

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—January 26, 2017
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public Comment Period Policy—Three (3) Minutes Rule

4. Bills Payable – Period 1/7/17 – 1/20/17

5. Approval of the Minutes –January 12, 2017

6. New Business

A. POLICE CORPORAL PROMOTIONS CEREMONY

B. ORDINANCES - none

C. RESOLUTIONS

1. Resolution to Adopt the Laubach & Franko Parks Master Site Development Plan
2. Resolution to Appoint an Auditor to perform the Year-end 2016 Audit
3. Resolution to Appoint a Commissioner to serve on the Police Pension Committee

D. MOTIONS

1. Motion - Appointments to various Boards and Commissions
 - **Environmental Advisory Council (3 year term)**
-Second Ward (*Commissioner Seagreaves to nominate*)
 - **Building Code Board of Appeals (5 year term)**
-Second Ward (*Commissioner Seagreaves to nominate*)
2. Motion to Approve Payment Application #6 to Charlie Nansteel Tree & Excavation, LLC for Lindberg Park Phase 2 work in the amount of \$12,723.30

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

**Executive Session following the Regular Meeting*

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Amici Jr, Louis	01122017	2017 Health Reimbursement	01-430.192	01/12/17	150.00	.00	
Total Amici Jr, Louis:					150.00	.00	
AT&T Mobility	7252716350X0	2017-Jan wireless charges for 5 tablets	01-415.320	01/12/17	96.75	96.75	01/20/17
Total AT&T Mobility:					96.75	96.75	
Bank of America	01092017	#209- Fuel FBI/Leeda training	01-410.231	01/09/17	33.50	.00	
Bank of America	01092017	Business cards	01-410.240	01/09/17	51.41	.00	
Bank of America	12312016	Acct 9042-Log me in 2017 annual subscription	01-407.261	12/31/16	279.60	.00	
Bank of America	12312016	Police-Fed-ex-Gun return to owner	01-401.325	12/31/16	21.01	.00	
Bank of America	12312016	Outlook Wildcard CCL cert for PD	01-407.261	12/31/16	324.00	.00	
Total Bank of America:					709.52	.00	
Beck, Charles	01102017	Planning Commission Mtg-1/10/2017	01-414.220	01/10/17	30.00	.00	
Total Beck, Charles:					30.00	.00	
Berks County Intermediate	00085906	Postage for Dec 2016 reminders	01-403.325	01/04/17	144.76	.00	
Berks County Intermediate	00085906	2016 Reminder for township R/E tax	01-403.454	01/04/17	50.54	.00	
Total Berks County Intermediate Unit:					195.30	.00	
Brown, James P.	01102017	Planning Commission Mtg-01/10/2017	01-414.220	01/10/17	25.00	.00	
Total Brown, James P.:					25.00	.00	
CodeMaster	CDM-014-138	2016-Dec residential inspections	01-413.307	12/31/16	690.00	.00	
CodeMaster	CDM-014-138	2016-Dec-Plan Review	01-413.308	12/31/16	1,800.55	.00	
CodeMaster	CDM-014-138	2016-Dec-Commercial inspections	01-413.306	12/31/16	190.00	.00	
CodeMaster	CDM-014-138	2016-Dec-Comm Plan Review	01-413.308	12/31/16	1,678.71	.00	
Total CodeMaster:					4,359.26	.00	
Dallas Data Systems Inc.	23810	On-Site Training on 12/29/2016	01-407.319	01/10/17	130.78	.00	
Total Dallas Data Systems Inc.:					130.78	.00	
Davison & McCarthy	18771	2016-Dec- Parkwood Dr land development/lot consolidation	01-404.318	12/07/16	144.00	.00	
Davison & McCarthy	18773	2016-Nov-2907 Edgemont Drive	01-404.318	12/07/16	12.00	.00	
Davison & McCarthy	18775	2016-Nov-Nottinham Rd-Grading plan	01-404.318	12/07/16	120.00	.00	
Davison & McCarthy	18959	2016-Dec-General Matters	01-404.310	01/09/17	204.00	.00	
Davison & McCarthy	18960	2016-Dec-Amendment to Zoning ordinance	01-414.310	01/09/17	72.00	.00	
Davison & McCarthy	18961	2016-Dec-Amendment to SALDO	01-414.310	01/09/17	144.00	.00	
Davison & McCarthy	18962	2016-Dec-Bankruptcy of residents	01-404.310	01/09/17	757.00	.00	
Davison & McCarthy	18963	2016-Dec-Planning Commission	01-414.310	01/09/17	60.00	.00	
