

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Meeting
Regular Meeting Agenda—January 12, 2017
7:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Notifications:

- All public sessions of the Salisbury Township Board of Commissioners regular meeting are electronically monitored (tape recorded) for the purpose of taking the Minutes. Public comment on agenda items will be entertained at the time the item is up for vote, non-agenda related public comments will be entertained after the agenda.
- Public Comment Period Policy—Three (3) Minutes Rule

4. Bills Payable – Period 12/17/16 – 1/6/17

5. Approval of the Minutes –December 22, 2016

6. New Business

A. ORDINANCES - none

B. RESOLUTIONS

1. Resolution – Appointment of Primary and Alternate Sewage Enforcement Officers for 2017

C. MOTIONS

1. Motion to Appoint Corporals (4) from Promotional Eligibility List
2. Motion - Appointments to various Boards and Commissions
 - **Planning Commission (4 year term)**
-Fifth Ward (*Commissioner Ackerman to nominate*)
 - **Zoning Hearing Board (5 year term)**
-Second Ward (*Commissioner Seagreaves to nominate*)
 - **Vacancy Board (1 year term)**
-1 Member (*Commissioner Brown to nominate*)
 - **Environmental Advisory Council (3 year term)**
-Second Ward (*Commissioner Seagreaves to nominate*)
-Third Ward (*Commissioner Brinton to nominate*)
 - **Recreation Advisory Committee (5 year term)**
-Fifth Ward (*Commissioner Ackerman to nominate*)
 - **Building Code Board of Appeals (5 year term)**
-Second Ward (*Commissioner Seagreaves to nominate*)

3. Motion – Lehigh Valley Road Runners event – 2/5/17

7. Courtesy of the Floor: (opportunity for public comment on non-agenda items)

8. Adjournment

- *Workshop to follow regular meeting
- *Executive Session

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
General Fund							
Allentown Equipment Corp	59929	Inspect #5,6,15,14,3,2&9	01-437.251	09/09/16	394.99	.00	
Total Allentown Equipment Corp:					394.99	.00	
Altemos/Atlantic Fuels	37900	ACCT# 3644657 Oil-Black River Rd-12/30/2016	01-409.230	12/30/16	413.08	.00	
Total Altemos/Atlantic Fuels:					413.08	.00	
American United Life Insur	01012017	2017-Jan life/disability ins coverage	01-487.158	01/01/17	1,776.18	1,776.18	01/03/17
Total American United Life Insurance Co:					1,776.18	1,776.18	
Atlantic Tactical	SI-80572927	Lancer L5 AWM 30rd AR15 Mag	01-410.242	10/20/16	360.00	.00	
Atlantic Tactical	SI-80574702	Safariland ALS concealment holsters	01-410.238	11/07/16	184.00	.00	
Atlantic Tactical	SI-80576575	Sig Sauer P250/P320 9 mm	01-410.242	11/25/16	1,271.20	.00	
Atlantic Tactical	SI-80578895	Level 3A shield w/LED light	01-410.260	12/15/16	1,920.00	.00	
Atlantic Tactical	SO-80429730	Peacekeeper II shield w/molded handle & decal	01-410.260	10/17/16	937.60	.00	
Atlantic Tactical	SO-80430054	M400 SWAT -16" M4 Rifle	01-410.260	10/20/16	2,579.10	.00	
Atlantic Tactical	SQ-80490576	Rifle optic/magpul PMAG 30rd gen m3 w/window/sig sauer grip/def-tec 12ga drag stabilized round	01-410.242	12/19/16	3,060.70	.00	
Atlantic Tactical	SQ-80490576	Safariland cuff/mag pouch	01-410.238	12/19/16	34.95	.00	
Atlantic Tactical	SQ-80491971	Ammo	01-410.242	01/03/17	885.90	.00	
Total Atlantic Tactical:					11,233.45	.00	
Ballek, Clinton	12302016	2016 Health Reimbursement	01-406.171	12/30/16	150.00	.00	
Ballek, Clinton	12312016	2016 Clothing allowance	01-430.192	12/31/16	225.00	.00	
Total Ballek, Clinton:					375.00	.00	
Bank of America	12092016	Ergotron workspace standing desk-Randy	01-401.260	12/09/16	461.79	461.79	12/30/16
Bank of America	12092016	Ergotron workspace standing desk-Cathy	01-402.260	12/09/16	578.02	578.02	12/30/16
Bank of America	12092016	HR & Labor management Int-12/12/16 & PSATS webinars 11/30, 12/1, & 12/8	01-402.421	12/09/16	269.00	269.00	12/30/16
Total Bank of America:					1,308.81	1,308.81	
Berkheimer Associates	12302016	2016-Dec-LST Comm	01-403.453	12/30/16	45.30	.00	
Total Berkheimer Associates:					45.30	.00	
Berks County Intermediate	00085807	3Q16 Exception billings (10)	01-403.325	12/22/16	4.70	.00	
Total Berks County Intermediate Unit:					4.70	.00	
Bethlehem Paramedics	12022016	Fill 5 aluminum oxygen cylinders	01-410.375	12/02/16	100.00	.00	
Total Bethlehem Paramedics:					100.00	.00	
Boyko's Petroleum Service	30313	fuel nozzle for pump	01-409.373	12/29/16	49.50	.00	
Total Boyko's Petroleum Service Inc.:					49.50	.00	
Breneman LP, E. J.	128683	Court Stencil for parking lot	01-409.373	11/22/16	76.50	.00	
Total Breneman LP, E. J.:					76.50	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Bummer, Frank	01012017	25 of 60 retirement incentive program	01-406.172	01/01/17	450.00	.00	
Total Bummer, Frank:					450.00	.00	
Commonwealth of PA	01012017	2017 Pesticide Business License	01-451.315	01/01/17	35.00	.00	
Commonwealth of PA	01012017	2017-fee for NPDES-Chapter 92A-MS4 permit	01-436.315	01/01/17	500.00	.00	
Total Commonwealth of PA:					535.00	.00	
Dallas Data Systems Inc.	23733	2017 Caselle Annual Support	01-407.319	01/01/17	6,444.00	6,444.00	01/03/17
Dallas Data Systems Inc.	23733	2017 PnF Annual Support	01-407.319	01/01/17	2,518.40	2,518.40	01/03/17
Dallas Data Systems Inc.	237733T	1-day on-site A/R training for P.D.	01-407.319	01/01/17	870.00	870.00	01/03/17
Dallas Data Systems Inc.	23798	Additional A/R License for P.D.	01-407.261	01/01/17	1,710.00	1,710.00	01/03/17
Total Dallas Data Systems Inc.:					11,542.40	11,542.40	
Davison & McCarthy	18570	2016-Oct-DD-Land Development Lehigh St	01-404.318	11/03/16	108.00	.00	
Davison & McCarthy	18774	2016-Nov-Brensinger Gaither/Davis minor subdivision	01-404.318	12/07/16	132.00	.00	
Total Davison & McCarthy:					240.00	.00	
DCED	01062017	4Q2016 Permit Fees	01-414.318	01/06/17	156.00	.00	
Total DCED:					156.00	.00	
Diefenderfer, Orlando	53882	updated 2017 holiday schedule	01-401.315	11/29/16	59.85	.00	
Total Diefenderfer, Orlando:					59.85	.00	
Dispatch Answering Serv	000204B110	610-782-5572-Jan 2017	01-430.320	01/01/17	15.00	.00	
Dispatch Answering Serv	000204B110	Answr Service/Pump Stn Alrm-Jan-2017	01-401.320	01/01/17	249.50	.00	
Total Dispatch Answering Service:					264.50	.00	
Eastern Auto Parts Wareho	3IV113651	#9-front rotor & brakes	01-437.251	11/28/16	263.25	.00	
Eastern Auto Parts Wareho	3IV116657	#5-oil filter	01-437.251	12/05/16	47.90	.00	
Eastern Auto Parts Wareho	3IV116657	Oil Filter	01-430.240	12/05/16	47.90	.00	
Eastern Auto Parts Wareho	3IV116951	hose & coupling for leaf machine	01-437.375	12/06/16	10.85	.00	
Eastern Auto Parts Wareho	3IV117365	#3-oil & air filters	01-437.251	12/07/16	15.17	.00	
Eastern Auto Parts Wareho	3IV117371	#1-oil filter	01-437.251	12/07/16	39.30	.00	
Eastern Auto Parts Wareho	3IV117371	Oil Filter	01-430.240	12/07/16	39.30	.00	
Eastern Auto Parts Wareho	3IV121100	Wiper blades	01-430.240	12/16/16	129.80	.00	
Eastern Auto Parts Wareho	3IV127424	485CCA battery for sweeper	01-437.375	01/05/17	76.95	.00	
Total Eastern Auto Parts Warehouse:					670.42	.00	
Eastern Salisbury Fire Co.	12312016	2016 Incentive Program-2nd pymt	01-465.500	12/31/16	7,500.00	.00	
Total Eastern Salisbury Fire Co.:					7,500.00	.00	
Ecco Communications LLC	69624	Kenwood radio	01-437.251	12/20/16	175.00	.00	
Total Ecco Communications LLC:					175.00	.00	
Emergency Systems Servi	0204903-IN	2017-Municipal bldg maintenance service agreement for generator	01-409.373	12/20/16	839.45	.00	
Emergency Systems Servi	204203	2017-ESFC maintenance service agreement for					

