUCCI – YES  
COMMISSIONER BRINTON – YES  
COMMISSIONER BROWN – YES

**The Motion passed by 5-0.**

**PRIVILEGE OF THE FLOOR**

Mr. Robert Agonis of 1189 Meadowbrook Circle West inquired about how the Township will be impacted by Lehigh Valley Health Network's plan to move 500 workers from the Township to the City of Allentown. Ms. Bonaskiewich stated that the Township would be affected by the Local Services Tax. She noted that there has not been communication between the Township and the Hospital regarding the issue, but she is hopeful there will be contact in the near future.

Fire Chief Joshua Wells of WSFD provided the Board with a synopsis of 2016 for the Fire Department. He also presented a check to the Township for \$49,000 from the sale of one of their fire trucks and he displayed pictures of the new fire truck currently in production.

Chief Wells thanked the Board for honoring the Swain School at the Volunteer Ceremony on April 20<sup>th</sup>.

Ms. Sopka reminded the Board of a clean-up event at Walking Purchase Park on Sunday, April 30<sup>th</sup>.

Chief Stiles introduced the Police Department's newest officer, Mr. Curtis Ziegler.

**ADJOURNMENT**

Commissioner Brinton made a Motion to adjourn the Meeting. Seconded by Commissioner Ackerman. The time was 7:36 p.m.

Respectfully submitted,

Cathy Bonaskiewich  
Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on April 27, 2017.

Approved and certified on this date:

\_\_\_\_\_  
Cathy Bonaskiewich

Date: \_\_\_\_\_