Davison & McCarthy	18964	2016-Dec-Sheriff's Sales	01-404.310	01/09/17	48.00	.00	
Davison & McCarthy	18965	2016-Dec-Board of Commissioners	01-404.310	01/09/17	288.00	.00	
Davison & McCarthy	18969	2016-Dec-Zoning amendments	01-414.310	01/09/17	744.00	.00	
Davison & McCarthy	18970	2016-Dec-Satisfactions	01-404.310	01/09/17	288.00	.00	
Total Davison & McCarthy:					2,881.00	.00	
Dimmich Dinkelacker & An	28949	Civil Svc: Nov & Dec 2016	01-404.314	01/06/17	336.00	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Dimmich Dinkelacker & Anewalt PC:					336.00	.00	
District Court 31-1-08	01112017	File Civil Complaint-465 Rockcliff Road	01-404.314	01/11/17	205.05	205.05	01/13/17
Total District Court 31-1-08:					205.05	205.05	
Eastern Auto Parts Wareho	31V128025	Ford fuses	01-430.240	01/06/17	13.56	.00	
Total Eastern Auto Parts Warehouse:					13.56	.00	
Facchiano Iron Works Inc.	24801	#7-custom angle	01-437.251	01/09/17	16.75	.00	
Total Facchiano Iron Works Inc.:					16.75	.00	
FBI/LEEDA	300000681	2017 Membership-Sabo	01-410.420	01/01/17	50.00	.00	
FBI/LEEDA	300000698	2017 Membership-Patten	01-410.420	01/01/17	50.00	.00	
FBI/LEEDA	300000705	2017 Membership-Soberick	01-410.420	01/01/17	50.00	.00	
Total FBI/LEEDA:					150.00	.00	
Five star International LLC	05P124805	#3-S-cam/wheel/ axel	01-437.251	01/09/17	68.13	.00	
Five star International LLC	05P125282	#7-seal & nut	01-437.251	01/17/17	112.29	.00	
Total Five star International LLC:					180.42	.00	
G C Electric Company Inc.	55126	Outlets/data line repairs	01-409.373	01/03/17	4,215.00	.00	
Total G C Electric Company Inc.:					4,215.00	.00	
Gillespie Printing	44176	2017 Township calendar	01-401.212	01/05/17	5,616.15	.00	
Total Gillespie Printing:					5,616.15	.00	
GM Polygraph Exams LLC	01122017	Polygraph Exam-Barket	01-406.315	01/12/17	425.00	.00	
GM Polygraph Exams LLC	12272016	Polygraph Exams- Lande/Ziegler/Miller/Primer/Lopresti	01-406.315	12/27/16	2,125.00	.00	
Total GM Polygraph Exams LLC:					2,550.00	.00	
Hallmark Kennels Operatin	3580	K-9-protections sleeves/ball w/rope/tug/padded stick	01-410.215	12/30/16	799.00	.00	
Total Hallmark Kennels Operating Co:					799.00	.00	
Hassick, Richard	01102017	Planning Commission Mtg-01/10/2017	01-414.220	01/10/17	25.00	.00	
Total Hassick, Richard:					25.00	.00	
Healthworks	141059	PW employee- Physical/Evaluation	01-406.315	01/03/17	179.00	.00	
Total Healthworks:					179.00	.00	
Heiserman, Dean	12312016	Refund of 2016 R/E tax- Fire damage	01-301.100	12/31/16	130.32	.00	
Total Heiserman, Dean:					130.32	.00	
Home Depot Credit Service	25245	Drywall for 2nd floor-Police bldg	01-410.240	01/10/17	107.72	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Home Depot Credit Services:					107.72	.00	
I.A.C.P.	1001232171	Stiles:2017 dues	01-410.420	01/01/17	150.00	.00	
Total I.A.C.P.:					150.00	.00	
Interstate Battery of Allent	80069088	Batteries for stock	01-430.240	08/30/16	316.85	.00	
Interstate Battery of Allent	80071274	#25-battery	01-437.251	01/17/17	253.90	.00	
Interstate Battery of Allent	80071274	Batteries for mower & leaf machine	01-437.375	01/17/17	314.85	.00	
Total Interstate Battery of Allentwn:					885.60	.00	
Keystone Consulting Engin	151957	2016-Nov-Drainage issue- Public Road	01-436.601	01/06/17	1,064.00	.00	
Total Keystone Consulting Engineers:					1,064.00	.00	
Lehigh County Humane So	4Q2016	4Q2016 animal control services	01-410.317	01/06/17	3,125.00	.00	
Total Lehigh County Humane Society:					3,125.00	.00	
Lehigh Valley Hospital Inc	12312016	Refund of 2016 R/E tax-razed bldg	01-301.100	12/31/16	296.87	.00	
Total Lehigh Valley Hospital Inc:					296.87	.00	
Licht Ph.D., William R.	01102017	Planning Commission Mtg-1/10/2017	01-414.220	01/10/17	25.00	.00	