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Emergency Systems Servi	205060	generator	01-409.373	11/08/16	685.00	.00	
		2017-Police maintenance service agreement for generator	01-409.373	12/29/16	990.86	.00	
Total Emergency Systems Service Co:					2,515.31	.00	
Facchiano Iron Works Inc.	24775	Pipe for leaf machine	01-437.375	12/12/16	28.75	.00	
Total Facchiano Iron Works Inc.:					28.75	.00	
FBI/LEEDA	200003655	FBI/LEEDA-Supervisor Leadership Institute-Stiles-6/12-6/16/17	01-410.421	12/20/16	650.00	.00	
Total FBI/LEEDA:					650.00	.00	
Five star International LLC	05P116288	Kit	01-437.251	09/07/16	42.82	.00	
Five star International LLC	05P122506	#3-rear brake drum	01-437.251	12/01/16	247.98	.00	
Five star International LLC	05P122909	#4-Cabin filter	01-437.251	12/08/16	37.83	.00	
Five star International LLC	05P124390	#1-Fuse box cover	01-437.251	12/30/16	135.86	.00	
Five star International LLC	05S534749	#3-repair high beams/check ABS light	01-437.251	12/09/16	261.93	.00	
Total Five star International LLC:					726.42	.00	
Fromm Electric Supply Cor	51114047	light bulbs for police station	01-409.240	11/18/16	17.72	.00	
Total Fromm Electric Supply Corp:					17.72	.00	
Gatti Morrison Construction	365622	Siltsoxx for Foxrun project-MS4	01-436.240	12/06/16	295.00	.00	
Total Gatti Morrison Construction Service Inc:					295.00	.00	
GFOA-PA	38	Bonaskiewich-2017 dues	01-401.420	01/01/17	75.00	.00	
GFOA-PA	415	Soriano-2017 dues	01-401.420	01/01/17	75.00	.00	
Total GFOA-PA:					150.00	.00	
Globalstar USA	100000000791	Annual fee for airtime-2017	01-415.260	12/16/16	926.18	.00	
Total Globalstar USA:					926.18	.00	
Grainger	9311061700	Workshop vise	01-430.260	12/19/16	492.86	.00	
Total Grainger:					492.86	.00	
Heacock Lumber	13879	Oak side boards	01-437.251	12/21/16	221.00	.00	
Heacock Lumber	13879	stakes	01-430.240	12/21/16	33.00	.00	
Total Heacock Lumber:					254.00	.00	
Home Depot Credit Service	17364	1 gallon sprayer	01-430.260	12/20/16	19.94	.00	
Home Depot Credit Service	55338	Wet/dry vacs & snow shovels	01-430.260	12/19/16	107.88	.00	
Home Depot Credit Service	55338	Stretch wrap & foam car wash	01-430.240	12/19/16	39.32	.00	
Home Depot Credit Service	56857	Stretch wrap	01-430.240	12/08/16	21.96	21.96	12/30/16
Total Home Depot Credit Services:					189.10	21.96	
ICMA Membership Renew	01012017	2017 Membership-#659946	01-401.420	01/01/17	832.00	.00	

