

**TOWNSHIP OF SALISBURY
LEHIGH COUNTY, PENNSYLVANIA
MINUTES FROM THE BOARD OF COMMISSIONERS
January 26, 2017
REGULAR MEETING – 7:00 PM**

The Public Meeting of the Salisbury Township Board of Commissioners was held on the above date in the Township Municipal Building located at 2900 South Pike Avenue, Allentown, Lehigh County, Pennsylvania.

PLEDGE OF ALLEGIANCE

Commissioner Brown asked everyone to rise and recite the Pledge of Allegiance, followed by a short period of silence and reflection.

CALL TO ORDER

Commissioner Brown called the meeting to order at 7:00 p.m.

Commissioner Brown announced that the Board will hold an Executive Session to discuss personnel matters.

Commissioner Brown turned the proceedings over to Ms. Cathy Bonaskiewich, Acting Township Manager.

ROLL CALL

Board Members Present:

James Brown, President
Robert Martucci, Jr., Vice-President
Debra Brinton, President Pro-Tempore
James Seagreaves
Joanne Ackerman

Staff Present:

Randy Soriano, Township Manager – EXCUSED
Cathy Bonaskiewich, Acting Township Manager/Finance Director
John Andreas, Director of Public Works
Allen Stiles, Chief of Police
Cynthia Sopka, Director of Planning & Zoning
Sandy Nicolo, Code Enforcement Officer - EXCUSED
John Ashley, Esquire, Township Solicitor
David Tettermer, rep of Keystone Consulting Engineers, Township Engineer

NOTIFICATION

Ms. Bonaskiewich informed the attendees that all sessions of the Salisbury Township Board of Commissioners regular meetings are recorded electronically for the purpose of taking the Minutes. All public comments on agenda items will be taken prior to the vote. All public comments related to non-agenda items will be taken after the agenda has been satisfied. Ms. Bonaskiewich announced that the Township records the meetings and archives its tapes and records are available pursuant to the Right-to-Know Law, if requested.

Ms. Bonaskiewich reminded everyone of the three-minute rule and asked that anyone who wishes to speak come to the podium, sign in, announce oneself, and speak clearly into the microphone. She added that the speaker can choose not to list his/her address; however, it is preferred that the speaker announces if he or she is a Township resident. Ms. Bonaskiewich noted that if a resident does not divulge his or her address, it may impair the Township in administrative follow-ups on a particular issue.

APPROVAL OF THE LIST OF BILLS PAYABLE

Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to approve the list of Bills Payable for the period 1/7/2016-1/20/2017, broken down as follows:

\$168,725.89 = GENERAL
\$5,006.75 = FIRE
\$17.04 = LIBRARY
\$17,553.75 = WATER
\$15,821.48 = SEWER
\$310.63 = REFUSE & RECYCLING
\$10,167.80 = HIGHWAY AID
\$217,603.34 = GRAND TOTAL ALL FUNDS

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

MINUTES

January 12, 2017

Commissioner Brown declared the Minutes of January 12, 2017 accepted as presented.

NEW BUSINESS

Police Corporal Promotions Ceremony.

Chief Stiles announced that four Officers will be promoted to the rank of Corporal. He thanked the Board and the managers for their support. District Judge Michael Pochron performed the formal swearing-in ceremony.

ORDINANCES

None.

RESOLUTIONS

Resolution to adopt the Laubach & Franko Parks Master Site Development Plan.

Ms. Bonaskiewich announced that Mr. Len Policelli from URDC was present to review the Plans.

Mr. Policelli commented that the plans took two years to create once it was realized that Laubach Park could not be evaluated by itself. He stated that the idea was to take some of the overcrowding in Laubach and shift it to Franko Park. Mr. Policelli thanked the committee members and the staff at the Township for their help in the development of the plans.

Commissioner Brinton inquired if the pathway around Laubach will be conducive to riding bikes, dog walking and people walking with strollers. Mr. Policelli stated the trail is eight feet wide, which is a standard trail width, and DCNR approved. Ms. Bonaskiewich commented that the committee has not addressed the uses of the trail at this point.