Total Licht Ph.D., William R.:					25.00	.00	
Losagio, Bryan	01062017	pants-Losagio	01-410.238	01/06/17	37.90	.00	
Total Losagio, Bryan:					37.90	.00	
Miller, Glenn	01102017	Planning Commission Mtg-1/10/2017	01-414.220	01/10/17	25.00	.00	
Total Miller, Glenn:					25.00	.00	
Motors Plus Inc.	32419	#206-Front brakes & rotors	01-410.251	12/20/16	957.70	.00	
Motors Plus Inc.	32441	#214-Water pump	01-410.251	12/22/16	562.51	.00	
Motors Plus Inc.	32483	#220-Mount & Balance tires	01-410.251	01/05/17	81.00	.00	
Motors Plus Inc.	32491	#204-Mount & Balance tires	01-410.251	01/05/17	81.00	.00	
Total Motors Plus Inc.:					1,682.21	.00	
MP Outfitters	17668-5	pants/holsters/flashlight/gloves-Casey	01-410.238	12/30/16	125.96	.00	
MP Outfitters	17805-5	Belt keeper-Laky	01-410.238	01/09/17	10.99	.00	
MP Outfitters	184626-2	shirt/alterations-Griffin	01-411.238	12/30/16	98.08	.00	
Total MP Outfitters:					235.03	.00	
Mr. John Inc.	0005161586	Laubach Park-12/7/16-1/3/2017	01-451.315	01/04/17	125.00	.00	
Mr. John Inc.	0005161587	Lindberg Park-12/7/16-1/03/2017	01-451.315	01/04/17	125.00	.00	
Total Mr. John Inc.:					250.00	.00	
New Enterprise Stone & Li	6501681	coldpatch	01-438.245	12/30/16	146.79	.00	
New Enterprise Stone & Li	6505134	2A Stone	01-438.245	01/12/17	591.44	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total New Enterprise Stone & Lime Co Inc:					738.23	.00	
PA Chapter of the APA	2017-158	Sopka-2017 dues	01-414.420	01/04/17	102.00	.00	
Total PA Chapter of the APA:					102.00	.00	
PA Municipal Health Ins Co	02012017	2017 Feb coverage	01-487.156	01/01/17	80,304.51	.00	
Total PA Municipal Health Ins Coop:					80,304.51	.00	
PA One Call System Inc.	711196	2017-Jan-Voice/Fax messages	01-401.320	12/31/16	230.98	.00	
Total PA One Call System Inc.:					230.98	.00	
Plasterer Equipment Co In	P57469	#8-turn & marker bulb	01-437.375	01/10/17	24.10	.00	
Plasterer Equipment Co In	P57506	#8-Light assembly	01-437.375	01/11/17	30.64	.00	
Total Plasterer Equipment Co Inc.:					54.74	.00	
Power Hawk Technologies	8996	Jumper cables & harness	01-410.260	01/03/17	153.94	.00	
Total Power Hawk Technologies Inc:					153.94	.00	
PPL Electric Utilities	01042017	62400-52006	01-451.361	01/04/17	22.43	.00	
PPL Electric Utilities	01042017	54060-05002	01-451.361	01/04/17	23.28	.00	
Total PPL Electric Utilities:					45.71	.00	
PSTCA	12312016	Mingers Dues:8/1/2016-7/31/2017	01-403.420	12/31/16	70.00	.00	
Total PSTCA:					70.00	.00	
ReadyRefresh by Nestle	07A043648152	2016-Dec-Acct#0436481527-Admin	01-409.366	01/04/17	50.68	.00	
ReadyRefresh by Nestle	07A043648154	2016-Dec-Acct#0436481543-Police	01-409.366	01/04/17	69.63	.00	
ReadyRefresh by Nestle	07A043648157	2016-Dec-Acct#0436481576-DPW	01-409.366	01/04/17	28.33	.00	
ReadyRefresh by Nestle	07A044170439	2016-Dec-Acct#0441704392-Franko	01-409.366	01/04/17	17.16	.00	
Total ReadyRefresh by Nestle:					165.80	.00	
Schreiter P.L.S., Richard L.	01102017	Planning Commission Mtg-1/10/2017	01-414.220	01/10/17	25.00	.00	
Total Schreiter P.L.S., Richard L.:					25.00	.00	
Service Electric Telephone	01152017	Acct#-0000044158-Minger phone line-1/2017	01-403.240	01/15/17	20.72	.00	
Service Electric Telephone	01152017	Acct#-0000044158-Township phone line-1/2017	01-401.320	01/15/17	546.73	.00	
Total Service Electric Telephone Co:					567.45	.00	
Staples Advantage	3326382813	C-fold towels/trash liners/bathroom cleaner	01-409.240	01/06/17	261.06	.00	
Total Staples Advantage:					261.06	.00	
Staples Credit Plan	12312016	Engineering prints	01-414.240	12/31/16	7.63	7.63	01/20/17
Staples Credit Plan	12312016	Paper & network cables for police	01-410.240	12/31/16	311.63	311.63	01/20/17