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Total ICMA Membership Renewal:					832.00	.00	
Jack's Glass	40092	#3-replace windshield	01-437.251	12/14/16	321.00	.00	
Total Jack's Glass:					321.00	.00	
JOAO & Bradley Constntn	10282016	Kline Ave/Public Rd Storm Sewer Project	01-436.601	10/28/16	202,207.50	202,207.50	12/22/16
Total JOAO & Bradley Constntn Co Inc:					202,207.50	202,207.50	
Kessler Freedman Inc.	01022017	Dec 2016-Website updates	01-401.312	01/02/17	140.00	.00	
Total Kessler Freedman Inc.:					140.00	.00	
Keystone Consulting Engin	151175	2016-Oct-3111 Lehigh Street Land Development	01-408.318	11/09/16	1,166.00	.00	
Keystone Consulting Engin	151182	2016-Oct-2000 Nottingham Rd Grading	01-408.318	11/09/16	490.00	.00	
Total Keystone Consulting Engineers:					1,656.00	.00	
King, Gail	01012017	10 of 60 retirement incentive program	01-406.172	01/01/17	450.00	.00	
Total King, Gail:					450.00	.00	
Kistler O'Brien Fire Protect	641732	tested one extinguisher	01-401.315	10/19/16	69.00	.00	
Kistler O'Brien Fire Protect	641757	recharged fire extinguishers at pump station	01-401.315	11/09/16	390.75	.00	
Total Kistler O'Brien Fire Protectn:					459.75	.00	
Klimowicz, Brian G.	01012017	60 of 60 health reimb	01-406.171	01/01/17	250.00	.00	
Total Klimowicz, Brian G.:					250.00	.00	
Kovatch Ford	122916TKM	#5953-Code 3 XT4 Dual head LED light mounting	01-411.240	12/29/16	1,198.75	.00	
Total Kovatch Ford:					1,198.75	.00	
Kutz Inc., E. M.	17007	tarp for leaf box	01-437.375	11/29/16	264.40	.00	
Kutz Inc., E. M.	17568	#3-Auger insert	01-437.375	12/28/16	565.00	.00	
Kutz Inc., E. M.	17569	#4-spinner motor	01-437.375	12/28/16	487.20	.00	
Kutz Inc., E. M.	17571	#6-spinner shield/curb shoe/spinner frame/spinner extension	01-437.375	12/28/16	842.16	.00	
Total Kutz Inc., E. M.:					2,158.76	.00	
Laible, Raymond	12282016	2016 Clothing Allowance	01-430.192	12/28/16	59.50	.00	
Total Laible, Raymond:					59.50	.00	
Lawson Products	9304592861	hair pin/washers/bolts/O-ring/glass cleaner/bulbs/electric tape/drill bits	01-430.240	12/19/16	349.92	.00	
Total Lawson Products:					349.92	.00	
Lehigh Soils & Wetlands	12162016	Residential inspections & services-10/1/2016-12/31/2016	01-413.307	12/16/16	1,970.00	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Lehigh Soils & Wetlands:					1,970.00	.00	
Luby, Joseph	01012017	25 of 60 retirement incentive program	01-406.172	01/01/17	450.00	.00	
Total Luby, Joseph:					450.00	.00	
Macmillian Oil Co of Allent	29500	55 gal drum of windshield washer fluid	01-430.240	12/29/16	42.66	.00	
Total Macmillian Oil Co of Allentown:					42.66	.00	
Madle's Hardware	178357	Keys for EMA trailer	01-415.240	12/28/16	27.90	.00	
Total Madle's Hardware:					27.90	.00	
Morning Call, The	003051248	12/14/16-CSC Mtg	01-401.341	12/11/16	954.37	.00	
Total Morning Call, The:					954.37	.00	
Motors Plus Inc.	32194	#203-oil change/battery/water pump/	01-410.251	12/15/16	2,083.18	.00	
Motors Plus Inc.	32383	#206-oil change/repair flat tire	01-410.251	12/06/16	129.18	.00	
Motors Plus Inc.	32395	#220-oil change/charged battery/top off fluids	01-410.251	12/09/16	249.00	.00	
Motors Plus Inc.	32424	#202-oil change/top off fluids	01-410.251	12/16/16	116.68	.00	
Motors Plus Inc.	32431	#217-repair tire	01-410.251	12/19/16	16.00	.00	
Motors Plus Inc.	32433	#204-oil change/top off fluids	01-410.251	12/20/16	112.23	.00	
Total Motors Plus Inc.:					2,706.27	.00	
Moyer, Roger J.	01012017	10 of 60 retirement incentive payment	01-406.172	01/01/17	450.00	.00	
Total Moyer, Roger J.:					450.00	.00	
MP Outfitters	17213-5	belt-Nothstein	01-410.238	12/09/16	36.97	.00	
MP Outfitters	17221-5	beanie/blue line flag hat/shirt-Vasilik	01-410.238	12/09/16	44.96	.00	
MP Outfitters	17281-5	Alterations/patches-Sabo	01-410.238	12/13/16	45.88	.00	
MP Outfitters	17284-5	button extender/battery stick/hat/jacket-Whitehead	01-410.238	12/13/16	204.94	.00	
MP Outfitters	17285-5	jacket-Whitehead	01-410.238	12/13/16	90.00	.00	
MP Outfitters	17299-5	jacket/socks/gloves-Palansky	01-410.238	12/14/16	180.47	.00	
MP Outfitters	17351-5	refelected/patches-Mertl	01-411.238	12/16/16	136.00	.00	
MP Outfitters	17461-5	pants-Rehatchek	01-410.238	12/21/16	52.69	.00	
MP Outfitters	17462-5	pants/gloves/alterations/flashlight/batteries-Hebel	01-410.238	12/21/16	431.83	.00	
MP Outfitters	17496-5	refelected/patches-Hart	01-411.238	12/22/16	34.00	.00	
MP Outfitters	17543-5	Hat-Vasilik	01-410.238	12/23/16	11.99	.00	
MP Outfitters	17610-5	pants/shirts/tie bar/apply patches-Casey	01-410.238	12/28/16	248.93	.00	
Total MP Outfitters:					1,518.66	.00	
Mr. John Inc.	0005148287	Lindberg Park-11/9-12/06/2016	01-451.315	12/07/16	125.00	.00	
Mr. John Inc.	0005148288	Laubach Park-11/9-12/6/2016	01-451.315	12/07/16	125.00	.00	
Mr. John Inc.	0005148289	1 unit:Franko farm-11/9-12/5/2016	01-451.315	12/07/16	120.54	.00	
Total Mr. John Inc.:					370.54	.00	
Nelson Wire Rope	128313	Bungee cords	01-430.240	12/20/16	235.24	.00	
Total Nelson Wire Rope:					235.24	.00	

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New Enterprise Stone & Li	6445715	#1 & #4-Stone	01-436.315	10/03/16	404.52	.00	
New Enterprise Stone & Li	6495878	2A Stone	01-438.245	12/15/16	320.50	.00	
New Enterprise Stone & Li	6497998	25MM Base	01-438.245	12/21/16	184.00	.00	
New Enterprise Stone & Li	6498014	2A Stone	01-438.245	12/21/16	258.81	.00	
New Enterprise Stone & Li	6499048	25MM Base	01-438.245	12/22/16	115.46	.00	
Total New Enterprise Stone & Lime Co Inc:					1,283.29	.00	
NY Tactical Officers Assoc	01012017	2017-Membership renewal-Patten/Sabo/Soberick	01-410.420	01/01/17	90.00	.00	
Total NY Tactical Officers Assoc Inc:					90.00	.00	
PA Chiefs of Police Associ	6843	2017-Annual Renewal	01-410.420	01/01/17	150.00	.00	
Total PA Chiefs of Police Association:					150.00	.00	
PA Dept of Labor/Industry-	0551770	2017-Elevator certificate of operation renewal	01-409.373	11/28/16	36.00	.00	
Total PA Dept of Labor/Industry-E:					36.00	.00	
PA Municipal Health Ins Co	01012017	2017 Jan coverage	01-487.156	01/01/17	82,031.84	82,031.84	01/04/17
Total PA Municipal Health Ins Coop:					82,031.84	82,031.84	
PA One Call System Inc.	0000707683	2016-Dec-Voice/Fax messages	01-401.320	11/30/16	266.48	.00	
Total PA One Call System Inc.:					266.48	.00	
PA State Assoc of Borough	22764	2017 Dues-member ID#22764	01-401.420	01/01/17	225.00	.00	
Total PA State Assoc of Boroughs:					225.00	.00	
Patten, Ronald C.	12262016	MERT-carrier belt/Bipod lock/bipod/night force angle degree indicator/rifle scope/camospray	01-410.220	12/26/16	349.00	.00	
Total Patten, Ronald C.:					349.00	.00	
PenTeleData	B2883586	Acct#3042745-Cable modem rental -2017-Jan	01-401.320	12/24/16	124.95	.00	
Total PenTeleData:					124.95	.00	
Peterson, Matthew	12282016	2016 Clothing allowance	01-430.192	12/28/16	225.00	.00	
Total Peterson, Matthew:					225.00	.00	
PPL Electric Utilities	12132016	93760-01007	01-451.361	12/13/16	22.98	.00	
PPL Electric Utilities	12132016	70730-17005	01-409.361	12/13/16	951.79	.00	
PPL Electric Utilities	12132016	61089-84001	01-409.361	12/13/16	668.96	.00	
PPL Electric Utilities	12132016	92051-48008	01-409.361	12/13/16	897.54	.00	
PPL Electric Utilities	12132016	94340-19001	01-451.361	12/13/16	157.09	.00	
PPL Electric Utilities	12132016	10550-10002	01-451.361	12/13/16	35.51	.00	
PPL Electric Utilities	12272016	63580-10005	01-451.361	12/27/16	22.94	.00	
Total PPL Electric Utilities:					2,756.81	.00	
Protect Alarms	58132	repaired loose connection on panic button at police station	01-401.375	12/21/16	130.50	.00	