Commissioner Brown thanked the committee members and those involved in the planning process.

Motion by Commissioner Ackerman, seconded by Commissioner Seagreaves, to accept Resolution No. 01-2017-1556, adopting the Laubach & Franko Parks Master Site Development.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Resolution to appoint an Auditor to perform the Year-end 2016 Audit.

Ms. Bonaskiewich commented that the Board must appoint an Auditor annually to perform the year-end audit. She stated that she is in receipt of an engagement letter from Mr. Todd Bushta, CPA expressing interest in providing auditing services for an amount not to exceed \$12,000.

Motion by Commissioner, seconded by Commissioner, to accept Resolution No. 01-2017-1555, appointing Mr. Todd Bushta, CPA to perform the year-end 2016 Audit.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

Resolution to Appoint a Commissioner to serve on the Police Pension Committee.

Ms. Bonaskiewich stated that Commissioner Brinton has volunteered to serve on the Police Pension Committee.

Motion by Commissioner Martucci, seconded by Commissioner Ackerman, to accept Resolution No. 01-2017-1557, appointing Commissioner Debra Brinton to serve on the Police Pension Committee.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

MOTIONS

Appointments to various Boards and Commissions.

1. Environmental Advisory Council (3-year term)

a. Second Ward

Commissioner Seagreaves nominated Mr. Kreg Ulery. Commissioner Brown seconded the Motion.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Brown – YES
Commissioner Brinton – YES
Commissioner Martucci – YES
Commissioner Seagreaves – YES

The Board voted 5-0 to approve the appointment of Mr. Kreg Ulery to the Environmental Advisory Council for a term of three years.

2. Building Code Board of Appeals (5-year term)

a. Second Ward

Commissioner Seagreaves nominated Mr. Myron Haydt. Commissioner Brown seconded the Motion.

A roll call vote was taken:

Commissioner Ackerman – YES
Commissioner Brown – YES
Commissioner Brinton – YES
Commissioner Martucci – YES
Commissioner Seagreaves – YES

The Board voted 5-0 to approve the appointment of Mr. Myron Haydt to the Building Code Board of Appeals for a term of five years.

Motion to approve Payment Application #6 to Charlie Nansteel Tree & Excavation, LLC for Lindberg Park Phase 2 work, in the amount of \$12,723.30.

Motion by Commissioner Ackerman, seconded by Commissioner Martucci, to approve Payment Application #6 to Charlie Nansteel Tree & Excavation, LLC for Lindberg Park Phase 2 work, in the amount of \$12,723.30.

Roll Call:

COMMISSIONER ACKERMAN – YES
COMMISSIONER SEAGREAVES – YES
COMMISSIONER MARTUCCI – YES
COMMISSIONER BRINTON – YES
COMMISSIONER BROWN – YES

The Motion passed by 5-0.

PRIVILEGE OF THE FLOOR

Ms. Janet Keim of 11 Pine Street inquired if the stormwater project along Fox Run Drive is completed. Mr. Andreas replied that it is not completed, but the Public Works Department is working on it as the weather permits.

Commissioner Martucci proposed naming the Franko Farm Athletic Fields or the Community Garden Plots after Mr. Charles Durner, Jr. Ms. Bonaskiewich suggested that the Board come to a consensus and discuss it at a future Workshop.

Commissioner Martucci thanked the Police Department for their ongoing community outreach programs.

Chief Stiles stated that the Cops and Kids Program, a reading program at the elementary schools, will begin on February 24th at Western Salisbury Elementary and February 27th at Harry S. Truman Elementary. He also asked for volunteer readers.

ADJOURNMENT

Commissioner Brinton made a Motion to adjourn the Meeting. Seconded by Commissioner Ackerman. The time was 7:32 p.m.

Respectfully submitted,

Cathy Bonaskiewich
Acting Township Secretary

These constitute the official minutes of the Regular Meeting of the Board of Commissioners held on January 26, 2017.

Approved and certified on this date:

Cathy Bonaskiewich

Date: _____

SEAL