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Staples Credit Plan:					319.26	319.26	
Stauffer Insurance, C. M.	106338	2017-Commercial Liability Policy (public officials,law enforcement/employment practices)	01-486.353	01/01/17	47,369.00	.00	
Total Stauffer Insurance, C. M.:					47,369.00	.00	
Stiles, Allen	01102017	Reimb.- Lehigh County Police Chiefs Association dues	01-410.420	01/10/17	25.00	.00	
Stiles, Allen	01102017	Reimb.- Lehigh County Police Chiefs meeting lunch	01-410.315	01/10/17	12.07	.00	
Total Stiles, Allen:					37.07	.00	
Stotz/Fatzinger Office Sup	178650	#10-window envelopes	01-402.240	01/04/17	87.85	.00	
Stotz/Fatzinger Office Sup	178764	toilet paper	01-409.240	01/05/17	106.05	.00	
Total Stotz/Fatzinger Office Supply:					193.90	.00	
Stratix Systems Inc	207577	Toner for finance printer	01-402.240	12/28/16	91.99	.00	
Stratix Systems Inc	210440	Mailprotector-Jan 2017	01-407.261	01/16/17	61.88	.00	
Total Stratix Systems Inc:					153.87	.00	
Suburban Propane-2022	605077	unleaded	01-401.231	01/06/17	23.95	.00	
Suburban Propane-2022	605077	unleaded	01-410.231	01/06/17	696.34	.00	
Suburban Propane-2022	605077	unleaded	01-430.231	01/06/17	720.29	.00	
Suburban Propane-2022	803473	diesel	01-401.231	01/06/17	13.98	.00	
Suburban Propane-2022	803473	diesel	01-410.231	01/06/17	406.52	.00	
Suburban Propane-2022	803473	diesel	01-430.231	01/06/17	420.48	.00	
Total Suburban Propane-2022:					2,281.56	.00	
U.S. Department of Agricult	3002227525	Goose Mgmnt-thru 11/30/2016	01-451.371	01/03/17	267.83	.00	
Total U.S. Department of Agriculture:					267.83	.00	
UGI Utilities Inc.	01012017	504043200800	01-409.230	01/01/17	943.04	943.04	01/17/17
UGI Utilities Inc.	01012017	504043172815	01-409.230	01/01/17	882.40	882.40	01/17/17
UGI Utilities Inc.	01012017	504043200901	01-409.230	01/01/17	1,555.85	1,555.85	01/17/17
Total UGI Utilities Inc.:					3,381.29	3,381.29	
UPS Store, The	01012017	Mailing of civil service polygraph packets	01-401.325	01/01/17	11.08	.00	
Total UPS Store, The:					11.08	.00	
Verizon	01032017	610-433-0563-monitor traffic signals CCB-1/2017	01-410.320	01/03/17	39.47	.00	
Total Verizon:					39.47	.00	
Warehouse Battery Outlet I	343872	Battery cable for paver	01-437.375	01/04/17	72.25	.00	
Total Warehouse Battery Outlet Inc:					72.25	.00	
Wegman's Food Market Inc	187212017010	Paper products for luncheon	01-400.240	01/10/17	112.41	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Wegman's Food Market Inc.:					112.41	.00	
Whitehall Turf Equipment	352613	Power prunner/mix/chainsaw bar & chain	01-451.260	01/04/17	693.94	.00	
Whitehall Turf Equipment	352713	chain for power prunner	01-451.260	01/10/17	41.85	.00	
Total Whitehall Turf Equipment:					735.79	.00	
Wright Flooring Company I	I216612	1 carton Johnsonite coil	01-409.373	12/24/16	153.50	.00	
Total Wright Flooring Company Inc:					153.50	.00	
Total General Fund:					168,725.89	4,002.35	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Fire Fund							
Berks County Intermediate	00085906	2016 Reminder for township R/E tax	03-480.454	01/04/17	6.18	.00	
Total Berks County Intermediate Unit:					6.18	.00	
Eastern Salisbury Fire Co.	01092017	Reimb. for 1-9-17-CPR training for 28 members	03-411.421	01/09/17	280.00	.00	
Total Eastern Salisbury Fire Co.:					280.00	.00	
Ecco Communications LLC	69619	#31-61-Tablet holder/reprogram Kenwood portables	03-412.374	01/03/17	704.65	.00	
Total Ecco Communications LLC:					704.65	.00	
Heiserman, Dean	12312016	Refund of 2016 R/E tax- Fire damage	03-301.100	12/31/16	15.94	.00	
Total Heiserman, Dean:					15.94	.00	
Lancaster Cnty Firemen's	9967	Books for Fire Fighter I course	03-412.421	12/15/16	494.77	.00	
Total Lancaster Cnty Firemen's Assoc:					494.77	.00	
Lehigh Valley Hospital Inc	12312016	Refund of 2016 R/E tax-razed bldg	03-301.100	12/31/16	36.31	.00	
Total Lehigh Valley Hospital Inc:					36.31	.00	
PBL fire Apparatus Service	5207	#31-12-Master drain fixed	03-412.374	12/21/16	481.62	.00	
Total PBL fire Apparatus Services LLC:					481.62	.00	
PPL Electric Utilities	01042017	82900-03000	03-411.320	01/04/17	665.59	.00	
Total PPL Electric Utilities:					665.59	.00	
Schmick Inc., Richard R.	11610	Cleaned ESFD oil seperator	03-411.374	12/16/16	225.00	.00	
Total Schmick Inc., Richard R.:					225.00	.00	
Service Electric Telephone	01152017	Acct#-0000050426-ESFC-1/2017	03-411.320	01/15/17	165.73	.00	
Total Service Electric Telephone Co:					165.73	.00	
Suburban Propane-2022	605077	unleaded	03-413.231	01/06/17	147.38	.00	
Suburban Propane-2022	803473	diesel	03-413.231	01/06/17	86.04	.00	
Total Suburban Propane-2022:					233.42	.00	
Supplee Brothers Inc.	2041	Service on three trucks in station	03-412.374	01/04/17	815.00	.00	
Total Supplee Brothers Inc.:					815.00	.00	
Totally Absorbent	3486	Oil Dry	03-412.240	12/27/16	207.20	.00	
Totally Absorbent:					207.20	.00	
UGI Utilities Inc.	01012017	502022721012-ESFC	03-411.320	01/01/17	675.34	675.34	01/17/17