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Total Protect Alarms:					130.50	.00	
PSATC	12312016	2017 Dues	01-400.420	12/31/16	3,262.72	.00	
Total PSATC:					3,262.72	.00	
PSATS	06454-L7J5	Bonaskiewich-COSTARS Training-11/18/2016	01-402.421	12/22/16	35.00	.00	
PSATS	15134-C8W8	Wilson-COSTARS Training-11/18/2016	01-401.421	12/23/16	35.00	.00	
Total PSATS:					70.00	.00	
Sabo, Donald	12312016	2016-College tuition	01-410.187	12/31/16	250.00	.00	
Total Sabo, Donald:					250.00	.00	
Safety 1	11222016	Flashlight for patrol response bags & rechargeable battery	01-410.241	11/22/16	706.95	.00	
Safety 1	11222016	Streamlight Protac HL-Soberick	01-410.238	11/22/16	90.00	.00	
Total Safety 1:					796.95	.00	
Salisbury Township	12062016	Rehm-Returned pay ck#3290.69 for 11/5-11/19/16	01-380.000	12/06/16	3,290.69	3,290.69	12/30/16
Total Salisbury Township:					3,290.69	3,290.69	
Service Electric Cable TV	12292016	Prolog Express - Dec 2016	01-410.315	12/29/16	74.95	.00	
Total Service Electric Cable TV:					74.95	.00	
Service Electric Telephone	12152016	Acct#-0000044158-Minger phone line-12/2016	01-403.240	12/15/16	20.72	.00	
Service Electric Telephone	12152016	Acct#-0000044158-Township phone line-12/2016	01-401.320	12/15/16	543.73	.00	
Total Service Electric Telephone Co:					564.45	.00	
Service Tire Truck Centers	U72767-01	#12-tires	01-437.251	12/15/16	844.12	.00	
Total Service Tire Truck Centers:					844.12	.00	
Sinko, Michael	01062017	mileage for township errands	01-401.315	01/06/17	33.84	.00	
Total Sinko, Michael:					33.84	.00	
Staples Advantage	3324894295	Storage boxes	01-401.240	12/23/16	78.10	.00	
Total Staples Advantage:					78.10	.00	
Starr Uniform Center	111097	Police ID badge-Nothstein	01-410.238	12/21/16	190.00	.00	
Total Starr Uniform Center:					190.00	.00	
Stauffer Insurance, C. M.	106296	2017-Commercial Umbrella policy	01-486.351	01/01/17	9,793.00	.00	
Stauffer Insurance, C. M.	106298	2017-Commercial Auto Policy	01-486.352	01/01/17	56,778.00	.00	
Stauffer Insurance, C. M.	106299	2017-Comm Liab Policy-vacant land	01-486.351	01/01/17	889.00	.00	
Stauffer Insurance, C. M.	106300	2017-Bond for Bonaskiewich	01-486.355	01/01/17	1,875.00	.00	
Stauffer Insurance, C. M.	106301	2017-Government crime policy/faithful perm of duty coverage	01-486.353	01/01/17	937.00	.00	
Stauffer Insurance, C. M.	106302	2017-Bond for Minger (Treas)	01-486.355	01/01/17	1,275.00	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Stauffer Insurance, C. M.	106303	2017-Bond for Soriano	01-486.355	01/01/17	1,275.00	.00	
Stauffer Insurance, C. M.	106305	2017-Commercial Package Policy	01-486.351	01/01/17	36,608.00	.00	
Stauffer Insurance, C. M.	106329	2017-Emergency care/1st responder liability	01-486.353	01/01/17	1,555.00	.00	
Stauffer Insurance, C. M.	106331	2017-Workers Compensation	01-486.354	01/01/17	103,108.00	.00	
Total Stauffer Insurance, C. M.:					214,093.00	.00	
Stotz/Fatzinger Office Sup	178200	#10-window envelopes	01-402.240	12/27/16	177.50	.00	
Stotz/Fatzinger Office Sup	178214	Envelopes/file folders/scissors/binder clips	01-402.240	12/27/16	312.43	.00	
Total Stotz/Fatzinger Office Supply:					489.93	.00	
Stratix Systems Inc	204484	Replacement workstation (for ALL patrolmen)needed due to sewer back-up damage	01-407.261	01/01/17	13,915.85	.00	
Stratix Systems Inc	205702	Mailprotector-Dec 2016	01-407.261	12/19/16	61.88	.00	
Stratix Systems Inc	206461	Maint fee DPW-12/19/2016-3/18/2017	01-401.375	12/21/16	60.79	.00	
Stratix Systems Inc	207355	Dell Warranty Extension	01-407.261	12/27/16	228.29	.00	
Total Stratix Systems Inc:					14,266.81	.00	
Suburban Propane-2022	604990	unleaded	01-401.231	12/09/16	27.24	.00	
Suburban Propane-2022	604990	unleaded	01-410.231	12/09/16	792.10	.00	
Suburban Propane-2022	604990	unleaded	01-430.231	12/09/16	819.35	.00	
Suburban Propane-2022	605032	unleaded	01-401.231	12/23/16	29.91	.00	
Suburban Propane-2022	605032	unleaded	01-410.231	12/23/16	869.59	.00	
Suburban Propane-2022	605032	unleaded	01-430.231	12/23/16	899.49	.00	
Suburban Propane-2022	803391	diesel	01-401.231	12/09/16	26.41	.00	
Suburban Propane-2022	803391	diesel	01-410.231	12/09/16	768.02	.00	
Suburban Propane-2022	803391	diesel	01-430.231	12/09/16	794.45	.00	
Suburban Propane-2022	803428	diesel	01-401.231	12/23/16	25.63	.00	
Suburban Propane-2022	803428	diesel	01-410.231	12/23/16	745.21	.00	
Suburban Propane-2022	803428	diesel	01-430.231	12/23/16	770.84	.00	
Total Suburban Propane-2022:					6,568.24	.00	
Takacs Jr., Dennis V.	01012017	EMC Deputy - Jan 2017	01-415.149	01/01/17	83.37	.00	
Total Takacs Jr., Dennis V.:					83.37	.00	
Tapler, Jeffrey	01012017	EMC stipend-Jan 2017	01-415.139	01/01/17	250.00	.00	
Total Tapler, Jeffrey:					250.00	.00	
Times News	I00396943-121	Ad: Tax rate ordinance	01-401.341	12/15/16	84.40	.00	
Times News	I00397491-122	Ad: 2017 Schedule of public meetings	01-401.341	12/29/16	129.20	.00	
Total Times News:					213.60	.00	
Torco Supply Co.	16110014	2017-Qtrly lease-1 of 4	01-430.240	11/30/16	18.00	.00	
Torco Supply Co.	26171	mix gas for mig welder	01-430.240	12/06/16	42.50	.00	
Total Torco Supply Co.:					60.50	.00	
U.S. Postal Service	12272016	Postage for twp 2017 calendars	01-401.325	12/27/16	1,751.62	1,751.62	12/27/16
Total U.S. Postal Service:					1,751.62	1,751.62	
Urban Research & Develop	2305-14-I10-30	LindPk MSP Ph2-November 2016	01-451.312	12/21/16	2,700.00	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Urban Research & Develop	2305-15-111-30	Laubach & Franko Park MSP-November 2016	01-451.313	12/21/16	6,780.00	.00	
Total Urban Research & Development:					9,480.00	.00	
Urban, Kevin	12282016	2016 Clothing Allowance	01-430.192	12/28/16	225.00	.00	
Urban, Kevin	12282016	2016 Health Reimbursement	01-406.171	12/28/16	150.00	.00	
Total Urban, Kevin:					375.00	.00	
V.E. Ralph & Son Inc	286762	Q.A. Pack-K-9	01-410.215	12/08/16	260.00	.00	
V.E. Ralph & Son Inc	330227	K-9 first aid kit	01-410.215	12/09/16	217.26	.00	
V.E. Ralph & Son Inc	331337	Special cleaning items for Infectious disease control for municipal building	01-409.373	12/30/16	119.31	.00	
Total V.E. Ralph & Son Inc:					596.57	.00	
Verizon	1225201601	2016-Dec- Mgr	01-401.320	12/25/16	109.46	.00	
Verizon	1225201601	2016-Dec-Assist Mgr/Finance Dir	01-402.320	12/25/16	54.73	.00	
Verizon	1225201601	2016-Dec-Police	01-410.320	12/25/16	386.70	.00	
Verizon	1225201601	2016-Dec-Fire Inspectors	01-411.320	12/25/16	19.44	.00	