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total UGI Utilities Inc.:					675.34	675.34	
Total Fire Fund:					5,006.75	675.34	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Library Fund							
Berks County Intermediate	00085906	2016 Reminder for township R/E tax	04-480.454	01/04/17	1.80	.00	
Total Berks County Intermediate Unit:					1.80	.00	
Heiserman, Dean	12312016	Refund of 2016 R/E tax- Fire damage	04-301.100	12/31/16	4.65	.00	
Total Heiserman, Dean:					4.65	.00	
Lehigh Valley Hospital Inc	12312016	Refund of 2016 R/E tax-razed bldg	04-301.100	12/31/16	10.59	.00	
Total Lehigh Valley Hospital Inc:					10.59	.00	
Total Library Fund:					17.04	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Water Fund							
A-B-E Laboratory	12312016	2016-Dec water analysis	06-448.316	12/31/16	230.00	.00	
Total A-B-E Laboratory:					230.00	.00	
Bank of America	12312016	Acct 9042-Log me in 2017 annual subscription	06-448.261	12/31/16	139.80	.00	
Bank of America	12312016	Outlook Wildcard CCL cert for PD	06-448.261	12/31/16	161.99	.00	
Total Bank of America:					301.79	.00	
Bethlehem, City of	12232016	2016-Dec-4 resale customers	06-448.368	12/23/16	329.13	.00	
Bethlehem, City of	12232016	2016-Dec-Hydrant rental	06-448.363	12/23/16	880.00	.00	
Total Bethlehem, City of:					1,209.13	.00	
Five star International LLC	05P125588	#34-Brake valve	06-448.251	01/18/17	21.44	.00	
Total Five star International LLC:					21.44	.00	
Home Depot Credit Service	45779	Shop vac	06-448.260	01/18/17	39.98	.00	
Total Home Depot Credit Services:					39.98	.00	
Keystone Consulting Engin	151956	2016-Nov-Potomac St waterline replacement	06-448.610	01/06/17	2,388.00	.00	
Keystone Consulting Engin	151963	2016-Nov-Upgrade existing water service meters	06-448.611	01/06/17	3,497.00	.00	
Total Keystone Consulting Engineers:					5,885.00	.00	
Lehigh County Authority	4010	4Q16 hydrant rentals	06-448.367	01/11/17	915.19	.00	
Total Lehigh County Authority:					915.19	.00	
Morgan, Elizabeth	3134	Bags of rags	06-448.240	01/13/17	50.00	.00	
Total Morgan, Elizabeth:					50.00	.00	
Nelson Consulting Service	01052017	Securing Water Treatment Facilities Course-DiMatteo	06-448.421	01/05/17	240.00	240.00	01/20/17
Total Nelson Consulting Services, Mike:					240.00	240.00	
PA Municipal Health Ins Co	02012017	2017 Feb coverage	06-487.156	01/01/17	7,648.05	.00	
Total PA Municipal Health Ins Coop:					7,648.05	.00	
PPL Electric Utilities	01042017	59410-04007	06-448.361	01/04/17	27.44	.00	
PPL Electric Utilities	01042017	30460-06001	06-448.361	01/04/17	651.74	.00	
Total PPL Electric Utilities:					679.18	.00	
Sander Power Equipment	00580118	14" cut saw blade	06-448.240	01/06/17	82.50	.00	
Total Sander Power Equipment Company:					82.50	.00	
Stratix Systems Inc	210440	Mailprotector-Jan 2017	06-448.261	01/16/17	8.84	.00	
Total Stratix Systems Inc:					8.84	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Suburban Propane-2022	605077	unleaded	06-448.231	01/06/17	127.11	.00	
Suburban Propane-2022	803473	diesel	06-448.231	01/06/17	74.21	.00	
Total Suburban Propane-2022:					201.32	.00	
Verizon	01032017	610-435-4231-Flxr Ave wtr pump strn-1/2017	06-448.320	01/03/17	41.33	.00	
Total Verizon:					41.33	.00	
Total Water Fund:					17,553.75	240.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Sewer Fund							
Bank of America	12312016	Acct 9042-Log me in 2017 annual subscription	08-429.261	12/31/16	139.80	.00	
Bank of America	12312016	Outlook Wildcard CCL cert for PD	08-429.261	12/31/16	161.99	.00	
Total Bank of America:					301.79	.00	
Davison & McCarthy	18966	2016-Dec-Lindberg Ave sanitary easement	08-429.310	01/09/17	500.50	.00	
Davison & McCarthy	18971	2016-Sept- Sewer Overpayments to Allentown	08-429.310	01/09/17	252.00	.00	
Total Davison & McCarthy:					752.50	.00	
Five star International LLC	05P125588	#34-Brake valve	08-429.251	01/18/17	21.43	.00	
Total Five star International LLC:					21.43	.00	
Fountain Hill, Borough of	2016-04	4Q2016 capital payment	08-429.536	01/03/17	600.00	.00	
Fountain Hill, Borough of	2016-04	4Q2016 sewer	08-429.531	01/03/17	156.75	.00	
Total Fountain Hill, Borough of:					756.75	.00	
Home Depot Credit Service	45779	Shop vac	08-429.260	01/18/17	39.99	.00	
Total Home Depot Credit Services:					39.99	.00	
Keystone Consulting Engin	151958	2016-Nov-Trout Creek Sewer Interceptor Replacement	08-429.606	01/06/17	1,187.00	.00	
Keystone Consulting Engin	151959	2016-Nov-sewer matters	08-429.313	01/06/17	671.50	.00	
Keystone Consulting Engin	151960	2016-Nov-I&I removal program	08-429.372	01/06/17	2,474.78	.00	
Keystone Consulting Engin	151961	2016-Nov-sanitary sewer CIPP lining project	08-429.607	01/06/17	1,247.50	.00	
Total Keystone Consulting Engineers:					5,580.78	.00	
Morgan, Elizabeth	3134	Bags of rags	08-429.240	01/13/17	50.00	.00	
Total Morgan, Elizabeth:					50.00	.00	
PA Municipal Health Ins Co	02012017	2017 Feb coverage	08-487.156	01/01/17	7,648.05	.00	
Total PA Municipal Health Ins Coop:					7,648.05	.00	
PPL Electric Utilities	01042017	98810-20005	08-429.361	01/04/17	137.08	.00	
PPL Electric Utilities	01042017	95425-66011	08-429.361	01/04/17	29.86	.00	
PPL Electric Utilities	01042017	49200-35001	08-429.361	01/04/17	37.03	.00	
PPL Electric Utilities	01042017	47020-14000	08-429.361	01/04/17	30.79	.00	
PPL Electric Utilities	01042017	42850-08008	08-429.361	01/04/17	24.28	.00	
PPL Electric Utilities	01042017	32650-08001	08-429.361	01/04/17	29.36	.00	
PPL Electric Utilities	01042017	15450-07002	08-429.361	01/04/17	29.23	.00	
PPL Electric Utilities	01042017	08450-07007	08-429.361	01/04/17	28.41	.00	
PPL Electric Utilities	01042017	56060-06003	08-429.361	01/04/17	31.49	.00	
Total PPL Electric Utilities:					377.53	.00	
Sander Power Equipment	00580118	14" cut saw blade	08-429.240	01/06/17	82.50	.00	
Total Sander Power Equipment Company:					82.50	.00	
Stratix Systems Inc	210440	Mailprotector-Jan 2017	08-429.261	01/16/17	8.84	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Stratix Systems Inc:					8.84	.00	
Suburban Propane-2022	605077	unleaded	08-429.231	01/06/17	127.11	.00	
Suburban Propane-2022	803473	diesel	08-429.231	01/06/17	74.21	.00	
Total Suburban Propane-2022:					201.32	.00	
Total Sewer Fund:					15,821.48	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Refuse & Recycling Fund							
Bank of America	12312016	Acct 9042-Log me in 2017 annual subscription	10-407.261	12/31/16	139.80	.00	
Bank of America	12312016	Outlook Wildcard CCL cert for PD	10-407.261	12/31/16	161.99	.00	
Total Bank of America:					301.79	.00	
Stratix Systems Inc	210440	Mailprotector-Jan 2017	10-407.261	01/16/17	8.84	.00	
Total Stratix Systems Inc:					8.84	.00	
Total Refuse & Recycling Fund:					310.63	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Highway Aid Fund							
Morton Salt Inc	5401222325	Bulk ice control	35-432.245	12/29/16	5,205.74	.00	
Morton Salt Inc	5401222349	Bulk ice control	35-432.245	12/29/16	4,791.28	.00	
Total Morton Salt Inc:					9,997.02	.00	
PPL Electric Utilities	01042017	59610-04003	35-433.362	01/04/17	35.84	.00	
PPL Electric Utilities	01042017	58010-04003	35-433.362	01/04/17	33.40	.00	
PPL Electric Utilities	01042017	32810-04003	35-433.362	01/04/17	33.00	.00	
PPL Electric Utilities	01042017	97159-57000	35-433.362	01/04/17	36.79	.00	
PPL Electric Utilities	01042017	96549-22003	35-433.362	01/04/17	31.75	.00	
Total PPL Electric Utilities:					170.78	.00	
Total Highway Aid Fund:					10,167.80	.00	
Grand Totals:					217,603.34	4,917.69	