Verizon	1225201601	2016-Dec-Code Enf Ofcr	01-413.320	12/25/16	54.73	.00	
Verizon	1225201601	2016-Dec-P/Z Officer	01-414.320	12/25/16	54.73	.00	
Verizon	1225201601	2016-Dec-Tapler	01-415.320	12/25/16	78.07	.00	
Verizon	1225201601	2016-Dec-DPW	01-430.320	12/25/16	140.15	.00	
Verizon	1225201601	2016-Dec-Rec Dir	01-452.320	12/25/16	54.73	.00	
Verizon	1225201601	2016-Dec-Mgr tablet/air card charges	01-401.320	12/25/16	34.31	.00	
Verizon	1225201601	2016-Dec-Police tablet/air card charges	01-410.320	12/25/16	311.77	.00	
Verizon	1225201601	2016-Dec-Fire Inspectors/Tablet	01-411.320	12/25/16	34.31	.00	
Total Verizon:					1,333.13	.00	
Warehouse Battery Outlet I	342529	Battery charger	01-430.260	12/19/16	174.95	.00	
Total Warehouse Battery Outlet Inc:					174.95	.00	
Western Salisbury Fire Co	12312016	2016-2nd half-volunteer reimb	01-465.500	12/31/16	7,500.00	.00	
Total Western Salisbury Fire Company:					7,500.00	.00	
Wireless Communications	S51216145	Panasonic tough pad G-1, Gamber G-7 dock station/keyboard/keyboard mounts/holder/charge guard/antennas/screen protectors	01-410.700	12/28/16	9,863.70	.00	
Total Wireless Communications & Elec:					9,863.70	.00	
Total General Fund:					626,649.95	303,931.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Fire Fund							
Eastern Salisbury Fire Co.	01012017	2009 Fire Truck loan#10633-principal	03-471.215	01/01/17	10,012.67	10,012.67	01/03/17
Eastern Salisbury Fire Co.	01012017	2009 Fire Truck loan#10633-interest	03-472.215	01/01/17	1,570.45	1,570.45	01/03/17
Eastern Salisbury Fire Co.	01012017	2013 Fire Truck Loan #10949-principal	03-471.216	01/01/17	6,203.54	6,203.54	01/03/17
Eastern Salisbury Fire Co.	01012017	2013 Fire Truck Loan #10949-interest	03-472.216	01/01/17	1,518.58	1,518.58	01/03/17
Total Eastern Salisbury Fire Co.:					19,305.24	19,305.24	
PenTeleData	B2882423	Cable-Jan 2017	03-411.320	12/24/16	59.95	.00	
Total PenTeleData:					59.95	.00	
PPL Electric Utilities	12132016	82900-03000	03-411.320	12/13/16	627.62	.00	
Total PPL Electric Utilities:					627.62	.00	
Salisbury Township	12312016	4Q2016 ESFCo utility inv	03-411.320	12/31/16	81.10	.00	
Total Salisbury Township:					81.10	.00	
Service Electric Telephone	12152016	Acct#-0000050426-ESFC-12/2016	03-411.320	12/15/16	82.88	.00	
Total Service Electric Telephone Co:					82.88	.00	
Suburban Propane-2022	604990	unleaded	03-413.231	12/09/16	167.64	.00	
Suburban Propane-2022	605032	unleaded	03-413.231	12/23/16	184.04	.00	
Suburban Propane-2022	803391	diesel	03-413.231	12/09/16	162.54	.00	
Suburban Propane-2022	803428	diesel	03-413.231	12/23/16	157.72	.00	
Total Suburban Propane-2022:					671.94	.00	
Verizon	1225201601	2016-Dec-ESFC/Tablet	03-411.240	12/25/16	68.61	.00	
Verizon	1225201601	2016-Dec-WSFC/Tablet	03-412.240	12/25/16	137.22	.00	
Total Verizon:					205.83	.00	
Western Salisbury Fire Co	01012017	2005 Fire truck loan#10150-principal	03-471.213	01/01/17	10,845.88	10,845.88	01/03/17
Western Salisbury Fire Co	01012017	2005 Fire truck loan#10150-interest	03-472.213	01/01/17	737.24	737.24	01/03/17
Western Salisbury Fire Co	01012017	2008 Fire truck loan#10521-principal	03-471.214	01/01/17	6,844.00	6,844.00	01/03/17
Western Salisbury Fire Co	01012017	2008 Fire truck loan#10521-interest	03-472.214	01/01/17	878.12	878.12	01/03/17
Total Western Salisbury Fire Company:					19,305.24	19,305.24	
Total Fire Fund:					40,339.80	38,610.48	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Library Fund							
Allentown Public Library	11302016	Fall -2016 Inst #1	04-456.305	11/30/16	40,779.50	.00	
Total Allentown Public Library:					40,779.50	.00	
Total Library Fund:					40,779.50	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Water Fund							
A-B-E Laboratory	12122016	2016-Nov water analysis	06-448.316	12/12/16	230.00	.00	
Total A-B-E Laboratory:					230.00	.00	
Allentown Equipment Corp	59929	Inspect #31, 33, & 35	06-448.251	09/09/16	65.50	.00	
Total Allentown Equipment Corp:					65.50	.00	
American United Life Insur	01012017	2017-Jan life/disability ins coverage	06-487.158	01/01/17	144.57	144.57	01/03/17
Total American United Life Insurance Co:					144.57	144.57	
Dallas Data Systems Inc.	23733	2017 Caselle Annual Support	06-448.319	01/01/17	3,222.00	3,222.00	01/03/17
Dallas Data Systems Inc.	23733	2017 PnF Annual Support	06-448.319	01/01/17	1,259.20	1,259.20	01/03/17
Total Dallas Data Systems Inc.:					4,481.20	4,481.20	
Dispatch Answering Servic	000204B110	610-782-5025-Jan 2017	06-448.320	01/01/17	19.95	.00	
Total Dispatch Answering Service:					19.95	.00	
Eastern Auto Parts Wareho	3IV116724	#32-oil filters	06-448.251	12/06/16	18.75	.00	
Total Eastern Auto Parts Warehouse:					18.75	.00	
JOAO & Bradley Constntn	11092016	Potomac Street Water Main Replacement Project	06-448.610	11/09/16	459,870.30	459,870.30	12/22/16
Total JOAO & Bradley Constntn Co Inc:					459,870.30	459,870.30	
Kutz Inc., E. M.	16080	#32-socket & plug	06-448.251	08/08/16	117.32	.00	
Kutz Inc., E. M.	17615	#32-Repair plow control	06-448.375	12/28/16	143.00	.00	
Total Kutz Inc., E. M.:					260.32	.00	
Lehigh County Authority	3953	2016-Nov water	06-448.367	12/08/16	65,981.38	.00	
Total Lehigh County Authority:					65,981.38	.00	
Macmillian Oil Co of Allent	29500	55 gal drum of windshield washer fluid	06-448.240	12/29/16	42.67	.00	
Total Macmillian Oil Co of Allentown:					42.67	.00	
PA Municipal Health Ins Co	01012017	2017 Jan coverage	06-487.156	01/01/17	7,812.56	7,812.56	01/04/17
Total PA Municipal Health Ins Coop:					7,812.56	7,812.56	
Pollard Water	0061446	Leak Detector repair	06-448.375	12/06/16	183.96	.00	
Total Pollard Water:					183.96	.00	
Stauffer Insurance, C. M.	106296	2017-Commercial Umbrella policy	06-486.351	01/01/17	544.00	.00	
Stauffer Insurance, C. M.	106298	2017-Commercial Auto Policy	06-486.352	01/01/17	3,154.00	.00	
Stauffer Insurance, C. M.	106305	2017-Commercial Package Policy	06-486.351	01/01/17	2,034.00	.00	
Stauffer Insurance, C. M.	106331	2017-Workers Compensation	06-486.354	01/01/17	11,317.00	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Total Stauffer Insurance, C. M.:					17,049.00	.00	
Stratix Systems Inc	205702	Mailprotector-Dec 2016	06-448.261	12/19/16	8.84	.00	
Stratix Systems Inc	207355	Dell Warranty Extension	06-448.261	12/27/16	114.15	.00	
Total Stratix Systems Inc:					122.99	.00	
Suburban Propane-2022	604990	unleaded	06-448.231	12/09/16	144.59	.00	
Suburban Propane-2022	605032	unleaded	06-448.231	12/23/16	158.73	.00	
Suburban Propane-2022	803391	diesel	06-448.231	12/09/16	140.19	.00	
Suburban Propane-2022	803428	diesel	06-448.231	12/23/16	136.03	.00	
Total Suburban Propane-2022:					579.54	.00	
U.S. Postal Service	01042017	2017-January mailing of utility invoices	06-448.325	01/04/17	742.03	742.03	01/04/17
Total U.S. Postal Service:					742.03	742.03	
UPS Store, The	12012016	DPW-Leak detector shipped to Pollard Water for repair	06-448.325	12/01/16	100.05	.00	
Total UPS Store, The:					100.05	.00	
Verizon	1225201601	2016-Dec-Water Dept	06-448.320	12/25/16	65.98	.00	
Total Verizon:					65.98	.00	
Total Water Fund:					557,770.75	473,050.66	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Sewer Fund							
Allentown Equipment Corp	59929	Inspect #31, 33, & 35	08-429.251	09/09/16	65.50	.00	
Total Allentown Equipment Corp:					65.50	.00	
American United Life Insur	01012017	2017-Jan life/disability ins coverage	08-487.158	01/01/17	144.57	144.57	01/03/17
Total American United Life Insurance Co:					144.57	144.57	
Dallas Data Systems Inc.	23733	2017 Caselle Annual Support	08-429.319	01/01/17	3,222.00	3,222.00	01/03/17
Dallas Data Systems Inc.	23733	2017 PnF Annual Support	08-429.319	01/01/17	1,259.20	1,259.20	01/03/17
Total Dallas Data Systems Inc.:					4,481.20	4,481.20	
Eastern Auto Parts Wareho	3IV116724	#32-oil filters	08-429.251	12/06/16	18.75	.00	
Total Eastern Auto Parts Warehouse:					18.75	.00	
JOAO & Bradley Constntn	11092016	Trout Creek Interceptor Sanitary Sewer Relocation project	08-429.606	11/09/16	162,612.69	162,612.69	12/22/16
Total JOAO & Bradley Constntn Co Inc:					162,612.69	162,612.69	
Kutz Inc., E. M.	16080	#32-socket & plug	08-429.251	08/08/16	117.32	.00	
Kutz Inc., E. M.	17615	#32-Repair plow control	08-429.375	12/28/16	142.99	.00	
Total Kutz Inc., E. M.:					260.31	.00	
Macmillian Oil Co of Allent	29500	55 gal drum of windshield washer fluid	08-429.240	12/29/16	42.67	.00	
Total Macmillian Oil Co of Allentown:					42.67	.00	
PA Municipal Health Ins Co	01012017	2017 Jan coverage	08-487.156	01/01/17	7,812.56	7,812.56	01/04/17
Total PA Municipal Health Ins Coop:					7,812.56	7,812.56	
PPL Electric Utilities	12132016	42850-08008	08-429.361	12/13/16	22.94	.00	
PPL Electric Utilities	12132016	32650-08001	08-429.361	12/13/16	27.90	.00	
PPL Electric Utilities	12132016	15450-07002	08-429.361	12/13/16	27.83	.00	
PPL Electric Utilities	12132016	08450-07007	08-429.361	12/13/16	26.65	.00	
PPL Electric Utilities	12132016	35530-02004	08-429.361	12/13/16	26.72	.00	
PPL Electric Utilities	12132016	82960-01000	08-429.361	12/13/16	26.20	.00	
PPL Electric Utilities	12132016	33760-14008	08-429.361	12/13/16	27.56	.00	
PPL Electric Utilities	12272016	20380-10009	08-429.361	12/27/16	27.36	.00	
PPL Electric Utilities	12272016	64170-11008	08-429.361	12/27/16	33.77	.00	
PPL Electric Utilities	12272016	39790-24008	08-429.361	12/27/16	434.34	.00	
PPL Electric Utilities	12272016	31590-08002	08-429.361	12/27/16	28.21	.00	
PPL Electric Utilities	12272016	21780-10003	08-429.361	12/27/16	35.28	.00	
Total PPL Electric Utilities:					744.76	.00	
Stauffer Insurance, C. M.	106296	2017-Commercial Umbrella policy	08-486.351	01/01/17	544.00	.00	
Stauffer Insurance, C. M.	106298	2017-Commercial Auto Policy	08-486.352	01/01/17	3,154.00	.00	
Stauffer Insurance, C. M.	106305	2017-Commercial Package Policy	08-486.351	01/01/17	2,034.00	.00	
Stauffer Insurance, C. M.	106331	2017-Workers Compensation	08-486.354	01/01/17	11,317.00	.00	
Total Stauffer Insurance, C. M.:					17,049.00	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Stratix Systems Inc	205702	Mailprotector-Dec 2016	08-429.261	12/19/16	8.84	.00	
Stratix Systems Inc	207355	Dell Warranty Extension	08-429.261	12/27/16	114.15	.00	
Total Stratix Systems Inc:					122.99	.00	
Suburban Propane-2022	604990	unleaded	08-429.231	12/09/16	144.59	.00	
Suburban Propane-2022	605032	unleaded	08-429.231	12/23/16	158.73	.00	
Suburban Propane-2022	803391	diesel	08-429.231	12/09/16	140.19	.00	
Suburban Propane-2022	803428	diesel	08-429.231	12/23/16	136.03	.00	
Total Suburban Propane-2022:					579.54	.00	
Trexler Haines Gas Inc	591927	fill tank at Riverside Dr-sewer pump stn	08-429.232	12/02/16	318.80	.00	
Total Trexler Haines Gas Inc:					318.80	.00	
U.S. Postal Service	01042017	2017-January mailing of utility invoices	08-429.325	01/04/17	742.03	742.03	01/04/17
Total U.S. Postal Service:					742.03	742.03	
Verizon	12252016	2016-Dec- 868-8310-Cardinal Dr Pump Stn	08-429.320	12/25/16	35.13	.00	
Total Verizon:					35.13	.00	
Total Sewer Fund:					195,030.50	175,793.05	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Refuse & Recycling Fund							
Dallas Data Systems Inc.	23733	2017 Caselle Annual Support	10-407.319	01/01/17	3,222.00	3,222.00	01/03/17
Dallas Data Systems Inc.	23733	2017 PnF Annual Support	10-407.319	01/01/17	1,259.20	1,259.20	01/03/17
Total Dallas Data Systems Inc.:					4,481.20	4,481.20	
Republic Services #282	0282-0006074	2016-Dec service	10-427.300	12/15/16	85,429.14	.00	
Total Republic Services #282:					85,429.14	.00	
Stratix Systems Inc	205702	Mailprotector-Dec 2016	10-407.261	12/19/16	8.84	.00	
Stratix Systems Inc	207355	Dell Warranty Extension	10-407.261	12/27/16	114.15	.00	
Total Stratix Systems Inc:					122.99	.00	
U.S. Postal Service	01042017	2017-January mailing of utility invoices	10-401.325	01/04/17	742.04	742.04	01/04/17
Total U.S. Postal Service:					742.04	742.04	
Waste Management Inc	M127997	Nov 2016 Recycling Costs	10-427.302	12/15/16	1,374.10	.00	
Total Waste Management Inc:					1,374.10	.00	
Total Refuse & Recycling Fund:					92,149.47	5,223.24	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Highway Aid Fund							
PPL Electric Utilities	12132016	99940-01007	35-433.362	12/13/16	31.80	.00	
PPL Electric Utilities	12132016	49130-02001	35-433.362	12/13/16	42.07	.00	
PPL Electric Utilities	12132016	53875-61001	35-433.362	12/13/16	31.27	.00	
PPL Electric Utilities	12132016	05340-01002	35-433.362	12/13/16	31.81	.00	
PPL Electric Utilities	12272016	89989-11003	35-433.362	12/27/16	30.24	.00	
PPL Electric Utilities	12272016	79000-43000	35-434.361	12/27/16	679.27	.00	
PPL Electric Utilities	12272016	95790-09009	35-433.362	12/27/16	23.01	.00	
PPL Electric Utilities	12272016	72390-08002	35-433.362	12/27/16	23.08	.00	
PPL Electric Utilities	12272016	79200-43006	35-434.361	12/27/16	13,691.55	.00	
Total PPL Electric Utilities:					14,584.10	.00	
Total Highway Aid Fund:					14,584.10	.00	