Date: _____

President: _____
Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
January 12, 2017
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown announced that the Board will hold an Executive Session with Chief Stiles to discuss Corporal promotions.

Commissioner Brown stated that the Board will hold another Executive Session at the conclusion of the Workshop to discuss personnel and legal matters.

Commissioner Brown turned the proceedings over to Ms. Cathy Bonaskiewich, Acting Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Robert Martucci, Jr., Vice-President
Debra Brinton, President Pro-Tempore
James Seagreaves
Joanne Ackerman

Staff Present:

Randy Soriano, Township Manager – EXCUSED
Cathy Bonaskiewich, Acting Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Cynthia Sopka, Director of Planning & Zoning
Sandy Nicolo, Code Enforcement Officer
John Ashley, Esquire, Township Solicitor
David Tettermer, rep of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. She added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announces if he or she is a Township resident. Ms. Bonaskiewich noted that if a resident does not divulge his or her address, it may impair the Township in administrative follow-ups on a particular issue.

APPROVAL OF THE LIST OF BILLS PAYABLE

Ms. Bonaskiewich noted that while the total Bills List looks larger than normal, it does include bills that were approved as part of the Agenda at the last meeting for the various construction projects.

Motion by Commissioner Ackerman, seconded by Commissioner Martucci, to the list of Bills Payable for the period 12/17/2016-1/6/2017, broken down as follows:

\$626,649.95 = GENERAL
\$40,339.80 = FIRE
\$40,779.50 = LIBRARY
\$557,770.75 = WATER
\$195,030.50 = SEWER
\$92,149.47 = REFUSE & RECYCLING
\$14,584.10 = HIGHWAY AID
\$694.17 = SUBDIVISION & ESCROW
\$1,567,998.24 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

MINUTES

December 22, 2016

Commissioner Brown declared the Minutes of December 22, 2016 accepted as presented.

NEW BUSINESS

ORDINANCES

None.

RESOLUTIONS

Appointment of Primary and Alternate Sewage Enforcement Officers for 2017.

Ms. Bonaskiewich commented that there are no proposed changes – Mr. Scott Bieber with Lehigh Soils and Wetlands will continue to be the Primary Officer and individuals from both Keystone Consulting Engineers and Hanover Engineering will act as alternates.

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to accept Resolution No. 01-2017-1554, appointing Primary and Alternate Sewage Enforcement Officers for 2017.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

The Board convened into an Executive Session.

MOTIONS

Appoint Corporals (4) from Promotional Eligibility List.

Motion by Commissioner Brinton, seconded by Commissioner Martucci, to promote Officer Christopher Casey to the rank of Corporal.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES

COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Motion by Commissioner Brinton, seconded by Commissioner Brown, to promote Officer Bryan Losagio to the rank of Corporal.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Motion by Commissioner Brinton, seconded by Commissioner Ackerman, to promote Officer Charles Whitehead to the rank of Corporal.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Motion by Commissioner Brinton, seconded by Commissioner Seagreaves, to promote Officer Budd Frankenfield to the rank of Corporal.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Chief Stiles thanked the Board for their support. He noted that a formal swearing-in ceremony will take place at the next Board meeting on January 26, 2017.

Commissioner Brown stated that the promotions will be effective January 15, 2017.

Appointments to various Boards and Commissions.

1. Planning Commission (4-year term)

a. Fifth Ward

Commissioner Ackerman nominated Mr. Richard Schreiter. Commissioner Martucci seconded the Motion.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Brown – YES
Commissioner Brinton – YES
Commissioner Martucci – YES
Commissioner Seagreaves – YES

The Board voted 5-0 to approve the appointment of Mr. Richard Schreiter to the Planning Commission for a term of four years.

2. Zoning Hearing Board (5-year term)

a. Second Ward

Commissioner Seagreaves nominated Mr. Edward Hare. Commissioner Brinton seconded the Motion.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Brown – YES
Commissioner Brinton – YES
Commissioner Martucci – YES
Commissioner Seagreaves – YES

The Board voted 5-0 to approve the appointment of Mr. Edward Hare to the Zoning Hearing Board for a term of five years.

3. Vacancy Board (1-year term)

a. One member

Commissioner Brown nominated Mr. Dan Moyer (4th Ward). Commissioner Brinton seconded the motion.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Brown – YES
Commissioner Brinton – YES
Commissioner Martucci – YES
Commissioner Seagreaves – YES

The Board voted 5-0 to approve the appointment of Mr. Dan Moyer to the Vacancy Board for a term of one year.

4. Environmental Advisory Council (3-year term)

a. Second Ward

The nomination has been tabled for a future meeting.

b. Third Ward

Commissioner Brinton nominated Ms. Jane Benning. Commissioner Brown seconded the motion.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Brown – YES
Commissioner Brinton – YES
Commissioner Martucci – YES
Commissioner Seagreaves – YES

The Board voted 5-0 to approve the appointment of Ms. Jane Benning to the Environmental Advisory Council for a term of three years.

5. Recreation Advisory Committee (5-year term)

a. Fifth Ward

Commissioner Ackerman nominated Mr. Frank McCullough. Commissioner Seagreaves seconded the motion.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Brown – YES
Commissioner Brinton – YES
Commissioner Martucci – YES
Commissioner Seagreaves – YES

The Board voted 5-0 to approve the appointment of Mr. Frank McCullough to the Recreation Advisory Committee for a term of five years.