Vendor Name	Invoice Number	Description	GL Acct Number	Invoice Date	Net Invoice Amt	Amount Paid	Date Paid
Subdivision Escrow Fund							
Minger Treasurer, Linda J	2028	Inv#641528198269-1/Fire Escrow 2890 Fern Lane	91-248000	12/21/16	248.77	248.77	12/22/16
Minger Treasurer, Linda J	2029	Inv#641624155583-1/R/e Tax for 950 E. Montgomery from Fire Escrow 2890 Fern Lane	91-248000	12/30/16	445.40	445.40	12/30/16
Total Minger Treasurer, Linda J:					694.17	694.17	
Total Subdivision Escrow Fund:					694.17	694.17	
Grand Totals:					1,567,998.24	997,302.60	

Date: _____

President: _____
Board of Commissioners

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
December 22, 2016
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown turned the proceedings over to Ms. Cathy Bonaskiewich, Assistant Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Robert Martucci, Jr., Vice-President
Debra Brinton, President Pro-Tempore
James Seagreaves
Joanne Ackerman

Staff Present:

Randy Soriano, Township Manager – EXCUSED
Cathy Bonaskiewich, Assistant Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Cynthia Sopka, Director of Planning & Zoning
Sandy Nicolo, Code Enforcement Officer
John Ashley, Esquire, Township Solicitor
David Tettermer, rep of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied. Ms.

Bonaskiewich announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. She added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announces if he or she is a Township resident. Ms. Bonaskiewich noted that if a resident does not divulge his or her address, it may impair the Township in administrative follow-ups on a particular issue.

APPROVAL OF THE FINANCIAL REPORT AND LIST OF BILLS PAYABLE

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to approve the unaudited Financial Report for the period ending November 30, 2016 and the list of Bills Payable for the period 12/3/2016-12/16/2016, broken down as follows:

\$65,651.82 = GENERAL
\$2,407.17 = FIRE
\$0 = LIBRARY
\$58,562.76 = WATER
\$147,557.12 = SEWER
\$777.59 = REFUSE & RECYCLING
\$14,667.36 = HIGHWAY AID
\$2,000.00 = SUBDIVISION & ESCROW
\$291,623.82 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

MINUTES

December 8, 2016

Commissioner Brown declared the Minutes of December 8, 2016 accepted as presented.

NEW BUSINESS

Public Comments on proposed 2017 Budget.

No comments were heard at this time.

MOTIONS

Motion to accept the 2017 Budget.

Motion by Commissioner Martucci, seconded by Commissioner Brown, to accept the 2017 Budget.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Motion to authorize Payment No. 1 to Joao & Bradley for Contract A – Potomac Street Water Main Replacement Project (\$459,870.30) and Contract B – Trout Creek Interceptor Sanitary Sewer Relocation Project (\$162,612.69) in the total amount of \$622,482.99.

Mr. Tettemer noted that the project was completed at about \$60,000 under the contract price.

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to authorize Payment No. 1 to Joao & Bradley for Contract A – Potomac Street Water Main Replacement Project (\$459,870.30) and Contract B – Trout Creek Interceptor Sanitary Sewer Relocation Project (\$162,612.69) in the total amount of \$622,482.99.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Motion to authorize Change Order #1 for the Kline Avenue Storm Sewer project in the amount of \$43,910.00.

Mr. Tettemer stated that part of the money for the Kline Avenue Storm Sewer project included work on a blocked storm sewer pipe on S. Halstead Street. He noted that approximately 100 feet of the pipe had to be replaced, and since the Township received a good price from the same

contractor performing the work on the Kline Avenue Storm Sewer project (Joao & Bradley), it was decided to have them do the pipe work on S. Halstead Street.

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to authorize Change Order #1 for the Kline Avenue Storm Sewer project in the amount of \$43,910.00.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Motion to authorize Payment No. 1 to Joao & Bradley for the Kline Avenue Storm Sewer project in the amount of \$202,207.50.

Ms. Bonaskiewich stated that this amount represents payment in full except for the retainage. Mr. Tettemer noted that both projects are complete, but the Township is holding retainage for maintenance purposes.

Motion by Commissioner Ackerman, seconded by Commissioner Brinton, to authorize Payment No. 1 to Joao & Bradley for the Kline Avenue Storm Sewer project in the amount of \$202,207.50.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

ORDINANCES

2017 Tax Rate(s) and Budget Appropriations.

Ms. Bonaskiewich stated the Ordinance will establish the 2017 tax rates and appropriate funds within the Budget. She commented that there are no increases to taxes.

Motion by Commissioner Ackerman, seconded by Commissioner Martucci, to adopt Ordinance No. 12-2016-609, accepting the 2017 Tax Rate(s) and Budget Appropriations.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

RESOLUTIONS

Water & Sewer Rate increases effective 01/01/2017.

Ms. Bonaskiewich noted that the increases will not be included in the January billing, but the Board needs to implement them now so they can be applied to the monthly billings (Jan, Feb, March) and settlements.

Motion by Commissioner Martucci, seconded by Commissioner Brinton, to accept Resolution No. 12-2016-1551, increasing water and sewer rates effective 01/01/2017.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Setting the Police Pension Employee Contribution Rate for 2017.

Ms. Bonaskiewich commented that the Board must set the rate each year even if there are no changes. The Police Pension contribution rate will remain at 3.04%.

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to adopt Resolution No. 12-2016-1552, setting the Police Pension Employee Contribution Rate for 2017.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Setting the Non-Uniformed Employee Pension Contribution Rate for 2017.

Ms. Bonaskiewich stated that the Non-Uniformed Pension rate will remain waived. She noted that it is a plan agreement factor with PMRS in which the Township funds the plan with no employee contributions required.

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to adopt Resolution No. 12-2016-1553, setting the Non-Uniformed Employee Pension Contribution Rate for 2017.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Commissioner Seagreaves expressed concerns about children who are standing too close to the street while waiting for the bus.

Commissioner Brown thanked the Public Works Department for their leaf collection efforts.

Chief Stiles stated that on December 14, 2016, the Civil Service Commission approved the list of Corporal candidates eligible for promotion. He requested that the Board make the promotions at their meeting on January 12, 2017.

Chief Stiles announced that on Friday, January 20, 2017, the Police Department will be holding “Coffee with the Chief” at Francesco’s Italian Ristorante at 10:00 am.

Chief Stiles recommended that the Board develop legislation to regulate medical-marijuana growers, processors and transport services due to a Medical-Marijuana Law that was recently passed in Pennsylvania. He noted that within the Northeast Region, which encompasses 10 counties (including Lehigh County), there will be two grower/processor permits issued and one dispensary permit in Lehigh County alone. Chief Stiles stated that he believes there is a good chance the permits could be issued within the Township because Lehigh Valley Health Network is in its jurisdiction, along with the medical offices in the Cedar Crest Professional Park. It was the consensus of the Board to have Attorney Ashley develop an Ordinance.

Chief Stiles thanked the Western Salisbury Police Department for their assistance with a serious traffic situation that occurred at I-78 and Cedar Crest Boulevard.

ADJOURNMENT

Commissioner Ackerman made a Motion to adjourn the Meeting. Seconded by Commissioner Brinton. The time was 7:23 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Assistant Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on December 22, 2016.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL

RESOLUTION NO. 01-2017-____

**BY THE BOARD OF COMMISSIONERS OF THE
TOWNSHIP OF SALISBURY, LEHIGH COUNTY,
PENNSYLVANIA, APPOINTING A PRIMARY SEWAGE
ENFORCEMENT OFFICER AND ALTERNATE SEWAGE
ENFORCEMENT OFFICERS FOR THE TOWNSHIP.**

WHEREAS, the Board of Commissioners desires to appoint Scott Beiber of Lehigh Soils and Wetlands, 6071 St. Peters Road, Emmaus, PA 18049 as the Primary Township Sewage Enforcement Officer; and to appoint as Alternate Sewage Enforcement Officer(s) Gary C. Gray (03945), Christopher A. Taylor (03138), and Jacob A. Schray (03134) of Hanover Engineering Associates, 252 Brodhead Road, Suite 100, Bethlehem, PA 18017-8944 for the Township of Salisbury and Christopher J. Noll (#01749) of Keystone Consulting Engineers, 2870 Emrick Blvd, Bethlehem, PA 18020.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Salisbury, Lehigh County, Pennsylvania, and it is hereby resolved by the same to appoint Mr. Scott Beiber of Lehigh Soils and Wetlands as the Primary Township Sewage Enforcement Officer; and to appoint as Alternate Sewage Enforcement Officer(s) Gary C. Gray (03945), Christopher A. Taylor (03138), and Jacob A. Schray (03134) of Hanover Engineering Associates and Christopher J. Noll (#01749) of Keystone Consulting Engineers; all terms to expire on January 1, 2018 or until a successor has been appointed.

AND BE IT FURTHER RESOLVED that the aforesaid Sewage Enforcement Officers shall be paid compensation on an hourly basis as outlined in their respective Fee Schedules attached hereto or upon such other basis as may be mutually agreed upon

between the Township Sewage Enforcement Officers and the Board of Commissioners for all work performed, as assigned by the Township.

APPROVED AND ADOPTED this 12th day of January, 2017 at a regular public meeting.

TOWNSHIP OF SALISBURY
(Lehigh County, Pennsylvania)

President, Board of Commissioners

ATTESTED:

Township Secretary

SALISBURY TOWNSHIP
Lehigh County, Pennsylvania
Board of Commissioners Workshop Meeting
January 12, 2017
7:30 p.m.
(approximate time)

Topics of discussion:

- Addition of a Commissioner to serve on the Police Pension Committee
- DCNR Grant Award for Lindberg Park Phase 4 Development