6. Building Code Board of Appeals (5-year term)

a. Second Ward

The nomination has been tabled for a future meeting.

Lehigh Valley Road Runners Event – February 5th, 2017

Ms. Bonaskiewich noted that as in previous years, the Lehigh Valley Road runners have requested to hold their Super Bowl Race in the Township on February 5, 2017. She commented that neither Chief Stiles or Mr. Andreas had any issues with the request.

Motion by Commissioner Brinton, seconded by Commissioner Martucci, to approve the request from Lehigh Valley Road Runners to hold a race in the Township on February 5th, 2017, contingent on the signing of a hold-harmless agreement and providing the Township with a Certificate of Insurance.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Motion by Commissioner Brown, seconded by Commissioner Martucci, to appoint Ms. Cathy Bonaskiewich to Acting Township Manager, effective December 12, 2016.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Mr. Sandy Nicolo stated that he has been going through neighborhoods on the west side of the Township after noticing numerous street trees that have been removed. He commented that he has sent 42 notices out to residents who took the trees down without informing the Township. Mr. Nicolo noted that he will be going through the Township systematically to look for street trees that need to be replanted.

A discussion ensued regarding PPL cutting street trees because they are in PPL's right-of-way. Mr. Nicolo stated that he will take those instances on a case-by-case basis.

Chief Stiles announced that Coffee with a Cop will take place on January 20th, 2017 at 9:30 am at Francesco's Italian Ristorante. He thanked Francesco's, Vallos Bakery and Daisy Hill Market for their support.

Chief Stiles displayed three airsoft guns the Police Department have recovered during traffic stops. He stated that they look like real guns because the identifying orange markings have been removed. Chief Stiles opined that fake guns pose a dangerous situation for officers because they are taught to protect themselves and the public at all times. He emphasized that this is what officers have to deal with on a daily basis.

ADJOURNMENT

Commissioner Brinton made a Motion to adjourn the Meeting. Seconded by Commissioner Martucci. The time was 7:50 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Acting Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on January 12, 2017.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

RESOLUTION NO. 01-2017-1556

BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, TO ADOPT THE LAUBACH PARK AND FRANKO PARK MASTER SITE PLAN.

WHEREAS, the Township of Salisbury Board of Commissioners recognizes the need to have a master plan for both Laubach Park and Franko Park, to assist in the long range planning and future development of the Parks; and

WHEREAS, the Township of Salisbury Board of Commissioners commissioned a master plan to be developed with the assistance of Urban Research & Development Corp. that was reviewed with input from the Township community.

NOW, THEREFORE, BE IT RESOLVED and it is hereby resolved that the Township of Salisbury Board of Commissioners adopts the William H. Laubach Memorial Park & Franko Farm Recreation Area Master Site Development Plan, as presented.

APPROVED AND ADOPTED this 26th day of January, 2017 at a regular public meeting.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

James A. Brown
President, Board of Commissioners

ATTESTED:

Cathy Bonaskiewich
Assistant Township Secretary

RESOLUTION NO. 01-2017-1555

BY THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF SALISBURY, LEHIGH COUNTY, PENNSYLVANIA, NAMING AN AUDITOR TO AUDIT THE TOWNSHIP ACCOUNTS FOR YEAR 2016 AND ESTABLISHING COMPENSATION FOR SERVICES.

WHEREAS, the Board of Commissioners desires to appoint an auditor to perform the audit of the accounts for year 2016 of the Township of Salisbury.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, and it is hereby resolved by same that Mr. Todd J. Bushta, Certified Public Accountant, of the Accountancy Firm of Bushta & Co., Bethlehem, PA, be retained as Auditor to audit the Township accounts for year 2016.

BE IT FURTHER RESOLVED that compensation for said auditing services shall be an amount not to exceed \$12,000.

APPROVED AND ADOPTED this 26th day of January, 2017 at a regular public meeting.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

President, Board of Commissioners

ATTESTED:

Assistant Township Secretary

RESOLUTION NO. 01-2017-1557

**BY THE BOARD OF COMMISSIONERS OF THE
TOWNSHIP OF SALISBURY, LEHIGH COUNTY,
PENNSYLVANIA, APPOINTING MEMBERS TO SERVE
ON THE POLICE PENSION COMMITTEE**

WHEREAS, the Board of Commissioners of the Township of Salisbury is desirous of appointing individuals to serve on its Police Pension Committee.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania and it is hereby resolved by the same to appoint Randy Soriano, Township Manager; Cathy Bonaskiewich, Chief Administrative Officer for the Police Pension Plan; Ronald Patten, Police Sergeant; and Donald Sabo, Police Sergeant; and Debra Brinton, Township Commissioner; to serve on the Salisbury Township Police Pension Committee.

APPROVED AND ADOPTED this 26th day of January, 2017 at a regular public meeting.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

James A. Brown
President, Board of Commissioners

ATTESTED:

Cathy Bonaskiewich
Assistant Township Secretary